

# **MONTGOMERY COUNTY, TEXAS**

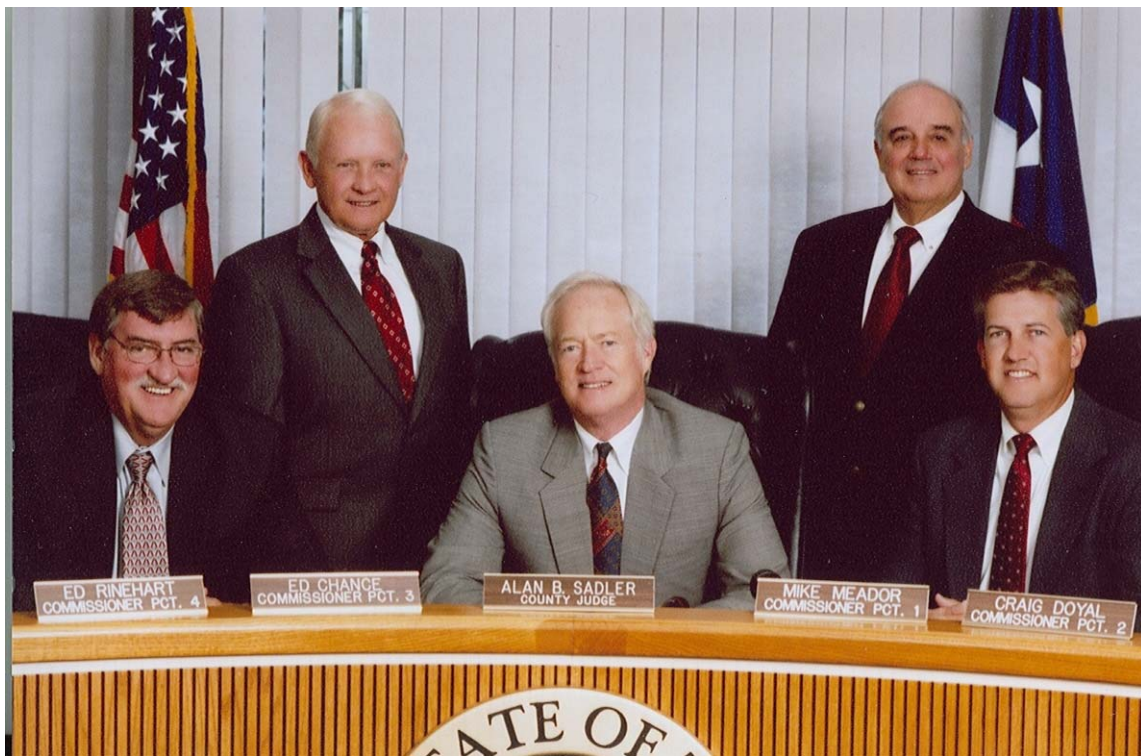
## **Annual Budget**



**For the Fiscal Year Ending  
September 30, 2008**

# **MONTGOMERY COUNTY, TEXAS**

## **ANNUAL BUDGET**



### **COMMISSIONERS' COURT**

Front Row: Ed Rinehart, Precinct 4; Alan B. Sadler, County Judge; Craig Doyal, Precinct 2

Back Row: Ed Chance, Precinct 3; Mike Meador, Precinct 1

### **FISCAL YEAR 2007-2008**



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## MONTGOMERY COUNTY, TEXAS BUDGET OFFICE

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November 2007

Phone: (936) 538-3508  
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The Honorable Members of Commissioners' Court  
Montgomery County, Texas

Transmitted herewith is the published budget of Montgomery County, Texas, adopted by Commissioners' Court August 27, 2007, for the fiscal year October 1, 2007 through September 30, 2008. The primary source of funding for county operations is the ad valorem property tax. The budget was prepared using a \$26,554,184,128 net taxable value after exemptions, which resulted in the following Montgomery County 2007 ad valorem tax rate levy:

Maintenance and Operations	41.08 cents/per \$100 valuation
Debt Service	<u>7.08 cents/per \$100 valuation</u>
Total Levied Rate	48.88 cents/per \$100 valuation

The 2007 tax rate, which supports the 2008 budget, is  $\frac{1}{4}$  cent less than the 2006 rate.

The published budget is prepared on a modified accrual basis, and includes all elements required by Texas Local Government Code Section 111.063, applicable to counties of population more than 125,000, whose Commissioners' Court chooses to establish a county budget office to prepare the county budget for the fiscal year. The adopted budget includes revenues of \$166,657,693 and expenditures of \$166,657,693. Included in the appropriated expenditures is a reserve to increase the fund balance by \$2,000,000 and \$3,600,000 over the FY 2007 annualized budget to the Sheriff. This budget also includes \$3,710,000 salary and benefit increases for elected and appointed officials, department heads, and employees. Annual budgets were adopted for the General Fund, all Special Revenue Funds, and the county's Debt Service Fund, except for the Juvenile Probation Fund. The debt service increased \$1,700,000 over FY 2007 and will require \$0.0780 of the tax rate to fund debt.

Readers of this document should be aware that the previous year (FYE September 30, 2007) adjusted budget and actual amounts are included for comparison purposes only. These numbers have not yet been audited at the time of this publication and are subject to final adjustment. This published budget was filed with the County Auditor and County Clerk for public review as required by statute. Additional copies of this document are available from the Budget Office, and any questions related thereto should be directed to the Budget Officer.

The Preparation of this document is the result of the efforts of many individuals. I want to express my thanks to the members of the Commissioners' Court for their guidance throughout the budget cycle. And, I want to recognize the diligent work of the members of the Budget Office, and express my thanks for the support of the County Auditor's Office, the Human Resources department, the County Tax Assessor-Collector, and the Communications Information Services department.

Respectfully submitted,

Julane C. Tolbert  
Budget Officer

## Montgomery County, Texas FY 2008 Budget

### Budget Message

#### **Introduction**

This published budget document presents an analysis of the FY 2008 budget adopted by Commissioners' Court August 27, 2007. The budget was adopted in line-item detail, and is monitored and enforced at the category level. This document reflects that the budget is more than just revenues and expenditures balanced at \$166,657,693. This budget derives from the services and related financial activities the County plans for FY 2008. These planned services support the expanding population and economy of Montgomery County and reflect its long-standing commitment to improve the efficiency and effectiveness of County operations.

#### **Budget Capsule**

The FY 2008 budget includes the following:

- **Total revenues: \$166,657,693**
  - Current ad valorem tax revenues projected at \$126,551,957
  - Tax rate: \$0.4988 per \$100 taxable value
  - Total taxable value: \$26,554,184,128
  - Collection rate: 97.5%
- **Total Expenditures: \$166,657,693**
  - \$3.71million salary and benefit increases
  - \$1.88million reallocation of employee benefits to department budgets
  - \$3.36million over FY06 annualized budget to Sheriff
  - Personnel additions: 64 new positions/36 upgrades \$3.3million. Includes 24 new positions/26 upgrades for Sheriff; and 20 new positions to support two new district courts
  - Debt Service obligation: \$20,772,060. Will require \$0.0780 of the tax rate to fund debt.
  - Reserve to replenish fund balances: \$2million
  - Contingency: \$403,736

This year Commissioners' Court was able to reduce the tax rate by one-quarter cent, per \$100 valuation. Taxpayers over 65 will also receive \$3.3 million in additional tax relief resulting from the \$35,000 exemption for homeowners over the age of 65. Further relief in the amount of \$1.2 resulted from the Over 65 Tax Freeze and Disabled Persons Tax Freeze approved by Commissioners' Court in 2005. These savings reflect the County's long term goal of lowering taxes when appropriate. Total tax relief from all sources in the budget is \$7.5 million, of which approximately \$2.3 million was for tax abatements to encourage economic development in the County. This tax relief accomplishes the County's long term goal of promoting a favorable environment for attracting new businesses to the County.

### **Meeting the Challenge of Growing Service Demands**

**Road Construction** - Improvement of mobility is one of the most important long term goals for Montgomery County. In September 2005 voters approved the issuance of \$160 million in Road Bonds beginning in 2006. These funds are being used for the following construction projects in the Montgomery County Transportation Program. Target dates to award contracts are identified.

FM 1488 (1A1)	4.123 miles	Clearing	September 6, 2006
FM 1488 (1A1)	4.123 miles	Construction	January 29, 2007
FM 1488 (1A2)	0.46 miles	Clearing	August 30, 2007
FM 1488 (1A2)	0.46 miles	Construction	February 2008
FM 1488 (1B)	7.7 miles	Clearing	March 2008
FM 1488 (1B)	7.7 miles	Construction	June 2008
FM 1485	1.1 miles	Construction	May 15, 2007
FM 1314	7.9 miles	Clearing	January 18, 2007
FM 1314	7.9 miles	Construction	April 2008
FM 1484	3.9 miles	Clearing	December 2007
FM 1484	3.9 miles	Construction	April 2008
IH45/SH 242	Direct Connectors	Construction Phase 1	December 2007
IH45/SH 242	Direct Connectors	Construction Phase 2	February 2008

Additional road construction projects are underway, funded by sources other than the 2006 Road Bonds. These projects include widening of FM 1097, extension of FM 830 from SH 75 to FM 2432, bridge construction and road construction of the Fish Creek Thoroughfare, and right-of-way acquisition for expansion of Sawmill Road from Butera Road to the Harris County line.

**Lone Star Executive Airport** - The Airport is the home of three Fixed Base Operators with 13 additional businesses that offer a variety of aircraft services such as flight training, aircraft rental, avionics, and aircraft maintenance. A new Air Traffic Control Tower will begin construction in October 2007, with completion in 12 to 16 months. The cost is projected at \$2.4 million, and it will be funded in the 2007 Federal Contract Tower Program. It will be staffed by contractors selected by the FAA Southwest Region. A new Homeland Security grant for \$800,000 will allow perimeter fencing of the airport property, with camera surveillance at strategic locations. The new security fencing, tower and current and future runway improvements, totaling \$12 million will enhance and expand the services offered by the Airport, supporting the County's long term goal of promoting a favorable environment for retaining and expanding existing businesses while attracting new businesses to the County.

**Park Improvements** - In 2006 Commissioners' Court approved \$26.5 million in certificates of obligation, of which \$13.5 million was designated for Parks Improvements. These improvements reflect the County's long term goal of providing services that ensure the County is a safe and attractive place to live. FY 2008 plans include the following projects:



**Commissioner – Precinct 1**

West Montgomery County Park, 15715 FM149, Montgomery, Texas Approximately \$1,000,000 for renovation and expansion of existing facilities.

Panorama Park Preserve, FM830, City of Panorama, Texas \$185,000 budgeted for land purchase and park construction.

Gene Campbell Park, 3200 TXDOT Road, Conroe, Texas The addition of 3 acres to the existing park is expected to cost \$50,000, with assistance from the Texas Department of Transportation.

**Commissioner – Precinct 3**

Work continues on the development of the Spring Creek Greenway Project, created in cooperation with Harris County, funded by approximately \$5,000,000 of the certificates of obligation.

**Commissioner – Precinct 4**

New Sports Complex, New Caney, Texas \$2,500,000 is budgeted for construction of an additional new facility.

Ipes Park, 25840 Ipes Road, Splendora, Texas Approximately \$700,000 is budgeted for renovation and expansion of this facility.

**Building Construction and Remodeling** - In response to increasing demand from the public for expanded services and more convenient access to services, the County has several facility construction projects in various stages of completion. These efforts reflect the County's long term goal of operating the County in a fiscally responsible manner. Scheduled for completion as follows are:

**New Jail Building** - Construction is underway on a new 1,100 bed facility to house federal inmates. The building is expected to produce a revenue stream for the County, and the facility will be managed by The GEO Group, Inc. It is scheduled for completion during the summer of 2008.

**New Justice of the Peace/Juvenile Probation Building** - The need for additional administrative space in the Jail, coupled with the need to create space for the Juvenile Justice Alternative Education Program (JJAEP) prompted the planned construction of a new building at the Criminal Justice Complex. It will contain an estimated 6,000 square feet for the offices and courtroom of Justice of the Peace Precinct 2, who will move out of the Jail building. It will also contain an estimated 14,000 square feet of space for the JJAEP, previously located at the Conroe ISD Alternative School campus. The new building is scheduled for completion in the summer of 2008.

**Commissioners Court Building** - The need for additional courts in Montgomery County prompted the planned construction of a new administration building in downtown Conroe on North Thompson Street. Construction on the new building will begin in late 2007, with completion within 12 to 16 months. It will house the Commissioners'

courtroom and most administrative support departments of the County. The existing Administration Building will be remodeled to provide space for new courts, with preliminary planning under way.

**Downtown Parking Garage** - With participation from the City of Conroe, Montgomery County will build a multi-story parking garage to be used by city and county employees, and will be available for public parking after hours and on weekends for special events.

**Frazier Street Courts Building** - Montgomery recently acquired an existing 27,000 square foot building which will be remodeled to house specialty courts.

**Justice of the Peace – Precinct 4** - The former Tullis Library in New Caney, Texas, is being remodeled to house the offices and courtroom of Justice of the Peace – Precinct 4. Construction is expected to be completed in 2008.

**Grangerland Community Center** - County Building Maintenance staff will finish the remodeling of the community center by January 2008.

**Animal Shelter** - Montgomery County has outgrown its Animal Shelter located at 8535 Highway 242, Conroe, Texas, constructed in 2001. Expansion of the shelter and replacement of its sewer system and crematorium is funded by the certificates of obligation authorized in 2006. Construction is planned for completion in 2008.

**Willis Community Center** - Construction has begun on a \$2.4 million, 17,000 square foot community center in Willis, Texas. The project is funded by the U. S. Department of Housing and Urban Development (HUD), administered by the Community Development Block Grant Department (CDBG).

**Women's Center Shelter** - Another project with partial HUD funding through CDBG is a transitional housing shelter for women in domestic crises. The project will be bid and construction begun in 2008.

**Grants** - Montgomery County provides a variety of services funded by grants of different types from different sources. In 2007 the County received approximately \$ 7.5 million in grant funding. Grants fund law enforcement functions such as Homeland Security, emergency management, traffic law enforcement, solid waste disposal enforcement, auto theft investigation, officer training, inmate housing and transportation, juvenile detention and probation; indigent defense services; drug court operations; child protective services activities; community health services; elections services; airport construction projects; recycling activities; parks development; community development; and library services. These grants support many of the County's long term goals which can be viewed in their entirety on page 17.

**New Courts** - The 80<sup>th</sup> Regular Session of the Texas Legislature approved three new courts for Montgomery County to relieve the back-log of cases in the five existing district courts and


four county courts at law. The 418<sup>th</sup> and 435<sup>th</sup> District Courts are budgeted to start January 1, 2008, and the 5<sup>th</sup> County Court at Law will be budgeted in FY 2009 to start January 1, 2009.

**Conclusion**

As Montgomery County moves into fiscal year 2007-2008 it will continue to address the needs of the community guided by its long term goals. The budget for the fiscal year was created within the context of that philosophy. We thank the Commissioners' Court of Montgomery for its leadership in this process.

We would also thank the elected officials and department heads whose leadership, patience, spirit of cooperation, and commitment to a thoughtful and deliberative process has resulted in an operating budget that is fiscally responsible and responsive to the needs of the operations of the County.

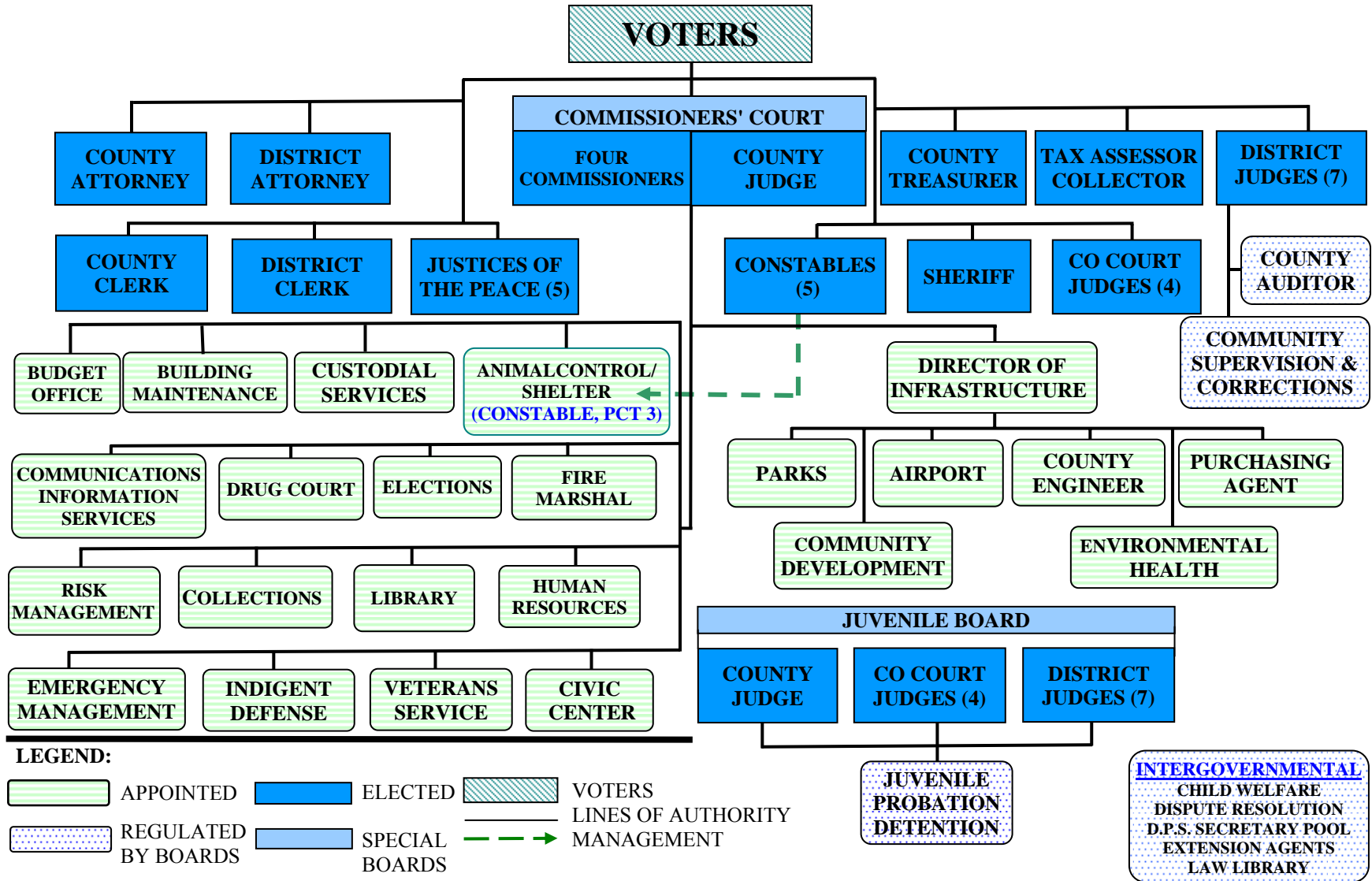
Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Julane Tolbert".

Julane Tolbert  
Budget Officer

# MONTGOMERY COUNTY, TEXAS ORGANIZATION

7



## **THE STRUCTURE AND ROLE OF TEXAS COUNTY GOVERNMENT**

Texas County government focuses primarily on the judicial system, health and social services, law enforcement, and transportation. In contrast to other parts of the country, Texas counties seldom have responsibility for schools, water and sewer systems, or electric utilities. County governments in Texas have no ordinance-making powers other than those explicitly granted by state legislative action.

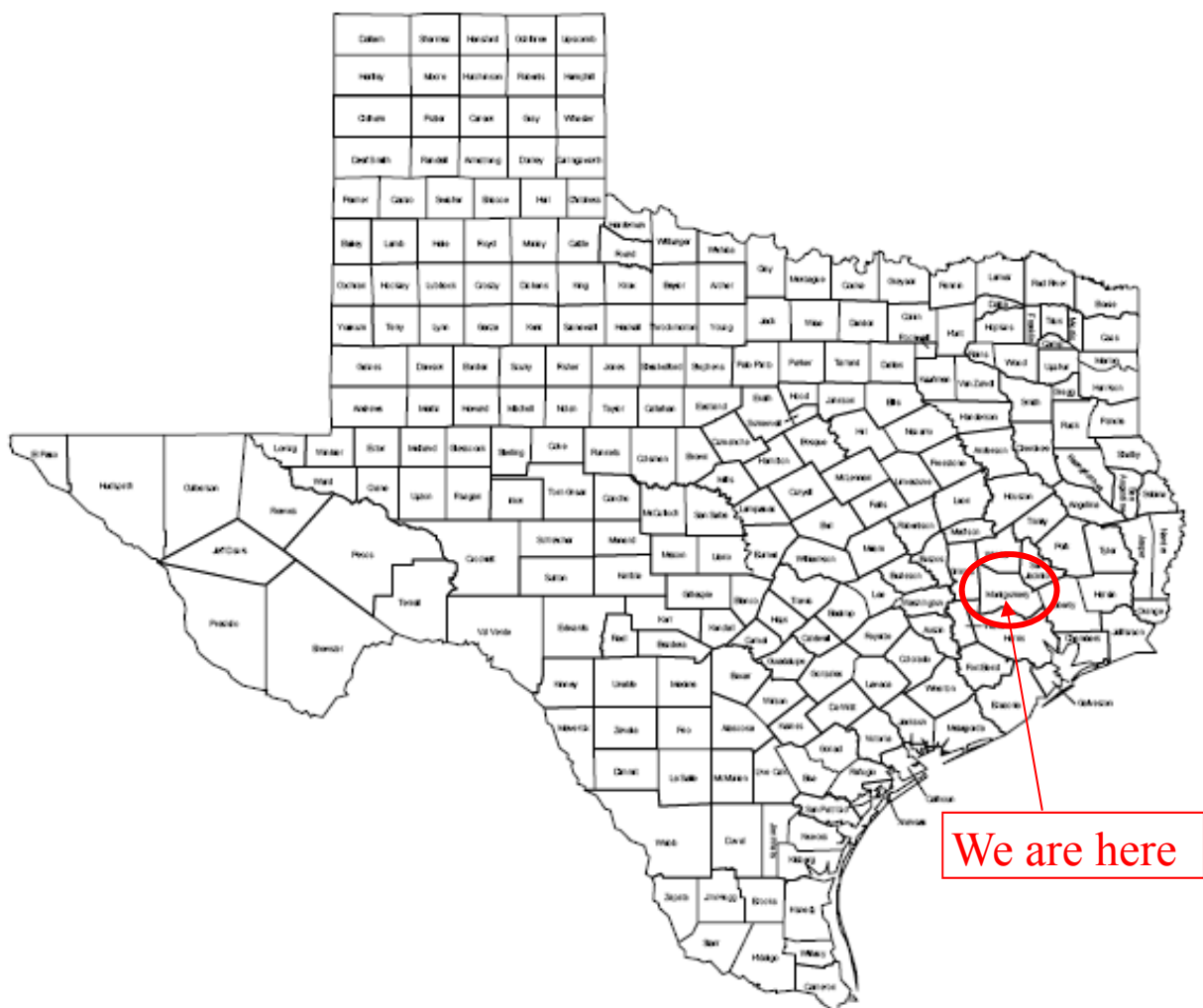
The state's 254 counties have similar organizational features: a governing body (the Commissioners' Court) consisting of one member elected County-wide (the County Judge) and four Commissioners elected from geographically unique precincts. The County Judge is so named because he or she often has actual judicial responsibility. In urban counties, the County Judge is primarily an executive and administrator in addition to the duties of presiding officer of the Commissioners' Court. Other elected officials in counties include the County and District Clerks, the County Tax Assessor-Collector, the County Sheriff, a District and/or a County Attorney, the County Treasurer, and one or more Constables. Elected judges include State District Judges, County Court-at-Law Judges, and County Justices of the Peace. The County Auditor, who serves as the chief financial officer for the County, is appointed by the State District Judges having jurisdiction in the county.

The Commissioners' Court serves as both the legislative and executive branch of county government, and exercises budgetary authority over virtually all county departments, including those headed by other elected officials. The high number of elected officials, including many with judiciary authority, creates an organizational structure unlike more familiar public sector designs, which usually contain a Chief Executive or Operating Officer and a Board

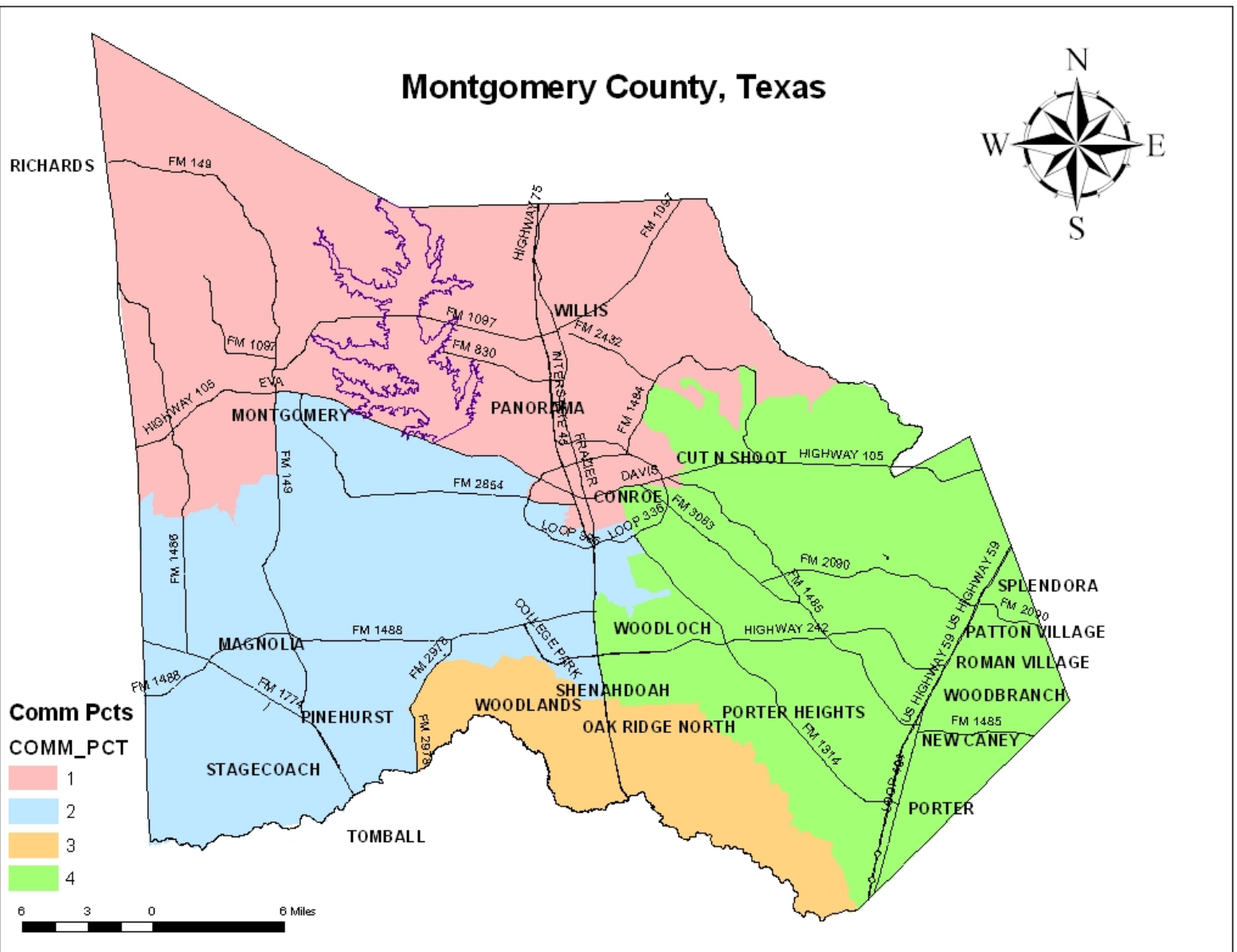
that focus on broad policy matters.

County services in Texas are financed primarily by (a) an ad valorem tax on real property and business inventory, and (b) a complex array of fees, fines, service charges and state payments. The County Commissioners' Court sets the property tax rate annually, subject to a public hearing. Most of the other revenue sources are established in state law and may be changed only through legislative action.

## MONTGOMERY COUNTY, TEXAS



**MONTGOMERY COUNTY, TEXAS**



## **PHYSICAL DESCRIPTION OF MONTGOMERY COUNTY, TEXAS**

Montgomery County is located approximately 45 miles north of downtown Houston, Texas, and is bounded by Walker, San Jacinto, Liberty, Waller, Grimes and Harris counties. Montgomery County covers 1,090 square miles of flat to gently rolling terrain, with elevations ranging from 150 to 300 feet. Vegetation is typical of the Piney Woods area, with thick stands of longleaf, shortleaf, and loblolly pines and hickory, maple, sweet and black gum, oak, and magnolia trees. Natural resources include timber, lakes, gravel and oil. The county's principal water source is the San Jacinto River basin drainage system, which includes Peach, Caney, Spring and Bushy creeks. The Lake Conroe Reservoir covers 17,600 acres. The climate is subtropical humid, with warm summers and mild winters. The average annual relative humidity is 73%, and the average rainfall is 47.44 inches. The average annual temperature is 68 degrees F. Temperatures in January range from an average low of 39 to an average high of 61 degrees F, and in July range from 72 to 95 degrees F. The growing season averages 270 days per year, with the last freeze in early March and the first freeze in late November.

Source: "MONTGOMERY COUNTY." The Handbook of Texas Online. <http://www.tsha.utexas.edu/handbook/online/articles/view/MM/hcm17.html> [Accessed October 30, 2006]



## **HISTORY OF MONTGOMERY COUNTY, TEXAS**

Numerous artifacts from early Indian cultures indicate that Montgomery County has been inhabited for more than 10,000 years. The future Montgomery County area was included in the colonization contracts issued to Stephen F. Austin, and during the early 1820s Anglo-American settlers began moving into the region. Forty-two families of Austin's colony obtained land titles and settled in Western Montgomery County. Among the earliest was Andrew J. Montgomery, who established a trading post at the crossroads of the Loma del Toro and lower Coushatta traces. During the early 1830s the population of the region increased rapidly, and in December 1837, the Second Congress of the Republic of Texas established its third county, Montgomery County, which was named for its largest settlement. The county's present boundaries were established in 1870 after the creation of Waller County to the north.

The town of Montgomery, located on the stagecoach line from Huntsville to Houston, was designated the first county seat. A two-room log cabin built in 1838 served as the county's first courthouse until it was replaced in 1842 by a two-story building constructed from hand-hewn lumber. A third large brick Greek Revival-style courthouse was constructed in 1855.

In January 1839, the Third Congress of the Republic of Texas adopted as the republic's official flag the Lone Star Flag designed by Dr. Charles B. Stewart, a physician and pharmacist from Montgomery, who was also a signer of the Texas Declaration of Independence. This flag is the current official flag for the state of Texas.

Montgomery County's economy in its early years was based on subsistence farming, but by the 1850s a thriving plantation economy, based largely on cotton production, had devel-

oped. After the Civil War, however, the county experienced a prolonged post war agricultural depression. Falling cotton prices and the loss of cheap slave labor combined to severely depress the local economy.

The county's economy began to recover in the 1870s and early 1880s with the construction of several railroads. The railroad construction touched off an intense controversy concerning the location of the county seat. In 1889 the county seat was moved to the new community of Conroe, which was situated at the junction of the International-Great Northern and the Gulf, Colorado and Santa Fe railways.

The construction of the railroads marked the beginning of the county's commercial lumbering boom, giving rise to numerous new communities, all of which developed as lumber shipping points or mill sites. As late as the early 1870s, 80% of the county was covered by thick pine forests. Over the next four decades much of the county was deforested, permanently altering the landscape and opening the way for a steady increase in livestock raising and farming.

The agricultural economy began to recover in the 1880s, spurred by the introduction of tobacco farming. Much of the tobacco was a fine grade grown from seeds imported each year from Cuba. The center of the industry was Willis, which by 1895 had seven cigar factories. The lifting of a United States tariff on Cuban tobacco ended the enterprise.

Farm production gradually increased after the turn of the century, and agricultural receipts in some areas reached new highs. Despite the upswing in farming, lumbering remained the county's primary industry after 1900 until the late 1920s.

Although hard hit by the Great Depression, the county experienced a dramatic reversal of economic luck in 1932 when oil was discovered southeast of Conroe. The discovery immediately triggered a tremendous oil boom. By the end of 1933 the combined oilfields of Mont-

gomery County made it one of the richest oil producing areas in the nation. The prosperity continued during the years of World War II. After the war, oil production declined somewhat but it has remained one of the county's leading sources of income.

Since World War II the agricultural scene has changed. During the 1940s and 1950s many farmers turned to truck farming, but in recent years cattle and horse ranching have increasingly become prevalent. Lumbering is once again a major industry. After the wholesale cutting of the 1920s many forests were allowed to re-grow, and by the early 1990s over three-fourths of the land was timbered.

The main impetus for growth in the past two decades has come from the expansion of nearby metropolitan Houston. Many Montgomery County residents now work in Houston, and the spread of the city's suburbs into the county has led to a rapid rise in population. In 1972 the Mitchell Energy and Development Corporation, as a response to the growth of nearby Houston, began to build on 23,000 acres, a planned community called The Woodlands. By the year 2000, all areas of the county have experienced dramatic population increases as subdivisions have been developed to accommodate the growth of the Houston metropolitan area.

Recent years have seen Montgomery County become a recreation destination. The area, with its abundant lakes and forests, offers numerous opportunities for hunting, boating, fishing, and hiking. Among the most popular attractions are the Sam Houston National Forest, W. Goodrich Jones State Forest, Lake Conroe, and Lake Woodlands. Montgomery County is partnering with Harris County to create the Spring Creek Greenway to preserve 33 linear miles of forest along Spring Creek. Larger forested preserves will be connected by forested trails. Visitors will be able to explore the Greenway by foot, bicycle, horseback, canoe and kayak.

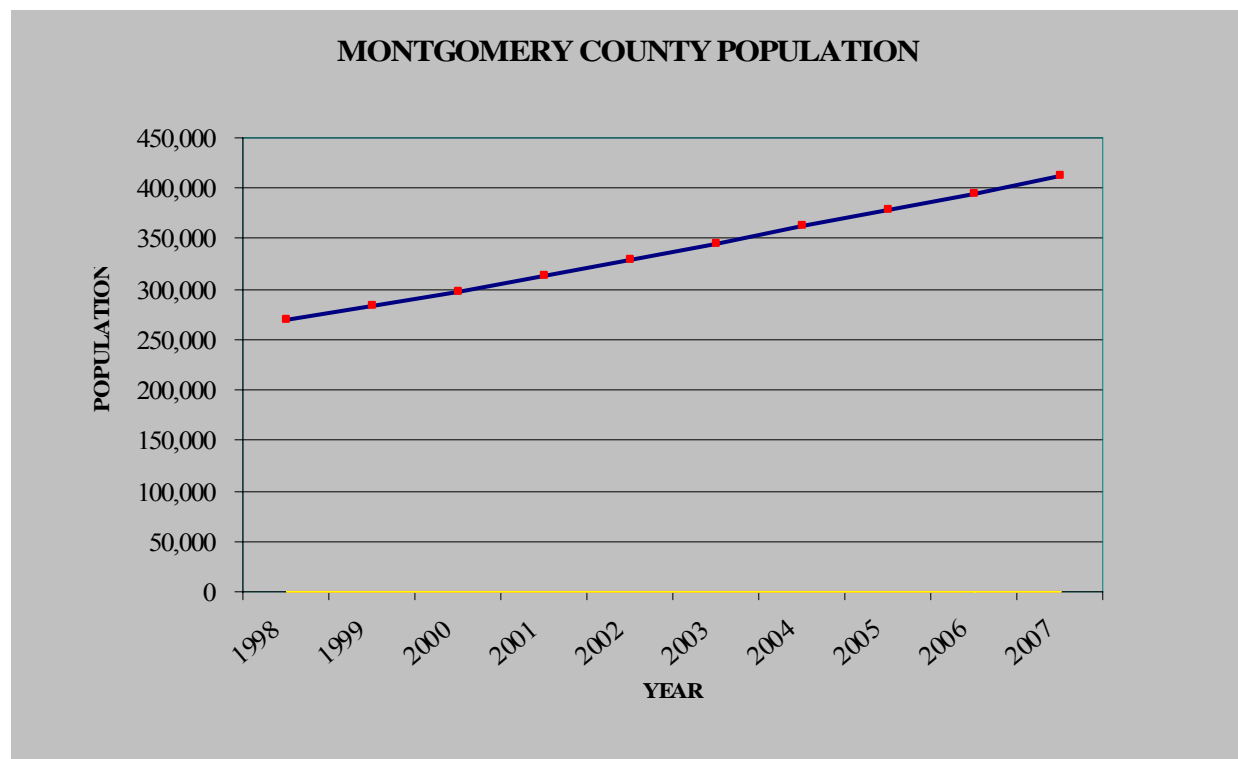
Source: "MONTGOMERY COUNTY." The Handbook of Texas Online. <http://www.tsha.utexas.edu/handbook/online/articles/view/MM/hcm17.html> [Accessed October 30, 2006]

## MONTGOMERY COUNTY, TEXAS POPULATION - LAST TEN YEARS

### MONTGOMERY COUNTY POPULATION - LAST TEN YEARS

YEAR	POPULATION	%CHANGE
1998	269,043	5.28%
1999	284,271	5.66%
2000	297,542	4.67%
2001	312,721	5.10%
2002	328,615	5.08%
2003	344,714	4.90%
2004	362,192	5.07%
2005	378,033	4.37%
2006	394,131	4.26%
2007	412,665	4.70%

\* Population estimate for 2007 from Texas State Demographer.



**MONTGOMERY COUNTY, TEXAS**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**

<u>Year</u>	<u>Population <sup>(1)</sup></u>	<u>Personal Income <sup>(2)(3)</sup></u>	<u>Per Capita Personal Income <sup>(3)</sup></u>	<u>School Enrollment <sup>(4)</sup></u>	<u>School Average Daily Attendance <sup>(4)</sup></u>	<u>Unemployment Rate <sup>(5)</sup></u>
1998	269,043	7,922,471	29,447	61,933	56,608	3.5
1999	284,271	8,460,358	29,762	64,589	60,591	3.6
2000	297,542	9,815,483	32,989	67,430	61,575	3.3
2001	312,721	10,459,126	33,446	70,201	64,461	3.4
2002	328,615	10,637,961	32,383	75,091	68,723	4.6
2003	344,714	11,052,146	32,068	77,693	71,479	5.4
2004	362,192	12,055,024	33,284	80,364	74,120	4.7
2005	378,033	13,257,024	34,978	84,924	78,259	4.5
2006	394,131	N/A	N/A	87,881	80,143	3.8
2007	412,665 <sup>(6)</sup>	N/A	N/A	87,565	81,212	3.7

<sup>(1)</sup> Source: U.S. Census Bureau

<sup>(2)</sup> Amounts expressed in thousands.

<sup>(3)</sup> Source: Texas Workforce Commission website:  
<http://www.tracer2.com/cga/dataAnalysis/incomeReport.asp>

Personal income information for 2005 and 2006 is not available.

<sup>(4)</sup> Source: Superintendent's Annual Report: Includes the 9 independent school districts located in the County including Tomball ISD and Richards ISD which include attendance areas outside of Montgomery County.

<sup>(5)</sup> Source: The Work Source website  
<http://www.theworksource.org/employer/lmio/unemploymentrates/2005>  
 Information for fiscal years 1997 through 2005 was obtained from the Montgomery County CAFRS of the appropriate year.

<sup>(6)</sup> Population estimate for 2007 from Texas State Demographer.

## **MONTGOMERY COUNTY, TEXAS**

### **MISSION STATEMENT**

The mission of Montgomery County, Texas is to maintain the integrity of county government, while managing available resources efficiently to provide effectively and equitably the services that are required by law and public mandate.

### **LONG TERM GOALS**

1. Operate the County government in a fiscally responsible manner.
2. Provide the services necessary to ensure the County is a safe, attractive place to live.
3. Maintain, improve, and expand the transportation resources of the County to meet the demands of a rapidly increasing population.
4. Ensure an effective and efficient judicial/legal system.
5. Use technology responsibly to provide services efficiently and effectively to the residents of the County.
6. Promote a favorable environment for retaining and expanding existing businesses while attracting a variety of new businesses.
7. Encourage cultural development, historical preservation, and social responsibility within the County.
8. Review the Long Term Goals annually to ensure decisions on behalf of the County reflect its mission and goals.

## BUDGET PROCESS, POLICY, AND PROCEDURES

### Budget Calendar – Fiscal Year 2008

Date	Activity	Responsible Party
March 26	Commissioners' Court Workshop to set budget policy, guidelines, calendar	Commissioners' Court
March 27	Send budget packets to departments. Budget Analyst opened for Department data entry.	Budget Office
Week of March 26	Refresher Training for budget data entry	Budget Office
April 24	Budget packets due back in Budget Office. Budget Analyst closed to Departments.	Departments
May 24	Distribute compiled budget requests to departments for review/correction	Budget Office
End of May/ First of June	Preliminary ad valorem tax revenue projection submitted	Tax Assessor-Collector
June 4 - 15	Budget meetings with departments	Budget Officer
Week of June 11	All other revenue estimates submitted	County Auditor
June 16 – July 6	Allocation of revenues and balancing of recommended FY 2007 budget	Budget Office
July 9	Distribute recommended budgets to departments for review	Budget Office
July 11	Distribute recommended FY 2007 County budget to Commissioners' Court	Budget Office
July 11	File recommended County budget with County Clerk and County Auditor for public inspection	Budget Office
July 23 – July 27 (estimated) or July 30-August 3	Commissioners' Court Workshops to consider recommended budget. <b>Calendar will be finalized after legislative session.</b>	Commissioners' Court

Date	Activity	Responsible Party
July 27 (or end of budget workshops) Or August 3	Commissioners' Court meeting to discuss and vote on proposed tax rate	Commissioners' Court
July 28 – Aug. 10 Or August 4-15	Adjust budget recommendations as instructed by Commissioners' Court	Budget Office
August 2 Or August 6	Publish effective tax rate for FY 2008	Tax Assessor-Collector
August 3 Or August 6	Publish notice of budget hearing to adopt 2006/2007 annual budget	County Judge
August 3 Or August 6	Publish notice of proposed increases in elected official salaries, expense or allowances	Commissioners' Court
August 3 Or August 6	Written notice to elected officials concerning salary grievance procedures	County Judge
August 13	Publish notice of first public meeting on tax increase	Tax Assessor-Collector
August 13 Or August 17	Distribute proposed budgets to departments	Budget Office
August 13 Or August 16	Elected officials salary grievance hearing, if necessary	Salary Grievance Committee
August 21	Publish notice of second public hearing	Tax Assessor-Collector
August 20	First public hearing on tax increase—restricted agenda	Commissioners' Court
August 20	File proposed budget with County Clerk and County Auditor for public inspection	Budget Office



Date	Activity	Responsible Party
August 24	Second public hearing on tax increase—restricted agenda	Commissioners' Court
August 24	Publish notice to vote on tax rate	Tax Assessor-Collector
August 27	Public hearing to consider and adopt FY 2008 budget	Commissioners' Court
August 27	Commissioners' Court meeting to adopt tax rate	Commissioners' Court
August 27	Adopted budget filed with County Clerk and County Auditor	Budget Office
September 24	Salary schedules submitted to Commissioners' Court for approval	Commissioners' Court
December 17	Publish FY 2008 budget	Budget Office

## **BUDGET PROCESS**

The process for the preparation of Montgomery County's FY 2008 budget began on March 27, 2007 in the Commissioners' Court workshop where the policies, guidelines, and budget calendar were approved. Budget request packets were distributed to departments on March 27<sup>th</sup> with budget software training provided to departments during the same week. On April 24<sup>th</sup>, the completed budget packets were due in the Budget Office for review and processing. Included in the returned packets were the requests for new positions, capital equipment items, and requests for increases in line item budgets with supporting documentation. Capital projects anticipated for the next five years were identified and submitted with budget estimates. The Budget Officer is responsible for analyzing financial and operational needs as requested by the departments as indicated by the priorities set by the Commissioners' Court and as indicated by other factors (such as increases in cost of fuels, supplies, utilities, etc.) The Budget Officer met with each department to review their requests. Subsequently, the Budget Officer prepared a balanced Recommended Budget based on the revenue estimates provided by the County Auditor and the expenditure needs and priorities identified by the departments. The Recommended Budget was distributed to the Commissioners' Court for consideration, individual budgets were sent to each department, and copies of the Recommended Budget were filed with the County Clerk and the County Auditor in compliance with Texas Local Government Code 111.066.

During the Commissioners' Court Budget Workshops held July 23<sup>rd</sup> – 27<sup>th</sup>, the Recommended Budget was considered along with additional requests and justifications from the departments. Further changes by the Commissioners' Court to the Recommended Budget were made by the close of the workshop based on revised revenue estimates and increases and reductions to department budgets approved by the Court.

On August 27<sup>th</sup>, the Commissioners' Court held the required public hearing to consider the proposed budget. Immediately following the public hearing, the Commissioners' Court convened and adopted the budget for fiscal year 2008. After two public hearings on the proposed 2007 tax rate to fund the new budget, Commissioners' Court approved the proposed tax rate unanimously.

## **MONTGOMERY COUNTY BUDGET POLICY FOR 2008**

The mission of the Montgomery County government is to maintain the integrity of county government, while managing available resources efficiently to provide effectively and equitably the services required by law and public mandate. The adoption of financial policies and their periodic evaluation are key elements in achieving success in this mission. Therefore, the Commissioners' Court of Montgomery County (the Court) adopts this budget policy for the preparation and management of the fiscal year 2008 operating budget:

1. The responsibility of the Court is to conduct the business of the County in accordance with the laws of the State of Texas. A major element of governance is the duty to manage the County in a fiscally responsible manner. It is the duty of each elected official and department head to operate their office or department frugally and efficiently. Every effort should be made to reduce expenditures while meeting or exceeding the required

levels of services. All programs should be examined annually to ensure viability and effectiveness of the service provided.

2. The Court will lower the current tax rate when appropriate.
3. The Court will support efforts to advance economic prosperity in the best interest of the County when it can legally do so.
4. Bonds and other forms of debt will be used for capital projects or fixed asset purchases if appropriate and if the asset's life meets or exceeds the debt repayment period.
5. The Court will provide adequate, qualified staffing of offices and departments. Requests for increases in staff should be substantiated by demonstrated requirements for increases in service that cannot more efficiently be met with improved technology or changes in procedures.
6. The salaries of County employees are administered under the guidelines of the Salary Administration Plan (the Plan) approved by the Court. The Court intends that employee compensation shall be competitive with the other county governments and comparable employers in the area. In addition, the Human Resources department is directed to perform or contract for periodic salary and benefit surveys of other local governments and private sector employers to provide a logical basis for comparison. The Plan recognizes differences in position scope and complexity and rewards employees by providing a framework that encourages financial rewards based on performance. Merit or performance pay is limited to the amount allocated to each office or department.
7. Each fee-generating office or department should review its fee schedule annually to ensure that fees are set in accordance with applicable statutes, and that an appropriate amount of the cost of service is being charged to the user of the service. When a fee or other charge is allowed by statute, but not adopted by the County, the Budget Officer should be notified. The Budget Officer will analyze the issue and the statute and notify the Court.
8. Management of County information technology is centralized in the Communications Information Services Department (CIS) to ensure compatibility, integration and cost control. Departments requesting purchases of hardware and software will coordinate with CIS to obtain equipment recommendations and pricing.
9. Acquisitions are capitalized when they cost \$1,000 and have a useful life in excess of five years. The policy applied to infrastructure acquisitions requires a cost of at least \$10,000 and a useful life in excess of five years.
10. Each department or office will prepare a five-year plan of capital improvement projects (as opposed to infrastructure projects) for the Budget Officer to consolidate into a Five-year Capital Improvements Plan for consideration by the Court. Departmental capital

improvement projects will not be included in the department budget request until after Court approval of the project. Capital improvement projects include the procurement, modification, or construction of physical assets (as opposed to personal property assets) that have a life expectancy of five or more years and a value of at least \$1,000. The approved Five-year Plan will be revised and considered each year during the creation of the recommended budget. Budgeting and appropriations for capital projects and fixed assets will be based on long range planning for subsequent budgets. Departments in a common functional area (for example courts or law enforcement) are encouraged to co-operate in planning for projects that affect the whole functional area.

11. Capital improvement projects may be paid from current revenues, general obligation bonds, or certificates of obligation. All capital projects, regardless of funding source, will be managed by a multiyear budget if the construction period extends over more than one fiscal year.
12. The County will pay for all current expenditures with current resources as required by Sections 111.091 through 111.095 of the Local Government Code.
13. Each annual operating fund of the County shall be included in the recommended and adopted budgets, including special revenue funds that are for the use of a single department or purpose.
14. The Court recognizes the vital importance to the County of maintaining an adequate fund balance (or reserve) for emergency appropriations and to maintain a positive bond rating which will lower the cost for the sales of bonds and certificates of obligation. A fund balance of at least 25% of annual operating costs is the target level in all funds for which adopted annual budgets are prepared. The County has pledged to increase the fund balances in these funds, collectively, by \$2 million each year until that level is achieved.
15. Budget requests will be submitted, evaluated and adopted at the line-item level. Budgets will be monitored and enforced at the category level.
16. All amendments to the approved appropriations will require written request and justification for transfer from the respective department head or elected official. Only the Court has authority to approve budget amendments, as authorized by Local Government Code Sections 111.070, 111.0706, 111.0707, and 111.07075. Approved budget amendments resulting in a new appropriation must be recorded prior to expenditure against such appropriation.
17. The Court recognizes the importance of providing transparent governmental services to the citizens of the County. In order to achieve transparency, the Court annually reviews its mission statement and long-term goals to identify necessary revisions, and endorses the same effort by elected officials and department heads.

## BUDGETARY ACCOUNTING

The budget law of the State of Texas provides that “the amounts budgeted for the current expenditures from the various funds of the County shall not exceed the balances in said funds plus anticipated revenues for the current year for which the budget is made as estimated by the County Auditor.” In addition, the law states that the Commissioners’ Court “may, upon proper application, transfer an existing budget surplus during the year to a budget of like kind and fund, but no such transfer shall increase the total budget.”

The budget is prepared on a modified accrual basis by the Budget Officer and adopted by the Commissioners’ Court following departmental budget reviews and a public hearing. A copy of the budget must be filed with the County Auditor and the Clerk of the County Court and made available to the public. The Commissioners’ Court must provide for a public hearing on the budget on a date within seven calendar days after the filing of the budget and prior to its adoption.

The budget is legally adopted by an order of the Commissioners’ Court on a basis consistent with generally accepted accounting principles. The legal level of control (as set forth by statute) is total resources as appropriated to each fund. Any expenditure that alters the total budgeted amounts of a fund must be approved by Commissioners’ Court, and the budget amended. The annual budget is monitored and reported in the budget and the financial statements at the *function* level, as management believes that this provides for a more thorough disclosure of the County’s operations. In addition, management files notice of all item transfers for public record.

For fiscal year 2008, formal budgets were adopted at the department level for the General Fund, the Special Revenue Fund, and the Debt Service Fund. Formal budgetary integration is not employed for the Capital Projects Funds, and legal budgets are not adopted, because budgetary control is achieved through legally binding construction contracts. All appropriations lapse at fiscal year end with the exception of grant awards and certain ongoing projects.

The Commissioners’ Court may approve expenditures as an amendment to the budget to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. Such expenditures would include the re-appropriation of approved but unexpended amounts for encumbrances, grants, and certain projects from the previous fiscal year.

The Commissioners’ Court may also adopt a supplemental budget for the limited purpose of spending proceeds that become available for disbursement in a fiscal year, but not included in the budget for that budget year. Included in this category are public or private grants or aid money, revenue from intergovernmental contracts, and proceeds from the issuance of debt.

## ACCOUNTING SYSTEM

### Fund Accounting

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Montgomery County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Governmental funds are maintained to account for the government's operating and financing activities. The measurement focus is on available resources. Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Government-wide financial statements are reported using full accrual accounting; governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as balances of available resources. In other words, revenue is reported when earned, provided it is collectible within the reporting period or soon enough afterward to be used to pay liabilities of the current period. Likewise, liabilities are recognized as expenditures only when payment is due since they must be liquidated with available cash. Such information is useful in comparing a government's near-term financing requirements to near-term resources available.

The general governmental fund types consist of the general fund and debt service fund. The special revenue fund types include the road and bridge fund, the jury fund, the forfeitures fund, and various other special funds. In the County budget, the funds are grouped in four major sections – General Fund, Road and Bridge Special Revenue Fund, Special Revenue Funds, and Debt Service Fund.

Montgomery County budgets for:

General Fund Section	General Fund
Special Revenue Funds Section	Road & Bridge Special Revenue Fund Attorney Administration Fund Forfeiture Fund Jury Fund Sheriff Commissary Fund Memorial Library Fund Community Development Fund Animal Shelter Fund Law Library Fund Historical Commission Fund Alternate Dispute Resolution Fund Child Welfare Fund Airport Maintenance Fund
Debt Service Fund Section	Debt Service Funds

### **Montgomery County Funds, Functions and Departments**

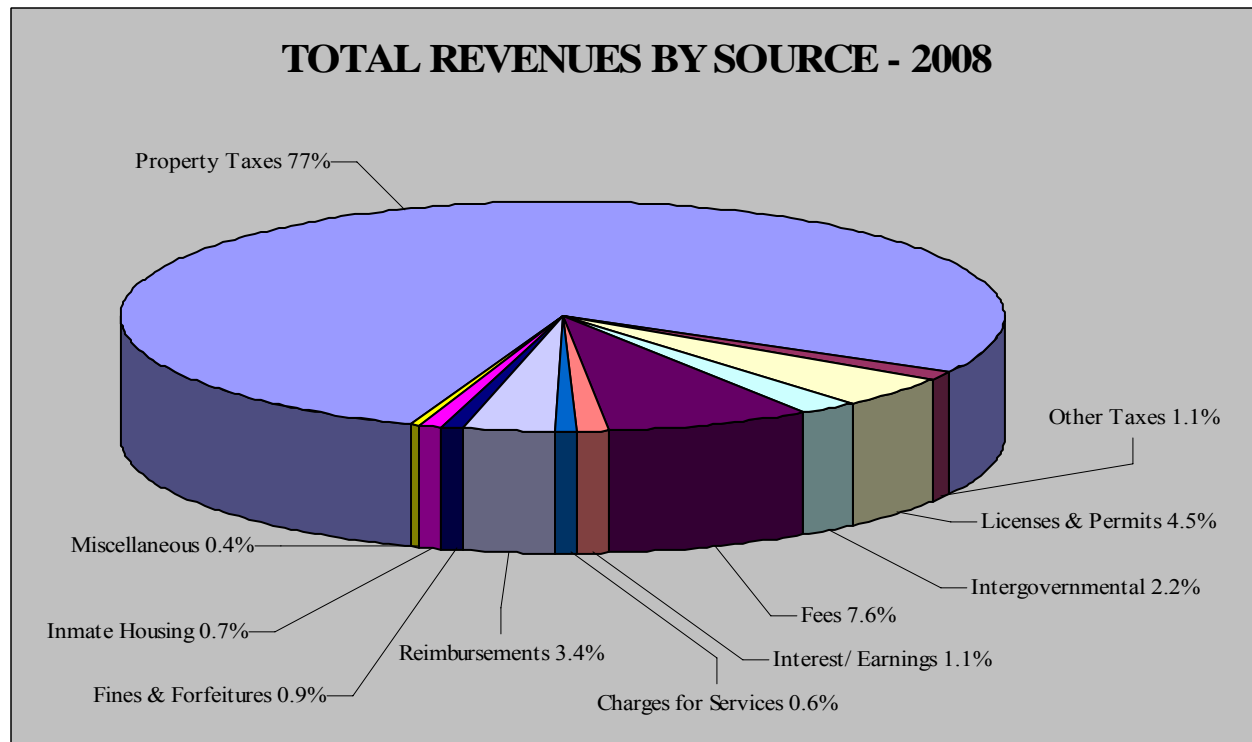
<u>Fund</u>	<u>Function</u>	<u>Department</u>
General Fund	Conservation	Extension Agents
General Fund	Elections	Elections Administrator
General Fund	Facilities	Building Custodial Services Building Maintenance/ Construction Civic Center Complex County Park Jail
General Fund	Financial Administration	Budget Office County Auditor County Treasurer Tax Assessor/ Collector
General Fund	General Administration	Communication/Inform Svc County Clerk County Judge Court Collections Human Resources Non-Departmental Purchasing Agent Risk Management Veterans Service
General Fund	Health and Welfare	Animal Control Environmental Health Medical Health Mental Health Welfare
General Fund	Judicial	County Court at Law (4) District Attorney District Clerk Justice of the Peace (5)
General Fund	Legal Services	County Attorney
General Fund	Miscellaneous	Contingency

<b><u>Fund</u></b>	<b><u>Function</u></b>	<b><u>Department</u></b>
General Fund	Public Safety	Community Supervision & Corrections Constable (5) Department of Public Safety Emergency Management Fire Marshal Juvenile Probation Sheriff
Special Rev Fund - Conservation Road & Bridge Fund		Recycling Center
Special Rev Fund - Public Transportation Road & Bridge Fund		County Engineer Commissioners (4) Lake Park
Special Rev Fund – Culture and Recreation Historical Commission Fund		Historical Commission
Special Rev Fund – Culture and Recreation Memorial Library Fund		Memorial Library
Special Rev Fund - Facilities Civic Center Complex Fund		Civic Center Complex
Special Rev Fund – General Administration Attorney Admin Fund		Worthless Checks – County Attorney Worthless Checks – District Attorney
Special Rev Fund - Health and Welfare Animal Shelter Fund		Animal Shelter
Special Rev Fund - Health and Welfare Child Welfare Fund		Child Welfare
Special Rev Fund - Health and Welfare Community Development Block Grant Fund		Community Development Grant Home Program Grant



<b><u>Fund</u></b>	<b><u>Function</u></b>	<b><u>Department</u></b>
Special Rev. Fund - Jury Fund	Jury	2 <sup>nd</sup> Judicial Admin District 9 <sup>th</sup> District Court 221 <sup>st</sup> District Court 284 <sup>th</sup> District Court 359 <sup>th</sup> District Court 410 <sup>th</sup> District Court 418 <sup>th</sup> District Court 435 <sup>th</sup> District Court Court Operations Drug Court Indigent Defense
Special Rev Fund - Alternate Dispute Resolution Fund	Legal Services	Alternate Dispute Resolution
Special Rev Fund - Law Library Fund	Legal Services	Law Library
Special Rev Fund - Forfeitures Fund	Public Safety	Forfeitures – Constable, Pct 3 Forfeitures – Constable, Pct 4 Forfeitures – Constable, Pct 5 Forfeitures – District Attorney Forfeitures – Sheriff
Special Rev Fund - Sheriff Commissary Fund	Public Safety	Sheriff Commissary
Special Rev Fund - Airport Maintenance Fund	Public Transportation	Airport Maintenance
Debt Service Fund	Debt Service	Refunding Bonds Certificates of Obligation Road Bonds Library Bonds Permanent Improvement Bonds Lease-Purchase Obligations

## BUDGETED REVENUES



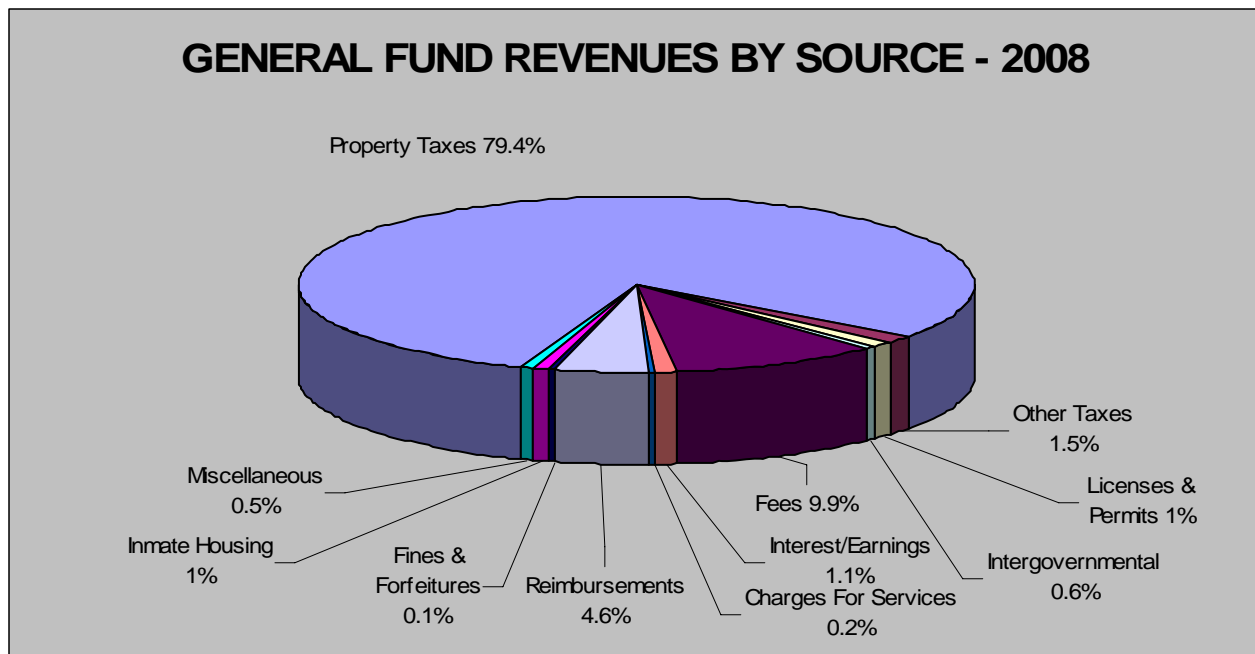
BUDGETED REVENUES BY SOURCE FY 2008		
SOURCE	FY 2008 APPROVED BUDGETED REVENUES	PERCENT OF TOTAL BUDGETED REVENUES
Property Taxes	\$129,144,557	77.5%
Other Taxes	1,773,984	1.1%
Licenses and Permits	7,534,745	4.5%
Intergovernmental	3,601,293	2.2%
Fees	12,695,963	7.6%
Interest/Earnings	1,775,055	1.1%
Charges For Services	1,078,164	0.6%
Reimbursements	5,706,265	3.4%
Fines and Forfeitures	1,511,267	0.9%
Inmate Housing	1,200,000	0.7%
Miscellaneous	636,400	0.4%
<b>Total Budgeted Revenues</b>	<b>\$166,657,693</b>	

The pie chart above represents the sources funding the 2008 County Budget and their respective portion of the total revenue. The chart and schedule show that the primary source of revenue for the County is Property Taxes at 77.5%. Fees provide 7.6%; licenses and permits provide 4.5%; and reimbursements contribute 3.4% of the total revenue budget. The remaining 7% of revenue is provided by various sources such as fines and forfeitures, inmate housing, charges for services, and other miscellaneous sources.

SOURCE	REVENUES BY SOURCE			
	FY 2006	FY 2007	FY 2008	% Change
	ACTUAL	ESTIMATED	APPROVED	2007 vs. 2008
Property Taxes	\$105,392,405	\$115,154,683	\$129,144,557	12.1%
Other Taxes	1,341,941	1,299,576	1,773,984	36.5%
Licenses and Permits	7,705,191	7,513,366	7,534,745	0.3%
Intergovernmental	12,649,197	6,723,620	3,601,293	-46.4%
Fees	14,263,862	14,464,236	12,695,963	-12.2%
Interest/Earnings	1,896,487	2,451,449	1,775,055	-27.6%
Charges For Services	1,181,094	1,161,308	1,078,164	-7.2%
Reimbursements	9,105,697	9,596,810	5,706,265	-40.5%
Fines and Forfeitures	2,010,037	1,820,535	1,511,267	-17.0%
Inmate Housing	1,356,977	1,117,291	1,200,000	7.4%
Operating Transfers	15,232,036	5,560,394	0	N/A
Miscellaneous	1,971,395	1,914,549	636,400	-66.8%
<b>Total General Fund</b>	<b>\$174,106,319</b>	<b>\$168,777,817</b>	<b>\$166,657,693</b>	<b>-1.3%</b>

The table above shows the reported revenues for 2006, estimated revenues for 2007, and the 2008 adopted revenue budget, with the percentage of change from 2007 to 2008. Pursuant to Local Government Code 111.063(b)(6), the County Auditor estimates the revenues budgeted for the ensuing fiscal year. The County's revenue sources have been increasing each year due to dramatic growth as the population moves from metropolitan Houston into the surrounding counties. Increased construction of single and multiple family housing, rapidly expanding retail construction, and the movement of new industry into the County have generated increasing appraisal values. The taxable assessed values have grown from 8% to 14% each year over the past ten years.

### General Fund Revenues



The chart above presents the portion of total General fund revenues provided by each source as budgeted for FY 2008.

Descriptions of the categories of General Fund Revenue follow:

1. **Property Taxes** – Include current and delinquent taxes and penalty and interest on property taxes. Property tax revenues have increased, averaging almost ten percent per year in the past ten years. The average General Fund tax rate for the last ten years is \$0.36402 per \$100 valuation. The tax rate for 2007 (FY 2008) is \$0.3630 per \$100 valuation. These taxes provide almost seventy-eight percent of the General Fund budget.
2. **Other Taxes** – Include the mixed beverage tax, the bingo tax, and other miscellaneous taxes. These taxes provide almost one percent of the General Fund budget.
3. **Licenses and Permits** – Include beer licenses, health permits, food service permits, alarm permits, animal control licenses, stenographer fees, and other collections. These collections provide just over one percent of the General Fund revenues.
4. **Intergovernmental Revenue** – Received from state, federal or other governmental sources. By its nature, this revenue source can be subject to substantial fluctuation. By policy the County aggressively pursues funding for all eligible programs from any available source.
5. **Fees** - Include departmental fees such as county clerk fees, justice of the peace fees, constable fees, supplemental motor vehicle fees, district clerk fees, courthouse security fees, record management fees, and other miscellaneous fees allowed by law. Revenues from this source depend on the collection efforts of these departments. These collections provide over eleven percent of the budgeted General Fund revenues and are the second largest revenue source for the Fund.
6. **Interest/Earnings** – Are a function of the rate of return and amount invested. The amount available for investment depends upon a variety of factors, the largest of which is the cash balance available for investment. This is the amount of cash not required for meeting current operations that may be invested until needed. This revenue source is projected to provide less than one percent of the General Fund revenues.
7. **Charges For Services** – Include charges for the inmate telephone service, the towing program, fingerprinting fees, and academy fees.
8. **Reimbursements** – Include payments received from various local organizations for reimbursing specific costs related to expanded County services such as providing additional deputies for public safety and security needs. This source provides about four percent of the total General Fund revenues.
9. **Fines and Forfeitures** – Include mandatory and optional penalties required by law or adopted by the Commissioners' Court as allowed by state law. These

revenues are dependent on the incidence of offenses, actions of the courts, and collections by departments.

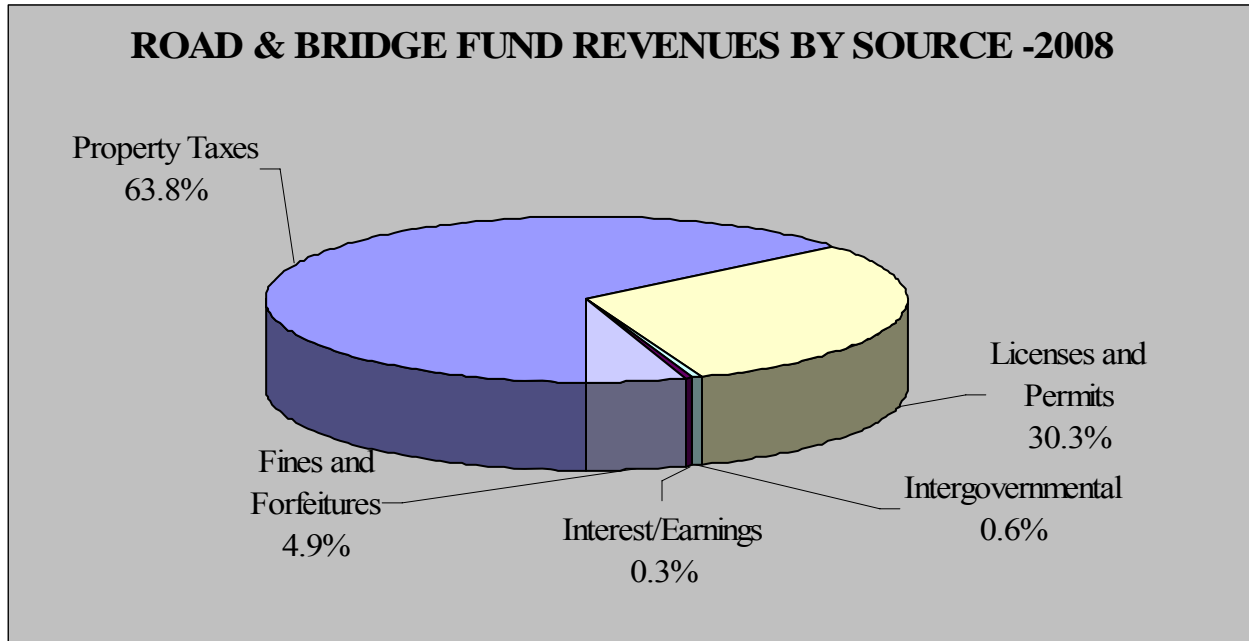
10. **Inmate Housing** – Is revenue received for housing inmates for other governmental entities in the County jail facility. Federal prisoners provide the major revenue source for inmate housing. This source is expected to provide almost two percent of the revenues budgeted for the General fund in 2007.
11. **Operating Transfers** – Are transfers from Other County funds for the use of the General Fund.
12. **Miscellaneous** – Included in this category are all other sources of revenue, such as contributions, commissions, sale of assets, and other miscellaneous revenues. These revenues provide about two percent of the total General Fund revenues.

The table below shows the fluctuations in General Fund revenues over a three-year period.

<b>REVENUES BY SOURCE - GENERAL FUND</b>			
	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>
<b>SOURCE</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>APPROVED</b>
Property Taxes	\$82,220,825	\$84,803,411	\$95,905,600
Other Taxes	1,338,412	1,299,576	1,773,984
Licenses and Permits	1,381,107	1,341,306	1,342,015
Intergovernmental	6,122,757	1,427,381	683,896
Fees	13,595,913	13,654,013	12,004,306
Interest/Earnings	1,577,837	2,255,811	1,340,750
Charges For Services	215,308	267,377	255,000
Reimbursements	8,975,994	9,442,345	5,556,002
Fines and Forfeitures	144,680	93,657	73,500
Inmate Housing	1,356,977	1,117,291	1,200,000
Operating Transfers	2,485,779	3,989,659	0
Miscellaneous	1,335,673	1,272,776	636,400
<b>Total General Fund</b>	<b>\$120,751,262</b>	<b>\$120,964,603</b>	<b>\$120,771,453</b>

## Special Revenue Fund Revenues

### Road & Bridge Fund



The chart above shows the portion of total Road and Bridge Fund revenues provided by each source as budgeted for 2008.

The primary source of revenue for the Road & Bridge Fund is the portion of the property tax levy designated for County roads and bridges. Descriptions of the various categories of Road and Bridge Fund revenues follow:

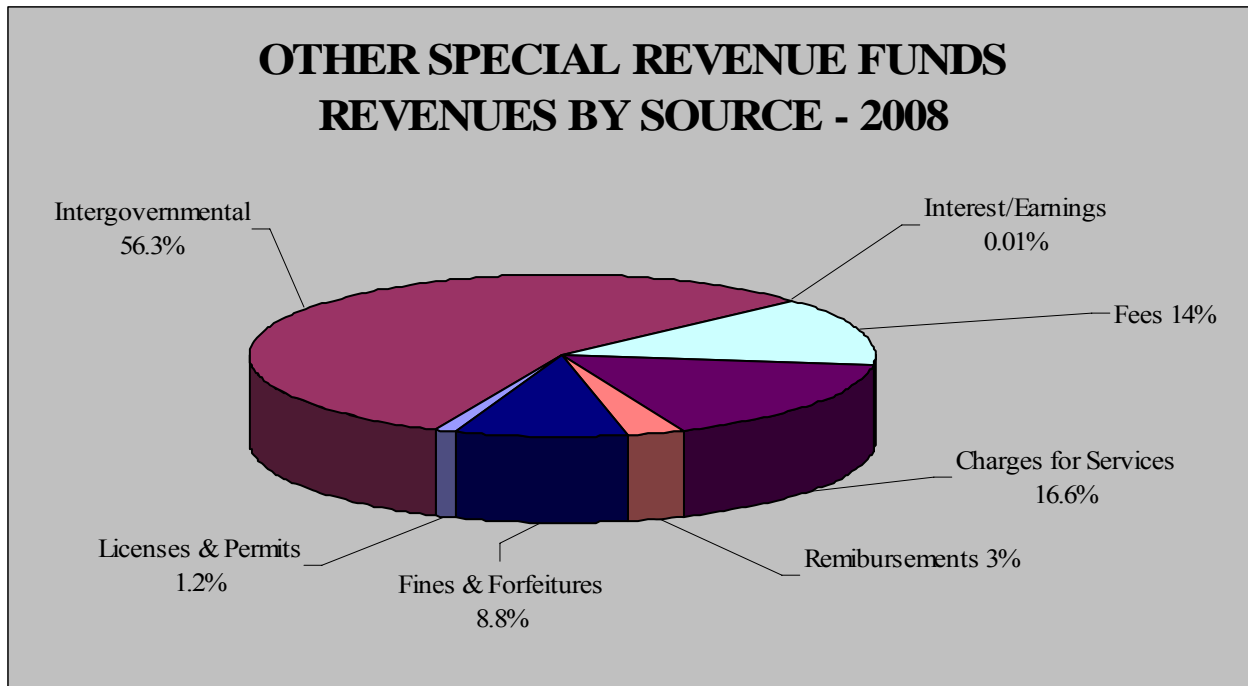
1. **Property Taxes** – Include current and delinquent taxes and penalty and interest on property taxes. The property tax rate for 2007 (FY 2008) is \$0.0478. This source provides more than sixty percent of the Road and Bridge Fund revenues.
2. **Other Taxes** – Include miscellaneous tax collection.
3. **Licenses and permits** – Include the County's portion of vehicle registration fees, subdivision fees, flood plain fees, and utility permits. This source provides over thirty percent of the total revenue for the Road and Bridge Fund.
4. **Intergovernmental Revenues** – Include all state and federal funding provided to the Road and Bridge Fund.
5. **Interest/Earnings** –Are a function of the rate of return and amount invested. Cash of the Road and Bridge Fund, which is not needed for current operations, may be invested until needed.

6. **Miscellaneous** – Includes revenue from sale of assets, contributions, and miscellaneous collections by the commissioner precincts.
7. **Operating Transfers** – Are transfers from other County funds for the use of the Road & Bridge Fund.
8. **Fines and Forfeitures** – Include a portion of traffic fines and forfeitures collected by the courts. This source provides over six percent of the total revenue for the Road and Bridge Fund.

The table below shows the fluctuations in Road & Bridge Fund revenues over a three-year period.

<b>REVENUES BY SOURCE – ROAD &amp; BRIDGE FUND 2008</b>			
	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>
<b>SOURCE</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>APPROVED</b>
Property Taxes	\$11,279,220	\$11,292,041	\$12,899,300
Other Taxes	256	0	0
Licenses and Permits	6,206,344	6,042,289	6,132,730
Intergovernmental	150,703	135,005	130,000
Interest/Earnings	124,610	101,367	55,000
Miscellaneous	572,307	483,311	0
Operating Transfers	0	866,930	0
Fines and Forfeitures	1,021,101	1,028,209	1,000,000
<b>Total Road &amp; Bridge Fund</b>	<b>\$19,354,541</b>	<b>\$19,949,152</b>	<b>\$20,217,030</b>

## Other Special Revenue Funds



The chart above presents the portion of total Other Special Revenue Fund revenues provided by source as budgeted for 2008.

The funds classified as Special Revenue are used to budget and account for specific revenue sources that are restricted to expenditures for specific purposes. The revenues are derived from fees, hotel occupancy tax, library fines, airport rental fees, federal and state grants, forfeitures, court fines, operating transfers, contributions, commissary sales, and other miscellaneous revenues. The funds are identified in the list of Montgomery County Funds, Functions & Departments. Descriptions of the various revenue categories of Special Revenue Funds follow:

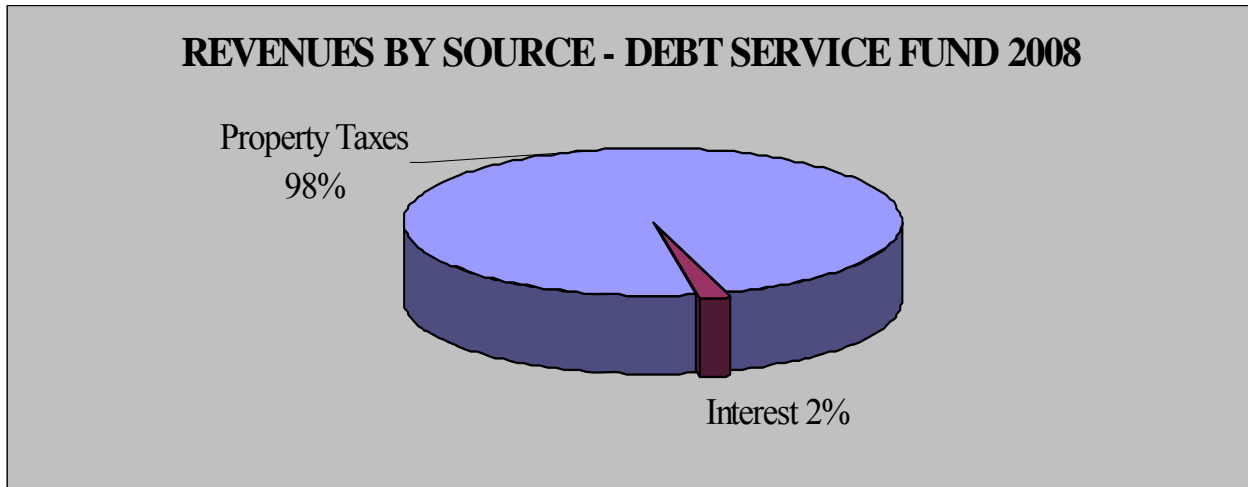
1. **Licenses and Permits** - Animal Shelter fees are reported in this category.
2. **Intergovernmental Revenue** –Received from local, state, federal, or other governmental sources.
3. **Interest/Earnings** – Are a function of the rate of return and amount invested. Available funds within the individual special revenue funds may be invested with interest earned allocated to the fund.
4. **Fees** – Associated with each individual fund. The Law Library and the Alternate Dispute Resolution funds derive revenues from dedicated fees.



5. **Charges For Services** – Are revenues generated from special revenue funds such as Sheriff Commissary Fund, Civic Center Complex Fund, Airport Maintenance Fund, Animal Shelter Fund, Attorney Administration Fund, Jury Fund, and the Alternate Dispute Resolution Fund. These revenues may be composed of rent, usage, collection and other fees or charges.
6. **Reimbursements** – Payments received for reimbursing specific costs related to a fund.
7. **Miscellaneous** – Included in this category are other sources of revenues such as contributions and other miscellaneous collections by specific funds – such as the Memorial Library Fund and the Animal Shelter Fund.
8. **Fines and Forfeitures** – Include mandatory and optional penalties required by law or adopted by the Commissioners' Court as allowed by law. These revenues are dependent on the incidence of offenses, actions by courts, and collections by departments. These revenues are primarily revenue sources for the Forfeiture Fund and the Jury Fund.
9. **Operating Transfers**—Are transfers from other County funds for the use of the Other Special Revenue Funds.

The table below shows the fluctuations in the Special Revenue Fund revenues over a three-year period. Operating transfers are not included.

<b>REVENUES BY SOURCE - SPECIAL REVENUE FUNDS</b>			
	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>
<b>SOURCE</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>APPROVED</b>
Licenses and Permits	\$117,741	\$129,771	\$60,000
Intergovernmental	6,375,736	5,161,234	2,787,397
Interest/Earnings	34,044	49,813	250
Fees	667,949	810,223	691,657
Charges For Services	965,785	893,931	823,164
Reimbursements	0	136,985	150,263
Miscellaneous	193,117	175,942	0
Operating Transfers	12,738,216	703,805	0
Fines and Forfeitures	844,256	698,669	437,767
<b>Total Special Revenue Fund</b>	<b>\$21,936,844</b>	<b>\$8,760,373</b>	<b>\$4,950,498</b>

**Debt Service Fund Revenues**

The chart above presents the portion of the total Debt Service Fund revenues provided by each source as budgeted for 2008.

The revenue sources for the Debt Service Fund are property taxes and interest. Debt Service Funds are used for the payment of principal, interest, and issuance costs of long term bonded debt issued by the County. This debt is incurred for the construction and improvement of roads, bridges, and other County facilities. Debt Service Fund revenues are described as follows:

1. **Property Taxes** - Include current and delinquent taxes and penalty and interest on delinquent property taxes. The tax rate for 2007 (FY 2008) is \$0.0780 per \$100 valuation.
2. **Interest/Earnings** – Are generated from the investment of available funds in the Debt Service Fund. Interest earnings are a function of the rate of return and the amount invested.

The table below shows the fluctuations of Debt Service Fund revenue over a three-year period.

<b>REVENUES BY SOURCE - DEBT SERVICE FUND</b>			
	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>
<b>SOURCE</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>APPROVED</b>
Property Taxes	\$11,892,361	\$19,059,231	\$20,339,657
Interest/Earnings	159,997	44,188	379,055
Miscellaneous Taxes	3,273	0	0
Operating Transfers	8,041	0	0
<b>Total Debt Service Fund</b>	<b>\$12,063,672</b>	<b>\$19,103,419</b>	<b>\$20,718,712</b>

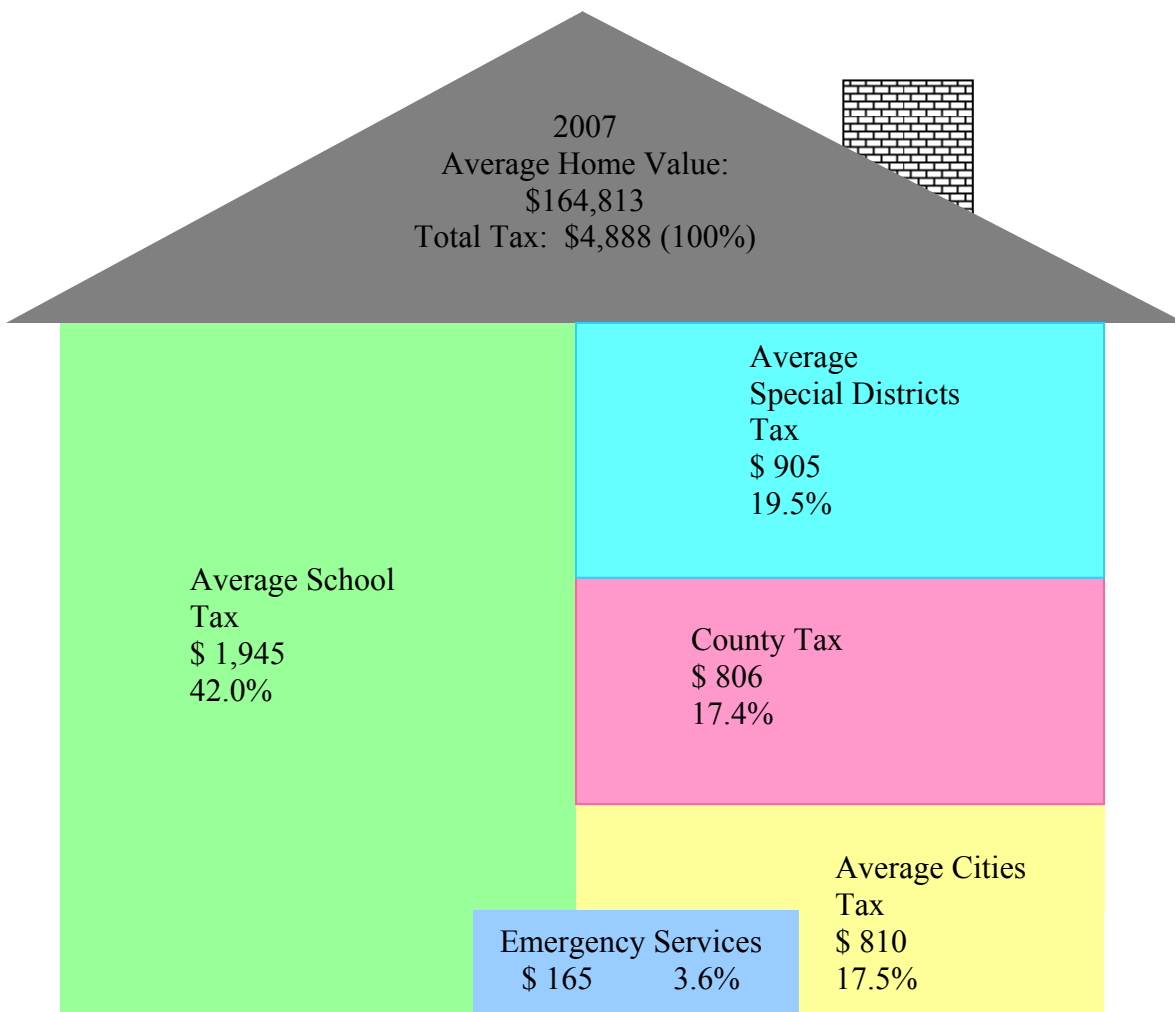
BUDGETED REVENUES

## TAX RATE SUMMARY

**2007 (Fiscal Year 2008) Net Assessed Value: \$26,554,184,128.**

<b>Tax Rates By Fund:</b>	<b><u>2005</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>
<b>General Fund</b>	<b>\$0.3869</b>	<b>\$0.3611</b>	<b>\$0.3630</b>
<b>Road &amp; Bridge Fund</b>	<b>\$0.0528</b>	<b>\$0.0478</b>	<b>\$0.0478</b>
<b>Debt Service Fund (Interest &amp; Sinking Fund)</b>	<b>\$0.0566</b>	<b>\$0.0824</b>	<b>\$0.0780</b>
<b>Total Tax rate</b>	<b><u>\$0.4963</u></b>	<b><u>\$0.4913</u></b>	<b><u>\$0.4888</u></b>

The "TAX RATE HOUSE" below illustrates the total tax burden of the average home in the County with all major taxing entities included. The County represents about 17.4% of the total tax burden.



**TAX RATE HOUSE**

**TEN LARGEST TAX PAYERS**

<b><u>Principal Taxpayers - Tax Year - 2007</u></b>			
Taxpayer	Type of Business	<u>2007 Assessed Valuation</u> <sup>(1)</sup>	Percentage of Total Assessed Valuation <sup>(2)</sup>
Gulf States Utilities Co	Electric Utility	\$176,514,177	0.62%
Wal-Mart Real Estate Bus Trust	Land Development	\$159,436,560	0.56%
Woodlands Land Development, L.P.	Land Development	\$62,156,387	0.43%
Consolidated Communications of Texas	Communications	\$84,646,310	0.30%
Columbia Conroe Region Medical Center	Medical	\$70,977,120	0.25%
Huntsman Petrochemical Corp	Industrial	\$67,397,526	0.24%
The Woodlands Mall Associates	Retail	\$62,156,387	0.22%
Devon Energy Operating Company	Oil & Gas Production	\$58,638,020	0.21%
Southwestern Bell Telephone Co	Telephone Utility	\$57,132,520	0.20%
McKesson Corporation	Retail Distribution	\$51,017,953	0.18%
<b>Total Top Ten Taxpayers—2007</b>		<b>\$909,840,520</b>	<b>3.22%</b>
<b><u>Principal Taxpayers - Tax Year - 2006</u></b>			
Taxpayer	Type of Business	<u>2006 Assessed Valuation</u> <sup>(1)</sup>	Percentage of Total Assessed Valuation <sup>(3)</sup>
Wal-Mart Real Estate Bus Trust	Land Development	\$162,253,877	0.66%
Gulf States Utilities Co	Electric Utility	\$156,313,994	0.63%
Columbia Conroe Regional Medical Center	Medical	\$129,463,950	0.52%
Consolidated Communications of Texas	Communications	\$77,863,640	0.31%
Wal-Mart Real Estate Bus Trust	Land Development	\$162,253,877	0.66%
Devon Energy Operating Company	Oil & Gas Production	\$63,607,700	0.26%
Huntsman Petrochemical Corp	Industrial	\$61,142,144	0.25%
The Woodlands Mall Associates	Retail	\$61,042,740	0.25%
McKesson Corporation	Retail Distribution	\$50,898,578	0.21%
Southwestern Bell Telephone Co	Telephone Utility	\$50,705,039	0.21%
<b>Total Top Ten Taxpayers - 2007</b>		<b>\$887,996,648</b>	<b>3.59%</b>
(1) Source: Montgomery Central Appraisal District (2) Source: 2008 Total Assessed Valuation - \$28,289,463,350 (3) Source: 2007 Total Assessed Valuation - \$24,722,111,702			

## TAXABLE ASSESSED VALUES AND TAX LEVY

The schedule below presents the steady growth of the assessed value and tax levy over the previous ten years. Increases of 7% to 14% in assessed values have been realized each year since 1998.

TAXABLE ASSESSED VALUES AND TAX LEVIES LAST 10 YEARS				
FISCAL YEAR	TOTAL TAX LEVY	% CHANGE	TAXABLE ASSESSED VALUES	% CHANGE
1998	46,937,541	7.42%	9,322,345,000	8.40%
1999	50,889,079	8.42%	10,190,625,000	9.31%
2000	54,051,832	6.21%	11,201,772,000	9.92%
2001	59,831,094	10.69%	12,536,525,000	11.92%
2002	67,447,935	12.73%	14,282,028,000	13.92%
2003	77,043,931	14.23%	16,289,381,000	14.06%
2004	85,764,910	11.32%	17,592,455,000	8.00%
2005	94,513,506	10.20%	18,968,231,000	7.82%
2006	104,074,236	10.12%	20,873,997,490	10.05%
2007	114,138,148	9.67%	23,231,864,130	11.30%

## TAX LEVIES AND COLLECTIONS

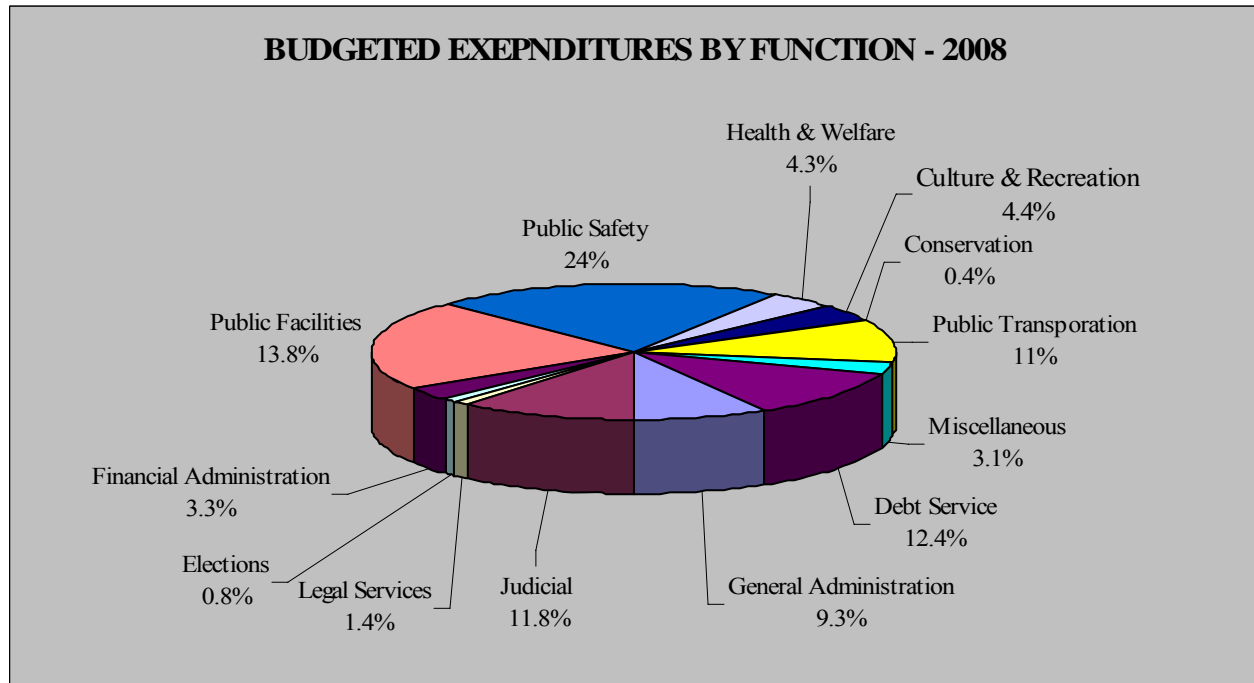
A strong economy and consistent collection practices have resulted in a strong tax collection rate over the last 10 years. The total collection rate of current and delinquent taxes has been close to 100% every year.

