



Montgomery County Fire Marshal's Office



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Fire Protection Plan Reviews

To Whom It May Concern:

The Montgomery County Fire Marshal's Office is now reviewing and approving all new and updated fire protection systems. You may not begin work until the plans have been reviewed and approved. If work has begun without approval from our Department, there will be an additional fee added to the project and it could delay further inspections.

We are also not accepting separated submittals any longer. All submittals will need to be made via hand delivery, emailed, or via mail. In the past we have not required a review for alarm devices with 10 or less work being done; however, this will now be changing. Any work to an alarm system will require a full review and approval. If any sprinkler work is being done to a business that has a fire code permit then they must submit an application, letter on business letter head, and pay their fee. If a business is doing sprinkler work with 10 heads or less that DOES NOT have a fire code permit then that company does not have to submit to our Department for a review.

The review process will be approximately 10 business days, wherein you will receive an approval to begin work at that time.

All submittals and questions MUST BE MADE DIRECTLY TO fire.codes@mctx.org.

Thank you for your understanding and patience as we transition into this new procedure.

Thank you,

Jennifer Janes
Montgomery County Fire Marshal's Office