

## Position Announcement

**City:** Wadena, Minnesota

**Position:** City Administrator

**Salary Range:** \$86,008 to \$112,536

**Application Deadline:** 02/09/2022

Job Summary: Responsible for planning, organizing, directing, and coordinating all municipal activities, serves as the chief administrative officer of the City and is responsible for the proper administration of all City affairs. Position has direct or indirect supervision over all City staff.

View the full position profile at <https://www.ddahumanresources.com/active-searches>.

Minimum Qualifications: A bachelor's degree in Public Administration, Political Science, Business Administration, Finance, or related field, five years or more of related experience and/or training, or an equivalent combination of education and experience.

Apply: Visit <https://daviddrown.hiringplatform.com/86555-wadena-city-administrator/274917-application-form/en>, and complete the application process by February 9, 2022. Finalists will be selected on March 8, 2022, and final interviews will be held April 4, 2022.

Please direct questions to Pat Melvin at [pat@daviddrown.com](mailto:pat@daviddrown.com) or 612-920-3320 x116.