TAX LEVIES AND COLLECTIONS LAST 10 YEARS								
FISCAL YEAR	TOTAL TAX LEVY	% CHANGE	CURRENT TAX COLLECTIONS	% OF LEVY	DELINQUENT TAX COLLECTIONS	% OF LEVY	TOTAL TAX COLLECTIONS	% OF LEVY
1998	46,937,541	7.42%	45,882,279	97.75%	1,208,829	2.58%	47,091,108	100.33%
1999	50,889,079	8.42%	49,887,250	98.03%	1,247,664	2.45%	51,134,914	100.48%
2000	54,051,832	6.21%	52,810,108	97.70%	1,244,737	2.30%	54,054,845	100.01%
2001	59,831,094	10.69%	58,384,869	97.58%	1,547,076	2.59%	59,931,945	100.17%
2002	67,447,935	12.73%	65,714,723	97.43%	1,608,717	2.39%	67,323,440	99.82%
2003	77,043,931	14.23%	75,232,037	97.65%	1,784,876	2.32%	77,016,913	99.96%
2004	85,764,910	11.32%	83,960,577	97.90%	1,839,076	2.14%	85,799,653	100.04%
2005	94,513,506	10.20%	92,527,246	97.90%	1,856,421	1.96%	94,383,667	99.86%
2006	104,074,236	10.12%	102,113,249	98.12%	1,788,843	1.72%	103,902,092	99.83%
2007	114,138,148	9.67%	112,045,735	98.17%	1,704,509	1.49%	113,750,244	99.66%

The County Tax Assessor-Collector bills and collects property taxes. Revenues are recognized when levied to the extent that they result in current receivables. Property taxes are levied (assessed) and payable on October 1. They attach as an enforceable lien on property as of January 1 of the following year and become delinquent on February 1. The County is permitted by the Texas State Constitution (Article VIII, Section 9) and statutes to levy taxes of up to \$0.80 per \$100 of assessed valuation for general governmental services and the payment of long-term debt.

## BUDGETED EXPENDITURES

### COUNTY EXPENDITURES BY FUNCTION



BUDGETED EXPENDITURES BY FUNCTION FY 2008		
FUNCTION	FY 2008 BUDGETED EXPENDITURES	PERCENT OF TOTAL BUDGETED EXPENDITURES
General Administration	\$15,452,873	9.3%
Judicial	19,650,347	11.8%
Legal Services	2,252,914	1.4%
Elections	1,351,519	0.8%
Financial Administration	5,573,006	3.3%
Public Facilities	22,992,398	13.8%
Public Safety	39,943,583	24.0%
Health & Welfare	7,093,947	4.3%
Culture & Recreation	7,406,121	4.4%
Conservation	718,153	0.4%
Public Transportation	18,389,981	11.0%
Miscellaneous	5,114,139	3.1%
Debt Service	20,718,712	12.4%
<b>Total Budgeted Expenditures</b>	<b>\$166,657,693</b>	

The chart and schedule above show the budgeted expenditures by function for the County for fiscal year 2008.

The County's expenditures by function for FY 2006, FY 2007, and budgeted for FY 2008 are detailed below:

<b>EXPENDITURES BY FUNCTION</b>				
<b>FUNCTION</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>CHANGE 2007 VS 2008</b>
	<b>ACTUALS</b>	<b>ESTIMATED</b>	<b>APPROVED</b>	
<b>General Administration</b>	11,665,228	12,354,907	15,452,873	25%
<b>Judicial</b>	16,600,558	16,797,057	19,650,347	17%
<b>Legal</b>	1,969,390	2,131,256	2,252,914	6%
<b>Elections</b>	3,144,554	1,366,996	1,351,519	-1%
<b>Financial Administration</b>	4,751,653	4,904,122	5,573,006	14%
<b>Public Facilities</b>	20,444,584	21,862,955	22,992,398	5%
<b>Public Safety</b>	32,547,468	36,380,297	39,943,583	10%
<b>Health &amp; Welfare</b>	5,220,596	4,437,595	7,093,947	N/A
<b>Culture &amp; Recreation</b>	6,919,296	7,671,919	7,406,121	-3%
<b>Conservation</b>	646,204	733,663	718,153	-2%
<b>Public Transportation</b>	17,446,666	17,442,577	18,389,981	5%
<b>Debt Service</b>	8,842,954	19,379,530	20,718,712	7%
<b>Miscellaneous</b>	3,009,031	622,601	5,114,139	N/A
<b>FUND TOTALS</b>	133,208,182	146,085,475	166,657,693	14%

The increase in General Administration reflects staffing additions and upgrades, increases in Workers' Compensation costs, and general supply and services increases. The Judicial increase is primarily due to the addition of two new district courts as well as the addition of new staff and upgrades in various courts and the District Clerk's office. The increase in Financial Administration is the result of the addition of new staff and upgrades in the Tax Assessor-Collector's office and the County Auditor's office plus the increase in staff benefit costs.

The increase in Health & Welfare was due to the inclusion of the Community Development and HOME Program grants. Each grant year is tracked as a separate department with no prior year comparison. The increase in Miscellaneous was due to both the allocation of over \$2,000,000 toward meeting Fund Balance goals for the General fund and the temporary allocation of over \$2,710,403 for salary and the benefit increases that will be distributed to the other functions during the year.

## BUDGET COMPARISON

The following Budget Comparison Schedule provides the FY 2006 Actual, FY 2007 Estimated, and the FY 2008 Budgeted Expenditures by function and department. The percentage of change between FY 2007 and FY 2008 amounts for each function and department is also included.

## Budget Comparison

Function/ Department	Fund	FY 2006 Actual Expenditures	FY 2007 Estimated Expenditures	FY 2008 Adopted Budget	% Change 2007/ 2008
<b>General Administration</b>					
County Judge	Gen	319,707	345,602	361,024	4.46%
Human Resources	Gen	314,837	291,289	357,072	22.58%
Human Resources, Civil Service	Gen	1,700	0	5,000	N/A
Risk Management	Gen	341,554	378,633	551,193	45.57%
Risk Management, Workers' Comp	Gen	-38,046	553,934	900,000	62.47%
Risk Management, Prop/ Cas/ Liab	Gen	1,301,242	913,281	950,000	4.02%
County Clerk	Gen	1,912,020	1,838,204	2,028,401	10.35%
County Clerk, Records Management	Gen	387,667	337,795	332,185	-1.66%
Court Collection	Gen	518,276	529,642	578,918	9.30%
Court Collection, Alarm Division	Gen	56,819	78,317	80,626	2.95%
Veterans Service	Gen	117,698	141,094	171,867	21.81%
Purchasing Department	Gen	1,039,764	1,181,584	1,244,158	5.30%
Non-Departmental	Gen	2,262,176	2,381,983	5,142,928	115.91%
Communications/ Information Svcs	Gen	3,021,224	3,271,132	2,622,298	-19.84%
D/A - Worthless Checks	SR	6,031	5,222	2,552	-51.13%
C/A - Worthless Checks	SR	102,559	107,195	124,651	16.28%
<b>General Administration Total</b>		<b>11,665,228</b>	<b>12,354,907</b>	<b>15,452,873</b>	<b>25.07%</b>
<b>Financial Administration</b>					
County Auditor	Gen	979,406	1,027,668	1,272,000	23.78%
Budget Office	Gen	294,907	299,934	311,029	3.70%
County Treasurer	Gen	450,316	453,205	482,766	6.52%
Tax Assessor/ Collector	Gen	2,989,495	3,086,017	3,461,494	12.17%
Tax Assessor/ Collector, Veh Inv Tx	Gen	29,886	28,187	30,000	6.43%
Tax Assessor/ Collector, Rend Pnlty	Gen	7,643	9,111	15,717	72.51%
<b>Financial Administration Total</b>		<b>4,751,653</b>	<b>4,904,122</b>	<b>5,573,006</b>	<b>13.64%</b>
<b>Conservation</b>					
Extension Agents	Gen	449,855	442,685	461,065	4.15%
Recycling Stations	R & B	196,349	290,978	257,088	-11.65%
<b>Conservation Total</b>		<b>646,204</b>	<b>733,663</b>	<b>718,153</b>	<b>-2.11%</b>
<b>Elections</b>					
Elections Administrator	Gen	932,708	1,013,552	860,820	-15.07%
Elections Administrator - Voter Reg.	Gen	131,450	62,092	37,065	-40.31%
Elections Administrator HAVA Proj.	Gen	2,080,396	291,352	350,024	20.14%
Elections Administrator -Contract Fds	Gen	0	0	103,610	N/A
<b>Elections Total</b>		<b>3,144,554</b>	<b>1,366,996</b>	<b>1,351,519</b>	<b>-1.13%</b>
<b>Facilities</b>					
Building Custodial Services	Gen	2,064,107	2,150,579	2,281,328	6.08%
Building Maintenance/ Construction	Gen	3,022,740	3,073,406	2,903,500	-5.53%
County Park	Gen	103,590	109,419	156,208	42.76%
Jail	Gen	14,300,059	15,588,373	16,678,784	7.00%
Civic Center Complex	Gen	954,088	941,178	972,578	3.34%
<b>Facilities Total</b>		<b>20,444,584</b>	<b>21,862,955</b>	<b>22,992,398</b>	<b>5.17%</b>

BUDGETED EXPENDITURES



Function/ Department	Fund	FY 2006 Actual Expenditures	FY 2007 Estimated Expenditures	FY 2008 Adopted Budget	% Change 2007/ 2008
<b>Health and Welfare</b>					
Medical Health	Gen	994,282	90,000	90,000	0.00%
Mental Health	Gen	269,671	280,687	287,688	2.49%
Environmental Health	Gen	1,529,295	1,612,621	1,853,734	14.95%
Animal Control	Gen	853,176	772,268	800,447	3.65%
Animal Shelter	SR	571,988	694,165	696,859	0.39%
Welfare	Gen	923,199	933,199	966,731	3.59%
Community Development Grant	SR	0	0	1,827,233	N/A
HOME Program Grant	SR	0	0	492,805	N/A
Child Welfare	SR	78,985	54,655	78,450	43.54%
<b>Health and Welfare Total</b>		<b>5,220,596</b>	<b>4,437,595</b>	<b>7,093,947</b>	<b>59.86%</b>
<b>Judicial</b>					
County Court at Law 1	Gen	265,442	281,343	286,773	1.93%
County Court at Law 2	Gen	400,407	417,019	430,380	3.20%
County Court at Law 3	Gen	276,587	304,180	361,803	18.94%
County Court at Law 4	Gen	267,508	310,010	338,985	9.35%
District Attorney	Gen	4,878,348	4,909,936	5,306,999	8.09%
District Clerk	Gen	2,004,114	2,022,141	2,714,188	34.22%
District Clerk, Attny Gen Pmt Proc	Gen	18,358	19,202	22,186	15.54%
Justice of the Peace 1	Gen	475,600	498,283	498,039	-0.05%
Justice of the Peace 2	Gen	317,522	335,457	374,134	11.53%
Justice of the Peace 3	Gen	666,294	690,365	757,413	9.71%
Justice of the Peace 3, TCID	Gen	53,784	35,492	41,182	16.03%
Justice of the Peace 4	Gen	571,092	612,548	689,543	12.57%
Justice of the Peace 5	Gen	330,014	338,766	327,870	-3.22%
District Court, 9th	SR	326,811	344,266	355,178	3.17%
District Court, 221st	SR	254,665	271,055	301,620	11.28%
District Court, 284th	SR	248,204	247,456	290,758	17.50%
District Court, 359th	SR	234,587	236,339	271,148	14.73%
District Court, 410th	SR	267,747	297,880	313,078	5.10%
District Court, 418th	SR	0	0	198,405	N/A
District Court, 435th	SR	0	0	18,753	N/A
Court Operations	SR	4,086,711	3,953,583	4,981,000	25.99%
Indigent Defense	SR	124,155	137,530	206,429	50.10%
Drug Court	SR	403,084	387,824	414,220	6.81%
2nd Admin Judicial Region	SR	129,524	146,382	150,263	2.65%
<b>Judicial Total</b>		<b>16,600,558</b>	<b>16,797,057</b>	<b>19,650,347</b>	<b>16.99%</b>
<b>Legal Services</b>					
County Attorney	Gen	1,653,733	1,779,173	1,779,377	0.01%
Law Library	SR	189,466	184,635	295,682	60.14%
Alternate Dispute Resolution	SR	126,191	167,448	177,855	6.22%
<b>Legal Services Total</b>		<b>1,969,390</b>	<b>2,131,256</b>	<b>2,252,914</b>	<b>5.71%</b>

Function/ Department	Fund	FY 2006 Actual Expenditures	FY 2007 Estimated Expenditures	FY 2008 Adopted Budget	% Change 2006/ 2007
<b>Public Safety</b>					
Emergency Management	Gen	124,463	164,112	181,237	10.43%
Fire Marshal	Gen	642,847	651,838	782,689	20.07%
Constable, 1	Gen	1,823,868	1,907,401	1,944,349	1.94%
Constable, 1 - SJRA	Gen	101,254	106,555	121,666	14.18%
Constable, 1 - WISD	Gen	309,917	334,490	349,408	4.46%
Constable, 1 - MISD	Gen	115,417	136,886	120,917	-11.67%
Constable, 2	Gen	989,848	1,027,633	1,076,790	4.78%
Constable, 2 - Montgomery Trace	Gen	26,542	27,580	27,204	-1.36%
Constable, 3	Gen	1,521,853	1,522,403	1,602,156	5.24%
Constable, 3 - RMUD	Gen	318,001	398,008	444,808	11.76%
Constable, 3 - TCID	Gen	88,498	98,514	116,041	17.79%
Constable, 4	Gen	1,239,818	1,207,315	1,313,026	8.76%
Constable, 5	Gen	1,430,572	1,362,137	1,417,125	4.04%
Constable, 5 - MISD	Gen	398,801	459,273	478,247	4.13%
Sheriff	Gen	15,173,243	16,704,582	19,089,708	14.28%
Sheriff, Patrol Division	Gen	124,480	161,791	138,755	-14.24%
Sheriff, Internal Affairs	Gen	12,253	5,648	11,919	111.03%
Sheriff, Auto Theft/ Year 14	Gen	0	0	197,430	N/A
Sheriff, Warrants Division	Gen	53,875	64,284	62,500	-2.78%
Sheriff, Records Mgt Division	Gen	14,225	24,169	16,041	-33.63%
Sheriff, Narcotics Task Force	Gen	29,347	38,786	32,984	-14.96%
Sheriff, Response Team	Gen	0	0	54,626	N/A
Sheriff, Communications	Gen	98,715	79,051	80,950	2.40%
Sheriff, 9-1-1 Services	Gen	391,658	587,235	856,003	45.77%
Sheriff, Recruiting	Gen	0	21,223	18,080	-14.81%
Sheriff, Detective Division	Gen	91,077	151,401	151,379	-0.01%
Sheriff, Vehicle Maintenance	Gen	828,234	903,285	1,007,082	11.49%
Sheriff, Academy	Gen	286,466	269,771	280,057	3.81%
Sheriff, Identification	Gen	92,841	109,538	87,819	-19.83%
Sheriff, Woodlands	Gen	276,041	1,931,817	1,675,856	-13.25%
Sheriff, Walden	Gen	191,720	190,333	203,893	7.12%
Sheriff, TCID	Gen	1,024,545	1,026,680	1,105,777	7.70%
Juvenile Probation	Gen	1,260,499	1,216,853	1,366,709	12.32%
Juvenile Probation - Detention	Gen	2,803,145	2,810,431	3,230,070	14.93%
Adult Probation	Gen	20,768	12,452	21,272	70.83%
Department of Public Safety	Gen	81,704	82,281	86,163	4.72%
Forfeitures, D/A	SR	194,195	153,975	49,466	-67.87%
Forfeitures, Constable - 3	SR	27,789	21,041	1,522	-92.77%
Forfeitures, Constable - 4	SR	63,599	8,491	1,500	-82.33%
Forfeitures, Constable - 5	SR	1,040	9,140	7,056	-22.80%
Forfeitures, Sheriff	SR	67,707	116,716	28,223	-75.82%
Sheriff Commissary	SR	206,603	275,178	105,080	-61.81%
<b>Public Safety Total</b>		<b>32,547,468</b>	<b>36,380,297</b>	<b>39,943,583</b>	<b>9.79%</b>

Function/ Department	Fund	FY 2006 Actual Expenditures	FY 2007 Estimated Expenditures	FY 2008 Adopted Budget	% Change 2007/ 2008
<b>Miscellaneous</b>					
Contingency	Gen	3,009,031	622,601	5,114,139	721.42%
<b>Miscellaneous Total</b>		<b>3,009,031</b>	<b>622,601</b>	<b>5,114,139</b>	<b>721.42%</b>
<b>Public Transportation</b>					
County Engineer	R&B	1,018,369	1,039,375	933,750	-10.16%
Commissioner, 1	R&B	3,670,338	4,151,330	3,927,088	-5.40%
Commissioner, 1 - Lake Park	R&B	137,376	126,673	150,842	19.08%
Commissioner, 2	R&B	3,988,909	3,344,083	4,283,252	28.08%
Commissioner, 3	R&B	3,839,495	3,817,889	4,193,635	9.84%
Commissioner, 4	R&B	4,058,253	4,613,764	4,528,963	-1.84%
Airport Maintenance	SR	733,926	349,463	372,451	6.58%
<b>Public Transportation Total</b>		<b>17,446,666</b>	<b>17,442,577</b>	<b>18,389,981</b>	<b>5.43%</b>
<b>Culture and Recreation</b>					
Memorial Library	SR	6,892,634	7,644,452	7,397,121	-3.24%
Historical Commission	SR	26,662	27,467	9,000	N/A
<b>Culture and Recreation Total</b>		<b>6,919,296</b>	<b>7,671,919</b>	<b>7,406,121</b>	<b>-3.46%</b>
<b>Debt Service</b>					
General Obligation Bonds, Refunding Bonds, and Certificates of Obligation	DS	8,842,954	19,379,530	20,718,712	6.91%
<b>Debt Service Total</b>		<b>8,842,954</b>	<b>19,379,530</b>	<b>20,718,712</b>	<b>6.91%</b>
<b>Total</b>		<b>133,208,182</b>	<b>146,085,475</b>	<b>166,657,693</b>	<b>14.08%</b>

## OTHER FINANCIAL INFORMATION

### REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE

The Schedule of Revenues, Expenditures & Fund Balance is detailed below by fund for fiscal years 2006 – 2008. Audited amounts are provided for FY 2006. Estimated amounts are provided for FY 2007 because the annual audit has not been completed at publication of this document. The adopted budget amounts are included for FY 2008.

<b>SCHEDULE OF REVENUES, EXPENDITURES &amp; FUND BALANCE</b>			
<b>FISCAL YEARS 2006 - 2008</b>			
	<b>FY 2006 – ACTUAL *</b>		
<b>FUND</b>	<b>REVENUES &amp; OTHER SOURCES</b>	<b>EXPENDITURES &amp; OTHER USES</b>	<b>FUND BALANCE</b>
<b>General Fund</b>	\$120,872,385	\$113,838,657	\$16,851,740
<b>Road &amp; Bridge Special Revenue Fund</b>	19,508,321	16,854,541	3,574,510
<b>Other Special Revenue Funds</b>	21,936,844	16,654,025	2,189,882
<b>Debt Service Fund</b>	12,220,104	12,116,035	2,246,764
<b>Total All Funds</b>	\$174,537,654	\$159,463,258	\$24,862,896
	<b>FY 2007 ESTIMATED*</b>		
<b>FUND</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>FUND BALANCE</b>
<b>General Fund</b>	\$122,849,888	\$99,444,412	\$41,449,662
<b>Road &amp; Bridge Special Revenue Fund</b>	20,815,257	20,630,614	4,451,559
<b>Other Special Revenue Funds</b>	11,635,052	28,377,943	(14,379,209)
<b>Debt Service Fund</b>	61,581,225	61,715,194	2,112,796
<b>Total All Funds</b>	\$216,881,422	\$210,168,163	\$33,634,808
	<b>FY 2008 ADOPTED</b>		
<b>FUND</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>FUND BALANCE</b>
<b>General Fund</b>	\$120,771,453	\$108,496,005	\$53,725,110
<b>Road &amp; Bridge Special Revenue Fund</b>	20,217,030	18,274,618	6,393,971
<b>Other Special Revenue Funds</b>	4,950,498	19,168,358	(27,597,069)
<b>Debt Service Fund</b>	20,718,712	20,718,712	2,112,796
<b>Total All Funds</b>	\$166,657,693	\$166,657,693	\$33,634,808

\* (Includes transactions not in the adopted budget)

## DEBT SERVICE REQUIREMENTS TO MATURITY

The schedule below details the annual debt service costs for future years (based upon the outstanding debt as of 9/30/2007) until all existing long-term debt has been repaid.

<b>DEBT SERVICE REQUIREMENTS TO MATURITY</b>			
<b>FY 2008 ADOPTED BUDGET</b>			
<b>FISCAL YEAR ENDING SEPTEMBER 30</b>	<b>GENERAL OBLIGATION BONDS &amp; OTHER BONDS, AND CERTIFICATES OF OBLIGATION</b>		
	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
<b>2008</b>	\$ 4,598,741	\$ 13,838,323	\$ 18,437,064
<b>2009</b>	\$ 5,581,529	\$ 13,374,604	\$ 18,956,133
<b>2010</b>	\$ 6,273,661	\$ 13,373,578	\$ 19,647,239
<b>2011</b>	\$ 7,937,607	\$ 12,826,114	\$ 20,763,721
<b>2012</b>	\$ 8,006,620	\$ 12,761,308	\$ 20,767,928
<b>2013-2017</b>	\$ 45,694,321	\$ 58,154,576	\$ 103,848,897
<b>2018-2022</b>	\$ 61,170,000	\$ 42,663,180	\$ 103,833,180
<b>2023-2027</b>	\$ 77,925,000	\$ 25,910,541	\$ 103,835,541
<b>2028-2030</b>	\$ 63,750,000	\$ 4,887,500	\$ 68,637,500
<b>TOTAL</b>	<b>\$ 280,937,479</b>	<b>\$ 197,789,724</b>	<b>\$ 478,727,203</b>

## OUTSTANDING LONG-TERM OBLIGATIONS

The Schedule of Outstanding Obligations details the total long-term debt as of 9/30/2007.

<b>Outstanding Obligations at September 30,2007</b>	
<b>Bonds Payable</b>	
Certificates of Obligation, Series 1997A original issue: \$14,150,000	\$5,370,000
Refunding Bonds, Series 1997 original issue: \$9,510,607.50	8,025,607
Certificates of Obligation, Series 1998 original issue: \$18,350,000	1,075,000
Permanent Improvement Bonds, Series 2000 original issue: \$15,000,000	1,260,000
Certificates of Obligation, Series 2001 original issue: \$2,500,000	1,145,000
Unlimited Tax Road Bonds, Series 2002A original issue: \$25,000,000	17,030,000
Refunding Bonds, Series 2002B original issue: \$3,800,000	1,905,000
Unlimited Tax Road Bonds, Series 2003A original issue: \$24,000,000	24,000,000
Library Bonds, Series 2003B original issue: \$10,000,000	9,570,000
Certificates of Obligation, Series 2003 original issue: \$11,600,000	11,375,000

<b>Outstanding Obligations at September 30,2007 (continued)</b>	
<b>Bonds Payable</b>	
Road Bonds, Series 2004 original issue: \$10,205,000	10,205,000
Certificates of Obligation, Series 2004 original issue: \$2,600,000	2,330,000
Refunding Bonds, Series 2005 original issue: \$45,850,000	45,685,000
Unlimited Tax Road Bonds, Fixed Rate, Series 2006A original issue: \$47,800,000	47,700,000
Unlimited Tax Road Bonds, Variable Rate, Series 2006B original issue: \$63,750,000	63,750,000
Certificates of Obligation, Series 2006 original issue: \$26,320,000	26,220,000
Accretion of Capital Appreciation Bonds	5,999,445
<b>Total Bonds Payable</b>	<b>\$282,645,052</b>
<b>Capital Leases Payable</b>	
Ford Credit Corporation Equipment-Sixty 2005 police vehicles	\$75,908
Wells Fargo Brokerage Services LLC Equipment- Two 2006 trucks with vibratory drum roller	125,545
Chase Equipment Leasing Corporation Equipment-Two boom mowers	188,752
Wells Fargo Brokerage Services LLC Equipment-Four 2007 vehicles and one 2008 vehicle	61,084
Chase Equipment Leasing Corporation Equipment-Twenty-five 2007 police vehicles	506,511
Wells Fargo Brokerage Services LLC Building - Community Center in Precinct 1	2,109,675
Suntrust Leasing Corporation Equipment - Reclaimer/Stabilizer	384,650
<b>Total Capital Leases Payable</b>	<b>\$3,452,125</b>
<b>Total Outstanding Obligations</b>	<b>\$286,097,177</b>

At September 30, 2007, Montgomery County had a total bonded debt (including certificates of obligation and the accreted portion of capital appreciation bonds) of \$282,645,052. Commissioners' Court maintains a policy that limits the maturity of long-term debt issues to no more than 22 years. The County is authorized under Article III, Section 52 of the State of Texas Constitution to issue bonds payable from ad-valorem taxes for the construction and maintenance of roads. Though there is no statutory limit on the rate on such bonds, the amount of debt that may be issued is limited to 25% of the assessed value of real property in the County. The County issues two types of debt, general obligation bonds (approved by County voters) and certificates of obligation (approved by Commissioners' Court). Current debt is composed of \$235,130,052 in general obligation bonds and \$47,515,000 in certificates of obligation.

**CASH ON HAND**

<b>Cash on Hand to the Credit of Each Fund at September 30,2007</b>			
<b>Fund</b>	<b>In Bank</b>	<b>On Hand</b>	<b>Invested</b>
<b>GENERAL FUND</b>			
110 - General Fund	5,691,106	22,980	22,468,048
<b>SPECIAL REVENUE FUNDS</b>			
211 - Attorney Administration Fund	12,732	0	0
212 - Forfeitures Fund	709,993	0	0
215 - Jury Fund	36,758	1,900	0
216 - Road and Bridge Fund	3,118,366	300	1,915,983
217 - Sheriff Commissary Fund	29,922	0	0
218 - Memorial Library Fund	0	620	0
219 - Community Development	2,776,816	0	0
221 - Law Library Fund	125,239	0	702,643
223 - Alternate Dispute Resolution Fund	38,829	0	0
224 - Juvenile Probation Fund	134,968	300	0
231 - Child Welfare Fund	6,488	0	0
232 - Airport Maintenance Fund	135,518	0	0
<b>DEBT SERVICE FUNDS</b>			
358 - Montgomery County Debt Service Fund	491,277	0	0
<b>CAPITAL PROJECTS FUNDS</b>			
440 - Capital Project Hypo PB Fin B/C	0	0	40,872,626
466 - Capital Project Certificates of Obligation 2006	1,683,145	0	15,969,316
467 - Capital Project Certificates of Obligation 2004	6,060	0	0
472 - Capital Project Library Construction Fund	618,384	0	595,732
483 - Capital Project Certificates of Obligation 97A-98 Fund	77,209	0	0
485 - Capital Project Road Bonds, 2003A	34,828	0	1,411,367
486 - Capital Project Road Bonds, 2004	111	0	1,569,151
491 - Capital Project Road Bonds, 2006A	281,861	0	22,100,731
492 - Capital Project Road Bonds, 2006B	787,864	0	42,472,201
<b>AGENCY FUNDS</b>			
786 - Restitution Center Fund	7,926	100	0
787 - County Officials Fund	17,505,788	0	914,602
<b>Total Cash</b>	<b>34,311,188</b>	<b>26,200</b>	<b>150,992,400</b>

**RECEIVABLES/ PAYABLES**

<b>Schedule of Receivables/Payables by Fund at September 30, 2007</b>		
<b>Fund/Description</b>	<b>Receivable</b>	<b>Payable</b>
<b>GENERAL FUND</b>		
<b>110 - General Fund</b>		
Accounts Receivable	1,198,392	
Accounts Payable		1,744,982
<b>SPECIAL REVENUE FUNDS</b>		
<b>213 - Civic Center Complex Fund</b>		
Accounts Receivable	4,718	
Accounts Payable		2,970
<b>215 - Jury Fund</b>		
Accounts Receivable	9,322	
Accounts Payable		136,840
<b>216 - Road and Bridge</b>		
Accounts Receivable	13,347	
Accounts Payable		495,325
<b>218 - Memorial Library Fund</b>		
Accounts Receivable	1,251	
Accounts Payable		104,653
<b>219 - Community Development Fund</b>		
Accounts Payable		2,992
<b>220 - Animal Shelter Fund</b>		
Accounts Payable		34,946
<b>221 - Law Library Fund</b>		
Accounts Payable		6,470
<b>223 - Alternate Dispute Resolution Fund</b>		
Accounts Payable		11
<b>224 - Juvenile Probation Fund</b>		
Accounts Receivable	70	
Accounts Payable		3,932
<b>231 - Child Welfare Fund</b>		
Accounts Payable		5,587
<b>232 - Airport Maintenance Fund</b>		
Accounts Receivable	1,274	
Accounts Payable		4,501



<b>Schedule of Receivables/Payables by Fund at September 30, 2007</b> (continued)		
<b>Fund/Description</b>	<b>Receivable</b>	<b>Payable</b>
<b>CAPITAL PROJECT FUNDS</b>		
<b>463 - Capital Projects Certificates of Obligation 2007 Fund</b>		
Accounts Payable		88,503
<b>464 - Capital Projects Certificates of Obligation 2007 Fund</b>		
Accounts Payable		57,250
<b>466 - Capital Project Certificates of Obligation 2005 Fund</b>		
Accounts Payable		97,542
<b>467 - Capital Project Certificates of Obligation 2004 Fund</b>		
Accounts Payable		937,371
<b>485 - Capital Project Road Bonds 2003A Fund</b>		
Accounts Payable		75,467
<b>486 - Capital Project Road Bonds 2004 Fund</b>		
Accounts Payable		89,840
<b>491 - Capital Project Road Bonds 2006A Fund</b>		
Accounts Payable		611,597
<b>492 - Capital Project Road Bonds 2006B Fund</b>		
Accounts	300	
Accounts Payable		2,177,322
<b>AGENCY FUNDS</b>		
<b>786 - Restitution Center Fund</b>		
Accounts Payable		8,026
<b>787 - County Officials Fund</b>		
Accounts Receivable	4,672	
Accounts Payable		7,949,852
<b>TOTAL RECEIVABLES AND PAYABLES</b>	<b>1,233,346</b>	<b>14,635,979</b>

<b>SUMMARY OF POSITIONS</b>												
Fund/ Dept	1 9 9 8	1 9 9 9	2 0 0 0	2 0 0 1	2 0 0 2	2 0 0 3	2 0 0 4	2 0 0 5	2 0 0 6	2 0 0 7	2 0 0 8	Change 2007/ 2008
<b>General Fund</b>												
County Judge	4	4	4	5	4	4	4	3.4	4	4	4	0
Human Resources	5	5	6	6	6	4	4	4	6	5	5	0
Risk Management	0	0	0	0	0	3	4	4	4	4	5	1
County Clerk	37	40	40	42	44	44	44	42	43	43	41	(2)
County Clerk, Records	0	0	0	0	0	0	0	3	3	4	4	0
Court Collections	0	3	7	9	8	9	9	8	11	11	11	0
Court Collections, Alarms	0	0	0	0	0	0	0	1	2	2	2	0
Veterans Service	2	2	2	2	2	2	2	2	2	3	3	0
Purchasing Agent	8	8	9	9	10	10	11	12	14	15	15	0
Communications/Information Services	13	14	15	17	18	19	19	22	23	23	25	2
County Auditor	14	14	14	16	16	18	19	18	17	18	20	2
Budget Office	0	0	0	0	0	0	0	3	4	4	4	0
County Treasurer	6	6	6	6	6	6	6	7	7	7	7	0
Tax Assessor/Collector	55	59	60	60	62	61	62	63	63	64	67	3
Extension Agents	10	10	10	10	10	10	10	10	10	10	10	0
Elections Administrator	6	6	6	6	7	7	8	8	10	10	11	1
Building Custodial Services	23	28	29	32	34	37	40	48	56	55	55	0
Building Maintenance/ Construction	14	16	17	17	22	22	24	24	29	29	36	7
County Park	1	1	1	1	1	1	1	1	1	1	2	1
Jail	0	0	0	0	0	0	0	172.5	253.5	258.5	265.5	7
Civic Center Complex	0	1	7	7	7	9	9	9	9	9	9	0
Environmental Health	9	12	14	14	16	20	23	24	25	26	28	2
Animal Control	10	12	12	12	15	14	14	14	15.26	15.26	15.26	0
County Court at Law No. 1	4	4	4	4	4	4	4	3	3	3	3	0
County Court at Law No. 2	4	4	4	4	4	4	4	5	6	6	7	1
County Court at Law No. 3	4	3	3	3	4	4	4	3	3	3	4	1
County Court at Law No. 4	0	0	0	0	4	4	4	3	3	3	4	1
District Attorney	36	39	39	45	64	65	67	67	73	73	73	0
District Clerk	41	42	44	44	49	49	49	50	50	51	62	11
Justice of the Peace, Precinct 1	5	5	6	6	7	7	7	8	10	10	10	0
Justice of the Peace, Precinct 2	5	5	6	6	6	6	6	6	7	7	7	0
Justice of the Peace, Precinct 3	10	11	12	12	12	14	14	13	13	14	14	0
Justice of the Peace, Precinct 3 - TCID	0	0	0	0	0	0	0	2	2	1	1	0

SUMMARY OF POSITIONS, continued												
Fund/Dept	1 9 9 8	1 9 9 9	2 0 0 0	2 0 0 1	2 0 0 2	2 0 0 3	2 0 0 4	2 0 0 5	2 0 0 6	2 0 0 7	2 0 0 8	Change 2007/ 2008
Justice of the Peace, Precinct 4	9	9	10	10	12	11	10	13	12	13	14	1
Justice of the Peace, Precinct 5	5	5	5	6	6	5	5	5	5	5	5	0
County Attorney	32	32	33	33	24	25	27	22	24	25	25	0
Emergency Management	0	0	0	0	2	2	1	2.6	1.13	2.13	2.13	0
Emergency Management, Homeland Security Grant	0	0	0	0	0	0	0	0	1	2	2.26	0.26
Fire Marshal	12	12	14	14	8	9	9	9	9	9	9	0
Constable, Precinct 1	19	22	22	22	23	27	30	20	25	25	25	0
Constable, Precinct 1, SJRA Sub Unit	0	0	0	0	0	0	0	2	2	2	2	0
Constable, Precinct 1, WISD Sub Unit	0	0	0	0	0	0	0	6	6	6	6	0
Constable, Precinct 1, MISD Sub Unit	0	0	0	0	0	0	0	2	2	2	4	2
Constable, Precinct 2	11	12	14	14	12	13	13	13	13	13	14	1
Constable, Precinct 2, Montgomery Trace Sub Unit	0	0	0	0	0	0	0	1	1	1	1	0
Constable, Precinct 3	12	15	16	16	18	24	25	20.25	18.99	18.99	18.99	0
Constable, Precinct 3, WCA Sub Unit	0	0	0	0	0	0	0	9	9	9	0	(9)
Constable, Precinct 3, RMUD Sub Unit	0	0	0	0	0	0	0	3	3	5	6	1
Constable, Precinct 3, TCID Sub Unit	0	0	0	0	0	0	0	1.75	1.75	1.75	1.75	0
Constable, Precinct 4	10	10	10	10	10	13	14	14	17	17	17	0
Constable, Precinct 5	11	11	14	15	17	22	23	16.75	16.75	17	16	(1)
Constable, Precinct 5, MISD Sub Unit	0	0	0	0	0	0	0	7.25	7.25	8	8	0
Sheriff	382	406	429	427	432	429	430	246.5	251.37	274.37	287.37	13
Sheriff, Auto Theft Grant	0	0	0	0	0	0	0	7	7	7	7	0
Sheriff, 911 Services	0	0	0	0	0	0	0	0	14	14	18	4
Sheriff, Woodlands Sub Unit	5	5	5	5	5	5	5	5	5	5	31	26
Sheriff, Walden Sub Unit	2	2	2	2	2	2	2	3	3	3	3	0
Sheriff, Town Center Sub Unit	14	14	14	14	14	14	14	14	18	19	19	0
Juvenile Probation	43	45	49	44	67	74	75	21	22	21	22.75	1.75
Juvenile Probation - Detention	0	0	0	0	0	0	0	54	54	54	57	3
Department of Public Safety	2	2	2	2	2	2	2	2	2	2	2	0
<b>Total General Fund</b>	<b>895</b>	<b>956</b>	<b>1016</b>	<b>1029</b>	<b>1096</b>	<b>1134</b>	<b>1157</b>	<b>1183</b>	<b>1333.0</b>	<b>1373.0</b>	<b>1451.0</b>	<b>78</b>
<b>Jury Fund</b>												
9th District Court	3	4	4	4	4	4	4	4	5	5	5	0
410th District Court	3	3	3	3	5	5	5	5	5	5	5	0
221st District Court	3	3	3	4	4	4	4	4	4	5	5	0
284th District Court	3	4	4	5	5	6	6	5	5	5	5	0
284th District Court, 2nd Region	0	0	0	0	0	0	0	2	3	2	2	0

SUMMARY OF POSITIONS, continued												
Fund/Dept	1 9 9 8	1 9 9 9	2 0 0 0	2 0 0 1	2 0 0 2	2 0 0 3	2 0 0 4	2 0 0 5	2 0 0 6	2 0 0 7	2 0 0 8	Change 2007/ 2008
359th District Court	3	3	3	3	3	4	4	4	4	4	5	1
418th District Court	0	0	0	0	0	0	0	0	0	0	5	5
435th District Court	0	0	0	0	0	0	0	0	0	0	3	3
Court Operations	0	0	0	0	0	0	0	0	0	0	0	0
Indigent Defense Department	0	0	0	0	0	2	2	2	2	2	3	1
Drug Court	0	0	0	3	2	2	3	3	3	3	3	0
<b>Total Judicial Fund</b>	15	17	17	22	23	27	28	29	31	31	40	9
<b>Road &amp; Bridge Spec Rev Fund</b>												
County Engineer	13	13	15	15	15	12	12	12	13	13	13	0
Commissioner, Precinct 1	45	42	35	36	38	38	38	38	38	38	39	1
Commissioner, Precinct 1 - Lk. Park	0	0	5	4	1	1	1	1	1	1	1	0
Commissioner, Precinct 2	34	35	34	34	38	38	38	42	42	42	43	1
Commissioner, Precinct 3	24	23	26	29	29	30	34	36	37	37	38	1
Commissioner, Precinct 3 - Recycling Station	0	0	0	0	0	3	4	5	6	6	6	0
Commissioner, Precinct 4	43	40	37	38	41	43	43	45	46	46	47	1
<b>Total Road &amp; Bridge Fund</b>	159	153	152	156	162	165	170	179	183	183	187	4
<b>Memorial Library Fund</b>												
Memorial Library Fund	86	89	91	92	92	92	92	154	156	156	159	3
<b>Total Memorial Library Fund</b>	86	89	91	92	92	92	92	154	156	156	159	3
<b>Attorney Administration Fund</b>												
County Attny, Worthless Checks	0	0	0	0	0	0	0	3	2	2	2	0
<b>Total Attny Administration Fund</b>	0	0	0	0	0	0	0	3	2	2	2	0
<b>Community Development Fund</b>												
Community Development Block Grant	0	2	4	3	4	4	4	4	4	4	3.25	(0.75)
Home Program	0	0	0	0	0	0	0	0	0	0	0.75	0.75
<b>Total Comm. Development Fund</b>	0	2	4	3	4	4	4	4	4	4	4	0
<b>Animal Shelter Fund</b>												
Animal Shelter	0	0	0	0	10	10	10	10	10	14	14	0
<b>Total Animal Shelter Fund</b>	0	0	0	0	10	10	10	10	10	14	14	0
<b>Law Library Fund</b>												
Law Library	1	1	1	1	1	1	1	1	2	2	2	0
<b>Total Law Library Fund</b>	1	1	1	1	1	1	1	1	2	2	2	0
<b>Alternate Dispute Resolution Fund</b>												
Alternate Dispute Resolution	1	1	2	2	2	2	2	3	3	3	3	0
<b>Total Alternate Dispute Res Fund</b>	1	1	2	2	2	2	2	3	3	3	3	0
<b>Airport Maintenance Fund</b>												
Airport Maintenance Fund	5	11	12	5	6	6	6	6	6	6	6	0
<b>Total Airport Maintenance Fund</b>	5	11	12	5	6	6	6	6	6	6	6	0
<b>Total</b>	1162	1230	1295	1310	1396	1441	1470	1572	1730	1774	1868	94



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# General Fund

## Revenues and Expenditures

## General Fund Functions with Departments

Conservation

665 Extension Agents

Elections

Summary

4901 Election Administration

4902 Elections - Voter Registration

4903 Elections - HAVA Project

4904 Elections Services Contract

Financial

Summary

496 Budget Office

495 County Auditor

497 County Treasurer

499 Tax Assessor

4992 Tax Assessor Rendition Penalty

4991 Tax Assessor Vehicle Tax

General Administration

Summary

503 Com. Info Services

403 County Clerk

4031 County Clerk Records Mgt.

400 County Judge

404 Court Collections

4041 Court Collections – Alarm

401 Human Resources

4011 HR -Civil Service

409 Non-Departmental

407 Purchasing

402 Risk Management

4021 R. M. - Worker's Comp

4022 R. M. Property/Casualty/  
Liability

405 Veterans' Services

Health & Welfare

Summary

633 Animal Control

632 Environmental Health

630 Medical

631 Mental Health

641 Welfare

Judicial

Summary

426 County Court 1

427 County Court 2

429 County Court 3

430 County Court 4

4351 District Attorney

450 District Clerk

4502 District Clerk – Atty. Gen

455 Justice of the Peace 1

456 Justice of the Peace 2

457 Justice of the Peace 3

4571 Justice of the Peace 3 TCID

458 Justice of the Peace 4

459 Justice of the Peace 5

Legal

4751 County Attorney

Miscellaneous

695 Contingency

Public Facilities

Summary

509 Building Custodial

510 Building Maintenance

513 Civic Center

511 County Parks

5121 Jail

Public Safety

## Summary

5721	Community Supervision
5511	Constable Precinct 1
55114	Const Precinct 1 MISH Sub-unit
55112	Const Precinct 1 SJRA Sub-unit
55113	Const Precinct 1 WISD Sub-unit
5521	Constable Precinct 2
55213	Const Precinct 2 Mont. Trace
5531	Constable Precinct 3
55312	Const Precinct 3 RMUD Sub-unit
55313	Const Precinct 3 TCID Sub-unit
5541	Constable Precinct 4
5551	Constable Precinct 5
55512	Const Precinct 5 MISD Sub-unit
573	Dept. of Public Safety
406	Emergency Management
543	Fire Marshal
5711	Juvenile Probation
57111	Juvenile Probation – Detention
5601	Sheriff
560161	Sheriff 9-1-1
56018	Sheriff Academy
5601394	Sheriff Auto Theft
56016	Sheriff Communications
56017	Sheriff Criminal Investigations Division
56017	Sheriff Detective
56019	Sheriff Identification
56013	Sheriff Internal Affairs
56015	Sheriff Narcotics Task Force
560121	Sheriff Patrol
560141	Sheriff Records Management
560162	Sheriff Recruiting
560150	Sheriff Response Team
56016	Sheriff Staff Services Division
56023	Sheriff TCID Sub-unit
560171	Sheriff Vehicle Maintenance
56014	Sheriff Warrants
56022	Sheriff Walden Sub-unit
5602	Sheriff Woodlands Sub-unit



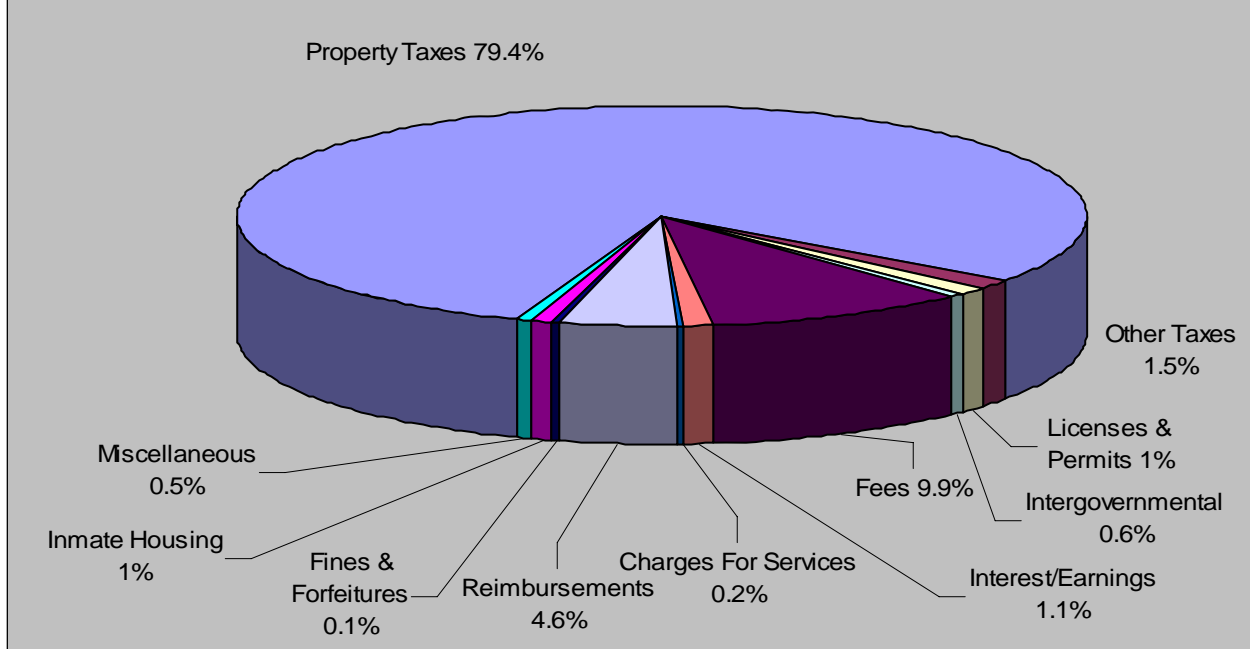
## GENERAL FUND

The General Fund is the general operating fund of the County and is used to account for all financial resources except those required to be accounted for in another fund. Functions of the general fund are conservation, elections, financial administration, general administration, health and welfare, judicial, legal, miscellaneous, public facilities and public safety.

### REVENUES BY SOURCE - GENERAL FUND

	FY 2006	FY 2007	FY 2008
SOURCE	ACTUAL	ESTIMATED	APPROVED
Property Taxes	\$82,220,825	\$84,803,411	\$95,905,600
Other Taxes	1,338,412	1,299,576	1,773,984
Licenses and Permits	1,381,107	1,341,306	1,342,015
Intergovernmental	6,122,757	1,427,381	683,896
Fees	13,595,913	13,654,013	12,004,306
Interest/Earnings	1,577,837	2,255,811	1,340,750
Charges For Services	215,308	267,377	255,000
Reimbursements	8,975,994	9,442,345	5,556,002
Fines and Forfeitures	144,680	93,657	73,500
Inmate Housing	1,356,977	1,117,291	1,200,000
Operating Transfers	2,485,779	3,989,659	0
Miscellaneous	1,335,673	1,272,776	636,400
<b>Total General Fund</b>	<b>\$120,751,262</b>	<b>\$120,964,603</b>	<b>\$120,771,453</b>

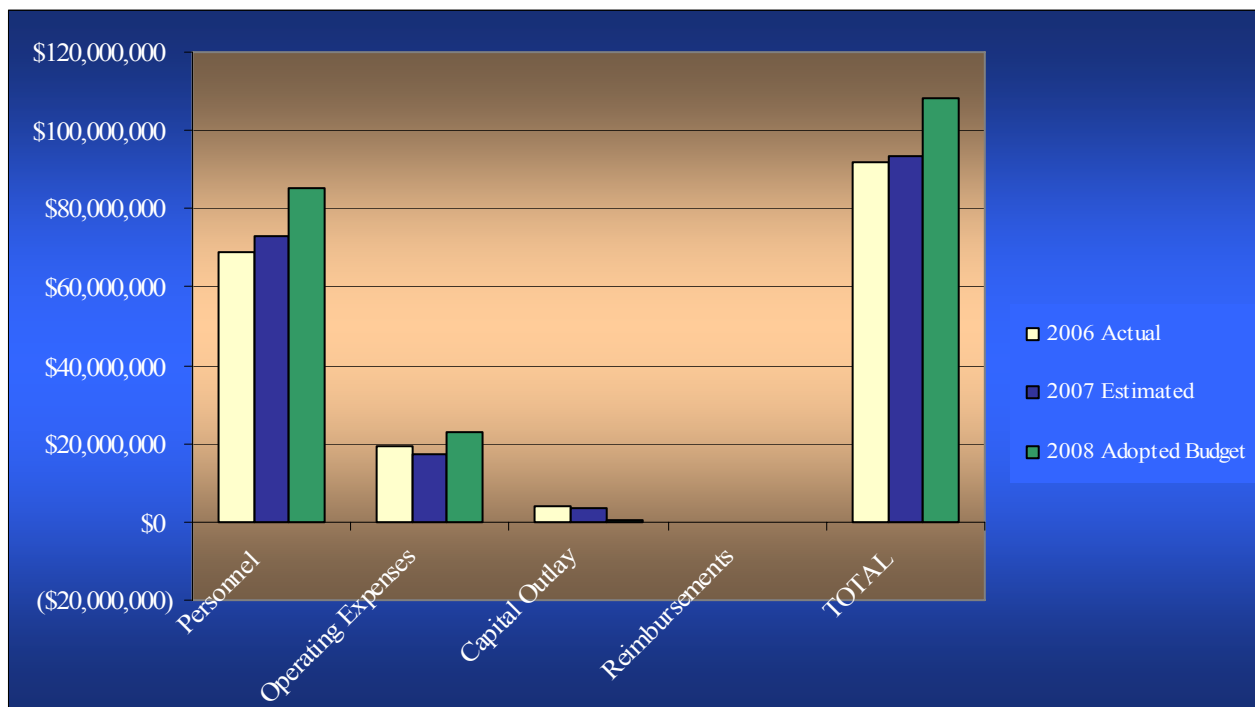
### GENERAL FUND REVENUES BY SOURCE - 2008



<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$68,802,830	\$72,859,601	\$85,188,378
Operating Expenses	\$19,349,283	\$17,409,421	\$22,953,256
Capital Outlay	\$4,182,810	\$3,414,844	\$419,369
Reimbursements	(\$243,647)	(\$203,571)	(\$64,998)
<b>TOTAL</b>	<b>\$92,091,276</b>	<b>\$93,480,295</b>	<b>\$108,496,005</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	1,277	1,329	1,402
Part-Time	55	49	58
<b>TOTAL</b>	<b>1,332</b>	<b>1,378</b>	<b>1,460</b>





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# General Fund

## Department Descriptions

### Conservation Function

**EXTENSION AGENT****(Dept. 665)****Mission Statement**

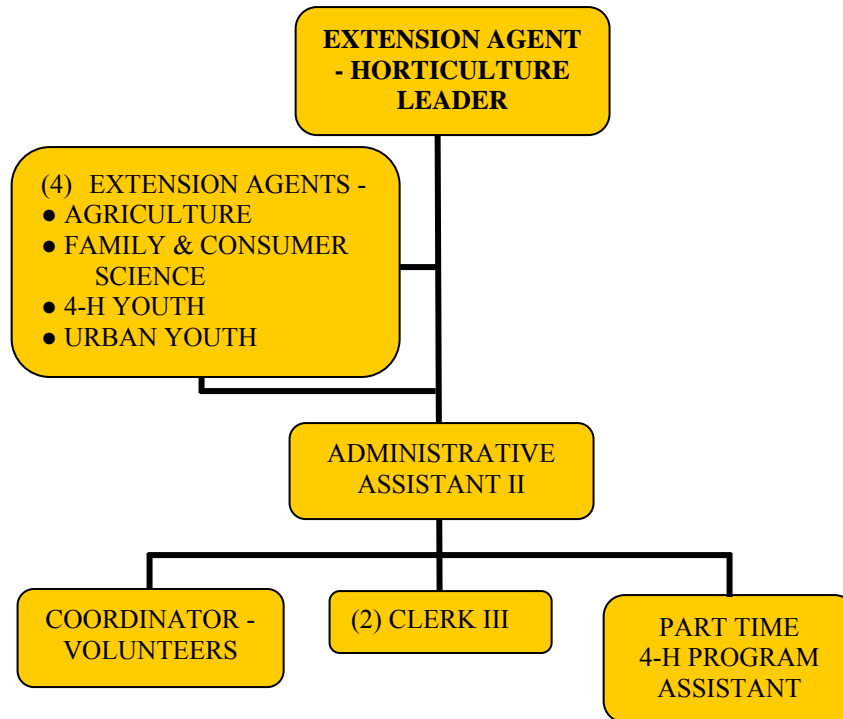
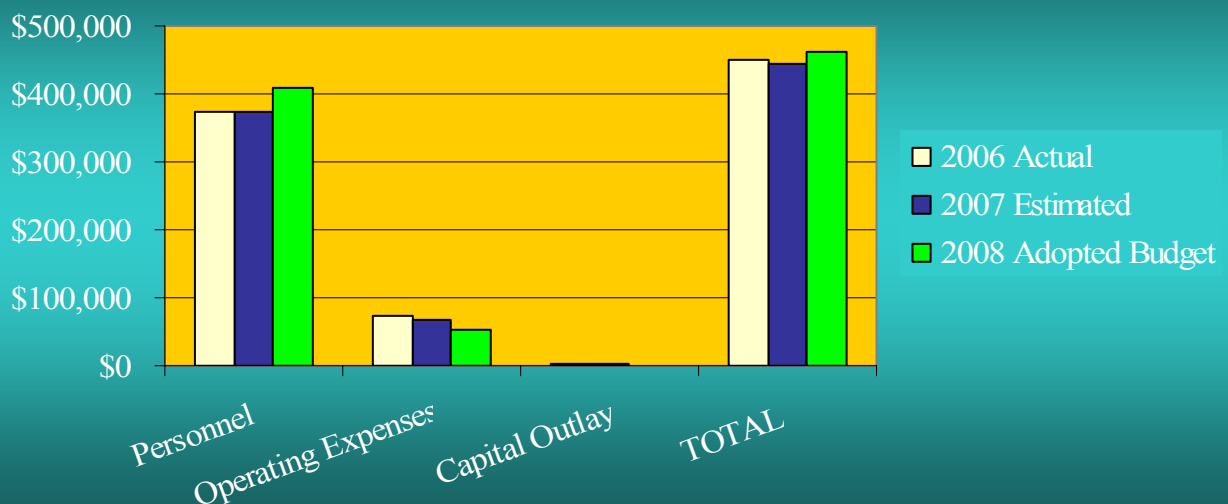
The mission of the Montgomery County Extension Service is to provide quality, relevant outreach and continuing education programs and services to the people of Montgomery County, Texas.

**Department Description and Responsibilities**

The County Extension Office operates under the direction of the Texas Agricultural Extension Service located at Texas A & M University. The office utilizes concepts of agricultural diversification for increased profitability, improvement of health and provides youth opportunities through 4-H by assisting farmers, families, businesses, governments, and other organizations. Montgomery County provides office space, salary and benefits, supplies and services in support of their mission.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$372,926	\$372,206	\$408,349
Operating Expenses	\$72,909	\$68,915	\$52,716
Capital Outlay	\$4,020	\$1,564	\$0
<b>TOTAL</b>	<b>\$449,855</b>	<b>\$442,685</b>	<b>\$461,065</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2006	2008 Budgeted
Full-Time	10	9	9
Part-Time	0	1	1
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>10</b>

**EXTENSION AGENT****(Dept. 665)****Organization Chart****Department Cost Comparison**



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# General Fund

## Department Descriptions

### Elections Function



**GENERAL FUND****Elections Function Departments**

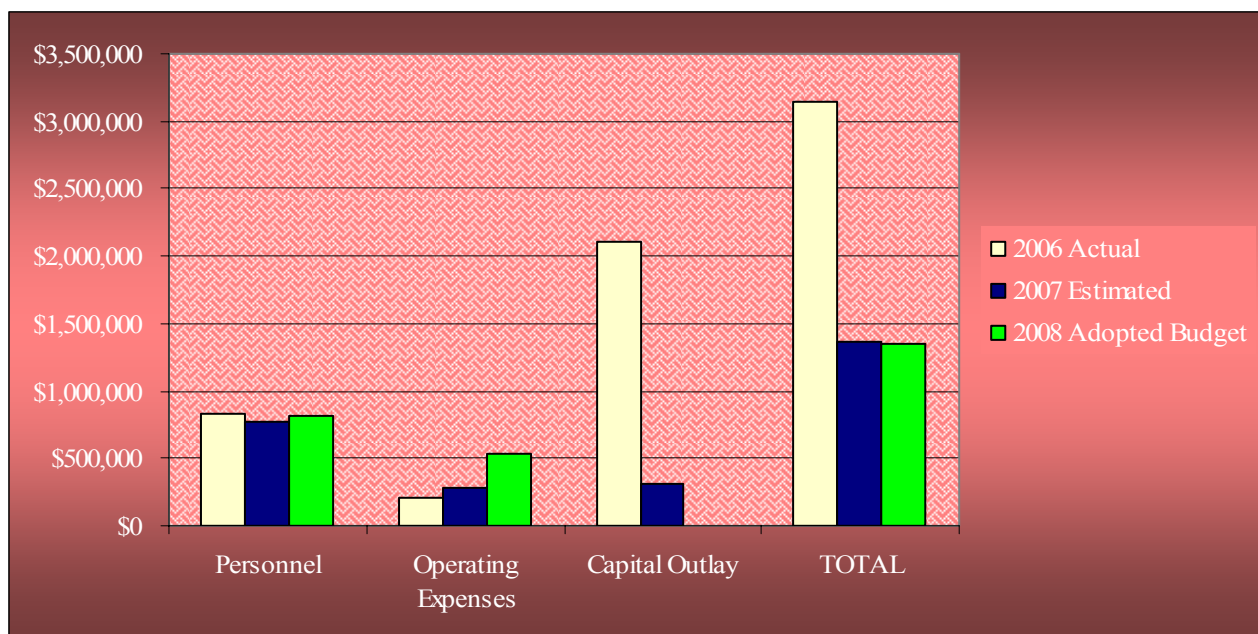
<b>NAME</b>	<b>DEPARTMENT NUMBER</b>
Elections Administration	4901
Elections - HAVA Project	4903
Elections Services Contracts	4904
Elections - Voter Registration	4902

## GENERAL FUND

### Elections Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$830,171	\$773,181	\$814,034
Operating Expenses	\$210,800	\$283,025	\$536,285
Capital Outlay	\$2,103,583	\$310,790	\$1,200
<b>TOTAL</b>	<b>\$3,144,554</b>	<b>\$1,366,996</b>	<b>\$1,351,519</b>

Staffing Trends			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	9	9	10
Part-Time	1	1	1
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>11</b>



**ELECTIONS ADMINISTRATOR****(Dept. 4901)****Mission Statement**

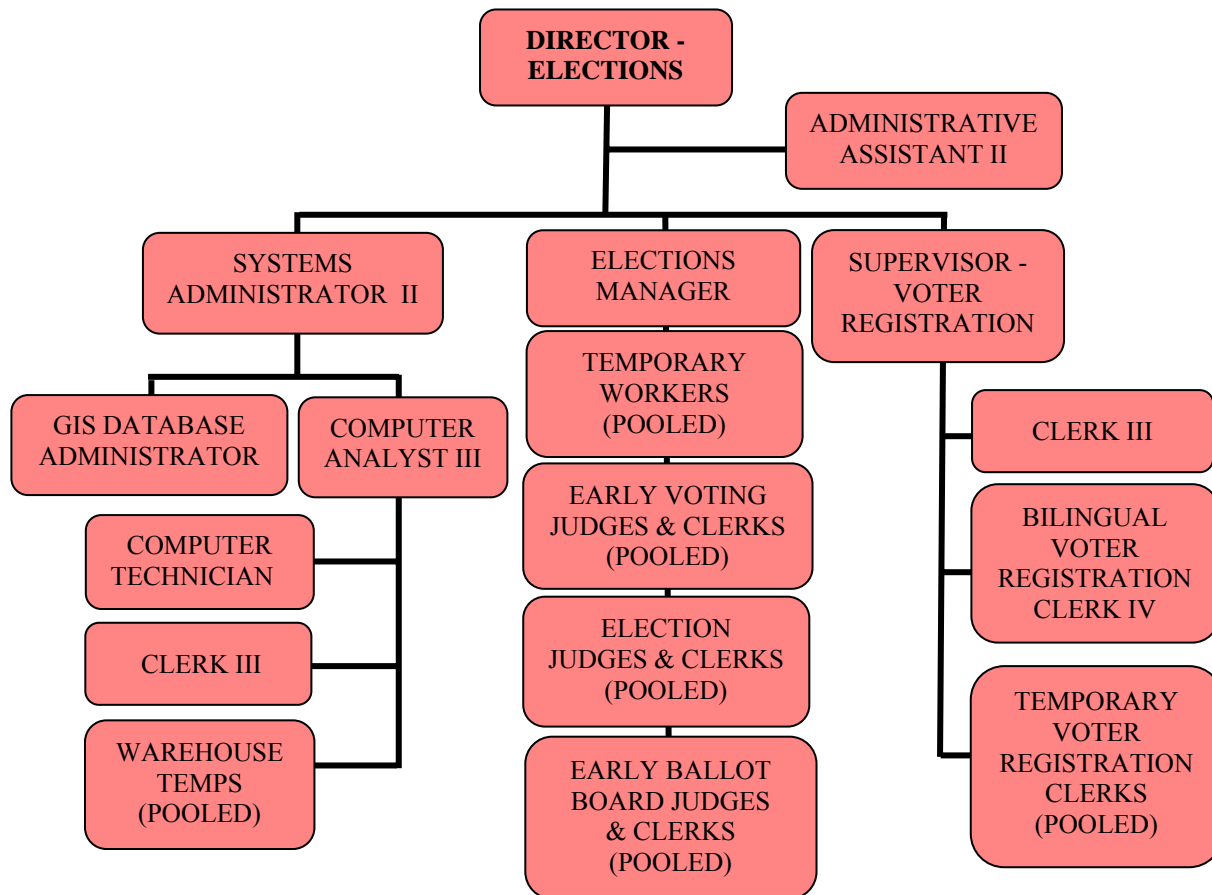
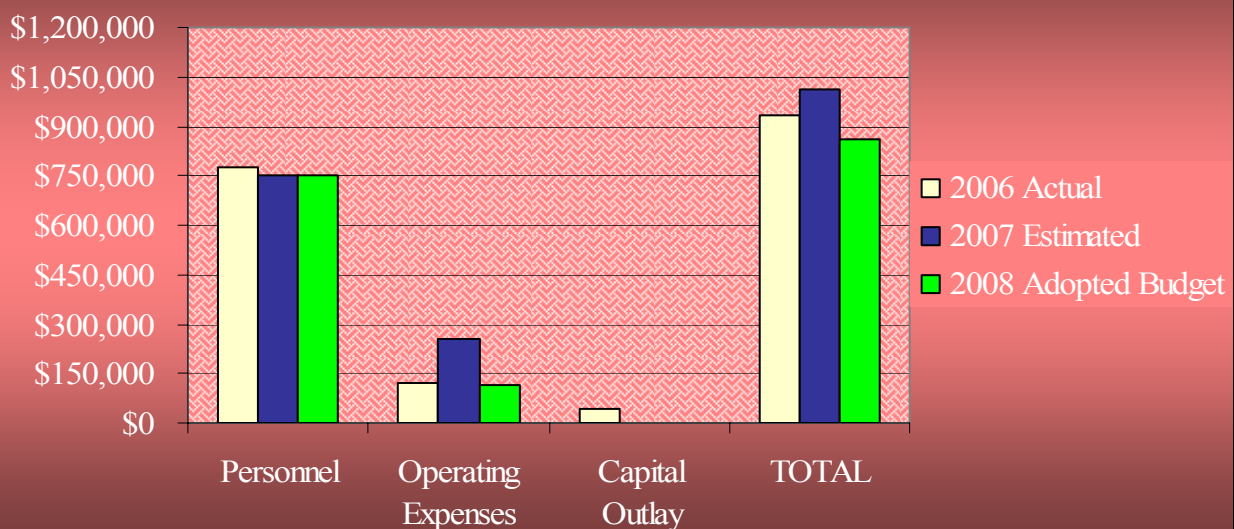
The Montgomery County Elections Administration Department is committed to maintaining public confidence in elections by assuring all of our elections are conducted in a fair, efficient and accurate manner with the highest level of integrity and vote security. The staff commits to excellence in maintaining up-to-date, accurate voter registration rolls to provide fair and equal opportunities for all qualified voters to participate in the democratic process.

**Department Description and Responsibilities**

The Montgomery County Commissioners' Court created the Office of the Elections Administrator on January 1, 1981, pursuant to Section 31.031 of the Texas Elections Code. The Montgomery County Election Administrator's office has the responsibility of conducting all Federal, State, and County elections in Montgomery County, as well as elections at the request of local governmental entities. The office also maintains the Montgomery County voter registration database and geographic information system.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$772,940	\$753,464	\$748,594
Operating Expenses	\$120,001	\$257,333	\$112,226
Capital Outlay	\$39,767	\$2,755	\$0
<b>TOTAL</b>	<b>\$932,708</b>	<b>\$1,013,552</b>	<b>\$860,820</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	9	9	10
Part-Time	1	1	1
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>11</b>

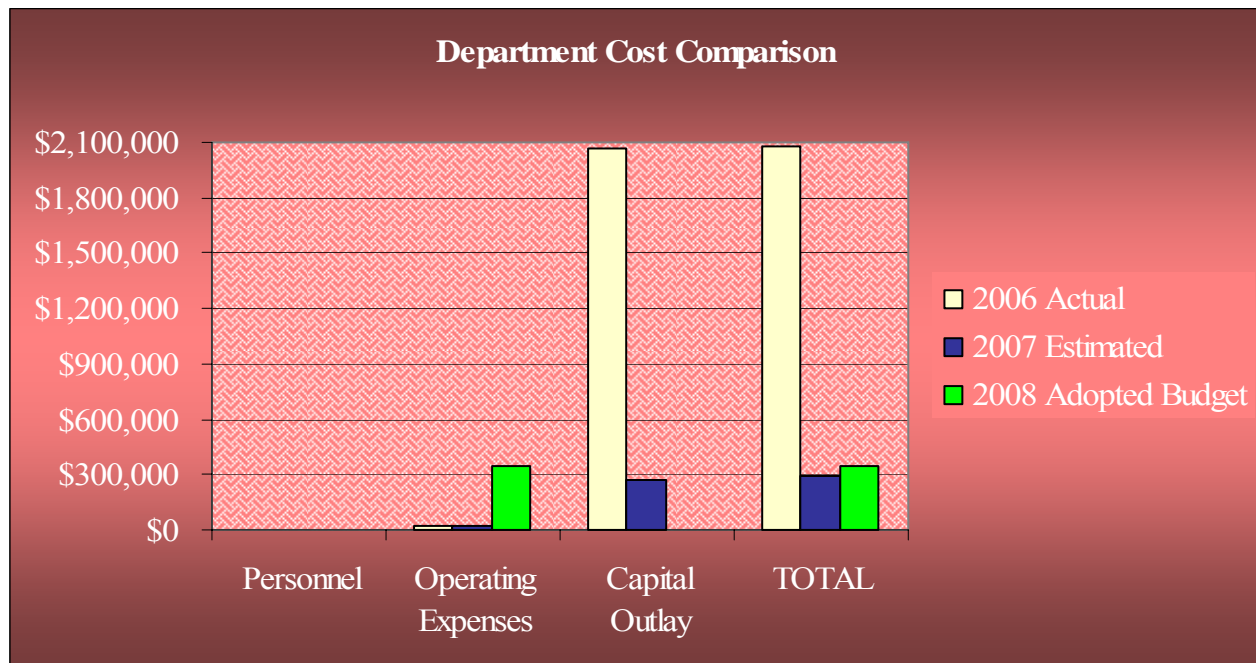
**ELECTIONS ADMINISTRATOR****(Dept. 4901)****Organization Chart****Department Cost Comparison**

**ELECTIONS - HAVA PROJECT****(Dept. 4903)**

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$16,580	\$20,352	\$350,024
Capital Outlay	\$2,063,816	\$271,000	\$0
<b>TOTAL</b>	<b>\$2,080,396</b>	<b>\$291,352</b>	<b>\$350,024</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

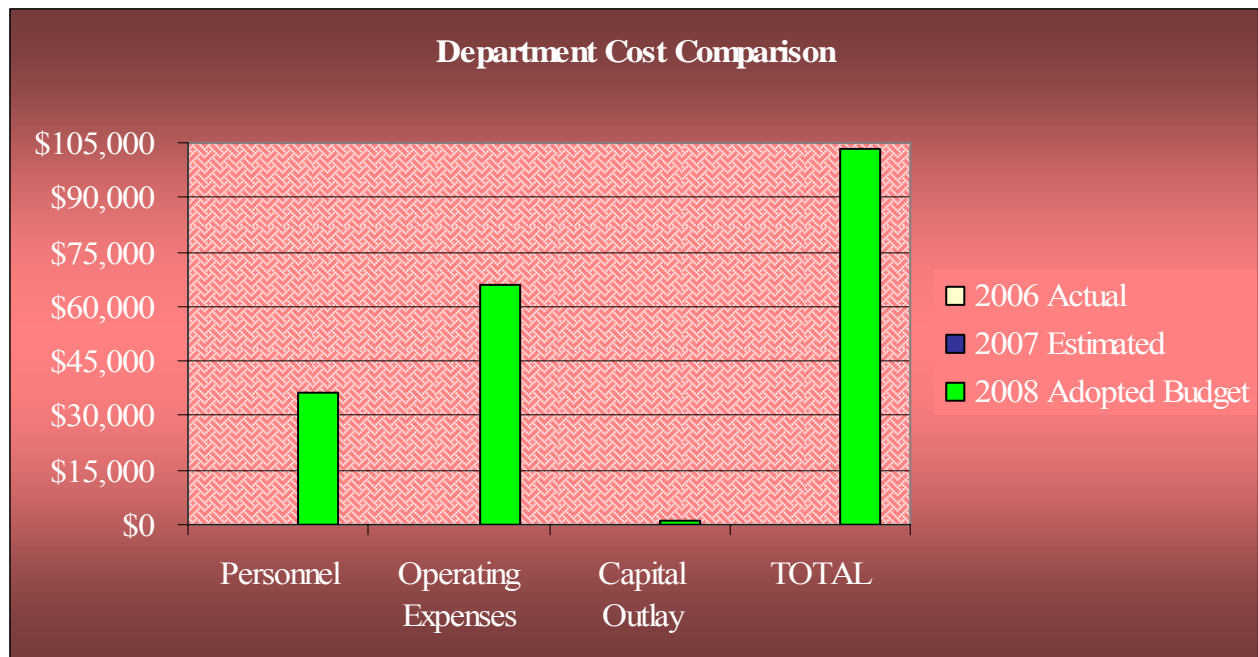


**ELECTIONS SERVICES CONTRACTS****(Dept. 4904)**

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$36,375
Operating Expenses	\$0	\$0	\$66,035
Capital Outlay	\$0	\$0	\$1,200
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$103,610</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

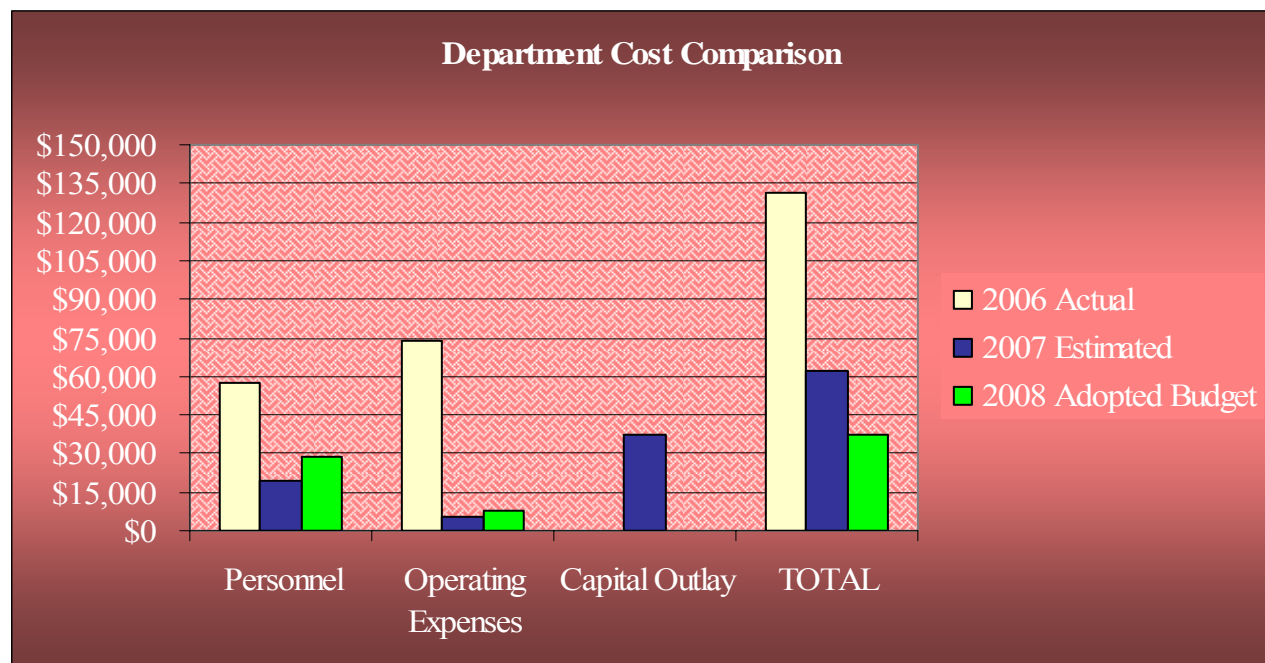


# **ELECTIONS - VOTER REGISTRATION (Dept. 4902)**

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$57,231	\$19,717	\$29,065
Operating Expenses	\$74,219	\$5,340	\$8,000
Capital Outlay	\$0	\$37,035	\$0
<b>TOTAL</b>	<b>\$131,450</b>	<b>\$62,092</b>	<b>\$37,065</b>

## **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



# General Fund

## Department Descriptions

### Financial Administration Function



**GENERAL FUND**

**Financial Function Departments**

<b>NAME</b>	<b>DEPARTMENT NUMBER</b>
Budget Office	496
County Auditor	495
County Treasurer	497
Tax Assessor	499
Tax Assessor - Rendition Penalty	4992
Tax Assessor - Vehicle Tax	4991

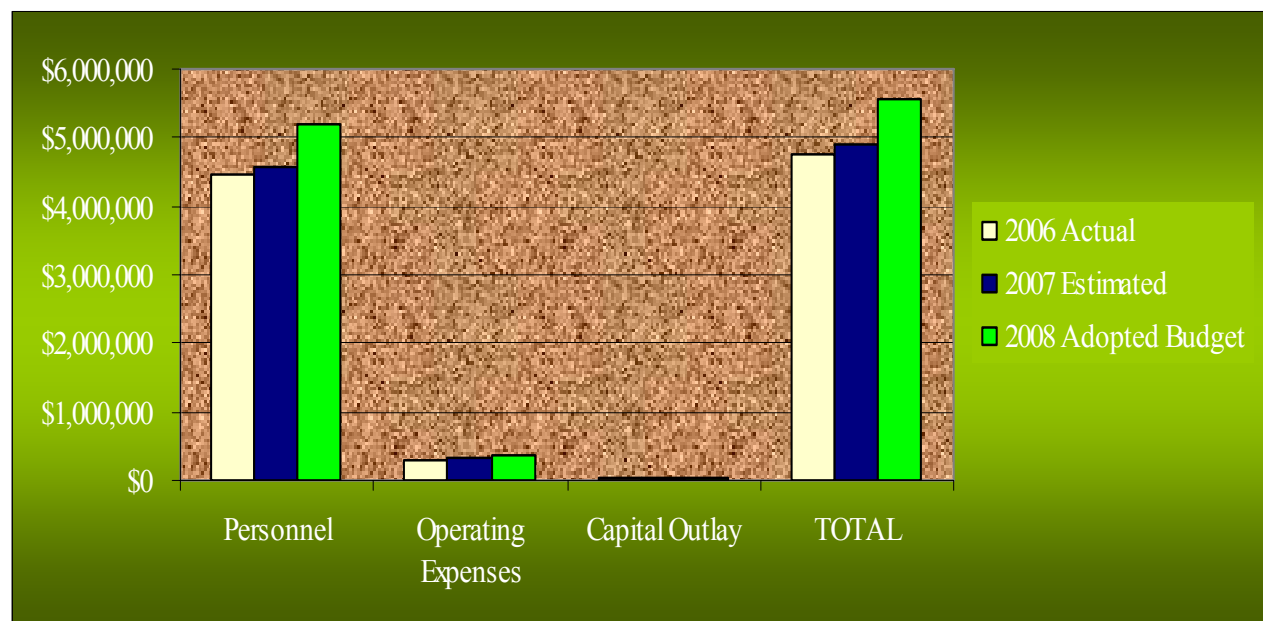
## GENERAL FUND

### Financial Function Summary

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$4,446,542	\$4,566,312	\$5,202,693
Operating Expenses	\$285,509	\$317,876	\$348,938
Capital Outlay	\$19,602	\$19,934	\$21,375
<b>TOTAL</b>	<b>\$4,751,653</b>	<b>\$4,904,122</b>	<b>\$5,573,006</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	86	88	93
Part-Time	4	5	5
<b>TOTAL</b>	<b>90</b>	<b>93</b>	<b>98</b>



**BUDGET OFFICE****(Dept. 496)****Mission Statement**

The Mission of the Montgomery County, Texas Budget Office is to:

- provide leadership for fiscal planning
- identify resources and aggressively pursue alternative funding
- assess the fiscal needs of the County departments to provide services to the community
- recommend the allocation of available resources in accordance with the policies of Commissioners' Court.

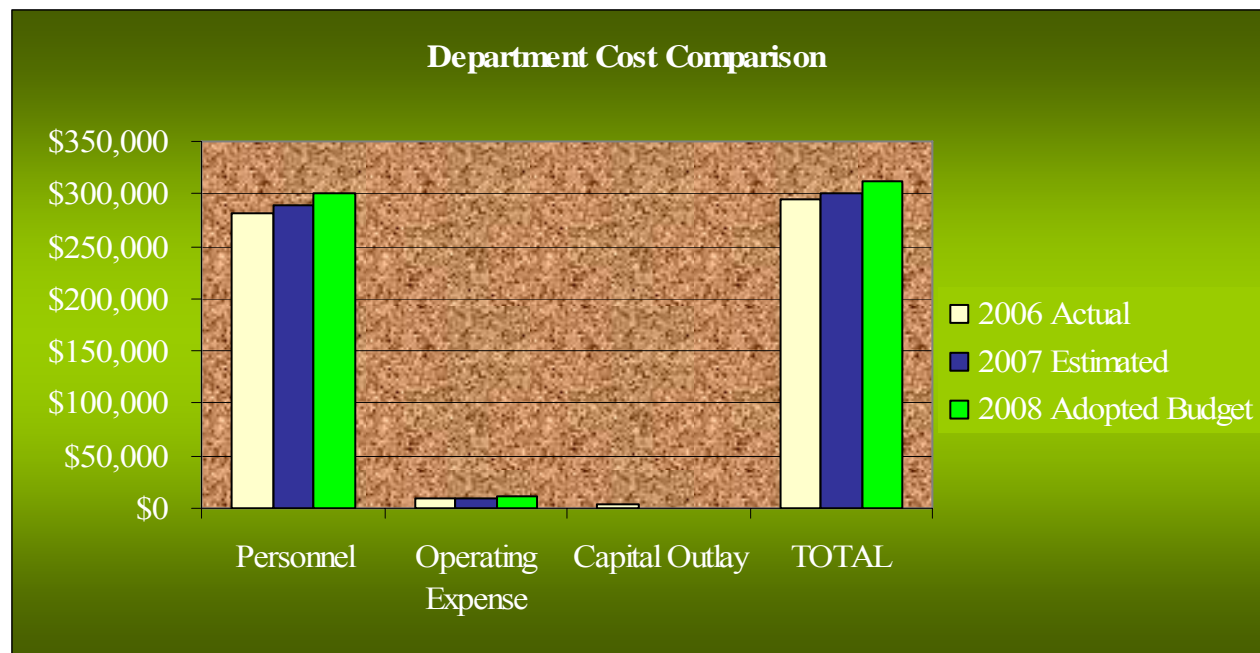
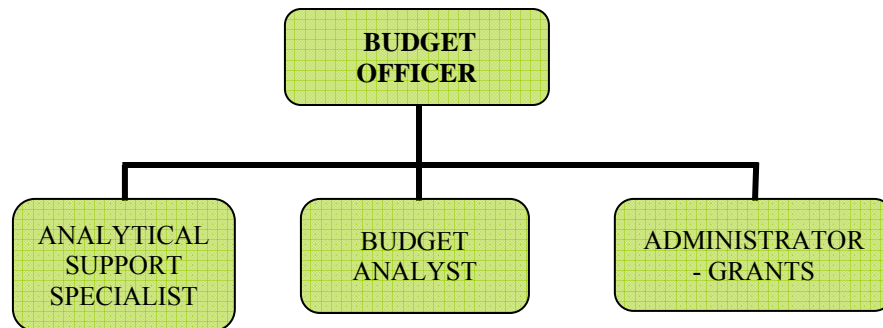
**Department Description and Responsibilities**

The Budget Office: submits a recommended County operating budget to Commissioners' Court for adoption each year; publishes the adopted operating budget; prepares annual salary schedules for approval by Commissioner's Court; maintains position control to ensure sufficient funds are available for all positions; ensures that employees are hired for positions approved by the Commissioners' Court; provides grants administration services to the County; pursues outside sources of funding for County operations; and monitors legislation produced by the State of Texas in the biennial legislative process to identify laws that fiscally impact county operations, and advises Commissioners' Court regarding compliance.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$281,778	\$289,655	\$300,514
Operating Expense	\$10,127	\$10,279	\$10,515
Capital Outlay	\$3,002	\$0	\$0
<b>TOTAL</b>	<b>\$294,907</b>	<b>\$299,934</b>	<b>\$311,029</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	4	4	4
Part-Time	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>

**BUDGET OFFICE****(Dept. 496)****Organization Chart**

**COUNTY AUDITOR****(Dept. 495)****Mission Statement**

The mission of the Montgomery County Auditor, as established by the Local Government Code, Chapter 112, Section 006, Paragraph b, is to ... "see to the strict enforcement of the law governing county finances."

**Department Description and Responsibilities**

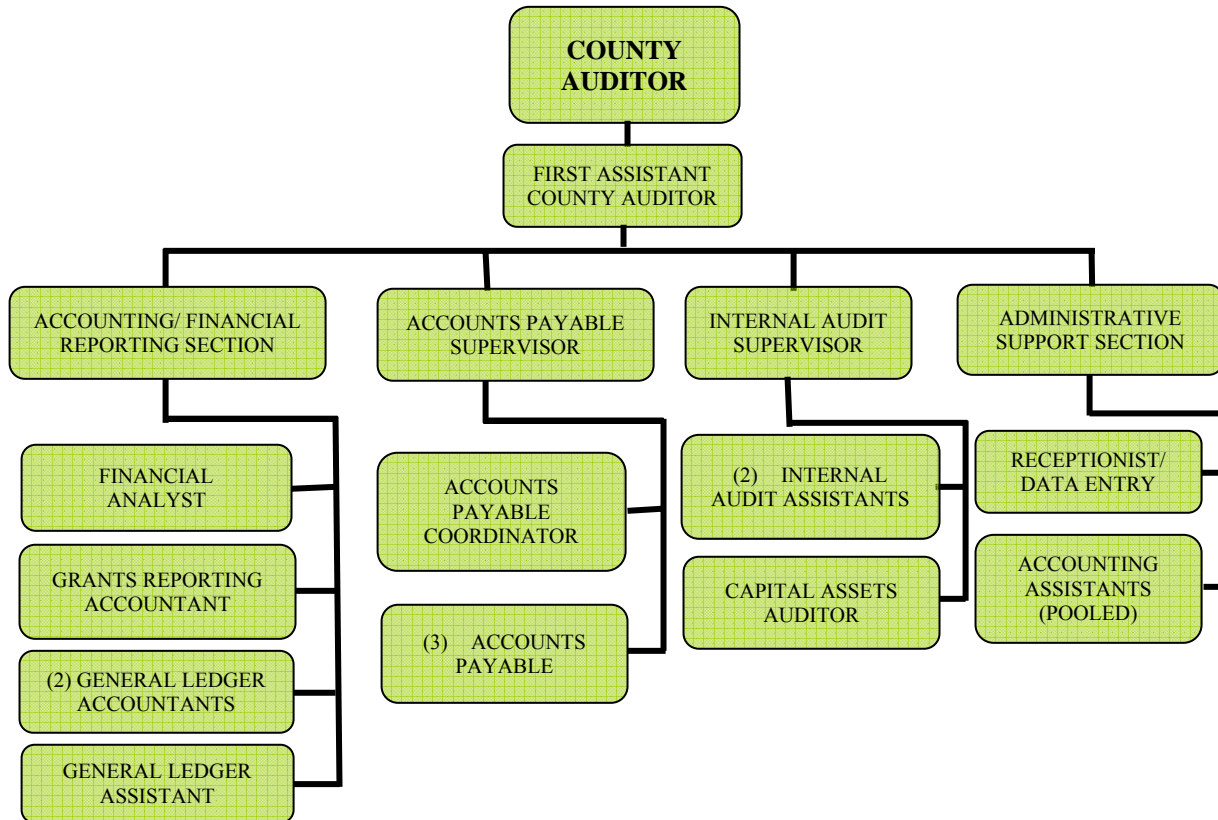
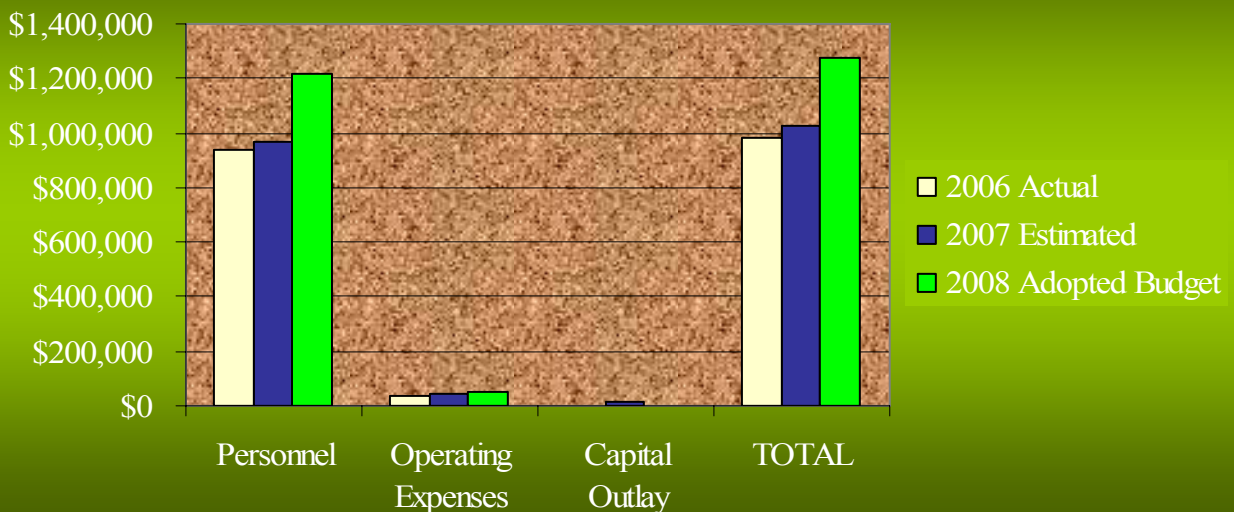
The Office of the County Auditor is divided into four sections:

- **Administrative Support** – responsible for daily administration of office; provides data entry support and accounting assistance for three sections of office.
- **Accounts Payable** – responsible for audit and approval of claims against the county, and enforcement of the county budget with respect to transactions included in the procurement process.
- **Accounting/Financial Reporting** – responsible for compilation and entry of data into the finance system, publication of financial reports, maintenance of subsidiary account ledgers, monitoring of investments, periodic reporting to grantors, maintenance and audit of capital asset records.
- **Internal Audit** – responsible for periodic audit of officials' fee collections, officials cash and employee payroll/benefits.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$939,545	\$966,649	\$1,218,151
Operating Expenses	\$36,802	\$44,512	\$50,749
Capital Outlay	\$3,059	\$16,507	\$3,100
<b>TOTAL</b>	<b>\$979,406</b>	<b>\$1,027,668</b>	<b>\$1,272,000</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	16	17	19
Part-Time	1	1	1
<b>TOTAL</b>	<b>17</b>	<b>18</b>	<b>20</b>

**COUNTY AUDITOR****(Dept. 495)****Organization Chart****Department Cost Comparison**

**COUNTY TREASURER****(Dept. 497)****Mission Statement**

The mission of the Montgomery County Treasurer is to serve as the chief custodian of county finance. Basic duties include receiving, keeping and accounting, paying, applying and disbursing all monies belonging to the county. Additional duties include: original reconciliation and safekeeping of county bank accounts and collateral pledged to those accounts; custodian of bail bond collateral; investing excess funds, acceptance and receipting of original funds, payment of accounts; unclaimed property; agent for state reports and payments due for state criminal costs and fees and juror compensation; reimbursement. The Treasurer provides the 941 quarterly reports, Texas Workforce Commission quarterly reports and multiple worksites quarterly reports. The County Treasurer also serves as the payroll and finance officer for the county.

