

**MONTGOMERY COUNTY ETHICS COMMISSION**  
**MINUTES**  
**MONDAY, JANUARY 27, 2020**

THE MONTGOMERY COUNTY ETHICS COMMISSION CONVENED AT 3:00 P.M. ON THE DATE LISTED AT THE TOP OF THIS AGENDA, IN THE ALAN. B SADLER, COMMISSIONERS COURT BUILDING, 501 N. THOMPSON, 4<sup>TH</sup> FLOOR, CONROE, TEXAS.

**1.0. CALL TO ORDER**

**TIME: 3:00 P.M.**

**2.0 ROLL CALL**

***Board members present:** Amanda Whittington, Nancy Mikeska, Casey Loring, Bill Dornbos, Tony Fuller, Francis Bourgeois, Charles McBride, Janet Speilvogel, Anne Sundquist*

***Board members not present:** Brian Stanley*

**3.0 CITIZEN COMMENTS**

- *No citizen signed up to comment or presented themselves to the commission for comments upon announcing the citizen comment period.*

**4.0. DISCUSS, CONSIDER AND ACKNOWLEDGE RECEIPT OF CERTIFICATES FROM COMMISSION MEMBERS WHO HAVE COMPLETED THE ONLINE TEXAS ATTORNEY GENERAL'S OFFICE TEXAS OPEN MEETING ACT AND TEXAS PUBLIC INFORMATION ACT TRAINING VIDEOS AS WELL AS MANDATORY TRAINING PROVIDED BY MONTGOMERY COUNTY ATTORNEY'S OFFICE.**

- Minutes to reflect that all members of the commission, with exception to Brian Stanley have completed all three required training sessions and the certificates of completion are on file and available upon request.

**5.0 DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE APPOINTMENT OF A CO-CHAIR TO THE COMMISSION.**

- Chairman Whittington discussed the reasoning behind the need for a co-chair upon completion of that comment Bill Dornbos motioned to nominate himself, seconded by Francis Bourgeois. Motion was approved to name as Chair Pro Tem.

**6.0 DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION TO DESIGNATE THE MONTGOMERY COUNTY HUMAN RESOURCES DEPARTMENT AS THE COUNTY DEPARTMENT THAT WILL PROVIDE ADMINISTRATIVE SUPPORT TO THE COMMISSION.**

- Discussion was held on the need per the statute that governs this commission to have a designated department as the staff administrator of the commission. Members agreed that the Human

Resources Department was appropriate. Members were told that a request would be made to Commissioners Court on their behalf by the County Judges office.

**7.0 DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE COMMISSION'S ADOPTION OF ROBERT'S RULES OF ORDER FOR USE DURING OPEN MEETINGS.**

- A discussion was held between members regarding the adoption of Robert's Rules as the official guidance for future open meetings. There was some objection based on the necessity for said rules. A motion to adopt Roberts Rules as the official guidance for future meetings was made by Tony Fuller, seconded by Nancy Mikeska. Motion passed, with 1 nay-Janet Speilvogel

**8.0 DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION REGARDING EXISITING MONTGOMERY COUNTY CODE OF ETHICS AS WELL AS THE ADOPTION BY THE MONTGOEMRY COUNTY ETHICS COMMISSION OF A CODE OF ETHICS, BY-LAWS, RULE, FORMS, POLICIES, AND PROCEDURES.**

- A motion was made to adopt the current ethics policy and all related forms, policies and procedures by Charles McBride, seconded by Anne Sundquist.
- Tony Fuller offered up an amendment to the motion, that included subject to future changes by this commission or any committee, which was seconded by Anne Sundquist. The motion as amended passed.

**9.0 DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION RELATING TO ESTABLISHMENT OF SUB-COMMITTEES.**

- A discussion was held on the purpose of a sub-committee and the need for one to take a deeper look at the current policies, procedures, and ethics policy. A motion to appoint Janet Speilvogel, Amanda Whittington, Bill Dornbos, Anne Sundquist, and Francis Bourgeois to the subcommittee was made by Amanda Whittington and seconded by Anne Sundquist. Motion passed.

**10.0 DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION TO ESTABLISH REGULAR COMMISSION MEETING DATES AND POTENTIAL DATES TO CONDUCT WORKSHOPS.**

- Bill Dornbos made a motion to select March 2<sup>nd</sup> 2020 as the workshop date at the same time as regular meetings, seconded by Tony Fuller. Motion passed.

**11.0 DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE ETHICS COMMISSION WEBSITE.**

- The commission was informed by county staff that the website was easily addressed by utilizing the IT department as needed to make the necessary revisions and changes the commission so desired. Staff agreed to take this request to Commissioners Court for their approval.

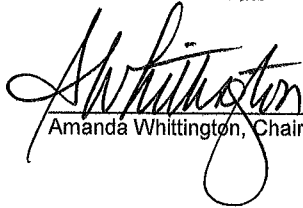
**12.0 MISCELLANEOUS**

- The commission was advised and accepted the resignation of Brian Stanley as a member of the Commission. Mr. Stanley had accepted a position with the county and was no longer eligible to serve on the Ethics Commission.

**13.0 ADJOURN**

- With no further business needing to be discussed the Commission adjourned at 3:55 pm.

APPROVED: 6-17-2020  
Date

  
Amanda Whittington, Chair

  
William Dornbos, Chair Pro Tem