



1101 Broad Street
P.O. Box 290
Milliken, CO 80543
www.millikenco.gov
970-587-4331

Permit # ROW -

**EMAIL 24 HOURS PRIOR
TO START OF WORK, AND FOR
FINAL INSPECTION**

tburns@millikenco.gov

jrabas@millikenco.gov

**UTILITY EXCAVATION, STREET CUT, AND OBSTRUCTION PERMIT
To be Completed by Contractor**

Location/Address of Proposed Excavation or Obstruction _____

Name of Applicant _____

Email Address _____ Telephone _____

Name of Contractor _____

Billing Address _____

City _____ State _____ Zip _____ Telephone _____

DESCRIPTION OF EXCAVATION OR OBSTRUCTION

DESCRIPTION OF WORK

Start Date _____ Completion Date _____

Length of Bore (lineal feet) _____ in Roadway

Excavation Area (square feet) _____ Surface Type _____

Number of Potholes _____

ATTACHMENTS REQUIRED (*for street obstruction only)

- | | |
|---|--|
| <input type="checkbox"/> Site Plan/Sketch* | <input type="checkbox"/> Notice to Affected Residents |
| <input type="checkbox"/> Traffic Control Plan per MUTCD | <input type="checkbox"/> Testing Company and Contact Information |
| <input type="checkbox"/> General Liability Certificate | <input type="checkbox"/> Bore Cross Section |
| <input type="checkbox"/> Concrete/Asphalt Mix Design | <input type="checkbox"/> Haul Route |

AFFADAVIT

In the event that the Town incurs expenses for the review of the plans and inspection of the work to be performed under this permit greater than the monies collected with this permit, the applicant shall reimburse the Town the additional expenses. The reimbursement shall be made within ten (10) days of the Town submitting an invoice for the expense. Failure by an applicant to pay within the specified time shall be cause for the Town to revoke the permit and take such steps as may be necessary to collect the amount owed.

No construction activities shall be allowed between the hours of 7:00 p.m. and 7:00 a.m.; nor on Saturday, Sunday or Town Holidays unless approved by the Streets Director in advance. When any inspector is required to work outside the hours of 7:00 a.m. to 3:30 p.m. on regular Town business days, overtime shall be charged to the responsible party.

All backfill, patching and related work performed in the Town Right-of-Way under this permit is bound by a two-year warranty. effective two years from the date of Final Inspection.

I hereby agree to the conditions contained in this permit including notification, testing, surface restoration, warranty, and inspection requirements.

Contractor's Representative _____

Signature _____ Date: _____

TOWN APPROVAL

PERMIT FEE

Base Fee	\$75.00	\$	_____	Date Permit Issued:
Paved Surface Fee	\$7.00 SF	\$	_____	
Gravel Surface	\$1.50 SF	\$	_____	
Horizontal Boring	\$1.00 LF	\$	_____	Date Warranty Begins:
Potholing Excavation	\$35.00 each	\$	_____	(Final Inspection)
TOTAL DUE:		\$	_____	

SPECIAL CONDITIONS

Contact the Streets Department prior to excavation AND for surface restoration inspection at jrabas@millikenco.gov & tburns@millikenco.gov . Remove all utility locate flags upon completion. Restore disturbed surface per code. (click on link or go to, www.millikenco.gov)