**Department Description and Responsibilities**

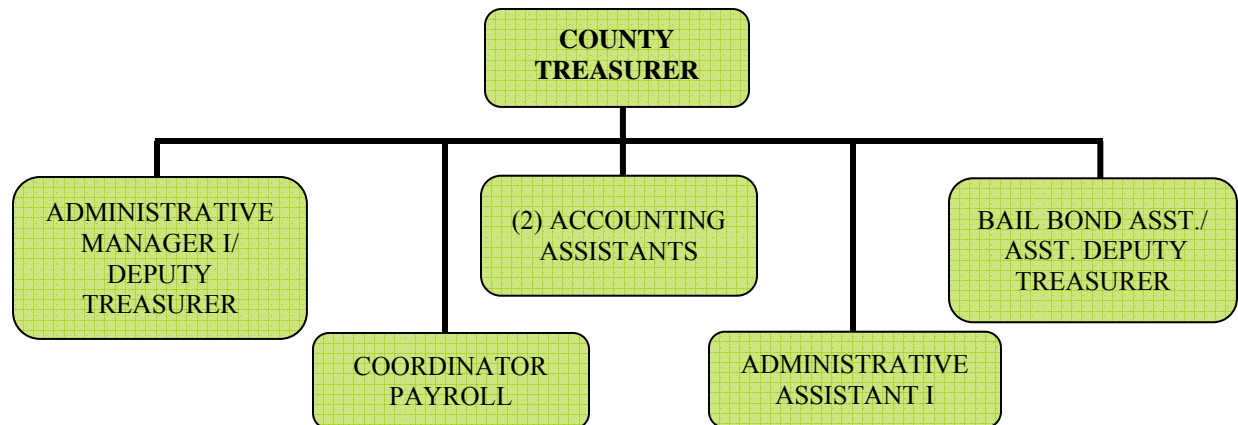
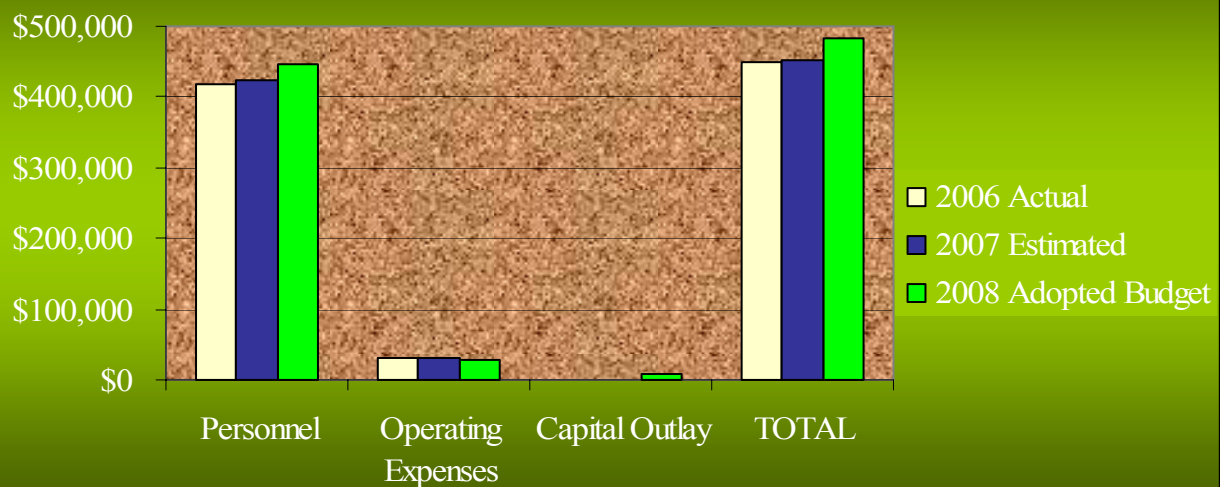
The Montgomery County Treasurer:

- Invests all County Funds not needed at moment to pay bills;
- Oversees operations of Bail Bond Administrator. This was a department by itself and now the County Treasurer is over this operation.
- Serves on the Bail Bond Board and Investment Committee for County Government.
- Maintains and gets licenses for approximately 700 vehicles owned by the County.
- Liaison for all County Depository Banks.
- And opens, closes and changes approximately 70-75 accounts.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$417,356	\$422,362	\$445,405
Operating Expenses	\$31,751	\$30,843	\$29,616
Capital Outlay	\$1,209	\$0	\$7,745
<b>TOTAL</b>	<b>\$450,316</b>	<b>\$453,205</b>	<b>\$482,766</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	7	7	7
Part-Time	0	0	0
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>

**COUNTY TREASURER****(Dept. 497)****Organization Chart****Department Cost Comparison**



**TAX ASSESSOR/COLLECTOR****(Dept. 499)****Mission Statement**

The mission of the Montgomery County Tax Assessor/Collector (TAC) is to provide fast, friendly and efficient tax collection services for the taxpayers of Montgomery County. The TAC also provides expert timely tax research and information referral. The TAC must efficiently collect all taxes and related fees, and provides all the services relating to these collections. The TAC is responsible for recommending the percentage of collections to fund the current budget, and to see that collections meet or exceed the budgeted amount. The mission must be accomplished in the most cost effective, fiscally responsible manner. To accomplish this mission, availability, dependability, and accountability to the taxpayers are the highest priorities.

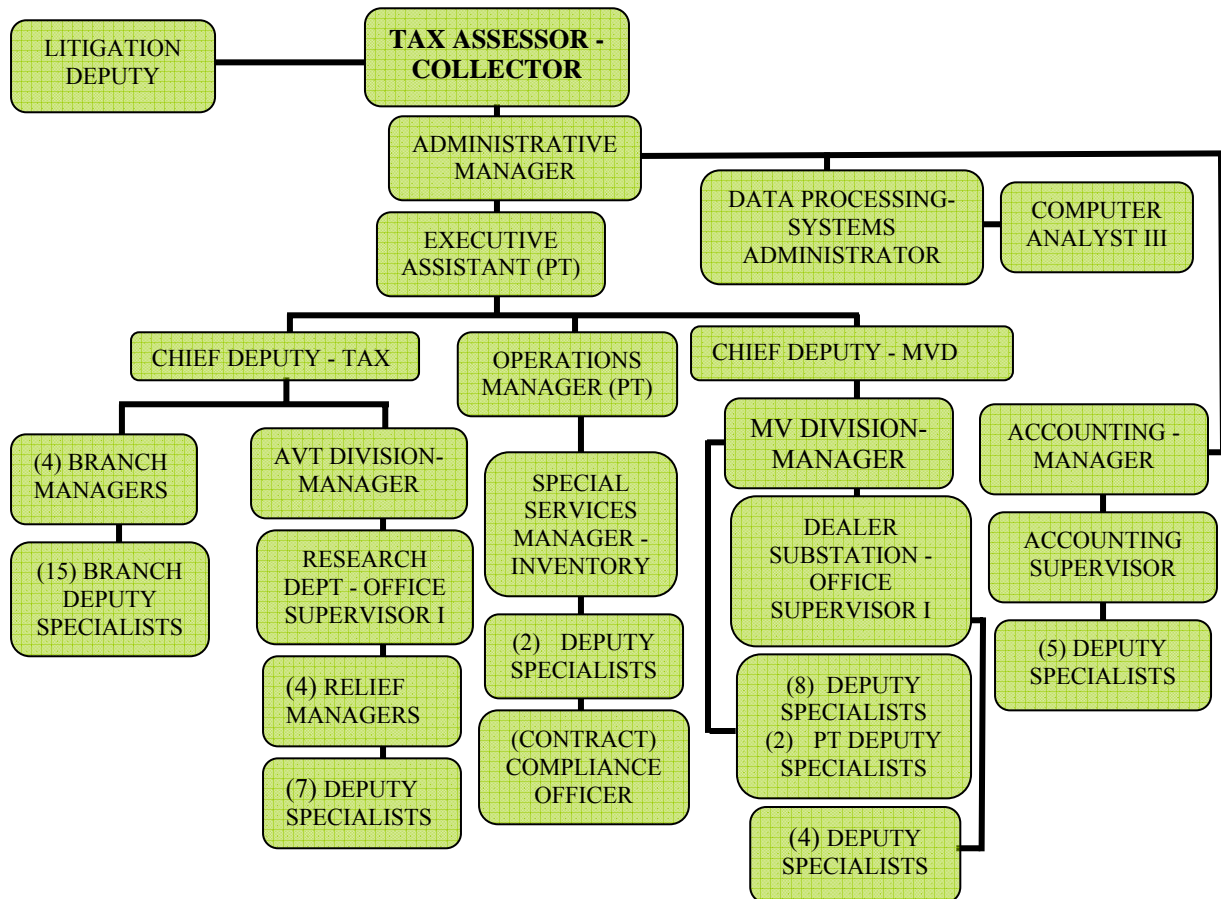
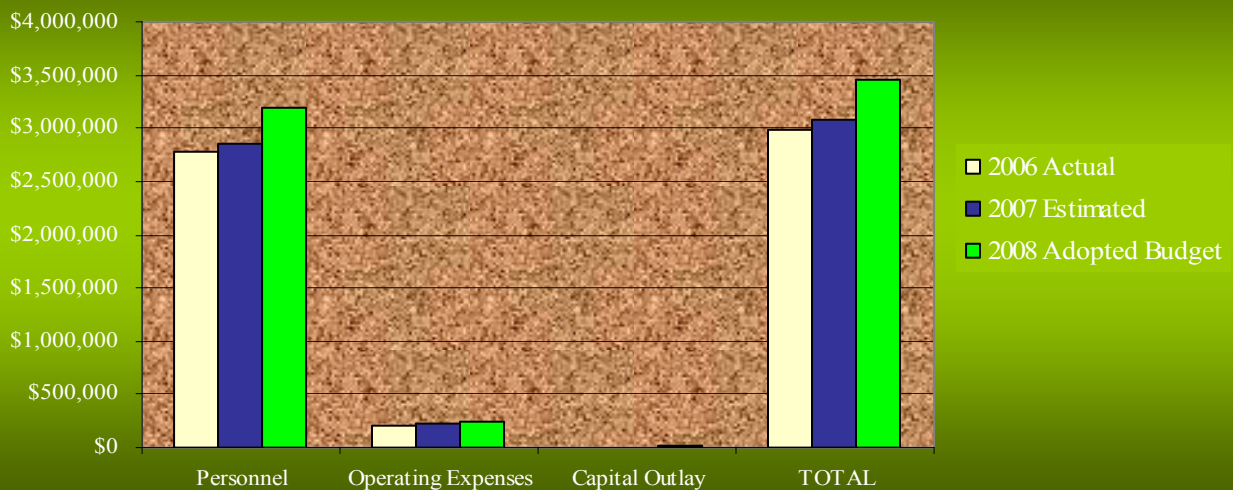
**Department Description and Responsibilities**

It is the duty of the Tax Assessor and Collector to assess and collect for the County all taxes imposed on property within the County. The County Assessor and Collector is designated by statute as the agent for the State Department of Highways Public Transportation for collection of motor vehicles fees. Under the registration statutes, every owner of a motor vehicle is required to register with the Tax Assessor in the county in which the owner resides. The County Tax Assessor and Collector is required to make bank deposits and reports according to the terms of several statutes. Under the laws regulating the County depository, the County Tax Collector is required to deposit all tax collected for the state, county, or special districts for which he collects taxes. The County Tax Assessor and Collector acts on behalf of Commissioners' Court for sale of Tax Trust properties and processing Tax Abatement Applications for economic development issues.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$2,783,234	\$2,860,544	\$3,199,886
Operating Expenses	\$197,285	\$222,046	\$251,078
Capital Outlay	\$8,976	\$3,427	\$10,530
<b>TOTAL</b>	<b>\$2,989,495</b>	<b>\$3,086,017</b>	<b>\$3,461,494</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	59	60	63
Part-Time	3	4	4
<b>TOTAL</b>	<b>62</b>	<b>64</b>	<b>67</b>

**TAX ASSESSOR/COLLECTOR****(Dept. 499)****Organization Chart****Department Cost Comparison**

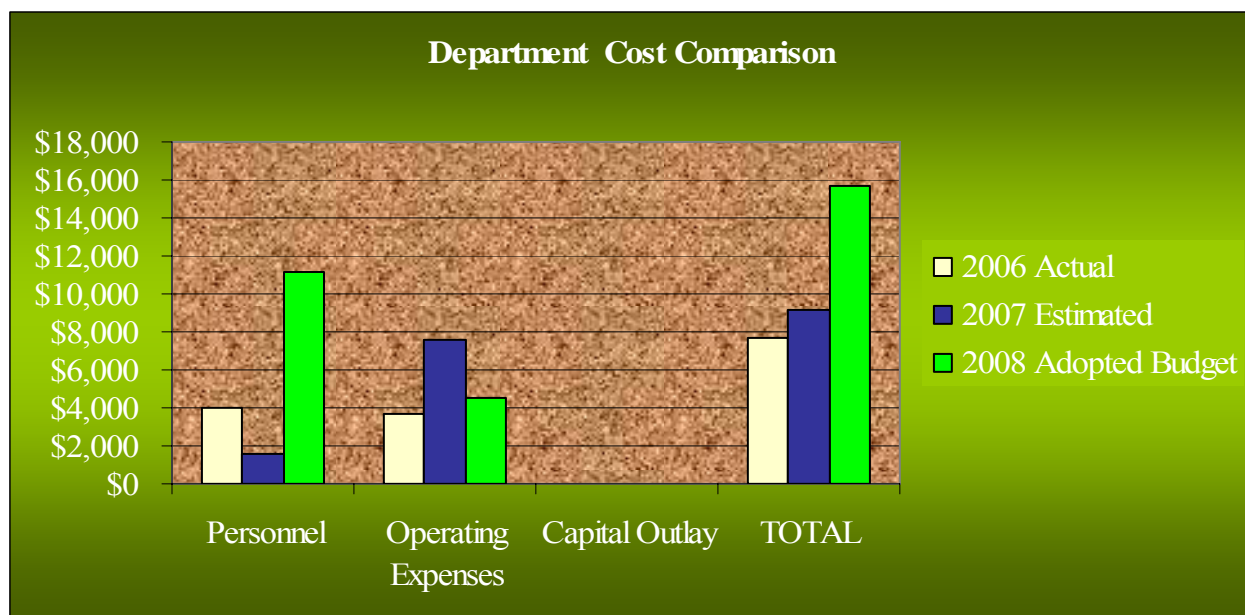
**TAX ASSESSOR/COLLECTOR - RENDITION PENALTY (Dept. 4992)****Department Description and Responsibilities**

The Tax Assessor/ Collector - Rendition Penalty department accounts for the costs related to the processing and administration of rendition penalties.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$3,988	\$1,533	\$11,150
Operating Expenses	\$3,655	\$7,578	\$4,567
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$7,643</b>	<b>\$9,111</b>	<b>\$15,717</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



## TAX ASSESSOR/COLLECTOR - VEHICLE INVENTORY TAX

(Dept. 4991)

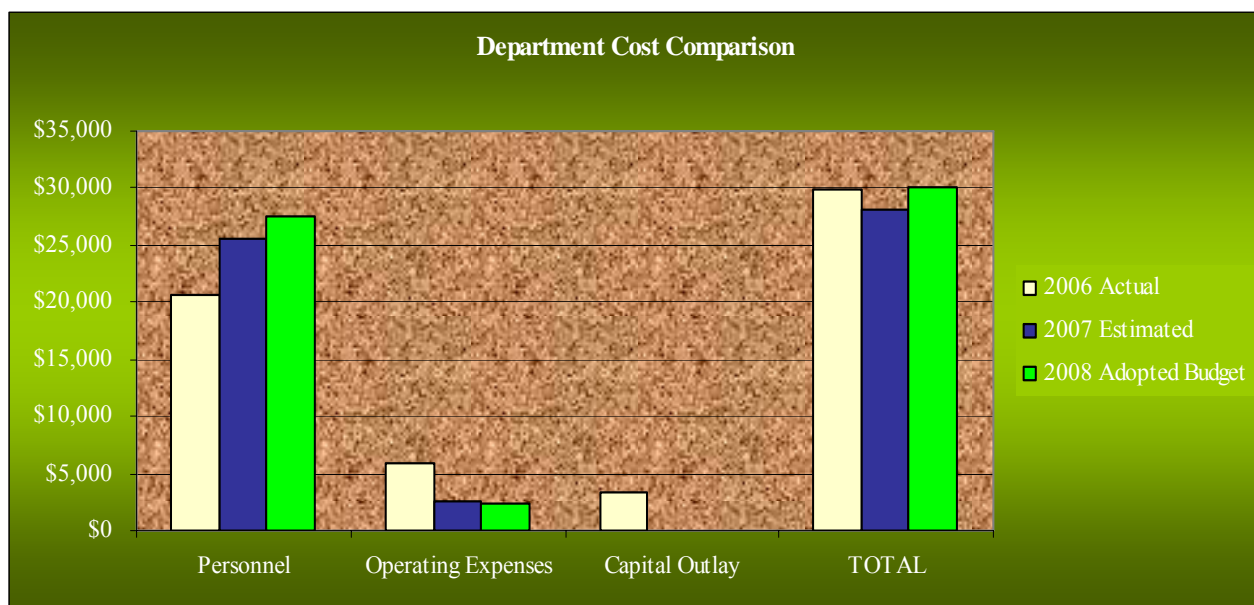
### Department Description and Responsibilities

The Tax Assessor/ Collector - Vehicle Inventory Tax department accounts for the costs related to the processing and administration of the Inventor Tax for vehicles.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$20,641	\$25,569	\$27,587
Operating Expenses	\$5,889	\$2,618	\$2,413
Capital Outlay	\$3,356	\$0	\$0
<b>TOTAL</b>	<b>\$29,886</b>	<b>\$28,187</b>	<b>\$30,000</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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# General Fund

## Department Descriptions

### General Administration Function

**GENERAL FUND****General Administration Function Departments**

<b>NAME</b>	<b>DEPARTMENT NUMBER</b>
Communications Information Services	503
County Clerk	403
County Clerk Records Management	4031
County Judge	400
Court Collections	404
Court Collections - Alarm Division	4041
Human Resources	401
Human Resources - Civil Service	4011
Non-Departmental	409
Purchasing	407
Risk Management	402
Risk Management - Workers' Compensation	4021
Risk Management - Property/ Casualty/ Liability	4022
Veterans Service	405

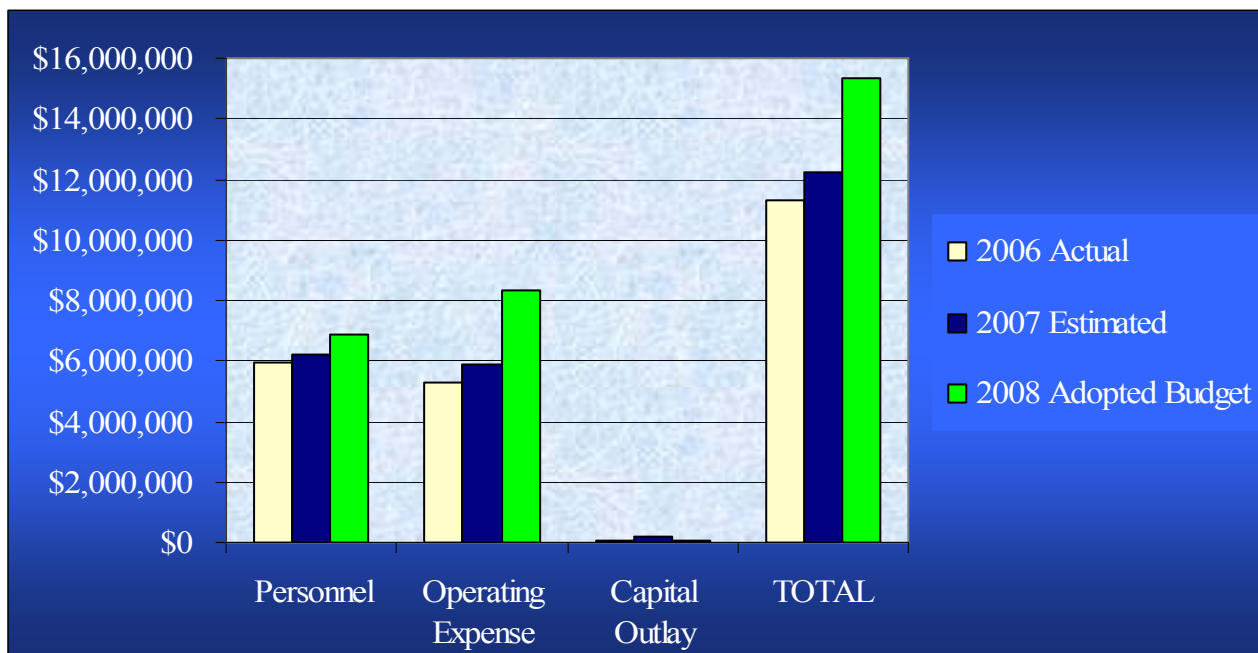
## GENERAL FUND

### General Administration Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$5,982,390	\$6,192,500	\$6,905,280
Operating Expense	\$5,492,242	\$5,865,212	\$8,356,144
Capital Outlay	\$82,006	\$184,778	\$64,246
<b>TOTAL</b>	<b>\$11,556,638</b>	<b>\$12,242,490</b>	<b>\$15,325,670</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	108	109	110
Part-Time	2	6	5
<b>TOTAL</b>	<b>110</b>	<b>115</b>	<b>115</b>





## COMMUNICATIONS INFORMATION SERVICES (Dept. 503)

### Mission Statement

The mission of the Montgomery County Communications Information Services (CIS) is to provide data processing support and enhance an electronic infrastructure to optimize delivery of services to the user departments, taxpayers, and associated agencies. The department provides County-wide and intergovernmental communication technology, automated integration, electronic access to public information, and 24-hour per day e-government service to all departments and end users.

### Department Description and Responsibilities

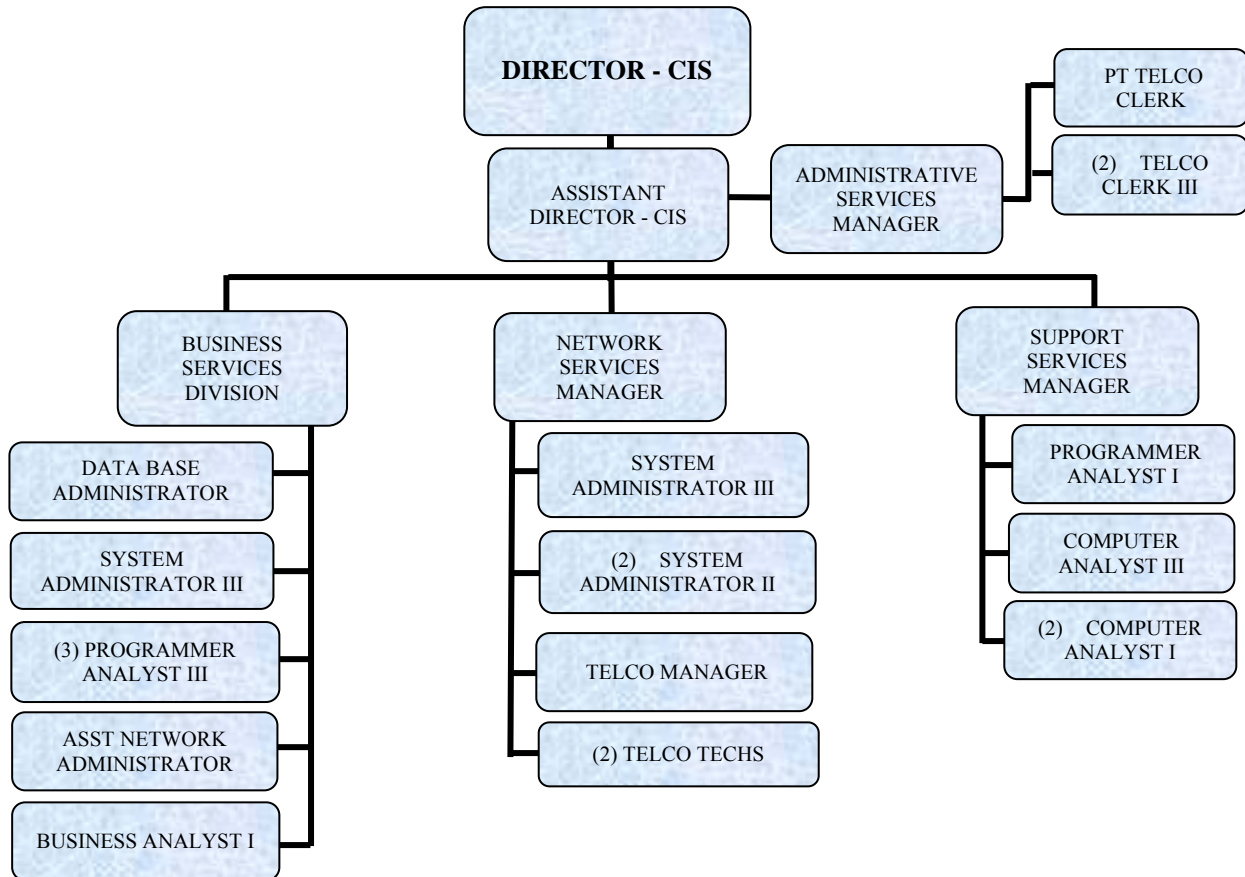
The CIS department is designed primarily for the purpose of services support for computerization of county departments. Telecommunications is also a division of the department. This division is designed to support and maintain the County's voice/data communication systems, to ensure that all users receive quality service, and to ensure that Montgomery County has the latest in communication technology.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,667,231	\$1,724,873	\$1,968,737
Operating Expenses	\$1,318,190	\$1,399,557	\$603,561
Capital Outlay	\$35,803	\$146,702	\$50,000
<b>TOTAL</b>	<b>\$3,021,224</b>	<b>\$3,271,132</b>	<b>\$2,622,298</b>

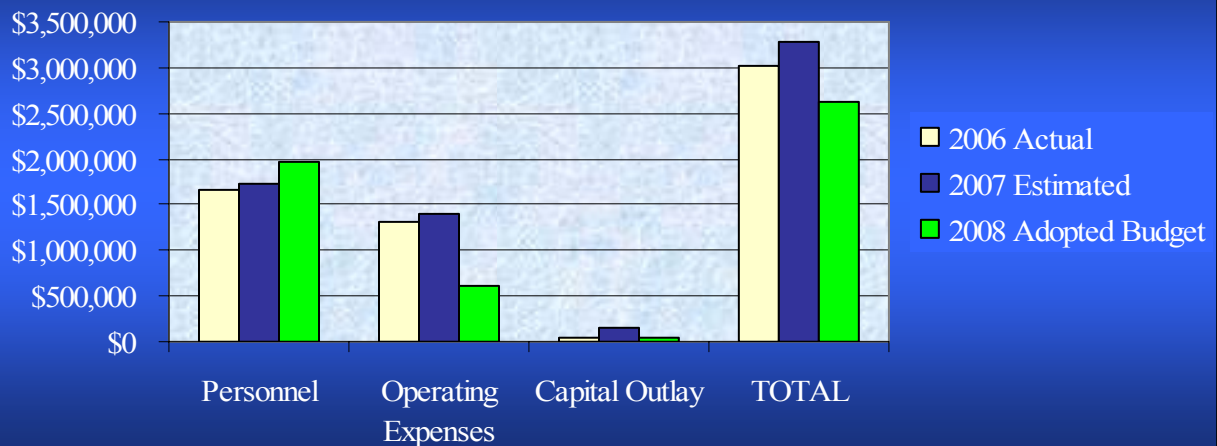
<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	22	23	24
Part-Time	1	0	1
<b>TOTAL</b>	<b>23</b>	<b>23</b>	<b>25</b>

## COMMUNICATIONS INFORMATION SERVICES (Dept. 503)

### Organization Chart



### Department Cost Comparison



**COUNTY CLERK****(Dept. 403)****Mission Statement**

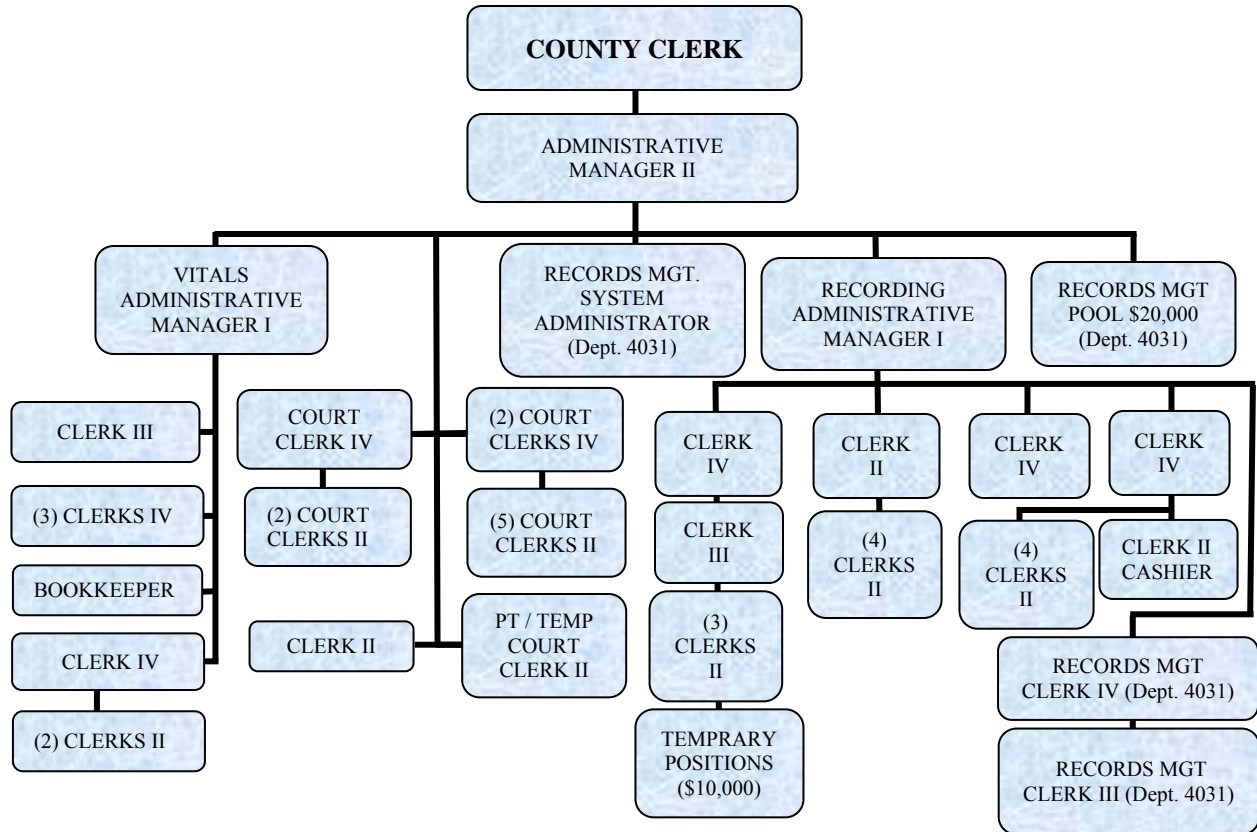
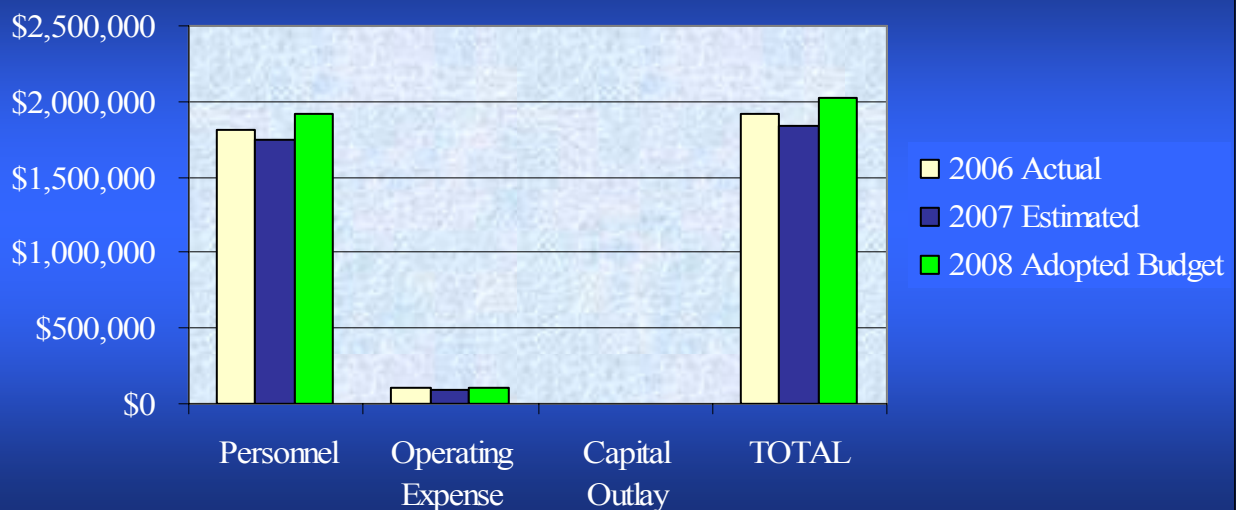
It is the mission of the Montgomery County Clerk's Office to provide prompt, courteous and knowledgeable service to our customers while remaining faithful to the laws of the State of Texas.

**Department Description and Responsibilities**

The County Clerk is committed to providing skilled and knowledgeable personnel to file, record, process and administer the official public records of Montgomery County; and, to provide public access to those records in a convenient and timely manner. The County Clerk is responsible for such vital records as real and personal property records, liens, uniform commercial code filings, brands, military discharges, subdivision plats and restrictions, assumed names, birth certificates, death certificates and marriage licenses. The County Clerk is the official custodian of records for the county courts at law and commissioners' court. This includes proceedings in civil (limited), criminal misdemeanor, probate and mental health. The Clerk is responsible for investing funds as ordered by a court.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,809,605	\$1,743,339	\$1,921,611
Operating Expense	\$102,415	\$94,865	\$106,790
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,912,020</b>	<b>\$1,838,204</b>	<b>\$2,028,401</b>

<b>Staffing Trends</b>			
Authorized Positions	2005	2007	2008 Budgeted
Full-Time	42	41	40
Part-Time	1	2	1
<b>TOTAL</b>	<b>43</b>	<b>43</b>	<b>41</b>

**COUNTY CLERK****(Dept. 403)****Organization Chart****Department Cost Comparison**

## COUNTY CLERK - RECORDS MANAGEMENT (Dept. 4031)

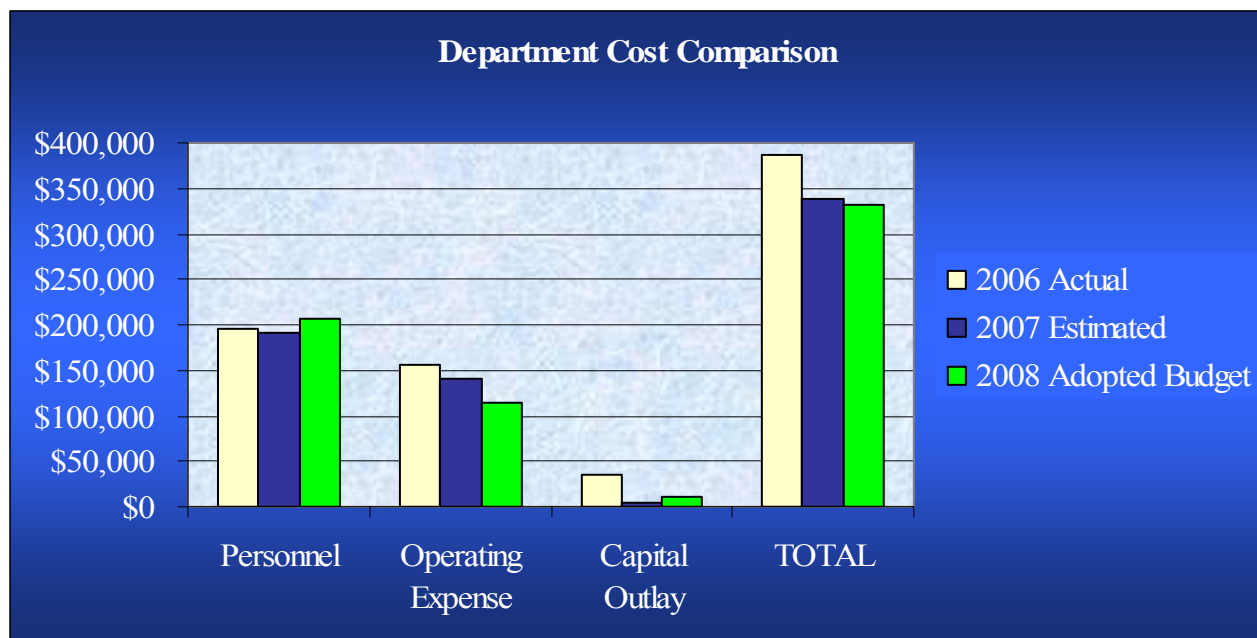
### Department Description and Responsibilities

The County Clerk - Records Management division is responsible for the maintenance and storage of all records within the scope of the responsibility of the County Clerk whether they be in hard copy or electronic form. This division is funded by a designated fee.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$196,516	\$191,299	\$206,798
Operating Expense	\$156,647	\$141,667	\$114,487
Capital Outlay	\$34,504	\$4,829	\$10,900
<b>TOTAL</b>	<b>\$387,667</b>	<b>\$337,795</b>	<b>\$332,185</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	3	3
Part-Time	0	1	1
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>





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**COUNTY JUDGE****(Dept. 400)****Mission Statement**

The mission of the Montgomery County Judge is to carry out local laws, policies, and services as determined by County, State, and Federal governments for the good of all in a fair and equitable manner and for the betterment of the daily lives of all citizens.

**Department Description and Responsibilities**

The County Judge is the presiding judge for the Commissioners' Court, which is the central policy-making body of the County. The functions of Commissioners' Court include:

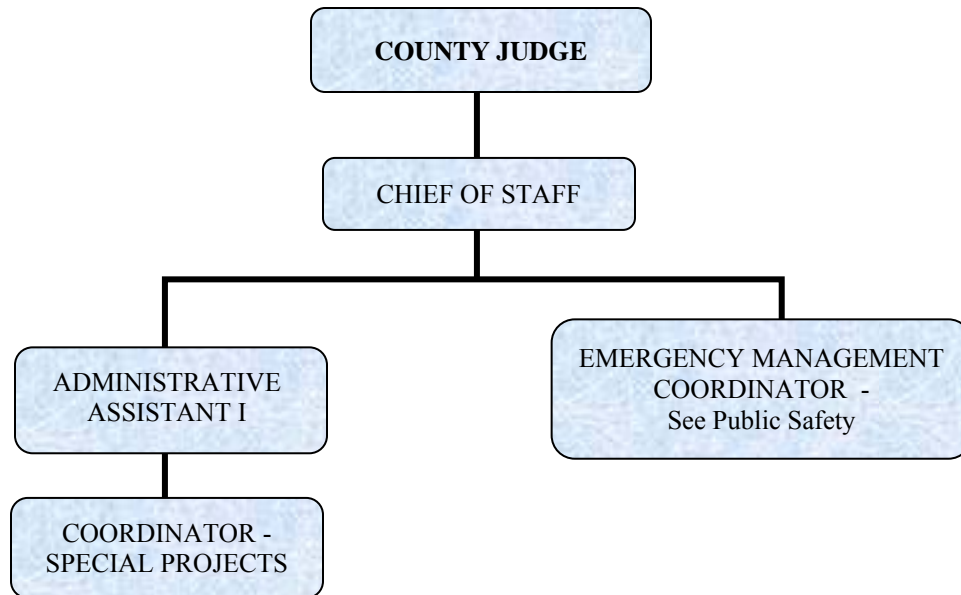
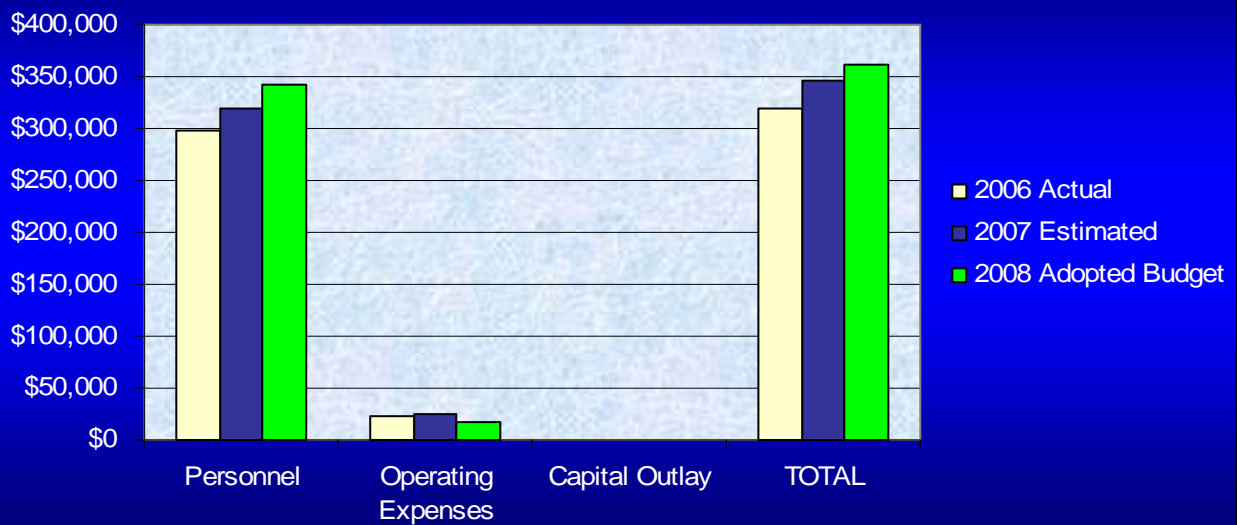
- adopting County's annual operating budget,
- setting the county property tax rates,
- approving the tax roll,
- determining public works policy such as building programs, and
- conducting elections.

Commissioners' Court appoints most non-elected department heads as well as standing committees and represents the county in state and regional matters.

By statute, the County Judge is the Emergency Management Director.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$297,288	\$319,941	\$343,024
Operating Expenses	\$22,419	\$25,661	\$18,000
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$319,707</b>	<b>\$345,602</b>	<b>\$361,024</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	4	4	4
Part-Time	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>

**COUNTY JUDGE****(Dept. 400)****Organization Chart****Department Cost Comparison**



**COURT COLLECTIONS****(Dept. 404)****Mission Statement**

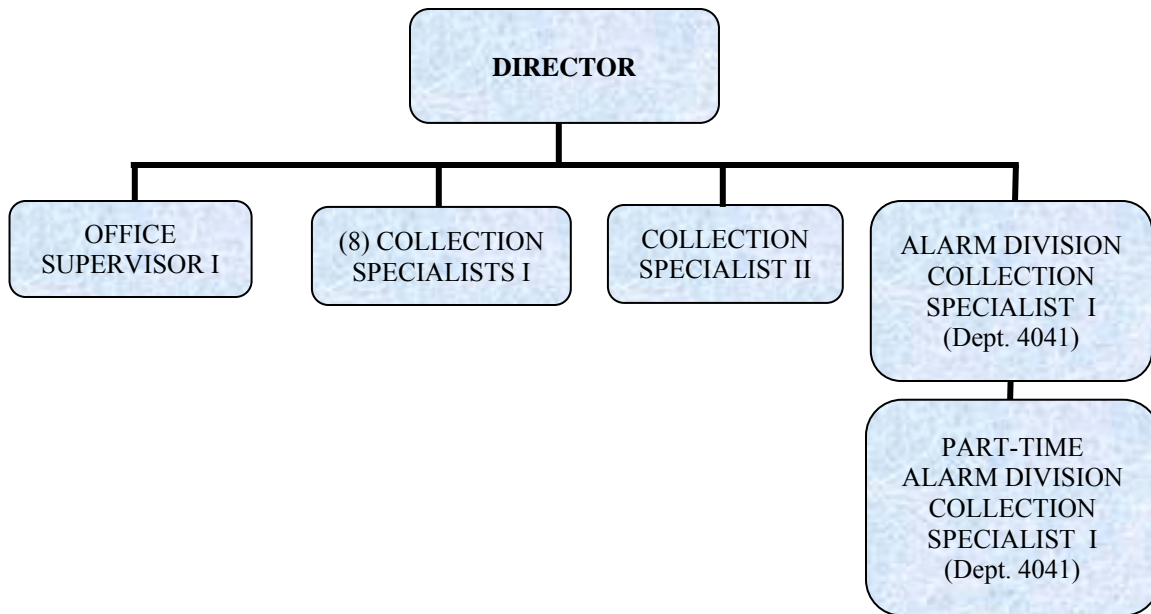
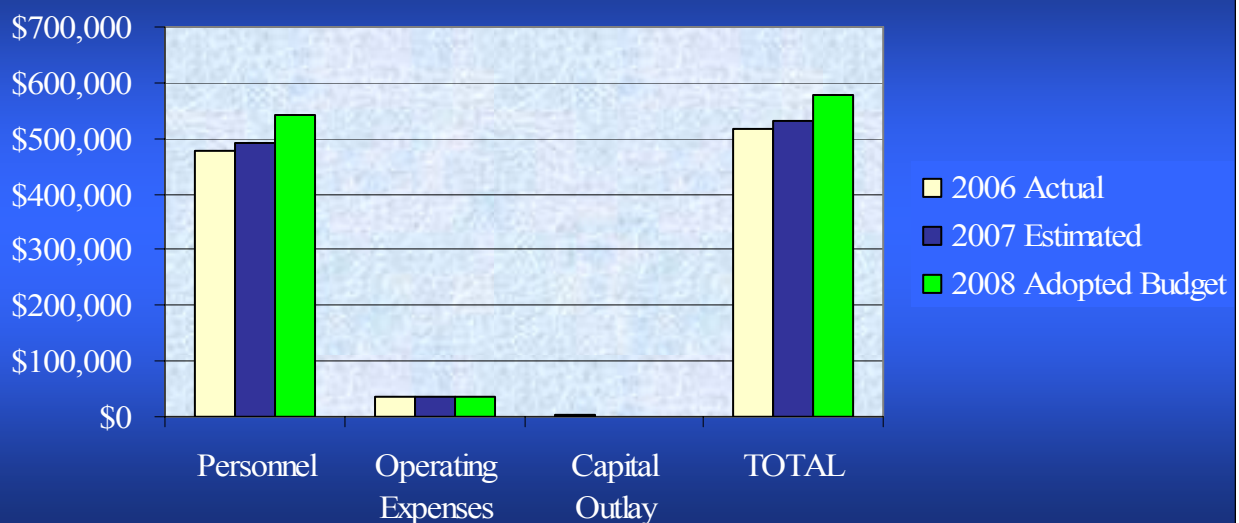
The mission for the Montgomery County Court Collections Department is improving collection percentages for all entities it serves. This mission includes improving customer service and operating the office efficiently and effectively.

**Department Description and Responsibilities**

The Collections Department assists the courts of Montgomery County to recover current and past due fees and fines. The department also provides alarm permitting services and fee collection for the Sheriff's Department.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$478,826	\$492,635	\$543,164
Operating Expenses	\$37,128	\$37,007	\$35,754
Capital Outlay	\$2,322	\$0	\$0
<b>TOTAL</b>	<b>\$518,276</b>	<b>\$529,642</b>	<b>\$578,918</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	11	11	11
Part-Time	0	0	0
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>

**COURT COLLECTIONS****(Dept. 404)****Organization Chart****Department Cost Comparison**

## COLLECTIONS - ALARM DIVISION (Dept. 4041)

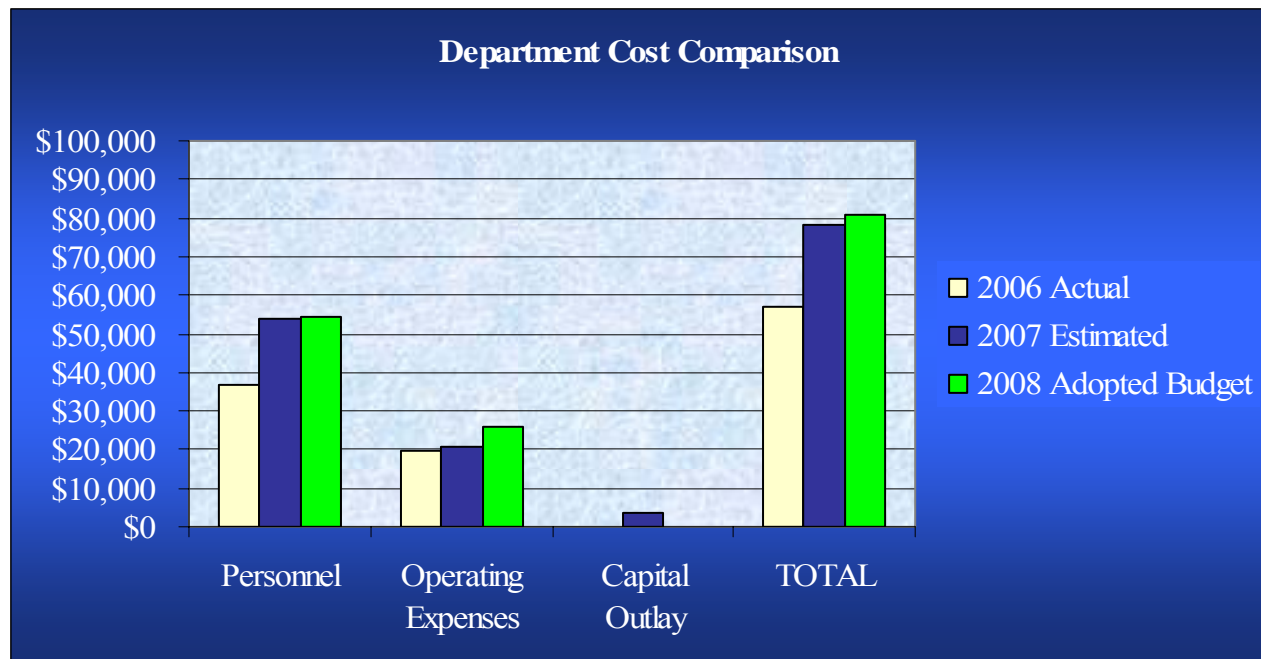
### Department Description and Responsibilities

The Court Collections Department - Alarm Division provides alarm permitting services and fee collection for the Sheriff's Department.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$36,961	\$53,956	\$54,657
Operating Expenses	\$19,858	\$20,761	\$25,969
Capital Outlay	\$0	\$3,600	\$0
<b>TOTAL</b>	<b>\$56,819</b>	<b>\$78,317</b>	<b>\$80,626</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	1	1	1
Part-Time	0	1	1
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>2</b>





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**HUMAN RESOURCES****(Dept. 401)****Mission Statement**

The mission of the Human Resources Department is to:

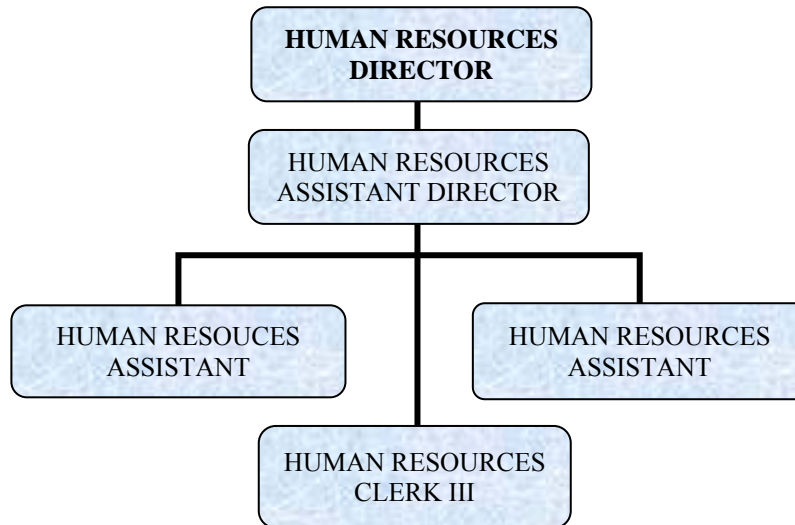
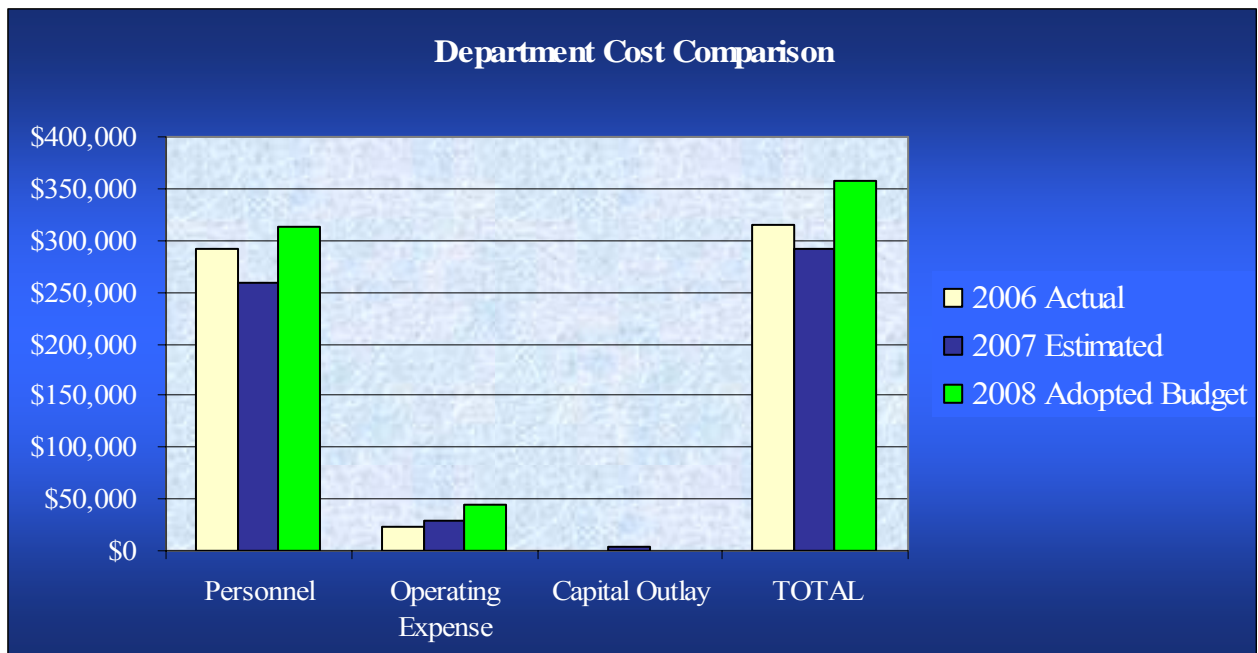
- Be a true partner by supporting the goals and programs identified by Commissioners' Court;
- Develop and implement policies, programs and services which contribute to efficient county government;
- Ensure fair treatment of a diverse workforce by maintaining compliance with employment laws and government regulations;
- Hire, retain, and motivate the most qualified individuals available by ensuring that their pay is internally equitable and externally competitive;
- Be proactive in meeting the needs of the ever-changing workforce and environment;
- Promote communication among the various County departments;
- Provide top value to elected officials, department heads, employees, and the public in the most cost-effective manner; and
- Remember that our employees are our greatest asset, and we must create a place where each can be proud to be a part of Montgomery County government.

**Department Description and Responsibilities**

The Human Resources Department serves the residents and employees in the field of employment, as well as the implementation and maintaining of all Montgomery County policies relating to human resource practices as adopted by Commissioners' Court.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$290,904	\$258,178	\$313,424
Operating Expense	\$23,933	\$28,285	\$43,648
Capital Outlay	\$0	\$4,826	\$0
<b>TOTAL</b>	<b>\$314,837</b>	<b>\$291,289</b>	<b>\$357,072</b>

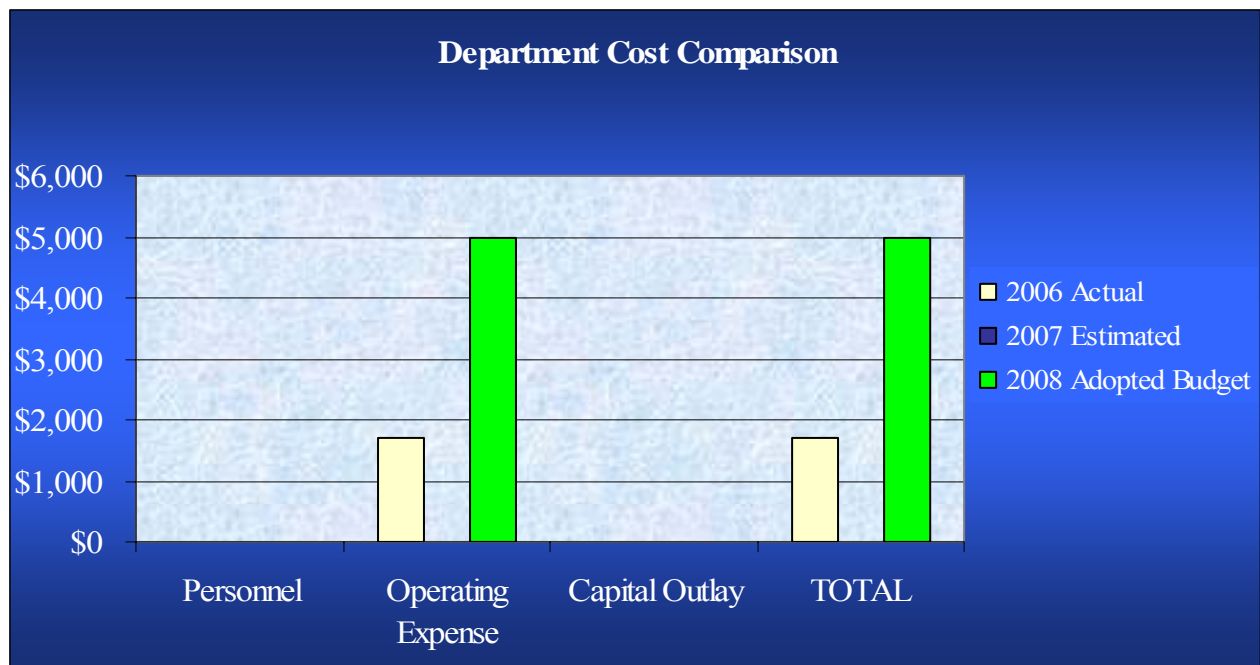
<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	5
Part-Time	1	0	0
<b>TOTAL</b>	<b>6</b>	<b>5</b>	<b>5</b>

**HUMAN RESOURCES****(Dept. 401)****Organization Chart****Department Cost Comparison**

## HUMAN RESOURCES - CIVIL SERVICE (Dept. 4011)

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	\$1,700	\$0	\$5,000
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,700</b>	<b>\$0</b>	<b>\$5,000</b>

Staffing Trends			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



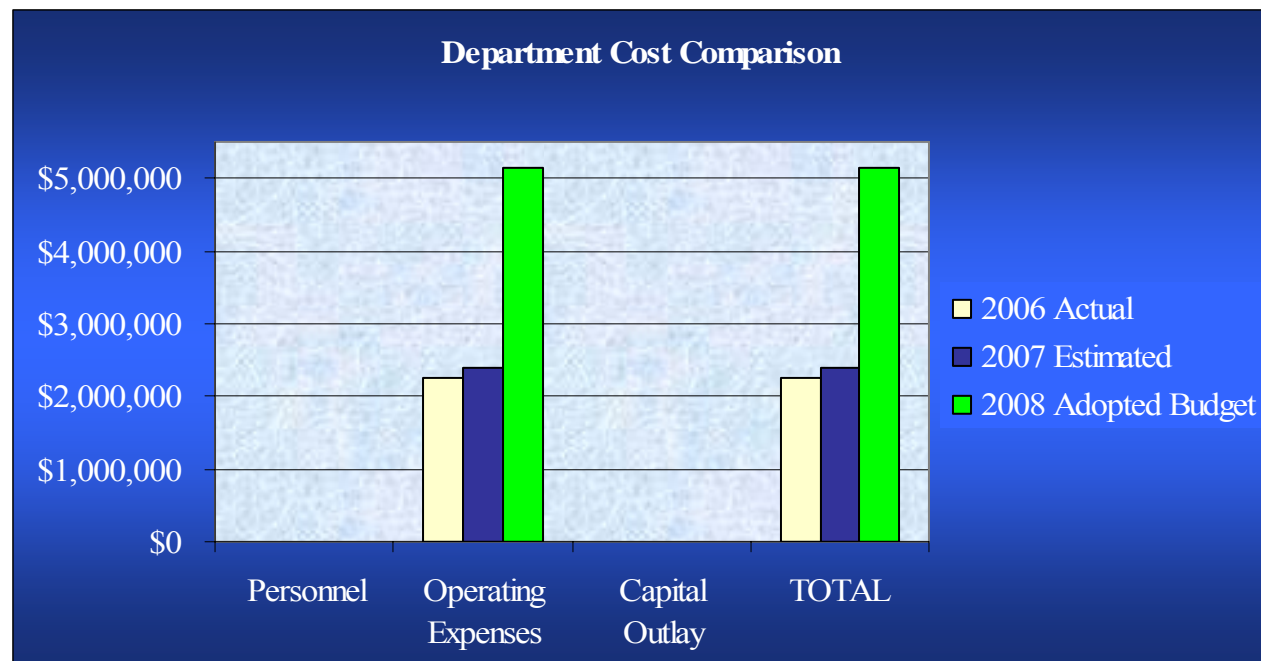
**NON-DEPARTMENTAL****(Dept. 409)****Department Description and Responsibilities**

The Non-Departmental department accounts for resource allocations related to County operations that are not attributed to individual departments and are budgeted on a county-wide basis.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$2,262,176	\$2,381,983	\$5,142,928
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,262,176</b>	<b>\$2,381,983</b>	<b>\$5,142,928</b>

**Staffing Trends**

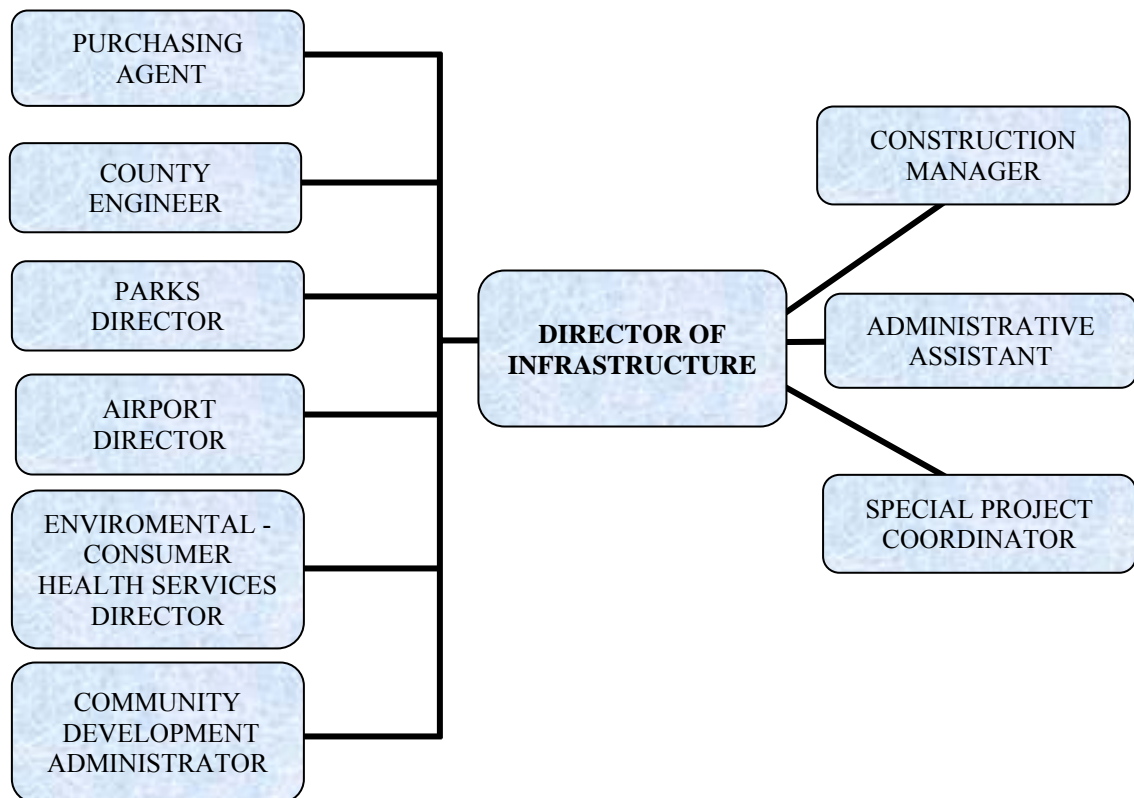
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>







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**DIRECTOR OF INFRASTRUCTURE****(Dept. 407)****Organization Chart**

**PURCHASING AGENT****(Dept. 407)****Mission Statement**

The mission of the Montgomery County Purchasing Department is to ensure the proper, prompt and responsive purchase of all supplies, materials, equipment and services required and to insure the proper expenditure of taxpayer's dollars.

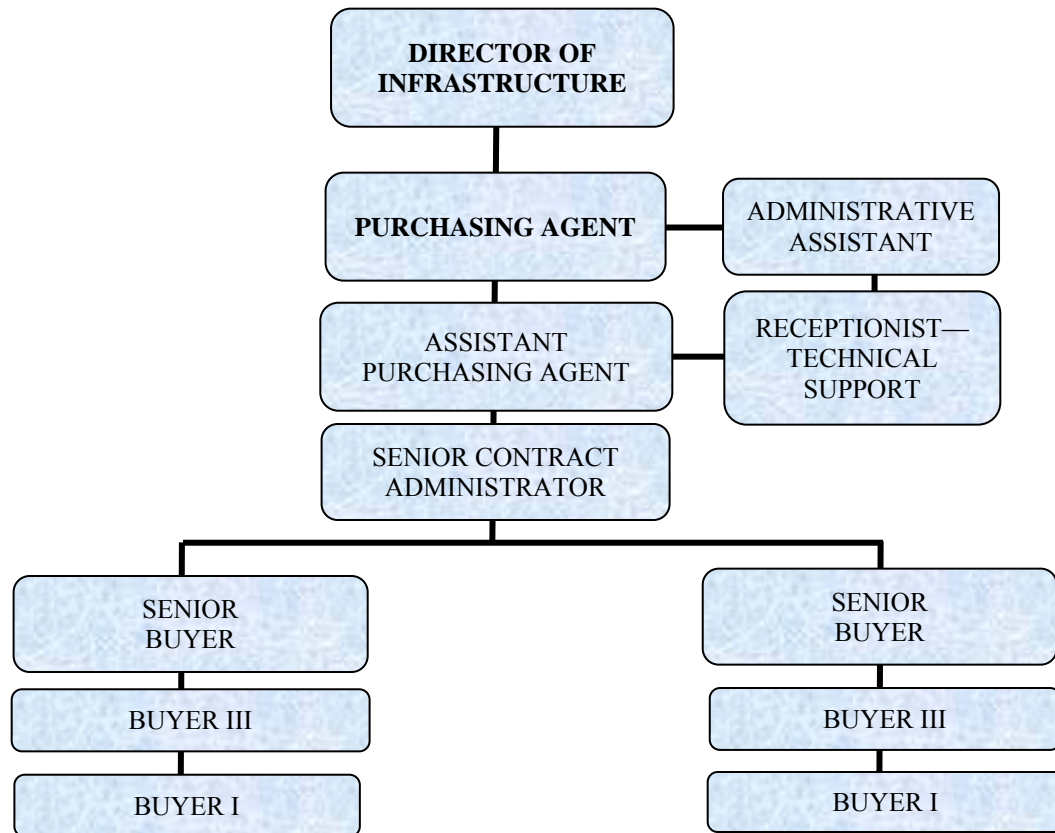
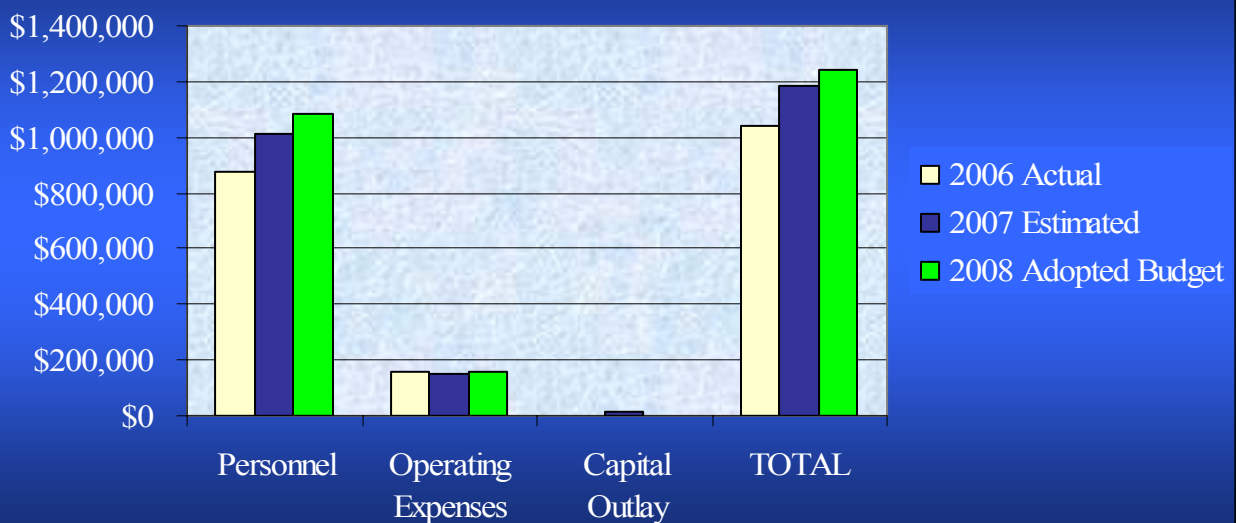
**Department Description and Responsibilities**

The statutory responsibility of the Purchasing Agent is to purchase all supplies, materials, equipment and services, to contract for all repairs required or used by the County and to supervise all purchases made on competitive bid. The Purchasing Agent is also responsible for County property and inventory and must annually file with the County Auditor and each member of the Purchasing Board, an inventory of all property on hand and belonging to the County and each subdivision, officer or employee.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$876,619	\$1,010,628	\$1,082,879
Operating Expenses	\$159,885	\$153,329	\$160,779
Capital Outlay	\$3,260	\$17,627	\$500
<b>TOTAL</b>	<b>\$1,039,764</b>	<b>\$1,181,584</b>	<b>\$1,244,158</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	14	15	15
Part-Time	0	0	0
<b>TOTAL</b>	<b>14</b>	<b>15</b>	<b>15</b>

**PURCHASING AGENT****(Dept. 407)****Organization Chart****Department Cost Comparison**

**RISK MANAGEMENT****(Dept. 402)****Mission Statement**

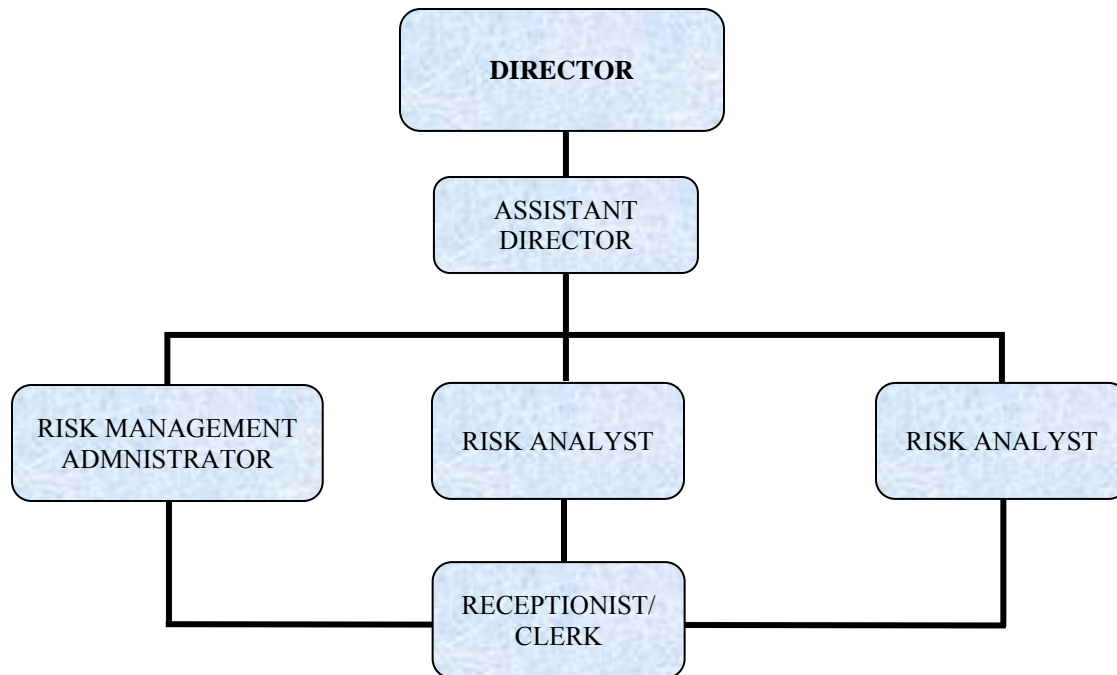
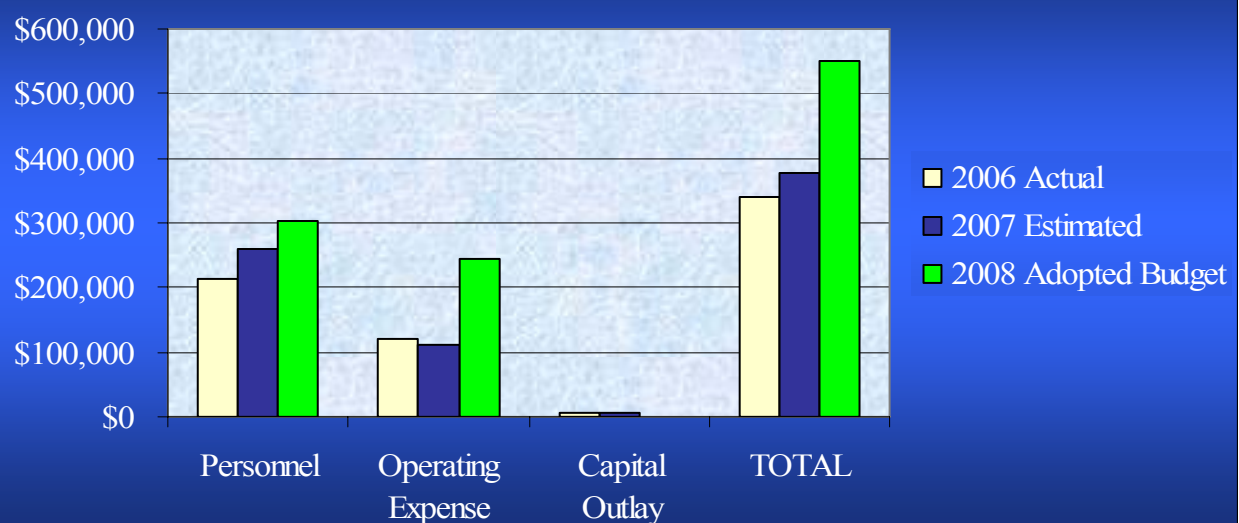
The mission of the Risk Management Department is to identify and manage all risks associated with the operation of County government by the most cost effective methods available in order to insure the lowest possible tax rate for the tax payers of Montgomery County.

**Department Description and Responsibilities**

The Risk Management Department works to implement policies related to various types of safety and insurance coverage. Its primary functions are to obtain necessary insurance policies at the lowest and best price and to process liability claims, worker's compensation, group health insurance, and adjudicate claims.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$214,165	\$258,588	\$304,405
Operating Expense	\$121,272	\$112,851	\$245,573
Capital Outlay	\$6,117	\$7,194	\$1,215
<b>TOTAL</b>	<b>\$341,554</b>	<b>\$378,633</b>	<b>\$551,193</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	4	4	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

**RISK MANAGEMENT****(Dept. 402)****Organization Chart****Department Cost Comparison**

## RISK MANAGEMENT - PROPERTY/ CASUALTY/ LIABILITY

**(Dept. 4022)**

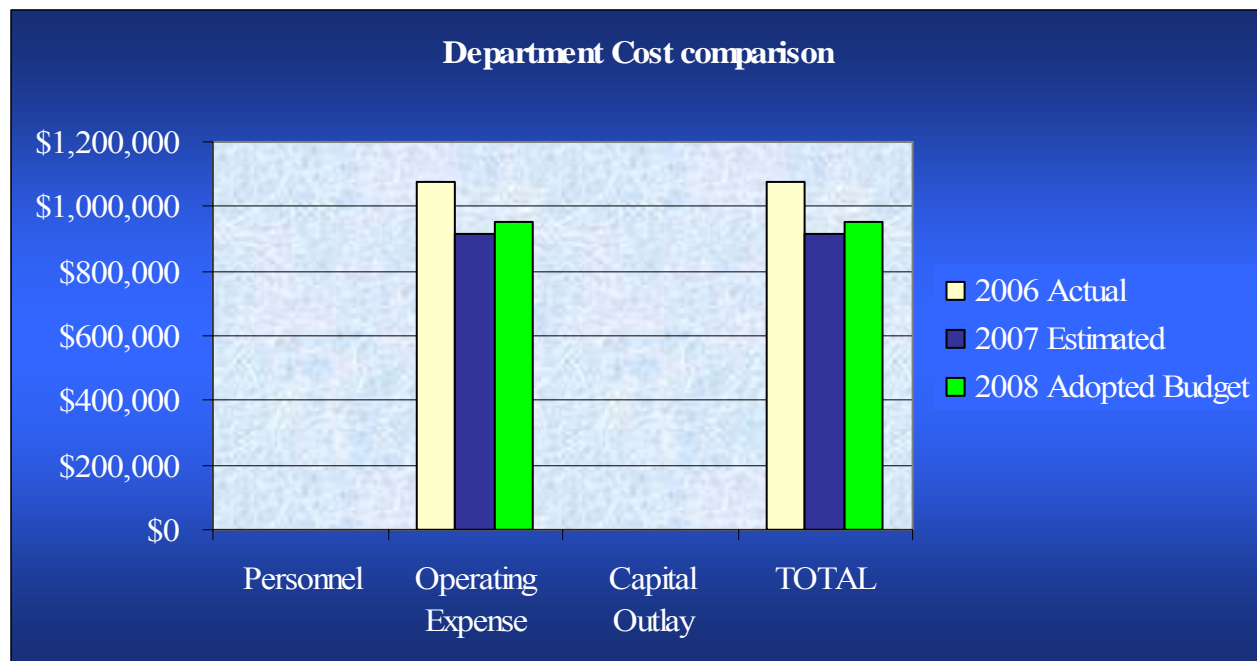
### Department Description and Responsibilities

The Risk Management Department works to implement policies related to various types of safety and insurance coverage. Its primary functions are to obtain necessary insurance policies at the lowest and best price and to process liability claims, worker's compensation, group health insurance, and adjudicate claims.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	\$1,301,242	\$913,281	\$950,000
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,301,242</b>	<b>\$913,281</b>	<b>\$950,000</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



## RISK MANAGEMENT - WORKERS' COMPENSATION

### (Dept. 4021)

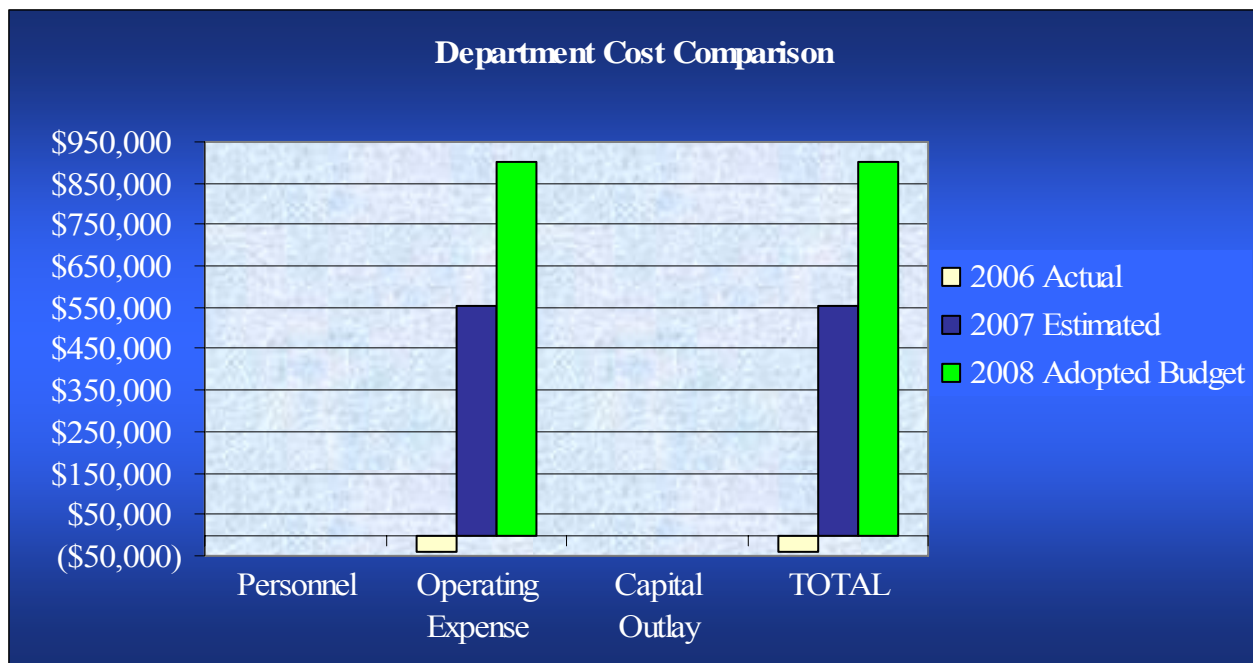
#### Department Description and Responsibilities

The Risk Management Department works to implement policies related to various types of safety and insurance coverage. Its primary functions are to obtain necessary insurance policies at the lowest and best price and to process liability claims, worker's compensation, group health insurance, and adjudicate claims.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	(\$38,046)	\$553,934	\$900,000
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>(\$38,046)</b>	<b>\$553,934</b>	<b>\$900,000</b>

#### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





**VETERANS SERVICE****(Dept 405)****Mission Statement**

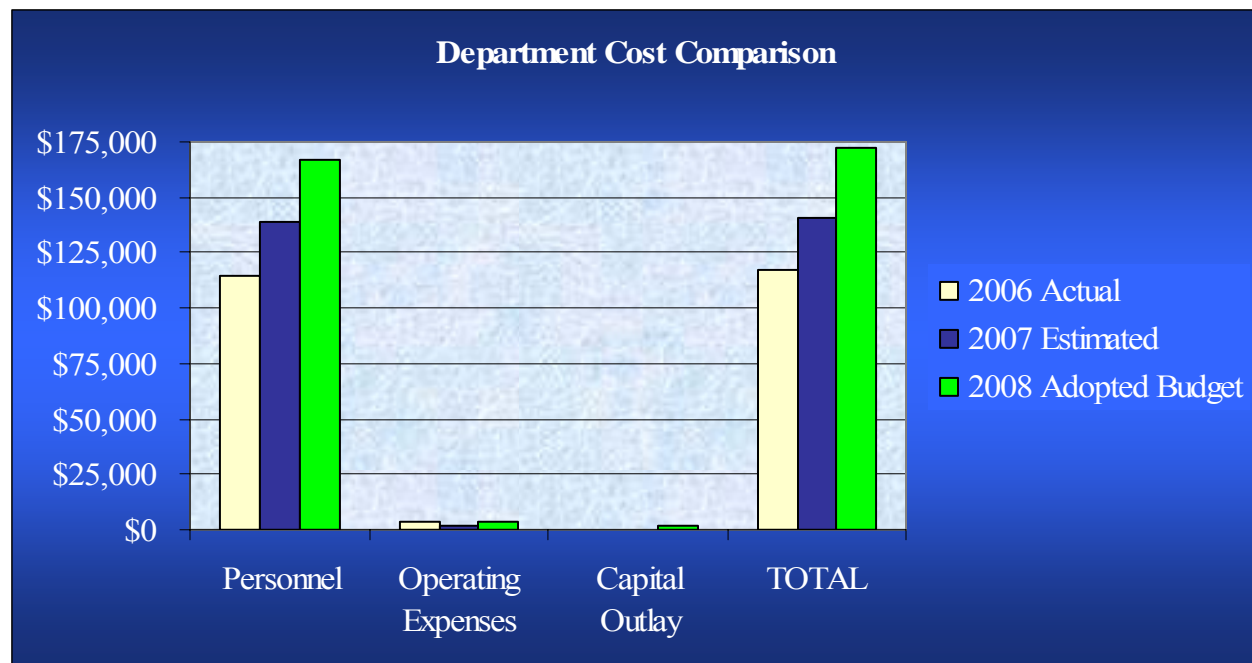
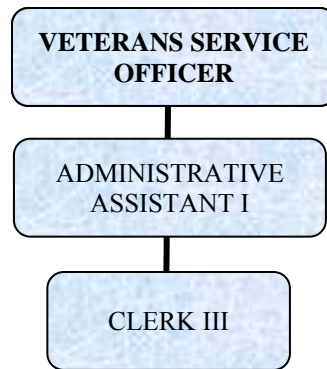
The mission of the Montgomery County Veterans Service is to provide the most beneficial service to the veterans of this county and their dependents in a compassionate manner with the desire to obtain the most advantageous benefits available to them, through continual education of Department of Veteran Affairs regulations and application procedures affecting the veteran population.

**Department Description and Responsibilities**

The Veterans Officer shall aid any County resident who served in the armed forces or nurse corps of the United States, and any orphan or dependent of the person, to prepare, submit, and present any claim against the United States or a state for benefits to which the person may be entitled under United States or state law. The Officer shall notify the Department of Veterans Affairs of any unjust claims that may come to the Officer's attention.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$114,275	\$139,063	\$166,581
Operating Expenses	\$3,423	\$2,031	\$3,655
Capital Outlay	\$0	\$0	\$1,631
<b>TOTAL</b>	<b>\$117,698</b>	<b>\$141,094</b>	<b>\$171,867</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	3
Part-Time	0	1	0
<b>TOTAL</b>	<b>2</b>	<b>3</b>	<b>3</b>

**VETERANS SERVICE****(Dept 405)****Organization Chart**



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# General Fund

## Department Descriptions

### Health and Welfare Function

**GENERAL FUND****Health and Welfare Function Departments**

<b>NAME</b>	<b>DEPARTMENT NUMBER</b>
Animal Control	633
Environmental Health	632
Medical	630
Mental Health	631
Welfare	641

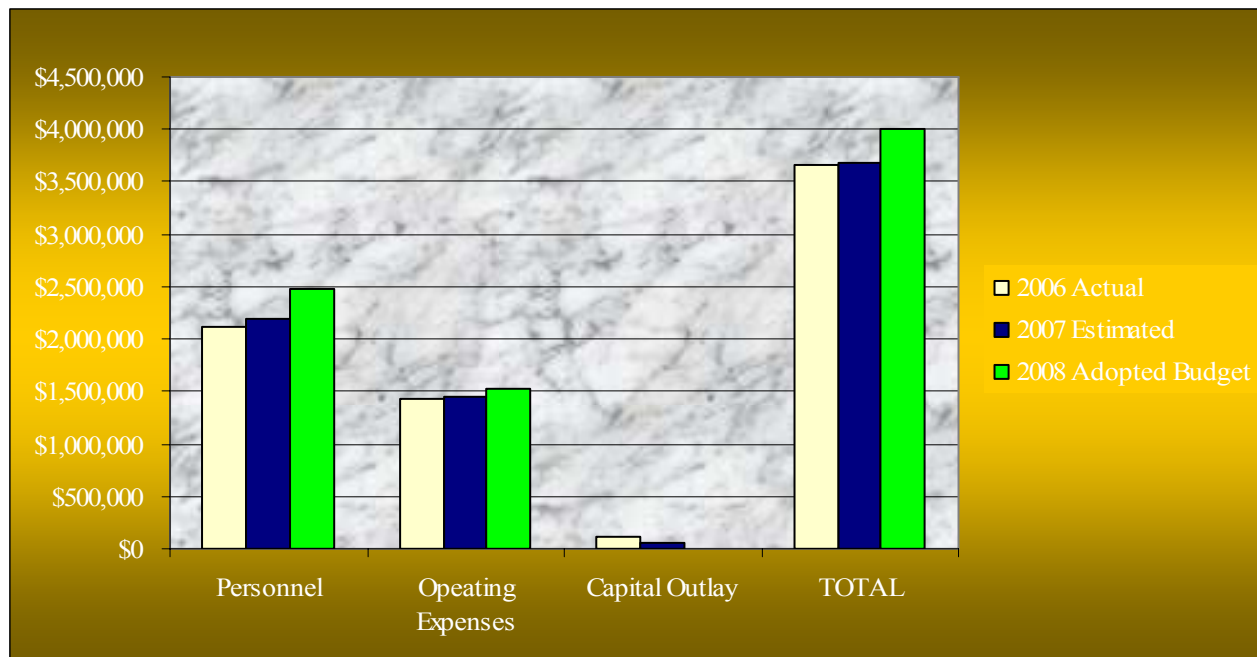
## GENERAL FUND

### Health and Welfare Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$2,118,134	\$2,184,174	\$2,480,404
Operating Expenses	\$2,340,679	\$1,453,805	\$1,518,196
Capital Outlay	\$110,810	\$50,796	\$0
<b>TOTAL</b>	<b>\$4,569,623</b>	<b>\$3,688,775</b>	<b>\$3,998,600</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	40	42	44
Part-Time	1	0	0
<b>TOTAL</b>	<b>41</b>	<b>42</b>	<b>44</b>



**ANIMAL CONTROL****(Dept. 633)****Mission Statement**

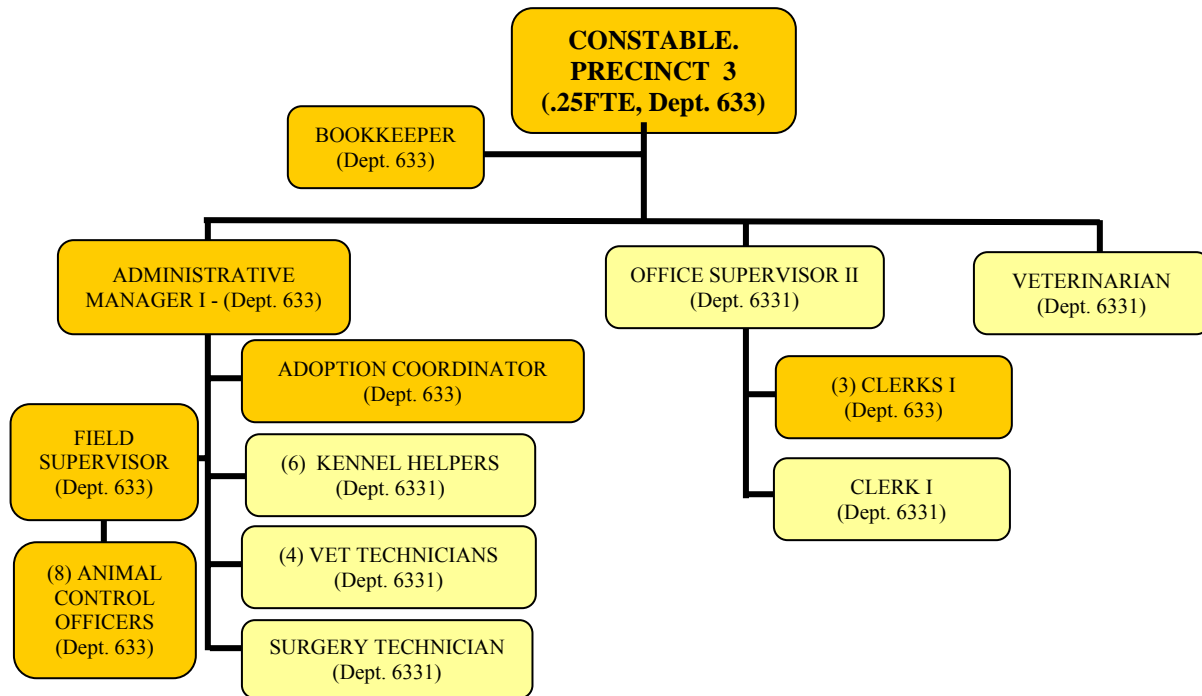
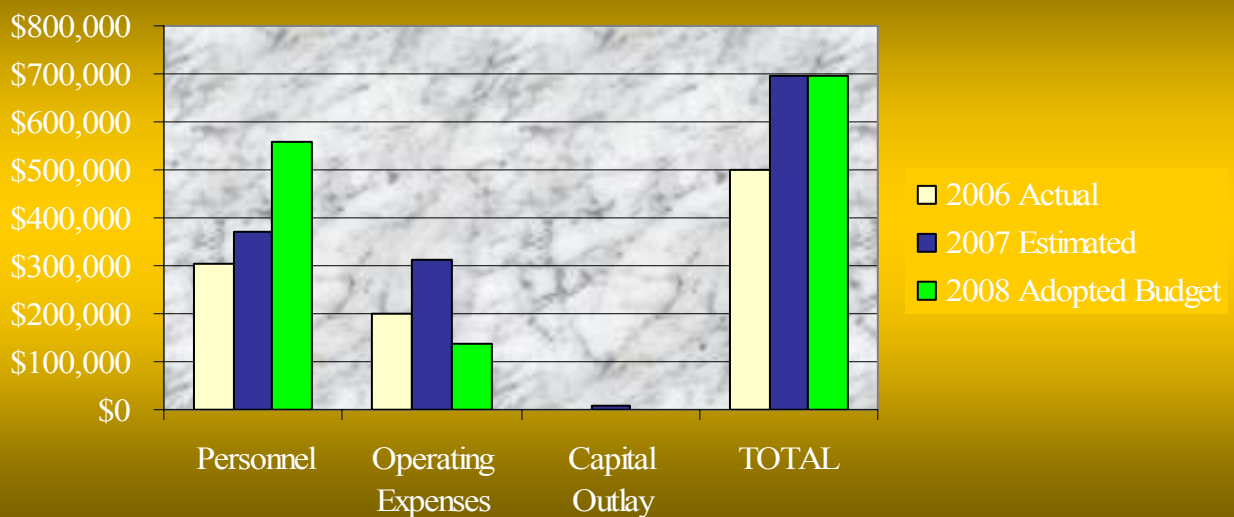
It is the mission of the Montgomery County Animal Control/Animal Shelter Departments to provide protection to citizens and animal care through sheltering, pet placement programs, and education and to promote and protect citizens and animals by enforcing animal regulations, ordi-

**Department Description and Responsibilities**

The Animal Control/Animal Shelter departments are operated by the County under the supervision of the Montgomery County Animal Control Supervisor (designated Local Rabies Control Authority) who is appointed to enforce the rabies Control Act of 1981 (and amendments), the Texas Board of Public Health Rules for rabies control and quarantine, and the Montgomery County Rules for Rabies Control. Stray animals are collected and held an appropriate period for recovery by owners, rescue groups and adoption programs. The departments also monitor dangerous dogs, wild and dangerous animals kept within the County and take necessary action to ensure public safety. A facility is maintained by the County for the holding and disposition of stray, unclaimed animals kept in violation of regulation or seized wild and dangerous animals.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$660,151	\$660,081	\$712,647
Operating Expenses	\$85,247	\$82,515	\$87,800
Capital Outlay	\$107,778	\$29,672	\$0
<b>TOTAL</b>	<b>\$853,176</b>	<b>\$772,268</b>	<b>\$800,447</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	15	16	16
Part-Time	1	0	0
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>16</b>

**ANIMAL CONTROL****(Dept. 633)****Organization Chart****Department Cost Comparison**



**ENVIRONMENTAL HEALTH****(Dept. 632)****Mission Statement**

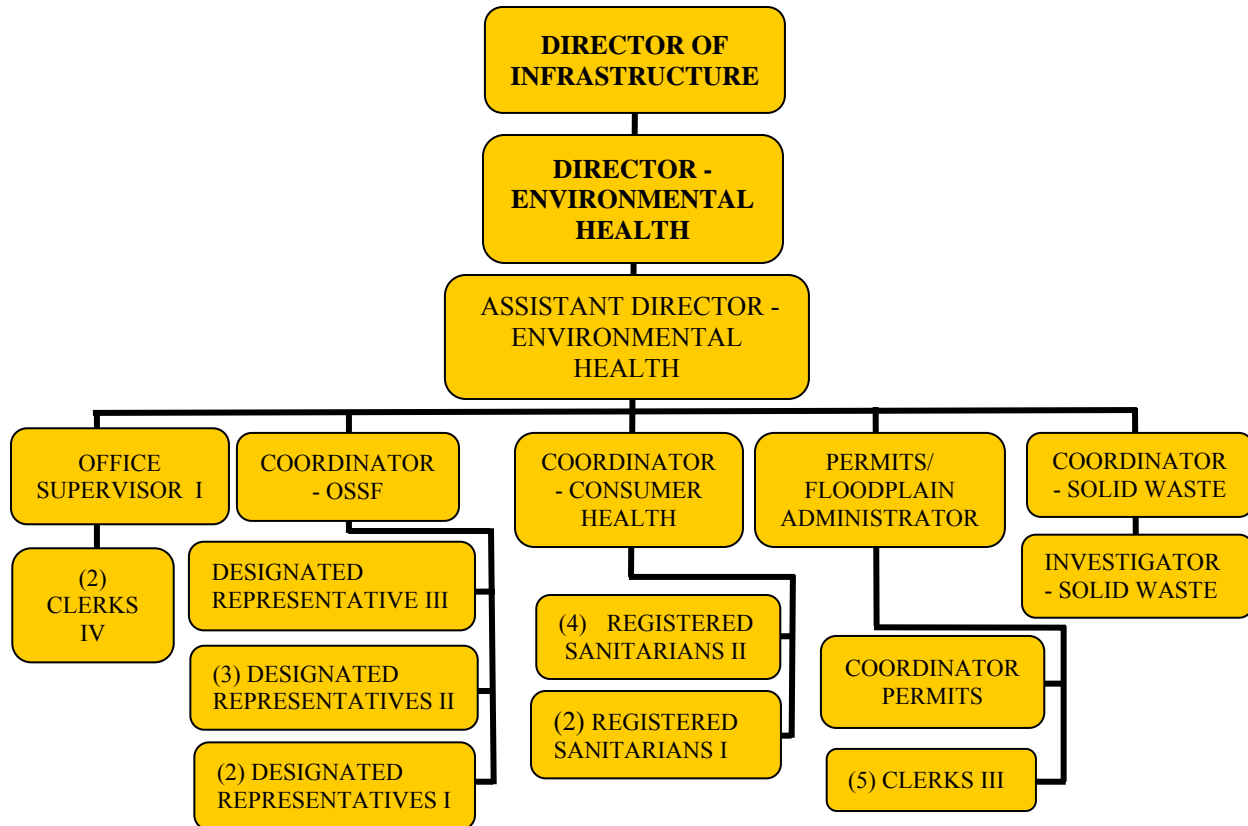
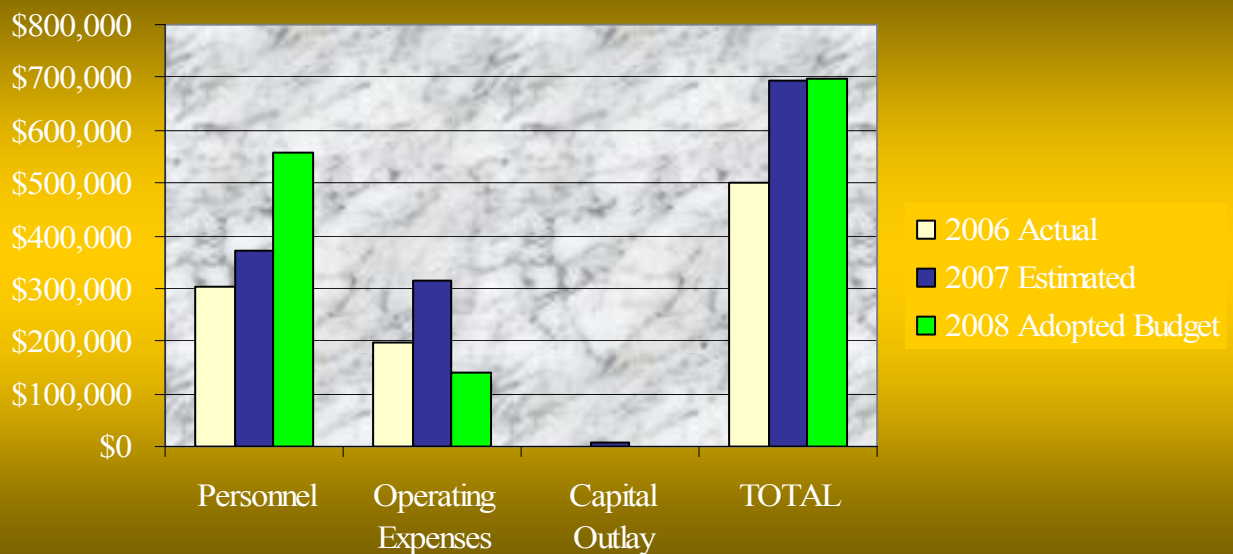
The mission of the Montgomery County Environmental Health Department is to protect the health, safety, and welfare of all Montgomery County citizens.

