

**MONTGOMERY COUNTY ETHICS COMMISSION
MINUTES - MONDAY, MAY 23, 2022**

1. **Call to Order** - The Montgomery County Ethics Commission convened at approximately 3:00 p.m. on this date in the Alan B. Sadler Commissioners Court Building, 501 N. Thompson, 4th Floor, Conroe, TX. The meeting was called to order by Chair Nancy Mikeska.
2. **Roll Call** - Amanda Whittington, Nancy Mikeska, Casey Loring, Ann Vickery, Charles McBride, Janet Spielvogel, Francis Bourgeois and Tony Fuller

Board members not present – William Dornbos, Anne Sundquist
3. **Approval of Agenda** – Commission member Charles McBride motioned to approve and Commission member Nancy Mikeska seconded. Agenda was unanimously approved.
4. **Citizen Comments** - None
5. **Consider and approve the Ethics Commission minutes from the February 28, 2022 meeting** – Motion to accept was made by Vice Chair Tony Fuller. Commission member Charles McBride seconded. The motion was unanimously approved.
6. **Receive update from the Ethics Commission Subcommittee regarding forms and templates. Consider and approve authorizing online publication and use by Montgomery County Human Resources Department following receipt of any complaints** – Janet Spielvogel and Amanda Whittington, members of the subcommittee, provided an overview of the complaint process correspondence and frequently asked questions. Following discussion and suggestions, the subcommittee will continue to work on the FAQ and correspondence. No action taken.
7. **Receive update from Montgomery County Human Resources Department regarding implementation of Montgomery County Code of Ethics and training. Take appropriate action relating to reminder emails and deadlines for all training** – Human Resources provided an ethics training update of current county employees, new hires, and commissioner's court appointees. Following discussion, Human Resources will work with the County Attorney and County Judge's office to acquire appointees mailing addresses and will communicate with Elections about employees who are not active and have not taken the ethics training. No action taken.
8. **Consider and discuss Financial Disclosure Statements due by April 30, 2022. Take appropriate action relating to the Montgomery County Human Resources department issuing delinquency report to Commissioners Court** – Dodi Shaw, Human Resources Director, shared with the Commission that all county department heads have turned in Financial Disclosure statements. No action taken.
9. **Miscellaneous** - None
10. **Request for Future Agenda Item** – add #6 of this agenda to the August 29th Agenda.
11. **Adjourn** - Motion to adjourn the meeting at 4:32 p.m. by Commission member Charles McBride and seconded by Commission member Amanda Whittington. The motion was unanimously approved.

APPROVED: _____

Date

Casey Loring, Chair

Tony Fuller, Chair Pro-Tem