

# Position Announcement

**City:** North St. Paul, Minnesota

**Position:** City Manager

**Salary Range:** \$124,113 to \$155,106

**Application Deadline:** 07/20/2022

**Job Summary:** As the Chief Operating Officer of the City, the City Manager provides leadership to the City staff and helps the City Council to define, establish, and attain overall goals and objectives of local government. The City Manager is responsible for hiring and supervising City staff and is responsible for the management of all functions through department heads. The Manager is also responsible for the development and implementation of strategic operating and CIP budget plans, delivery of quality service to citizens, and for compliance with all legislative, judicial, and administrative obligations established by higher authority. The Manager serves as the Executive Director of the HRA, Emergency Management Director, and appointed representation to the MMPA.

View the full position profile at <https://www.ddahumanresources.com/active-searches>.

**Minimum Qualifications:** Master's degree in Public Administration or related field, and a minimum of five years of leadership experience in high level management positions in a government organization.

**Apply:** Visit <https://daviddrown.hiringplatform.com/111013-north-st-paul-city-manager/379286-application-form/en> and complete the process by July 20, 2022. Finalists will be selected on August 8, 2022, and final interviews are scheduled for August 31, 2022.

Please direct questions to Gary Weiers at [gary@daviddrown.com](mailto:gary@daviddrown.com) or 612-920-3320 x109.