**Department Description and Responsibilities**

The Montgomery County Environmental Health department's function is to protect the health, safety, and welfare of all Montgomery County Citizens. The department serves as the local agent for the Texas Department of Health and the Texas Commission on Environmental Quality. The Environmental Health Department also enforces the National Flood Insurance Program regulations through the Federal Emergency Management Agency. Enforcement is achieved by issuing permits and providing inspections.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,457,983	\$1,524,093	\$1,767,757
Operating Expenses	\$68,280	\$67,404	\$85,977
Capital Outlay	\$3,032	\$21,124	\$0
<b>TOTAL</b>	<b>\$1,529,295</b>	<b>\$1,612,621</b>	<b>\$1,853,734</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	25	26	28
Part-Time	0	0	0
<b>TOTAL</b>	<b>25</b>	<b>26</b>	<b>28</b>

**ENVIRONMENTAL HEALTH****(Dept. 632)****Organization Chart****Department Cost Comparison**

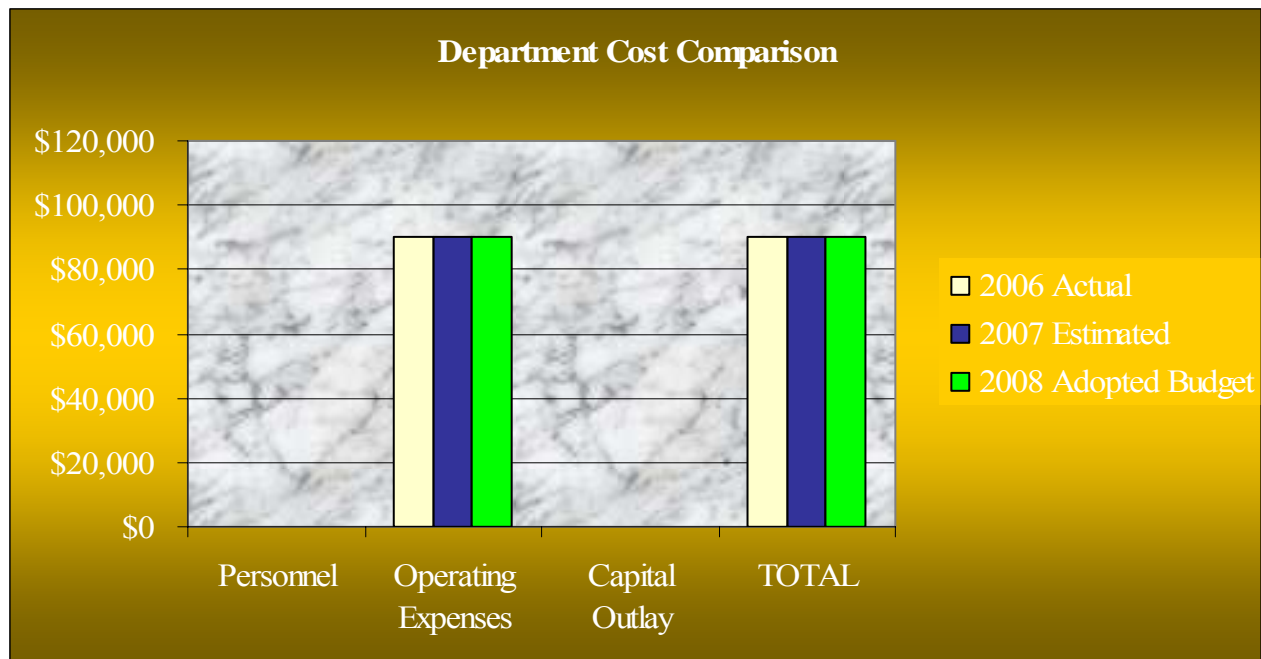
**MEDICAL HEALTH****(Dept. 630)****Department Description and Responsibilities**

The Medical Health budget provides for medical assistance needs of eligible County citizens.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$994,282	\$90,000	\$90,000
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	\$994,282	\$90,000	\$90,000

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	0	0	0



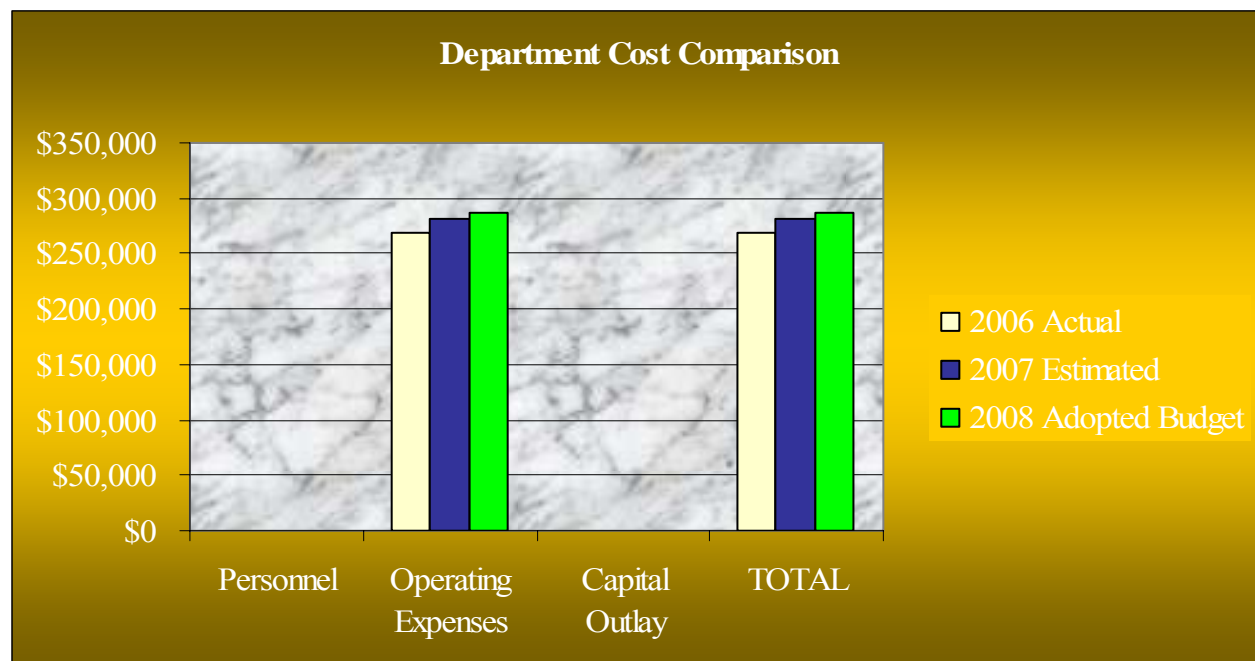
**MENTAL HEALTH****(Dept. 631)****Department Description and Responsibilities**

The Mental Health budget provides for support to MHMR in serving the citizens of the County who suffer from mental illness and related disabilities.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$269,671	\$280,687	\$287,688
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$269,671</b>	<b>\$280,687</b>	<b>\$287,688</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



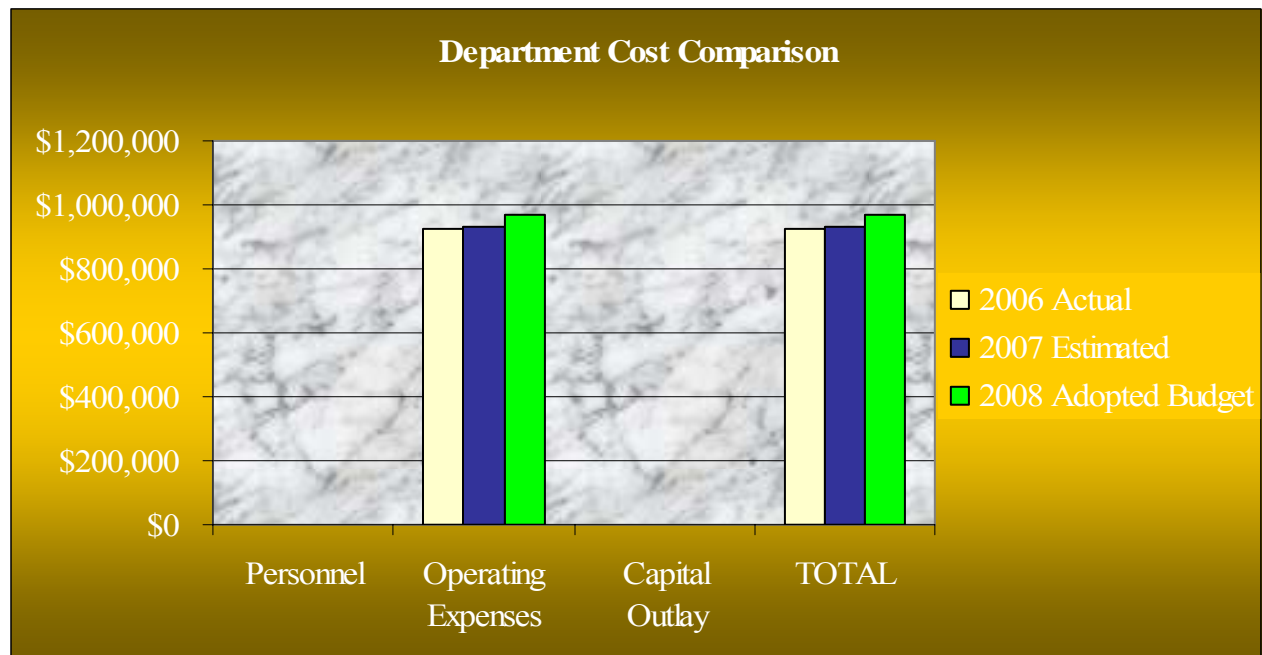
**WELFARE****(Dept. 641)****Department Description and Responsibilities**

The Welfare budget is provided by Montgomery County in support for several non-profit agencies operating within the County, including Montgomery County Emergency Assistance, Montgomery County Committee on Aging, Montgomery County Youth Services, and Children's Safe Harbor. This funding provides supplies and services for the care and protection of the citizens of Montgomery County served by these agencies.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$923,199	\$933,199	\$966,731
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$923,199</b>	<b>\$933,199</b>	<b>\$966,731</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



# General Fund

## Department Descriptions

### Judicial Function

**GENERAL FUND****Judicial Function Departments**

<b>NAME</b>	<b>DEPARTMENT NUMBER</b>
County Court at Law 1	426
County Court at Law 2	427
County Court at Law 3	429
County Court at Law 4	430
District Attorney	4351
District Clerk	450
District Clerk - Attorney General Payment Processing	4502
Justice of the Peace 1	455
Justice of the Peace 2	456
Justice of the Peace 3	457
Justice of the Peace 3 - Town Center Improvement District	4571
Justice of the Peace 4	458
Justice of the Peace 5	459

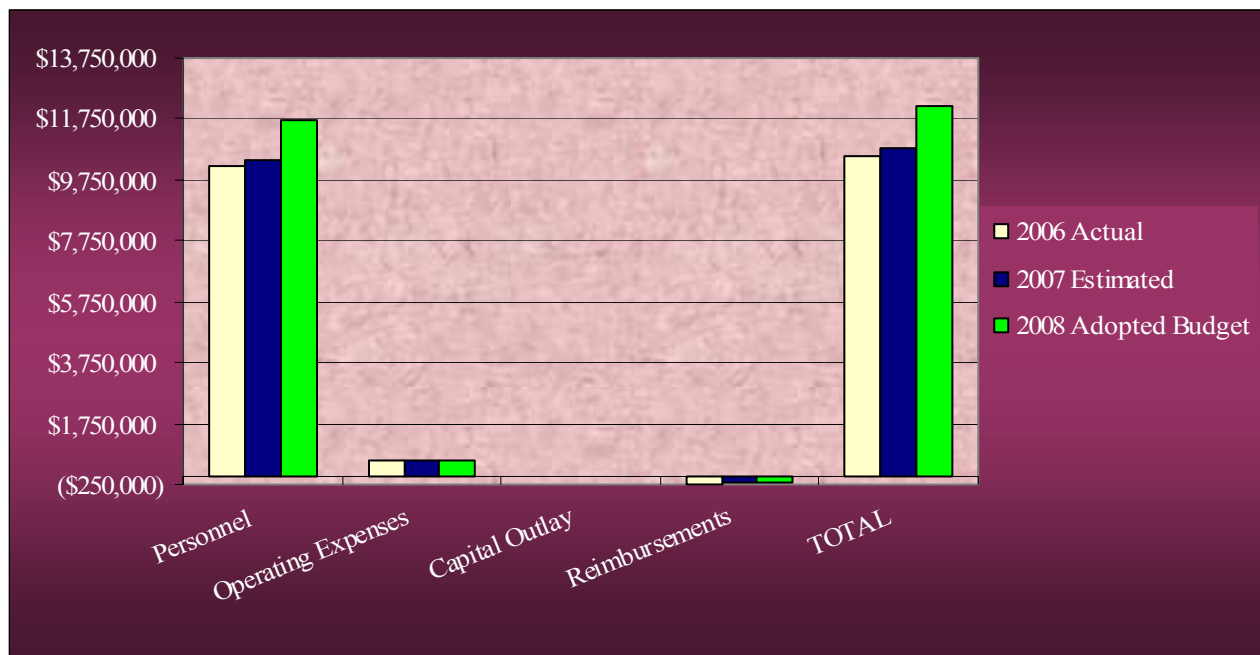
## GENERAL FUND

### Judicial Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$10,180,655	\$10,409,466	\$11,732,646
Operating Expenses	\$527,759	\$518,083	\$567,000
Capital Outlay	\$34,244	\$22,059	\$29,849
Reimbursements	(\$217,588)	(\$174,866)	(\$180,000)
<b>TOTAL</b>	<b>\$10,525,070</b>	<b>\$10,774,742</b>	<b>\$12,149,495</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	173	178	192
Part-Time	12	11	12
<b>TOTAL</b>	<b>185</b>	<b>189</b>	<b>204</b>





# COUNTY COURT AT LAW, NUMBER ONE (Dept. 426)

## Mission Statement

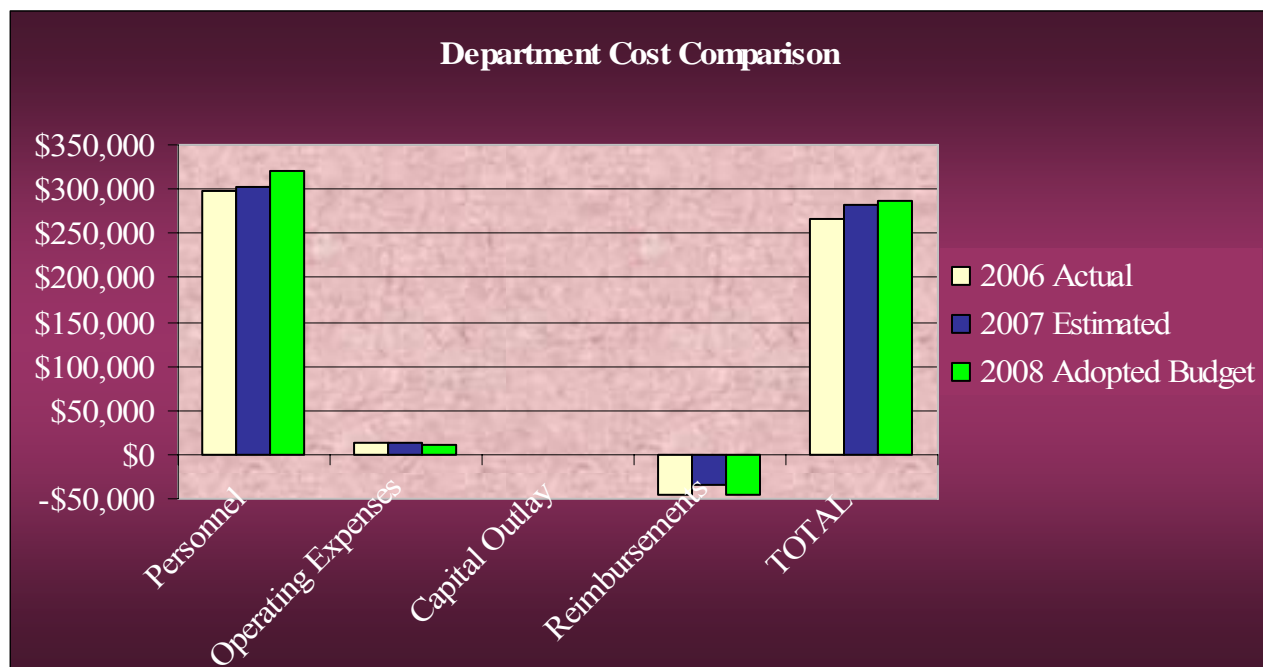
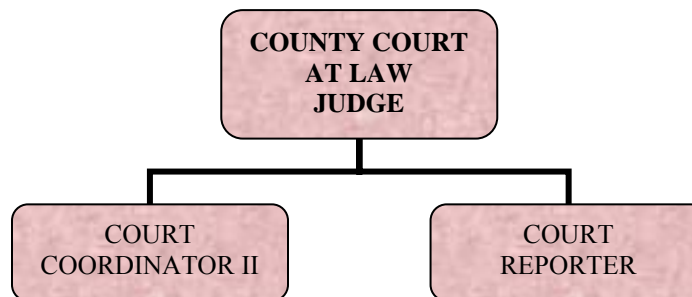
The mission of the County Court at Law, Number One of Montgomery County is to serve the public by providing our citizens with a professional, efficient, fair and impartial system of justice, treating all individuals with dignity, respect, honesty, and fairness while fostering public trust, understanding and confidence.

## Department Description and Responsibilities

To efficiently, impartially and fairly manage and resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of this court. The jurisdiction of this court is determined by the constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes misdemeanor or criminal cases, class C appeals, civil matters, mental health cases and probate matters for Montgomery County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$297,922	\$302,767	\$320,824
Operating Expenses	\$12,837	\$13,576	\$10,949
Capital Outlay	\$0	\$0	\$0
Reimbursements	(\$45,317)	(\$35,000)	(\$45,000)
<b>TOTAL</b>	<b>\$265,442</b>	<b>\$281,343</b>	<b>\$286,773</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	3	3
Part-Time	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>

**COUNTY COURT AT LAW, NUMBER ONE (Dept. 426)****Organization Chart**

## COUNTY COURT AT LAW, NUMBER TWO (Dept. 427)

### Mission Statement

The mission of the County Court at Law, Number Two of Montgomery County is to serve the public by providing our citizens with a professional, efficient, fair and impartial system of justice, treating all individuals with courtesy, dignity, respect, honesty, and fairness while fostering public trust, understanding and confidence.

### Department Description and Responsibilities

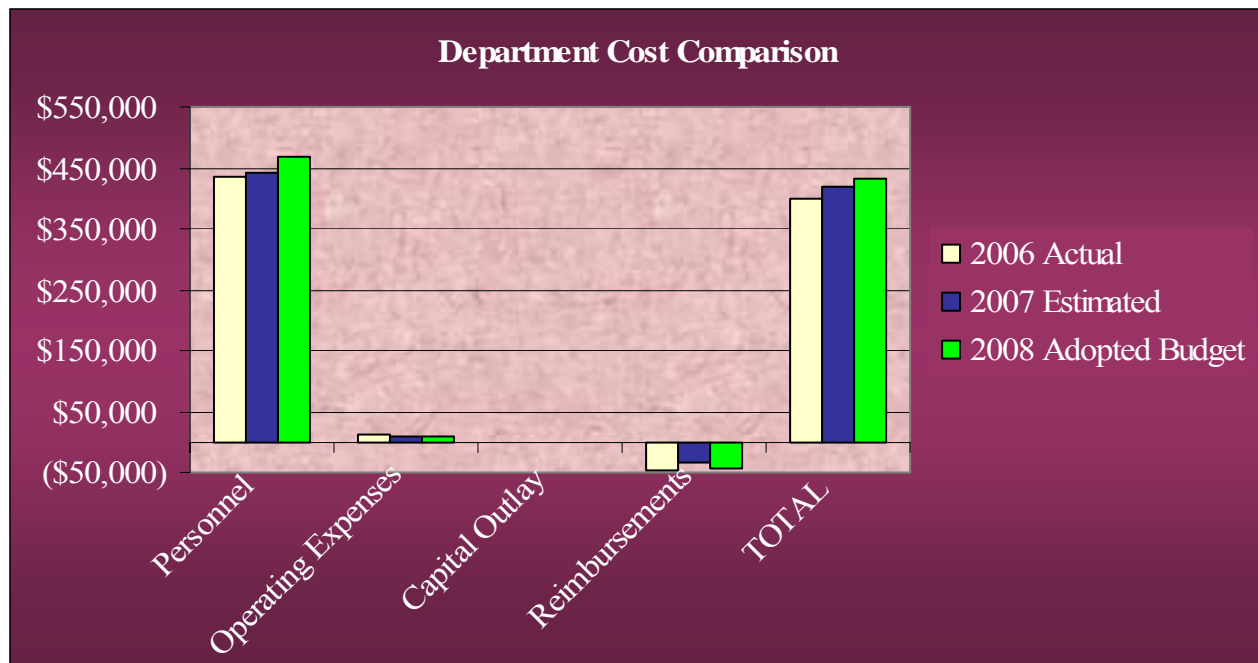
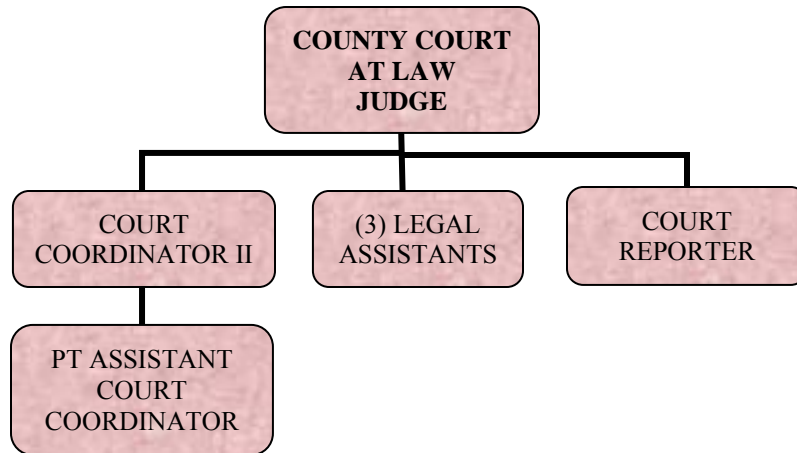
To efficiently, impartially and fairly manage and resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of this court. The jurisdiction of this court is determined by the constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes misdemeanor or criminal cases, class C appeals, civil matters, mental health cases and probate matters for Montgomery County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$433,757	\$442,071	\$466,750
Operating Expenses	\$11,967	\$9,948	\$8,630
Capital Outlay	\$0	\$0	\$0
Reimbursements	(\$45,317)	(\$35,000)	(\$45,000)
<b>TOTAL</b>	<b>\$400,407</b>	<b>\$417,019</b>	<b>\$430,380</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	6
Part-Time	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>7</b>

## COUNTY COURT AT LAW, NUMBER TWO (Dept. 427)

### Organization Chart



## COUNTY COURT AT LAW, NUMBER THREE (Dept. 429)

### Mission Statement

The mission of the Montgomery County Court of Law, Number Three is to serve the public by providing our citizens with a professional, efficient, fair and impartial system of justice, treating all individuals with respect, honesty and fairness while fostering public trust, understanding and confidence.

### Department Description and Responsibilities

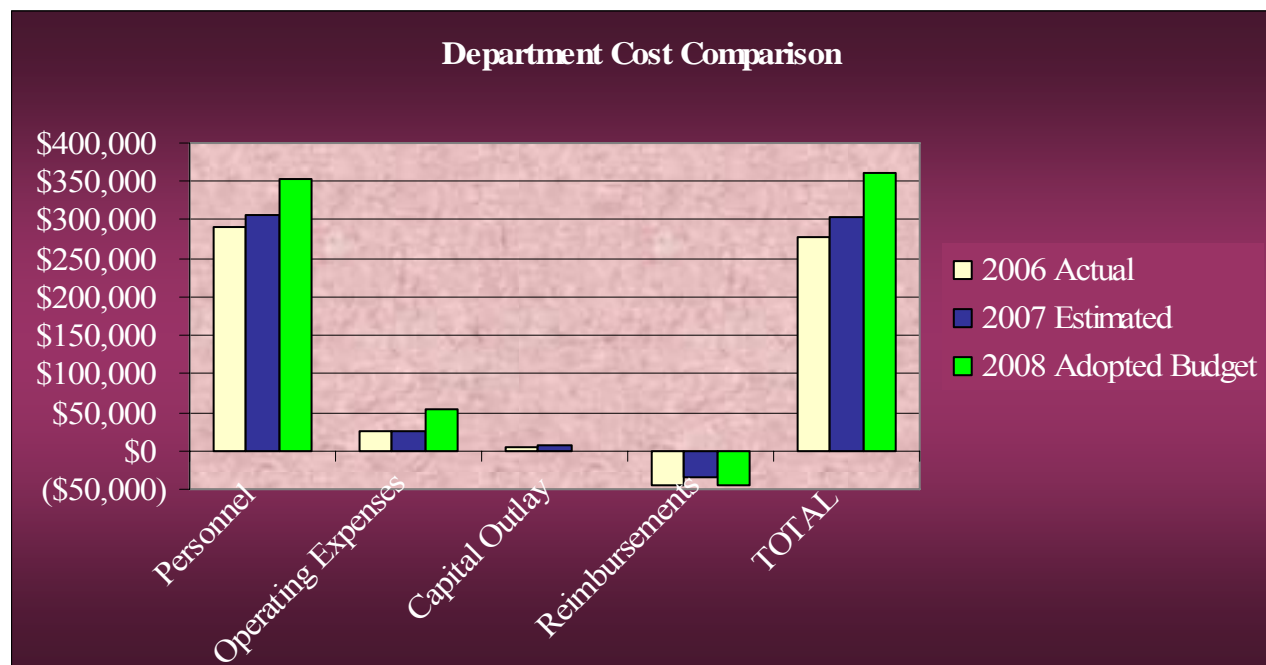
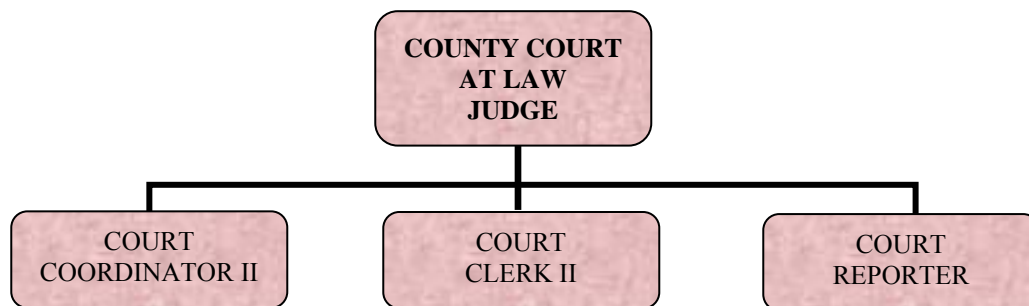
To efficiently, impartially and fairly manage and resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of this court. The jurisdiction of this court is determined by the constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes misdemeanor or criminal cases, class C appeals, and family cases for Montgomery County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$290,333	\$307,235	\$354,028
Operating Expenses	\$25,763	\$24,899	\$52,775
Capital Outlay	\$5,808	\$7,046	\$0
Reimbursements	(\$45,317)	(\$35,000)	(\$45,000)
<b>TOTAL</b>	<b>\$276,587</b>	<b>\$304,180</b>	<b>\$361,803</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	3	4
Part-Time	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>4</b>

# COUNTY COURT AT LAW, NUMBER THREE (Dept. 429)

## Organization Chart



## COUNTY COURT AT LAW, NUMBER FOUR (Dept. 430)

### Mission Statement

The mission of the County Court at Law, Number Four of Montgomery County is to serve the public by providing our citizens with a professional, efficient, fair and impartial system of justice, treating all individuals with dignity, respect, honesty, and fairness while fostering public trust, understanding and confidence.

### Department Description and Responsibilities

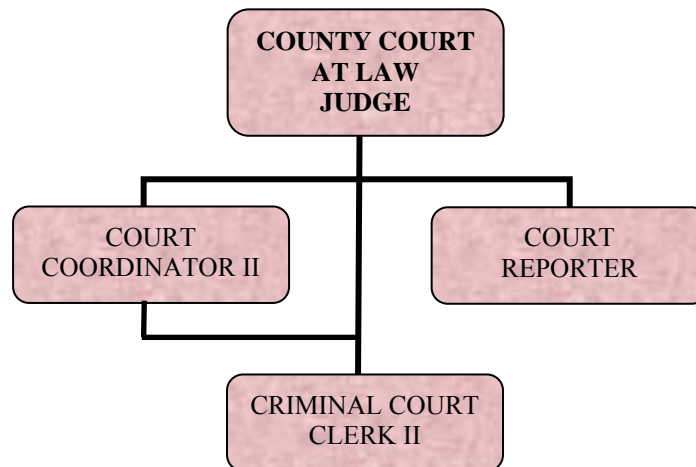
To efficiently, impartially and fairly manage and resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of this court. The jurisdiction of this court is determined by the constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes misdemeanor or criminal cases, class C appeals, civil matters, mental health cases and probate matters for Montgomery County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$300,643	\$329,283	\$367,085
Operating Expenses	\$11,102	\$13,414	\$16,900
Capital Outlay	\$1,080	\$2,313	\$0
Reimbursements	(\$45,317)	(\$35,000)	(\$45,000)
<b>TOTAL</b>	<b>\$267,508</b>	<b>\$310,010</b>	<b>\$338,985</b>

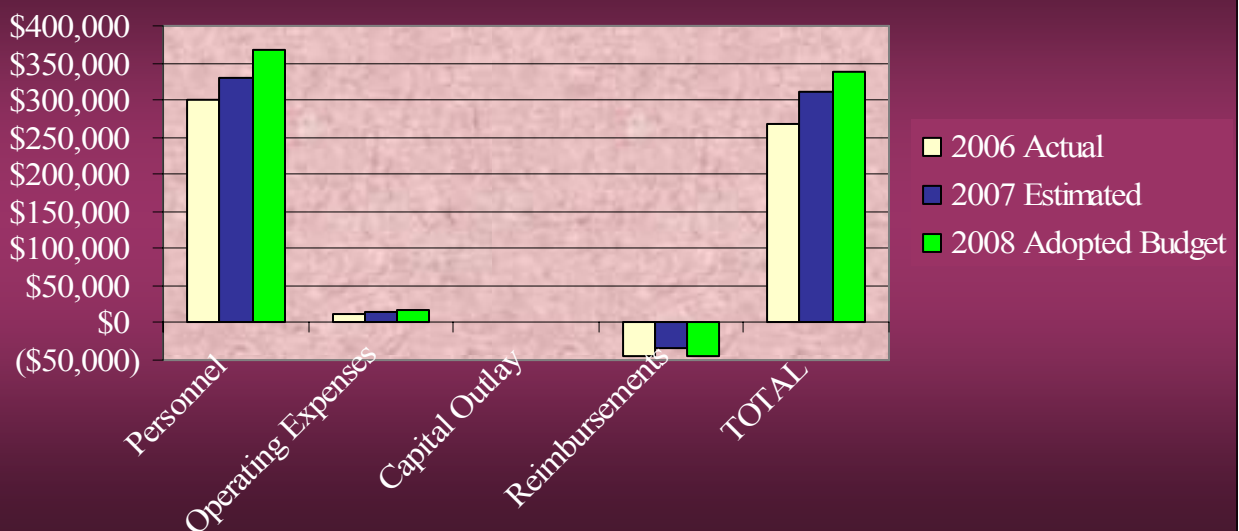
<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	3	4
Part-Time	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>4</b>

# COUNTY COURT AT LAW, NUMBER FOUR (Dept. 430)

## Organization Chart



## Department Cost Comparison



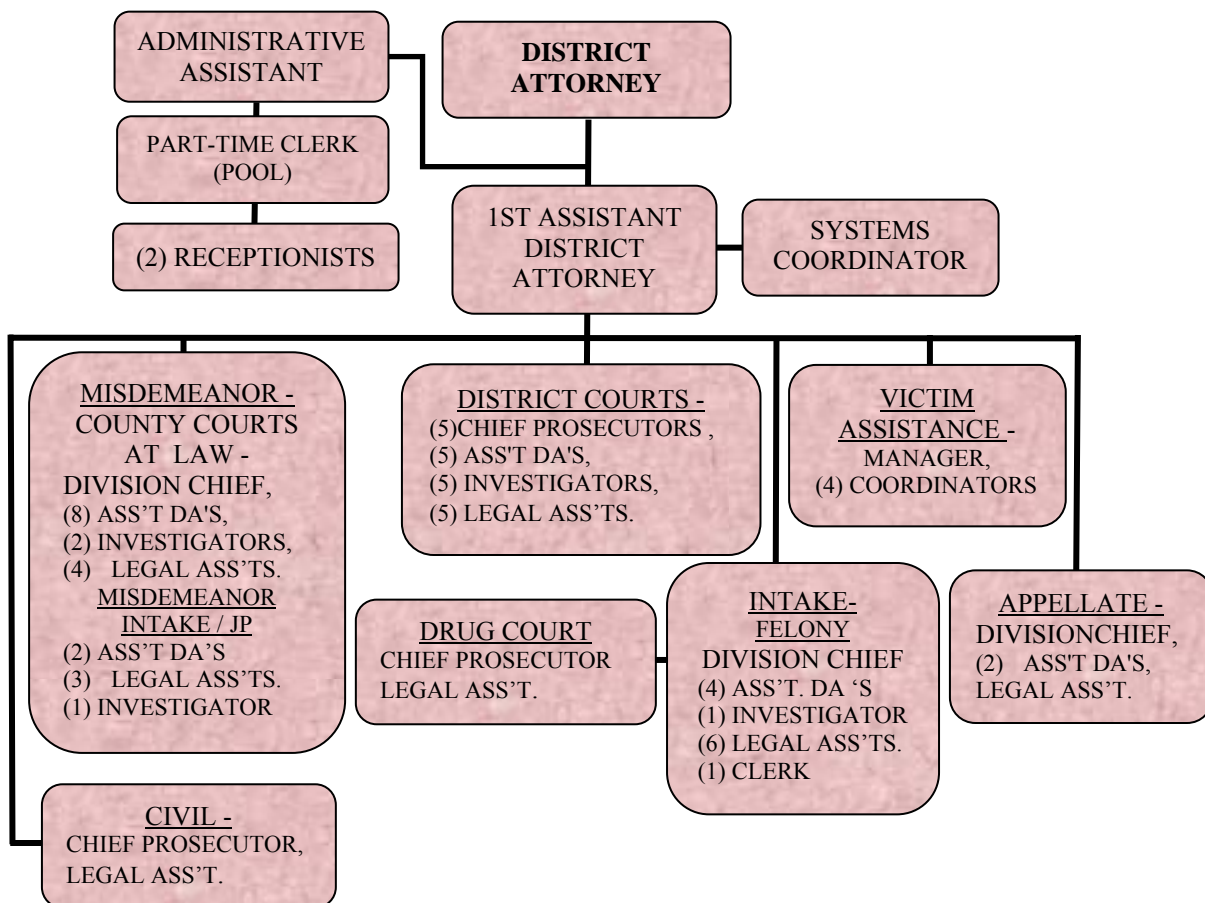
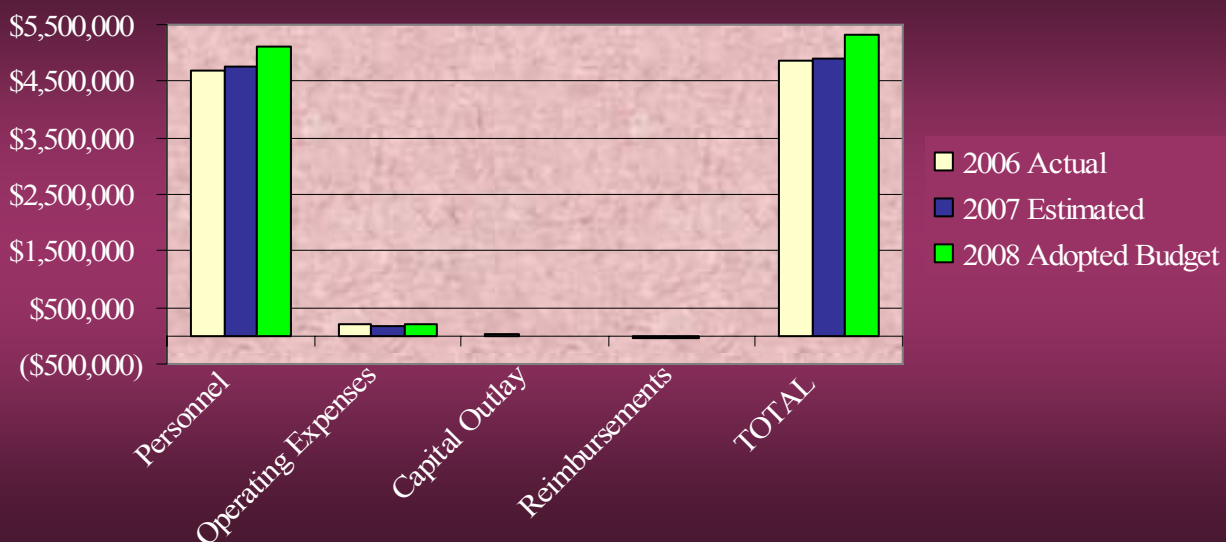


**DISTRICT ATTORNEY****(Dept. 4351)****Department Description and Responsibilities**

The District Attorney or assistant shall be in attendance upon each term of any district court in the County held for the transaction of criminal business. The District Attorney shall represent the state in civil cases, where required by law, pending in the District and inferior courts having jurisdiction in Montgomery County. The District Attorney shall have and exercise, in addition to specific powers given and duties imposed upon him and any assistants by statute, all powers, duties, and privileges within Montgomery County conferred on district attorneys of this state relative to criminal and civil matters for, and on behalf of, the County and the State of Texas.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$4,690,403	\$4,768,642	\$5,110,369
Operating Expenses	\$205,784	\$176,160	\$196,630
Capital Outlay	\$18,481	\$0	\$0
Reimbursements	(\$36,320)	(\$34,866)	\$0
<b>TOTAL</b>	<b>\$4,878,348</b>	<b>\$4,909,936</b>	<b>\$5,306,999</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	72	72	72
Part-Time	1	1	1
<b>TOTAL</b>	<b>73</b>	<b>73</b>	<b>73</b>

**DISTRICT ATTORNEY****(Dept. 4351)****Organization Chart****Department Cost Comparison**

**DISTRICT CLERK****(Dept. 450)****Mission Statement**

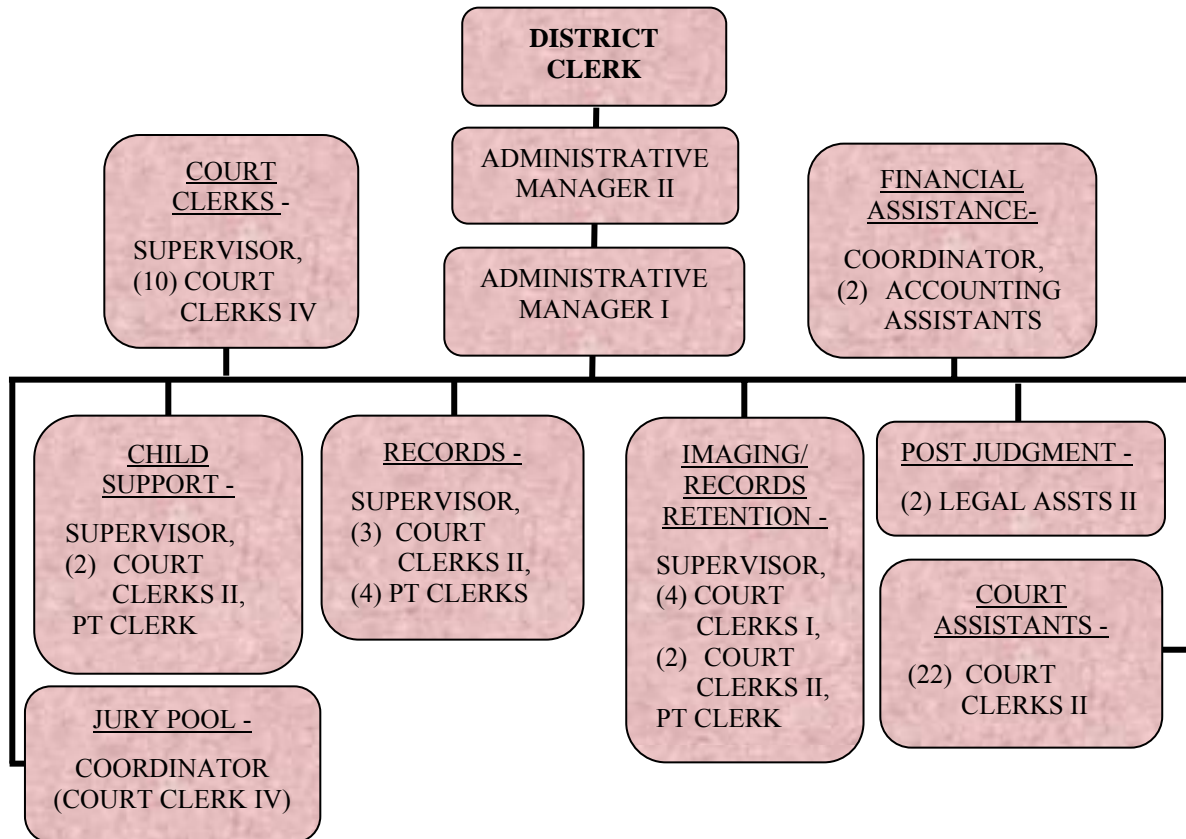
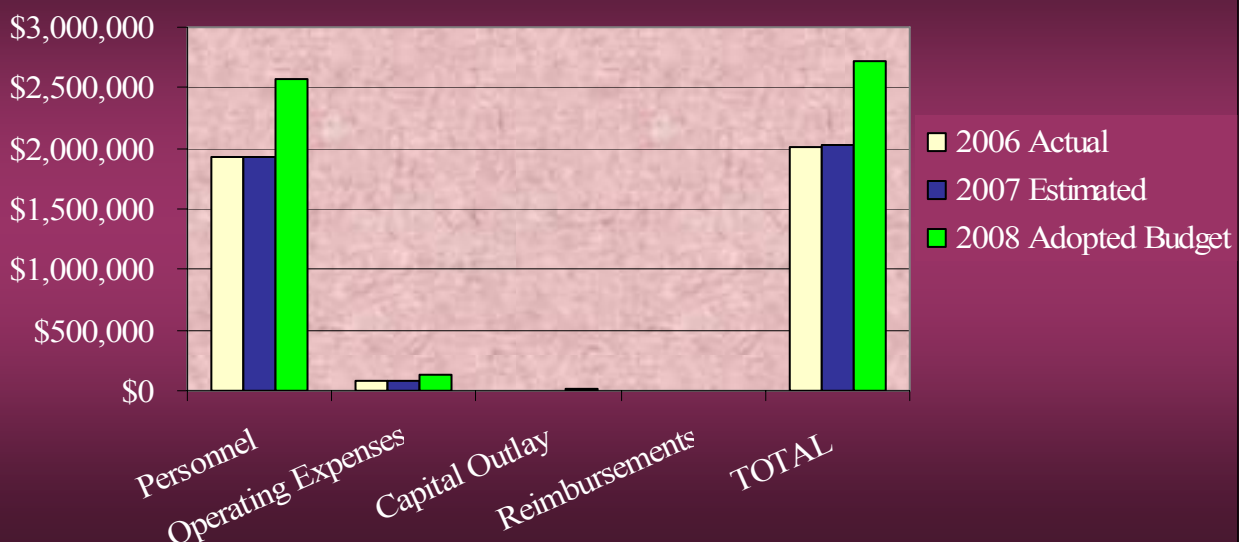
The Montgomery County District Clerk's Office provides a proficient team who diligently serves the judicial system and public with the most technologically advanced systems possible. We focus on performing our statutory responsibilities as record custodian and fee officer in a cost efficient and timely manner. Our professional team encourages new ideas, individual responsibility for production, team building efforts and a positive service attitude, striving to view all we do through the eyes of our customers.

**Department Description and Responsibilities**

The District Clerk's duties are judicial and pertain to attendance at the district courts. The Clerk of the district courts has custody of and carefully maintains, arranges, and preserves the records relating to, or lawfully deposited in the clerk's office. The Clerk records the acts and proceedings of the courts, enters all judgments of the court under the direction of the judge, and records all executions issued and the returns on the executions. The Clerk keeps an index of the parties to all suits filed in the court. The Clerk of the district court may take the depositions of witnesses and perform other duties imposed on the Clerk by law.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,925,400	\$1,926,602	\$2,563,530
Operating Expenses	\$78,714	\$89,487	\$131,845
Capital Outlay	\$0	\$6,052	\$18,813
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,004,114</b>	<b>\$2,022,141</b>	<b>\$2,714,188</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	44	45	56
Part-Time	6	6	6
<b>TOTAL</b>	<b>50</b>	<b>51</b>	<b>62</b>

**DISTRICT CLERK****(Dept. 450)****Organization Chart****Department Cost Comparison**

## DISTRICT CLERK - ATTORNEY GENERAL PAYMENT PROCESSING (Dept. 4502)

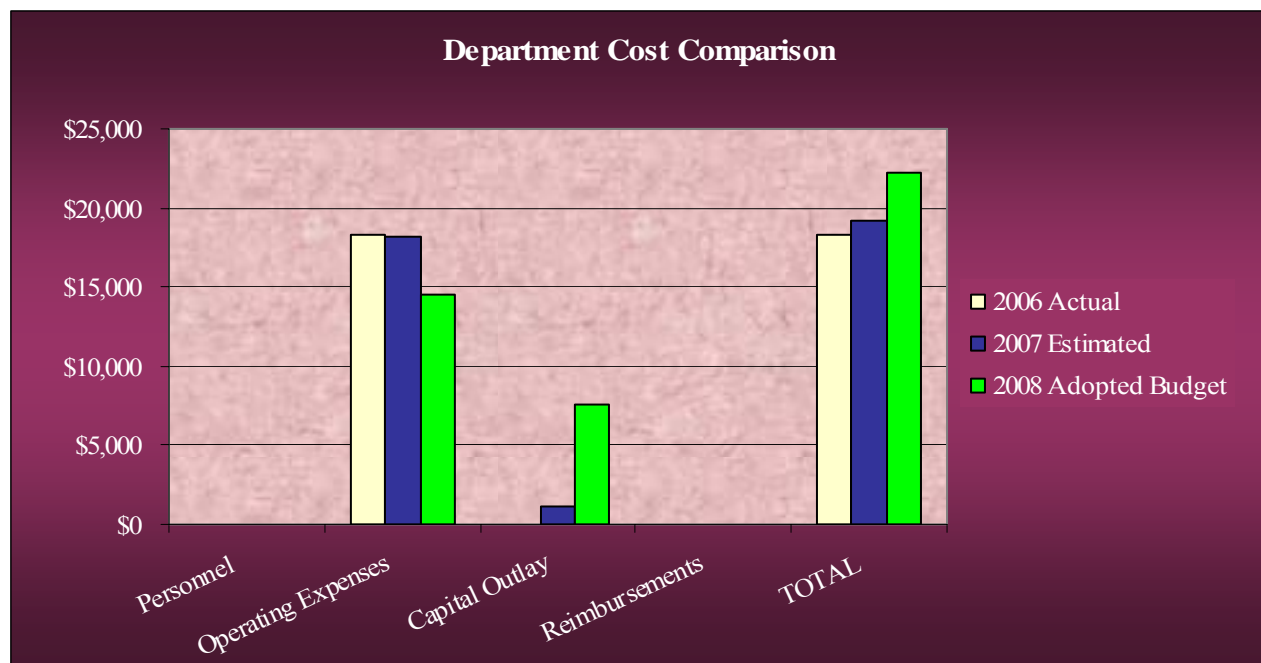
### Department Description and Responsibilities

The District Clerk - Attorney General Payment Processing section provides for the costs of collection and remittance to the Attorney General of Texas of various fines or fees.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$18,358	\$18,124	\$14,561
Capital Outlay	\$0	\$1,078	\$7,625
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$18,358</b>	<b>\$19,202</b>	<b>\$22,186</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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# **JUSTICE OF THE PEACE, PRECINCT 1 (Dept. 455)**

## **Mission Statement**

The Mission of the Montgomery County Justice of the Peace Court, Precinct 1, is to provide the highest grade of County service that can possibly be offered. Through this court we hope to advance with fast, friendly and informative service to the citizens with a high quality standard and provide equal and impartial justice as prescribed by law.

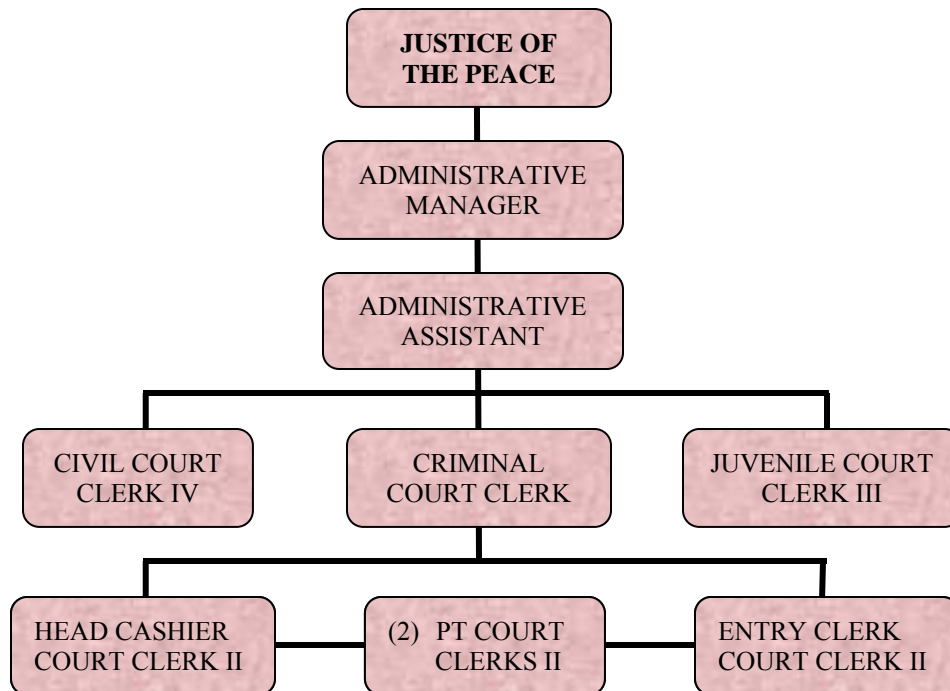
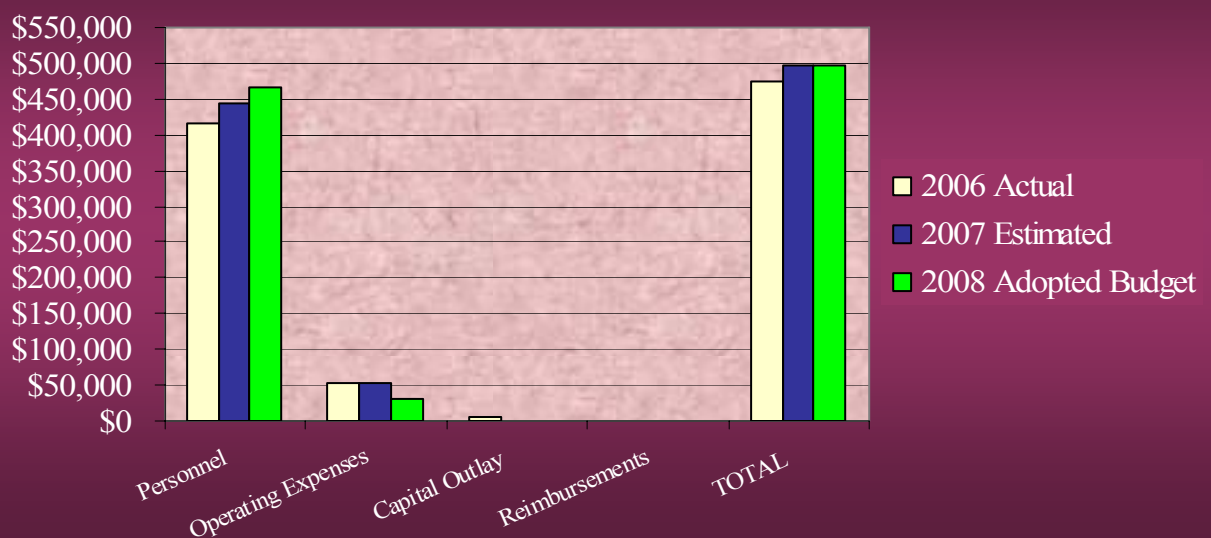
## **Department Description and Responsibilities**

The Justice of the Peace is the legal jurisdiction closest to the average citizens. Section 19 of Article 5 of the Texas Constitution provides that: justice of the peace courts have original jurisdiction as may be provided by law. Original jurisdiction is the authority to accept a case at its inception; try it; and pass judgment based upon the laws and facts. The Justice of the Peace performs the functions of a magistrate and conducts inquests. The Justice of the Peace issues warrants for search and arrest, conducts preliminary hearings, administers oaths, performs marriages and serves as a coroner in counties where there is no provision for a medical examiner. The Justice of the Peace also functions as a small claims/justice civil court in civil matters in which exclusive jurisdiction is not in district or county court and the amount in controversy does not exceed \$5,000. They also deal with matters concerning foreclosure of mortgages and enforcement of liens on personal property.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$416,467	\$443,015	\$467,089
Operating Expenses	\$53,032	\$54,255	\$29,937
Capital Outlay	\$6,101	\$1,013	\$1,013
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$475,600</b>	<b>\$498,283</b>	<b>\$498,039</b>

## **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	6	8	8
Part-Time	2	2	2
<b>TOTAL</b>	<b>8</b>	<b>10</b>	<b>10</b>

**JUSTICE OF THE PEACE, PRECINCT 1****(Dept. 455)****Organization Chart****Department Cost Comparison**



## **JUSTICE OF THE PEACE, PRECINCT 2 (Dept. 456)**

### **Mission Statement**

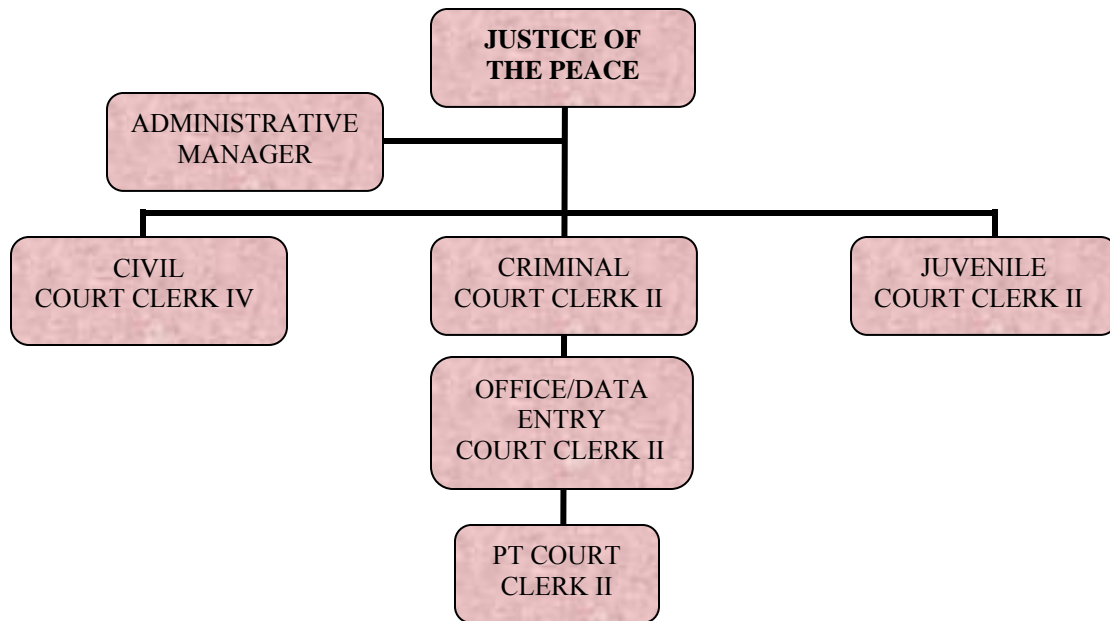
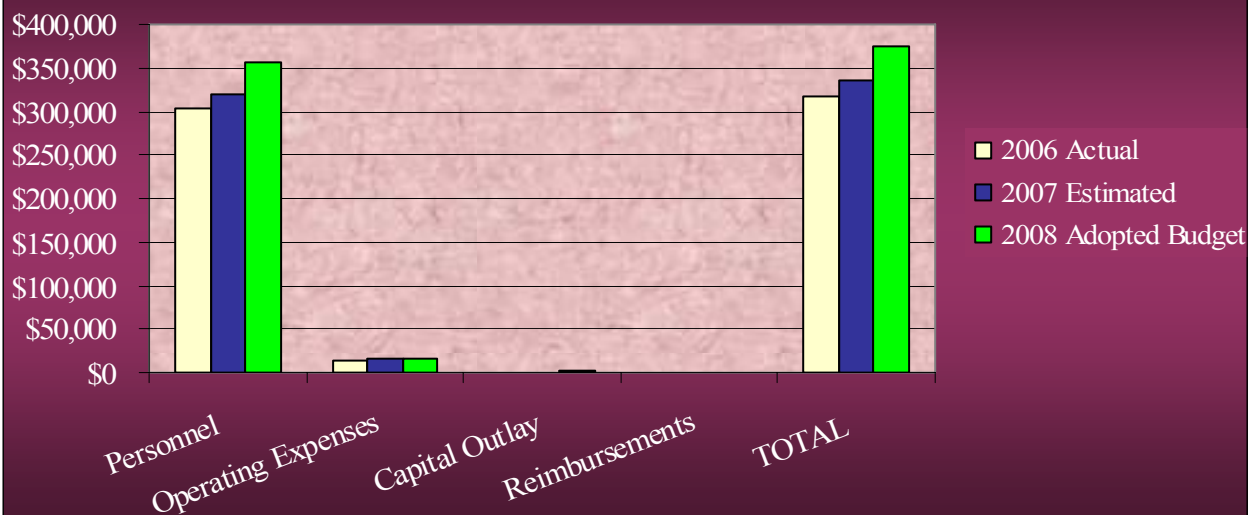
The mission of the Montgomery County Justice of the Peace Court, Precinct 2, is to provide effectively and efficiently equal and impartial justice as prescribed by law, protecting rights and liberties guaranteed by the Constitution, the laws of the United States and the State of Texas.

### **Department Description and Responsibilities**

The jurisdiction of the Justice of the Peace Court is limited by statute. The Justice of the Peace presides over civil court, both justice and small claims. The court has criminal jurisdiction of such cases as bad checks, truancy, and traffic offenses. The court issues peace bonds and holds hearings on the same. The Justice of the Peace Court performs magisterial duties such as accepting criminal complaints, ordering arrests, issuing search warrants, conducting examining trials and appointing legal counsel. The Justice of the Peace serves as the county coroner called out for all deaths within the precincts. The Justice determines the cause and manner of death.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$302,518	\$319,558	\$356,464
Operating Expenses	\$14,774	\$15,899	\$16,385
Capital Outlay	\$230	\$0	\$1,285
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$317,522</b>	<b>\$335,457</b>	<b>\$374,134</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	6	6	6
Part-Time	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>

**JUSTICE OF THE PEACE, PRECINCT 2****(Dept. 456)****Organization Chart****Department Cost Comparison**

# JUSTICE OF THE PEACE, PRECINCT 3 (Dept. 457)

## Mission Statement

The mission of the Montgomery County Justice of the Peace Court, Precinct 3, is to provide access to the Judicial System for those persons whose interests are within the jurisdiction of the Justice Court, Precinct Three, Montgomery County, Texas.

## Department Description and Responsibilities

Class C misdemeanor cases

Civil cases, \$5,000 maximum jurisdiction

Administrative hearings

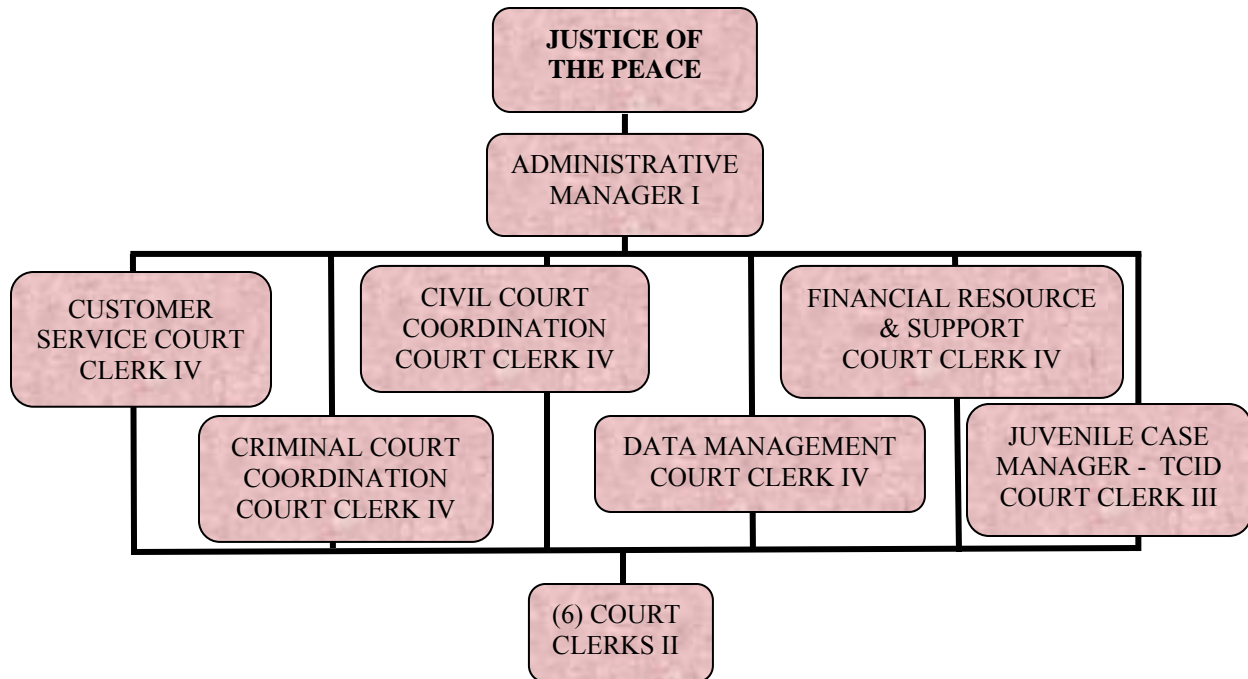
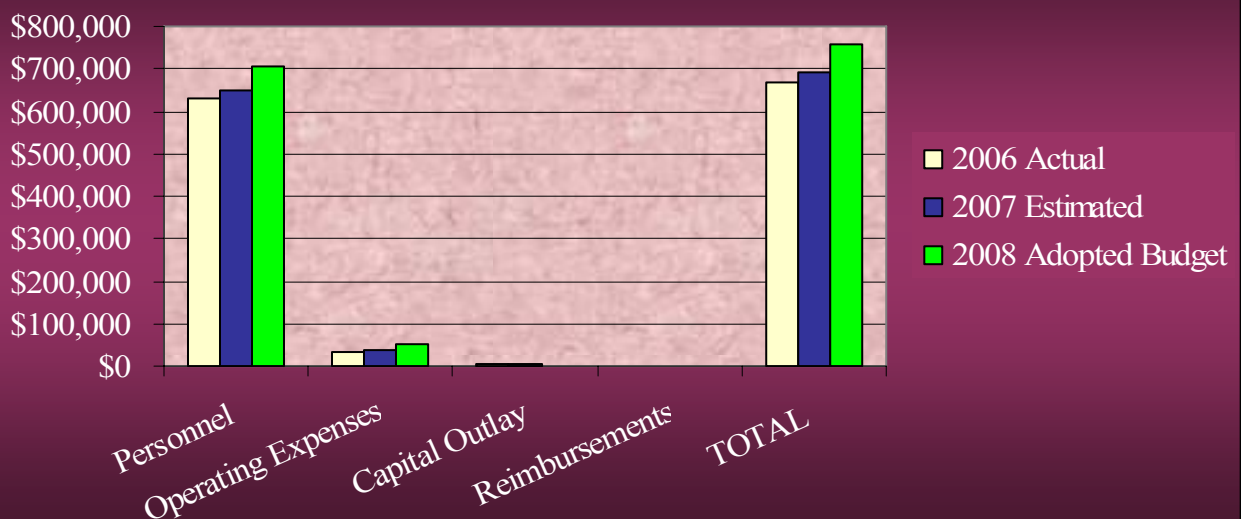
Financial and asset management (funds and assets belonging to the public)

Inquests (death investigations)

Magistrate duties (probable cause determination, rights warnings and bond amount settings)

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$632,326	\$649,015	\$707,177
Operating Expenses	\$31,424	\$37,973	\$50,236
Capital Outlay	\$2,544	\$3,377	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$666,294</b>	<b>\$690,365</b>	<b>\$757,413</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	13	14	14
Part-Time	0	0	0
<b>TOTAL</b>	<b>13</b>	<b>14</b>	<b>14</b>

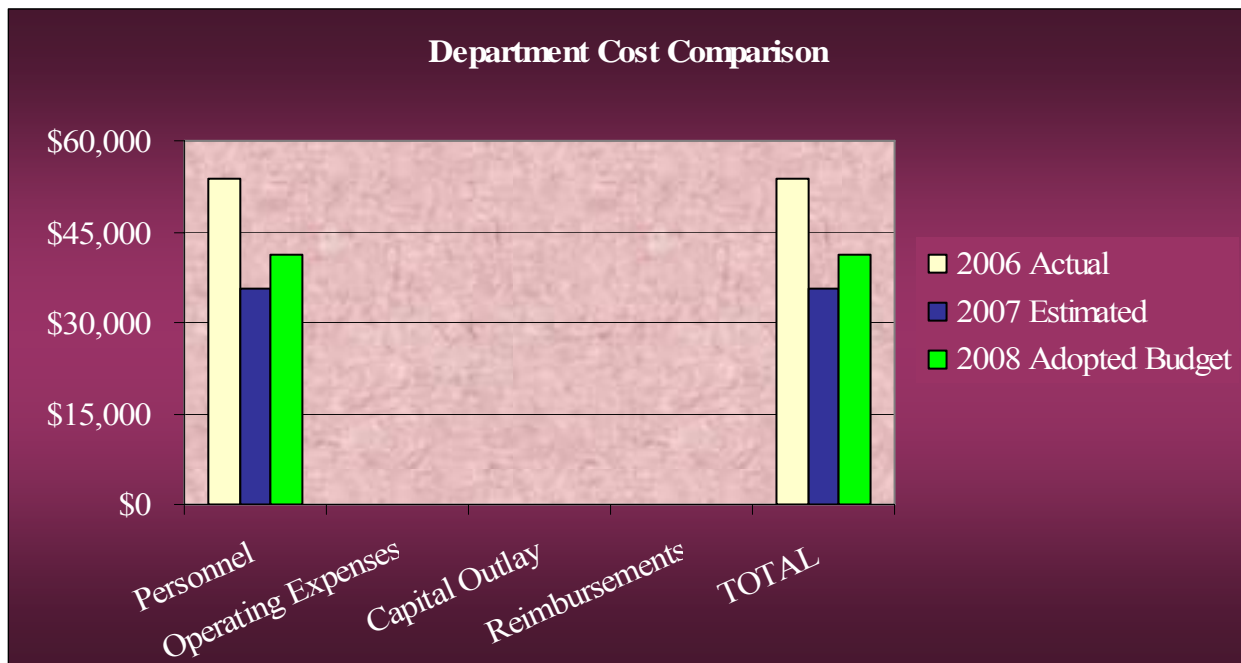
**JUSTICE OF THE PEACE, PRECINCT 3****(Dept. 457)****Organization Chart****Department Cost Comparison**

# JUSTICE OF THE PEACE, PRECINCT 3 (TCID) (Dept. 4571)

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$53,784	\$35,492	\$41,182
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$53,784</b>	<b>\$35,492</b>	<b>\$41,182</b>

## Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	1	1
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>1</b>





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## **JUSTICE OF THE PEACE, PRECINCT 4 (Dept. 458)**

### **Mission Statement**

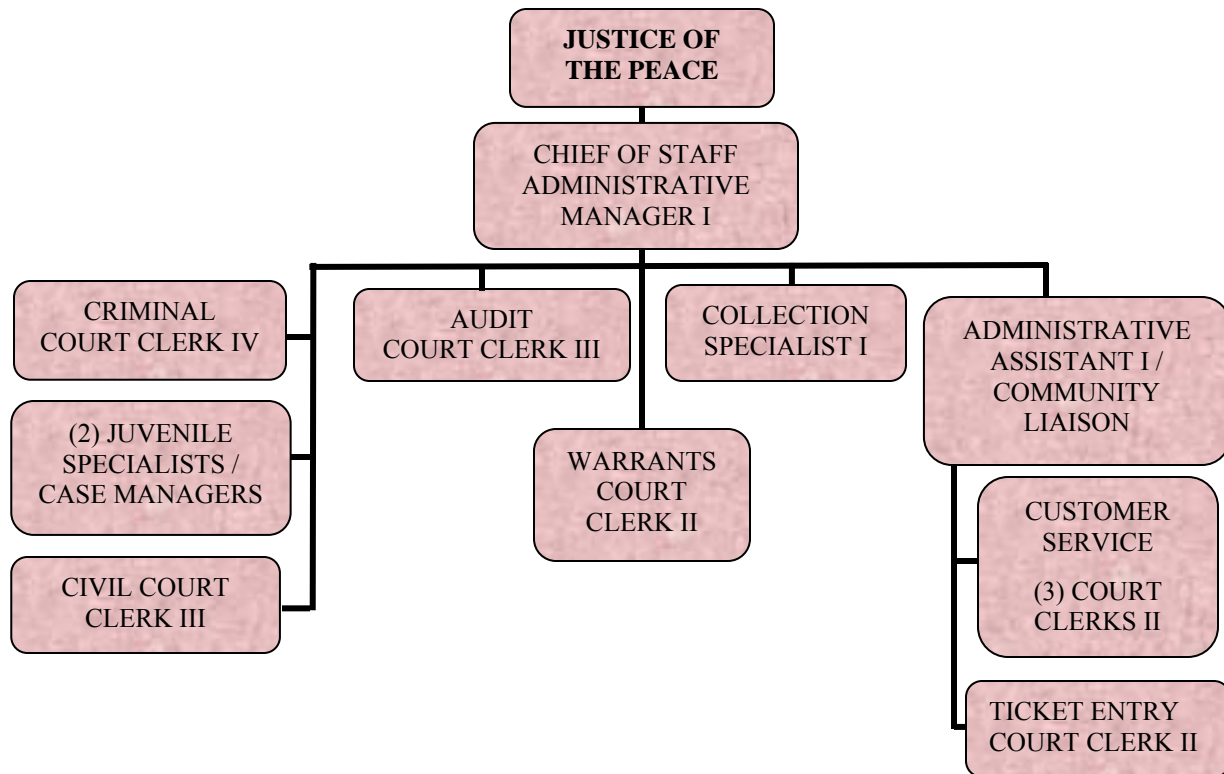
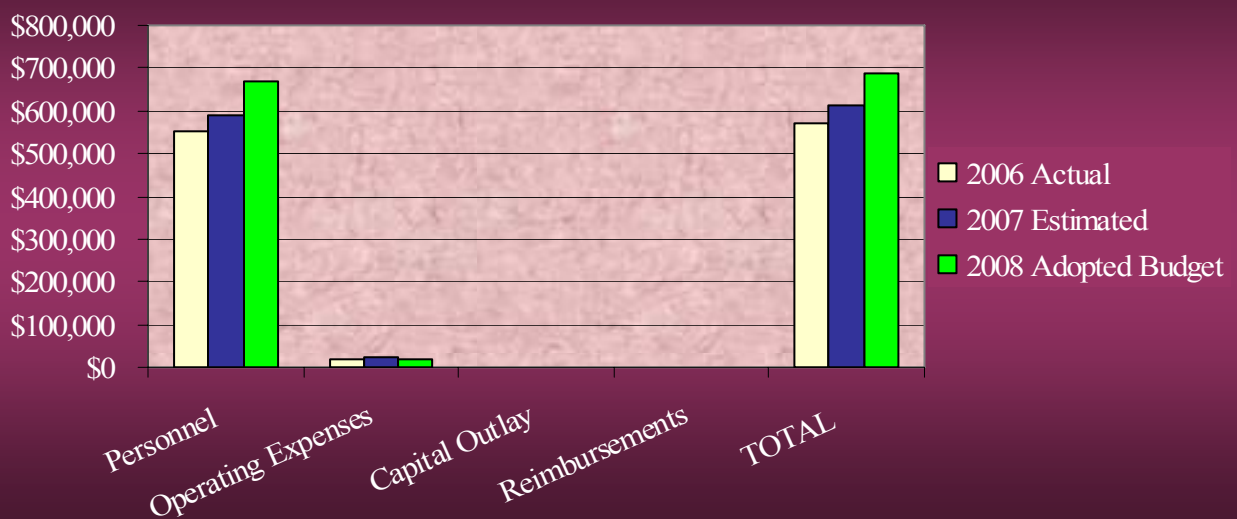
The mission of the Montgomery County Justice of the Peace, Precinct Four, is to offer an independent, fair and competent judiciary that will interpret and apply the laws that govern us; to comply with the law and act at all times to promote public confidence in the integrity and independence of the judiciary; to establish, maintain, and enforce high standards of conduct; to remain faithful to the law and maintain professional competency in it; and to treat all those having matters with the Court with respect and dignity.

### **Department Description and Responsibilities**

The jurisdiction of the Justice of the Peace Court is limited by statute. The Justice of the Peace presides over civil court, both justice and small claims. The court has criminal jurisdiction of such cases as bad checks, truancy, and traffic offenses. The court issues peace bonds and holds hearings on the same. The Justice of the Peace Court performs magisterial duties such as accepting criminal complaints, ordering arrests, issuing search warrants, conducting examining trials and appointing legal counsel. The department of the Justice of the Peace is responsible for the collection of all fines and fees stemming from its court. The Justice of the Peace acts as certifier of death and, when necessary, conducts inquests to determine cause and manner of death.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$550,365	\$591,127	\$668,903
Operating Expenses	\$20,727	\$21,421	\$20,640
Capital Outlay	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$571,092</b>	<b>\$612,548</b>	<b>\$689,543</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	11	13	13
Part-Time	1	0	1
<b>TOTAL</b>	<b>12</b>	<b>13</b>	<b>14</b>

**JUSTICE OF THE PEACE, PRECINCT 4****(Dept. 458)****Organization Chart****Department Cost Comparison**



## JUSTICE OF THE PEACE, PRECINCT 5 (Dept. 459)

### Mission Statement

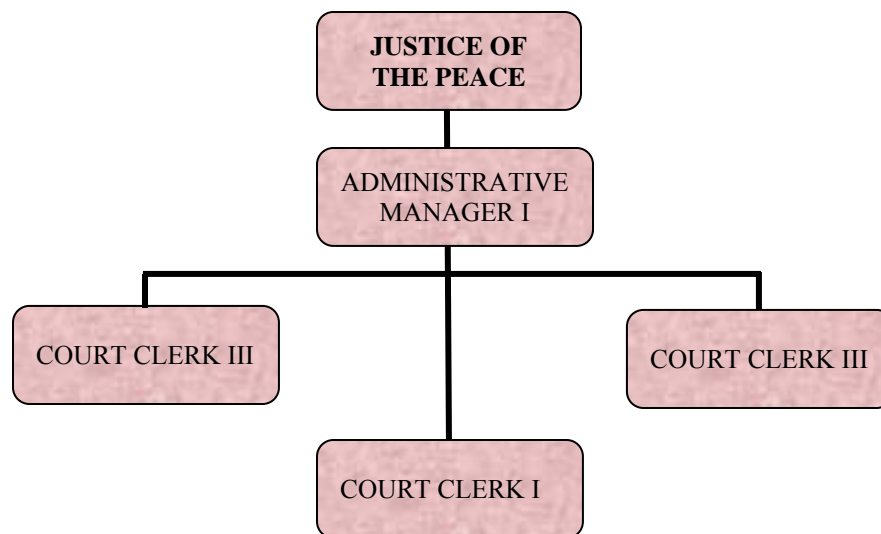
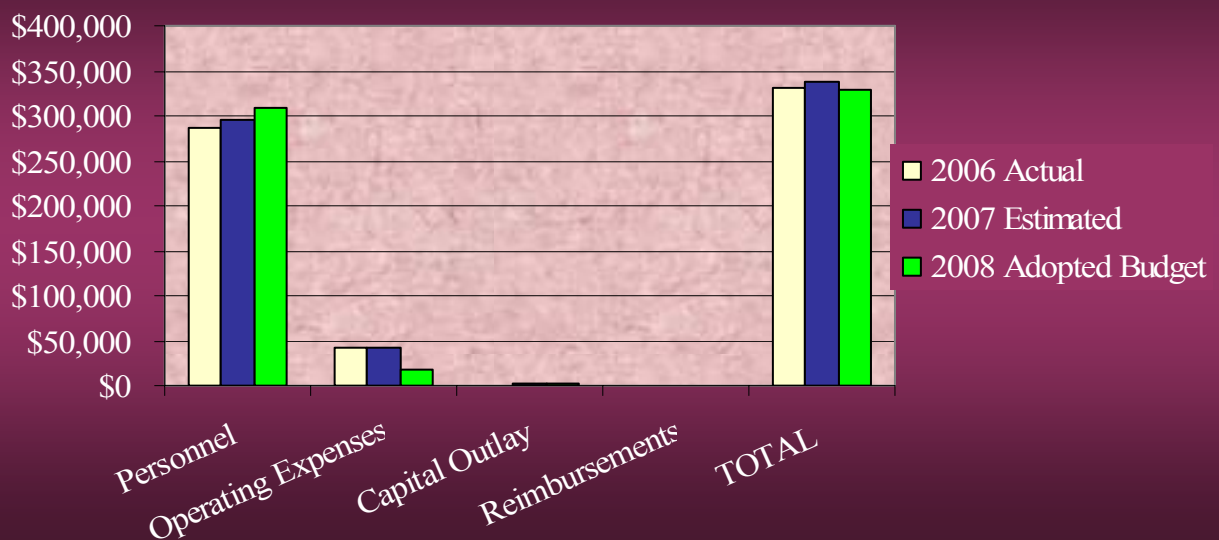
The mission of the Montgomery County Justice of the Peace Court, Precinct 5, is to serve as the “People’s Court.” In order for the court to be accessible and functional to all, it must have an attitude of service and this must be demonstrated throughout its conduct as the gateway to the judiciary in Montgomery County. As coroner, the Mission of the Montgomery County Justice of the Peace is to determine accurately, and with efficiency and consideration of all parties, the cause of death and, with sensitivity, to decide what outside agencies to employ to assist in this responsibility.

