



MONTGOMERY COUNTY

PERMIT DEPARTMENT
501 N. THOMPSON, SUITE 100
CONROE, TEXAS 77301
(936) 539-7836 / FAX (936) 538-8155

Re: Building Codes/Fire Codes/Zoning in Unincorporated Areas of Montgomery County - Certificates of Occupancy and Certificates of Compliance

TO WHOM IT MAY CONCERN:

Please be advised that Building Codes are not enforced for single-family residential structures or multi-family complexes with fewer than four (4) units in unincorporated Montgomery County. Furthermore, Montgomery County does not have zoning regulations and does not issue Certificates of Occupancy for buildings or structures. Typically, Certificates of Occupancy are issued by incorporated areas or subdivision associations.

Effective May 14, 2025, the Montgomery County Fire Marshal will enforce updated fire codes and applicable building codes under the 2024 IFC, IBC, and NFPA for relevant commercial structures. Please note that no codes were enforced before January 1, 2008. A Certificate of Compliance will be issued by the Montgomery County Fire Marshal's Office for commercial Fire Code Permits after final inspection and approval.

Montgomery County does require septic permits, development permits, food service permits, and fire code permits, when applicable.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Scott Nichols".

T. Scott Nichols
Director