



Community Development
7505 S Holden Street
Midvale, UT 84047
801-567-7211
www.MidvaleCity.org

Filming Permit Application Information

Any filming on City or public property will require a permit and will be required to comply with all city and county ordinances including road closures, noise levels and noise curfews. As part of the filming permit application process, an on-site walk-through with City Staff of all filming plans may be required and will be subject to approval. The Filming Permit Application Coordinator will determine if an on-site walk-through is necessary.

Midvale City Filming Permit

Application

A Filming Permit Application (Application) is required for any filming that takes place on city property (city facilities and parks, city owned parking lots, streets, and sidewalks.)

Fees

- Application Review fee: \$320 (non-refundable).
- Cost Recovery: You could potentially incur costs for any services provided beyond “basic city services” necessary to protect the safety, health, and welfare of the public. An Estimate of Cost Recovery form will be provided to you. A permit will not be issued until the cost of the estimate has been paid. Additional city services could include, but are not limited to, police services, and/or area cleanup.

Insurance

A Certificate of Insurance (COI) may be required. Depending on the type of event, a \$1,000,000 liability insurance policy, naming Midvale City Corporation as additional insured, must be submitted prior to the event. Such insurance shall protect the City from all claims for damages to property and bodily injury in connection with the event, and comply with such other specified insurance coverage(s) and limits of liability.

Deadline

The latest a Filming Permit Application can be submitted is no later than 30 days prior to start date of filming. If the Organizer demonstrates that compliance with the 30-day deadline was impractical or impossible due to the nature of the shoot, the community development director or his/her designee may approve the late submittal.

Utah Department of Transportation (UDOT)

Filming held on any state roadway(s) may also require an additional permit from Utah Department of Transportation. Contact Alicia Stinson, UDOT Permits Officer, at 801-887-8763 or astinson@utah.gov.

If you have any questions, please contact Midvale City’s Filming Permit Application Coordinator, Suzy Grandgent at 801-567-7232 or sgrandgent@midvale.com.



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Filming

PLEASE PROVIDE DETAILED ANSWERS ON ALL ITEMS BELOW AS THEY RELATE TO YOUR SHOOT. If we require additional information or if there are restrictions associated with any of the items checked, you will be contacted. **Shoots that require extra city or local agency support may be assessed fees for services.** You will be notified of any fees and they will need to be paid before your filming permit can be issued. Your permit will be issued after all necessary departments have responded with their approval.

On-Site Walk-through

If applicable, an on-site walk-through of all filming plans will need to be scheduled with Midvale City Staff before your application will be considered for approval. Any changes in sites/locations/city service needs, etc. will need to be communicated to the Filming Permit Application Coordinator and will be subject to department approval. The Filming Permit Application Coordinator will determine if an on-site walk-through is necessary.

Required Supporting Documents

Site Map	Provide a detailed site map that shows the entire filming location(s) and all activities associated with it, also indicating street or sidewalk closures and cast/crew parking plans.
Certificate of Insurance	Required coverage limits will be determined based on the type of shoot, number of participants and other relevant risk factors.
Neighborhood and Business Notification	Written confirmation that you have discussed the filming schedule with property owner(s), occupants and affected neighborhoods.
Residential Permission Slip	Provide a list of all property owner(s), occupants, and affected neighborhoods address, contact phone numbers, along with their response to notification of filming.
Filming Schedule	An outline of all locations for filming, description of film shoots, along with the corresponding dates and times at each location.
Corporation (Only required for corporations)	Company name and manager contact information.
UDOT Permit	Filming held on any state roadway(s) may also require an additional permit from Utah Department of Transportation.



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Production Company		Phone	
Street Address, City, State & Zip			
Location/Onsite Manager		Phone	
Manager Email			
Project Title			
Project Type			
<input type="checkbox"/> Commercial <input type="checkbox"/> Feature <input type="checkbox"/> Photo Shoot <input type="checkbox"/> TV Film <input type="checkbox"/> TV Series <input type="checkbox"/> Feature <input type="checkbox"/> Photo Shoot <input type="checkbox"/> Music Video <input type="checkbox"/> Industrial <input type="checkbox"/> Student Production <input type="checkbox"/> Other:			
Describe Types of Vehicles			
Vehicles will be parked on (If private property/signed form required)		<input type="checkbox"/> Private Property <input type="checkbox"/> City Street <input type="checkbox"/> Both	Total # Vehicles (Cast & Crew)
Type of Location		Elements	
<input type="checkbox"/> City Park, Trail, or Open Space <input type="checkbox"/> City Street <input type="checkbox"/> City Sidewalk <input type="checkbox"/> Private Property		<input type="checkbox"/> Gunshot Fire <input type="checkbox"/> Simulated Weapons Fire <input type="checkbox"/> Cannon Fire <input type="checkbox"/> Drones <input type="checkbox"/> Celebrities <input type="checkbox"/> Generator <input type="checkbox"/> Special Effects <input type="checkbox"/> Stunts <input type="checkbox"/> Tent <input type="checkbox"/> Animals <input type="checkbox"/> Intermittent Traffic Control <input type="checkbox"/> Catering <input type="checkbox"/> Other:	
Locations: Please be as specific as possible. Provide Street addresses, building names, cross streets, etc.			
Location 1			
Location 2			
Location 3			
Date(s)		Time(s)	
Location 1			
Location 2			
Location 3			
Will streets need to be closed/blocked to traffic?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Dates/Times			
Will you be using portable toilet facilities?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Noise over 55 decibels? (City noise ordinances apply between 10pm-7am)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the shoot involve night filming?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Do you anticipate needing any Midvale City Services? (Police for traffic control, Public Works, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please provide details			



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Business and Residential Consent Form

	Printed Name	Address	Consent Signature
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Property Owner Authorization Form
(To be completed and signed by Property Owner)

Property Owner Name: _____ Phone: _____

Property Address: _____ City _____, UT Zip _____

Name of Organization: _____

Contact Person: _____ Phone: _____

Address: _____ City: _____, UT Zip _____

Shoot Description: _____

Dates Approved: Start: _____ End: _____

Time(s) _____ a.m. p.m. to _____ a.m. p.m.

Number of Attendees Authorized: _____

Additional information or comments:

As the above listed property owner, I hereby give my permission for the shoot listed above to be held at the above address during the listed dates and times. I acknowledge that the information given is true and correct and agree to adhere to all rules, regulations and policies established by Midvale City. The undersigned agrees to waive and release all rights and claims that might be had against Midvale City for any and all injuries or losses suffered because of participation in or use of Midvale City facilities or services.

Signature: _____ Date: _____