### Department Description and Responsibilities

The jurisdiction of the Justice of the Peace Court is limited by statute. The Justice of the Peace presides over civil court, both justice and small claims. The court has criminal jurisdiction of such cases as bad checks, truancy, and traffic offenses. The court issues peace bonds and holds hearings on the same. The Justice of the Peace Court performs magisterial duties such as accepting criminal complaints, ordering arrests, issuing search warrants, conducting examining trials and appointing legal counsel.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$286,737	\$294,659	\$309,245
Operating Expenses	\$43,277	\$42,927	\$17,512
Capital Outlay	\$0	\$1,180	\$1,113
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$330,014</b>	<b>\$338,766</b>	<b>\$327,870</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

**JUSTICE OF THE PEACE, PRECINCT 5****(Dept. 459)****Organization Chart****Department Cost Comparison**



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# General Fund

## Department Descriptions

### Legal Function

**COUNTY ATTORNEY****(Dept. 4751)****Mission Statement**

The mission of the Montgomery County Attorney is to protect the taxpayers and the resources of the County by defending the County in all lawsuits; issuing civil legal opinions upon request to all elected officials and department heads; preparing and/or reviewing all contracts entered into by the county; and conducting legal research required to assist the county departments. The County Attorney represents Montgomery County and its officials in all civil matters. The office proactively seeks ways to prevent the county and its employees from being exposed to legal actions; efficiently and effectively provides all the legal services for the county and the state; provides effective litigation services; provides effective legal services to Montgomery County Commissioners' Court, county elected officials and department heads, and the employees of Mont-

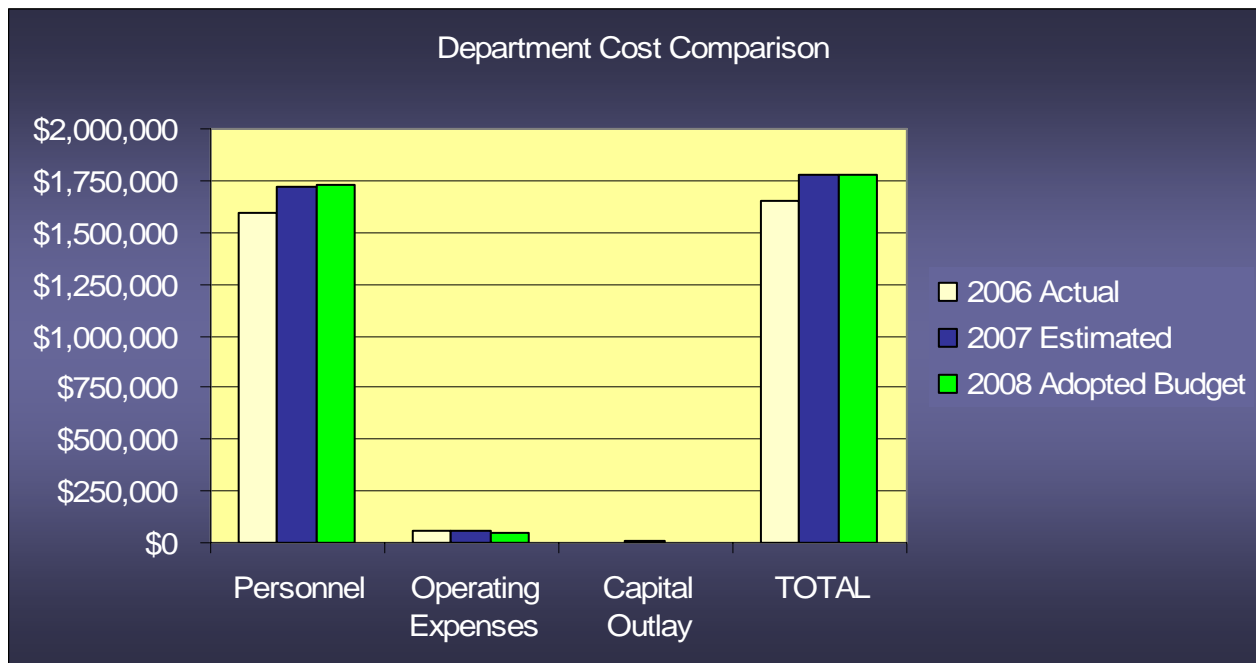
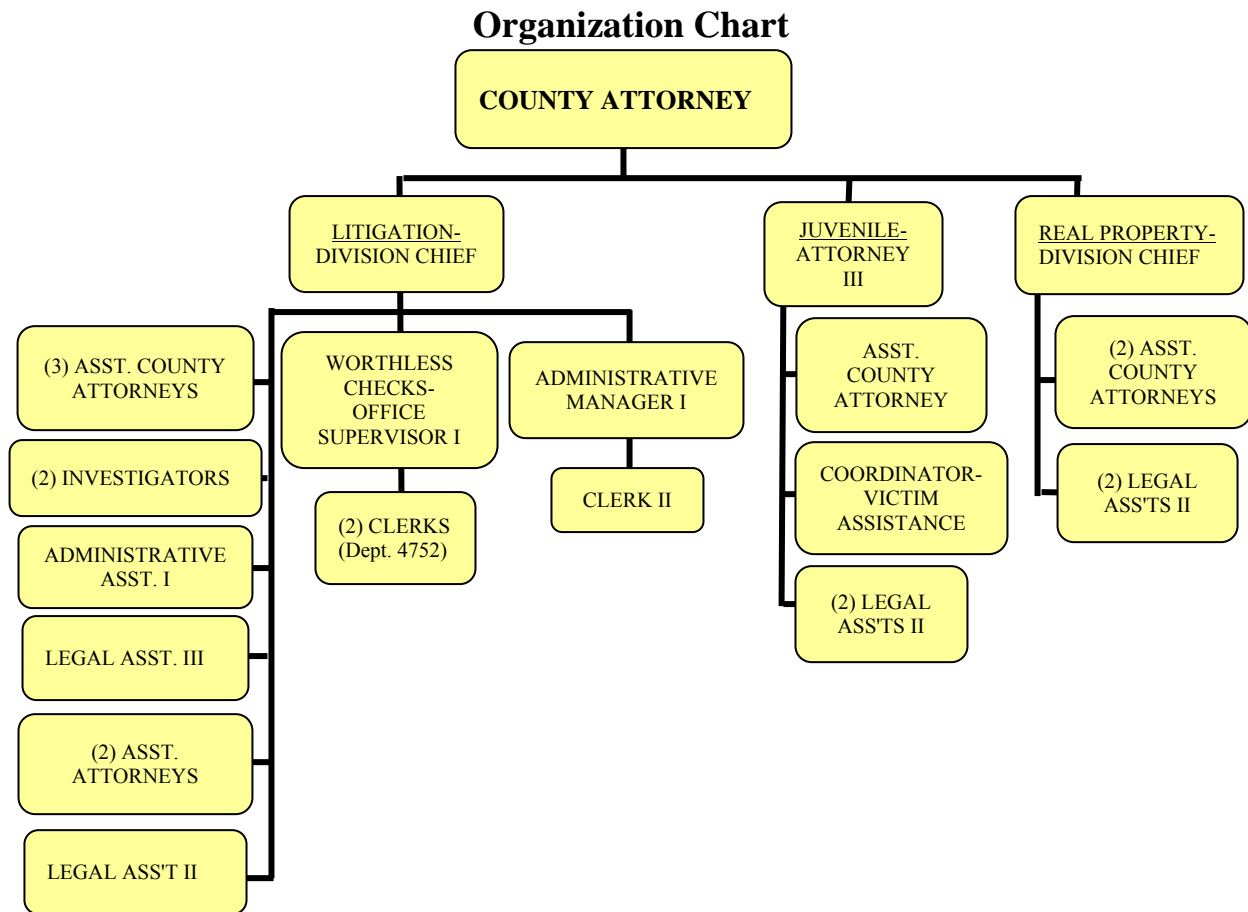
**Department Description and Responsibilities**

The County Attorney defends the County in all lawsuits; issues civil legal opinions upon request to all elected officials and department heads; prepares and/or reviews all contracts entered into by the County; conducts legal research required to assist county departments. The County Attorney represents the County and its officials in all civil matters. The County Attorney actively serves as advisor to County officials and department heads. The office proactively seeks ways to prevent the County and its employees from being exposed to legal actions; efficiently and effectively provides all the legal services for the County and the state; and provides effective litigation

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,597,396	\$1,717,688	\$1,728,447
Operating Expenses	\$56,337	\$54,623	\$50,930
Capital Outlay	\$0	\$6,862	\$0
<b>TOTAL</b>	<b>\$1,653,733</b>	<b>\$1,779,173</b>	<b>\$1,779,377</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	23	25	25
Part-Time	0	0	0
<b>TOTAL</b>	<b>23</b>	<b>25</b>	<b>25</b>

**COUNTY ATTORNEY****(Dept. 4751)**



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# **General Fund**

## **Department Descriptions**

### **Miscellaneous Function**



## CONTINGENCY

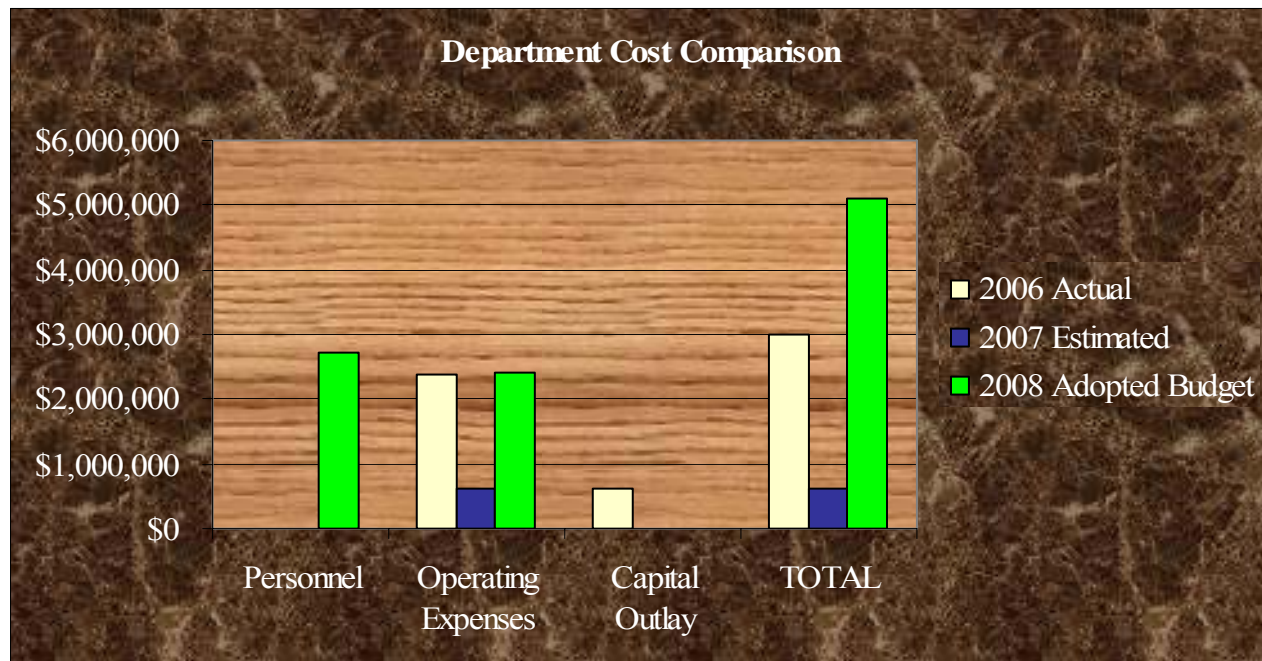
### Department Description and Responsibilities

The Contingency budget provides a reserve for emergency and unplanned occurrences which are not otherwise budgeted. Montgomery County also budgets the funding of the annual salary increases and related benefits adopted by the Commissioners' Court in Contingency.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	0	\$2,710,403
Operating Expenses	\$2,394,262	\$622,601	\$2,403,736
Capital Outlay	\$614,769	\$0	\$0
<b>TOTAL</b>	<b>\$3,009,031</b>	<b>\$622,601</b>	<b>\$5,114,139</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



# General Fund

## Department Descriptions

### Public Facilities Function

**GENERAL FUND****Public Facilities Function Departments**

<b>NAME</b>	<b>DEPARTMENT NUMBER</b>
Building Custodial	509
Building Maintenance	510
Civic Center	513
County Parks	511
Jail	5121

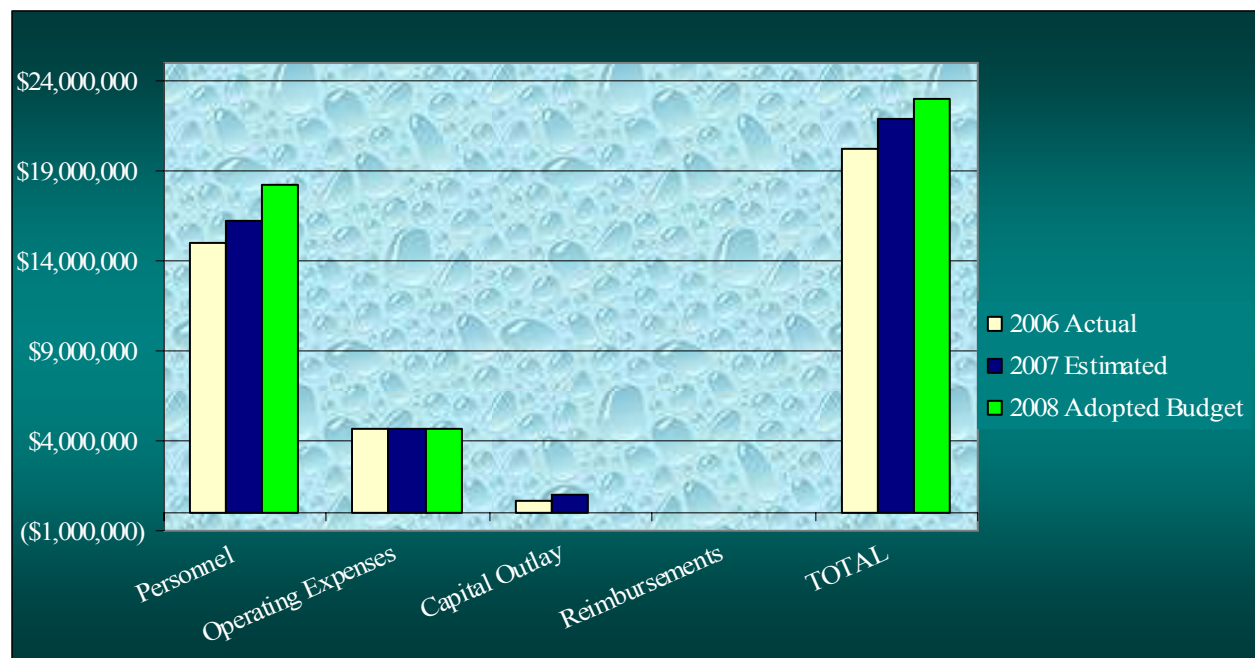
## GENERAL FUND

### Public Facilities Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$15,020,382	\$16,169,932	\$18,233,351
Operating Expenses	\$4,817,837	\$4,697,053	\$4,718,731
Capital Outlay	\$632,424	\$1,024,675	\$40,316
Reimbursements	(\$26,059)	(\$28,705)	\$0
<b>TOTAL</b>	<b>\$20,444,584</b>	<b>\$21,862,955</b>	<b>\$22,992,398</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	316	324	344
Part-Time	24	20	24
<b>TOTAL</b>	<b>340</b>	<b>344</b>	<b>368</b>



**BUILDING CUSTODIAL SERVICES****(Dept. 509)****Mission Statement**

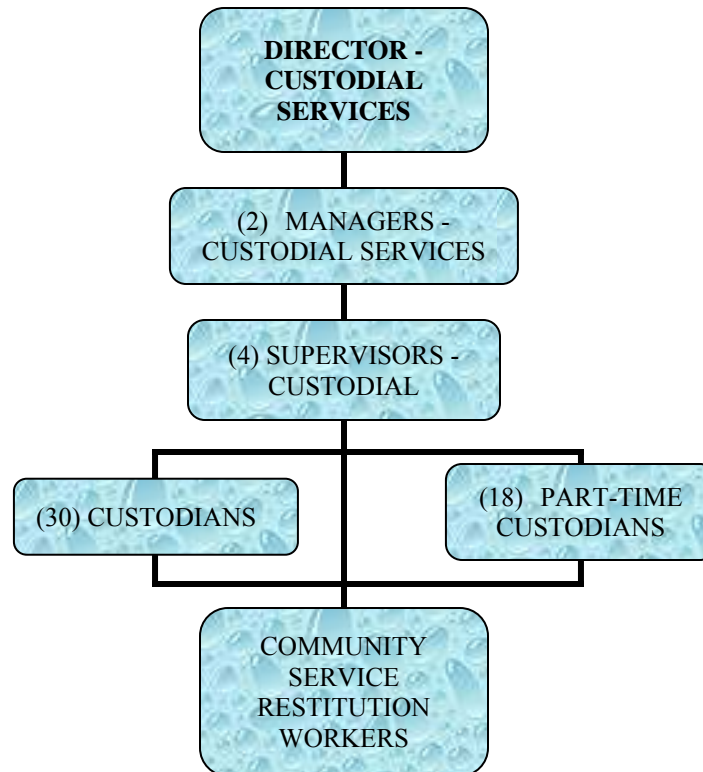
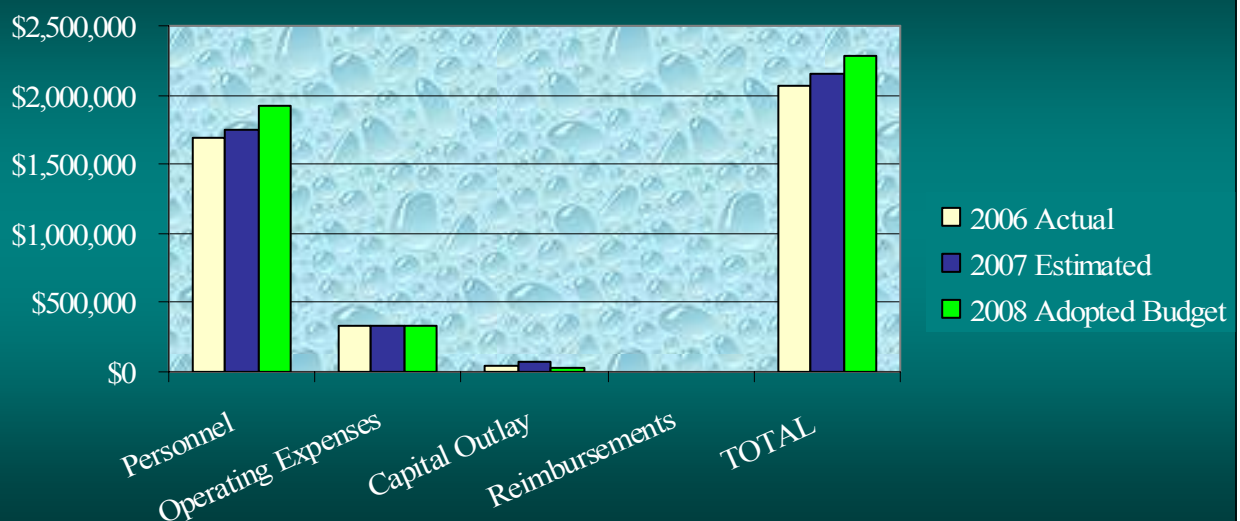
The mission of the Montgomery County Building Custodial Services Department is to provide the best professional custodial service we are capable of providing, and ensure that our buildings are the cleanest and safest work environment for everyone.

**Department Description and Responsibilities**

The Montgomery County Building Custodial Services Department's function is to provide the best professional custodial service to all County departments, and ensure that each building is maintained at the cleanest level while also providing a safe work environment for all County employees and all citizens.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,688,707	\$1,750,671	\$1,923,662
Operating Expenses	\$336,176	\$334,257	\$327,350
Capital Outlay	\$39,224	\$65,651	\$30,316
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,064,107</b>	<b>\$2,150,579</b>	<b>\$2,281,328</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	38	37	37
Part-Time	18	18	18
<b>TOTAL</b>	<b>56</b>	<b>55</b>	<b>55</b>

**BUILDING CUSTODIAL SERVICES****(Dept. 509)****Organization Chart****Department Cost Comparison**

## **BUILDING MAINTENANCE / CONSTRUCTION (Dept. 510)**

### **Mission Statement**

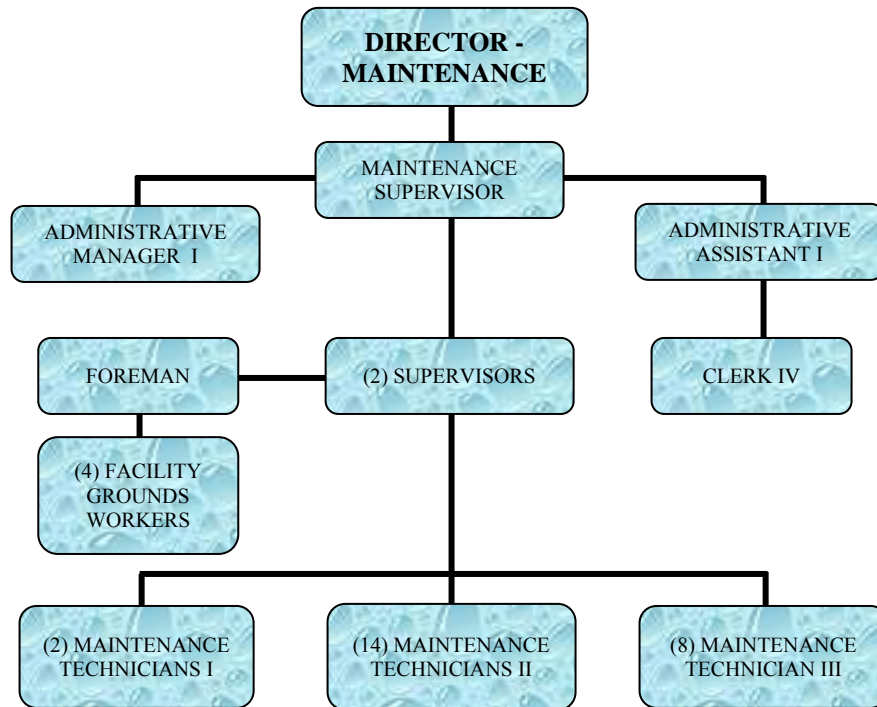
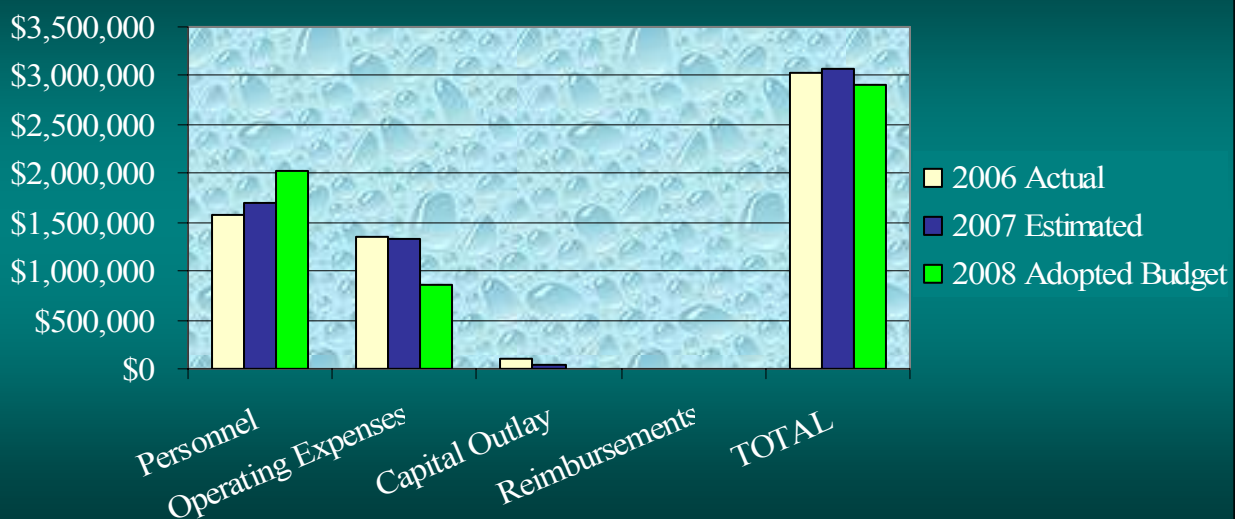
Our mission of Montgomery County Building Maintenance/Construction Department is quite complex and requires various skills on a daily basis to maintain all of the County buildings. We make sure the buildings are accessible and usable for the staff and the public. We will provide a safe, secure, clean, climate-controlled, and well-lit environment. We will manage resources to the best of our ability and every effort to reduce unnecessary expenditures.

### **Department Description and Responsibilities**

Our department's skilled technicians provide 24-hour continuous maintenance support for all the County's buildings, parks and community centers. We perform all maintenance functions such as: HVAC, electrical, plumbing, security access, new construction, painting, carpentry, moving furniture, drywall and other related support as requested.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,571,070	\$1,694,191	\$2,032,712
Operating Expenses	\$1,353,093	\$1,331,830	\$860,788
Capital Outlay	\$98,577	\$47,385	\$10,000
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,022,740</b>	<b>\$3,073,406</b>	<b>\$2,903,500</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	28	28	35
Part-Time	1	1	1
<b>TOTAL</b>	<b>29</b>	<b>29</b>	<b>36</b>

**BUILDING MAINTENANCE / CONSTRUCTION****(Dept. 510)****Organization Chart****Department Cost Comparison**



**CIVIC CENTER COMPLEX****(Dept. 513)****Mission Statement**

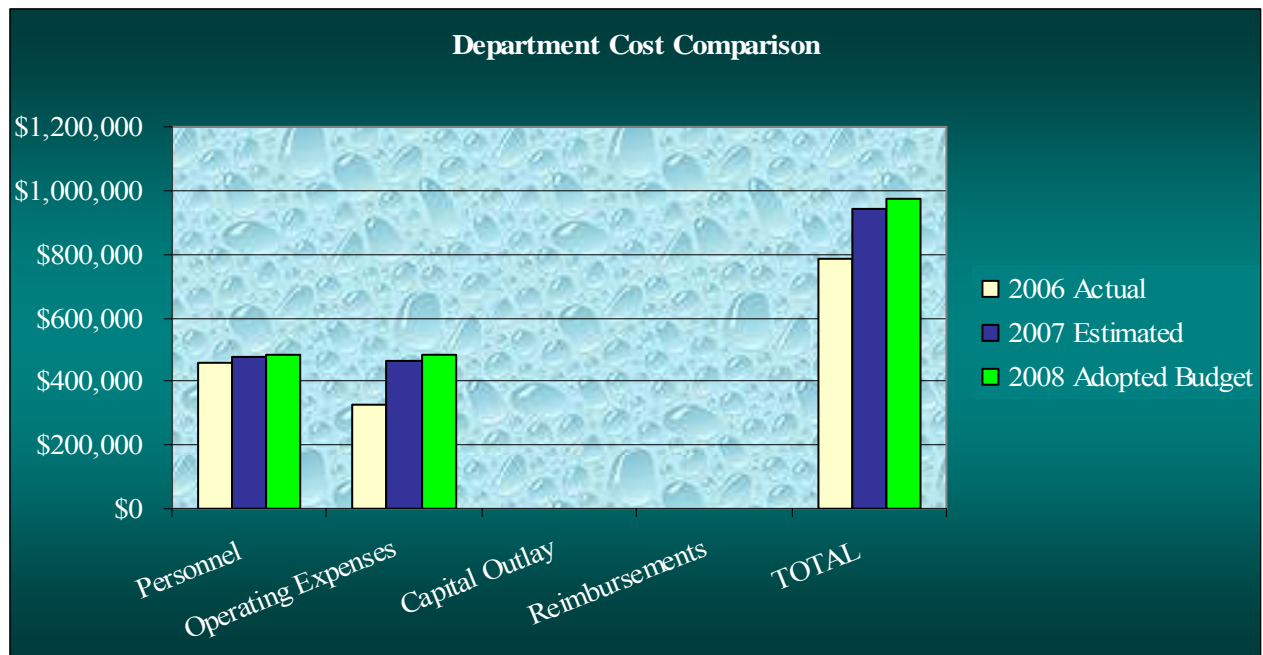
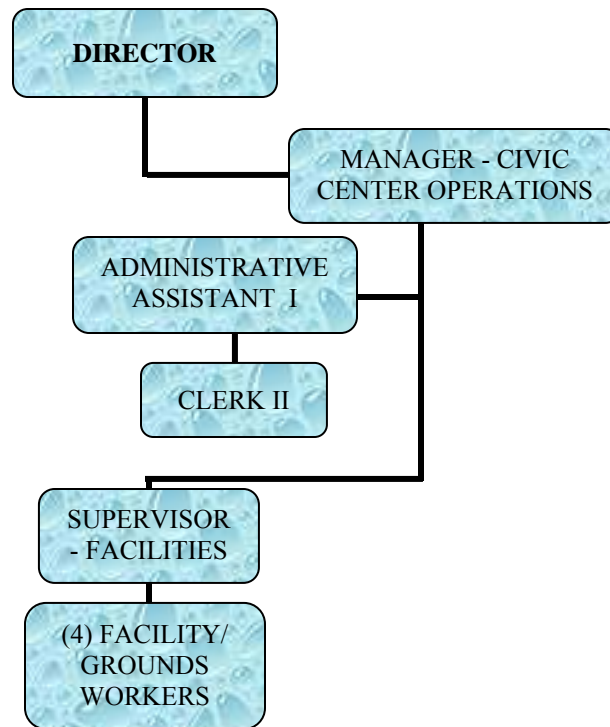
The mission of the Lone Star Convention and Expo Center is to provide a professionally managed public assembly facility that will enhance economic development and quality of life for the citizens of Montgomery County.

**Department Description and Responsibilities**

The Lone Star Convention & Expo Center and the Montgomery County Fairgrounds is a 128 acre complex consisting of a 56,000 square foot convention center, 5,000 seat covered arena with a 125 foot by 250 foot ring, 82,500 square foot exhibit hall, 3,600 square foot party facility with a permanent stage, several open exhibit areas with RV hook-ups, a 45 acre parking, midway, exhibit, festival/multipurpose area and the office and maintenance facilities for the county fair. The Lone Star Convention & Expo Center and the Montgomery County Fairgrounds is a public assembly facility owned by Montgomery County, Texas. We are in the business of selling time and space to promoters/presenters of events that will provide an economic impact on the community and enhance the quality of life for the citizens providing special educational and entertainment activities.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$455,899	\$476,225	\$486,612
Operating Expenses	\$498,189	\$463,533	\$485,966
Capital Outlay	\$0	\$1,420	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$954,088</b>	<b>\$941,178</b>	<b>\$972,578</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	9	9	9
Part-Time	0	0	0
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>

**CIVIC CENTER COMPLEX****(Dept. 513)****Organization Chart**

**COUNTY PARK****(Dept. 511)****Mission Statement**

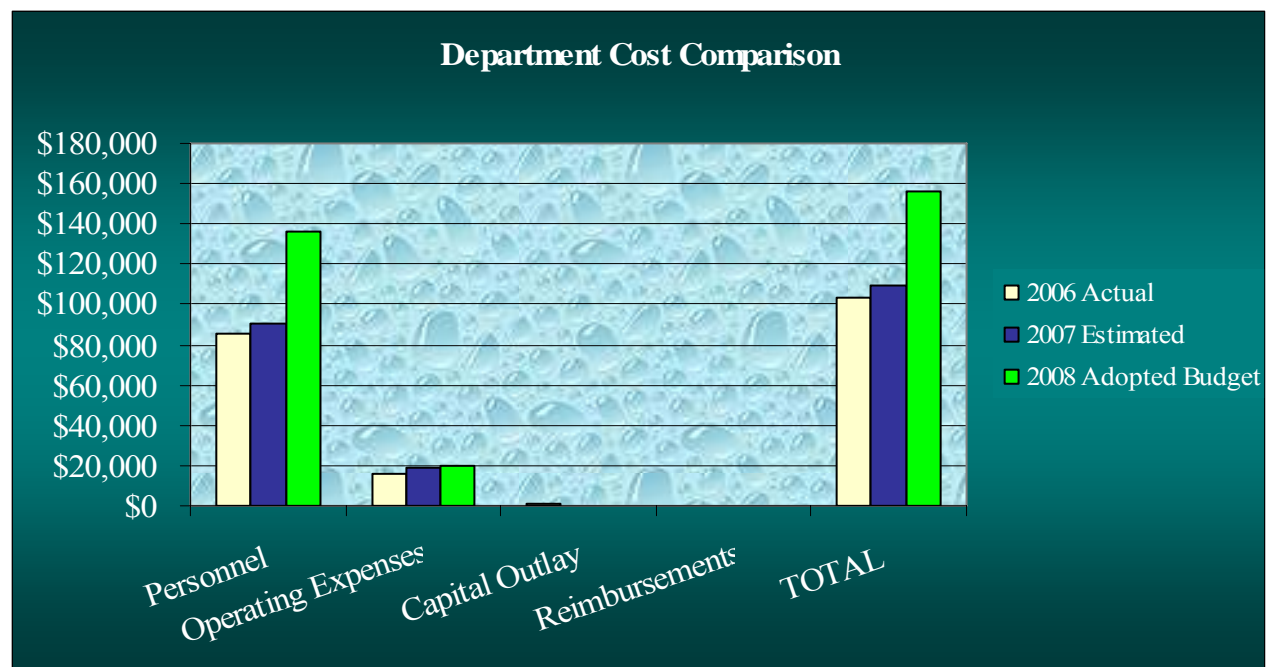
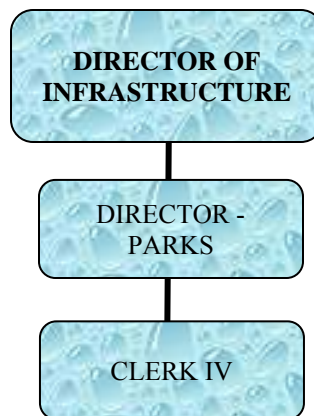
The mission of the Montgomery County Park Department is to provide a quality park system for the residents of Montgomery County; to develop and maintain regional parks that will serve both active and passive recreational needs, preserve natural and historic resources; and to enter into agreements with various associations wishing to provide appropriate recreation programs and activities for youth, adult, and senior citizens in accordance with the adopted master plan and needs assessment.

**Department Description and Responsibilities**

The Montgomery County Park Department's function is to work with the respective Commissioners, improving and maintaining facilities resulting in the most positive image for their constituents who utilize and value recreational parks as well as executing and overseeing future growth and development of parks throughout the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$85,860	\$90,168	\$136,508
Operating Expenses	\$16,255	\$19,251	\$19,700
Capital Outlay	\$1,475	\$0	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$103,590</b>	<b>\$109,419</b>	<b>\$156,208</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	1	1	2
Part-Time	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>2</b>

**COUNTY PARK****(Dept. 511)****Organization Chart**

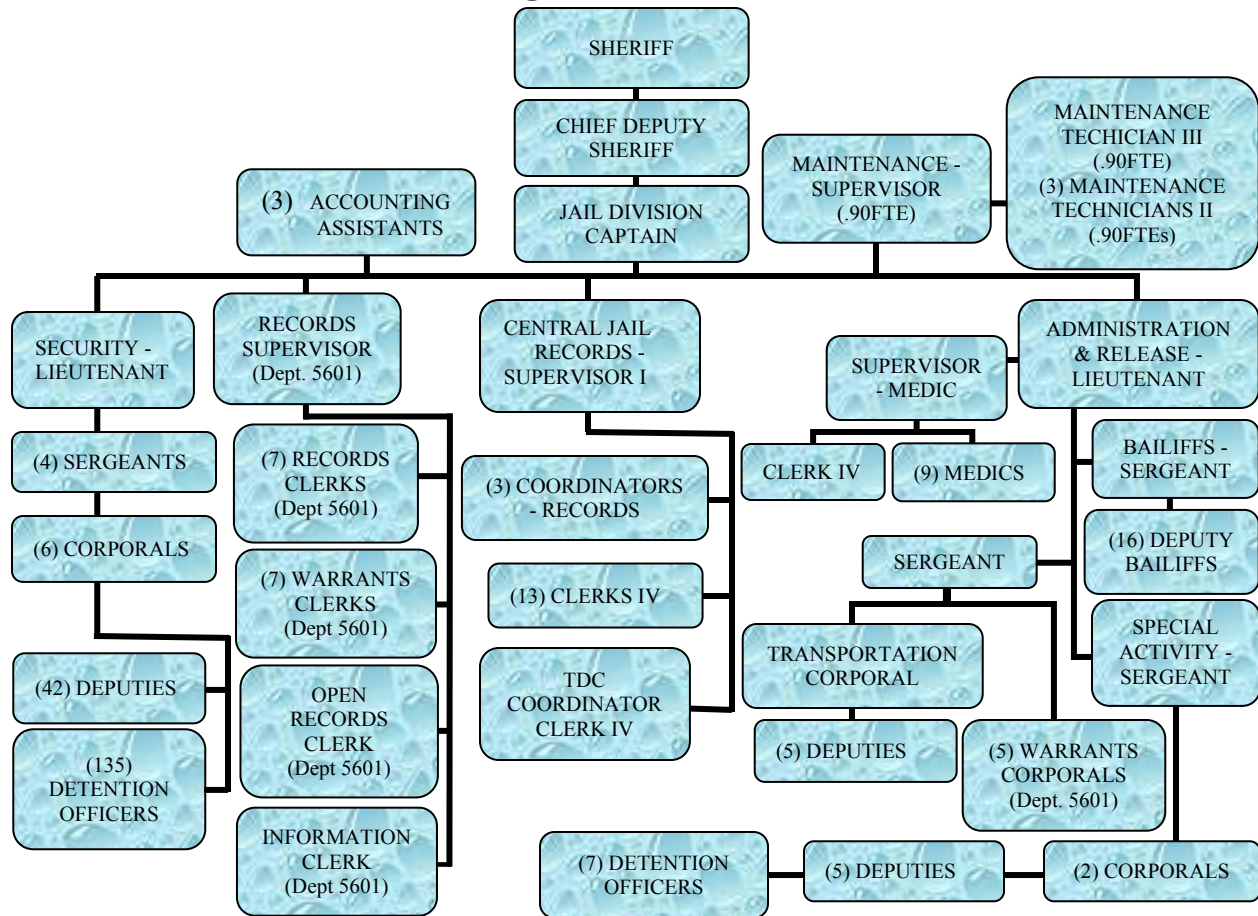
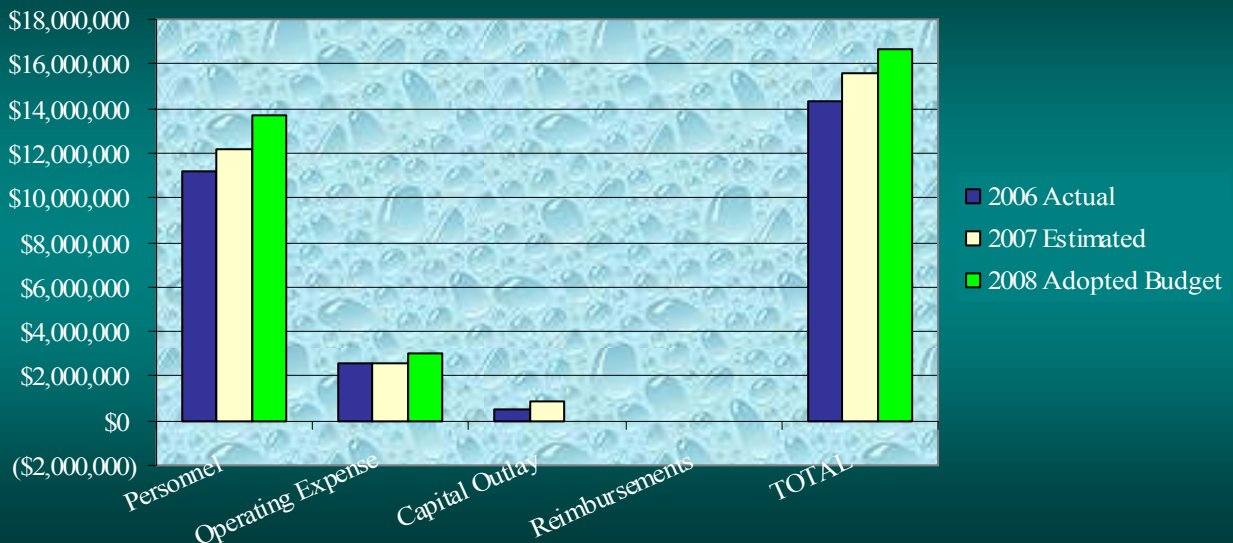
**JAIL****(Dept. 5121)****Department Description and Responsibilities**

The Montgomery County Jail is responsible for housing and managing offenders and is under the direct supervision of the Sheriff. Jail administration focuses on facilitating the operation and interaction of all sections, shifts, and activities of the detention facility. These responsibilities are executed in compliance with the Texas Jail Standards. The County Jail has the responsibility to hold and manage convicted felons not yet accepted by the Texas Department of Corrections and also pursues contracts with other local governments and the federal government to house other inmates in any available bed space.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$11,218,846	\$12,158,677	\$13,653,857
Operating Expense	\$2,614,124	\$2,548,182	\$3,024,927
Capital Outlay	\$493,148	\$910,219	\$0
Reimbursements	(\$26,059)	(\$28,705)	\$0
<b>TOTAL</b>	<b>\$14,300,059</b>	<b>\$15,588,373</b>	<b>\$16,678,784</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	249	258	261
Part-Time	5	1	5
<b>TOTAL</b>	<b>254</b>	<b>259</b>	<b>266</b>

**JAIL****(Dept. 5121)****Organization Chart****Department Cost Comparison**



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# General Fund

## Department Descriptions

### Public Safety Function



## GENERAL FUND

### Public Safety Function Departments

NAME	DEPARTMENT NUMBER
Community Supervision and Corrections	5721
Constable, Precinct 1	5511
Constable, Precinct 1 - MISD Sub-Unit	55114
Constable, Precinct 1 - SJRA Sub-Unit	55112
Constable, Precinct 1 - WISD Sub-Unit	55113
Constable, Precinct 2	5521
Constable, Precinct 2 - Montgomery Trace Sub-Unit	55213
Constable, Precinct 3	5531
Constable, Precinct 3 - RMUD Sub-Unit	55312
Constable, Precinct 3 - TCID Sub-Unit	55313
Constable, Precinct 4	5541
Constable, Precinct 5	5551
Constable, Precinct 5 - MISD Sub-Unit	55512
Department of Public Safety	573
Emergency Management	406
Fire Marshal	543
Juvenile Probation	5711
Juvenile Probation - Detention	57111
Sheriff	5601
Sheriff 9-1-1	560161
Sheriff Academy	56018
Sheriff Auto Theft	5601395
Sheriff Communications	56016
Sheriff Criminal Investigations Organization Chart	56017
Sheriff Detective	56017
Sheriff Identification	56019
Sheriff Internal Affairs	56013
Sheriff Narcotics Task Force	56015
Sheriff Patrol	560121
Sheriff Records Management	560141
Sheriff Recruiting	560162
Sheriff Response Team	560150
Sheriff Staff Services Organization Chart	56016
Sheriff - TCID Sub-Unit	56023
Sheriff Vehicle Maintenance	560171
Sheriff Warrants	56014
Sheriff - Walden Sub-Unit	56022
Sheriff - Woodlands Sub-Unit	5602

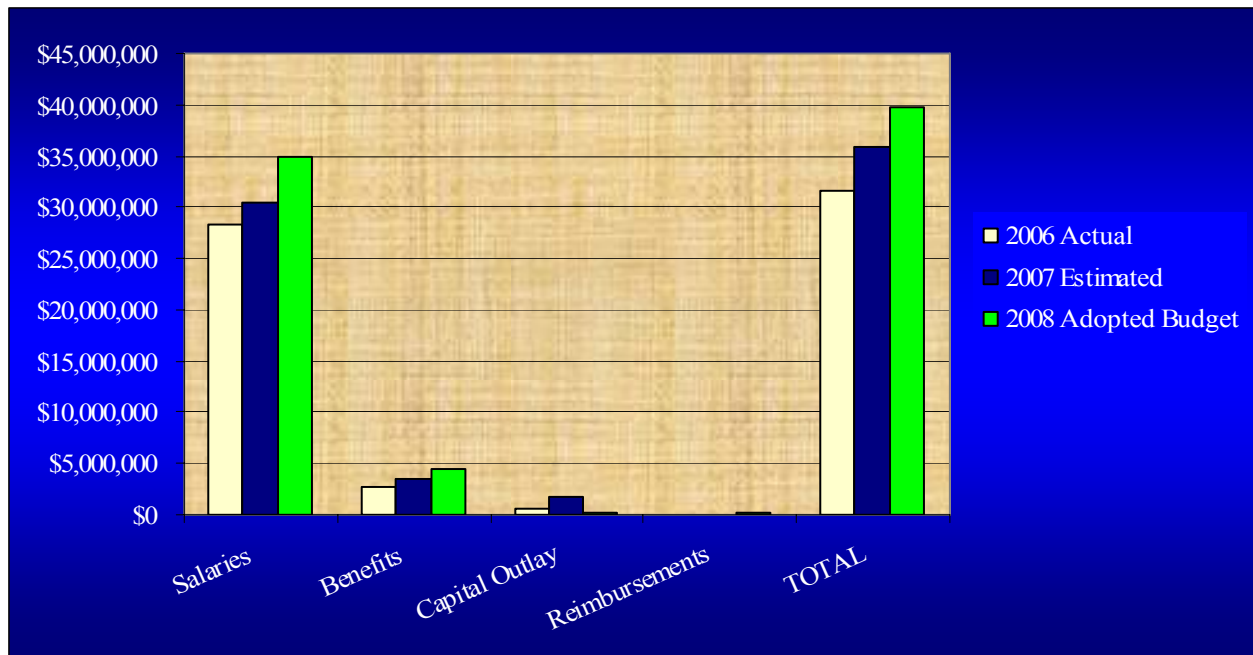
## GENERAL FUND

### Public Safety Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Salaries	\$28,254,234	\$30,474,142	\$34,972,771
Benefits	\$3,150,949	\$3,528,228	\$4,400,580
Capital Outlay	\$581,352	\$1,793,386	\$262,383
Reimbursements	\$0	\$0	\$115,002
<b>TOTAL</b>	<b>\$31,986,535</b>	<b>\$35,795,756</b>	<b>\$39,750,736</b>

### Staffing Trends

Authorized Positions	2005	2006	2007 Budgeted
Full-Time	512	545	574
Part-Time	11	5	11
<b>TOTAL</b>	<b>523</b>	<b>550</b>	<b>585</b>



**COMMUNITY SUPERVISION AND CORRECTIONS(Dept. 5721)****Mission Statement**

The mission of the Montgomery County Department of Community Supervision and Corrections is to provide a unified and coordinated community effort which will make the most effective use of available resources, ensure public safety and protection, maintain the integrity of the law, and hold offenders strictly accountable for their actions while assisting them to develop pro-social changes in their behavior.

**Department Description and Responsibilities**

The Montgomery County Department of Community Supervision and Corrections supervises offenders who have been allowed to remain in the community as a condition of bond or probation in lieu of incarceration. These services include but are not necessarily limited to preparing pre-sentence investigation reports for the courts having criminal jurisdiction, assessing offenders risks and needs, supervising and monitoring offenders compliance with conditions established by the court, addressing non-compliance with conditions, making referrals to agencies to address identified needs, and providing residential treatment programs. **This program is state-funded and this department provides for the County's support.**

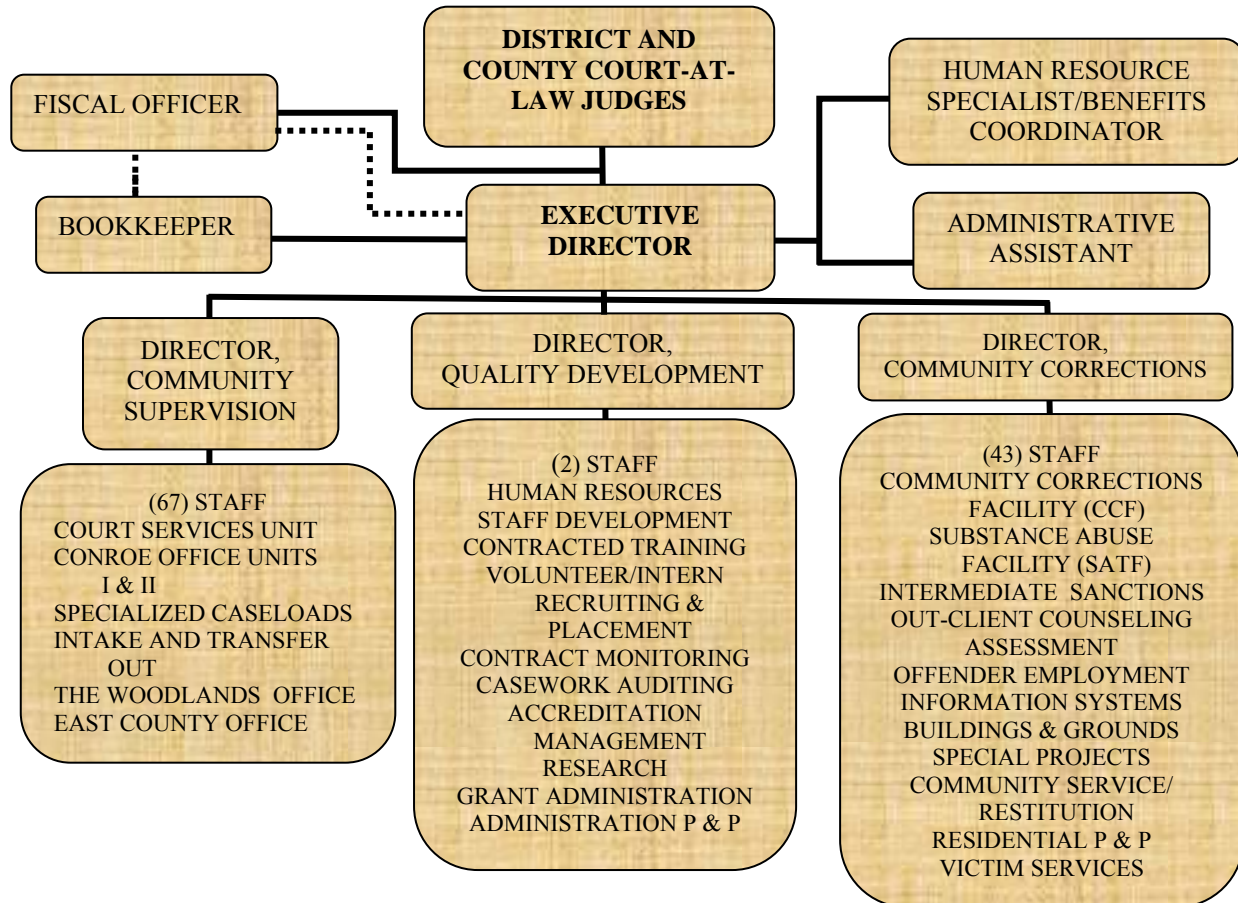
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$20,768	\$12,452	\$21,272
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	\$20,768	\$12,452	\$21,272

**Staffing Trends**

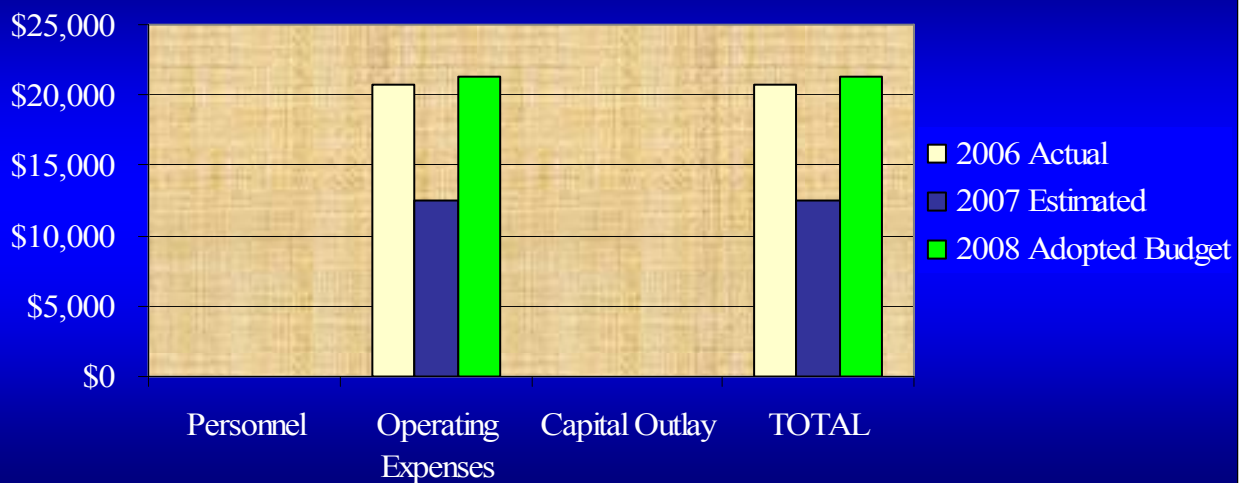
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	0	0	0

## COMMUNITY SUPERVISION AND CORRECTIONS (Dept. 5721)

### Organization Chart



### Department Cost Comparison



**CONSTABLE, PRECINCT 1****(Dept. 5511)****Mission Statement**

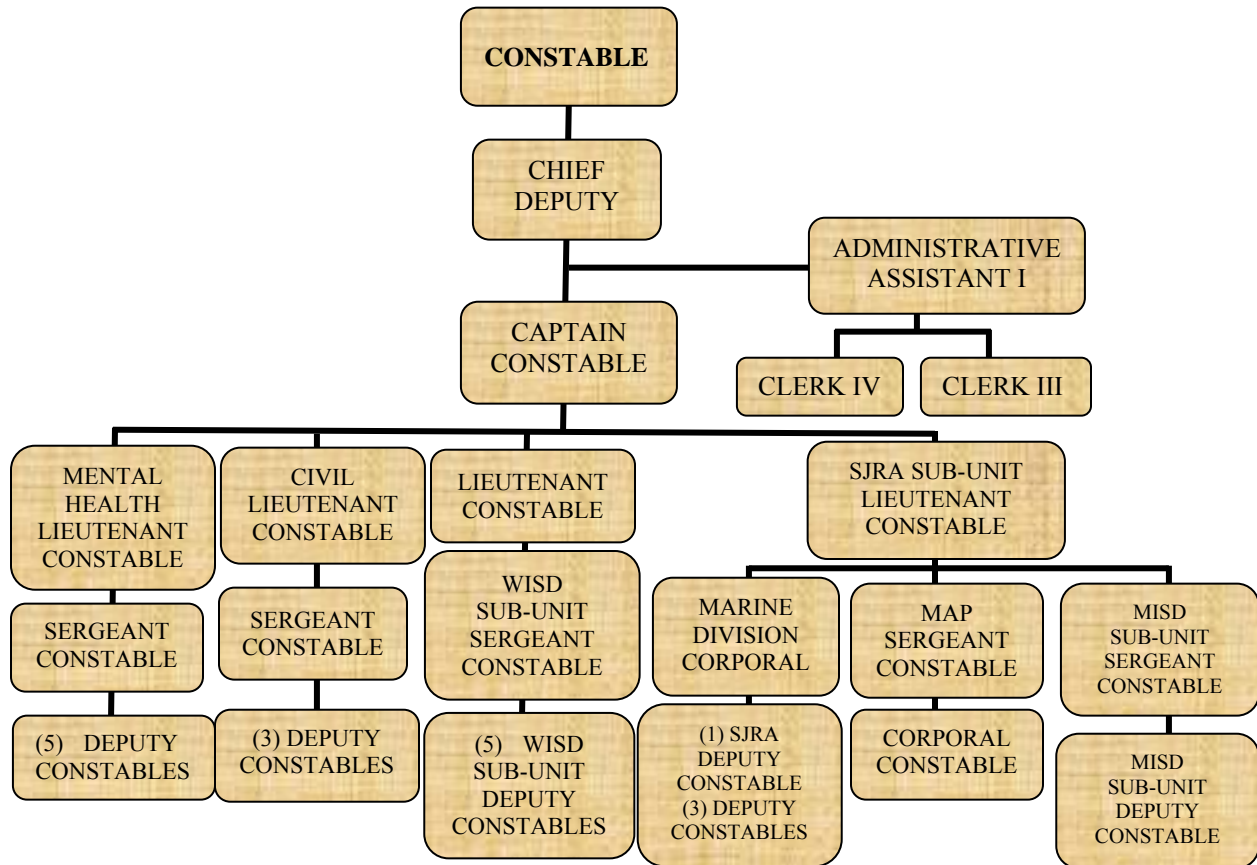
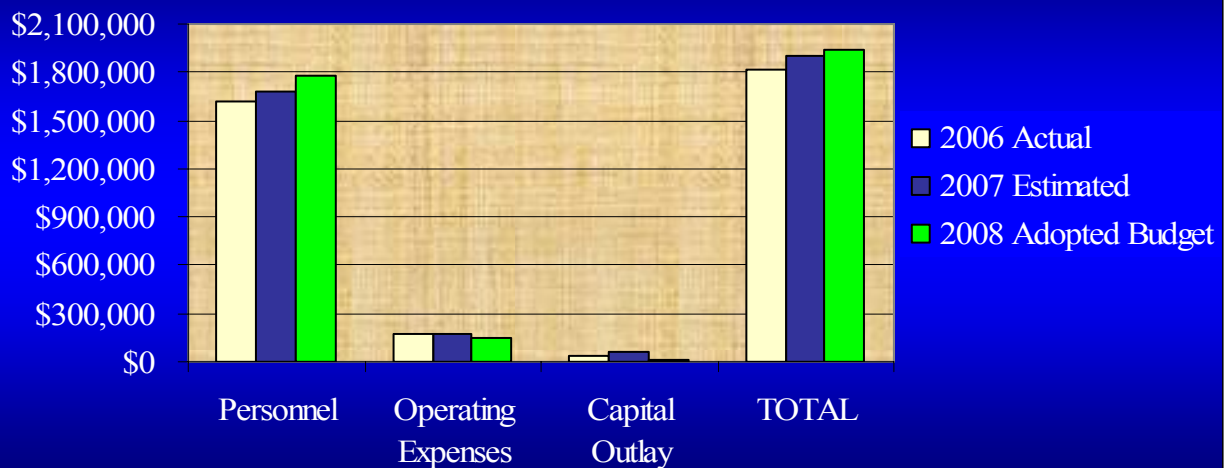
The mission of the Montgomery County Constable, Precinct 1 will always be to strive to provide the highest quality service, preserving human rights, lives, and property, while attempting to achieve the mission and goals of the department and the community. We are committed to the highest professional standards, working in partnership with our citizens to problem solve and meet the challenges of reducing crime, creating a safer environment, and improving the community members' quality of life.

**Department Description and Responsibilities**

The Constable is the chief process server of the precinct and is also required to serve as the bailiff in the Justice of the Peace courts. The Constable's office executes and returns to courts all warrants, capias warrants, other criminal process, citations, subpoenas, forcible and writs. This office also performs traffic, patrol and environmental duties. Along with handling the Mental Health for the County, this office patrols and maintains safety on Lake Conroe through the Marine Division, and also participates with the State through the Motorist Assistance Program.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,614,922	\$1,678,862	\$1,780,102
Operating Expenses	\$174,227	\$169,629	\$151,518
Capital Outlay	\$34,719	\$58,910	\$12,729
<b>TOTAL</b>	<b>\$1,823,868</b>	<b>\$1,907,401</b>	<b>\$1,944,349</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	25	25	25
Part-Time	0	0	0
<b>TOTAL</b>	<b>25</b>	<b>25</b>	<b>25</b>

**CONSTABLE, PRECINCT 1****(Dept. 5511)****Organization Chart****Department Cost Comparison**

## CONSTABLE, PRECINCT 1 - MISD SUB-UNIT (Dept. 55114)

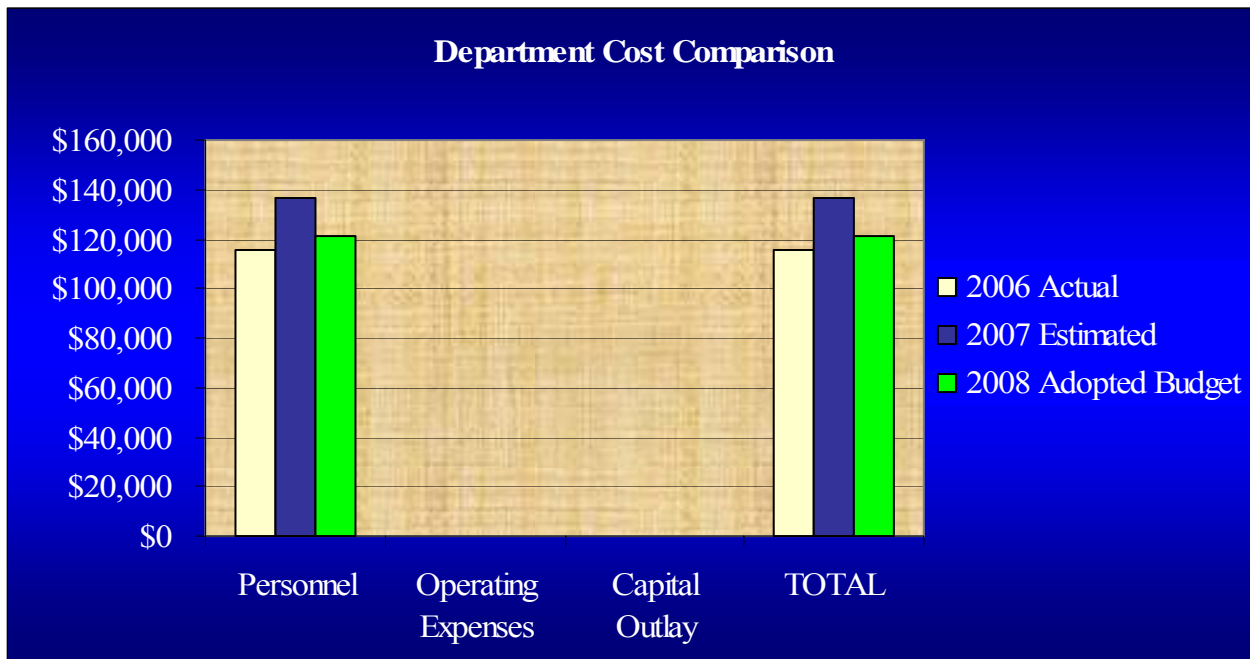
### Department Description and Responsibilities

The Constable, Precinct 1 - MISD Sub-unit provides for the costs of additional employees reimbursed by Montgomery ISD (MISD).

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$115,417	\$136,886	\$120,917
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$115,417</b>	<b>\$136,886</b>	<b>\$120,917</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	4
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>4</b>





## CONSTABLE, PRECINCT 1 - SJRA SUB-UNIT (Dept. 55112)

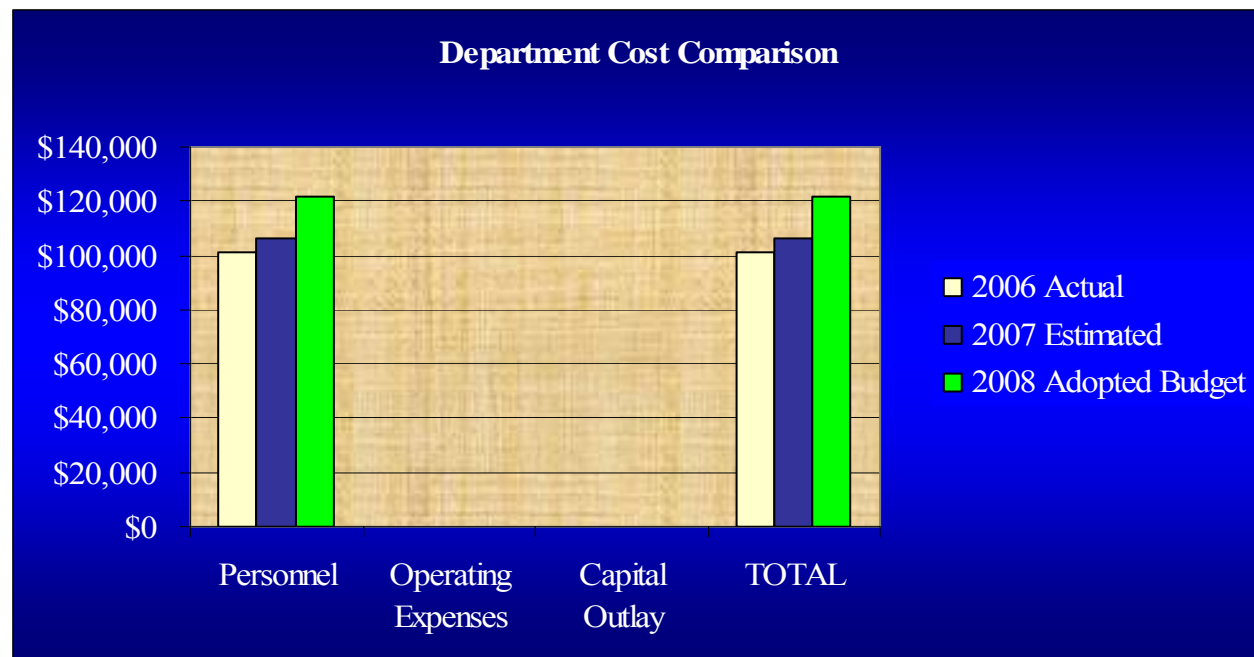
### Department Description and Responsibilities

The Constable, Precinct 1 - SJRA Sub-unit provides for the costs of additional employees reimbursed by the San Jacinto River Authority (SJRA).

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$101,254	\$106,555	\$121,666
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$101,254</b>	<b>\$106,555</b>	<b>\$121,666</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	2
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>





## CONSTABLE, PRECINCT 1 - WISD SUB-UNIT (Dept. 55113)

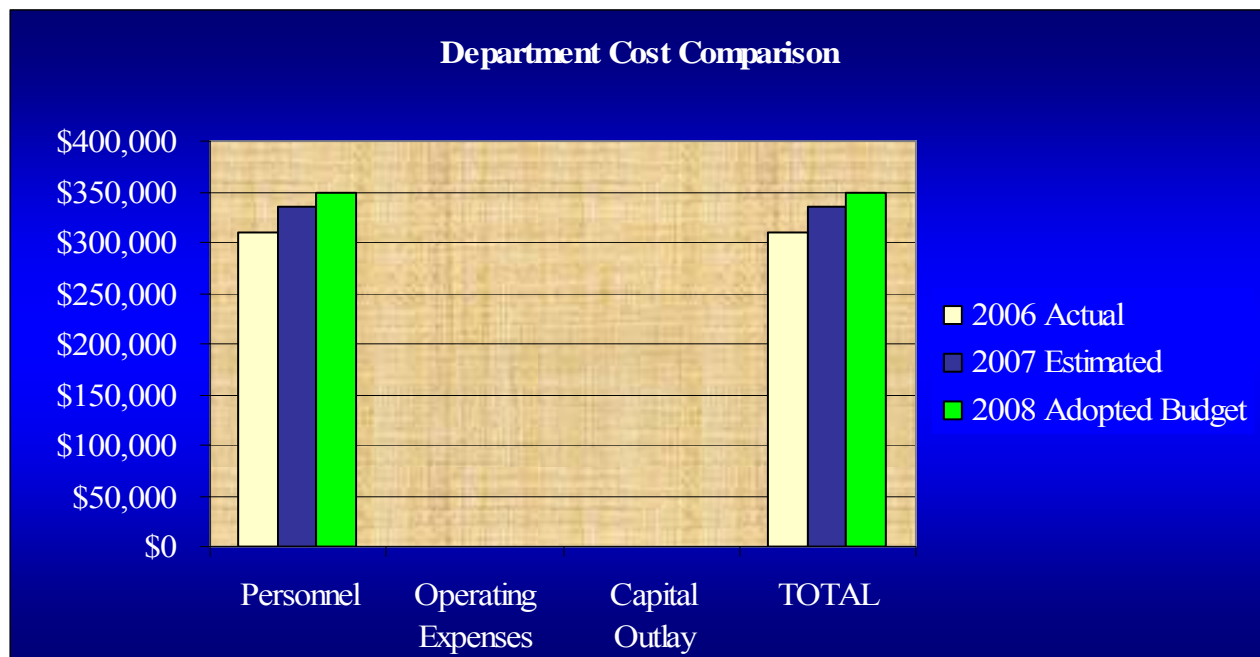
### Department Description and Responsibilities

The Constable, Precinct 1 - WISD Sub-unit provides for the cost of additional employees reimbursed by Willis ISD (WISD).

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$309,917	\$334,490	\$349,408
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$309,917</b>	<b>\$334,490</b>	<b>\$349,408</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	6	6	6
Part-Time	0	0	0
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>





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**CONSTABLE, PRECINCT 2****(Dept. 5521)****Mission Statement**

The mission of the Montgomery County Precinct Two Constable shall be:

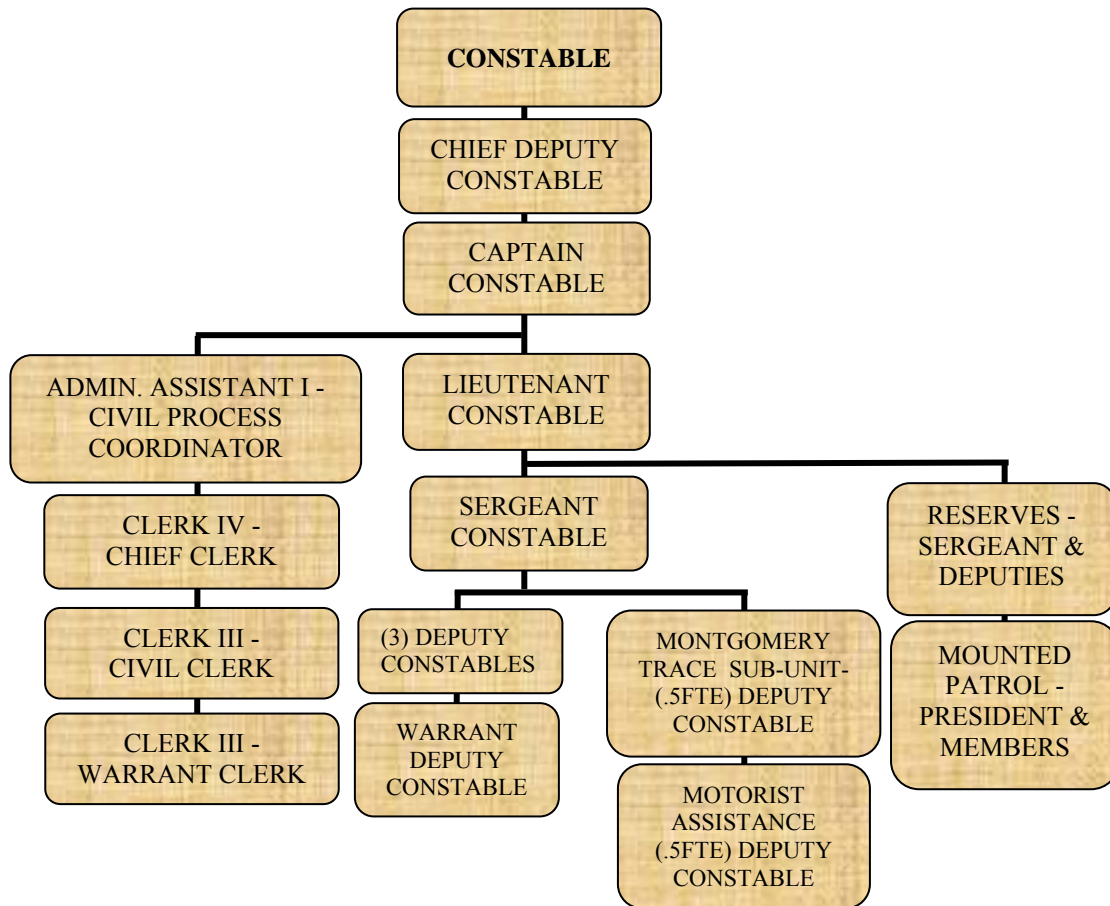
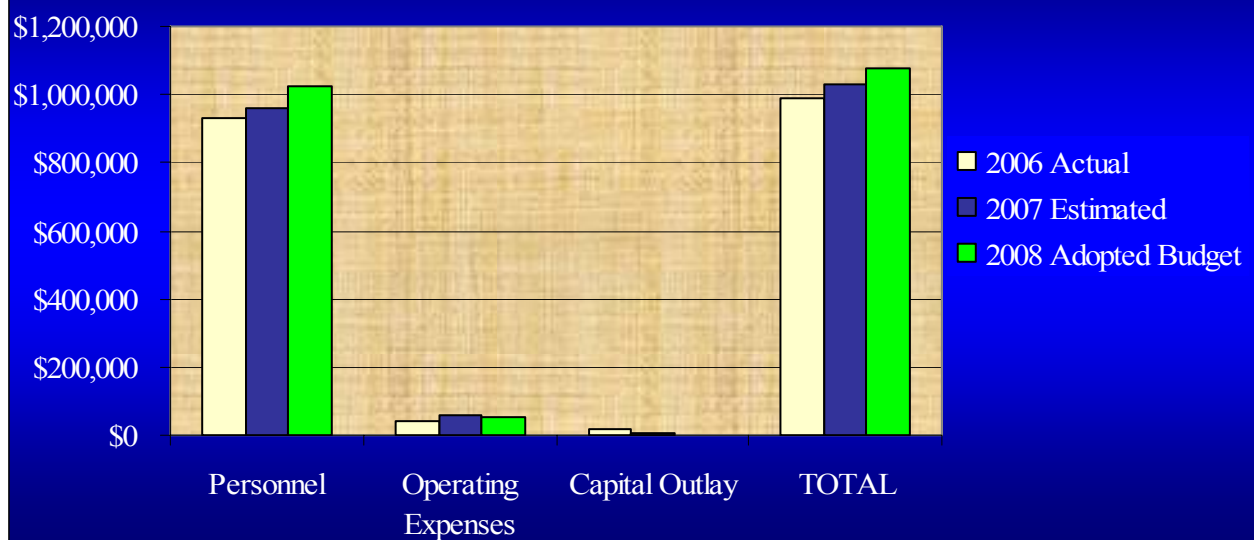
- To provide professional law enforcement services to the community in an effective and equitable manner,
- To accomplish the mission of the courts through the timely service of documents, and
- To embrace stewardship, responsibility and public trust while maintaining a transparent and impartial fulfillment of duty.

**Department Description and Responsibilities**

The Constable is the chief process server of the precinct and is also required to serve as the bailiff in the Justice of the Peace courts. The Constable's office executes and returns to courts all warrants, capias warrants, other criminal process, citations, subpoenas, forcible and writs. This office also performs traffic and patrol duties in each precinct.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$931,241	\$960,389	\$1,024,617
Operating Expenses	\$43,062	\$60,156	\$52,173
Capital Outlay	\$15,545	\$7,088	\$0
<b>TOTAL</b>	<b>\$989,848</b>	<b>\$1,027,633</b>	<b>\$1,076,790</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	13	13	13
Part-Time	0	0	1
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>14</b>

**CONSTABLE, PRECINCT 2****(Dept. 5521)****Organization Chart****Department Cost Comparison**

## CONSTABLE, PRECINCT 2 - MONTGOMERY TRACE SUB-UNIT (Dept. 55213)

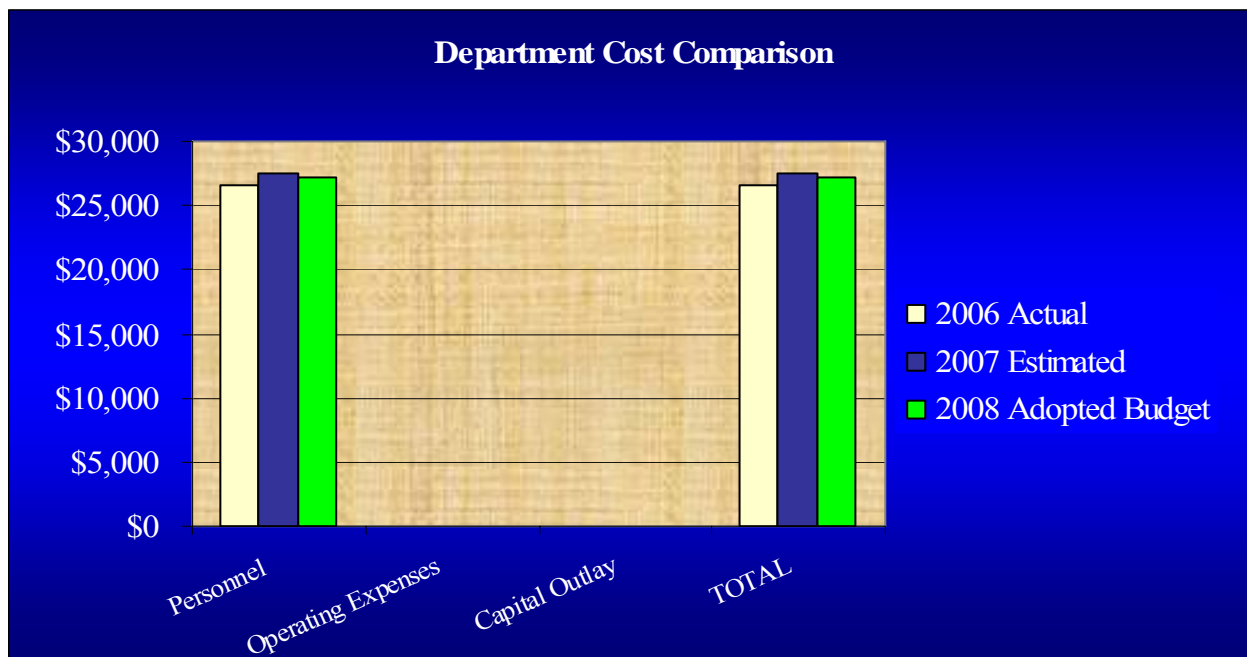
### Department Description and Responsibilities

The Constable, Precinct 2 - Montgomery Trace Sub-unit provides for the cost of additional employees reimbursed by Montgomery Trace subdivision.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$26,542	\$27,580	\$27,204
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	\$26,542	\$27,580	\$27,204

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	1	1	1
<b>TOTAL</b>	1	1	1





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**CONSTABLE, PRECINCT 3****(Dept. 5531)****Mission Statement**

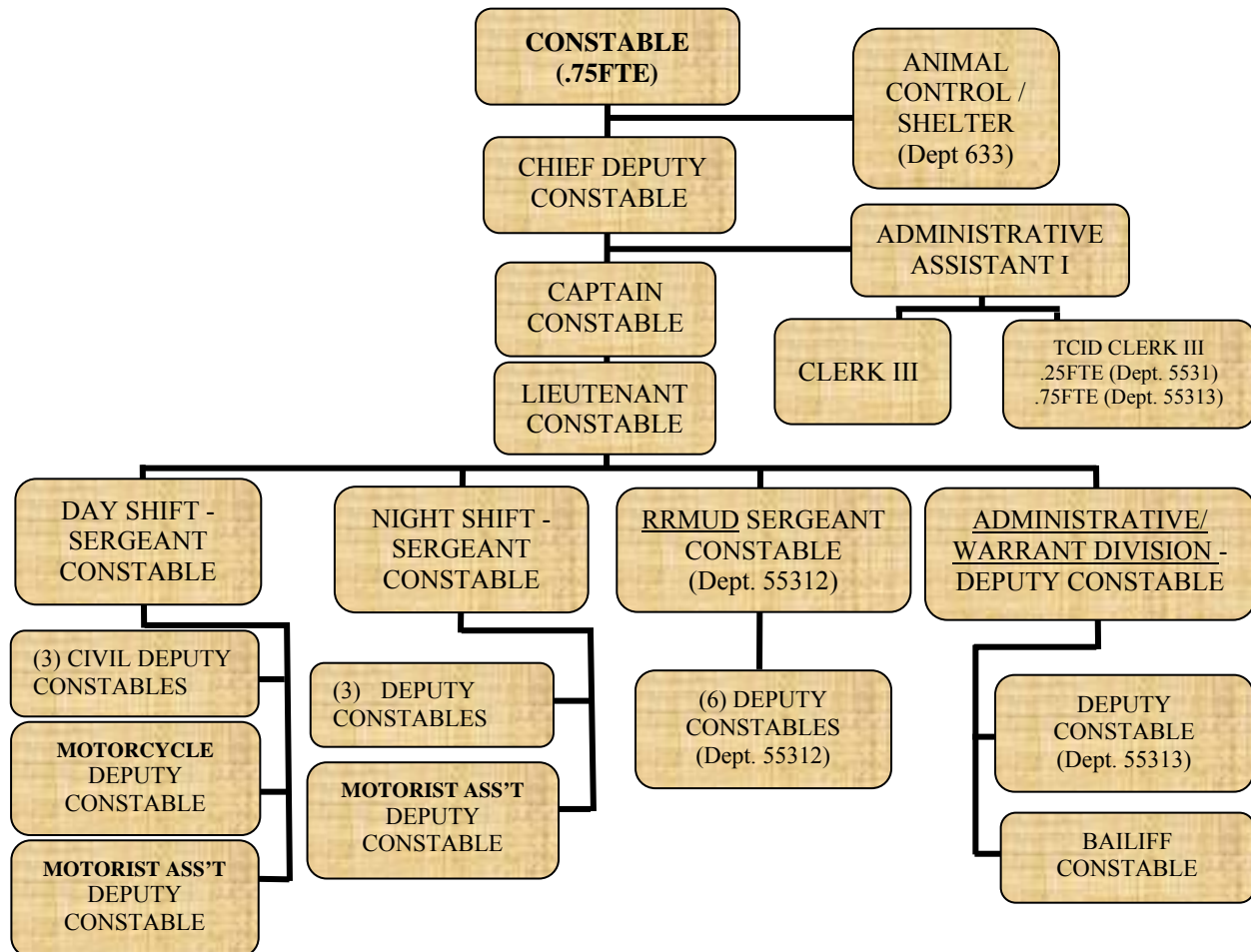
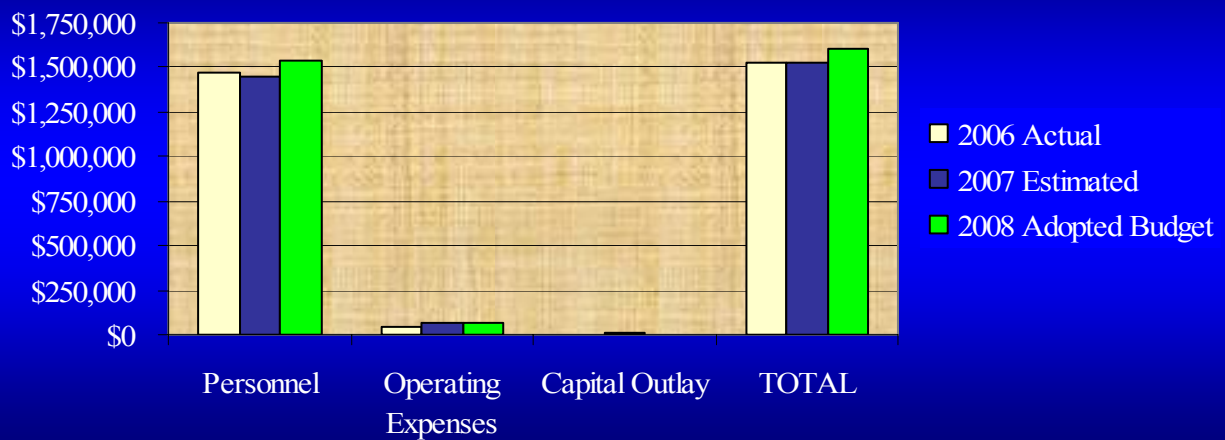
The mission of the Montgomery County Constable, Precinct Three will always be to strive to provide the highest quality law enforcement service, in preserving lives, human rights, and property, while attempting to achieve the mission and goals of the department and the expectations of the community. We are committed to the highest professional standards, working in partnership with our citizens to find solutions and reduce crime, creating a safer environment, and improving the citizen's quality of life.

**Department Description and Responsibilities**

The Constable is the chief process server of the precinct and is also required to serve as the bailiff in the Justice of the Peace courts. The Constable's office executes and returns to courts all warrants, capias warrants, other criminal process, citations, subpoenas, forcible and writs. This office also performs traffic and patrol duties in each precinct.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,471,966	\$1,453,434	\$1,533,076
Operating Expenses	\$45,858	\$62,875	\$69,080
Capital Outlay	\$4,029	\$6,094	\$0
<b>TOTAL</b>	<b>\$1,521,853</b>	<b>\$1,522,403</b>	<b>\$1,602,156</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	19	20	20
Part-Time	1	0	0
<b>TOTAL</b>	<b>20</b>	<b>20</b>	<b>20</b>

**CONSTABLE, PRECINCT 3****(Dept. 5531)****Organization Chart****Department Cost Comparison**



## CONSTABLE, PRECINCT 3 - RMUD SUB-UNIT (Dept. 55312)

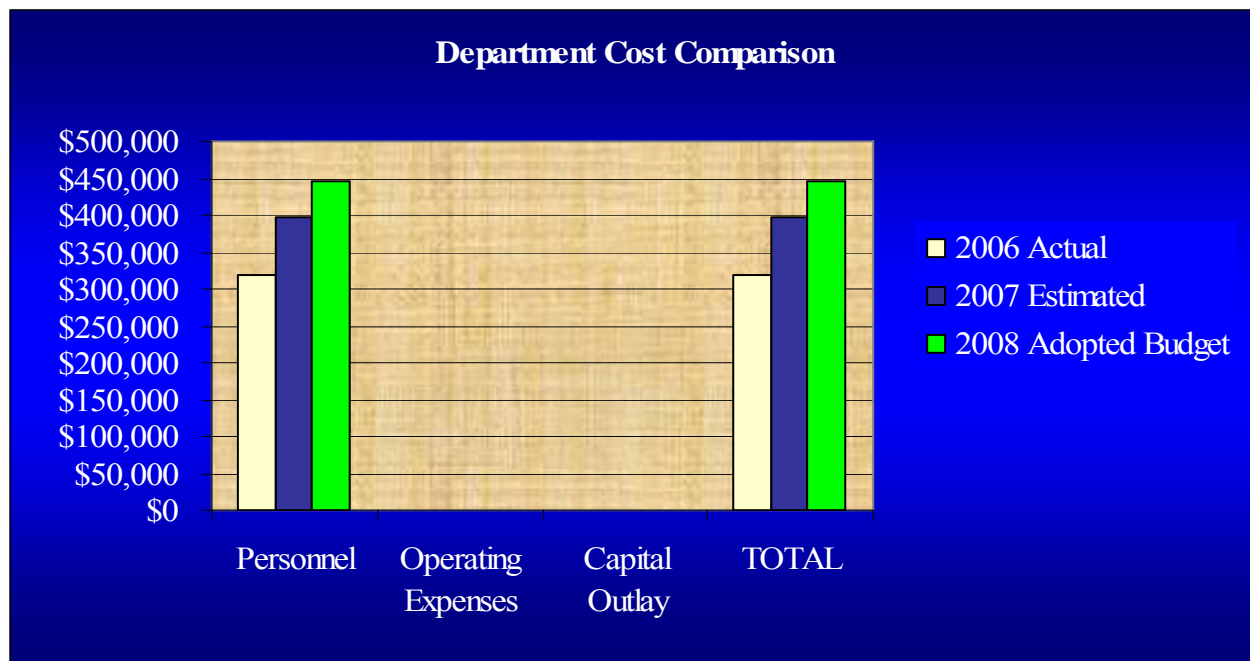
### Department Description and Responsibilities

The Constable, Precinct 3 - RMUD Sub-unit provides for the costs of additional staff reimbursed by Rayford Municipal Utility District.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$318,001	\$398,008	\$444,808
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$318,001</b>	<b>\$398,008</b>	<b>\$444,808</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	5	6
Part-Time	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>5</b>	<b>6</b>



## CONSTABLE, PRECINCT 3 - TCID SUB-UNIT (Dept. 55313)

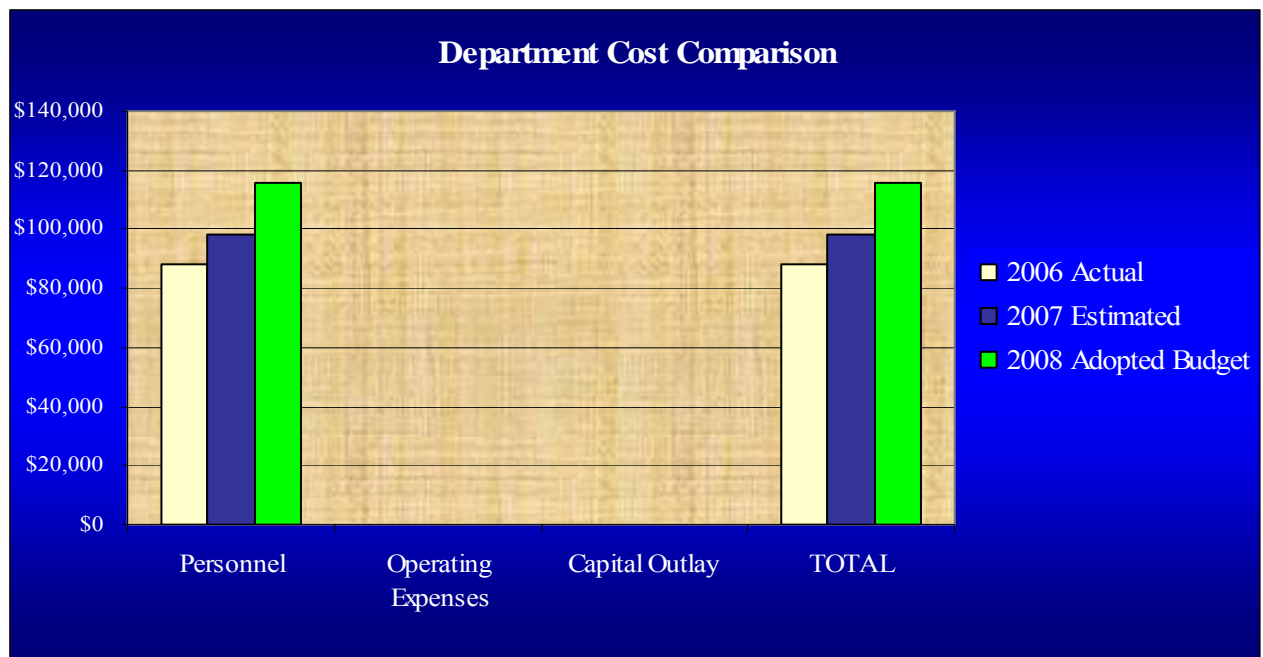
### Department Description and Responsibilities

The Constable, Precinct 3 - TCID Sub-unit provides for the costs of additional employees reimbursed by Town Center Improvement District (TCID).

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$88,498	\$98,514	\$116,041
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$88,498</b>	<b>\$98,514</b>	<b>\$116,041</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	2
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>



**CONSTABLE, PRECINCT 4****(Dept. 5541)****Mission Statement**

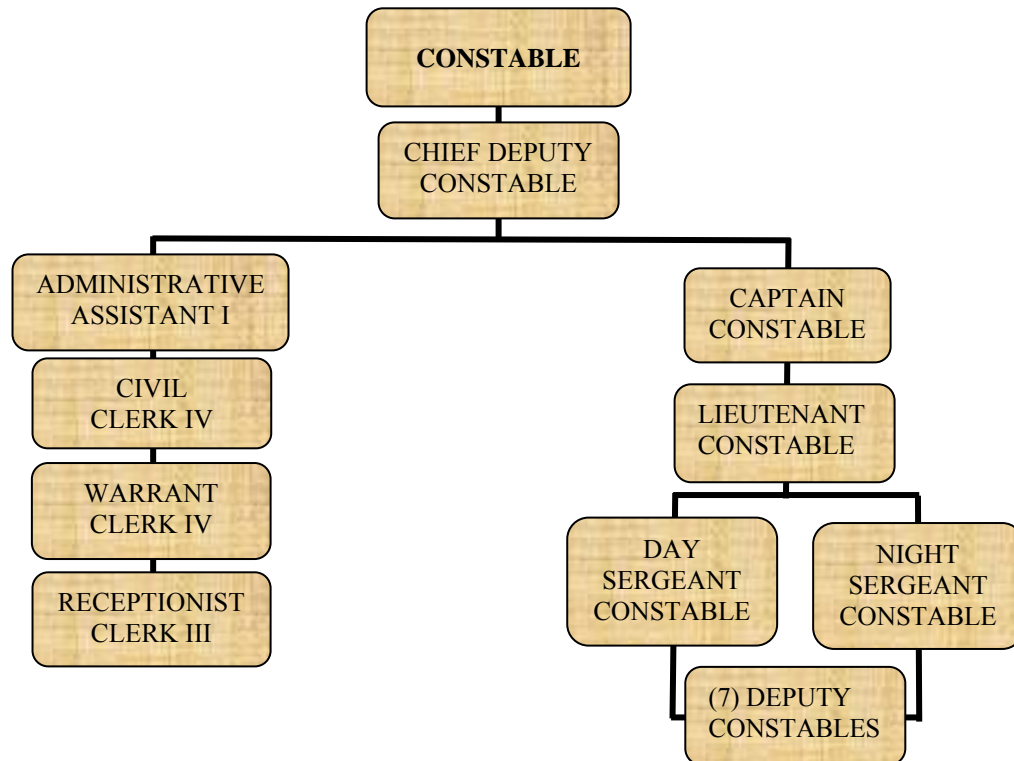
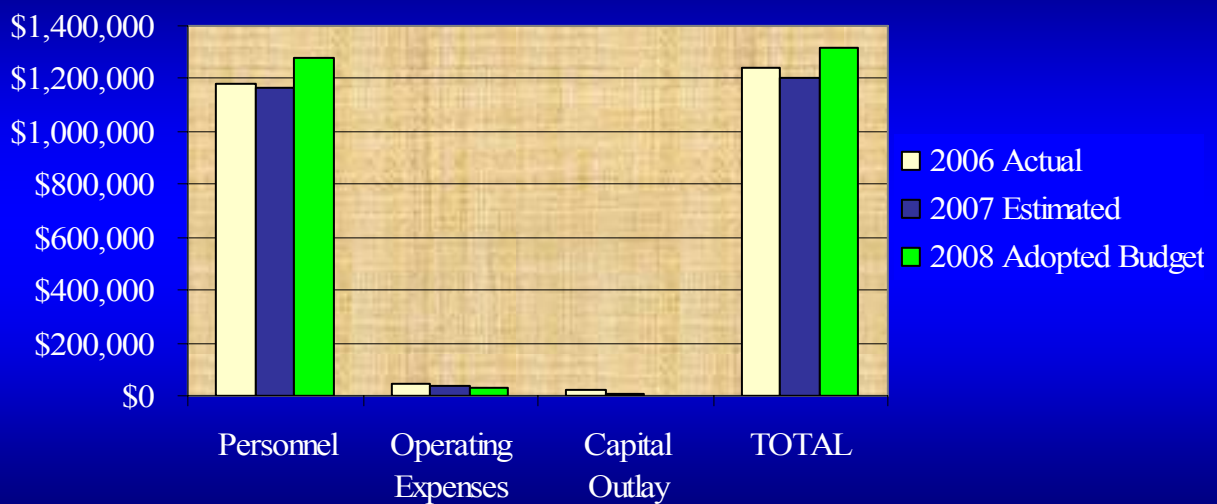
The Montgomery County Constable Precinct 4 will always strive to provide the highest quality service, preserving human rights, lives and property, while attempting to achieve the mission goals of the department and the community. In the Montgomery County Constable Precinct 4, we are committed to the highest professional standards, working in partnership with our citizens to problem solve and meet the challenges of reducing crime, creating a safer environment, and improving the community members; quality of life.

