



MONTGOMERY COUNTY JOB POSTING NOTICE

APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED UNTIL THE POSITION HAS BEEN FILLED.
MONTGOMERY COUNTY RESERVES THE RIGHT TO CLOSE THIS POSTING WITHOUT NOTICE.

DEPARTMENT:	Lone Star Convention & Expo Center Montgomery County Fairgrounds	JOB GRADE:	4
JOB TITLE:	Facility Worker/Grounds Maintenance	HOURLY SALARY:	\$14.69 Plus \$2 for shift differential on hours worked
LOCATION:	9055 Airport Rd., Conroe, TX	CIVIL SERVICE:	Yes
SHIFT HOURS:	Shift hours will vary – must be able and available to work weekends, holidays, nights & split shifts.		
SUBMIT APPLICATIONS:	Montgomery County Human Resources Department	ADDRESS:	501 N. Thompson, Ste. 400 Conroe, TX 77301
PHONE:	(936) 539 – 7886	FAX:	(936) 788-8396
E-MAIL:	jobs@mctx.org	WEBSITE:	www.mctx.org
OFFICE HOURS:	Monday – Friday 8:00am – 5:00 pm (Friday: Closed from 12:00pm – 1:00pm)		

Education, Experience and Skill Requirements

- | | |
|--|--|
| <ul style="list-style-type: none"> High School or GED required MUST HAVE A VALID TEXAS DRIVERS LICENSE Must be able to operate tractor with implements including bush hog, finishing mower, drag, front end loader, forks, push mower, riding mower, weed eater, blower, hedge trimmers One year theatrical or convention production preferred Skill in operation of soundboard, light board and spotlight preferred Able to read and interpret documents such as safety rules, operating and maintenance instruction and procedure manuals | <ul style="list-style-type: none"> Able to read blueprints and write routine reports Able to communicate with the public in person and by phone Able to deal with problems involving several concrete variables in standardized situations Able to understand and follow MSDS warnings and instructions and follow safety procedures while performing all duties Able to perform basic math skills Able to use man lift and forklift Able to stand for extended periods of time <u>WILLING TO WORK WEEKENDS, HOLIDAYS, NIGHTS, SPLIT SHIFTS, AND VARIOUS WORK HOURS</u> |
|--|--|

Primary Job Duties

- | | |
|---|--|
| <ul style="list-style-type: none"> Arrange tables, chairs and equipment in designated rooms or other areas for scheduled group activities Set up stage, sound system, lighting system, bleachers, risers and walls as necessary Set up video screens, back drops, spot light and banners Control air conditioning and heating temperatures Monitor spectators and participants at events to ensure orderly conduct | <ul style="list-style-type: none"> Clean all areas of the facility, including restrooms, bleachers, stalls, pens, arenas, all floors and kitchen Dispose of trash and use necessary and appropriate cleaners for sanitation and cleanliness Able to regularly lift and/or move up to 100 pounds Able to work in all outside weather conditions Able to pass physical agility test Advise patrons of activity schedule and regulation requirements |
|---|--|

Secondary Job Duties

- | | |
|--|--|
| <ul style="list-style-type: none"> Mow areas of facilities not covered by contract including park, ditches, parking areas and detention ponds Weed eat park, ditches, parking areas detention ponds, building perimeters, fences, trees, light poles and wash basins Apply weed control products where necessary Weed and mulch flower beds and trees Trim trees, shrubs and hedges Pick up trash on grounds | <ul style="list-style-type: none"> Install, remove, relocate and repair stalls and stall electrical cords Pressure wash and paint facilities Perform minor building repairs (plumbing, carpentry, electrical) Maintain lawn equipment Maintain arena floor and warm up arena Deliver shavings during equestrian/livestock events Any and all other duties as assigned |
|--|--|

After receiving a conditional offer of employment, applicant must pass a drug screen (1/2 cost = \$20.00, responsibility of applicant) and may need a physical agility test (1/2 cost = \$22.50, responsibility of applicant) before becoming an employee of Montgomery County.

Position No:	513-5725-2	Requisition No:	3221
Date Posted:	03-10-2023	Equal Employment Opportunity Employer	