

**MINUTES**  
**Montgomery County Bail Bond  
Board**  
**Darin Bailey**  
**Presiding Officer**

Wednesday, December 21, 2022

THE MONTGOMERY COUNTY BAIL BOND BOARD CONVENED AT 12:01 P.M. ON THE DATE LISTED AT THE TOP OF THIS AGENDA, IN THE ALAN B. SADLER COMMISSIONER'S COURT BUILDING, 501 N. THOMPSON, 4<sup>TH</sup> FLOOR, CONROE, TX 77301.

EXECUTIVE SESSION: At any time during the meeting the Board may announce it will go into closed session pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel or for any other lawful matters that are specifically related to items listed on this agenda. Prior to any such closed session the Presiding Officer, in open session, will identify the agenda item to be discussed and the section or sections of Chapter 551 under which the closed discussion is authorized.

I. CALL TO ORDER

TIME: 12:01 p.m.

II. ROLL CALL

***Board members present:*** Patrick Steirman, Designee for Surety Representative, Melisa Miller, District Clerk, Darin Bailey, Designee for Mark Turnbull, County Clerk, Judge William Waggoner, Conroe Municipal Court, Lt. Jeremiah Richards, Designee for Rand Henderson, Sheriff, Melanie Bush, County Treasurer

***Board members not present:*** Judge Vince Santini, 457<sup>th</sup> District Court Representative for District Courts and Judges; Jamie Meinkowsky, Designee for Mark Keough, County Judge; Therese Pringle, Designee for Judge Mary Ann Turner, County Clerk at Law # 4, Representative for County Courts and Judges; Vanessa Windham, Designee for Brett Ligon, District Attorney; Judge Wayne Mack, Justice of the Peace, Pct. 1, Representative for Justice Courts and Judges; Amanda Webb, Defense Attorney Representative.

***Non Board members –*** Daniel Plake, Legal Counsel; Jan Avery, Bail Bond Board Administrator.

### III. PUBLIC COMMENT

(Note: Public must sign registration prior to the start of meeting in order to address the Board. Comments are limited to 3 minutes per speaker.)

***No one was signed up for public comment.***

### IV. MINUTES

A. Approve the minutes for the meeting November 16, 2022.

**Darin Bailey entertained a motion on the minutes from the November 16, 2022 meeting. Melanie Bush motioned to approve the minutes as written from November 16, 2022, Melisa Miller seconded.**

**All other Board Members approved the minutes and the motion passed.**

### V. TREASURER

A. Consider, discuss and take action on the Treasurer's Report.

**Melanie Bush read report. Melisa Miller moved to approve the Treasurer's report, Patrick Steirman seconded the motion. All Board members were in favor, the motion passed.**

### VI. ADMINISTRATOR'S REPORT

A. Review funds received for the month of November 2022. Report attached.

B. Consider:

1. Updated list of Licensed Surety companies for posting, December 03, 2022.
2. License Expiration Report – updated 11/30/2022.
3. Bail Bond Board Compliance Audit Reports – Q4 FY 2022.  
  
Audit Report for Application fees for Q4 – FY 2022.  
  
Audit Report for Inmate Phones for Q4 – FY 2022.
4. Calendar for Board meetings and Rotation List posting for 2023.
5. Reminder election for Surety Representative for 2023 will take



place December 12<sup>th</sup> – 16<sup>th</sup>, 2022. Copy of ballot and registry enclosed.

6. Sent ballot and registry to Amanda Webb to share info on the local bar association website. This will be for the election of a Defense Attorney representative to the Bail Bond Board for 2023. Election will take place December 12<sup>th</sup> – 16<sup>th</sup>, 2022. Copy of ballot and registry enclosed.
7. Introduction of Demetrich Carrington to the Board as the Bail Bond Board Administrator beginning February 01, 2023.

VII. Complaint Sub-Committee

VIII Local Rules Committee

Melanie Bush noted the added requirement to the rules of the bail bond companies having to provide tax payment information.

Present Amendments/changes to the Bail Bond Board to consider, discuss and Take action on.

***Patrick Steirman moved to accept and post the Local Rules, Jeremiah Richards seconded the motion. All Board members were in favor, the motion passed.***

IX PRESIDING OFFICER

- A. Consider, discuss and take action on the request by Jerry Steve Sondag, License 0022, dba Discount Bail Bonds to have property known as 503 N. Frazier released from collateral. The property has a current value \$332,000.00 which is \$3,320,000.00 in bond value. As of 12/11/22 that license has \$3,587,423.00 available.

***Melanie Bush moved to approve the release of lien, Jeremiah Richards seconded the motion. All Board members were in favor, the motion passed.***

- B. Consider, discuss, and take action the request by Patrick Steirman, License 0063 dba AAAA Discount Bail Bonds to have property known as 3515 Redbird St., Orange TX released from collateral. The property has a current value of \$93,128.00 which is a bond value of \$931,280.00. As of 12/11/22 that license has \$1,603, 230.00 available.

***Melanie Bush moved to approve the release of lien, Jeremiah Richards seconded***

***the motion. All Board members were in favor, the motion passed.***

- C. Consider, discuss and take action on payment to Donna Whiteside, Court reporter for the hearing November 16, 2022 on complaint by Tonya Ramos-Smith against Sondra Morris. Invoice for \$300.00 from Donna Whiteside to be submitted to Accounts Payable for payment from General Fund fees deposited for Bail Bond license applications.

***Jeremiah Richards moved to approve payment, Patrick Steirman seconded the motion. All Board members were in favor, the motion passed.***

## **IX ADJOURN**

***Melanie Bush motioned to adjourn, Patrick Steirman seconded. All Board members were in favor, the meeting adjourned at 12:17p.m.***

**The Agenda is on this bulletin board and may be obtained in the County Clerk's office on the 1<sup>st</sup> floor of the Court's building at 210 West Davis, Conroe, TX 77301 and in the Commissioner's Courtroom on the day of the meeting.**