

Approved 7-15-91 per LGS

858

STATE OF MICHIGAN:

IN THE MATTER OF  
RECORD KEEPING

COUNTY OF MONROE:

ADMINISTRATIVE  
ORDER 1991-4

IN PARENTAL CONSENT  
CASES - MCR 5.783

PROBATE COURT

Pursuant to MCR 8.112(B) and in accordance with MCR 5.783, any and all documents, together with any petition which may be filed in connection with a minor's request for waiver of parental consent for an abortion, shall be maintained in a separate sealed envelope, hereinafter referred to as "file," bearing only the file number, date of filing of the petition, date of hearing, initials of the petitioner, and the date that the petitioner shall reach the age of 18. The file shall be destroyed on or immediately after the petitioner reaches the age of 18. Upon being sealed, the file shall be filed in a file cabinet designated for files pertaining to actions under MCR 5.783 and the file cabinet shall be kept locked.

Such files shall not be inspected by anyone other than the Probate Judge assigned to the case; or the petitioner, or any other person authorized by the petitioner upon request to the Probate Judge.

The contents of the file shall not be microfilmed or otherwise copied. The file number and initials of the petitioner, and court activity, shall be logged on the automated system maintained by the Office of Systems Management for purposes of statistical reporting to the State Court Administrative Office.

The court recorder shall use a separate cassette tape to record such proceedings, and the tape shall be kept with the case file and not removed from the file except as authorized by the assigned Probate Judge for the purpose of preparing a transcript, or for review by the petitioner or persons authorized by the petitioner.

Date

Marilyn K. Hall, State Court Administrator  
and Special Administrator,  
Monroe County Probate Court



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LAO

RECEIVED

JUN 05 1991

HERBERT D. LEVITT  
REGIONAL ADMINISTRATOR  
REGION I

1995-8340-ML-A

BRENDA L. SMITH, REGISTER OF PROBATE  
06/05/1991 Ref # 234