**Department Description and Responsibilities**

The Constable's office is the chief process server of Precinct 4 and is also required to serve as a Bailiff in the Justice of the Peace, Precinct 4. The Constable's office executes and returns to courts all warrants, capias warrants, other criminal process, citations, subpoenas, forcible, and writs. This office also performs traffic, patrol and drug interdiction duties in this Precinct.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,177,745	\$1,166,656	\$1,279,569
Operating Expenses	\$42,379	\$35,424	\$33,457
Capital Outlay	\$19,694	\$5,235	\$0
<b>TOTAL</b>	<b>\$1,239,818</b>	<b>\$1,207,315</b>	<b>\$1,313,026</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	17	17	17
Part-Time	0	0	0
<b>TOTAL</b>	<b>17</b>	<b>17</b>	<b>17</b>

**CONSTABLE, PRECINCT 4****(Dept. 5541)****Organization Chart****Department Cost Comparison**

**CONSTABLE, PRECINCT 5****(Dept. 5551)****Mission Statement**

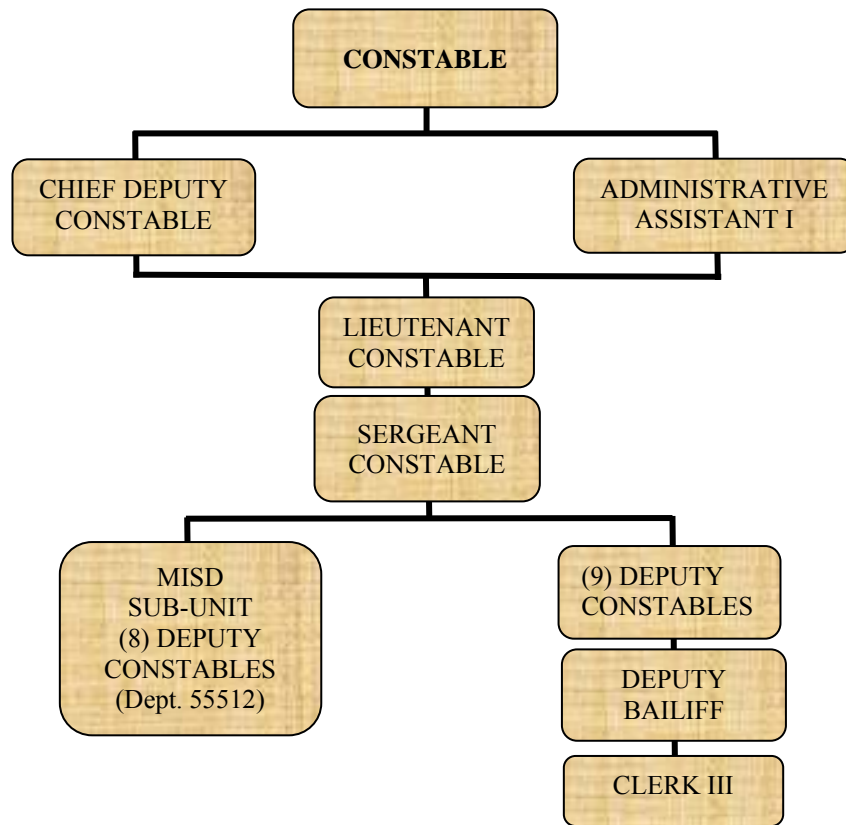
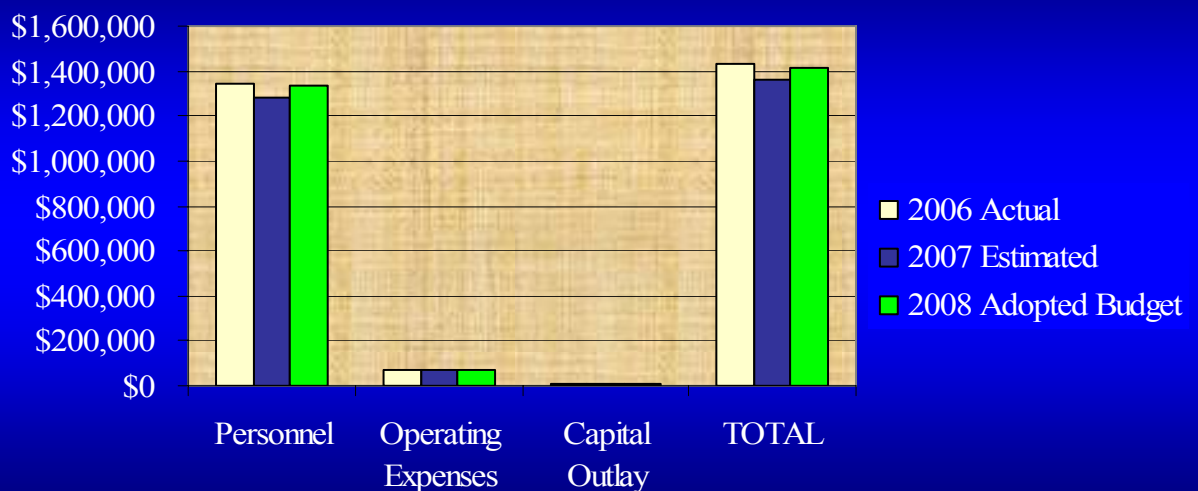
The Montgomery County Constable Precinct 5 will always strive to provide the highest quality service, preserving human rights, lives and property, while attempting to achieve goals of the department and the community.

**Department Description and Responsibilities**

The Constable is the chief process server of the precinct and is also required to serve as the bailiff in the Justice of the Peace courts. The Constable's office executes and returns to courts all warrants, capias warrants, other criminal process, citations, subpoenas, forcible and writs. This office also performs traffic and patrol duties in each precinct.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,348,063	\$1,285,080	\$1,335,127
Operating Expenses	\$73,073	\$70,089	\$69,750
Capital Outlay	\$9,436	\$6,968	\$12,248
<b>TOTAL</b>	<b>\$1,430,572</b>	<b>\$1,362,137</b>	<b>\$1,417,125</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	17	17	16
Part-Time	0	0	0
<b>TOTAL</b>	<b>17</b>	<b>17</b>	<b>16</b>

**CONSTABLE, PRECINCT 5****(Dept. 5551)****Organization Chart****Department Cost Comparison**

# CONSTABLE, PRECINCT 5 - MISD SUB-UNIT (Dept. 55512)

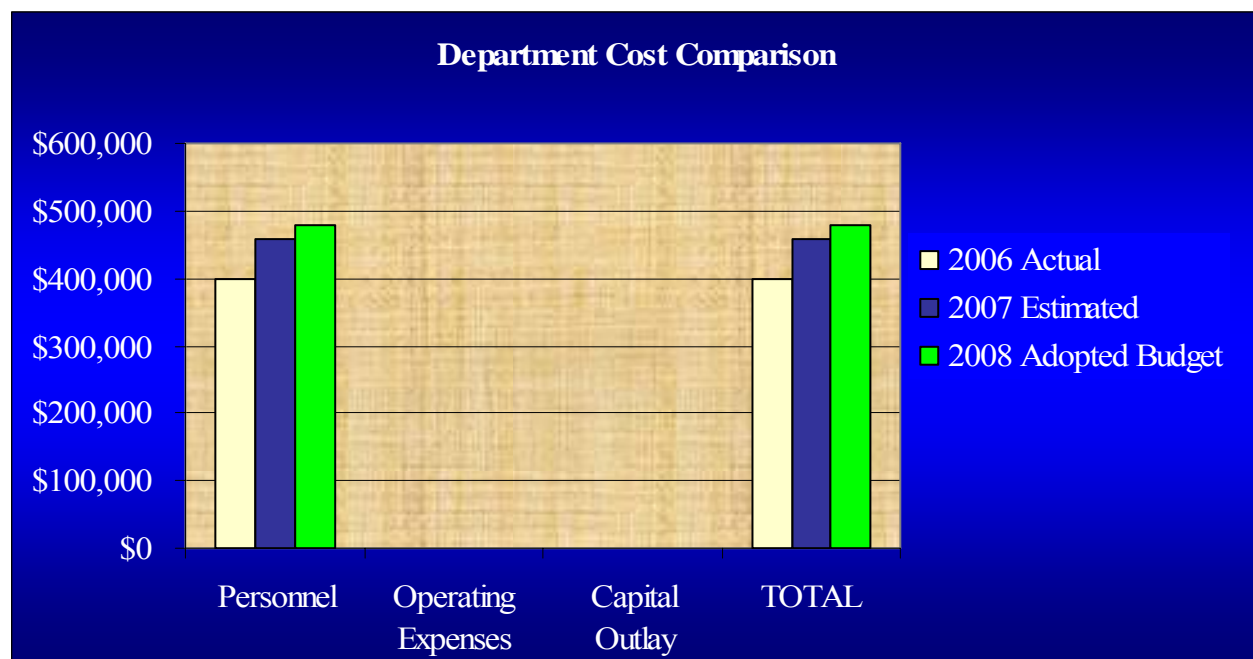
## Department Description and Responsibilities

The Constable, Precinct 5 - MISD Sub-unit provides for the costs of additional employees reimbursed by Magnolia ISD (MISD).

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$398,801	\$459,273	\$478,247
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$398,801</b>	<b>\$459,273</b>	<b>\$478,247</b>

## **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	7	8	8
Part-Time	0	0	0
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>8</b>





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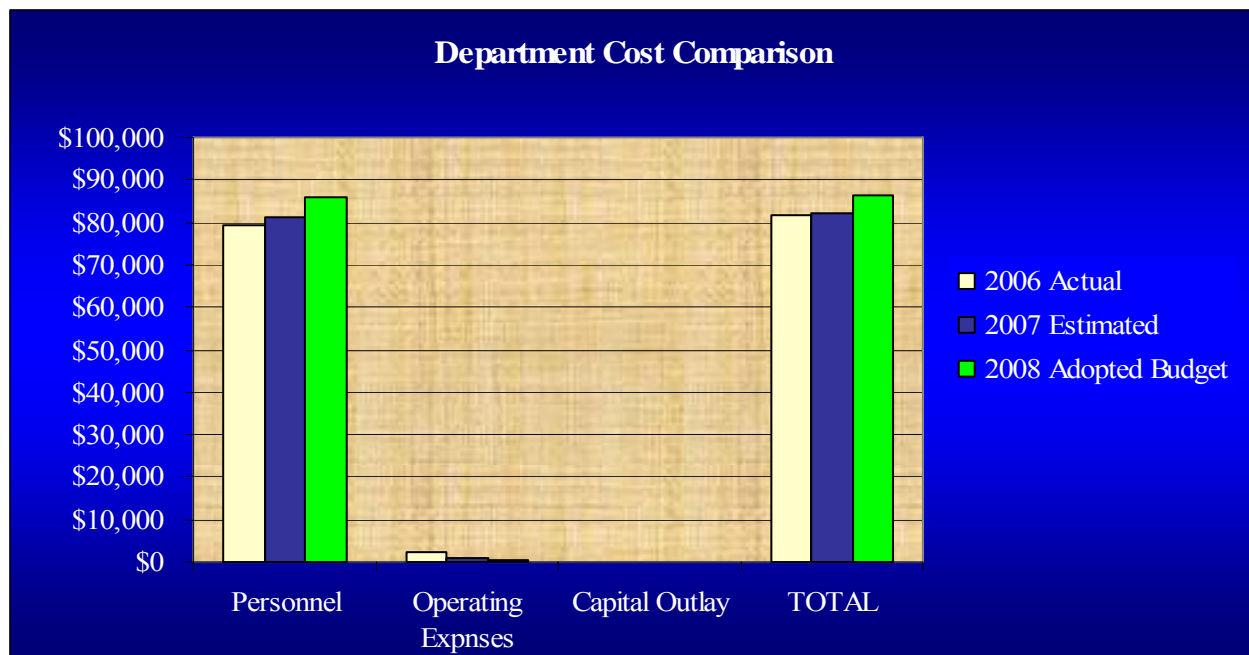
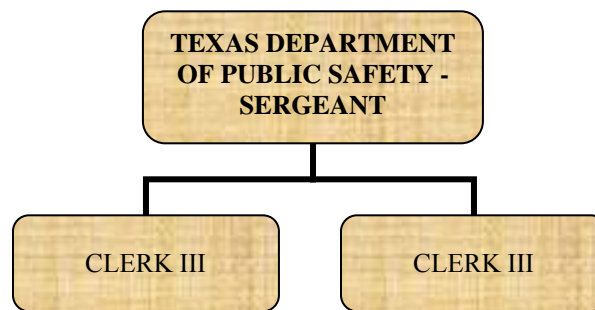
# DEPARTMENT OF PUBLIC SAFETY (Dept. 573)

## Department Description and Responsibilities

The Montgomery County Department of Public Safety budget provides administrative support services to the Texas Department of Public Safety through the assignment of two clerical employees and related supplies.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$79,158	\$81,404	\$85,713
Operating Expnses	\$2,546	\$877	\$450
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$81,704</b>	<b>\$82,281</b>	<b>\$86,163</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	2
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>

**DEPARTMENT OF PUBLIC SAFETY****(Dept. 573)****Organization Chart**

**EMERGENCY MANAGEMENT****(Dept. 406)****Mission Statement**

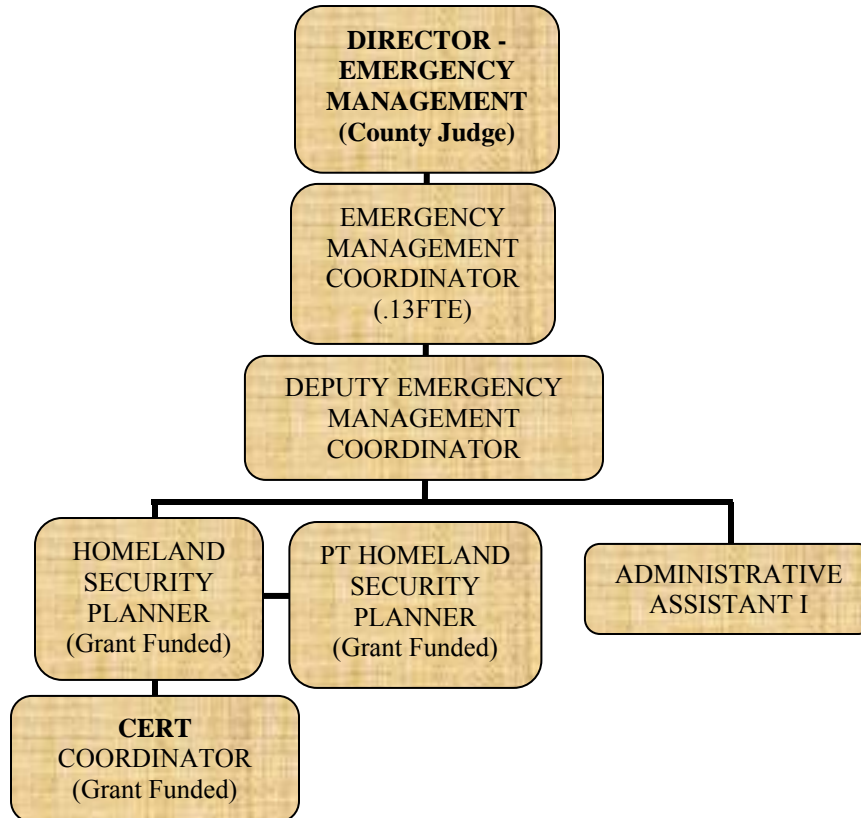
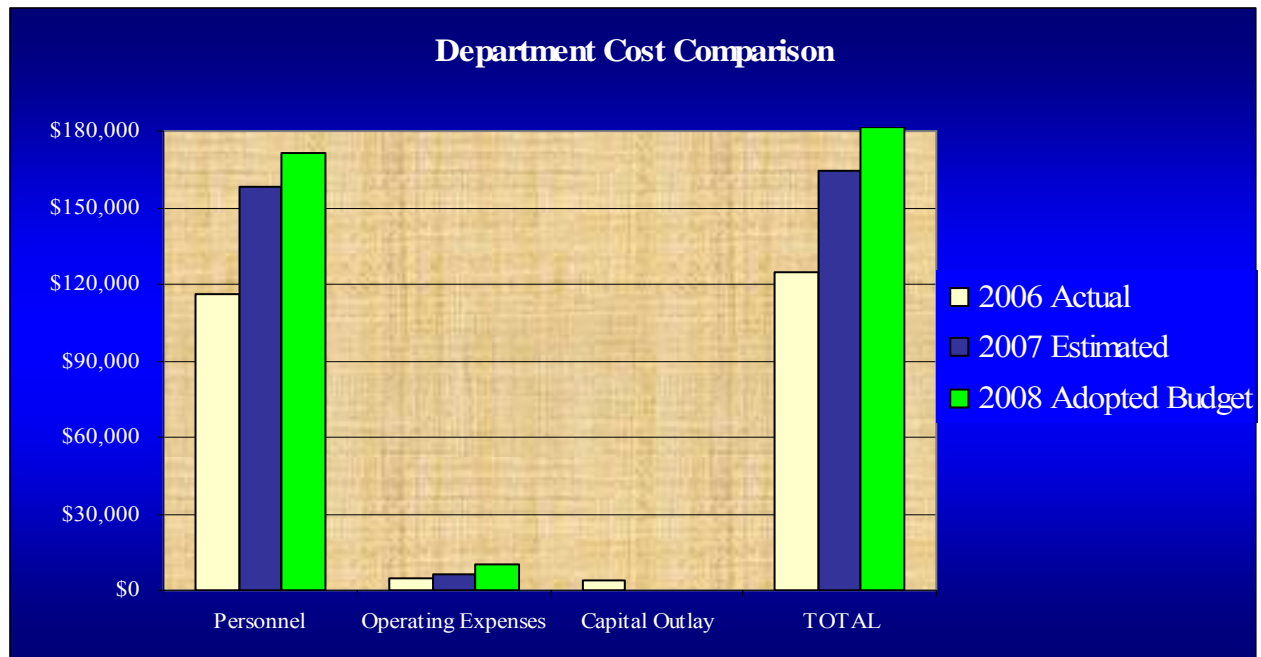
The mission of the Montgomery County Office of Emergency Management (MCOEM) is to develop a comprehensive all-hazard emergency management program that utilizes the four phases of Emergency Management: mitigation, preparedness, response, and recovery.

**Department Description and Responsibilities**

The Montgomery County Office of Emergency Management (MCOEM) is to identify and implement those activities that reduce or eliminate the effects of a disaster; implement plans, procedures, training, education and coordination in preparation of a disaster or emergency; coordinate response activities before, during and immediately after a natural, man-made or technological disaster; and take necessary steps to restore Montgomery County to a pre-disaster condition, including insurance and recovery initiatives. These efforts are an attempt to reduce the loss of life and property, as well as protecting our critical infrastructure.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$116,160	\$157,798	\$171,392
Operating Expenses	\$4,760	\$6,314	\$9,845
Capital Outlay	\$3,543	\$0	\$0
<b>TOTAL</b>	<b>\$124,463</b>	<b>\$164,112</b>	<b>\$181,237</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	1	2	2
Part-Time	0	0	1
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>3</b>

**EMERGENCY MANAGEMENT****(Dept. 406)****Organization Chart****Department Cost Comparison**

**FIRE MARSHAL****(Dept. 543)****Mission Statement**

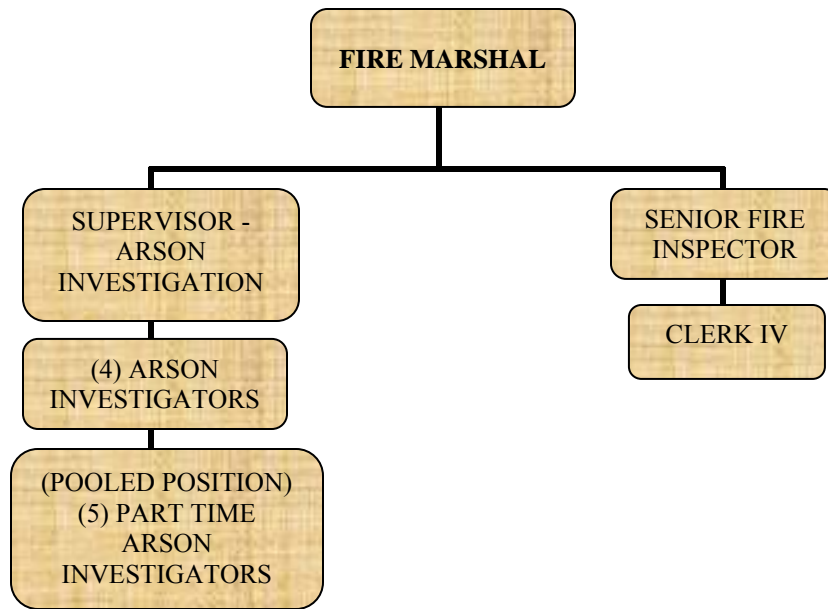
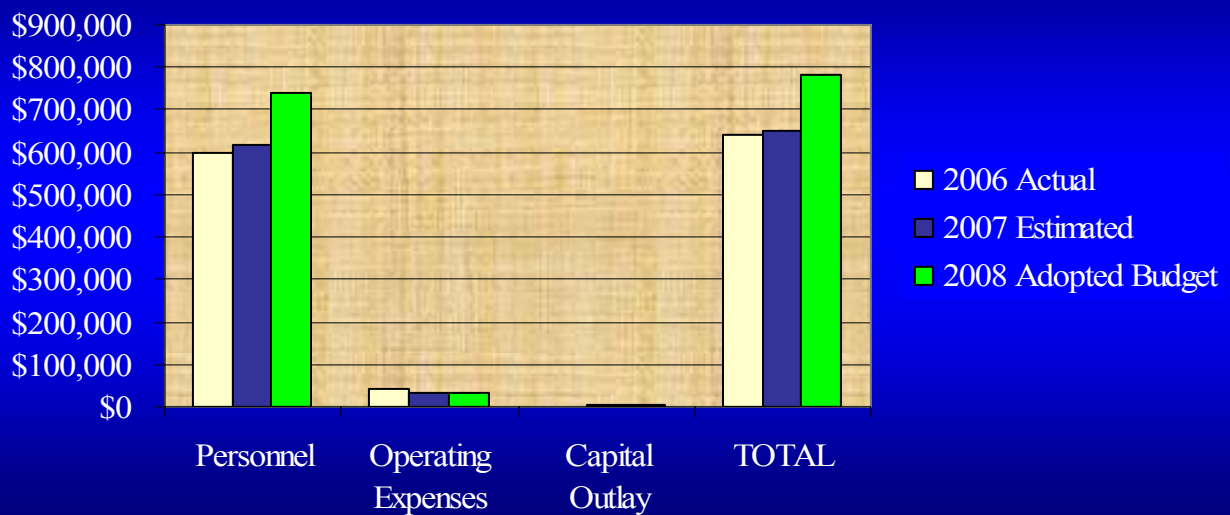
In partnership with the citizens of Montgomery County, the Montgomery County Fire Marshal's Office will provide services in support of protecting our citizens, their property, and visitors to Montgomery County. We will provide these services by preserving life and property from fire, explosion, electrical and other related hazards through prevention, life safety education, investigation, and enforcement of related codes. To provide technical assistance to the fire departments, the public, industry, and schools in obtaining these goals. We are committed to enforcing the laws and court mandates in a lawful, fair, impartial and non-discriminating manner.

**Department Description and Responsibilities**

The County Fire Marshal is a statutory office appointed by a Commissioners' Court according to the Local Government Code Section 352. The statutory duties of the Montgomery County Fire Marshal are: to investigate and report the cause, origin, and circumstances of each fire that occurs within the County, but outside of the municipalities in the County, which destroys or damages property, and determine if the fire was a result of negligent or intentional conduct; to inspect for fire hazards to determine the safety of a structure or its occupants; to enforce all state and county regulations that relate to fires, explosions, or damages of any kind caused by a fire or explosion; to coordinate the work of the various fire-fighting and fire prevention units within the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$600,366	\$615,019	\$741,906
Operating Expenses	\$42,481	\$33,696	\$34,916
Capital Outlay	\$0	\$3,123	\$5,867
<b>TOTAL</b>	<b>\$642,847</b>	<b>\$651,838</b>	<b>\$782,689</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	8	8	8
Part-Time	1	1	1
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>

**FIRE MARSHAL****(Dept. 543)****Organization Chart****Department Cost Comparison**

**JUVENILE PROBATION****(Dept. 5711)****Mission Statement**

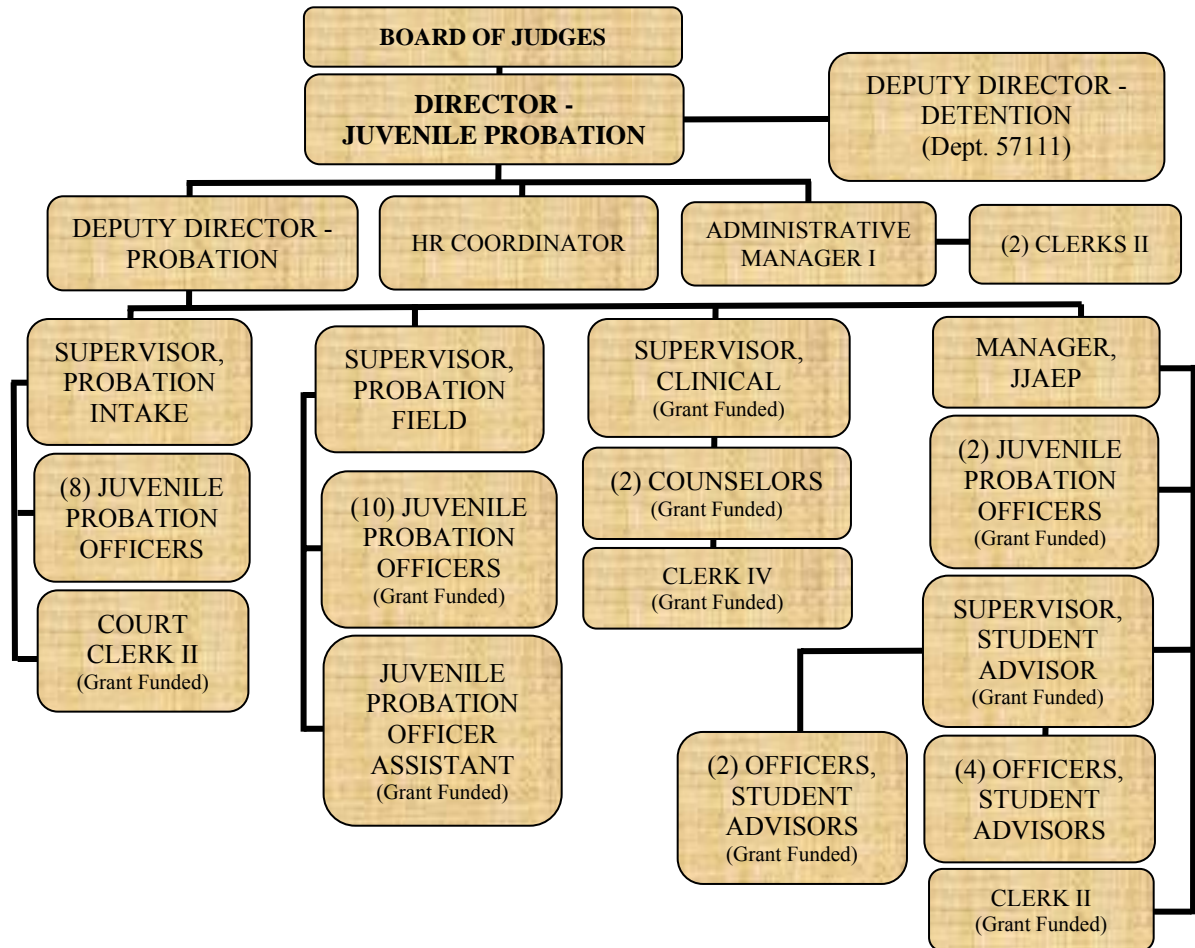
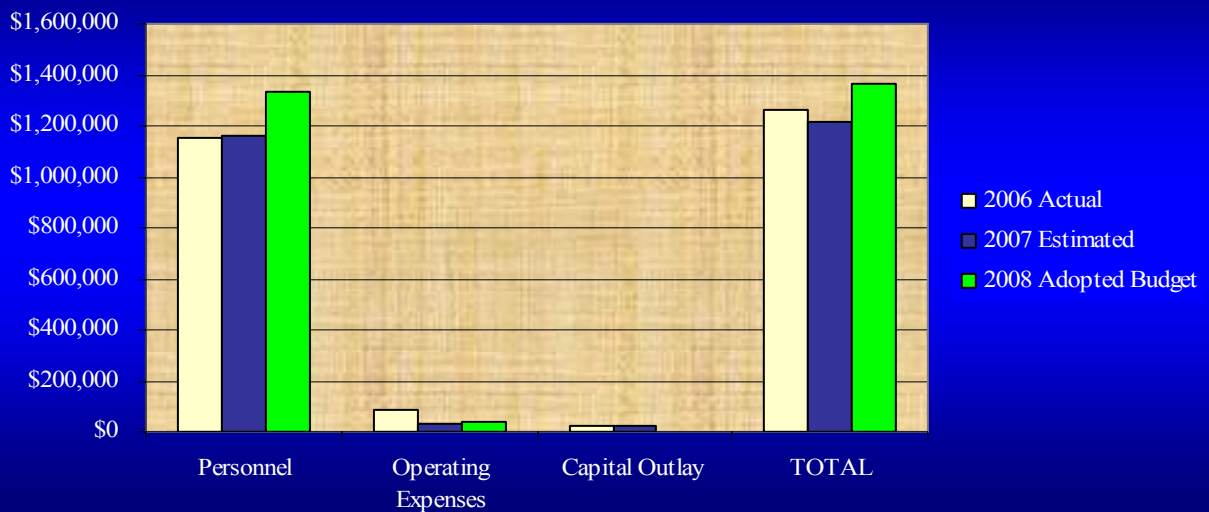
The Montgomery County Juvenile Probation Department (MCJPD) is an arm of the Juvenile Court. The goal of MCJPD is to assist the Juvenile Court in fulfilling its mission to assure public safety through supervision of probationers, to maintain the integrity of the law and to hold probationers strictly accountable for their actions while assisting them in developing pro-social changes in their behavior. The philosophy, mission and organizational plan of the Department are reviewed and updated annually.

**Department Description and Responsibilities**

Juvenile Probation is responsible for supervising youth who have been granted probation. This supervision includes monitoring, referrals for intervention, education and assisting parents, and completing casework reports. The Juvenile Probation Department also detains youth who are awaiting disposition in accordance with applicable codes, policies and procedures. The Juvenile Probation Department serves the courts by assisting attorneys and providing reports to judges.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,154,386	\$1,162,129	\$1,331,121
Operating Expenses	\$85,684	\$34,418	\$35,588
Capital Outlay	\$20,429	\$20,306	\$0
<b>TOTAL</b>	<b>\$1,260,499</b>	<b>\$1,216,853</b>	<b>\$1,366,709</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	21	20	22
Part-Time	1	1	1
<b>TOTAL</b>	<b>22</b>	<b>21</b>	<b>23</b>

**JUVENILE PROBATION****(Dept. 5711)****Organization Chart****Department Cost Comparison**



# JUVENILE PROBATION - DETENTION (Dept. 57111)

## Department Description and Responsibilities

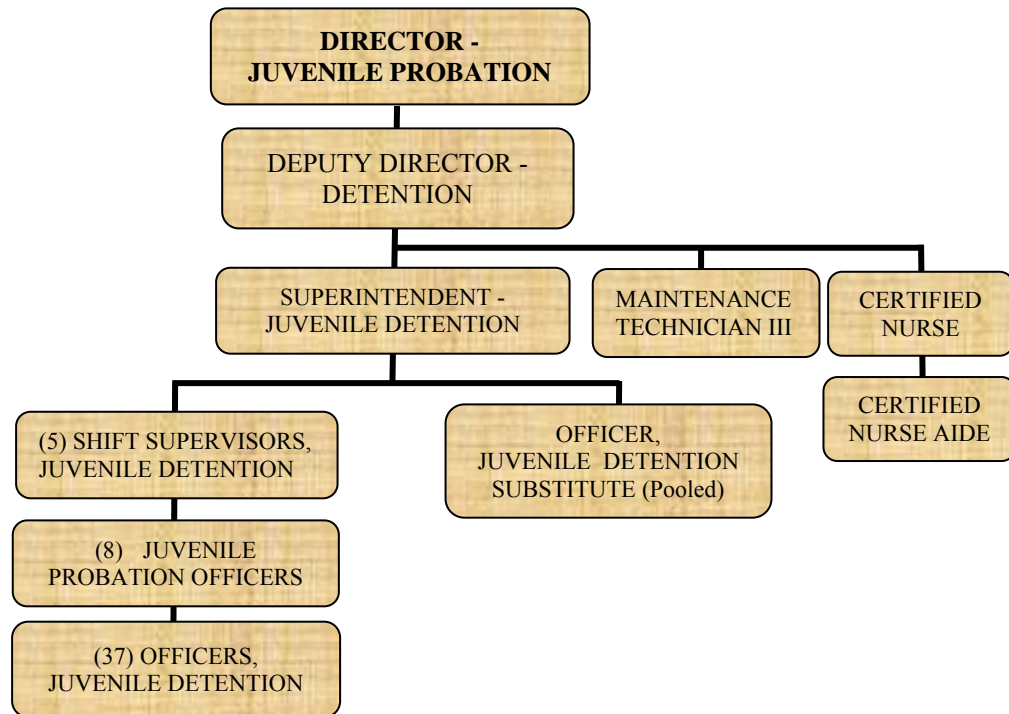
The Juvenile Probation - Detention Department provides for the costs of operating the juvenile detention facility in Montgomery County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$2,433,308	\$2,502,609	\$2,891,398
Operating Expenses	\$319,941	\$287,136	\$338,672
Capital Outlay	\$49,896	\$20,686	\$0
<b>TOTAL</b>	<b>\$2,803,145</b>	<b>\$2,810,431</b>	<b>\$3,230,070</b>

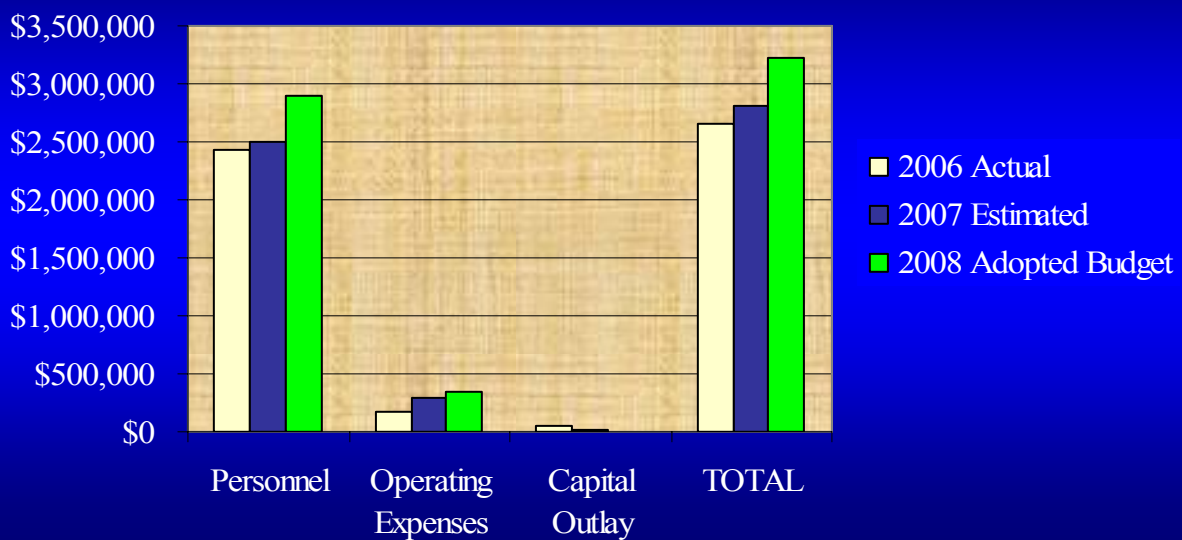
<b>Staffing Trends</b>			
Authorized Positions	2006	20067	2008 Budgeted
Full-Time	53	53	56
Part-Time	1	1	1
<b>TOTAL</b>	<b>54</b>	<b>54</b>	<b>57</b>

# JUVENILE PROBATION - DETENTION (Dept. 57111)

## Organization Chart



## Department Cost Comparison



**SHERIFF****(Dept. 5601)****Mission Statement**

Montgomery County Sheriff's Office has a commitment to protect and serve our community with integrity, pride and professionalism. This is accomplished through:

- Swift, fair, and effective enforcement of laws,
- Partnerships with the public to increase awareness and implement prevention strategies, and
- A safe, humane jail that meets all statutory mandates and addresses the root causes to break the cycle of recidivism.

**Department Description and Responsibilities**

The Sheriff's Department provides the following services to the citizens of Montgomery County:

- Patrol,
- Traffic enforcement,
- Criminal investigations,
- Narcotics and DWI interdiction,
- Crime prevention program,
- Forensic science,
- High risk entry/hostage rescue,
- 9-1-1 dispatching services and
- Operation of the County Jail. (See Public Facilities—Jail, Dept. 5121)

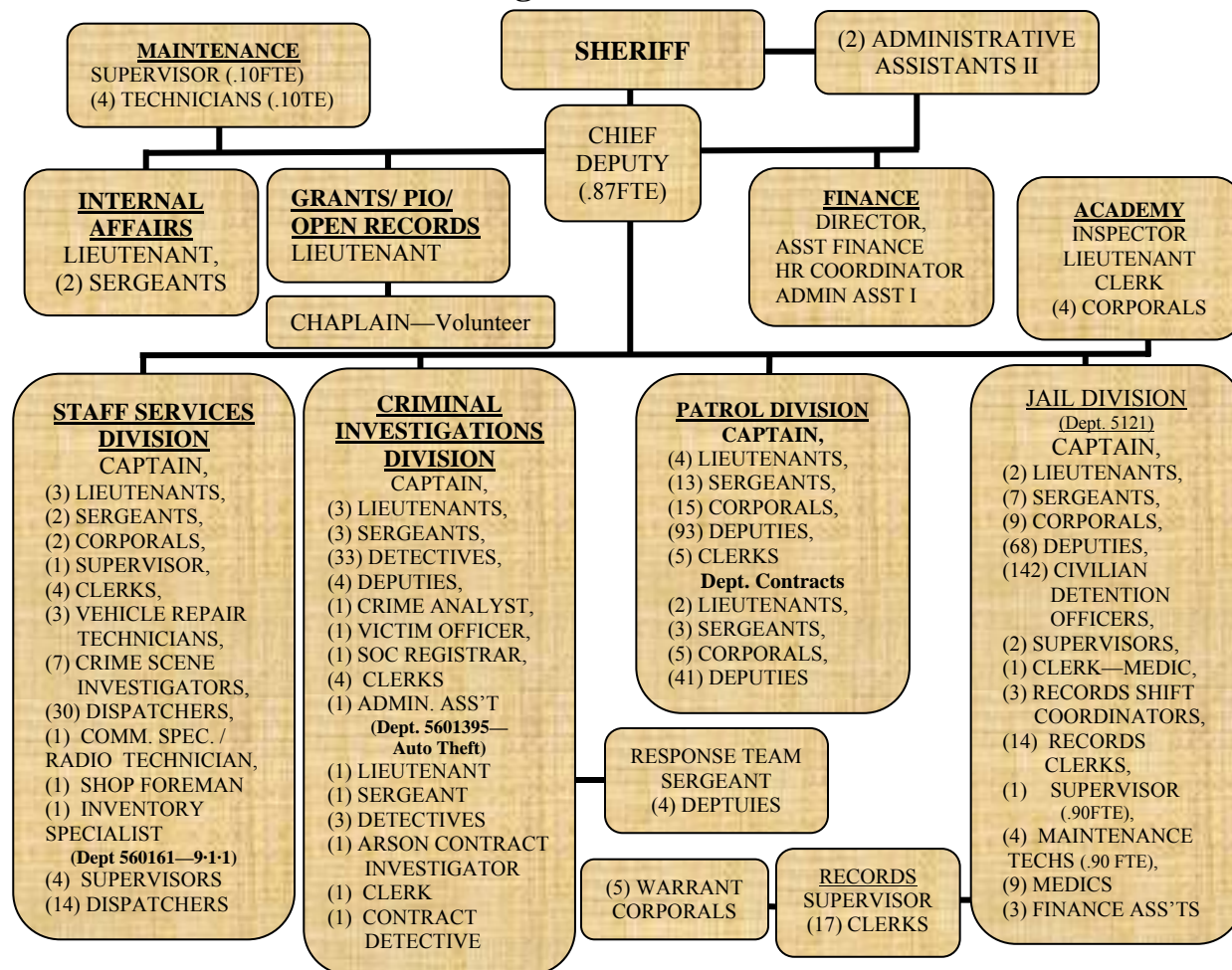
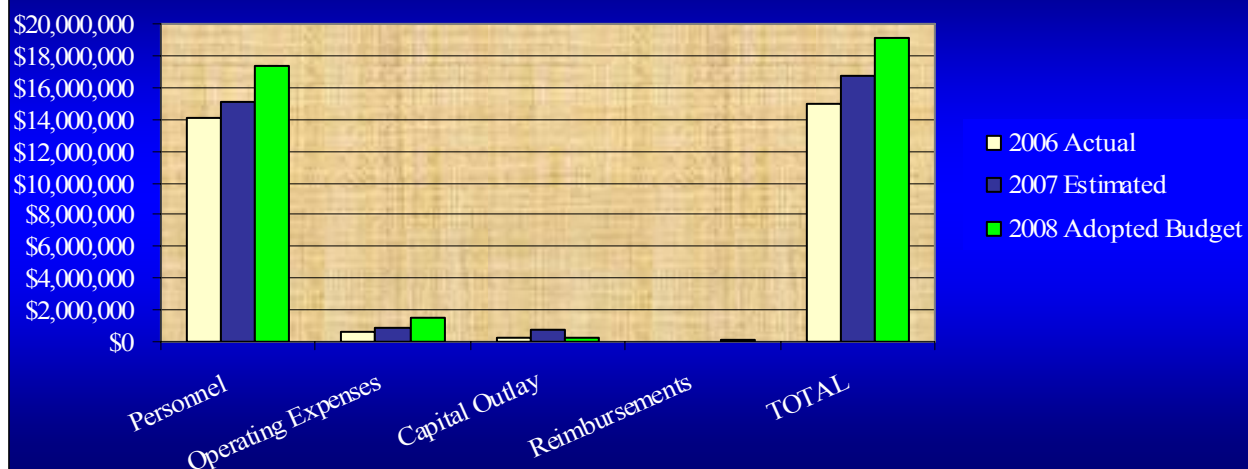
The Sheriff is elected to a four-year term by the voters of Montgomery County.

**Budgeted Expenditures**

Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$14,084,884	\$15,059,438	\$17,302,248
Operating Expenses	\$803,511	\$855,310	\$1,454,159
Capital Outlay	\$284,848	\$789,834	\$218,299
Reimbursements	\$0	\$0	\$115,002
<b>TOTAL</b>	<b>\$15,173,243</b>	<b>\$16,704,582</b>	<b>\$19,089,708</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	250	279	287
Part-Time	6	1	5
<b>TOTAL</b>	<b>256</b>	<b>280</b>	<b>292</b>

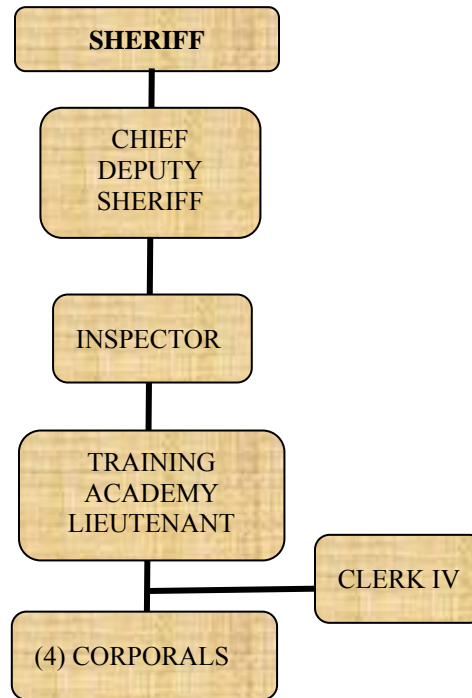
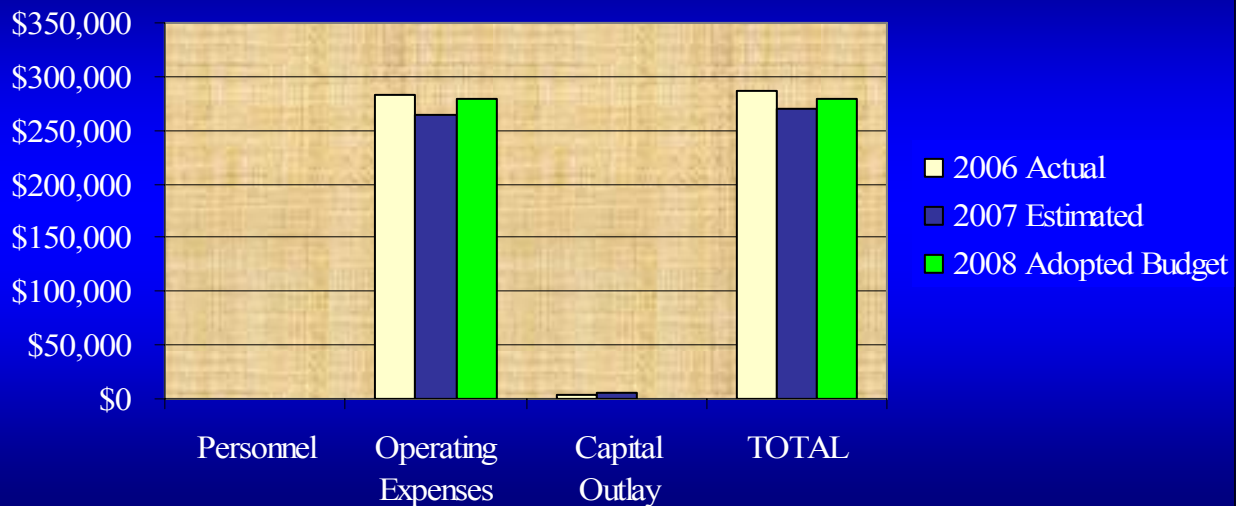
**SHERIFF****(Dept. 5601)****Organization Chart****Department Cost Comparison**

**SHERIFF - ACADEMY****(Dept. 56018)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$283,514	\$264,705	\$280,057
Capital Outlay	\$2,952	\$5,066	\$0
<b>TOTAL</b>	<b>\$286,466</b>	<b>\$269,771</b>	<b>\$280,057</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

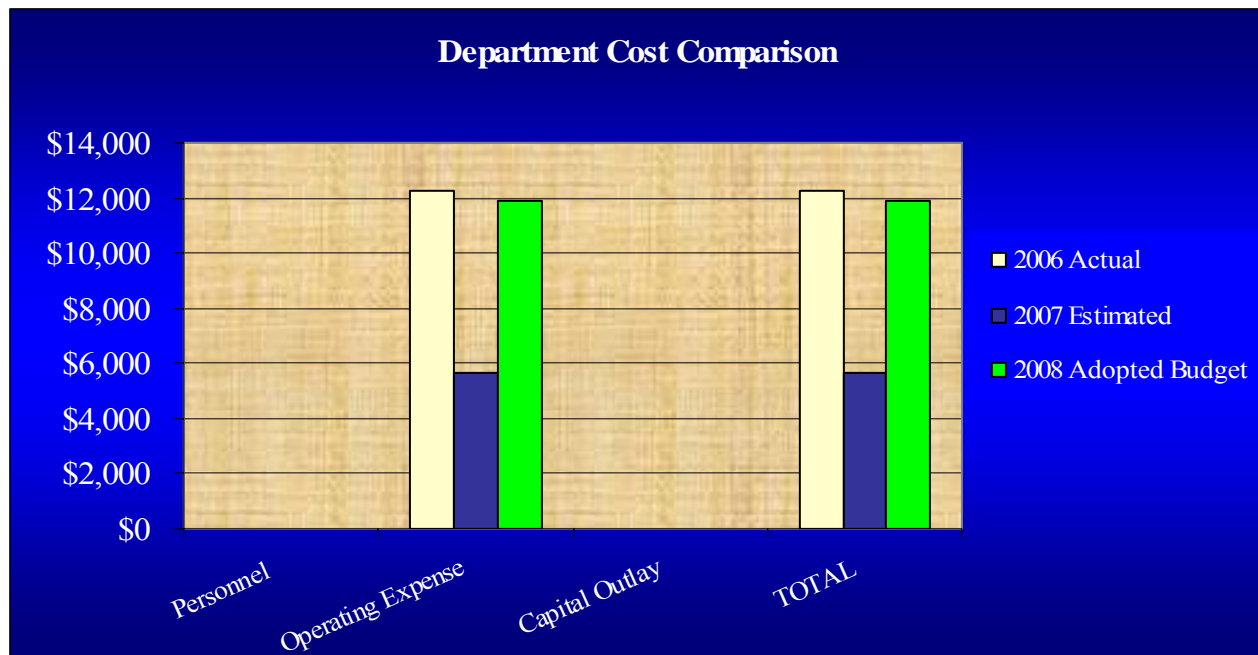
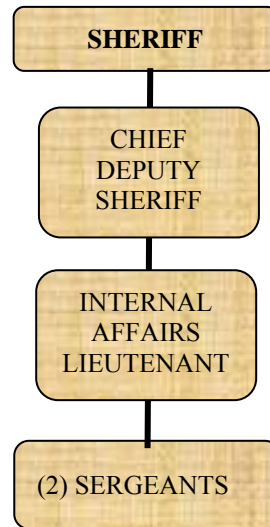
**SHERIFF - ACADEMY****(Dept. 56018)****Organization Chart****Department Cost Comparison**

**SHERIFF - INTERNAL AFFAIRS****(Dept. 56013)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	\$12,253	\$5,648	\$11,919
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,253</b>	<b>\$5,648</b>	<b>\$11,919</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SHERIFF - INTERNAL AFFAIRS****(Dept. 56013)****Organization Chart**



## SHERIFF-RECORDS MANAGEMENT DIVISION (Dept. 560141)

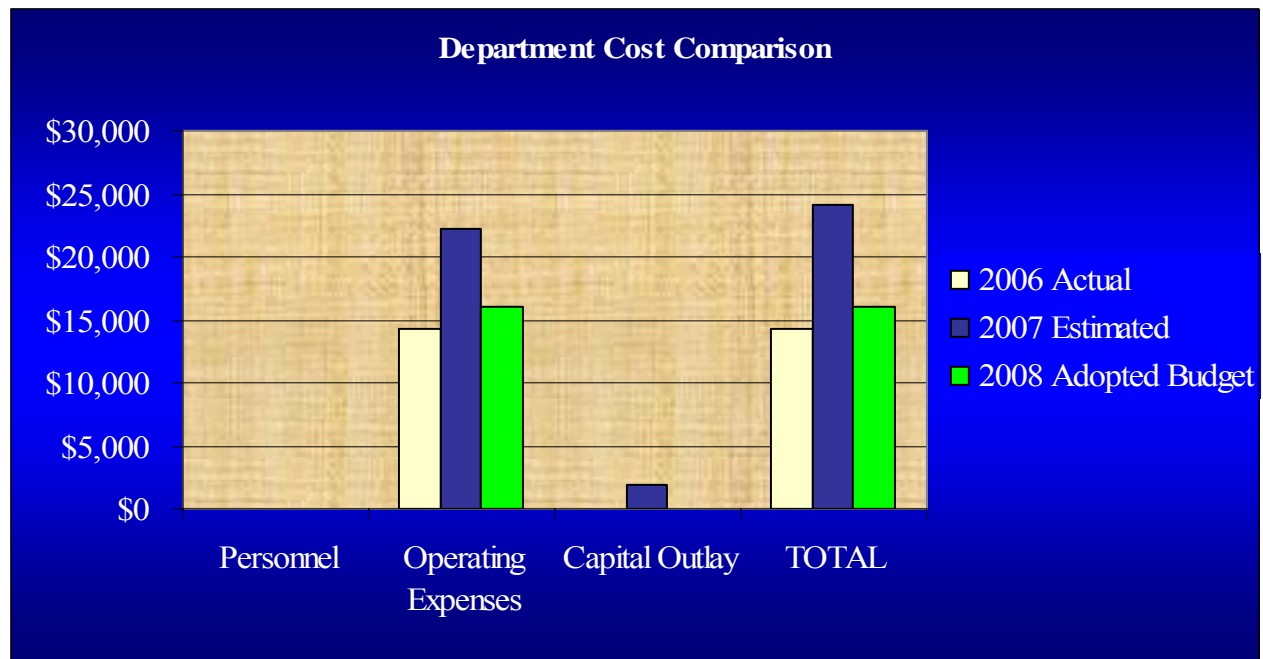
### Department Description and Responsibilities

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$14,225	\$22,297	\$16,041
Capital Outlay	\$0	\$1,872	\$0
<b>TOTAL</b>	<b>\$14,225</b>	<b>\$24,169</b>	<b>\$16,041</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



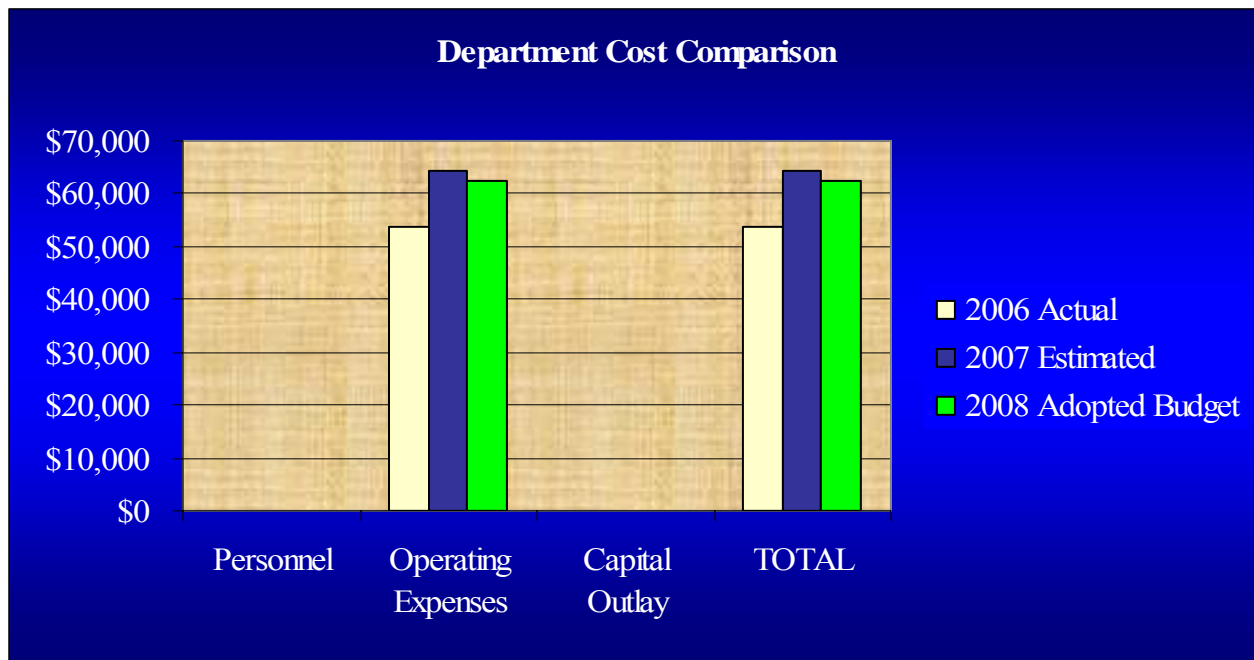
**SHERIFF - WARRANTS DIVISION****(Dept. 56014)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$53,875	\$64,284	\$62,500
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$53,875</b>	<b>\$64,284</b>	<b>\$62,500</b>

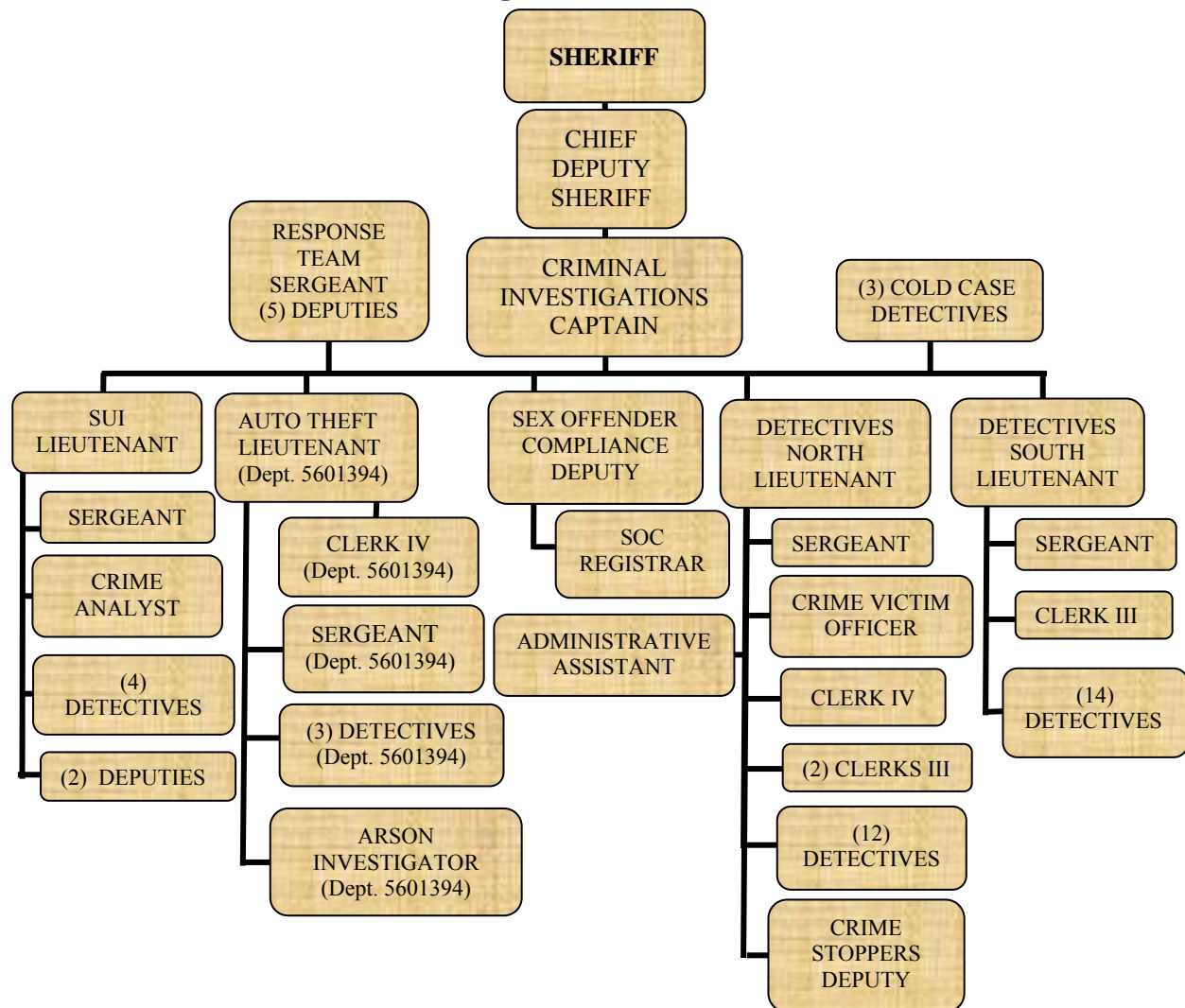
**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



# SHERIFF - CRIMINAL INVESTIGATIONS DIVISION

## Organization Chart



## SHERIFF - AUTO THEFT / YEAR 14 (Dept. 5601395)

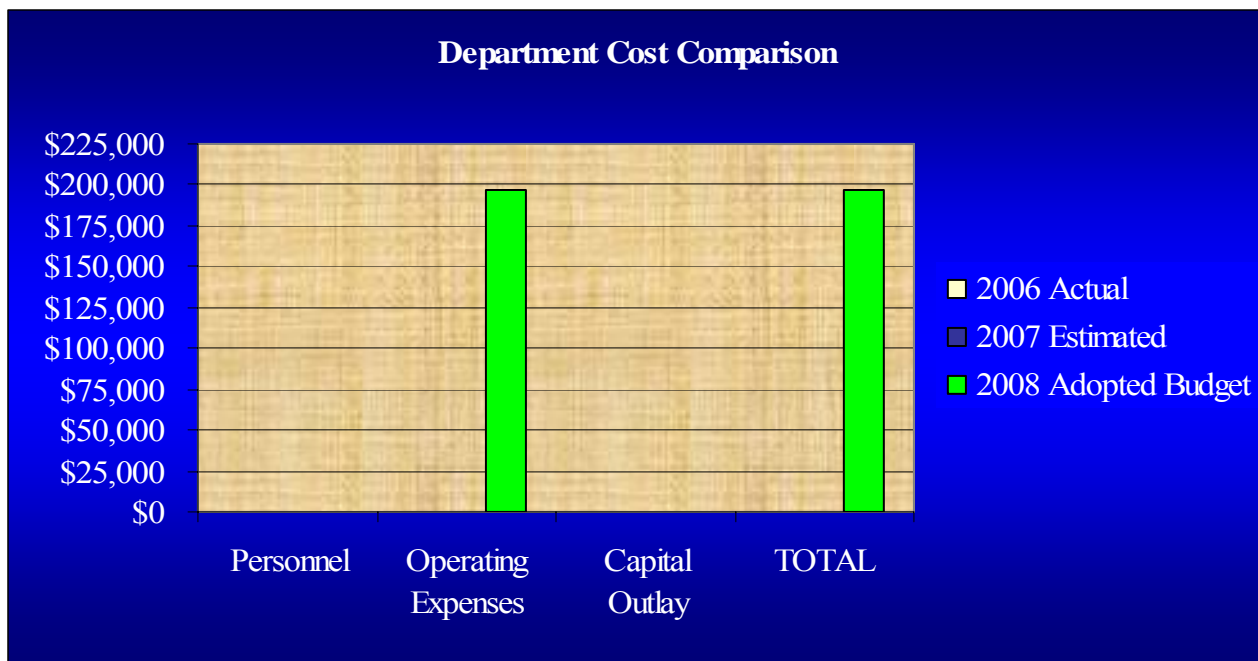
### Department Description and Responsibilities

The Sheriff - Auto Theft/ Year 13 sub-unit provides for the grant match for the auto theft task force operating under a grant from the State of Texas.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$197,430
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$197,430</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	7	7	7
Part-Time	0	0	0
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>



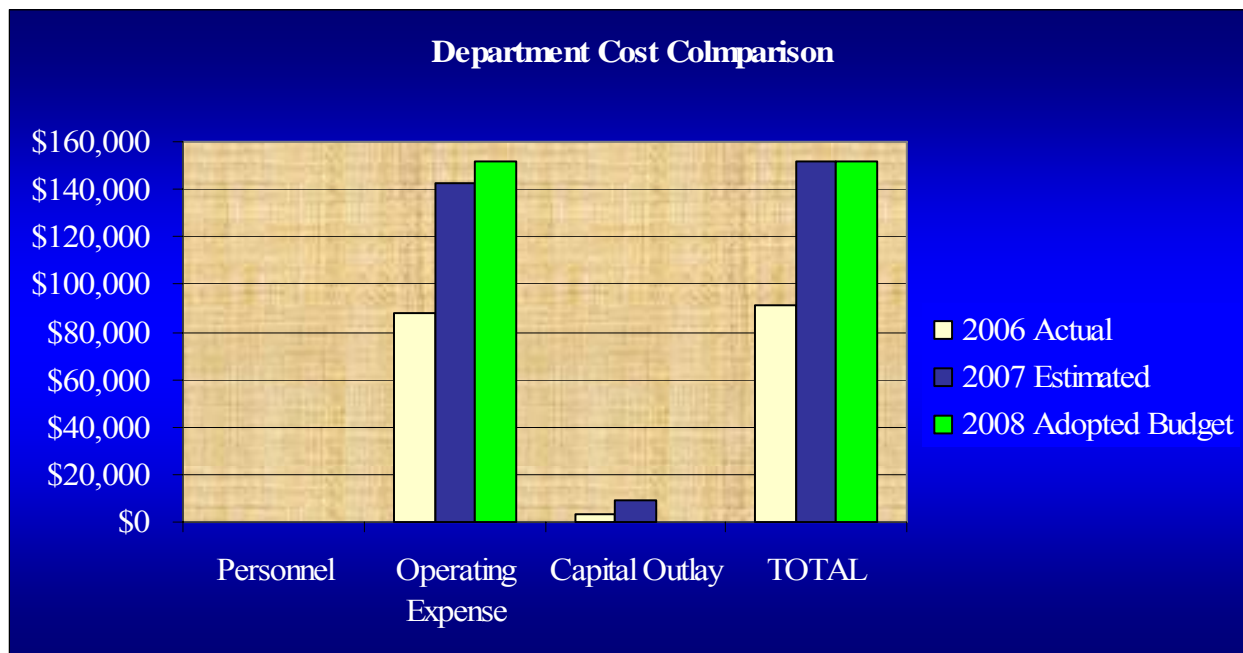
**SHERIFF - DETECTIVE DIVISION****(Dept. 56017)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	\$87,987	\$142,639	\$151,379
Capital Outlay	\$3,090	\$8,762	\$0
<b>TOTAL</b>	<b>\$91,077</b>	<b>\$151,401</b>	<b>\$151,379</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



## SHERIFF - NARCOTICS TASK FORCE (Dept. 56015)

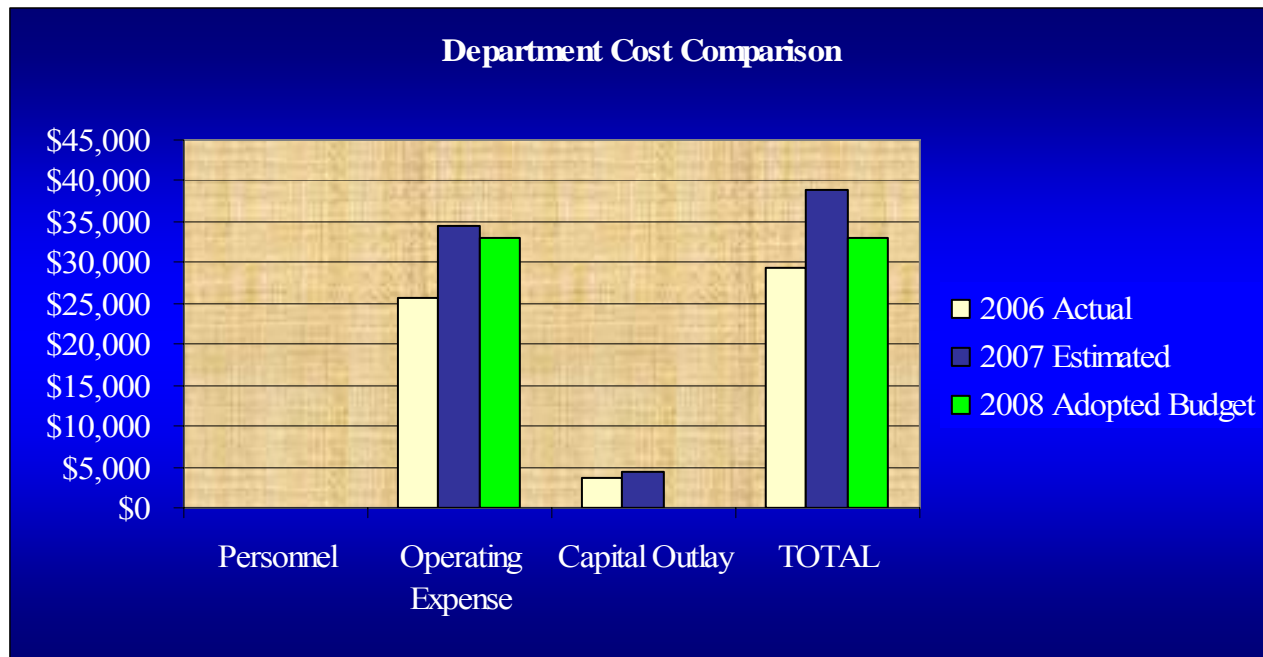
### Department Description and Responsibilities

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	\$25,697	\$34,396	\$32,984
Capital Outlay	\$3,650	\$4,390	\$0
<b>TOTAL</b>	<b>\$29,347</b>	<b>\$38,786</b>	<b>\$32,984</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



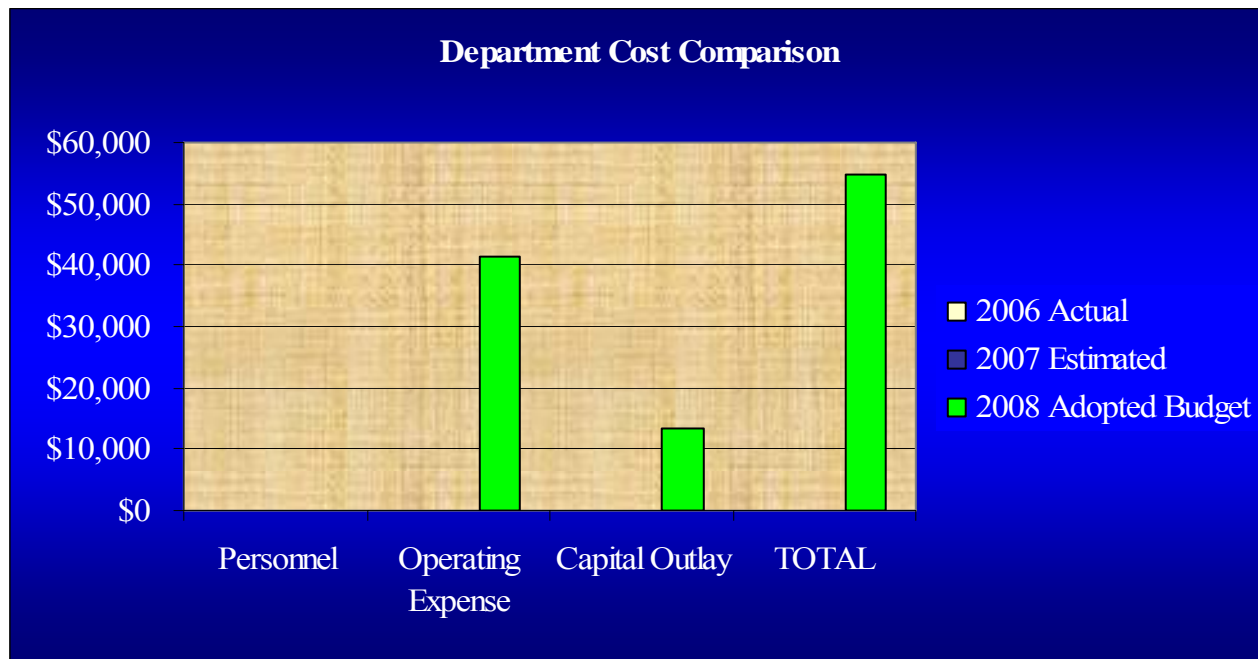
**SHERIFF - RESPONSE TEAM****(Dept. 560150)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	\$0	\$0	\$41,386
Capital Outlay	\$0	\$0	\$13,240
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$54,626</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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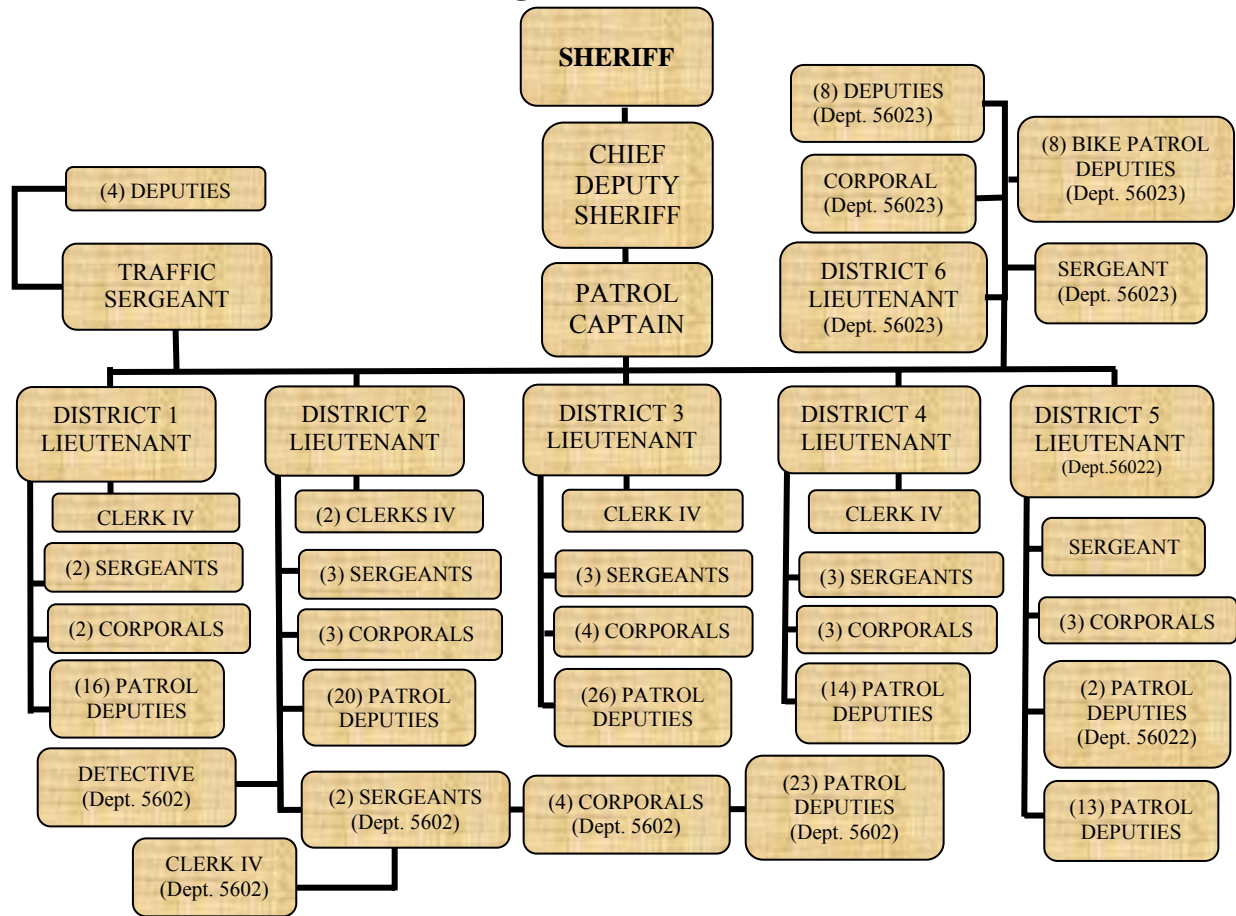
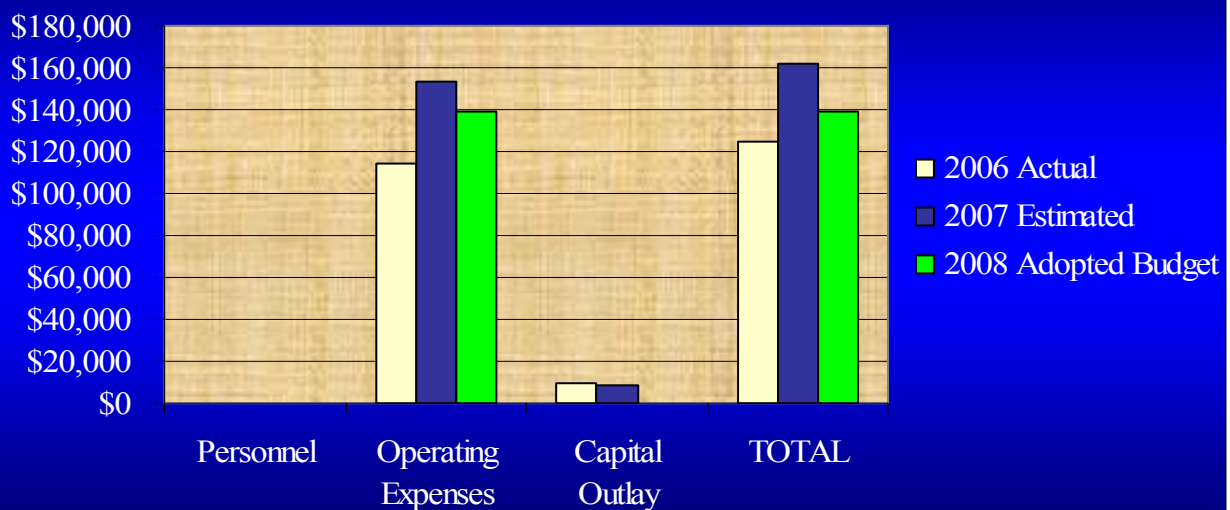


**SHERIFF - PATROL DIVISION****(Dept. 560121)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$114,710	\$153,365	\$138,755
Capital Outlay	\$9,770	\$8,426	\$0
<b>TOTAL</b>	<b>\$124,480</b>	<b>\$161,791</b>	<b>\$138,755</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SHERIFF - PATROL DIVISION****(Dept. 560121)****Organization Chart****Department Cost Comparison**

## SHERIFF - TOWN CENTER SUB-UNIT (Dept. 56023)

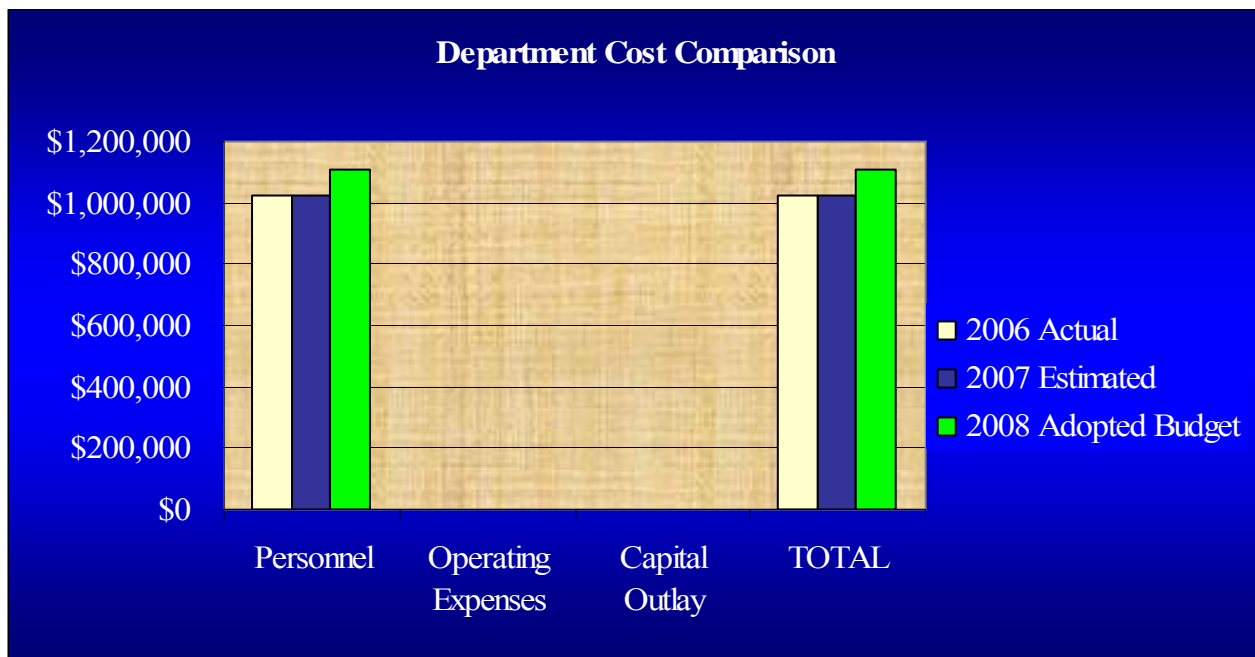
### Department Description and Responsibilities

The Sheriff - Town Center Sub-unit section provides for the costs of additional employees reimbursed by the Town Center Improvement District (TCID).

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,024,545	\$1,026,680	\$1,105,777
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,024,545</b>	<b>\$1,026,680</b>	<b>\$1,105,777</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	18	19	19
Part-Time	0	0	0
<b>TOTAL</b>	<b>18</b>	<b>19</b>	<b>19</b>



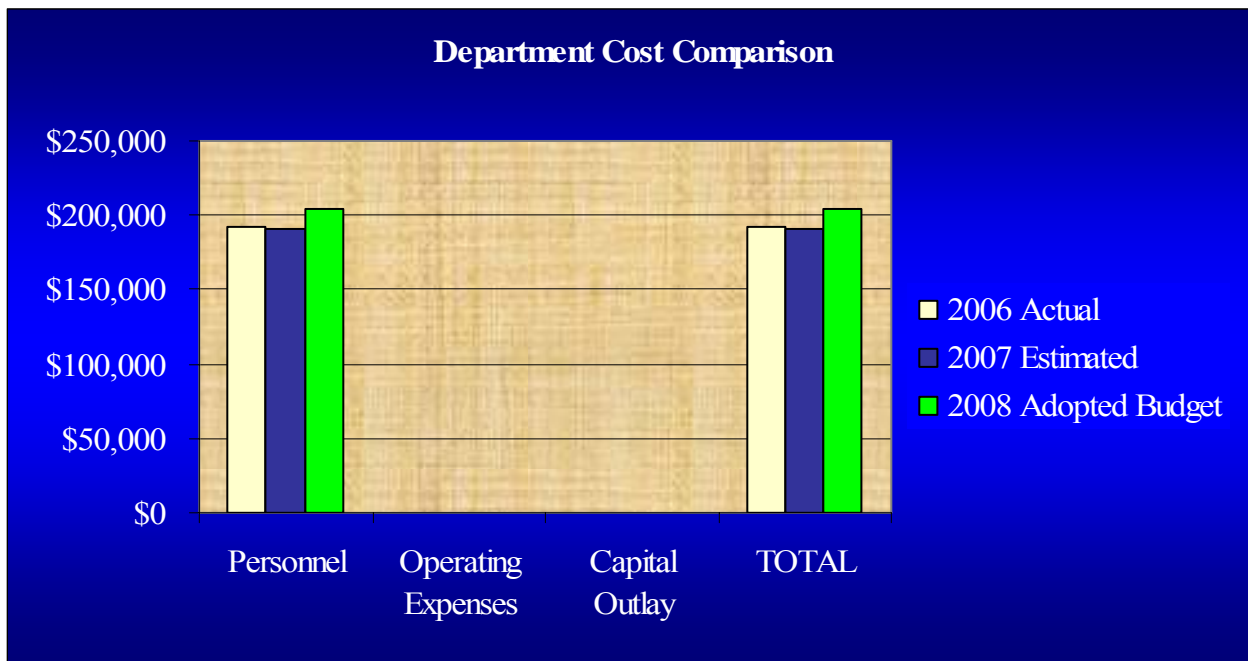
**SHERIFF - WALDEN SUB-UNIT****(Dept. 56022)****Department Description and Responsibilities**

The Sheriff - Walden Sub-unit provides for the costs of additional employees reimbursed by the Walden subdivision.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$191,720	\$190,333	\$203,893
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$191,720</b>	<b>\$190,333</b>	<b>\$203,893</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	3	3
Part-Time	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>



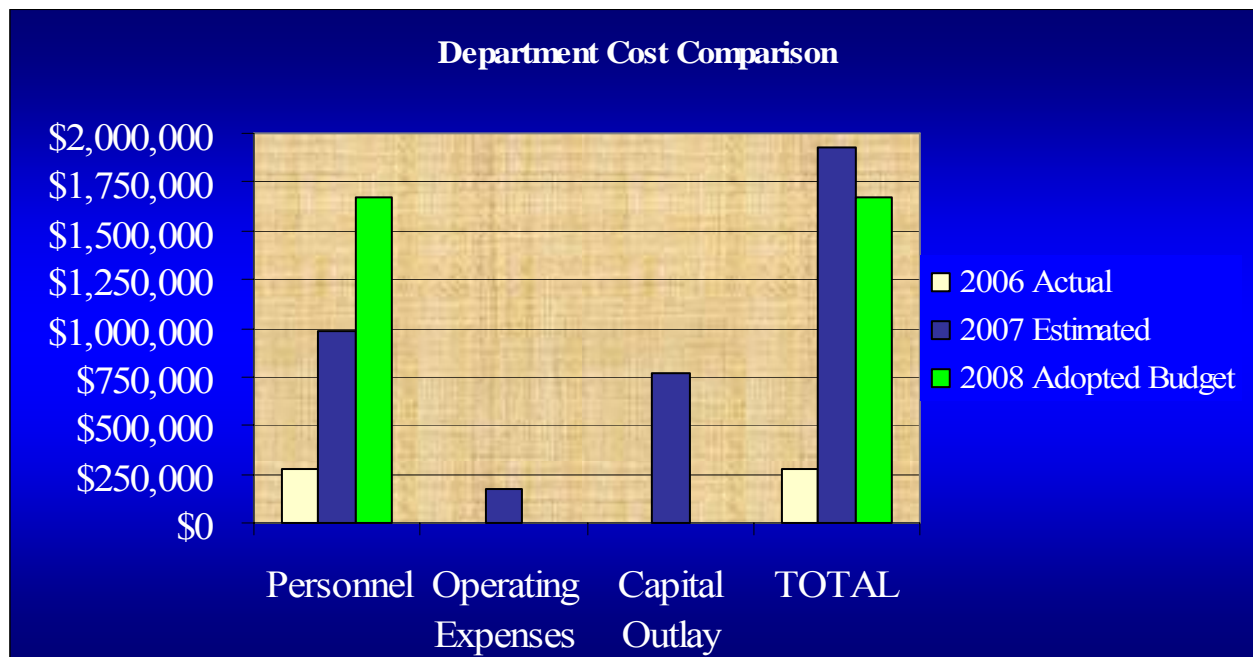
**SHERIFF - WOODLANDS SUB-UNIT****(Dept. 5602)****Department Description and Responsibilities**

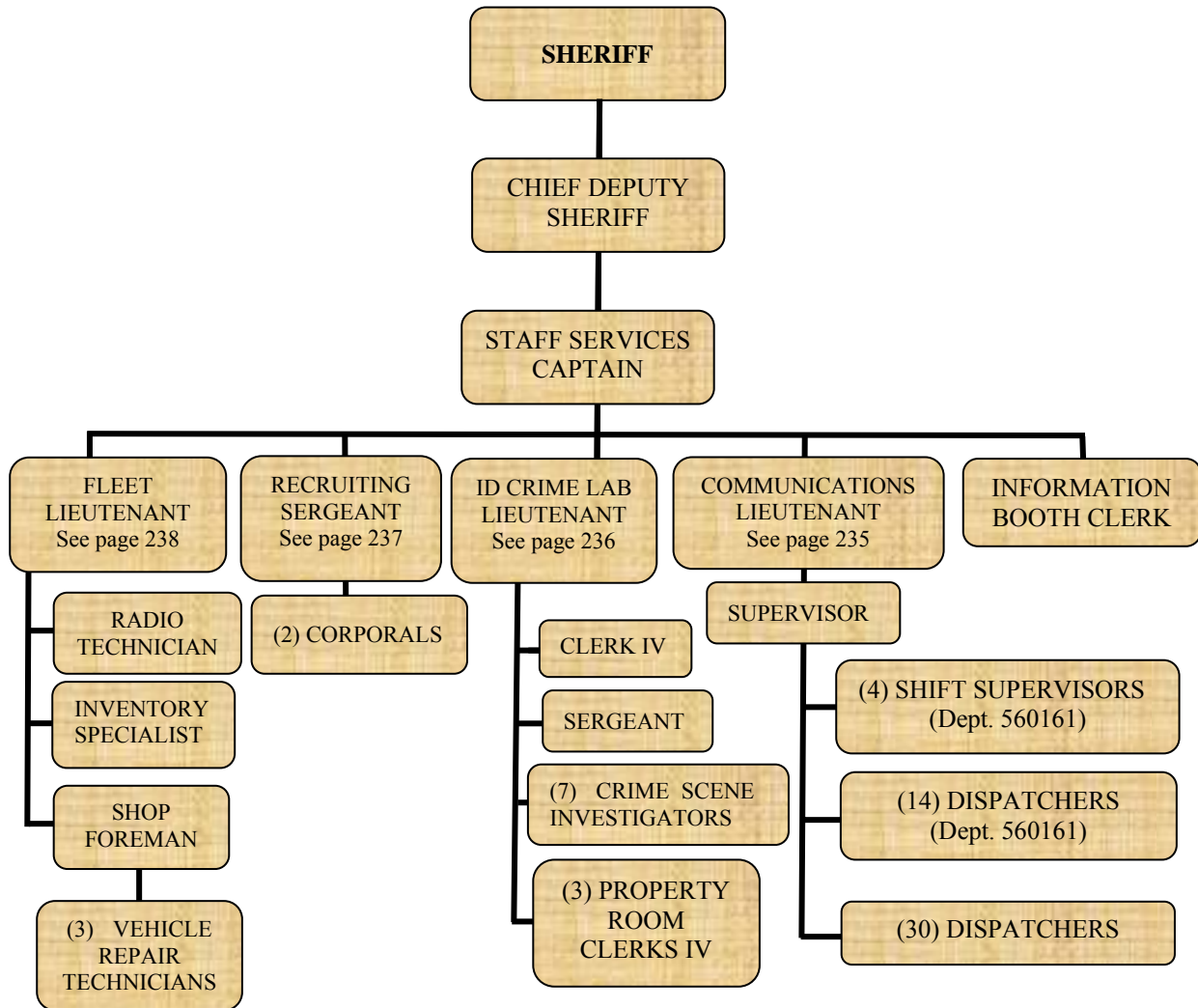
The Sheriff - Woodlands Sub-unit provides for the costs of additional employees reimbursed by the Woodlands Community Associations.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$276,041	\$986,169	\$1,675,856
Operating Expenses	\$0	\$173,052	\$0
Capital Outlay	\$0	\$772,596	\$0
<b>TOTAL</b>	<b>\$276,041</b>	<b>\$1,931,817</b>	<b>\$1,675,856</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	31
Part-Time	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>31</b>



**SHERIFF - STAFF SERVICES DIVISION****Organization Chart**

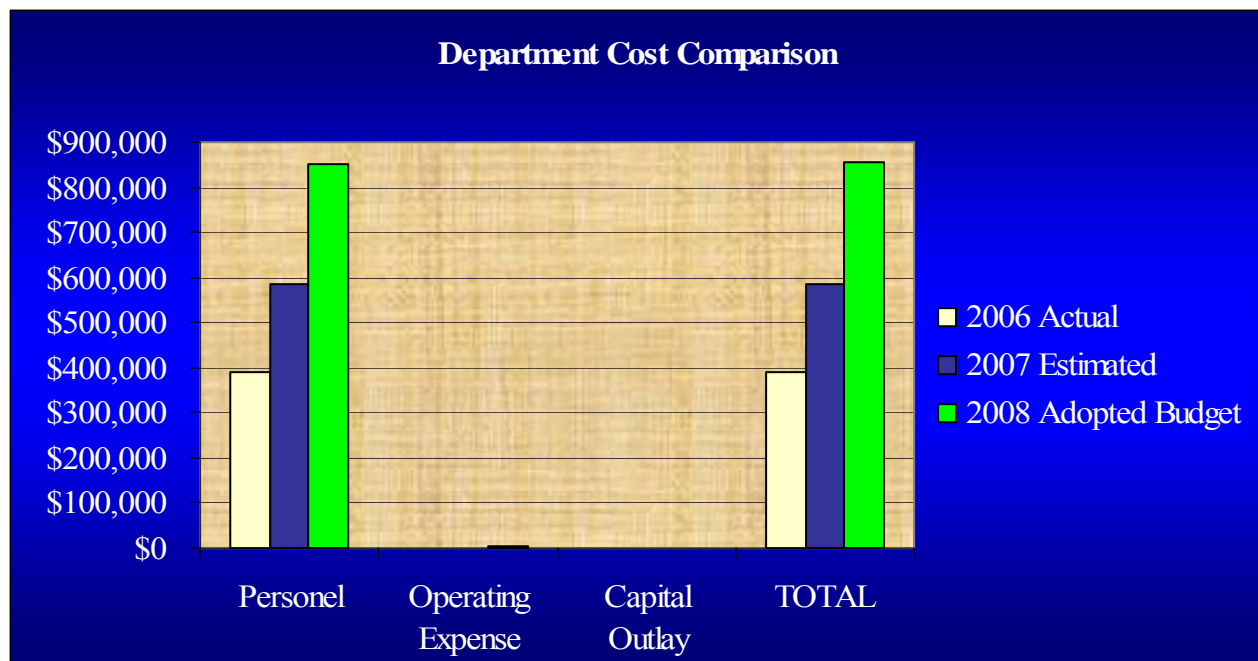
**SHERIFF / 9-1-1 SERVICES****(Dept. 560161)****Department Description and Responsibilities**

The Sheriff / 9-1-1 Services sub-unit provides for the costs associated with the 9-1-1 services and related additional employees reimbursed by the Montgomery County Emergency Communications District.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$391,299	\$586,836	\$852,685
Operating Expense	\$359	\$399	\$3,318
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$391,658</b>	<b>\$587,235</b>	<b>\$856,003</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	14	14	18
Part-Time	0	0	0
<b>TOTAL</b>	<b>14</b>	<b>14</b>	<b>18</b>



