

MONTGOMERY COUNTY BAIL BOND BOARD
SYLVIA OLSZOWY, PRESIDING OFFICER
AGENDA
TUESDAY, MAY 17, 2016

NOTICE IS HEREBY GIVEN THAT THE MONTGOMERY COUNTY BAIL BOND BOARD WILL CONVENE AT 12:00 NOON ON THE DATE LISTED AT THE TOP OF THIS AGENDA, IN THE ALAN. B SADLER, COMMISSIONERS COURT BUILDING, 501 N. THOMPSON, 4TH FLOOR, CONROE, TEXAS.

1.0. CALL TO ORDER

2.0 ROLL CALL

3.0. PUBLIC COMMENT

(Public must sign registration prior to the beginning of meeting in order to address the Board. Comments are limited to 3 minutes per speaker.)

4.0. Read and Approve minutes for the meeting April 19, 2016.

5.0. TREASURER

- a) Consider acceptance and take action on Treasurer's Report.

6.0. ADMINISTRATOR'S REPORT

- 1) Review funds received for the month of April 2016.
- 2) Consider:
 - a) Updated List of Licensed Surety companies for Posting and Updated
 - b) License Expiration Report

7.0. PRESIDING OFFICER

A) HEARING License renewal application for Leslie French dba – A-1 Discount Bail Bonds.

After swearing in Les French proceed to b.

- 1) Conduct hearing on license renewal application of Les French dba A-1 Discount Bail Bonds. Consider, discuss, review and take action.
- 2) 1704.159 – Enter an order on action taken on the license renewal application of Les French.

B) LOCAL RULES COMMITTEE ITEMS

The Local Rules Committee for the Bail Bond Board met on Tuesday, May 10, 2016 at 2:00 p.m. and recommended that the following items discussed would be presented to the Bail Bond Board for review, discussion and action:

1. Rules of Order for the Bail Bond Board
2. Election procedures for Surety Representative and Defense Attorney Representative.

The Committee agreed to recommend to the Board that election ballots and information for the Surety Representative election could be put on the Bail Bond Board website and an email be sent to the registered email address of the Licensees. The Licensee would complete their ballot and either 1) email to the Administrator from their registered email address, 2) deliver by hand, or 3) US mail.

3. Election procedures for Presiding Officer.

The Committee agreed to recommend the Board considers a change in the procedures for the election of Presiding Officer from a rise of hands to ballot. This would be a change of Paragraph "X" in the Local Rules.

4. Application packet with all documents and attachments complete.

It was agreed by the Committee to recommend that all documents and attachments that are required with the application shall be submitted by the posting date of the agenda. Failure to comply will be cause to remove the application from the agenda until the next meeting.

5. FBI Background check

The Committee agreed on the following recommendation:

That proof by an applicant or a licensee that a background check has been submitted to the FBI 120 days prior to the submission of the application or renewal shall be included in their application packet. The 120 days was determined by the approximate length of time it is currently taking to receive the background checks. The Committee also agreed to recommend this change to have an effective date of one year from the date this is agreed upon and revised. This

would affect new applicants, as well as current licensees that do not have a current background check on file. Current has been determined by the Board previously to be within 24 months of the application renewal submission date.

6. Bond form for Licensed Sureties. The Committee agreed to recommend to the Board the following changes:

a) The DOB on the Bond form will be removed and substituted with SO#.

b) Removing the Section on the Bond form "Out of County Certification". It was discussed that a new and separate form could be made for the Out of County Certification.

The bottom portion of the form where the courts are listed be reformatted and arranged side by side with the correct addresses.

c) New application instructions, application form and attachments were not ready for Committee discussion as some changes needed to be made. These new forms will be reviewed and discussed at the next Local Rules Committee meeting and presented to the Board after that.

7. Items 1 – 5 a) and b) would be added to the Montgomery County Bail Bond Board Local Rules after approval by the Bail Bond Board. The revised Local Rules with changes would be presented at the next Board meeting for Board member signatures. Items 5 c) will be reviewed at the next Local Rules Committee Meeting.

8. Modify Paragraph "X" of the Local Rules if Item 3 is approved by the Board and to also delete the chain of succession on the Board which is addressed in the Rules of Order presented to the Board..

8.0. ADJOURN

THE AGENDA IS ON THIS BULLETIN BOARD AND MAY BE OBTAINED IN THE COUNTY CLERK'S OFFICE ON THE FIRST FLOOR OF THE COURT'S BUILDING AT 210 WEST DAVIS AND IN THE COMMISSIONER'S COURTROOM ----ON THE DAY OF THE MEETING.