

MONTGOMERY COUNTY EMPLOYEES' COMMITTEE

February 21, 2019 – Meeting Minutes

The meeting was called to order at 2:30 p.m. by Chairman, Natalie Laurent, in the County Attorney's Office Law Library. Those in attendance were: Tamara Ciacivra (Forensics), Ruby Chandler (Library), Charlotte Hatchley (Tax Office), Tracy Hutchison (Dist. Clerk), Roddy Martin (Risk Mgmt.), Katy Miramon (Custodial), Taylor Nichols (Forensics), Heather Reyes (Forensics), Catherine St Clair (Purchasing) and Terri Strozier (Convention Ctr.).

MINUTES: Tracy Hutchison made the motion to approve the minutes of the January 17, 2019 meeting, Taylor Nichols seconded and all were in favor.

CHAIRMAN'S REPORT - Natalie reported the Catfish Festival sign has been made and will be stored in our 4th floor storage area. An email has gone out to save the date for the Service Awards Ceremony. A suggestion was made to also do adult employee care packages for the ill, but instead of care packages, offer a gift card. There was some discussion regarding it and after some debate, it was decided to table this item as we've just started the program for the employee's sick child and we'd like to see how it goes before we commit.

COMMITTEE REPORTS

Treasurer Report – Tracy Hutchison reported a beginning balance of \$21,591.25 as of 2/21/19 with no deposit and 5 debits totaling \$1,804.05 leaving an ending balance of \$19,787.20 with \$500 held in reserves for a Scholarship. (Scholarship Recipient: Employees - James Russel \$500), which leaves an available balance of \$19,287.20.

Recording Secretary – Service Awards Ceremony - April 25, 2019 at 2 pm in the Commissioners Crtrm. She advised she'd put the expenses for the pins, refreshments & flowers on the Commissioners Court Agenda dated Feb. 12th, but when Amy Dunham reviewed the agenda item she advised that this was approved last year in Commissioners Court as an annual purchase and did not need to go back on the agenda. Terri had some concerns about the way the minutes were worded last year and Natalie said she'll get with Amy to confirm that from this point forward we have the courts approval to commit county funds for the service awards ceremony without having to put it on the agenda.

Secret Pal – Catherine St Clair reported everything is going great, that there is great communication amongst the participants.

Recognition Coordinator – Taylor reported she received 8 applications for Employee of the Month this month. The winner will be presented on February 26th in Commissioners Court. She reported she's gotten with Braun's to order the plates on the Recognition Plaques outside Commissioners Court and when received she'll get them hung up so that we'll be up-to-date.

Social Secretary – Roddy wasn't present for this discussion, but the Committee decided to table holding a garage sale until 2020.

Door Prize – The door prize was brought by Ruby Chandler and won by Taylor Nichols.

Next Meeting – The next meeting of the Employees’ Committee will be held Thursday, March 21, 2019 at 2:30 p.m. in the County Attorney Law Library.

The meeting adjourned at 3 p.m.

Recorded by:

Terri Strozier