

**MONTGOMERY COUNTY BAIL BOND BOARD**  
**SYLVIA OLSZOWY, PRESIDING OFFICER**  
**AGENDA**  
**TUESDAY, FEBRUARY 16, 2016**

NOTICE IS HEREBY GIVEN THAT THE MONTGOMERY COUNTY BAIL BOND BOARD WILL CONVENE AT 12:00 NOON ON THE DATE LISTED AT THE TOP OF THIS AGENDA, IN THE ALAN. B SADLER, COMMISSIONERS COURT BUILDING, 501 N. THOMPSON, 4<sup>TH</sup> FLOOR, CONROE, TEXAS.

**PRESIDING OFFICER**

1.0 Call to order and take action on the following items:

- a) Consider, discuss and take action on the letter and subsequent approval by Commissioner's court of Judge Claudia Laird, County Court at Law # 2 as County Court Judge to the Bail Bond Board and Patricia (Peggy) Freeman as her designee. Term will be effective February 16, 2016 and end when a replacement is appointed.
- b) Consider, discuss and take action on the election results for the Defense Attorney Representative to the Bail Bond Board. Term will be effective February 16, 2016 and end when a replacement is appointed.
- c) Hold an election for Presiding Officer and Vice Presiding Officer as stated in Montgomery County Bail Bond Board Local Rules Section X. Term will begin at the March meeting.

**2.0 ROLL CALL**

**3.0. PUBLIC COMMENT**

(Public must sign registration prior to the beginning of meeting in order to address the Board. Comments are limited to 3 minutes per speaker.)

4.0. Read and Approve minutes for the meeting January 25, 2016.

**5.0. TREASURER**

- a) Consider acceptance and take action on Treasurer's Report.

**6.0. ADMINISTRATOR'S REPORT**

- 1) Review funds received for the month of January 2016.
- 2) Consider:
  - a) Updated List of Licensed Surety companies for Posting and Updated
  - b) License Expiration Report

- 3) Consider, discuss and take action on approving the release of CD ending in 75991 with Regions Bank for Bankers Ins Co. Agent Stephanie Lucado, dba Stephanie's Bail Bonds and accepting the attached CD ending in 79443 with B B & T as the replacement CD. Per the letter from Bankers Insurance they are requesting this replacement to enable Bankers to earn a higher interest rate. They have provided the replacement CD prior to the release of the old one.
- 4) Consider, discuss, and take action on the following procedure changes on distribution of the meeting packets that are provided to the Board members for meetings.
  - a) Any legally confidential information (such as social security numbers, driver's license numbers, license plate numbers, date of birth, and account numbers) will be redacted prior to the distribution of the packet to the Board members.
  - b) Confidential information that is necessary for the Board to consider (e.g.: an applicant's financial statement) will be provided in a separate packet and clearly marked that it is not available to the public. See for reference - AG opinion OR2015-20377 dated September 29, 2015 to the Montgomery County Bail Bond Board instructing the Board that it must withhold a bondsman's financial information from public release under common law privacy.
  - c) The changes in procedure are due to a recent request for documents that exceeds 2000 pages and spans a period of 12 months, to be copied, reviewed and redacted in accordance with the Public Information Act. The procedural change will simplify fulfilling Open Records requests in the future and make information available to the public so that they may participate more fully in the Board meeting.
  - d) The Board members will also be sent the meeting packets individually instead of in a group email to eliminate any possibility of violating the Open Meetings act, by "Replying All" to anything regarding board business and/or the meeting packet.

7.0. **PRESIDING OFFICER**

- a) **HEARING License renewal application for John A. Lagway agent for Allegheny Casualty Company.**

After swearing in John A. Lagway proceed to b.

- 1) Conduct hearing on license renewal application of John A. Lagway agent for Allegheny Casualty Company. Consider, discuss, review and take action.
  - 2) 1704.159 – Enter an order on action taken on the license renewal application of John A. Lagway.
- b) Consider, discuss, and take action on appointing a Local Rules Committee.
  - c) Consider, discuss, and take action on drafting and adopting rules of order.

8.0. ADJOURN

THE AGENDA IS ON THIS BULLETIN BOARD AND MAY BE OBTAINED IN THE COUNTY CLERK'S OFFICE ON THE FIRST FLOOR OF THE COURT'S BUILDING AT 210 WEST DAVIS AND IN THE COMMISSIONER'S COURTROOM ----ON THE DAY OF THE MEETING.