Permit Approved _____ Date _____

Final Inspection _____ Date _____

**TOWN OF MILLIKEN – STREET CUT PERMIT
CONDITIONS AND REQUIREMENTS**

Contractor: _____ Contact: _____

Project Address/Location: _____ Date of Work: _____

1. Street cut permit fee based on fine and fee schedule.
2. Asphalt cut maintenance fee based on fine and fee schedule.
3. Must have a Contractor License with the Town of Milliken and Proof of General Liability Insurance.
4. Town Code states in 11.2.10 that no person shall commence any excavation in any public street of right-of-way within the Town until a permit is issued by the Town. Application for permit shall be obtained from the office of the Town clerk. Information required in the application shall include, but not limited to, the timing, reason, location, and method of repair of the excavation, name of the contractor and anticipated date of completion. The repair shall return the street or right-of-way to its condition prior to excavation and shall comply with all Town ordinances and regulations.... Timing of the excavation shall limit interference with other uses of the street or right-of-way. The fees for excavation are set forth in the Fee Schedule. Fees shall be paid at the time of application, except that any actual cost of mapping in excess of the minimum amount set forth in the Fee Schedule shall be paid when finally determined.
5. **The contractor shall be obligated to a minimum two (2) year warranty on all street cuts and excavations.** The warranty will start upon final inspection and acceptance by the Town.
6. **CALL BEFORE YOU DIG** - call the Utility Notification Center, 800-922-1987, at least 48 hours in advance.
7. All work must be completed by the date on the permit. Extensions must be requested in writing prior to the expiration date of the Permit and must be approved by the Town of Milliken.
8. **Traffic Control Plans** is required at the time of permitting in all cases. The Traffic Control Plans should include a drawing of the street where the work zone will be located along with the nearest cross street noted as well. Street names, north arrows, type of traffic control devices, distances between, and location of excavation on the street should also be noted. A minimum of one lane must remain open at all times, unless an alternate reasonable route approved in advance by the Director of Streets is available for traffic. A certified flagger may be required to facilitate traffic flow safely through a construction zone. The contractor should adhere to the Manual on Uniform Traffic Control Devices (MUTCD) for all traffic control plans. Any equipment or other obstructions left on the road surface after sunset must be barricaded with lighted barricades. Police and Fire Departments must be notified for emergency routing.
9. **Compaction Testing is Required.** Town Rights-of-Way (R.O.W.) backfill shall be compacted to a minimum of 95% of the Standard Proctor Density at optimum moisture in the top foot and 95% in the remainder of the trench (ASTM D-698). State highways require 100% of Minimum Relative Compaction (AASHTO T99). Two compaction tests are required at minimum, one just above the pipe zone and one at the surface. Testing shall be completed every 100 LF at varying depths. Failed tests will require re-excavation, re-compaction, and new testing at the expense of the contractor. Compaction test results shall be submitted to the Town within 30 days of cutting, but not less than 5 days prior to patching for hard surfaced streets. **Failure to submit compaction results to the Town or not completing the compaction test will result in an extended warranty period of two (2) years and may affect the approval of future street cut permits.**

10. Flow fill is acceptable as long as it is designed within the range of 30 to 90 PSI maximum strength at 28 days, however; the roadway must be open for traffic at the end of the day. If flow fill has not set up by the end of the day, steel plates will be required over the trench to allow traffic flows. (Compaction testing is not required if flow fill is used the full depth of the trench).
11. All roadways shall be patched within 72 hours of cutting, unless prohibited by cold or inclement weather. All patches shall comply with Town Construction Specifications, 3” minimum, or existing depth plus 1” replacement. Prior to patching, the contractor shall monitor daily the condition of the cut area and immediately repair all potholes, depressions, and bumps in the temporary surface.
12. Asphalt shall be matched to existing conditions plus 1 inch. Placement shall be done in lifts not to exceed 3 inches. A minimum of 3 inches of asphalt is required. Contact the Street Director at 970-587-4331 for an inspection review of the subgrade prior to paving. The minimum patch dimensions shall be 2’0” x 2’0”.
13. Open Hole Limits – All trenches and excavations shall conform to appropriate federal, state, and local safety regulations. Every effort shall be made to guard the safety of the general public. OSHA regulations for trench safety shall be adhered to. **Open trenches are not allowed overnight without prior approval of the Director of Streets.**
14. A bond or other guarantee may be required of the applicant sufficient to ensure that the quality of the repair meets the requirements of Article 11.2.10 of the Milliken Municipal Code.
15. If within twenty-four hours after the Town gives the contractor notice of a defect, failure, or abnormality of the work the contractor neglects to make, or undertake with due diligence to make the necessary repairs or adjustments, **the Town is hereby authorized to make repairs or adjustments or order the work to be done by a third party. The cost of the work plus 15% shall be paid by the contractor.**
16. Town Code states in 11.2.20, All roadway and sidewalk design, construction, and final acceptance by the Town shall be in accordance with the Milliken Design Criteria and construction Specifications, Volume I, Streets. The Public Works Department, in consultation with the Town Administrator and the Public Works Director, shall develop additional standards, regulations and specifications governing access, utilization and restoration of all streets, alleys and right-of-way within the corporate limits of the Town, which standards, regulations and specifications shall not constitute a barrier to the use and excavation or Town Facilities, but shall preserve the integrity of the facilities at the least possible cost to the Town’s taxpayers. Such standards, regulations and specifications as developed by the town are hereby adopted by reference.

CONSTRUCTION WITHOUT INSPECTION IS SUBJECT TO REJECTION

Applicant has reviewed and understands the above conditions and will adhere to these requirements.

Applicant Signature: _____ **Date:** _____

Streets Director: _____ **Date** _____

STREETS THAT HAVE EXCESSIVE UTILITY CUTS IN THE OPINION OF THE DIRECTOR OF PUBLIC WORKS WILL REQUIRE A MINIMUM 1” ASPHALT OVERLAY (FULL STREET WIDTH).

<p>Town of Milliken Streets Department Town Hall</p>	<p>970-587-8723 Fax 970-587-2195 970-587-4331 Fax 970-587-2678</p>
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