

REQUEST FOR LETTERS/COPIES IN PROBATE CASES

Cause No. _____
In the Estate of: _____
Montgomery County Court at Law No. _____

LETTERS (specify how many)

____ Number of Letters

Fee: \$2.00 per letter

CERTIFIED COPIES (specify how many)

____ Will

____ Application

____ Order

____ Other (specify): _____

Fees:

\$ 1.00 per page

\$ 5.00 per certified copy

If you order multiple sets, each set will be \$ 1.00 per page and \$ 5.00 for certification.

To determine the amount due, you can call our office or you can look online at the document at <http://odyssey.mctx.org/County/Search.aspx?ID=200> and determine how many pages are in the document and calculate the fees. However, if you do not correctly calculate the fees, your request will be delayed until the correct amount is submitted.

Make checks, cashier's checks or money orders payable to: **Montgomery County Clerk**
DO NOT SEND CASH

How do you want to get your copies? Choose One:

Pickup by: _____

Mail to:

Name: _____

Address: _____

City/State/Zip: _____

If you are submitting your request by mail, please send it to:
Montgomery County Clerk
P.O. Box 959
Conroe, Texas 77305

Please call our office with questions: 936-539-7892