

**MONTGOMERY COUNTY BAIL BOND BOARD**  
**SYLVIA OLSZOWY, PRESIDING OFFICER**  
**MINUTES**  
**MONDAY, JUNE 13, 2016**

THE MONTGOMERY COUNTY BAIL BOND BOARD CONVENED AT 12:00 NOON ON THE DATE LISTED AT THE TOP OF THIS AGENDA, IN THE ALAN. B SADLER, COMMISSIONERS COURT BUILDING, 501 N. THOMPSON, 4<sup>TH</sup> FLOOR, CONROE, TEXAS.

1.0. CALL TO ORDER TIME: 12:00 NOON

2.0 ROLL CALL

*Board members present: Rick Brass, Defense Attorney Representative, Darin Bailey, Designee for Mark Turnbull, County Clerk, Sylvia Olszowy, Presiding Officer and Designee for County Judge, Craig Doyal, Judge Wayne Mack, Justice of the Peace, Pct. 1, Representative for Justice Courts and Judges, Sr. Sgt. Mike Weinzettle, Designee for Sheriff, Tommy Gage, Bradlee Thornton, Designee for Brett Ligon, District Attorney, Stacie Wheeler, Designee for Barbara Adamick, District Clerk, Judge Claudia Laird, County Court at Law # 2, Representative for County Courts and Judges.*

*Non Board members present: B.D. Griffin, First Asst. County Attorney, Tanya Pino, Asst. County Attorney, Jan Avery, Bail Bond Board Administrator.*

3.0. PUBLIC COMMENT

(Public must sign registration prior to the beginning of meeting in order to address the Board. Comments are limited to 3 minutes per speaker.)

*There were no public comments.*

4.0. Read and Approve minutes for the meeting May 17, 2016.

*Rick Brass motioned to accept the minutes from the May 17<sup>th</sup>, 2016 meeting, Judge Wayne Mack seconded. Judge Claudia Laird abstained; all others were in favor, the motion passed.*

5.0. TREASURER

a) Consider acceptance and take action on Treasurer's Report.

*This item was moved to the end of the meeting.*

6.0. ADMINISTRATOR'S REPORT

- 1) Review funds received for the month of May 2016.
- 2) Consider:
  - a) Updated List of Licensed Surety companies for Posting and Updated
  - b) License Expiration Report

***No action was taken on the Administrators report.***

## **7.0. PRESIDING OFFICER**

### **LOCAL RULES COMMITTEE ITEMS RECOMMENDED**

**At the May 17, 2016 meeting of the Board, Judge Gilbert motioned that Items 1, 2, 4, 5 and 6 a) and b) be approved and added to the Local Rules, Rick Brass seconded. All were in favor, the motion passed 9 -0.**

**The following changes were approved and have been highlighted on the Local Rules as changes. The Local Rules Committee has not been able to meet again to review, discuss and bring to the Board recommendations on the Items that were sent back to the committee at the May 17<sup>th</sup> meeting. The Local Rules reflects the approved changes at this time with a revision date of June 13, 2016.**

1. **Rules of Order for the Bail Bond Board- Approved 9-0 vote, effective date May 28, 2016. – This has been included in Local Rules under section XII – E- RULES OF ORDER AND AS ‘EXHIBIT D’ attached to the Local Rules.**
2. **Election procedures for Surety Representative – Approved 9-0 vote – Ballots will be provided by the Administrator. The ballots shall be signed by the voting licensee, notarized, and returned by email, US Mail, Fax or delivered by hand..**
3. **Application packet with all documents and attachments complete. This was Item 4 on the May agenda and was approved 9-0. The changes approved are reflected on the Local Rules under I – Application for License**
4. **FBI Background check- This was Item 5 on the May agenda, approved 9-0 vote. The changes approved are reflected on the Local Rules under I – Applications for License – New Application, Renewal Application.**

5. Bond form for Licensed Sureties. This was Item 6 a) and b) on the May agenda. Approved 9 -0
  - a) The DOB on the Bond form will be removed and substituted with SO#.
  - b) Removing the Section on the Bond form "Out of County Certification". It was discussed that a new and separate form could be made for the Out of County Certification.

The bottom portion of the form where the courts are listed be reformatted and arranged side by side with the correct addresses.

*All the above changes were approved at the last Board meeting. The Administrator had a copy for signatures with all the changes made to date and that will be in effect. The Local Rules were signed and will be posted for 10 days and will have an effective date of 06/23/16.*

*Judge Wayne presented the Treasurer's report on behalf of the Treasurer. Rick Brass motioned to accept the report, Judge Claudia Laird seconded. All were in favor, the motion passed and the report was accepted.*

#### 8.0. ADJOURN

*Claudia Laird motioned to adjourn the meeting, Rick Brass seconded. All were in favor, the motion passed. The meeting adjourned at 12:10p.m.*