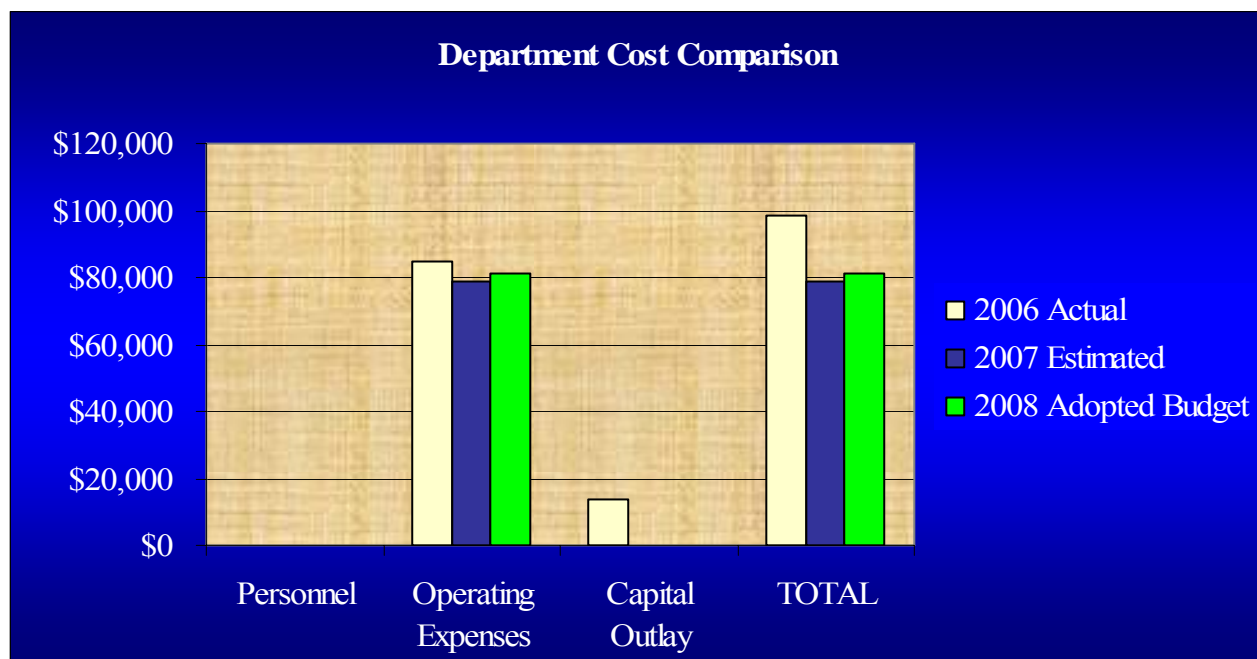
**SHERIFF - COMMUNICATIONS****(Dept. 56016)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$84,795	\$79,051	\$80,950
Capital Outlay	\$13,920	\$0	\$0
<b>TOTAL</b>	<b>\$98,715</b>	<b>\$79,051</b>	<b>\$80,950</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





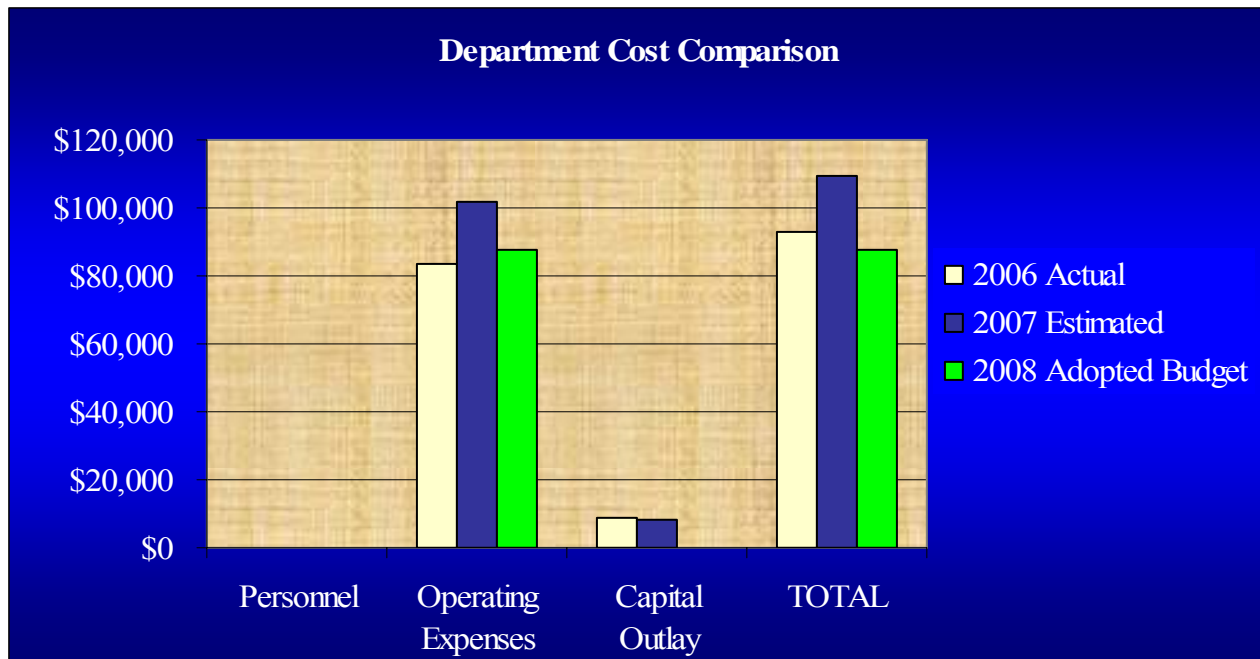
**SHERIFF - IDENTIFICATION****(Dept. 56019)****Department Description and Responsibilities**

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$83,810	\$101,543	\$87,819
Capital Outlay	\$9,031	\$7,995	\$0
<b>TOTAL</b>	<b>\$92,841</b>	<b>\$109,538</b>	<b>\$87,819</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



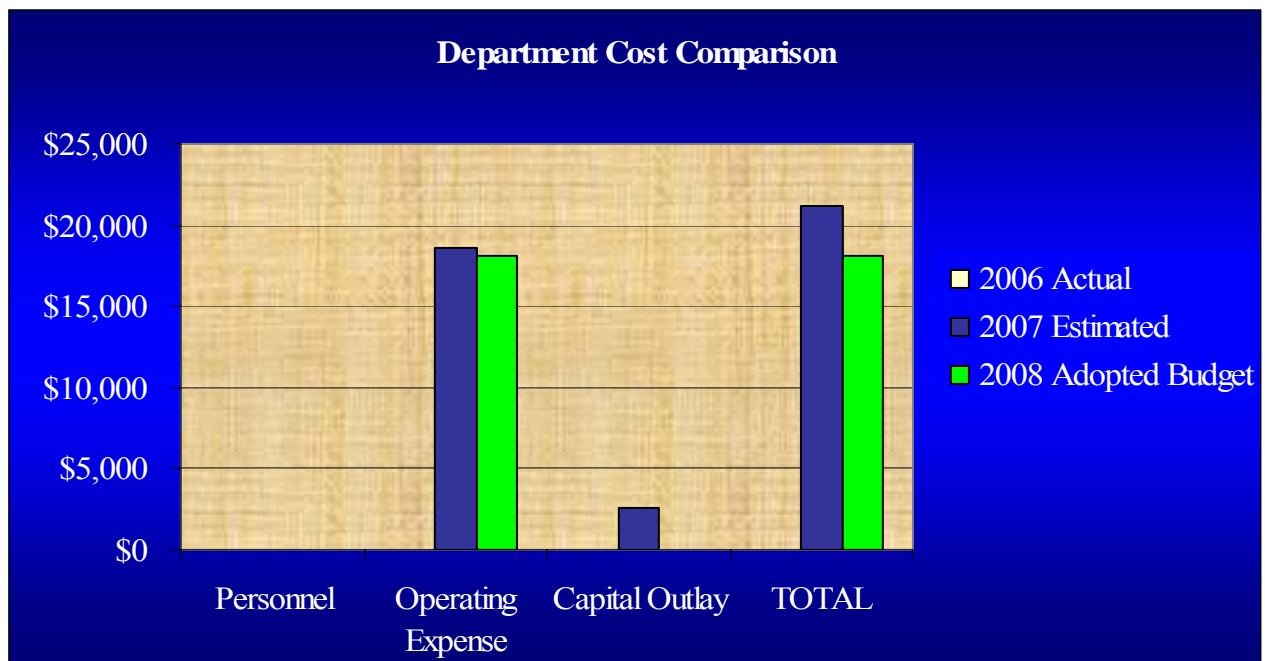
**SHERIFF - RECRUITING****(Dept. 560162)****Department Description and Responsibilities**

This section provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the main Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expense	\$0	\$18,605	\$18,080
Capital Outlay	\$0	\$2,618	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$21,223</b>	<b>\$18,080</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



## SHERIFF - VEHICLE MAINTENANCE (Dept. 560171)

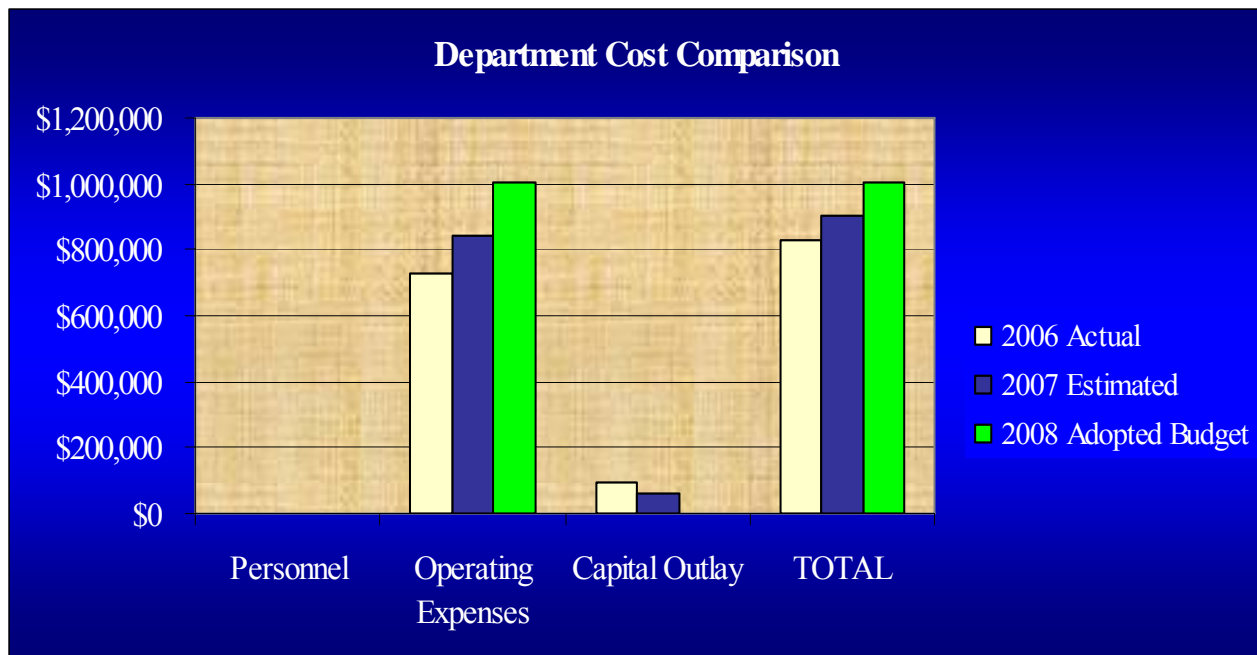
### Department Description and Responsibilities

This sub-unit provides for costs related to this division or operation within the Sheriff's Department. Costs related to employees and their benefits are included in the 5601 Sheriff's Department budget if not listed in this section.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$731,434	\$839,868	\$1,007,082
Capital Outlay	\$96,800	\$63,417	\$0
<b>TOTAL</b>	<b>\$828,234</b>	<b>\$903,285</b>	<b>\$1,007,082</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Special Revenue Funds Road and Bridge Fund

## Revenues and Expenditures

**Road and Bridge Fund**  
**Functions with Departments**

Conservation

6142 Recycling Center

Public Transportation

Summary

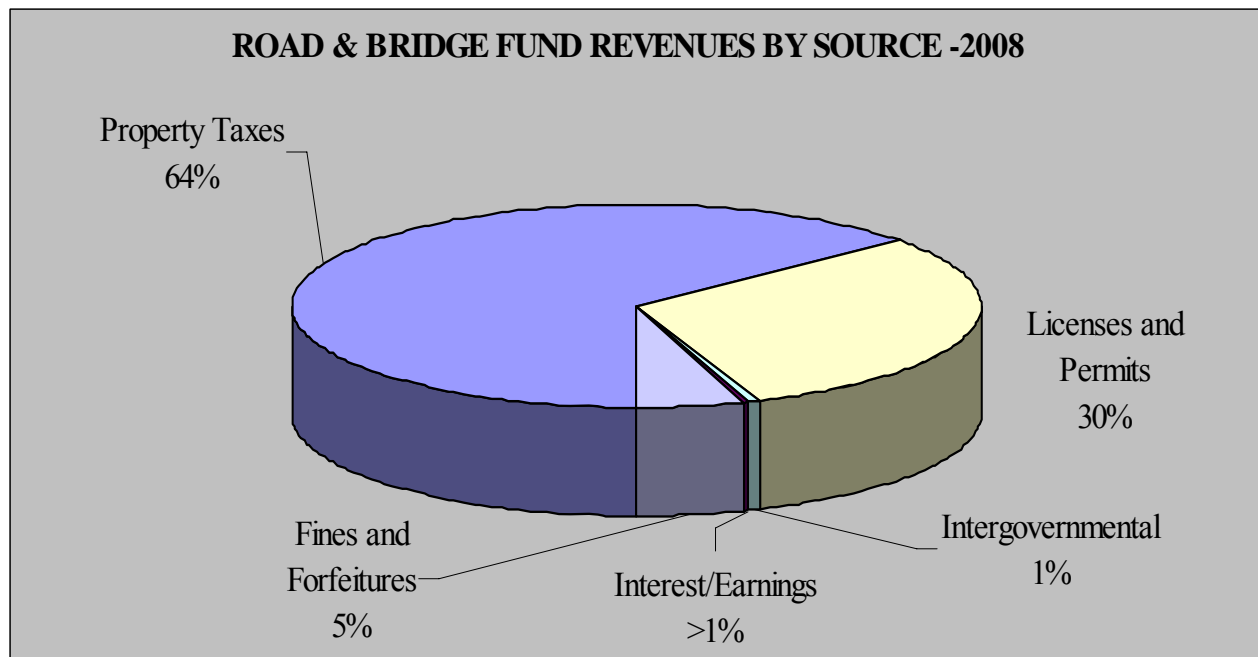
612 Commissioner Pct 1  
6121 Commissioner Pct 1 – Lake Park  
613 Commissioner Pct 2  
614 Commissioner Pct 3  
615 Commissioner Pct 4  
600 County Engineer

## ROAD AND BRIDGE FUND

The Road and Bridge Fund is used to account for rehabilitation, repair, and maintenance of the County's roadways and bridges.

### REVENUES BY SOURCE – ROAD & BRIDGE FUND 2008

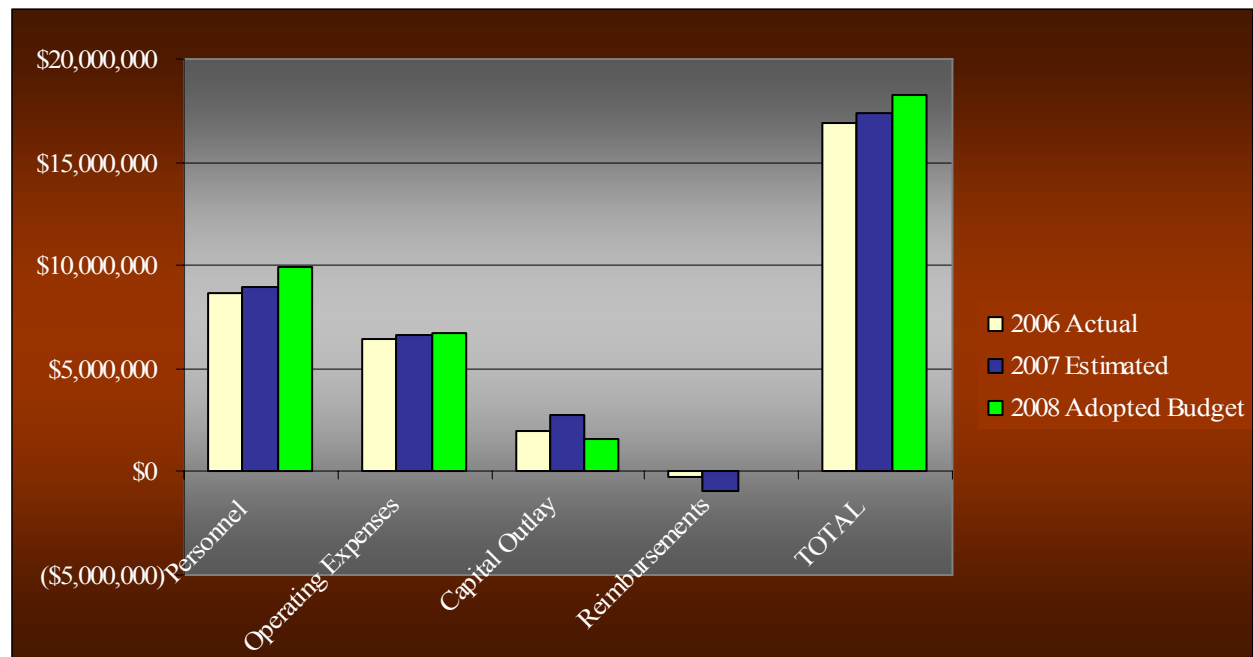
SOURCE	FY 2006	FY 2007	FY 2008
	ACTUAL	ESTIMATED	APPROVED
Property Taxes	\$11,279,220	\$11,292,041	\$12,899,300
Other Taxes	256	0	0
Licenses and Permits	6,206,344	6,042,289	6,132,730
Intergovernmental	150,703	135,005	130,000
Interest/Earnings	124,610	101,367	55,000
Miscellaneous	572,307	483,311	0
Operating Transfers	0	866,930	0
Fines and Forfeitures	1,021,101	1,028,209	1,000,000
Capital Lease Financing	153,771	573,401	0
<b>Total Road &amp; Bridge Fund</b>	<b>\$19,508,312</b>	<b>\$20,522,553</b>	<b>\$20,217,030</b>



<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$8,671,202	\$8,908,353	\$9,951,398
Operating Expenses	\$6,421,538	\$6,659,448	\$6,763,921
Capital Outlay	\$2,023,768	\$2,729,796	\$1,559,299
Reimbursements	(\$207,419)	(\$913,505)	\$0
<b>TOTAL</b>	<b>\$16,909,089</b>	<b>\$17,384,092</b>	<b>\$18,274,618</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	175	172	174
Part-Time	8	10	13
<b>TOTAL</b>	<b>183</b>	<b>182</b>	<b>187</b>



# Special Revenue Funds Road and Bridge Fund Department Descriptions

## Conservation Function



# COMMISSIONER, PRECINCT 3 - RECYCLING STATION

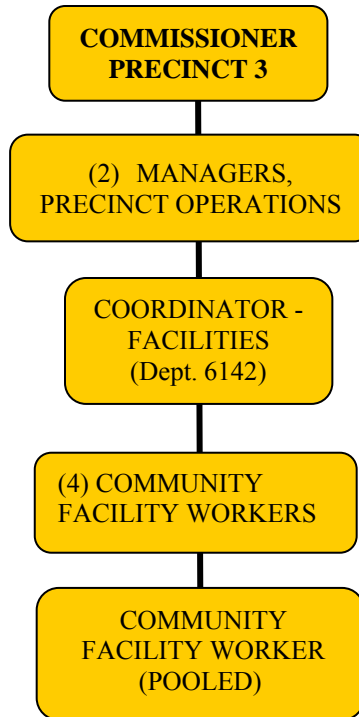
(Dept. 6142)

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$196,349	\$248,601	\$257,088
Operating Expenses	\$0	\$35,482	\$0
Capital Outlay	\$0	\$6,895	\$0
<b>TOTAL</b>	\$196,349	\$290,978	\$257,088

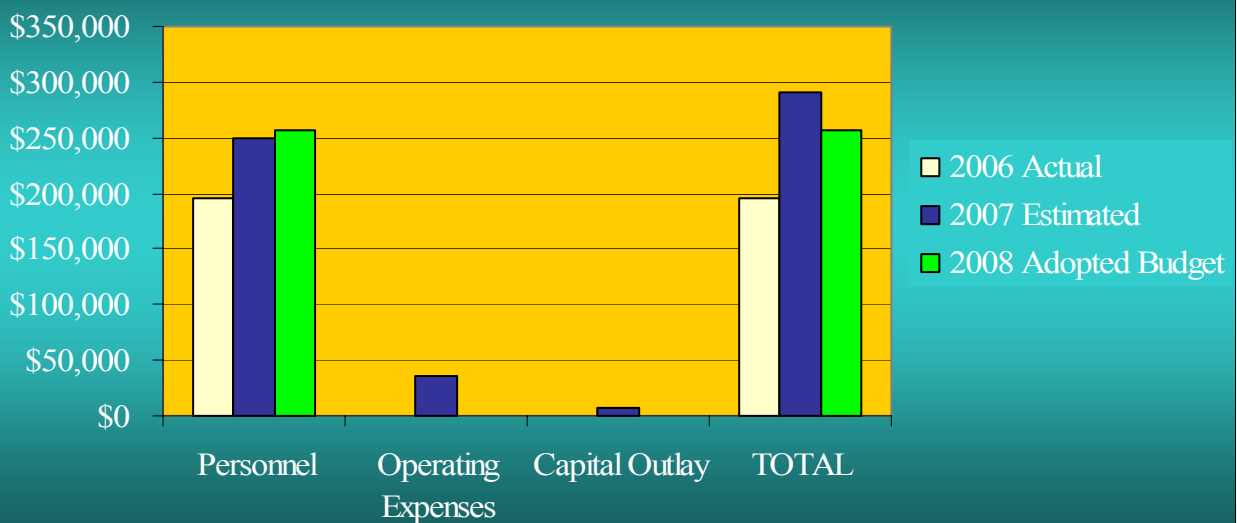
Staffing Trends			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	5
Part-Time	1	1	1
<b>TOTAL</b>	6	6	6

# COMMISSIONER, PRECINCT 3—RECYCLING STATION (Dept. 6142)

## Organization Chart



## Department Cost Comparison





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# Special Revenue Funds Road and Bridge Fund Department Descriptions

## Public Transportation Function

**ROAD AND BRIDGE SPECIAL REVENUE FUND****Public Transportation Function Departments**

FUND	DEPARTMENT NAME	DEPARTMENT NUMBER
<b>Road and Bridge Special Revenue Fund</b>		
	Commissioner, Precinct 1	612
	Commissioner, Precinct 1—Lake Park	6121
	Commissioner, Precinct 2	613
	Commissioner, Precinct 3	614
	Commissioner, Precinct 4	615
	County Engineer	600

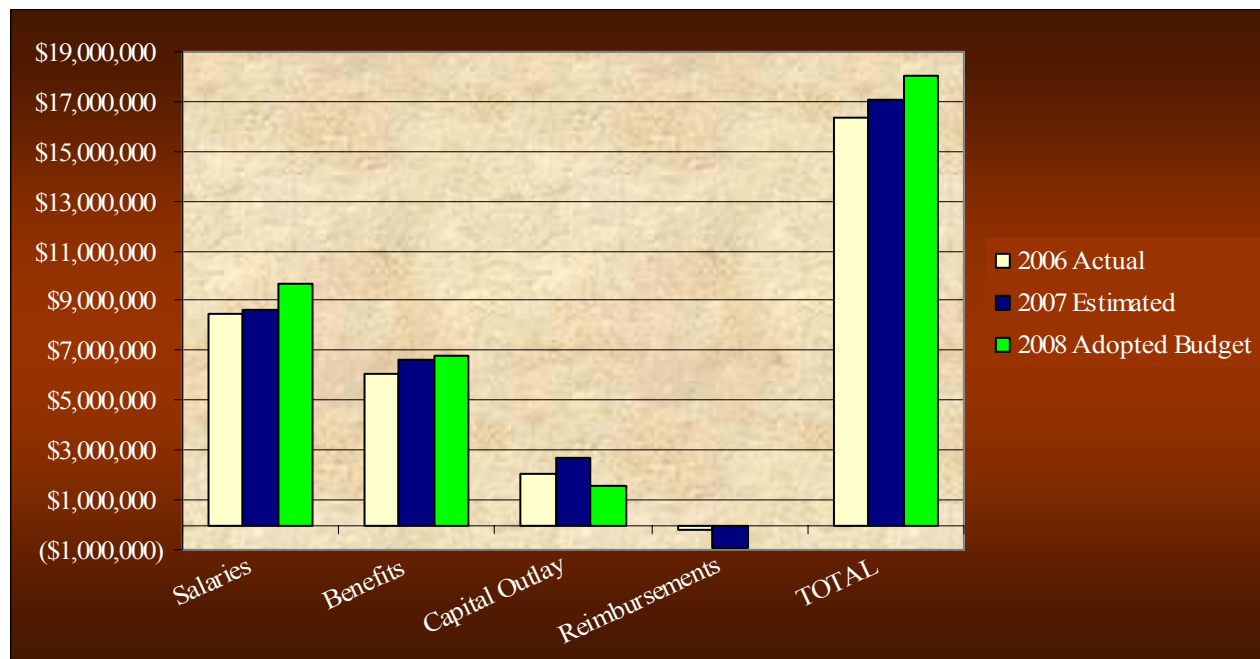
## ROAD AND BRIDGE SPECIAL REVENUE FUND

### Public Transportation Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Salaries	\$8,474,853	\$8,659,752	\$9,694,310
Operating Expense	\$6,421,538	\$6,623,966	\$6,763,921
Capital Outlay	\$2,023,768	\$2,722,901	\$1,559,299
Reimbursements	(\$207,419)	(\$913,505)	\$0
<b>TOTAL</b>	<b>\$16,712,740</b>	<b>\$17,093,114</b>	<b>\$18,017,530</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	170	167	169
Part-Time	7	9	12
<b>TOTAL</b>	<b>177</b>	<b>176</b>	<b>181</b>



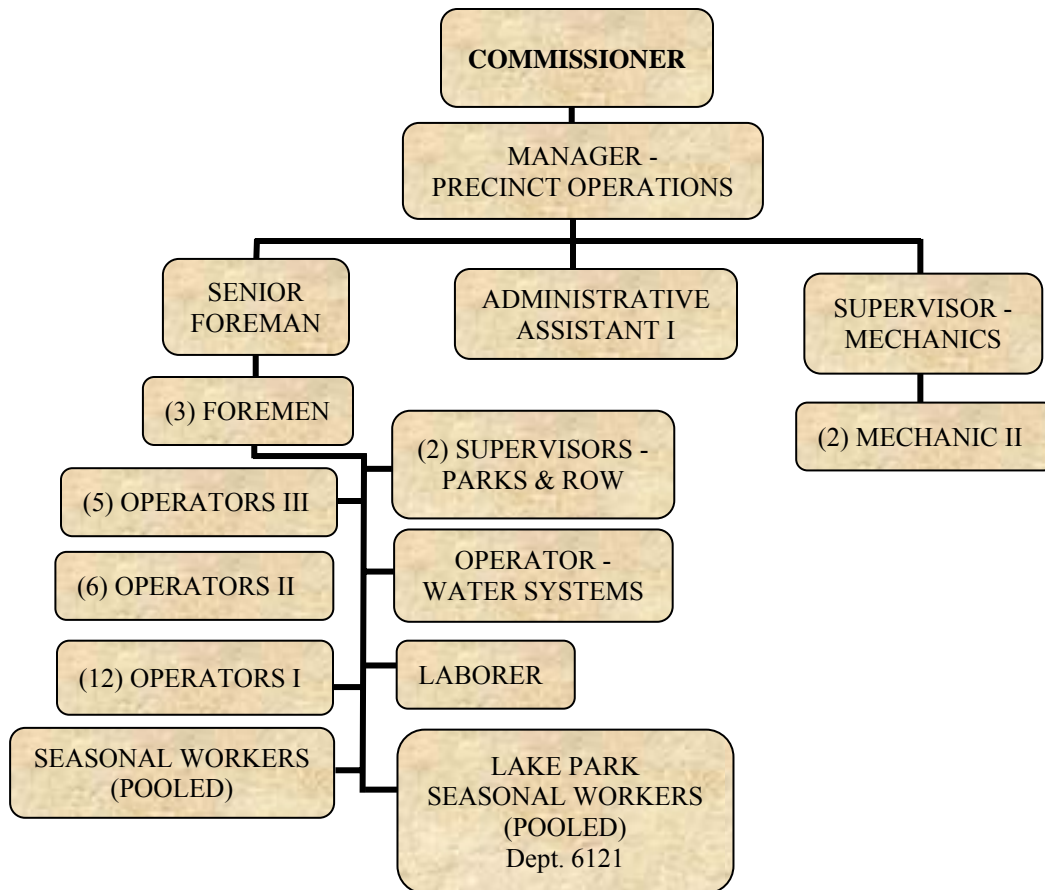
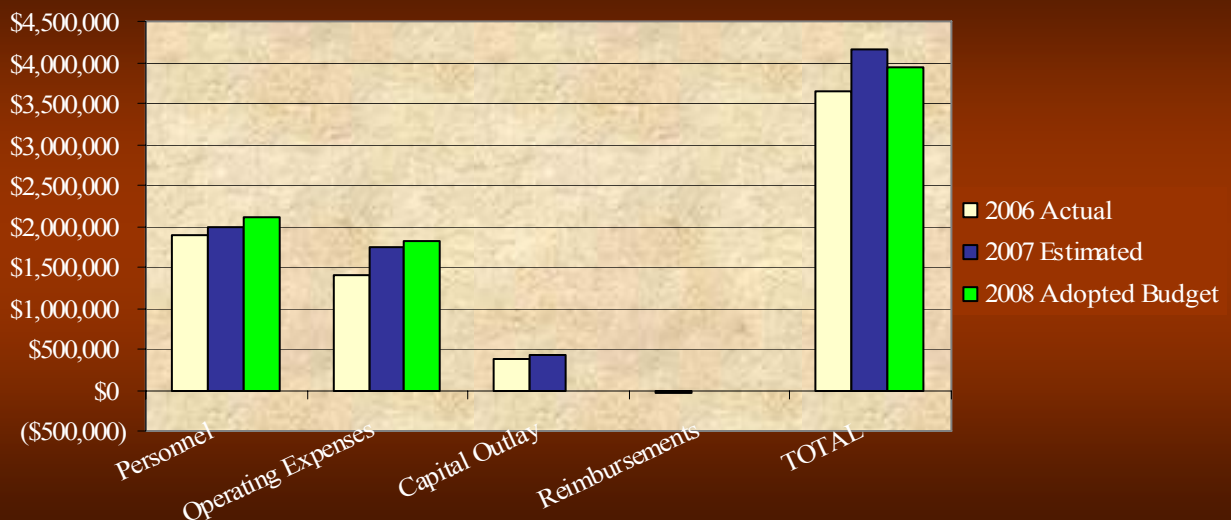
**COMMISSIONER, PRECINCT I****(Dept. 612)****Mission Statement**

The Mission of the Montgomery County Commissioner, Precinct 1 is to meet the demand for services in Precinct 1 and Montgomery County within budget constraints.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,883,830	\$1,997,538	\$2,108,444
Operating Expenses	\$1,444,111	\$1,738,841	\$1,818,644
Capital Outlay	\$378,324	\$420,789	\$0
Reimbursements	(\$35,927)	(\$5,838)	\$0
<b>TOTAL</b>	<b>\$3,670,338</b>	<b>\$4,151,330</b>	<b>\$3,927,088</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	37	36	38
Part-Time	1	1	1
<b>TOTAL</b>	<b>38</b>	<b>37</b>	<b>39</b>

**COMMISSIONER, PRECINCT I****(Dept. 612)****Organization Chart****Department Cost Comparison**

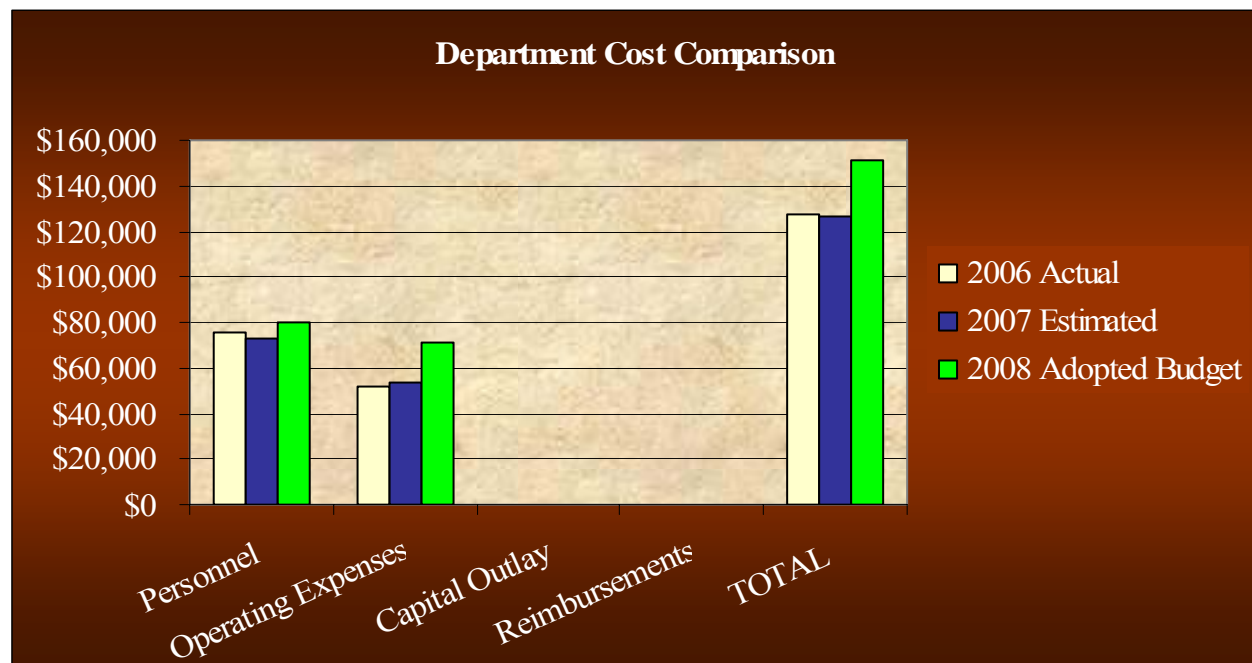


## COMMISSIONER, PRECINCT I - LAKE PARK (Dept. 6121)

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$75,196	\$72,741	\$79,592
Operating Expenses	\$62,180	\$53,932	\$71,250
Capital Outlay	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$137,376</b>	<b>\$126,673</b>	<b>\$150,842</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>



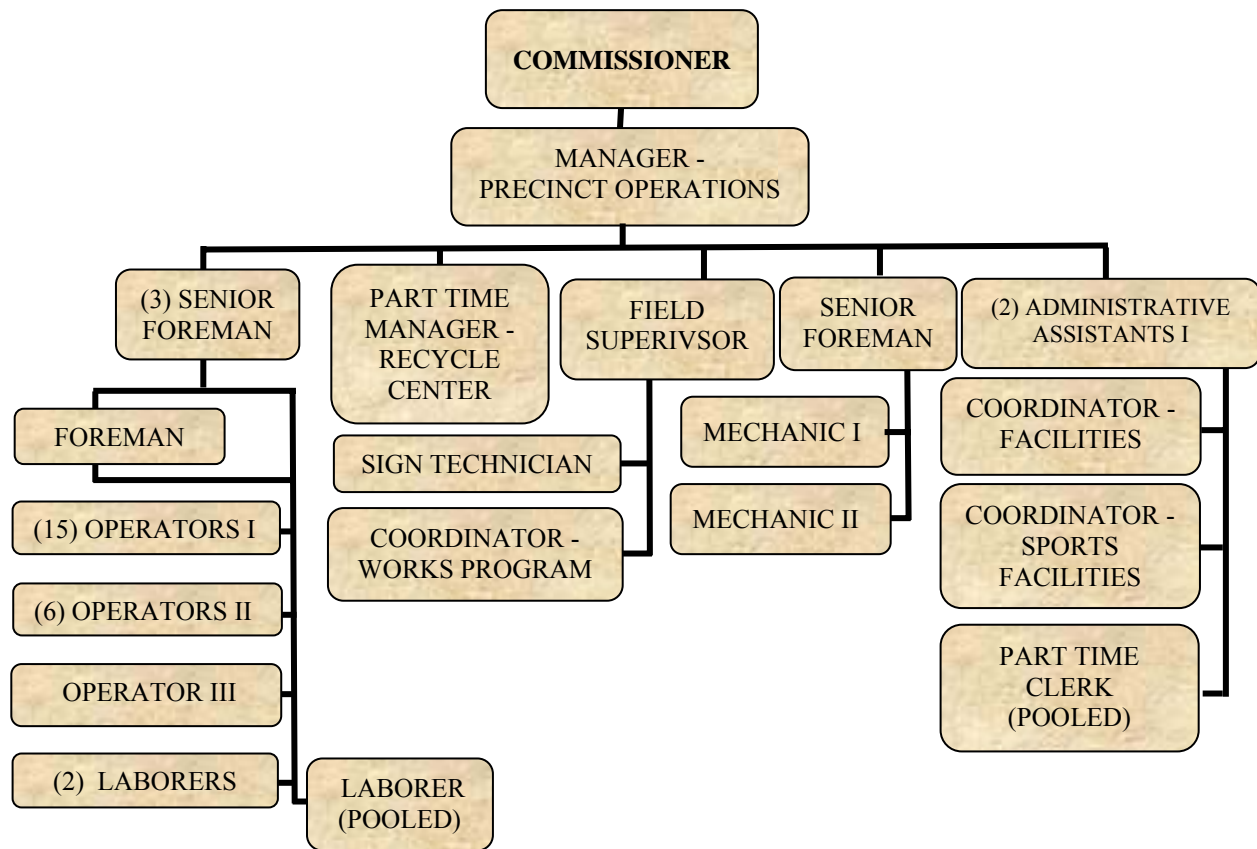
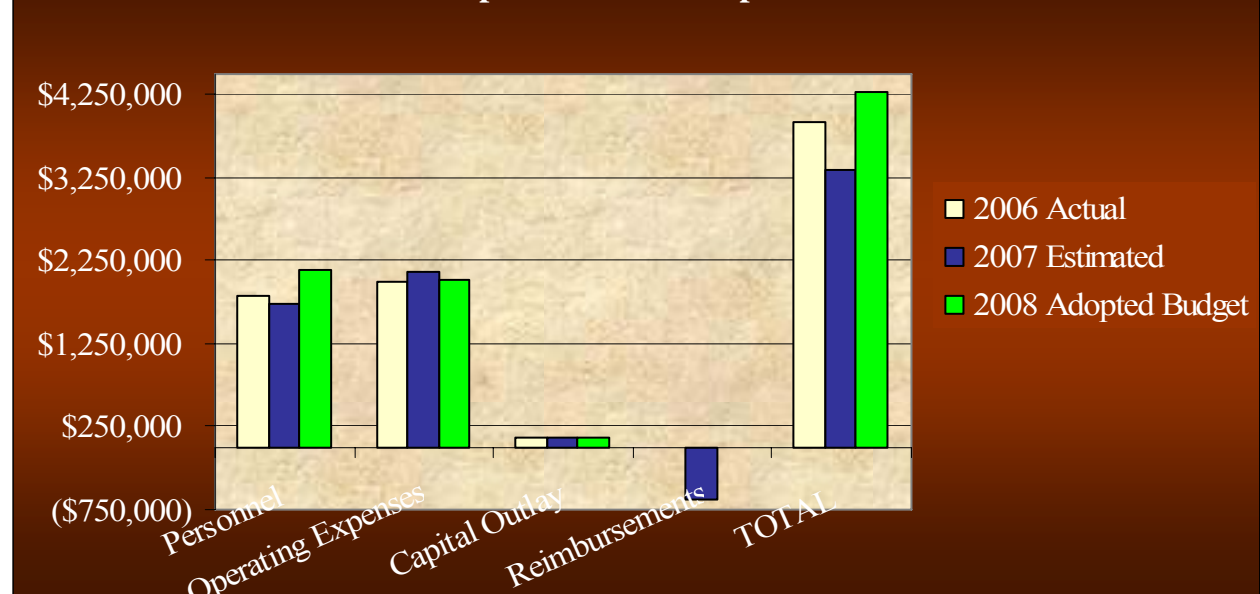


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**COMMISSIONER, PRECINCT 2****(Dept. 613)**

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,827,869	\$1,733,217	\$2,147,286
Operating Expenses	\$2,048,510	\$2,126,975	\$2,015,966
Capital Outlay	\$117,508	\$115,982	\$120,000
Reimbursements	(\$4,978)	(\$632,091)	\$0
<b>TOTAL</b>	<b>\$3,988,909</b>	<b>\$3,344,083</b>	<b>\$4,283,252</b>

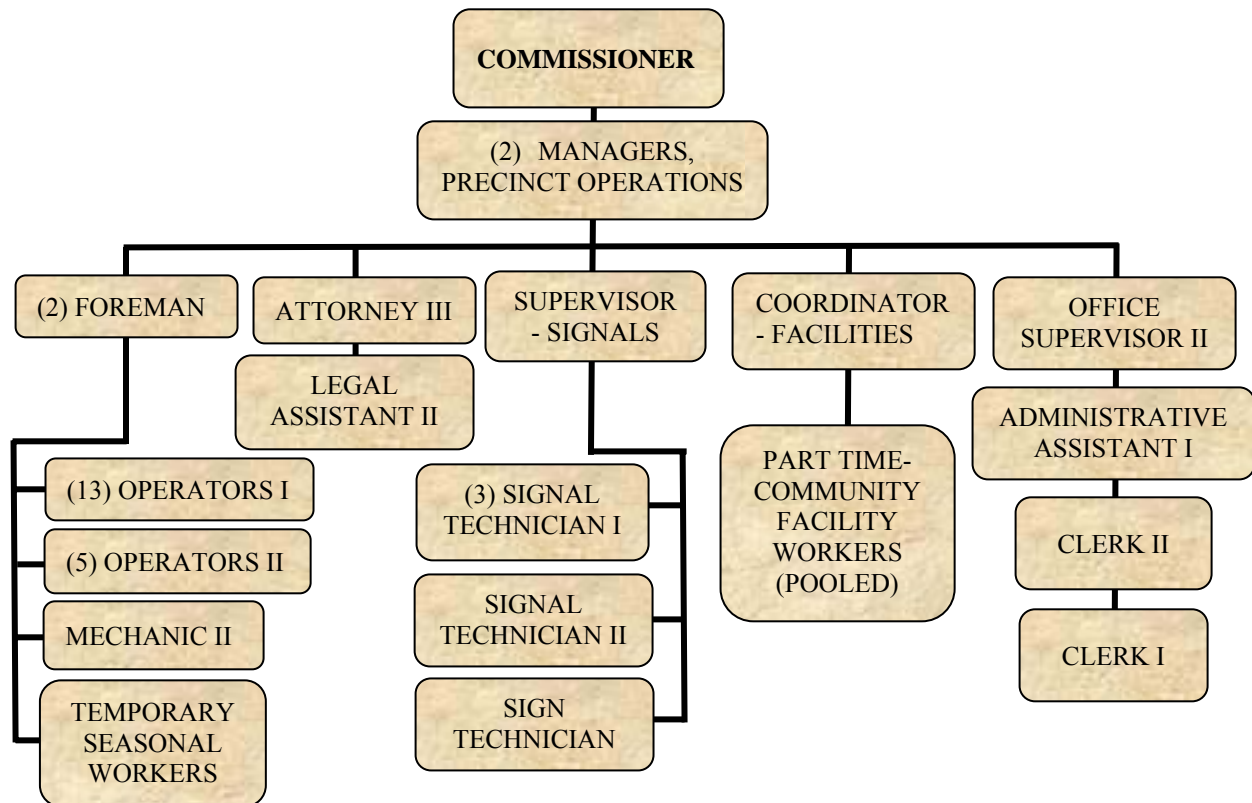
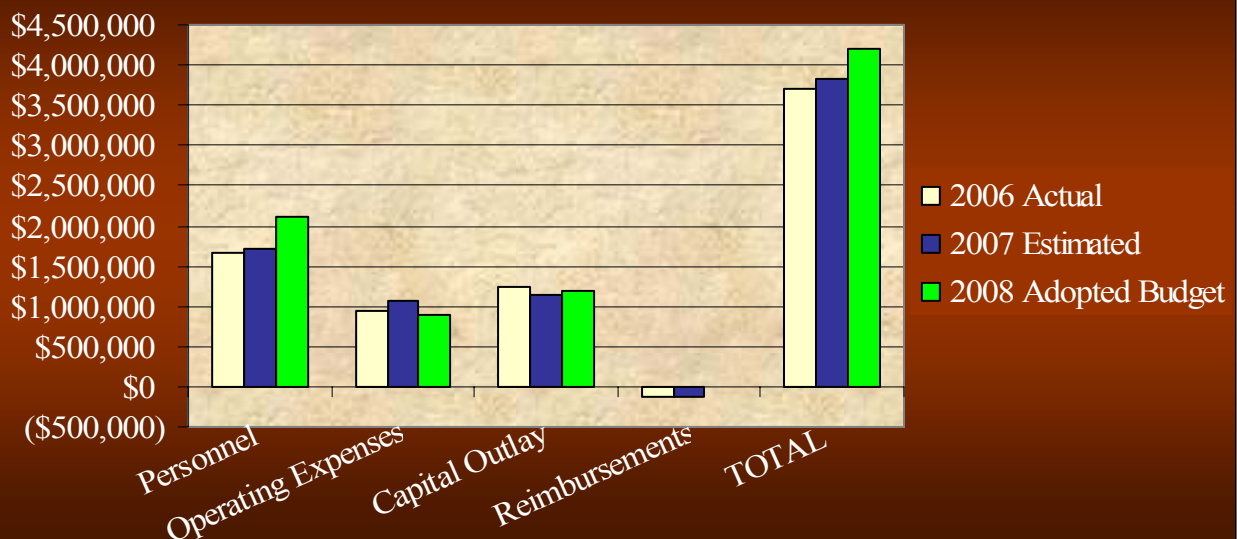
<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	40	38	39
Part-Time	2	4	4
<b>TOTAL</b>	<b>42</b>	<b>42</b>	<b>43</b>

**COMMISSIONER, PRECINCT 2****(Dept. 613)****Organization Chart****Department Cost Comparison**

**COMMISSIONER, PRECINCT 3****(Dept. 614)**

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,654,001	\$1,708,459	\$2,108,636
Operating Expenses	\$1,073,405	\$1,071,931	\$895,700
Capital Outlay	\$1,230,217	\$1,153,894	\$1,189,299
Reimbursements	(\$118,128)	(\$116,395)	\$0
<b>TOTAL</b>	<b>\$3,839,495</b>	<b>\$3,817,889</b>	<b>\$4,193,635</b>

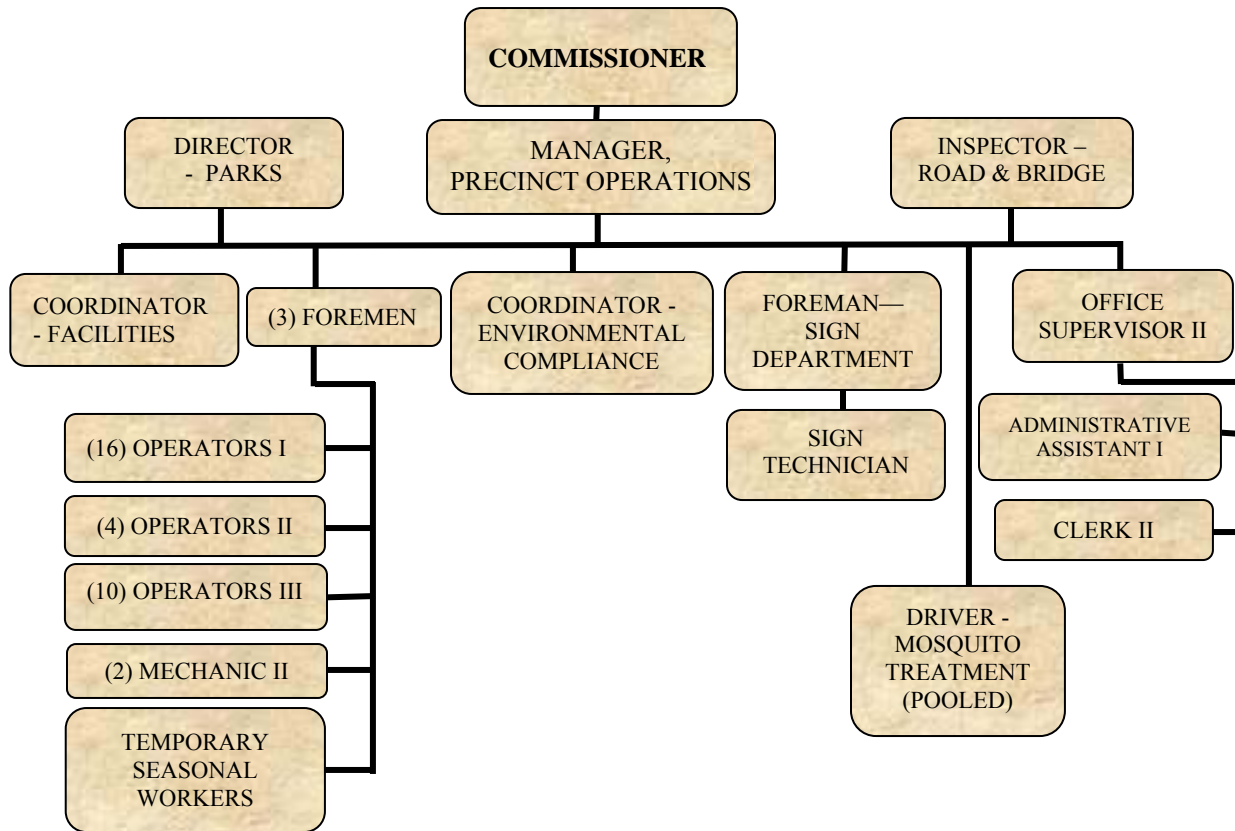
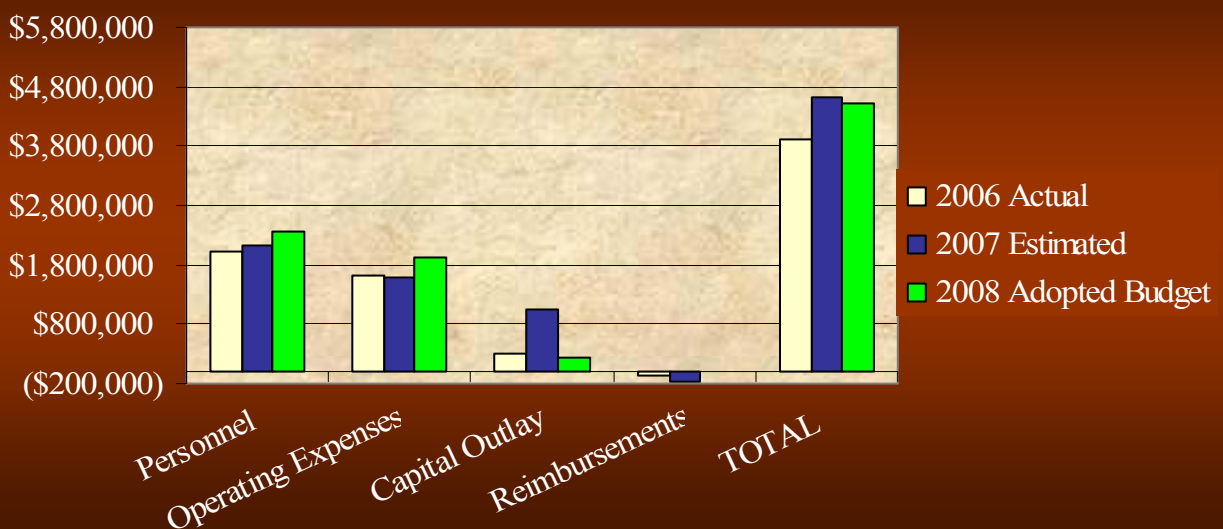
<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	36	35	36
Part-Time	1	2	2
<b>TOTAL</b>	<b>37</b>	<b>37</b>	<b>38</b>

**COMMISSIONER, PRECINCT 3****(Dept. 614)****Organization Chart****Department Cost Comparison**

**COMMISSIONER, PRECINCT 4****(Dept. 615)**

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$2,039,848	\$2,139,362	\$2,347,202
Operating Expenses	\$1,769,072	\$1,601,347	\$1,931,761
Capital Outlay	\$297,719	\$1,032,236	\$250,000
Reimbursements	(\$48,386)	(\$159,181)	\$0
<b>TOTAL</b>	<b>\$4,058,253</b>	<b>\$4,613,764</b>	<b>\$4,528,963</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	44	45	43
Part-Time	2	1	4
<b>TOTAL</b>	<b>46</b>	<b>46</b>	<b>47</b>

**COMMISSIONER, PRECINCT 4****(Dept. 615)****Organization Chart****Department Cost Comparison**



**COUNTY ENGINEER****(Dept. 600)****Mission Statement**

The mission of the Montgomery County Engineering Department is to provide engineering services, i.e. advice as needed. Also the Engineering Department is to insure quality developments in the County by requiring adherence to minimum standards and fostering relationships with the engineering and development communities.

**Department Description and Responsibilities**

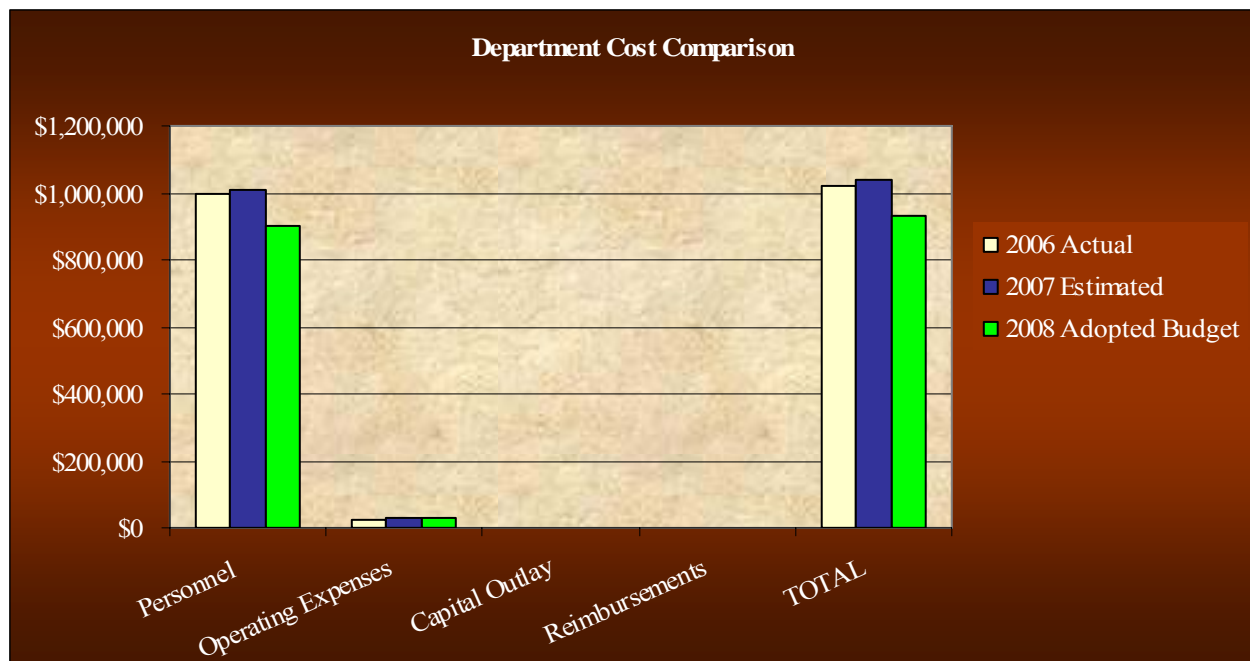
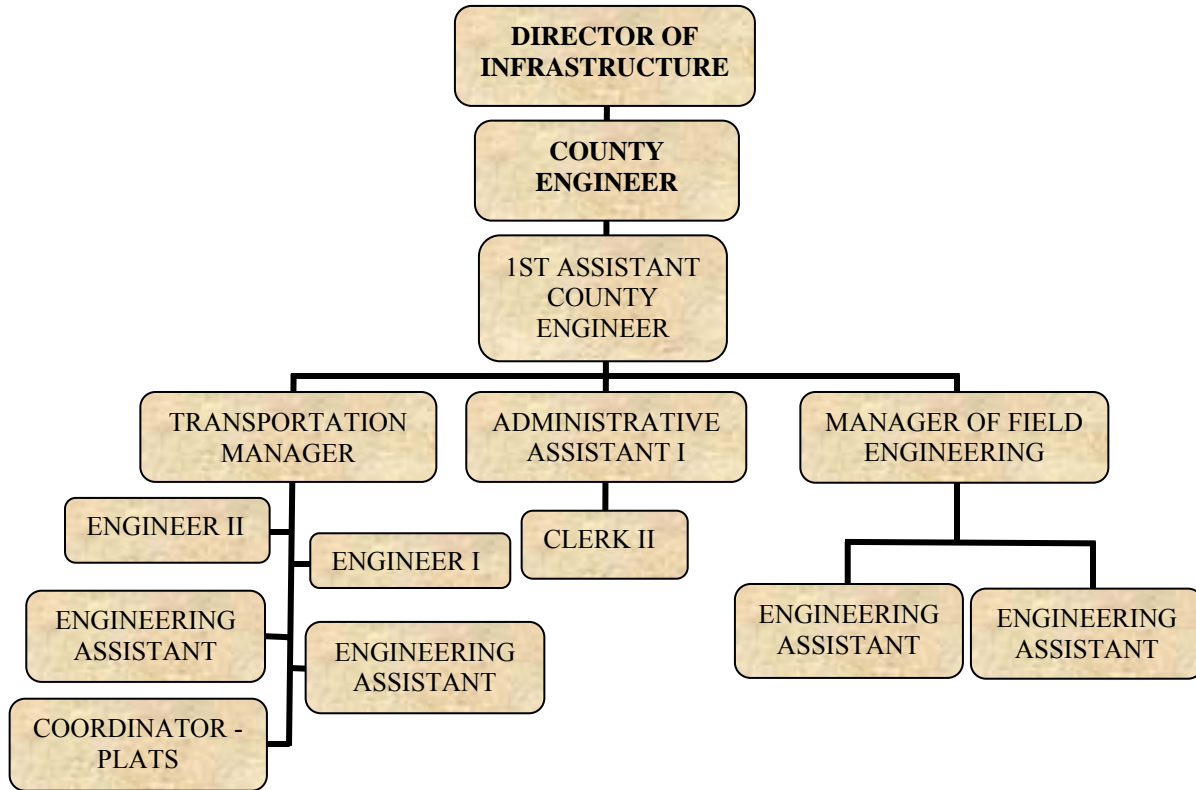
The County Engineer is committed to plan and implement a superior inter-modal transportation infrastructure by judicious application of human resources and public funds through a coordinated local and regional perspective. A superior transportation infrastructure will provide residents of Montgomery County with a better quality of life by alleviating traffic congestion, moving people and goods efficiently, and contributing to a stable and competitive economy. The County Engineer is also committed to preserving the quality of life for residents of Montgomery County through enforcement of adopted subdivision requirements.

This Department is funded by a portion of the property tax levy designated toward County roads and bridges, various license and permits fees, and fines and forfeitures collected by the courts

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$994,109	\$1,008,435	\$903,150
Operating Expenses	\$24,260	\$30,940	\$30,600
Capital Outlay	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,018,369</b>	<b>\$1,039,375</b>	<b>\$933,750</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	13	13	13
Part-Time	0	0	0
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>

**COUNTY ENGINEER****(Dept. 600)****Organization Chart**



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# Other Special Revenue Funds

## Revenues and Expenditures

**Other Special Revenue Funds**  
**Functions with Departments**

**Culture and Recreation**

## Summary

661 Historical Commission  
662 Memorial Library

**General Administration**

## Summary

4752 County Attorney Worthless Checks  
4352 District Attorney Hot Checks

**Health and Welfare**

## Summary

6331 Animal Shelter  
640 Child Welfare  
6428 Community Development  
6433 Home Program

**Judicial**

## Summary

4381 2<sup>nd</sup> Judicial Admin. Region  
434 9<sup>th</sup> District Court  
437 221<sup>st</sup> District Court  
438 284<sup>th</sup> District Court  
439 359<sup>th</sup> District Court  
436 410<sup>th</sup> District Court  
441 418th District Court  
442 435th District court  
465 Court Operations  
4652 Drug Court  
46501 Indigent Defense

**Legal**

## Summary

4771 Alternate Dispute Resolution  
476 Law Library

**Public Safety**

## Summary

5532 Forfeitures, Constable, Pct 3  
5542 Forfeitures, Constable, Pct 4  
5552 Forfeitures, Constable, Pct 5  
4353 Forfeitures, District Attorney  
5604 Forfeitures, Sheriff  
5122 Sheriff Commissary

**Public Transportation**

6291 Airport Maintenance

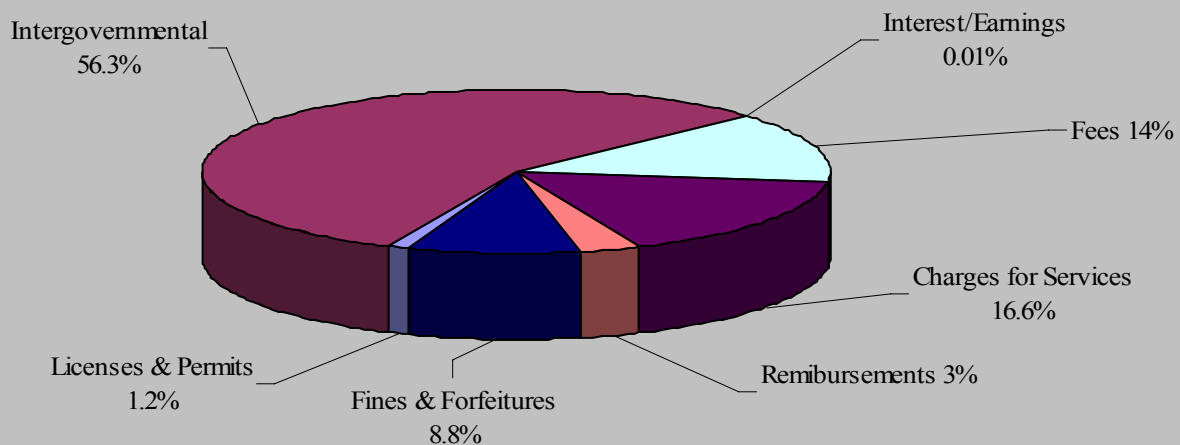
## OTHER SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for specific revenue sources, other than capital projects, that are restricted to expenditures for specific purposes. These restrictions exist both externally, by agreement with other entities or by statute, and internally, by policy of Commissioners' Court.

### REVENUES BY SOURCE - SPECIAL REVENUE FUND

	FY 2006	FY 2007	FY 2008
SOURCE	ACTUAL	ESTIMATED	APPROVED
Licenses and Permits	\$117,741	\$129,771	\$60,000
Intergovernmental	6,375,736	5,161,234	2,787,397
Interest/Earnings	34,044	49,813	250
Fees	667,949	810,223	691,657
Charges For Services	965,785	893,931	823,164
Reimbursements	0	136,985	150,263
Miscellaneous	193,117	175,942	0
Operating Transfers	12,738,216	703,805	0
Fines and Forfeitures	844,256	698,669	437,767
Capital Lease Financing	0	2,812,900	0
Total Special Revenue Fund	\$21,936,844	\$11,573,273	\$4,950,498

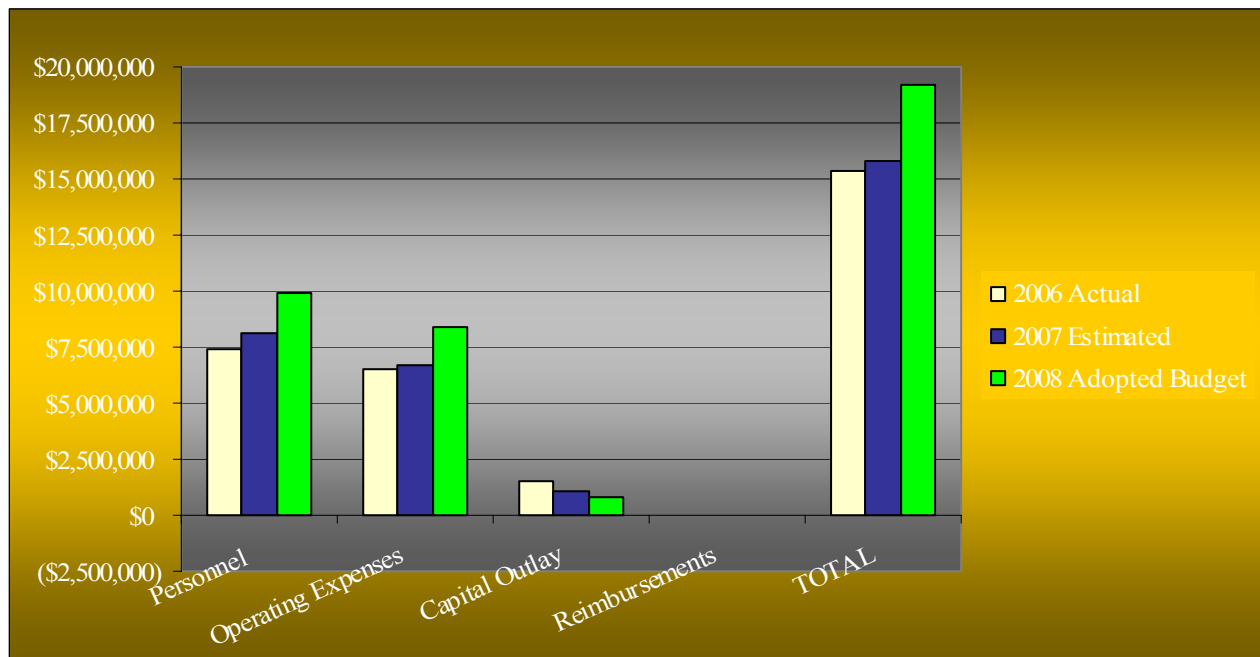
### OTHER SPECIAL REVENUE FUNDS REVENUES BY SOURCE - 2008



<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$7,366,258	\$8,130,940	\$9,948,742
Operating Expenses	\$6,499,046	\$6,673,723	\$8,433,839
Capital Outlay	\$1,500,467	\$1,037,417	\$785,777
Reimbursements	(\$908)	(\$522)	\$0
<b>TOTAL</b>	<b>\$15,364,863</b>	<b>\$15,841,558</b>	<b>\$19,168,358</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	171	176	184
Part-Time	43	42	48
<b>TOTAL</b>	<b>214</b>	<b>218</b>	<b>232</b>



# Other Special Revenue Funds

## Department Descriptions

### Culture and Recreation Function



**SPECIAL REVENUE FUNDS****Culture and Recreation Function Departments**

<b>FUND</b>	<b>DEPARTMENT NAME</b>	<b>DEPARTMENT NUMBER</b>
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**Historical Commission Fund**

Historical Commission	661
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**Memorial Library Fund**

Memorial Library	6511
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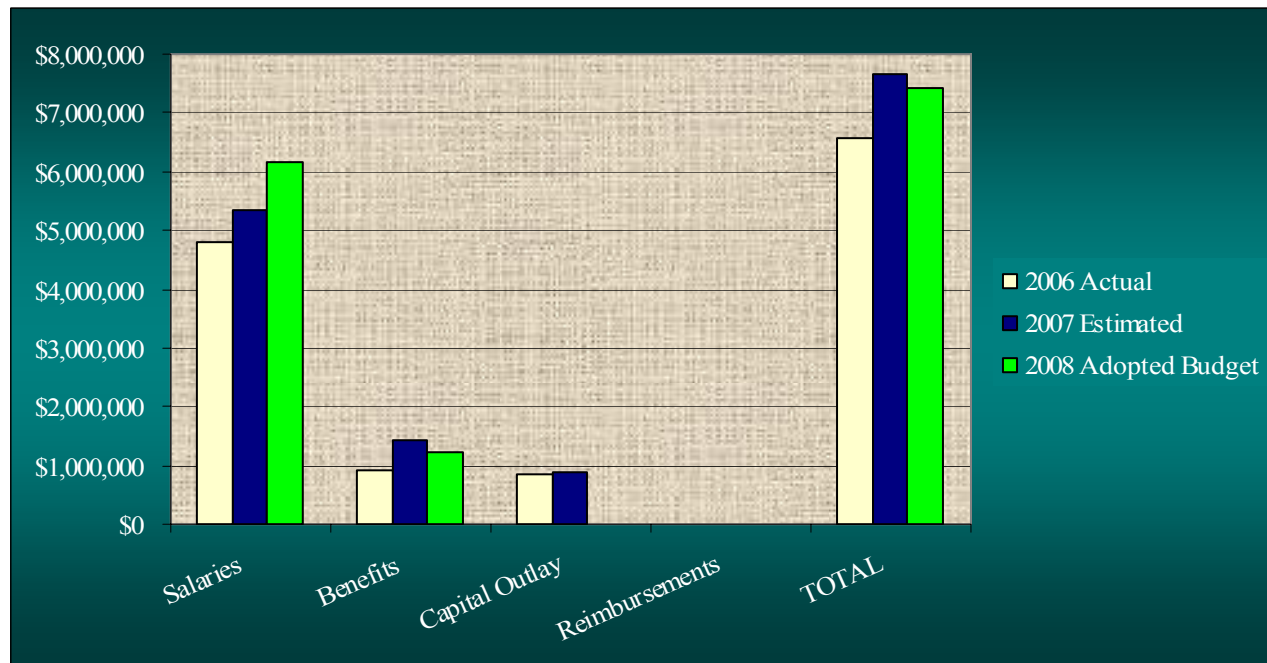
## SPECIAL REVENUE FUNDS

### Culture and Recreation Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Salaries	\$4,808,774	\$5,342,675	\$6,169,369
Operating Expenses	\$1,269,229	\$1,442,957	\$1,236,752
Capital Outlay	\$841,293	\$886,287	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,919,296</b>	<b>\$7,671,919</b>	<b>\$7,406,121</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	116	116	116
Part-Time	40	40	43
<b>TOTAL</b>	<b>156</b>	<b>156</b>	<b>159</b>



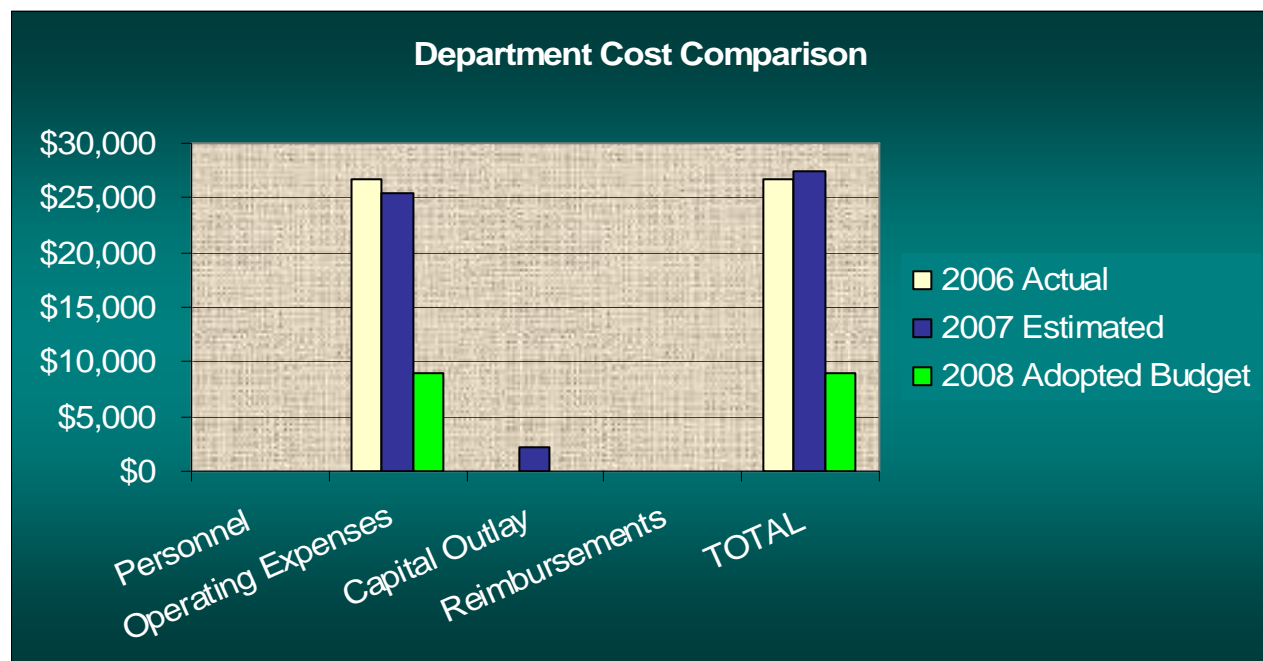
**HISTORICAL COMMISSION****(Dept. 661)****Department Description and Responsibilities**

The Historical Commission budget supports the Montgomery County Historical Commission in its mission of preserving historical sites and buildings within Montgomery County. This department is funded by transfers and intergovernmental sources.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$26,662	\$25,356	\$9,000
Capital Outlay	\$0	\$2,111	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$26,662</b>	<b>\$27,467</b>	<b>\$9,000</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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**MEMORIAL LIBRARY****(Dept. 6511)****Mission Statement**

The mission of the Montgomery County Memorial Library System is to be a leading resource for information, education, culture, and recreation – contributing to life-long learning and adapting to the special needs and interests of the community.

**Department Description and Responsibilities**

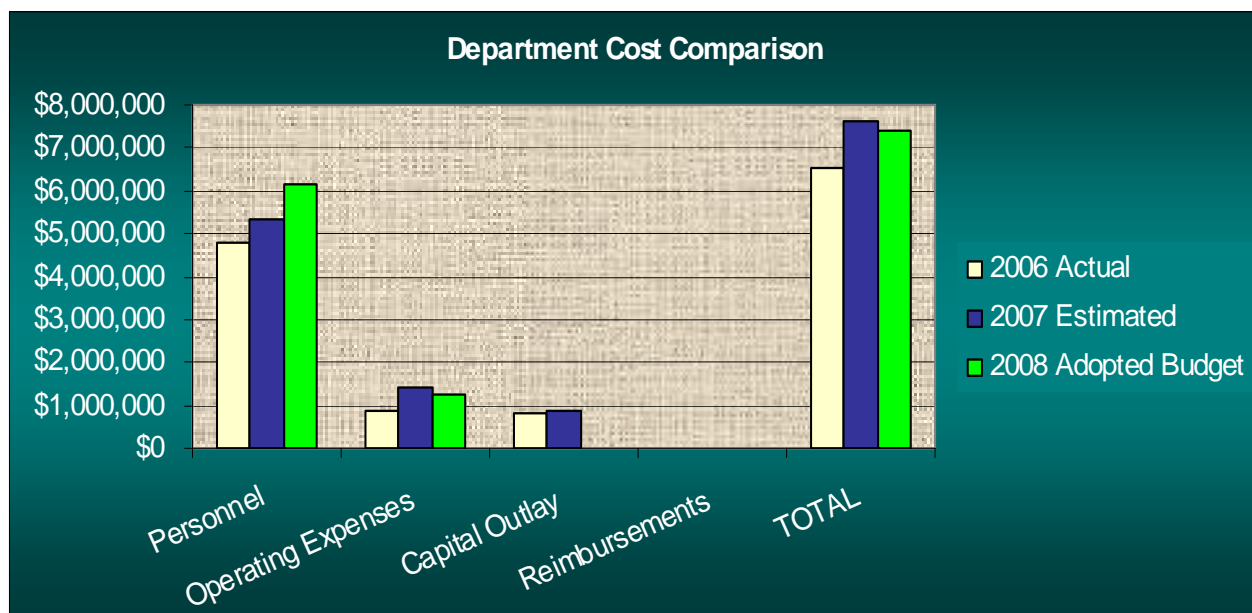
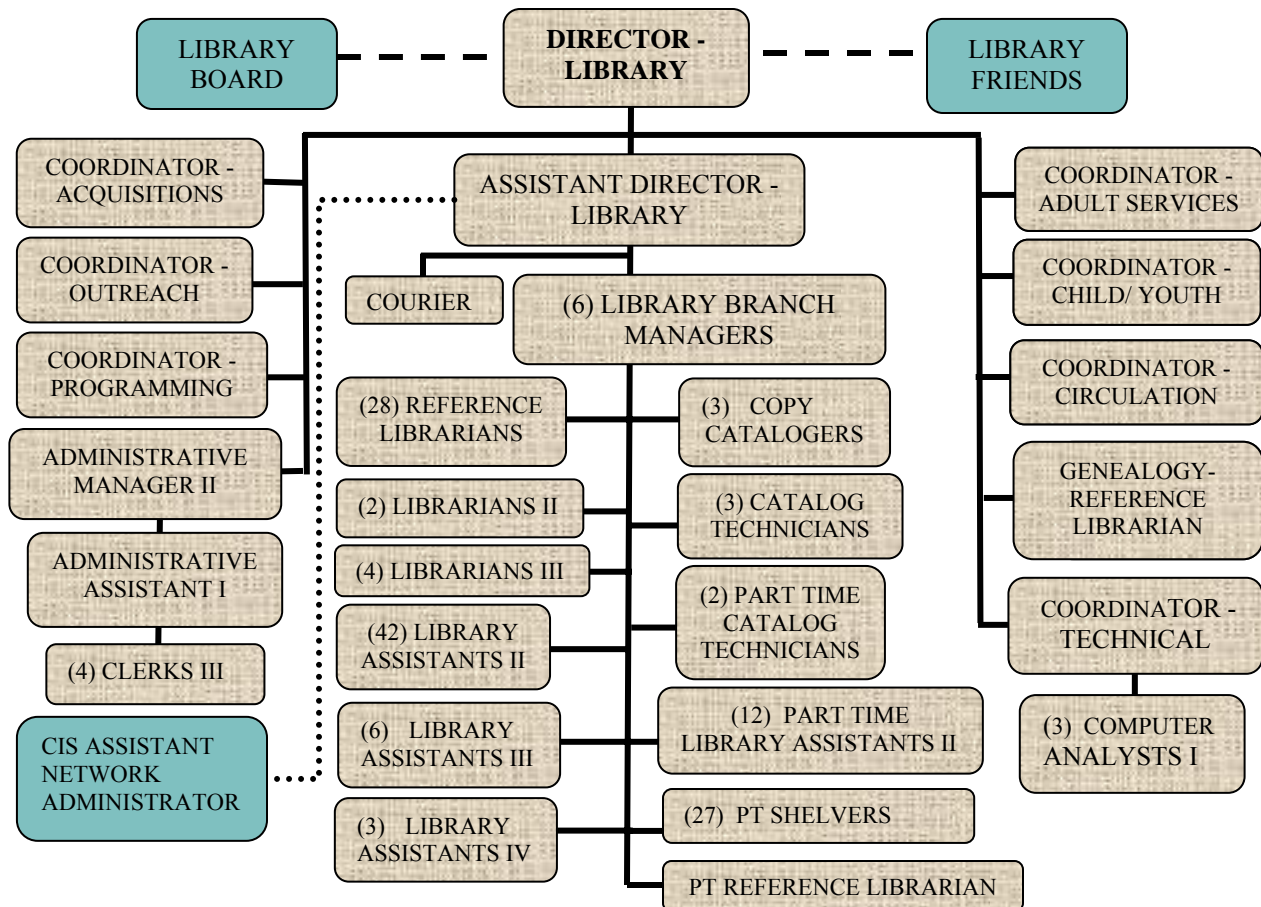
The Montgomery County Memorial Library is composed of a central library and six branches located throughout the County to provide services to all County residents. The total number of circulations recorded was 1,210,339 for FY 2005 and there are 586,668 items for patron use, including cataloged/processed materials and un-cataloged paperbacks. The Memorial Library (founded in 1948) provides full library services to a population of 378,033 county residents. Additionally, photocopy, typewriter, PC computer, internet access, microfiche readers, meeting rooms, and other services are available for public use (some services require a fee). Library media include books, newspapers, CD's, CD-ROM's, DVD's, E-books, tapes, videos, magazines, and maps. The central library also contains the fourth largest Genealogy Collection in Texas.

This department is funded by charges for services, intergovernmental sources, and miscellaneous sources.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$4,808,774	\$5,342,675	\$6,169,369
Operating Expenses	\$1,242,567	\$1,417,601	\$1,227,752
Capital Outlay	\$841,293	\$884,176	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,892,634</b>	<b>\$7,644,452</b>	<b>\$7,397,121</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	116	116	116
Part-Time	40	40	43
<b>TOTAL</b>	<b>156</b>	<b>156</b>	<b>159</b>

**MEMORIAL LIBRARY****(Dept. 6511)****Organization Chart**



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# Other Special Revenue Funds

## Department Descriptions

### General Administration Function



**SPECIAL REVENUE FUNDS****General Administration Function Departments**

<b>FUND</b>	<b>DEPARTMENT NAME</b>	<b>DEPARTMENT NUMBER</b>
Attorney Administration Fund		
	County Attorney—Worthless Checks	4752
	District Attorney—Hot Checks	4352

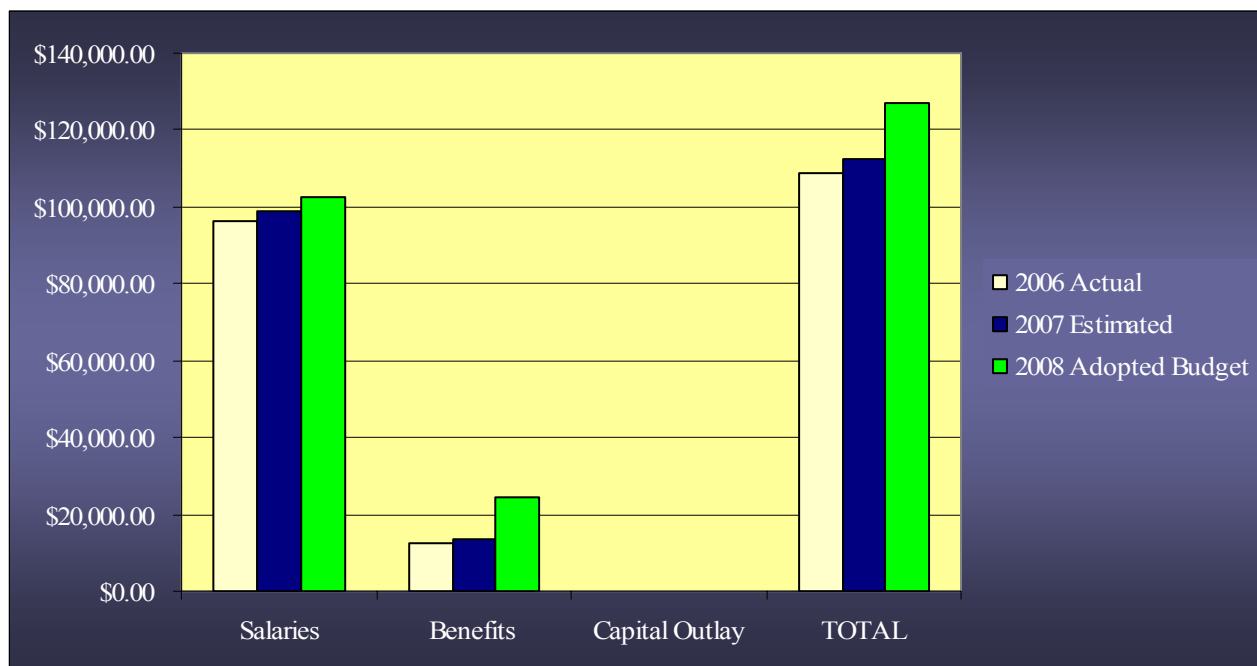
## SPECIAL REVENUE FUNDS

### General Administration Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Salaries	\$96,253	\$98,631	\$102,741
Benefits	\$12,337	\$13,786	\$24,462
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$108,590</b>	<b>\$112,417</b>	<b>\$127,203</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	2
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>



## COUNTY ATTORNEY - WORTHLESS CHECKS (Dept. 4752)

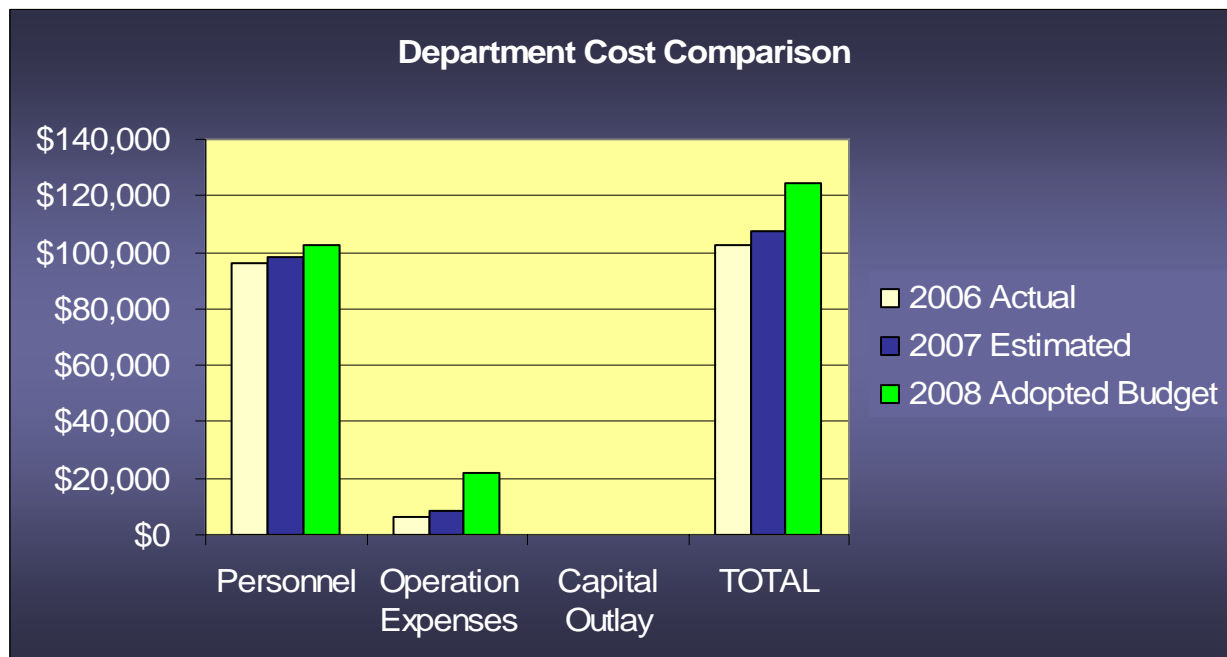
### Department Description and Responsibilities

The County Attorney - Worthless Checks department provides for the costs related to the prosecution of worthless checks writers within the County. (See County Attorney Organization Chart)  
This Department is funded by charges for services.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$96,253	\$98,631	\$102,741
Operation Expenses	\$6,306	\$8,564	\$21,910
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$102,559</b>	<b>\$107,195</b>	<b>\$124,651</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	2
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>



## DISTRICT ATTORNEY - HOT CHECKS (Dept. 4352)

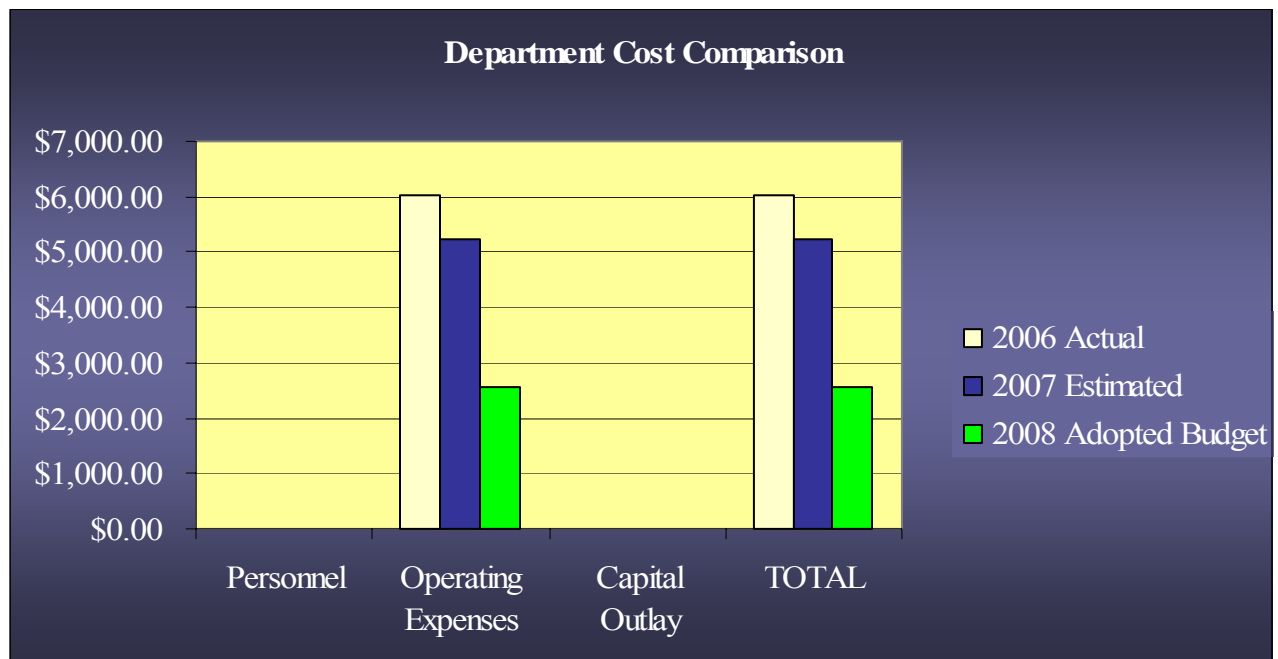
### Department Description and Responsibilities

The District Attorney - Hot Checks department provides for the use of fees collected in the Hot Check prosecution operation. This Department is funded by charges for services.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0.00	\$0.00	\$0.00
Operating Expenses	\$6,031.00	\$5,222.00	\$2,552.00
Capital Outlay	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$6,031.00</b>	<b>\$5,222.00</b>	<b>\$2,552.00</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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# Other Special Revenue Funds

## Department Descriptions

### Health and Welfare Function

**SPECIAL REVENUE FUNDS****Health and Welfare Function Departments**

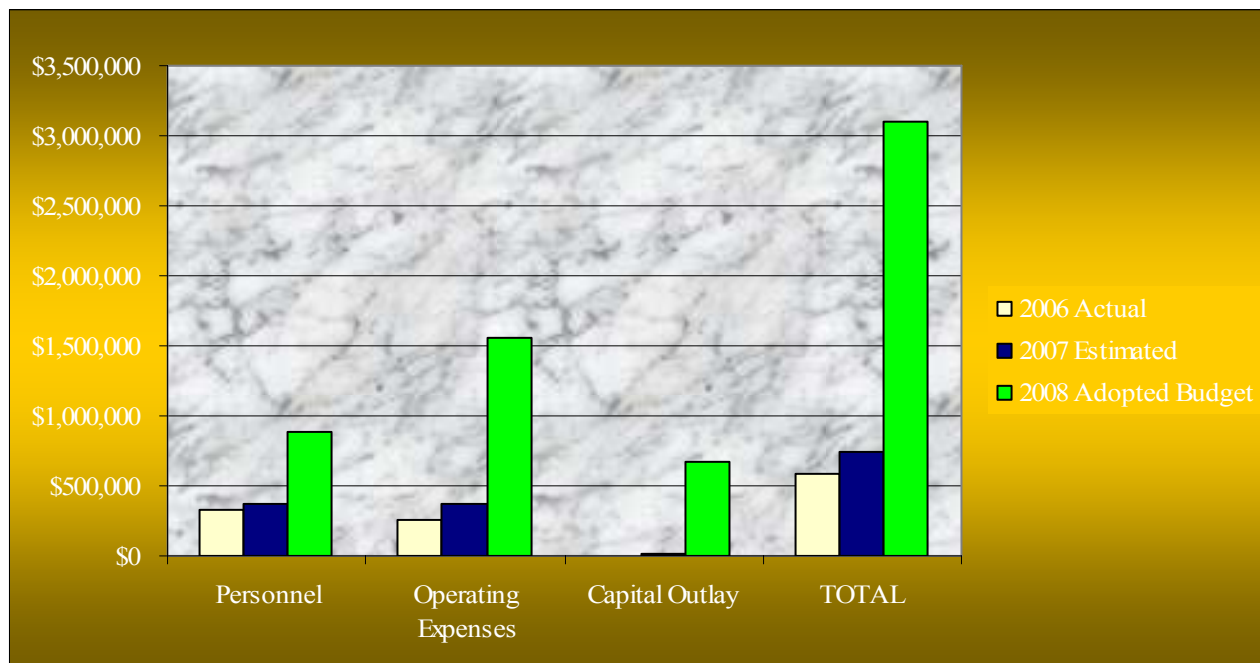
<b>FUND</b>	<b>DEPARTMENT NAME</b>	<b>DEPARTMENT NUMBER</b>
<b>Animal Shelter Fund</b>		
	Animal Shelter	6331
<b>Child Welfare Fund</b>		
	Child Welfare	640
<b>Community Block Grant Fund</b>		
	Community Development	6429
	Home Program	6434

## SPECIAL REVENUE FUNDS

### Health and Welfare Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$322,067	\$373,482	\$879,545
Operating Expenses	\$328,906	\$366,091	\$1,550,025
Capital Outlay	\$0	\$9,247	\$665,777
<b>TOTAL</b>	<b>\$650,973</b>	<b>\$748,820</b>	<b>\$3,095,347</b>

Staffing Trends			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	13	18	17
Part-Time	1	0	2
<b>TOTAL</b>	<b>14</b>	<b>18</b>	<b>19</b>





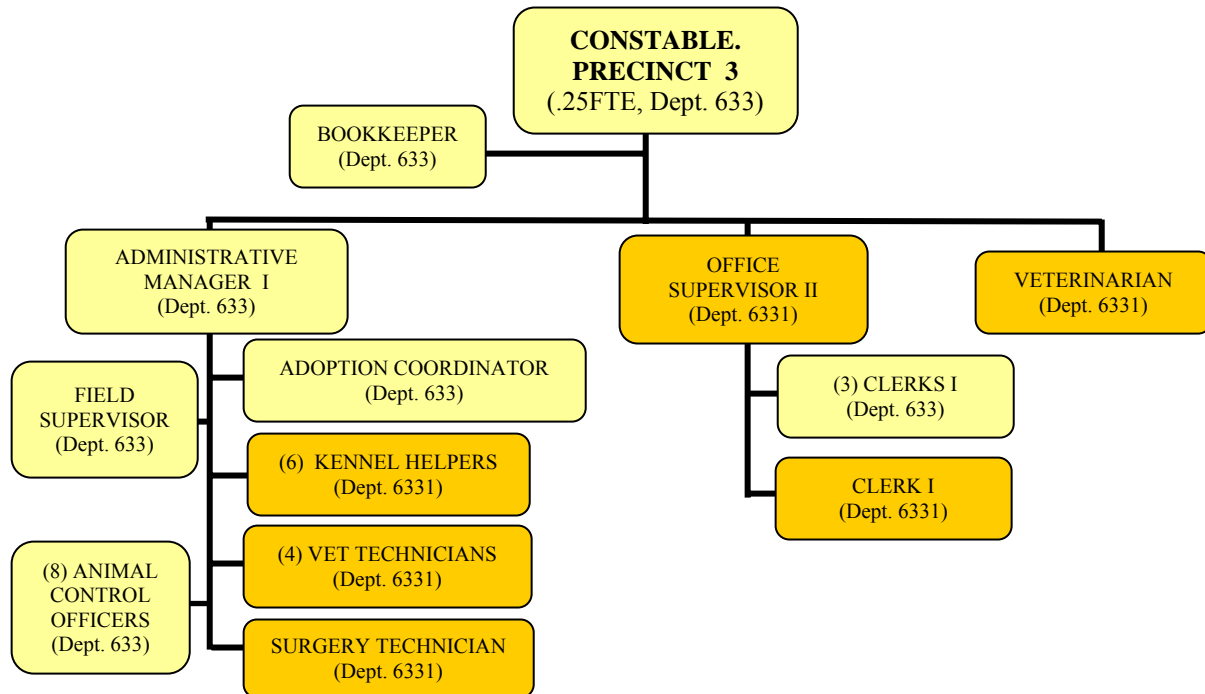
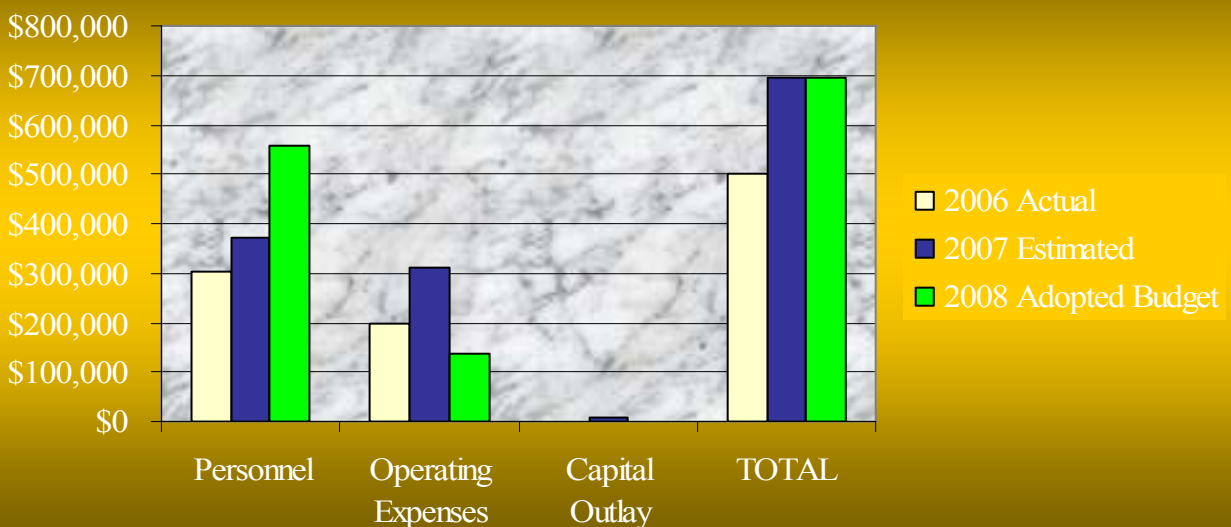
**ANIMAL SHELTER****(Dept. 6331)****Department Description and Responsibilities**

The Animal Control/ Animal Shelter departments are operated by the County under the supervision of the Montgomery County Animal Control Supervisor (designated Local Rabies Control Authority) who is appointed to enforce the rabies Control Act of 1981 (and amendments), the Texas Board of Public Health Rules for rabies control and quarantine, and the Montgomery County Rules for Rabies Control. Stray animals are collected and held an appropriate period for recovery by owners, rescue groups and adoption programs. The departments also monitor dangerous dogs, wild and dangerous animals kept within the County and take necessary action to ensure public safety. A facility is maintained by the County for the holding and disposition of stray, unclaimed animals kept in violation of regulation or seized wild and dangerous animals.

