

MILFORD TOWNSHIP LIBRARY BOARD
Minutes of Regular Meeting
Tuesday, February 23, 2021 7:00 p.m.
Via Zoom

Members Present: Keef, Harris, Clemens, Gramlich, and McMunn. Absent: Megan Weeks. Also present, Director Hatch. Board member roll call with location of remote access: Jan Keef - Orlando Florida, Barbara Harris - Milford, Judy Clemens - Milford, Donna Gramlich - Milford, Marianne McMunn - Milford.

1. **Call to Order:** President Keef called the meeting to order at 7:00 p.m.
2. **Consent Agenda:** Clemens moved to approve the Consent Agenda, Gramlich seconded. Harris - yes, Gramlich - yes, Clemens - yes, McMunn - yes. Motion carried.
3. **Approval of Agenda:** McMunn moved to approve the Agenda. Clemens seconded. Harris - yes, Gramlich - yes, Clemens - yes, McMunn - yes. Motion carried.
4. **Call to Public:** None
5. **Unfinished Business:**
 - 5.1 Reopening Status: Director Tina Hatch shared re-opening status remains at Stage 5 and business is picking up. TLN has been overwhelmed with materials being shared between libraries so they are making changes in procedures to keep up with the demand issues. Milford Public Library was closed early one day last week and for the full day Tuesday due to inclement weather conditions. Continual monitoring of the Covid 19 infection rates shows that the positivity rates are decreasing significantly.

6. New Business:

6.1 Annual Report discussed

6.2 Employee Assistance Program (EAP):

Director Hatch informed the Board about EAP and how it could be of benefit to the Library Staff during these difficult times. EAP can provide clients with financial consultation, mental health assistance, etc. TLN is currently looking into providing this assistance as a larger group to help cut the cost for individual libraries. 3 options with quotes presented by Director Hatch. After discussion, McMunn made a motion to approve a 1 year contract for All One Health EAP via TLN, providing that costs remain similar to those quoted. Motion seconded by Gramlich. Harris - yes. Gramlich - yes. Clemens - yes. McMunn - yes. Motion carried.

6.3 Open Forum: None.

7. **Communications:** None.

8. **Adjournment:** Clemens moved to adjourn. Harris seconded. Harris - yes, Gramlich - yes, Clemens - yes, McMunn - yes. Motion carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Marianne McMunn
Secretary