This Department is funded by charges for services.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$302,742	\$371,802	\$558,283
Operating Expenses	\$269,246	\$313,116	\$138,576
Capital Outlay	\$0	\$9,247	\$0
<b>TOTAL</b>	<b>\$571,988</b>	<b>\$694,165</b>	<b>\$696,859</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	9	14	14
Part-Time	1	0	0
<b>TOTAL</b>	<b>10</b>	<b>14</b>	<b>14</b>

**ANIMAL SHELTER****(Dept. 6331)****Organization Chart****Department Cost Comparison**

**CHILD WELFARE****(Dept. 640)****Mission Statement**

The mission of the Texas Department of Family and Protective Services is to protect the unprotected.

**Department Description and Responsibilities**

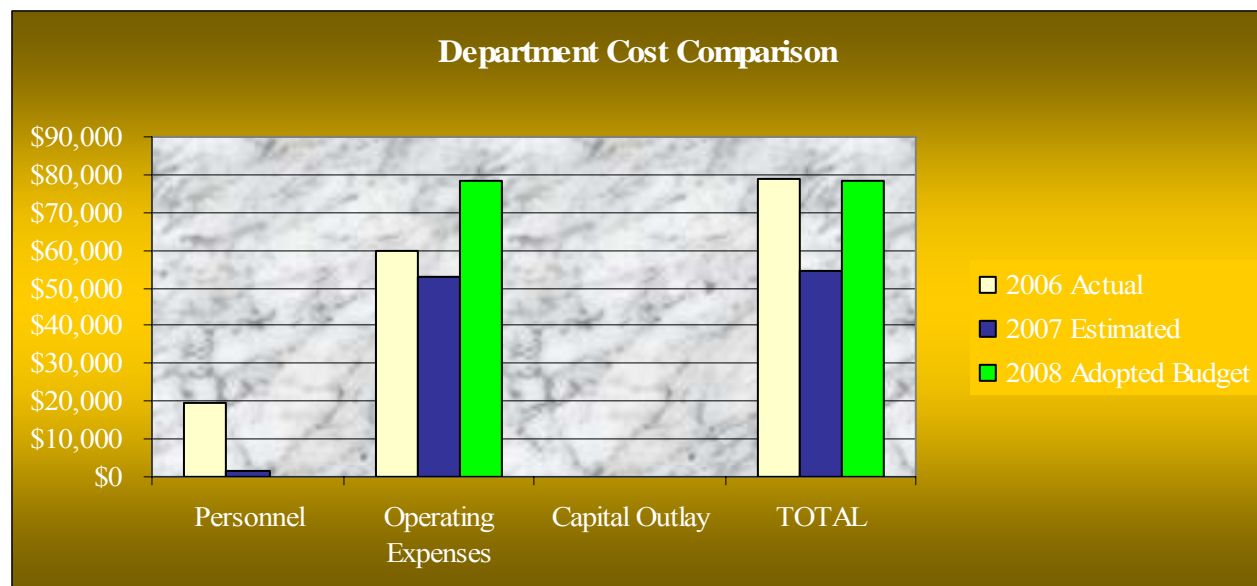
The Child Welfare budget is provided by Montgomery County in support for the Child Protective Services office (Texas Department of Family and Protective Services) for the County. This funding provides supplies and services for the care and protection of the children of Montgomery County served by this agency.

This Department is funded by charges for services.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$19,325	\$1,680	\$0
Operating Expenses	\$59,660	\$52,975	\$78,450
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$78,985</b>	<b>\$54,655</b>	<b>\$78,450</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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## COMMUNITY DEVELOPMENT BLOCK GRANT—YEAR 10 (Dept. 6429)

### Mission Statement

The mission of the Community Development Department is to maintain the integrity of the Department while managing available resources efficiently to administer the Community Development Block Grant, Home Investment Partnerships Program and the American Dream Down-Payment Initiative.

### Department Description and Responsibilities

The Community Development Block Grant department administers federal programs with the purpose of providing a suitable living environment, and economic development opportunities to low and moderate income residents in Montgomery County.

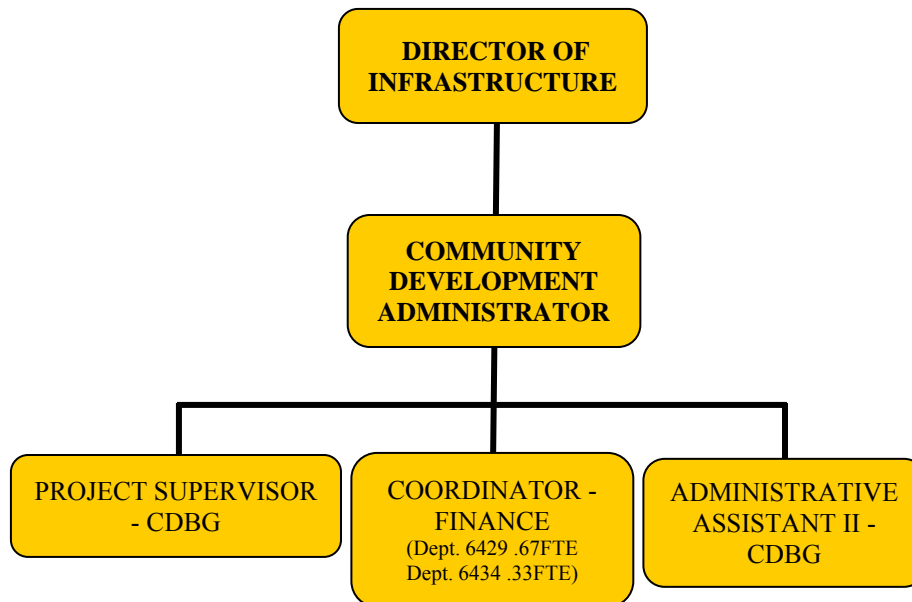
This Department is funded by intergovernmental revenue.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$303,042
Operating Expenses	\$0	\$0	\$1,209,215
Capital Outlay	\$0	\$0	\$314,976
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,827,233</b>

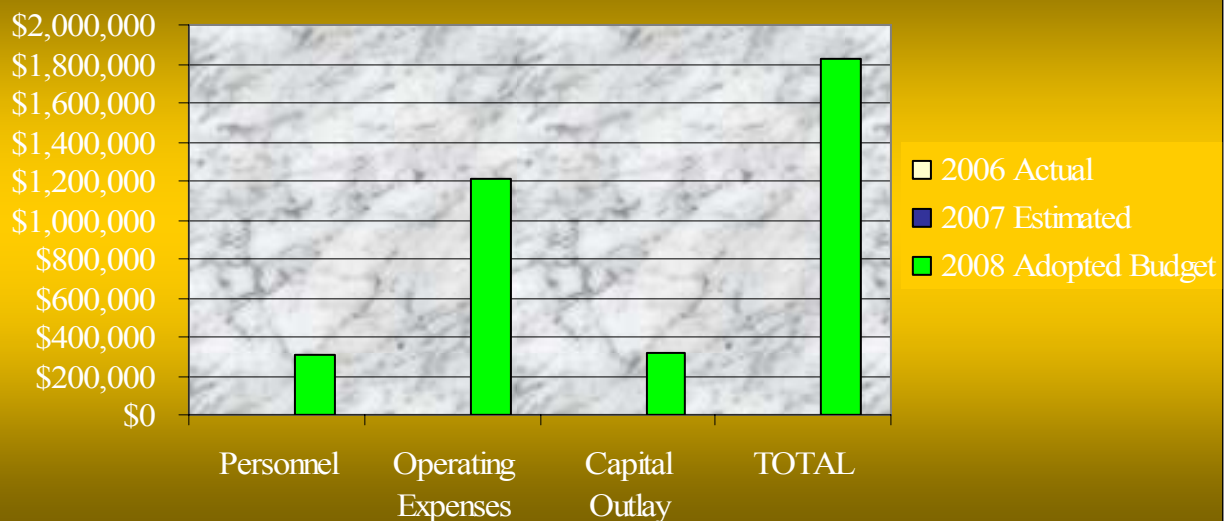
<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	4	4	3
Part-Time	0	0	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>

# COMMUNITY DEVELOPMENT BLOCK GRANT—YEAR 10 (Dept. 6429)

## Organization Chart



## Department Cost Comparison



**HOME PROGRAM - YEAR 5****(Dept. 6434)****Department Description and Responsibilities**

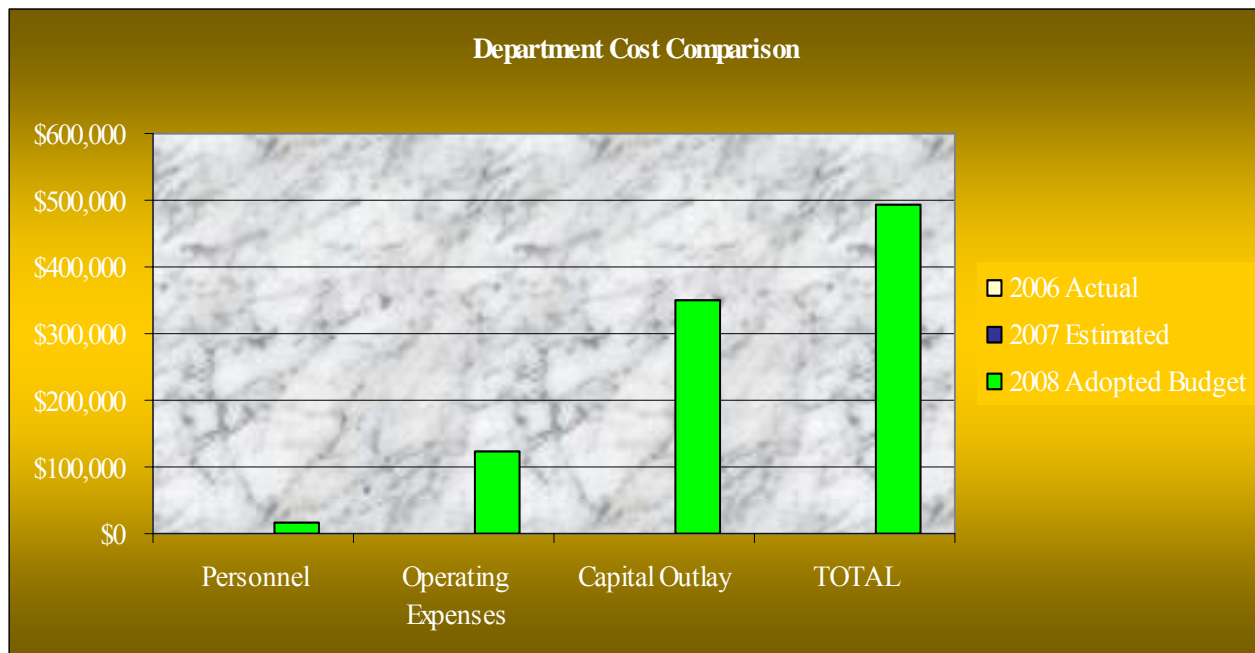
The Community Development Block Grant department administers federal programs with the purpose of providing a suitable living environment, and economic development opportunities to low and moderate income residents in Montgomery County.

This Department is funded by intergovernmental revenue.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$18,220
Operating Expenses	\$0	\$0	\$123,784
Capital Outlay	\$0	\$0	\$350,801
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$492,805</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1</b>



# Other Special Revenue Funds

## Department Descriptions

### Judicial Function



**SPECIAL REVENUE FUNDS****Judicial Function Departments**

<b>FUND</b>	<b>DEPARTMENT NAME</b>	<b>DEPARTMENT NUMBER</b>
<b>Jury Fund</b>		
	2 <sup>nd</sup> Judicial Admin. Region	4381
	9 <sup>th</sup> District Court	434
	221 <sup>st</sup> District Court	437
	284 <sup>th</sup> District Court	438
	359 <sup>th</sup> District Court	439
	410 <sup>th</sup> District Court	436
	418 <sup>th</sup> District Court	441
	435 <sup>th</sup> District Court	442
	Court Operations	465
	Drug Court	4652
	Indigent Defense	46501

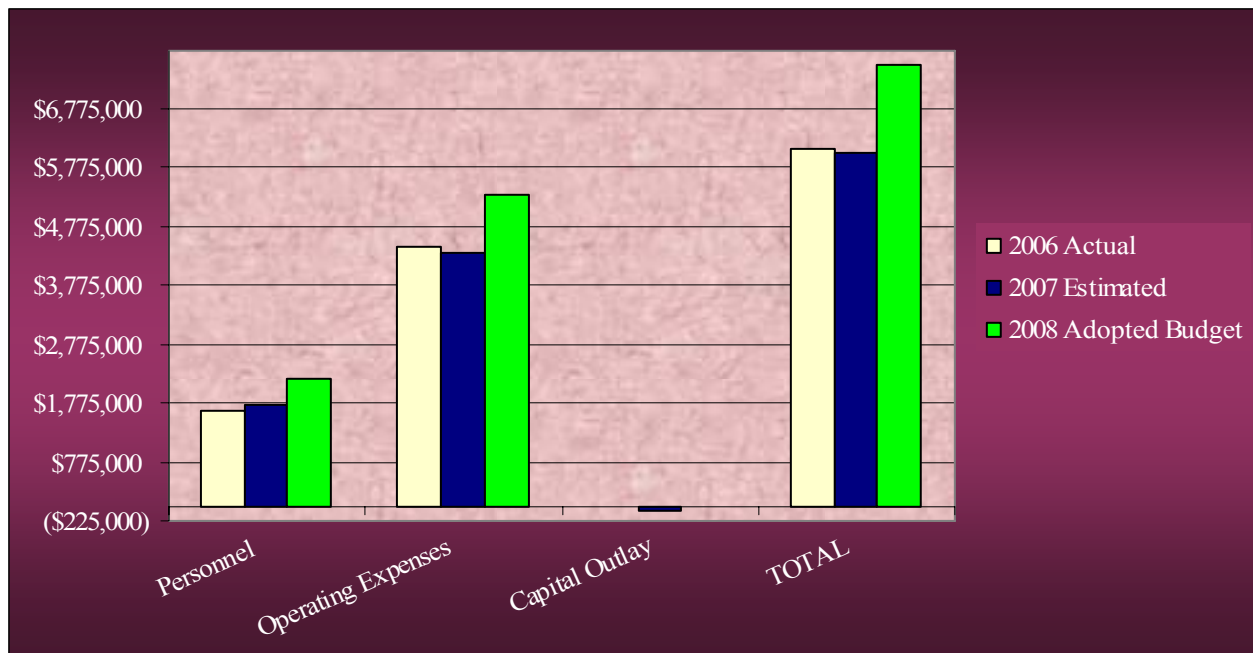
## SPECIAL REVENUE FUNDS

### Judicial Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$1,649,721	\$1,749,019	\$2,194,927
Operating Expenses	\$4,414,483	\$4,331,428	\$5,305,925
Capital Outlay	\$11,284	(\$58,132)	\$0
<b>TOTAL</b>	<b>\$6,075,488</b>	<b>\$6,022,315</b>	<b>\$7,500,852</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	31	31	40
Part-Time	0	0	1
<b>TOTAL</b>	<b>31</b>	<b>31</b>	<b>41</b>

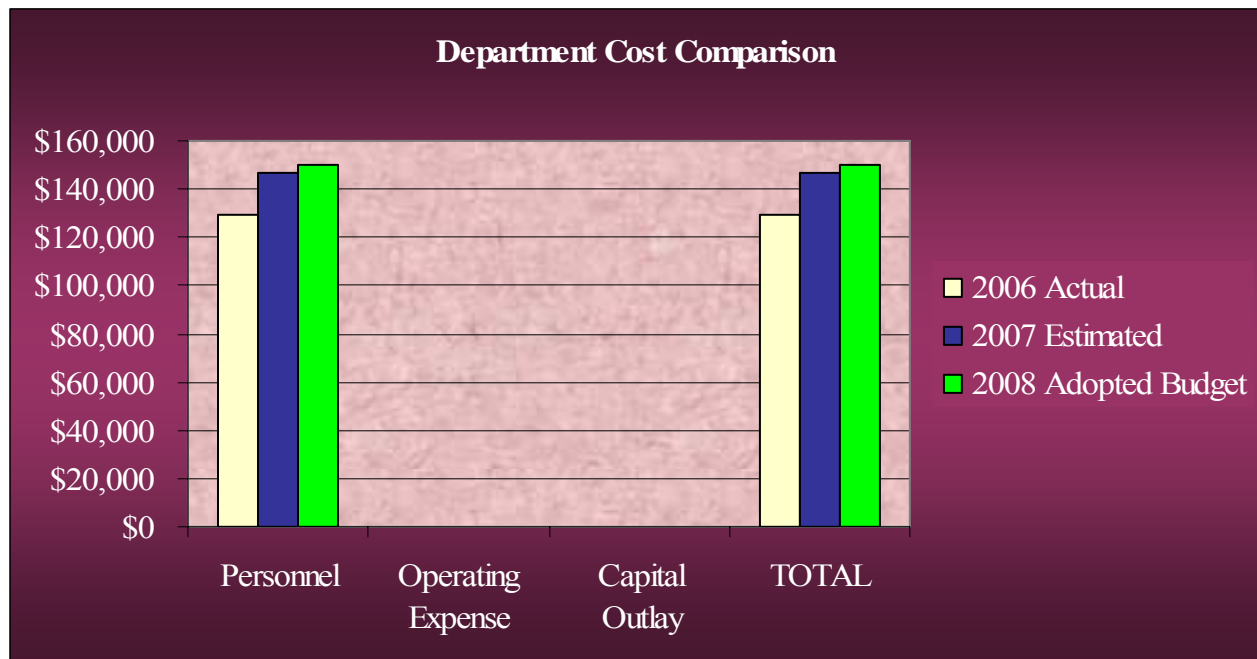
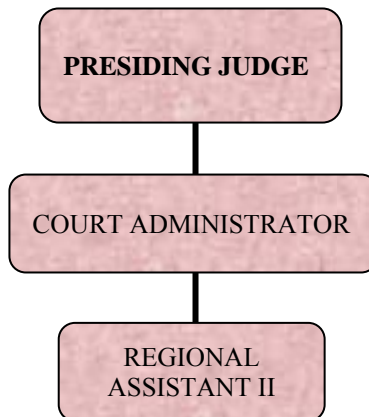


**2ND ADMINISTRATIVE JUDICIAL REGION OF TEXAS (Dept. 4381)****Department Description and Responsibilities**

The 2nd Administrative Judicial Region of Texas serves 33 counties in southeast Texas providing visiting judges and other administrative needs of the State district courts within the Region.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$129,524	\$146,382	\$150,263
Operating Expense	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	\$129,524	\$146,382	\$150,263

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	2	2
Part-Time	0	0	0
<b>TOTAL</b>	3	2	2

**2ND ADMINISTRATIVE JUDICIAL REGION OF TEXAS (Dept. 4381)****Organization Chart**

**9TH DISTRICT COURT****(Dept. 434)****Mission Statement**

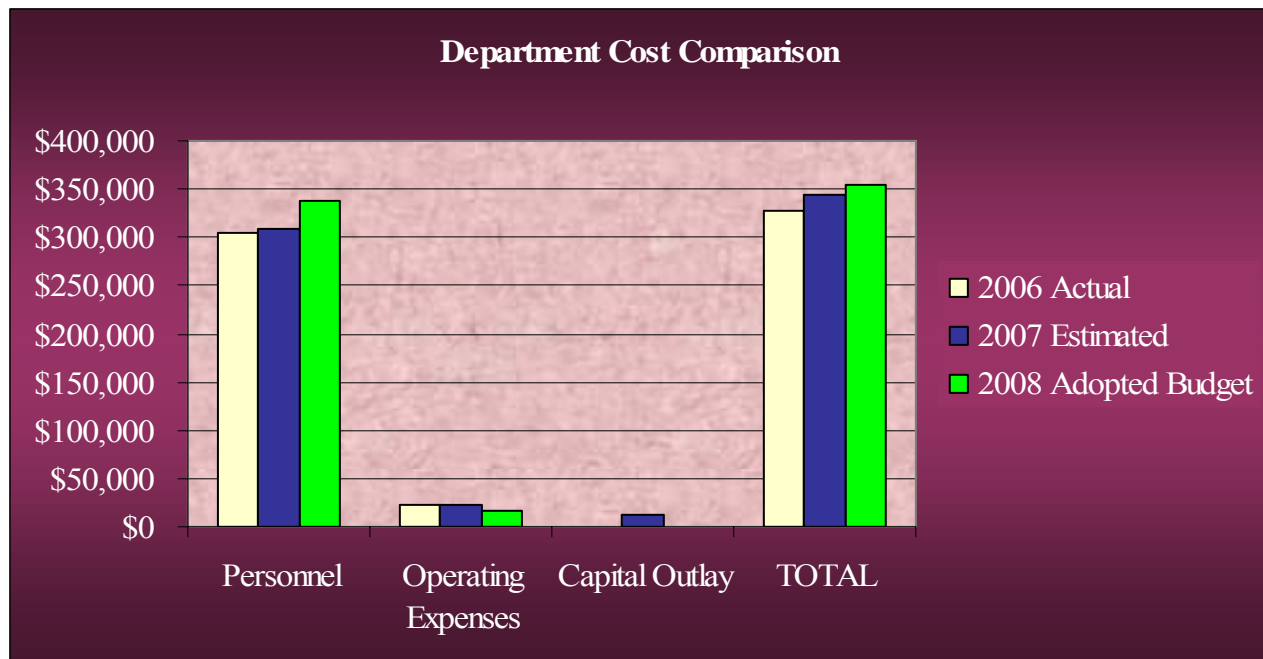
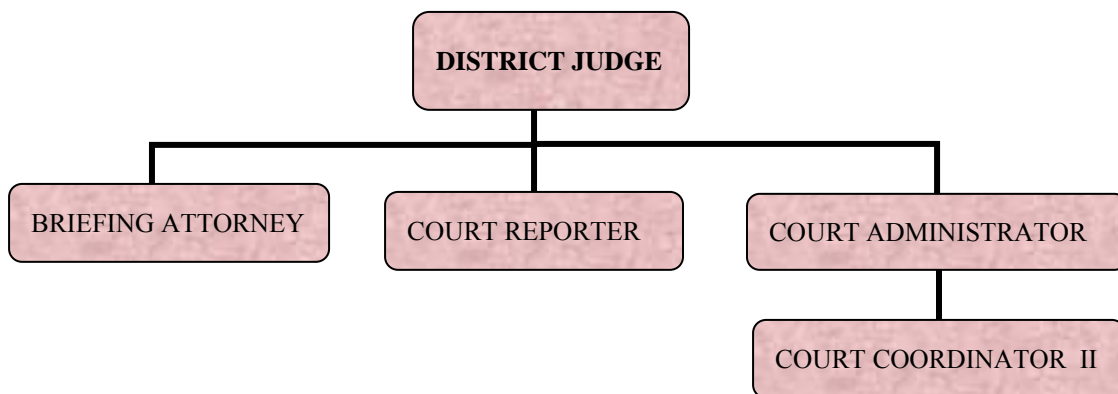
The mission of the 9th District Court is to administer justice to the public and to balance court time among the various types of dockets (criminal, civil, non-jury, and family) in Montgomery and Waller Counties.

**Department Description and Responsibilities**

To manage efficiently, impartially, and fairly and to resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of the court. The jurisdiction of this Court is determined by the Constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes felony criminal cases, civil cases with higher amounts of controversy, and family law matters.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$305,035	\$309,418	\$338,690
Operating Expenses	\$21,776	\$22,255	\$16,488
Capital Outlay	\$0	\$12,593	\$0
<b>TOTAL</b>	<b>\$326,811</b>	<b>\$344,266</b>	<b>\$355,178</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

**9TH DISTRICT COURT****(Dept. 434)****Organization Chart**

**221ST DISTRICT COURT****(Dept. 437)****Mission Statement**

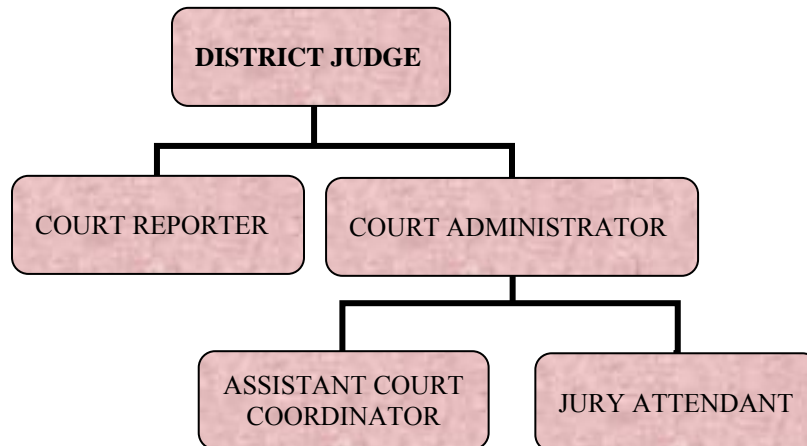
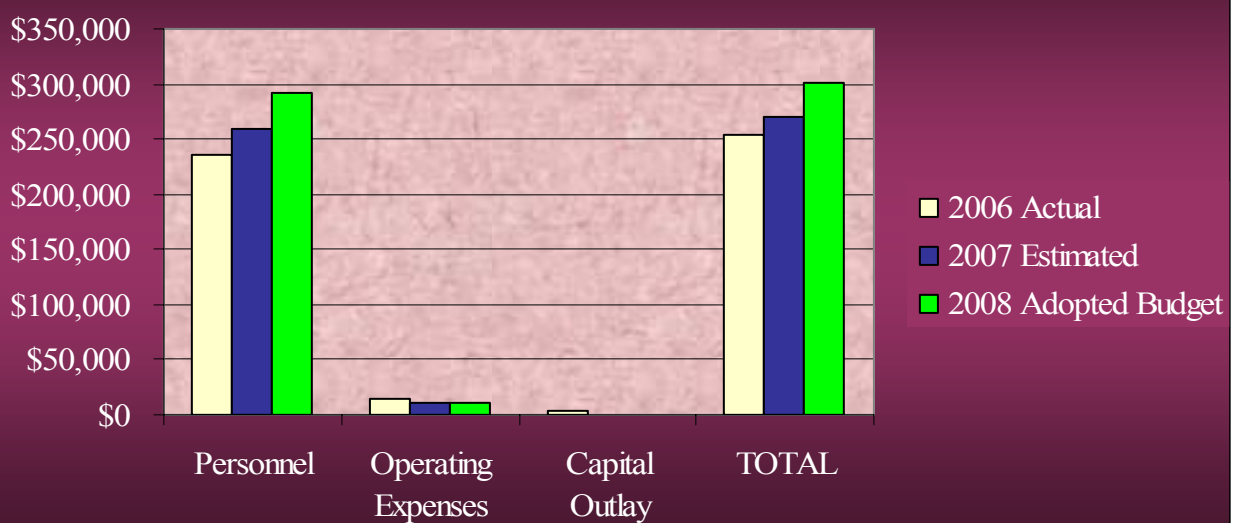
The mission of the Montgomery County District Courts is justice with fairness and efficiency.

**Department Description and Responsibilities**

To manage efficiently, impartially, and fairly and to resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of the court. The jurisdiction of this Court is determined by the Constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes setting of criminal dockets for felony criminal cases, civil cases with higher amounts of controversy, and family law matters.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$235,026	\$260,230	\$291,470
Operating Expenses	\$15,410	\$10,825	\$10,150
Capital Outlay	\$4,229	\$0	\$0
<b>TOTAL</b>	<b>\$254,665</b>	<b>\$271,055</b>	<b>\$301,620</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	4	5	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>5</b>

**221ST DISTRICT COURT****(Dept. 437)****Organization Chart****Department Cost Comparison**



**284TH DISTRICT COURT****(Dept. 438)****Mission Statement**

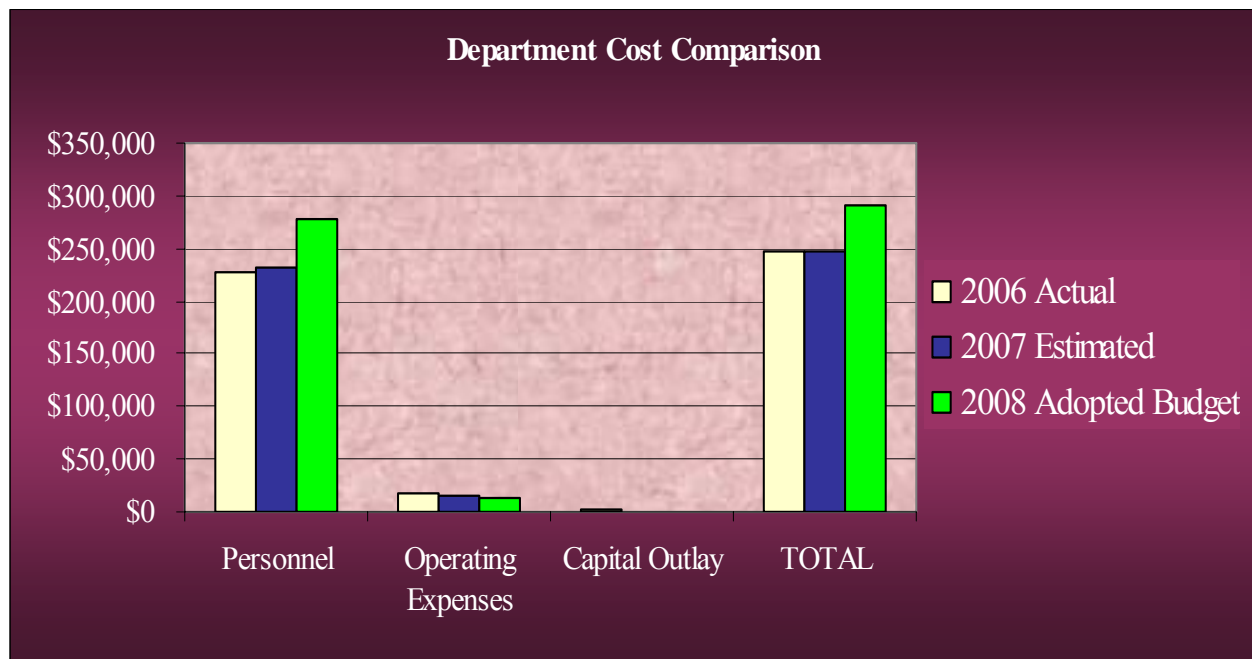
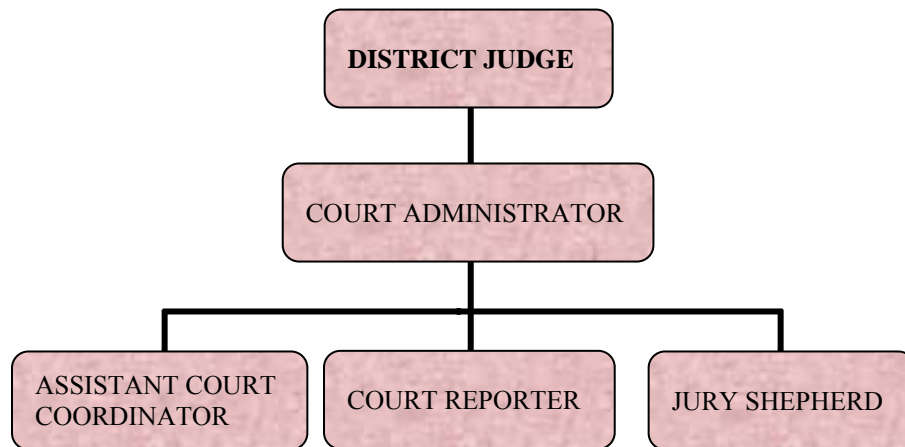
The mission of the 284th Judicial District Court is to administer justice to the public and the justice system within a predictable framework of rulings, to balance court time among various types of dockets and to be impartial in all its dealings; to serve the public and foster a friendly accessible environment, treating all individuals with dignity, respect, honesty, and fairness; to respect the interests of taxpayers by seeking greater efficiencies for improved service by coordinating with elected officials, county departments, and other units of government.

**Department Description and Responsibilities**

To manage efficiently, impartially, and fairly and to resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of the court. The jurisdiction of this Court is determined by the Constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes felony criminal cases, civil cases with higher amounts of controversy, and family law matters.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$226,785	\$232,620	\$276,736
Operating Expenses	\$18,346	\$14,836	\$14,022
Capital Outlay	\$3,073	\$0	\$0
<b>TOTAL</b>	<b>\$248,204</b>	<b>\$247,456</b>	<b>\$290,758</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

**284TH DISTRICT COURT****(Dept. 438)****Organization Chart**

**359TH DISTRICT COURT****(Dept. 439)****Mission Statement**

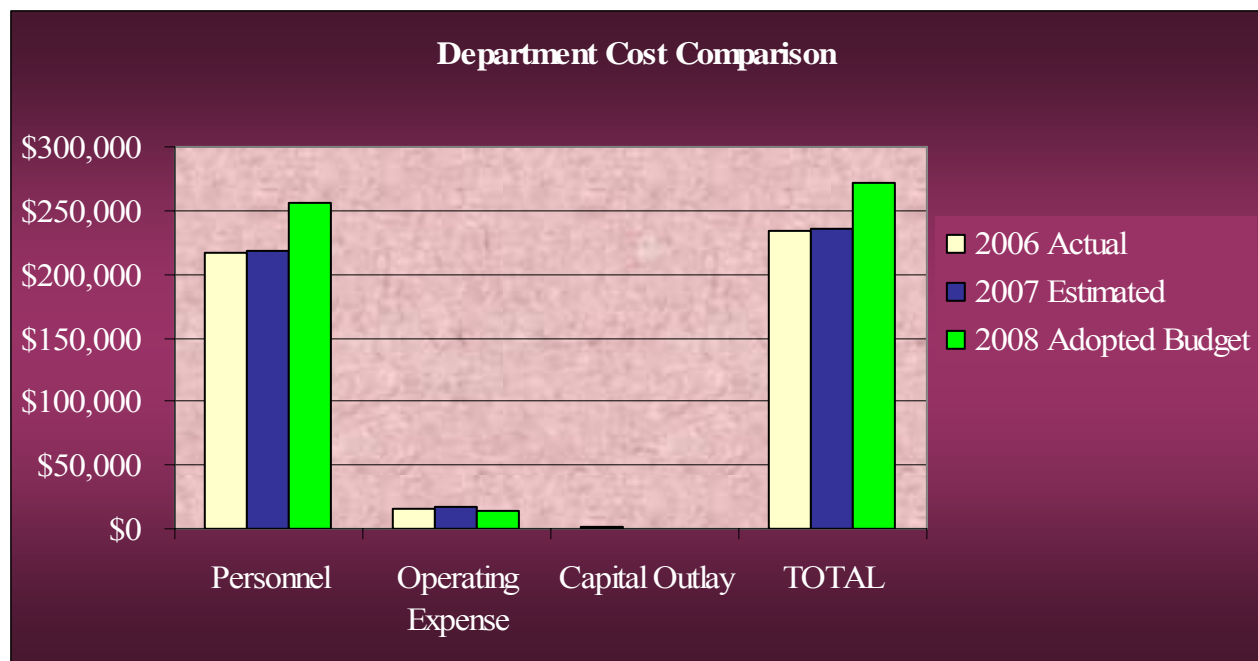
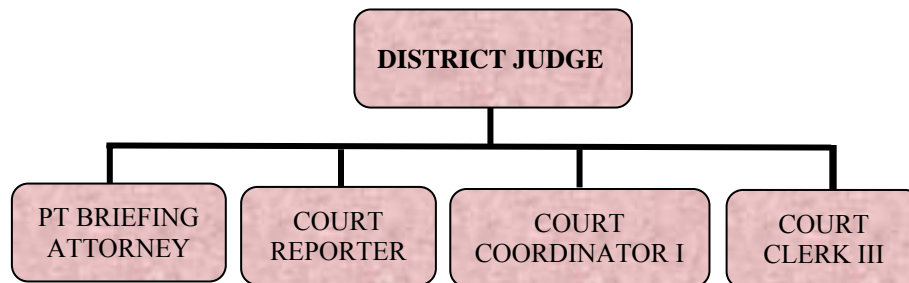
The mission of the Montgomery County District Courts is to administer justice to the public and the justice system within a predictable framework of rulings; to balance court time among the various types of dockets (criminal, civil, and non-jury), and to be impartial in all its dealings.

**Department Description and Responsibilities**

To manage efficiently, impartially, and fairly and to resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of the court. The jurisdiction of this Court is determined by the Constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes felony criminal cases, civil cases with higher amounts of controversy, and family law matters.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$217,426	\$218,527	\$256,499
Operating Expense	\$15,605	\$17,812	\$14,649
Capital Outlay	\$1,556	\$0	\$0
<b>TOTAL</b>	<b>\$234,587</b>	<b>\$236,339</b>	<b>\$271,148</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	4	4	4
Part-Time	0	0	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

**359TH DISTRICT COURT****(Dept. 439)****Organization Chart**

**410TH DISTRICT COURT****(Dept. 436)****Mission Statement**

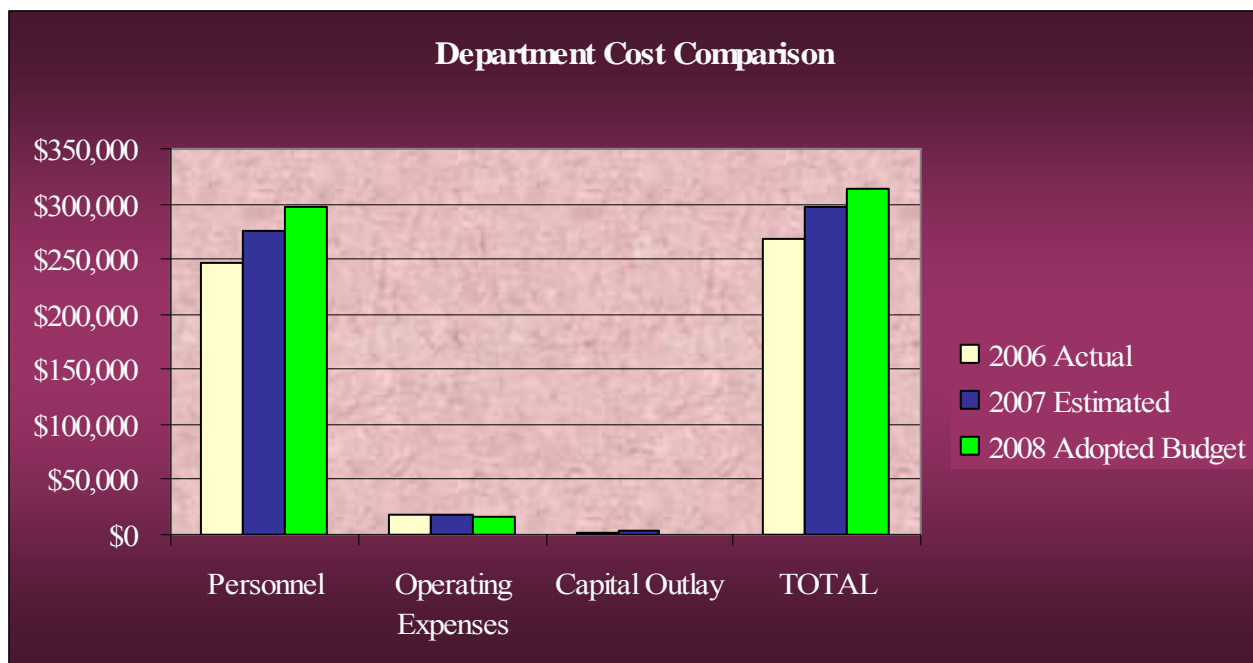
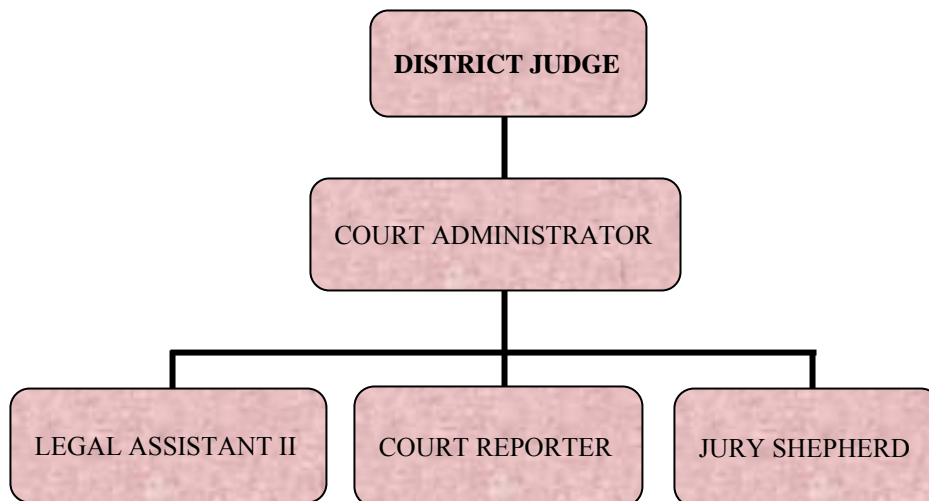
The 410th Judicial District Court will be a leader among Texas courts in the provision of justice, innovative programming, financial efficiency, service to people and protection of the public's safety.

**Department Description and Responsibilities**

To manage efficiently, impartially, and fairly and to resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of the court. The jurisdiction of this Court is determined by the Constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes felony criminal cases, civil cases with higher amounts of controversy, and family law matters.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$247,181	\$274,925	\$297,278
Operating Expenses	\$18,140	\$18,878	\$15,800
Capital Outlay	\$2,426	\$4,077	\$0
<b>TOTAL</b>	<b>\$267,747</b>	<b>\$297,880</b>	<b>\$313,078</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

**410TH DISTRICT COURT****(Dept. 436)****Organization Chart**

**418TH DISTRICT COURT****(Dept. 441)****Mission Statement**

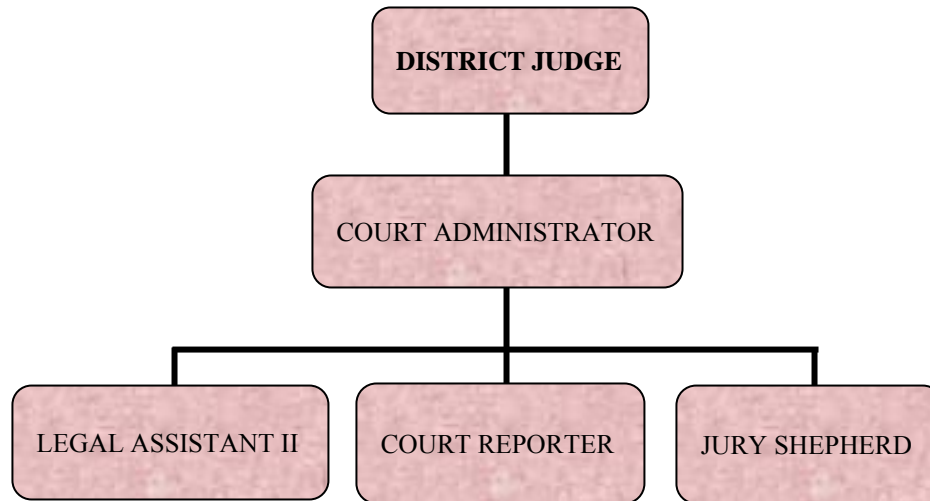
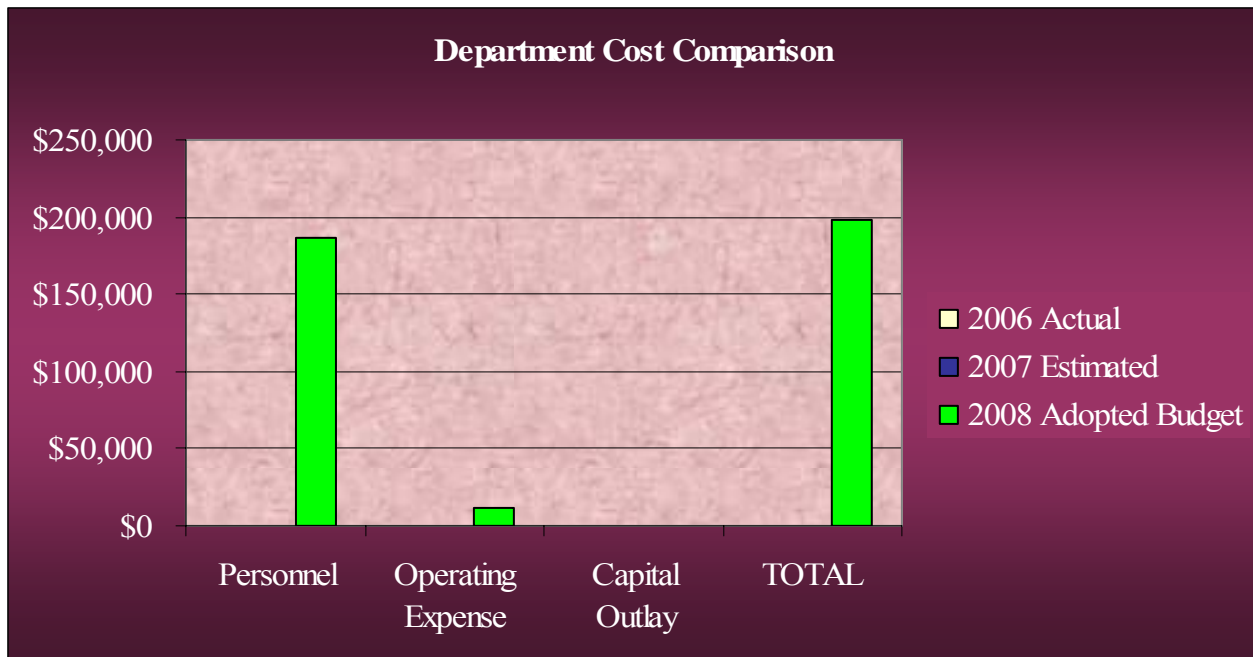
The mission of the Montgomery County District Courts is to administer justice to the public and the justice system within a predictable framework of rulings; to balance court time among the various types of dockets (criminal, civil, and non-jury), and to be impartial in all its dealings.

**Department Description and Responsibilities**

To manage efficiently, impartially, and fairly and to resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of the court. The jurisdiction of this Court is determined by the Constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes felony criminal cases, civil cases with higher amounts of controversy, and family law matters.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$186,264
Operating Expense	\$0	\$0	\$12,141
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$198,405</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>5</b>

**418TH DISTRICT COURT****(Dept. 441)****Organization Chart****Department Cost Comparison**



**435TH DISTRICT COURT****(Dept. 442)****Mission Statement**

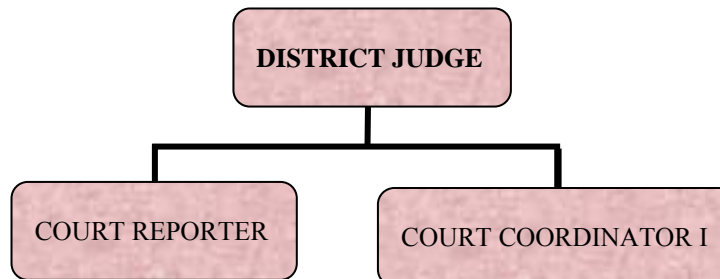
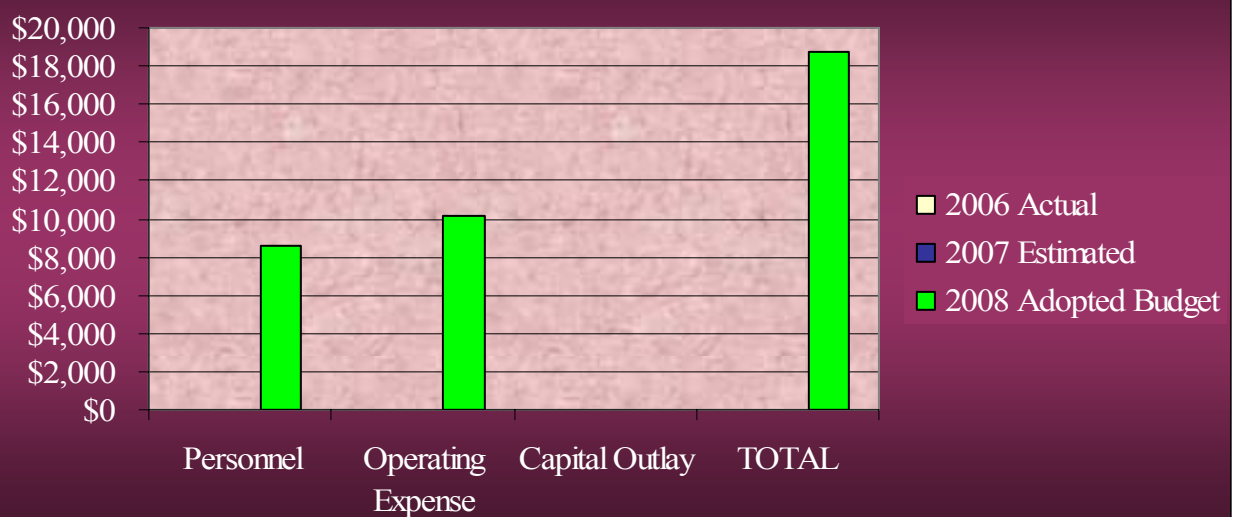
The mission of the Montgomery County District Courts is to administer justice to the public and the justice system within a predictable framework of rulings; to balance court time among the various types of dockets (criminal, civil, and non-jury), and to be impartial in all its dealings.

**Department Description and Responsibilities**

To manage efficiently, impartially, and fairly and to resolve the variety of controversies and disputes that are filed with and fall under the jurisdiction of the court. The jurisdiction of this Court is determined by the Constitution and statute. It is subject to change and alteration by the legislature, but generally speaking, the jurisdiction includes felony criminal cases, civil cases with higher amounts of controversy, and family law matters. This court will be a specialty court.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$8,628
Operating Expense	\$0	\$0	\$10,125
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,753</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	3
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>3</b>

**435TH DISTRICT COURT****(Dept. 442)****Organization Chart****Department Cost Comparison**

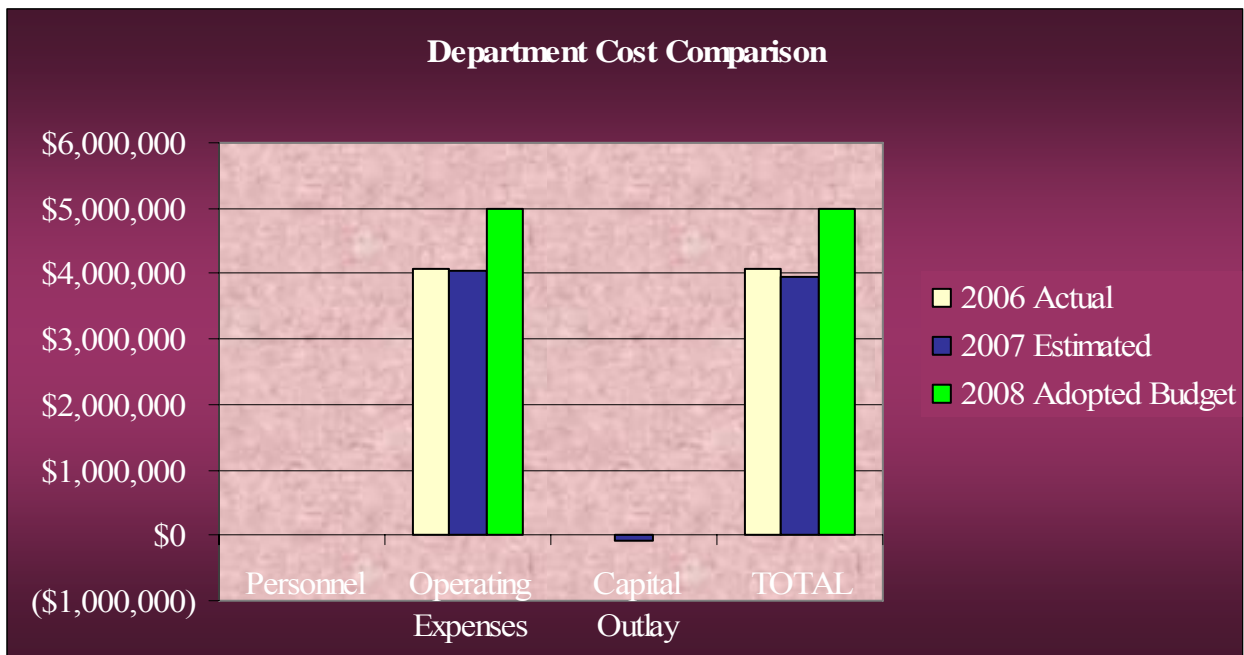
**COURT OPERATIONS****(Dept. 465)****Department Description and Responsibilities**

The Court Operations budget provides for court related expenses, appointed attorneys, indigent investigation and witness costs, visiting judges, magistrate costs, and other costs.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$4,086,711	\$4,028,385	\$4,981,000
Capital Outlay	\$0	(\$74,802)	\$0
<b>TOTAL</b>	<b>\$4,086,711</b>	<b>\$3,953,583</b>	<b>\$4,981,000</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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**DRUG COURT****(Dept. 4652)****Mission Statement**

The mission of the Drug Court for Montgomery County's Court Assisted Rehabilitation Experience (CARE Program) is to provide early, court supervised, therapeutic treatment and monitoring to non-violent, drug-related felony charged adults in Montgomery County and to return these persons to the community drug and alcohol free, with a job, paying taxes and with no felony conviction.

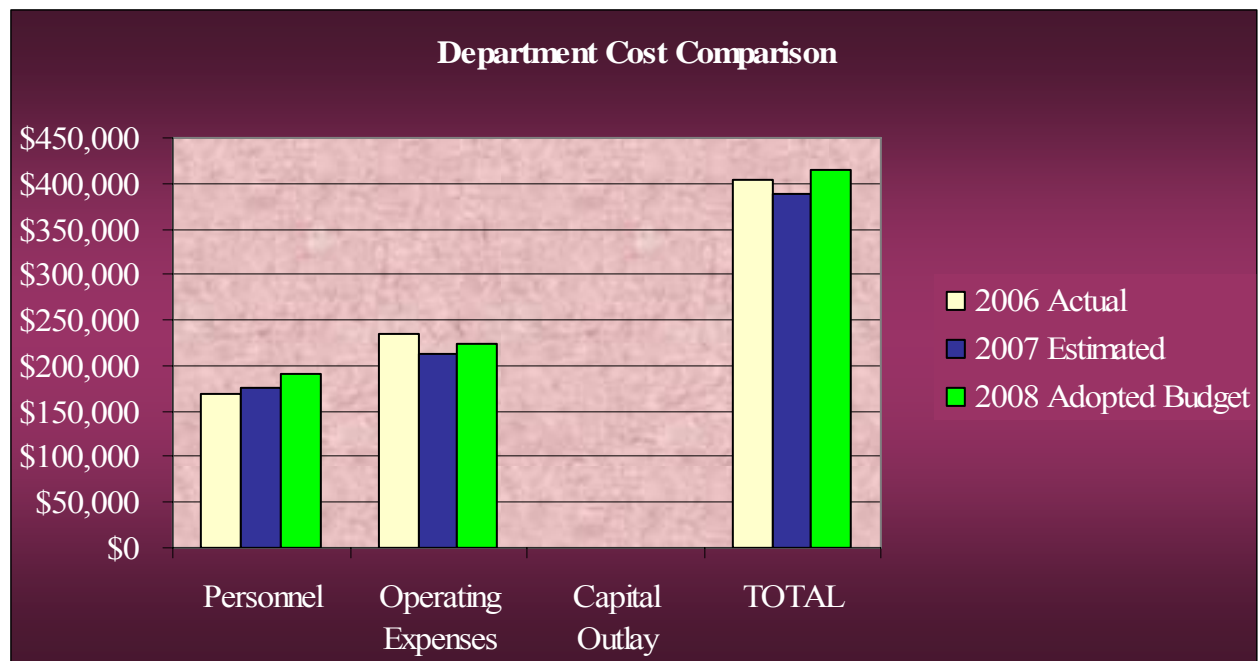
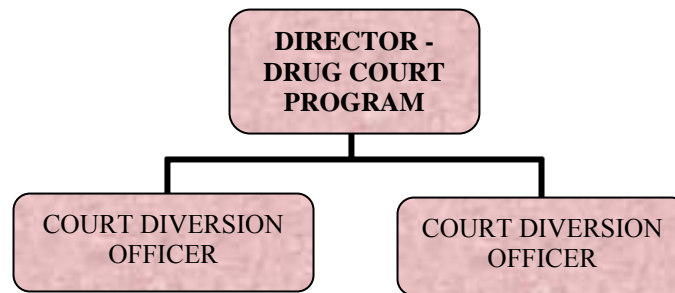
**Department Description and Responsibilities**

The Montgomery County Drug Program's function is to provide a method for certain citizens, who have become involved with the criminal justice system due to substance abuse, to enter a court supervised drug treatment and life skills program instead of prosecution in the traditional manner. The Drug Program is a Court system designed for the Montgomery County Court Assisted Rehabilitation Experience (CARE) Program. The CARE Program is designed to reduce the expenses to the Community by not housing the participants in prisons, by reducing the caseloads of the District Courts, and by lowering the recidivism rate and recovering from the participant a part of the cost of administering treatment and supervision.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$169,143	\$175,582	\$190,520
Operating Expenses	\$233,941	\$212,242	\$223,700
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$403,084</b>	<b>\$387,824</b>	<b>\$414,220</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	3	3
Part-Time	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>

**DRUG COURT****(Dept. 4652)****Organization Chart**

**INDIGENT DEFENSE****(Dept. 46501)****Mission Statement**

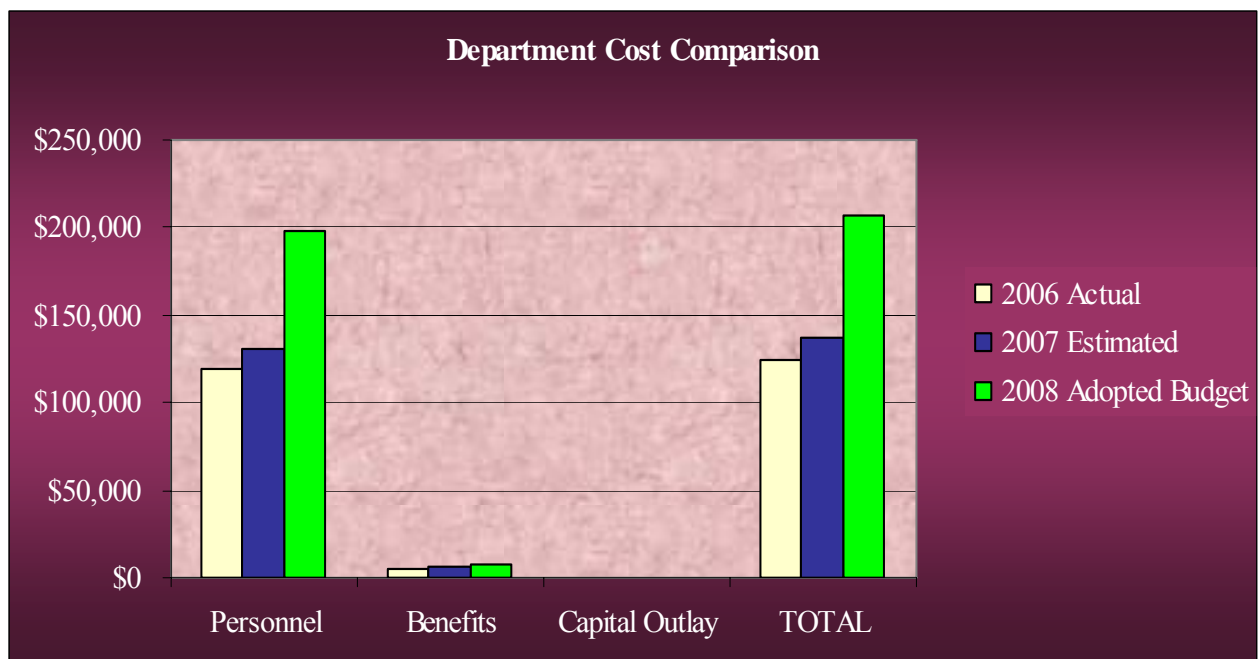
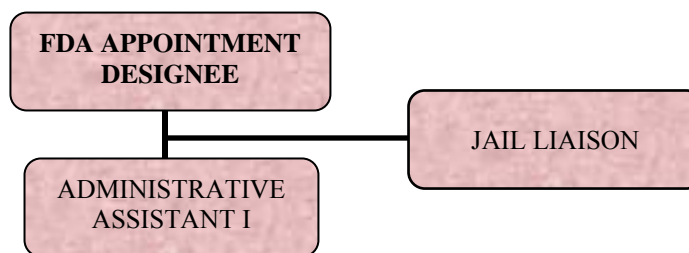
The mission of the Montgomery County Indigent Defense Department is to provide qualifying defendants with legal counsel best-suited to represent the defendant and to maintain consistency in appointment of same attorney to defendant with multiple cases in order that equal justice is available to all.

**Department Description and Responsibilities**

The Indigent Defense department provides court appointed attorneys and translators to individuals charged with a crime who cannot afford legal counsel.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$119,601	\$131,335	\$198,579
Benefits	\$4,554	\$6,195	\$7,850
Capital Outlay	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$124,155</b>	<b>\$137,530</b>	<b>\$206,429</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	3
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>3</b>

**INDIGENT DEFENSE****(Dept. 46501)****Organization Chart**





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# Other Special Revenue Funds

## Department Descriptions

### Legal Function

**SPECIAL REVENUE FUNDS****Legal Function Departments**

<b>FUND</b>	<b>DEPARTMENT NAME</b>	<b>DEPARTMENT NUMBER</b>
<b>Alternate Dispute Resolution Fund</b>	Alternate Dispute Resolution	4771
<b>Law Library Fund</b>	Law Library	476

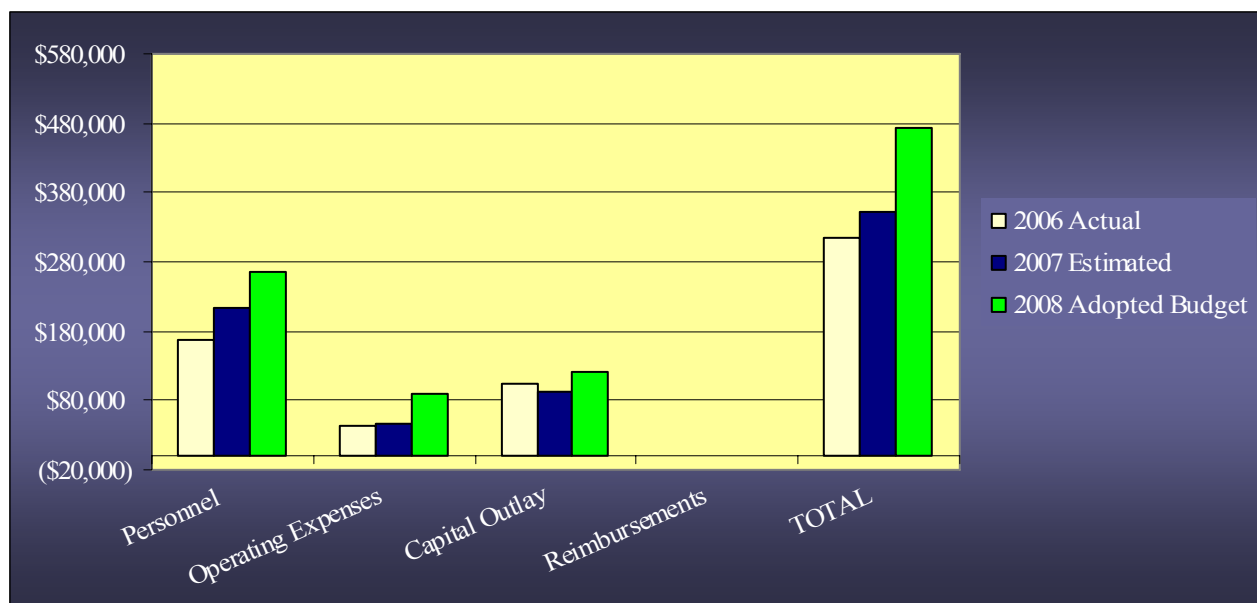
## SPECIAL REVENUE FUNDS

### Legal Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$167,115	\$213,579	\$264,137
Operating Expenses	\$44,420	\$47,244	\$89,400
Capital Outlay	\$105,030	\$91,782	\$120,000
Reimbursements	(\$908)	(\$522)	\$0
<b>TOTAL</b>	<b>\$315,657</b>	<b>\$352,083</b>	<b>\$473,537</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	5	5	5
Part-Time	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>



## **ALTERNATE DISPUTE RESOLUTION (Dept. 4771)**

### **Mission Statement**

ADRC is chartered to provide mediation and other alternative dispute resolution processes to citizens, businesses, agencies and governments in Montgomery County. DRC uses a small paid staff and a wide variety of volunteers to carry out this mission. DRC is also equipped to provide conflict resolution skill training to agencies, governments and businesses in the community. As a "community mediation center," DRC strives to provide consistent quality services at a low fee to participants.

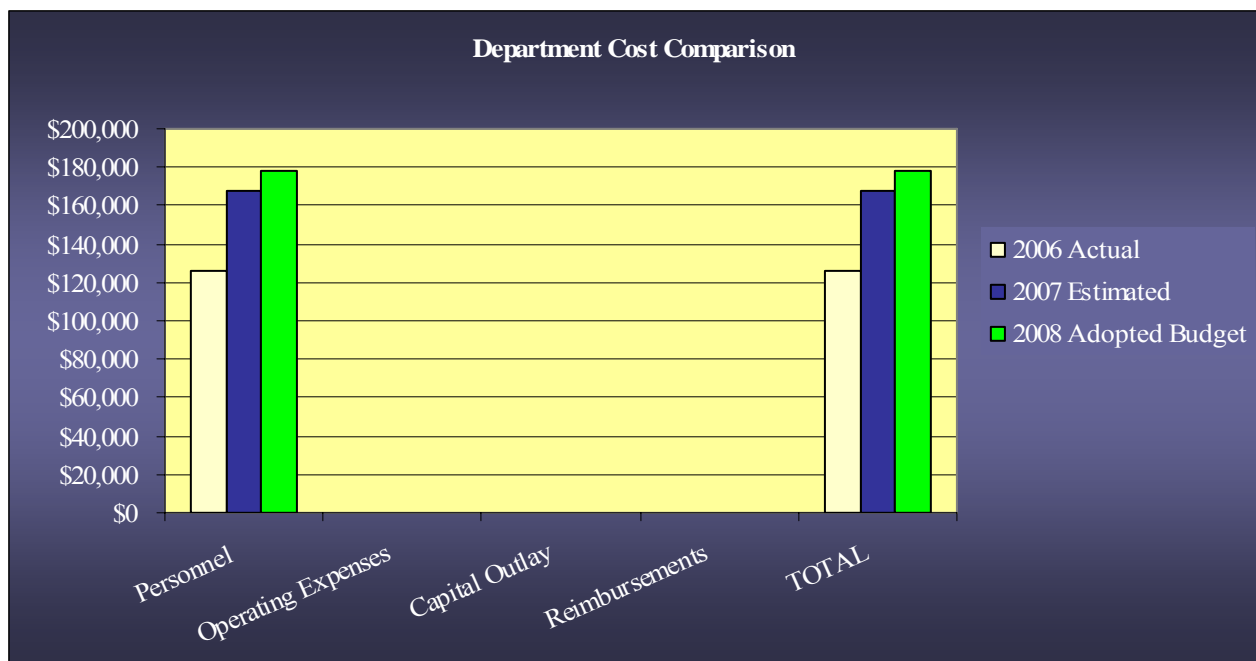
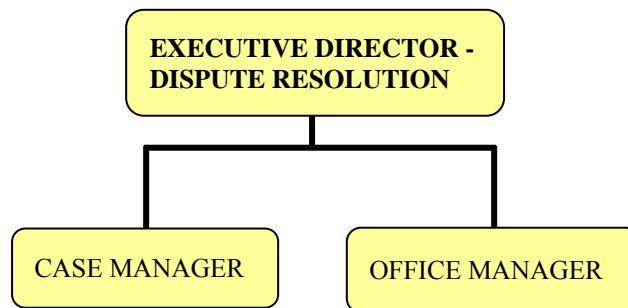
### **Department Description and Responsibilities**

The Dispute Resolution Center is a non-profit organization which provides mediation and conflict resolution to residents of Montgomery County. The Center consists of both paid staff and volunteer workers. The Dispute Resolution Center was started by a committee of the Montgomery County Bar association in conjunction with Commissioners' Court in 1988.

This department is funded by dedicated fees.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$126,108	\$167,365	\$177,855
Operating Expenses	\$83	\$83	\$0
Capital Outlay	\$0	\$0	\$0
Reimbursements	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$126,191</b>	<b>\$167,448</b>	<b>\$177,855</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	3	3	3
Part-Time	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>

**ALTERNATE DISPUTE RESOLUTION****(Dept. 4771)****Organization Chart**

**LAW LIBRARY****(Dept. 476)****Mission Statement**

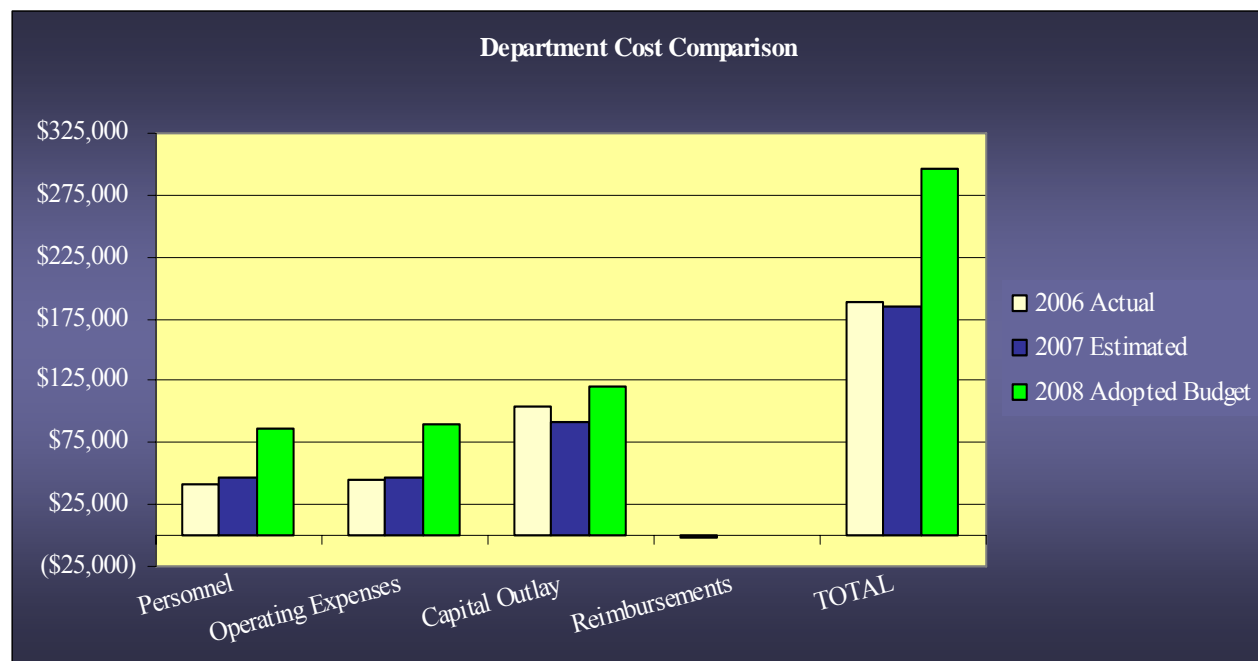
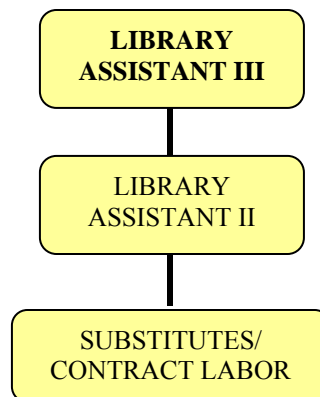
The mission of the Montgomery County Law Library is to provide the facilities and materials for legal research for the benefit of the residents of Montgomery County and of the Montgomery County Court System. We strive to provide these in a manner that is both convenient and accessible.

**Department Description and Responsibilities**

The Law Library Fund is provided by fees collected in connection with civil suit filings.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$41,007	\$46,214	\$86,282
Operating Expenses	\$44,337	\$47,161	\$89,400
Capital Outlay	\$105,030	\$91,782	\$120,000
Reimbursements	(\$908)	(\$522)	\$0
<b>TOTAL</b>	<b>\$189,466</b>	<b>\$184,635</b>	<b>\$295,682</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	2	2	2
Part-Time	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>

**LAW LIBRARY****(Dept. 476)****Organization Chart**





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# Other Special Revenue Funds

## Department Descriptions

### Public Safety Function

## SPECIAL REVENUE FUNDS

### Public Safety Function Departments

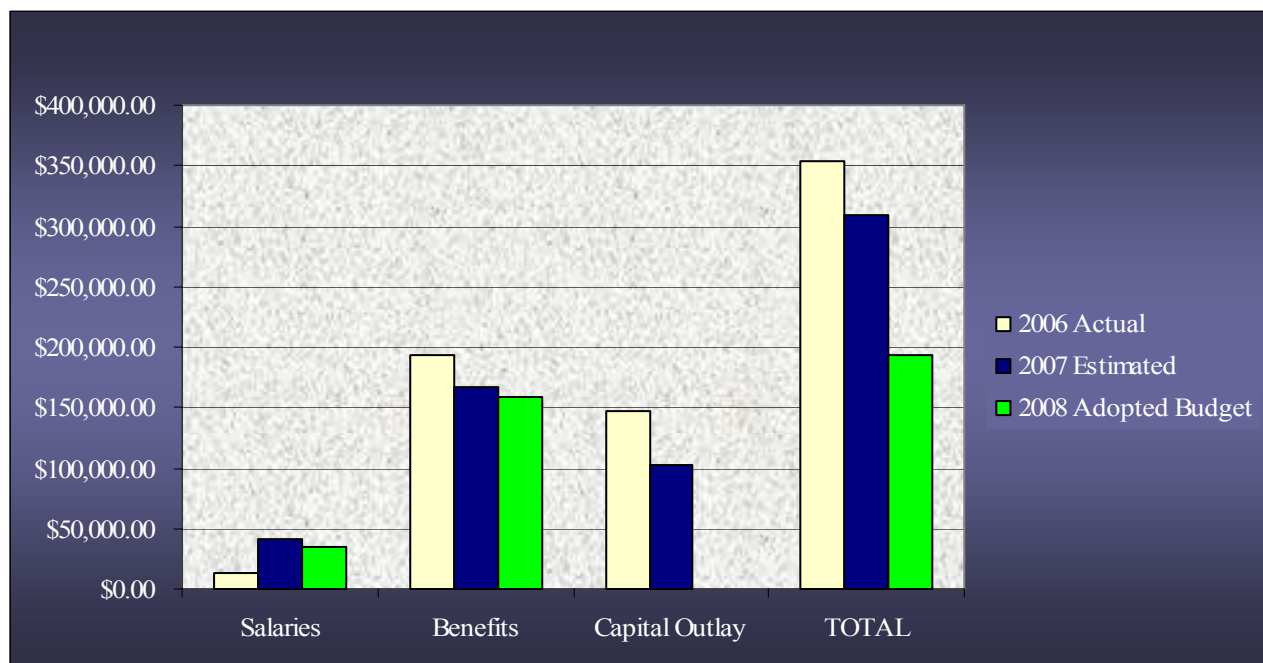
<b>FUND</b>	<b>DEPARTMENT NAME</b>	<b>DEPARTMENT NUMBER</b>
<b>Forfeiture Fund</b>		
	Constable, Precinct 3 - Forfeitures	5532
	Constable, Precinct 4 - Forfeitures	5542
	Constable, Precinct 5 - Forfeitures	5552
	District Attorney - Forfeitures	4353
	Sheriff - Forfeitures	5604
<b>Sheriuff Commissary Fund</b>		
	Sheriff Commissary	5122

## SPECIAL REVENUE FUNDS

### Public Safety Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Salaries	\$36,091	\$61,311	\$34,749
Benefits	\$362,343	\$416,244	\$158,098
Capital Outlay	\$162,499	\$106,986	\$0
<b>TOTAL</b>	<b>\$560,933</b>	<b>\$584,541</b>	<b>\$192,847</b>

Staffing Trends			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



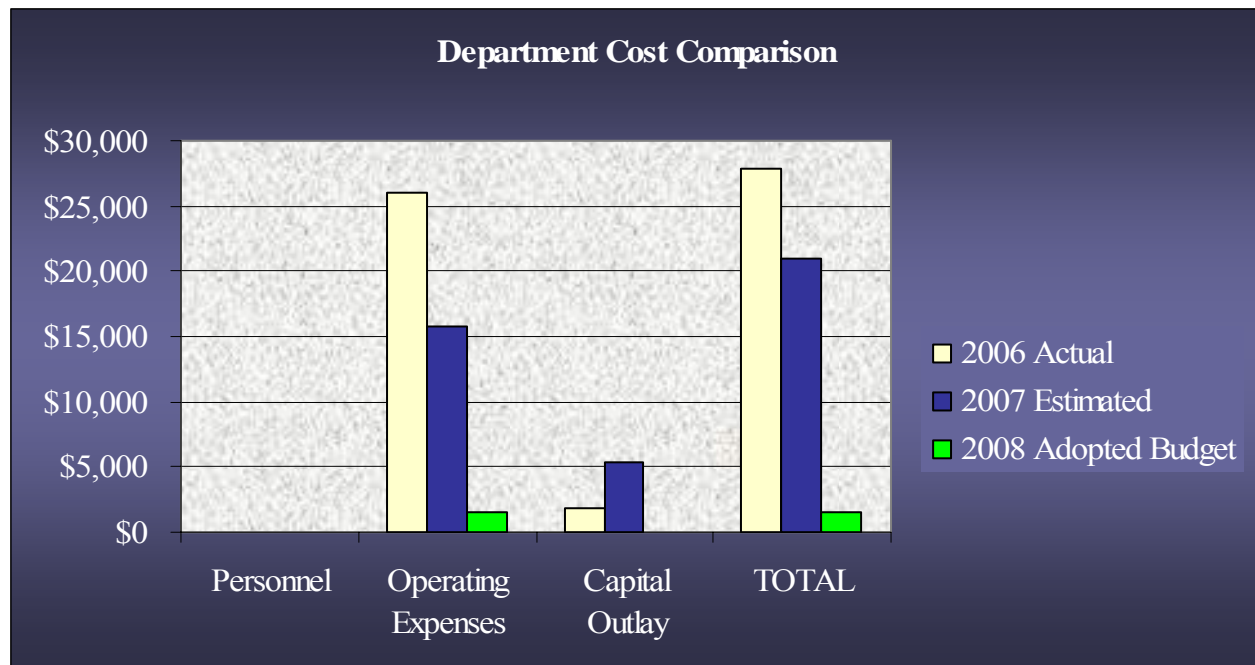
## CONSTABLE, PRECINCT 3 - FORFEITURES (Dept. 5532)

### Department Description and Responsibilities

The Constable, Precinct 3 - Forfeitures department provides for the use of funds received from forfeitures resulting from criminal investigations. This Department is funded by mandatory and optional penalties required by law.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$26,019	\$15,727	\$1,522
Capital Outlay	\$1,770	\$5,314	\$0
<b>TOTAL</b>	<b>\$27,789</b>	<b>\$21,041</b>	<b>\$1,522</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



## CONSTABLE, PRECINCT 4 - FORFEITURES (Dept. 5542)

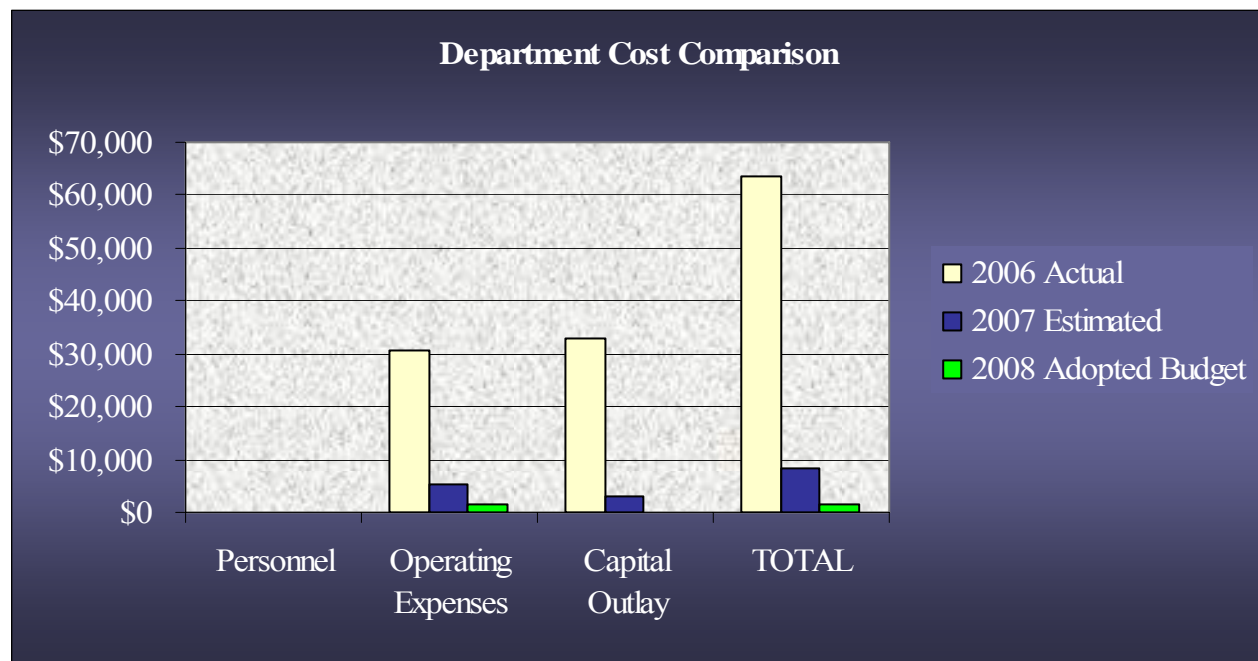
### Department Description and Responsibilities

The Constable, Precinct 4 - Forfeitures department provides for the use of funds received from forfeitures resulting from criminal investigations. This Department is funded by mandatory and optional penalties required by law.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$30,578	\$5,291	\$1,500
Capital Outlay	\$33,021	\$3,200	\$0
<b>TOTAL</b>	<b>\$63,599</b>	<b>\$8,491</b>	<b>\$1,500</b>

### Staffing Trends

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



## CONSTABLE, PRECINCT 5 - FORFEITURES (Dept. 5552)

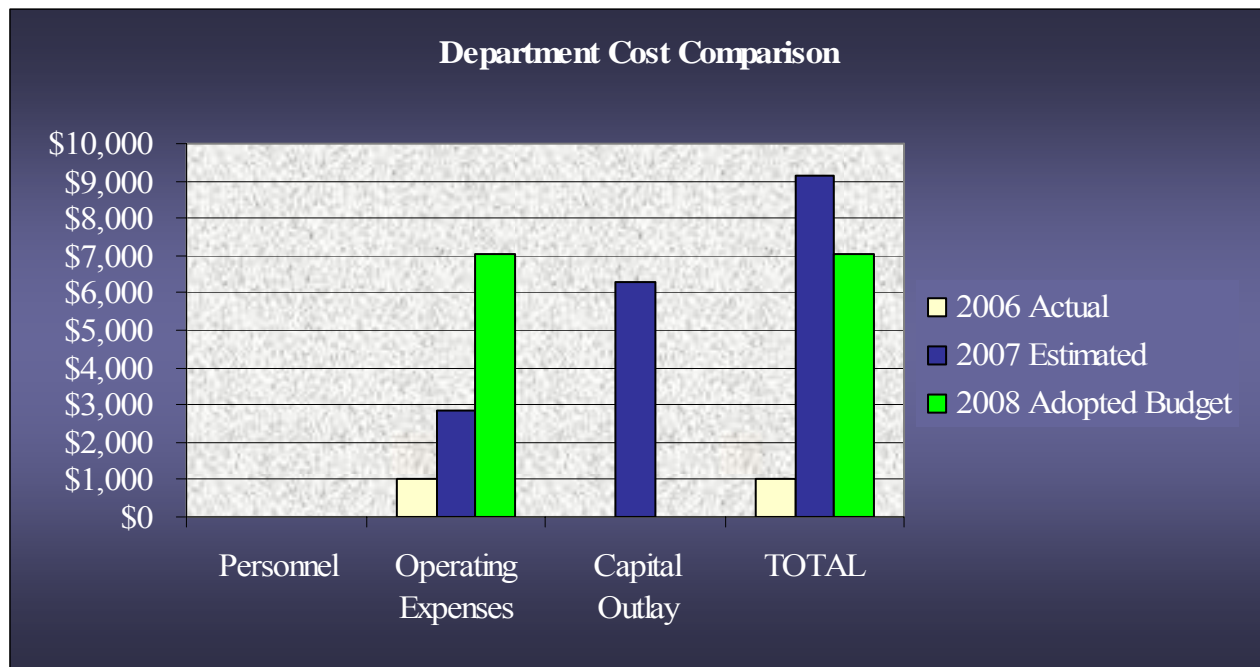
### Department Description and Responsibilities

The Constable, Precinct 5 - Forfeitures department provides for the use of funds received from forfeitures resulting from criminal investigations. This Department is funded by mandatory and optional penalties required by law.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$1,040	\$2,867	\$7,056
Capital Outlay	\$0	\$6,273	\$0
<b>TOTAL</b>	<b>\$1,040</b>	<b>\$9,140</b>	<b>\$7,056</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



## DISTRICT ATTORNEY FORFEITURES (Dept. 4353)

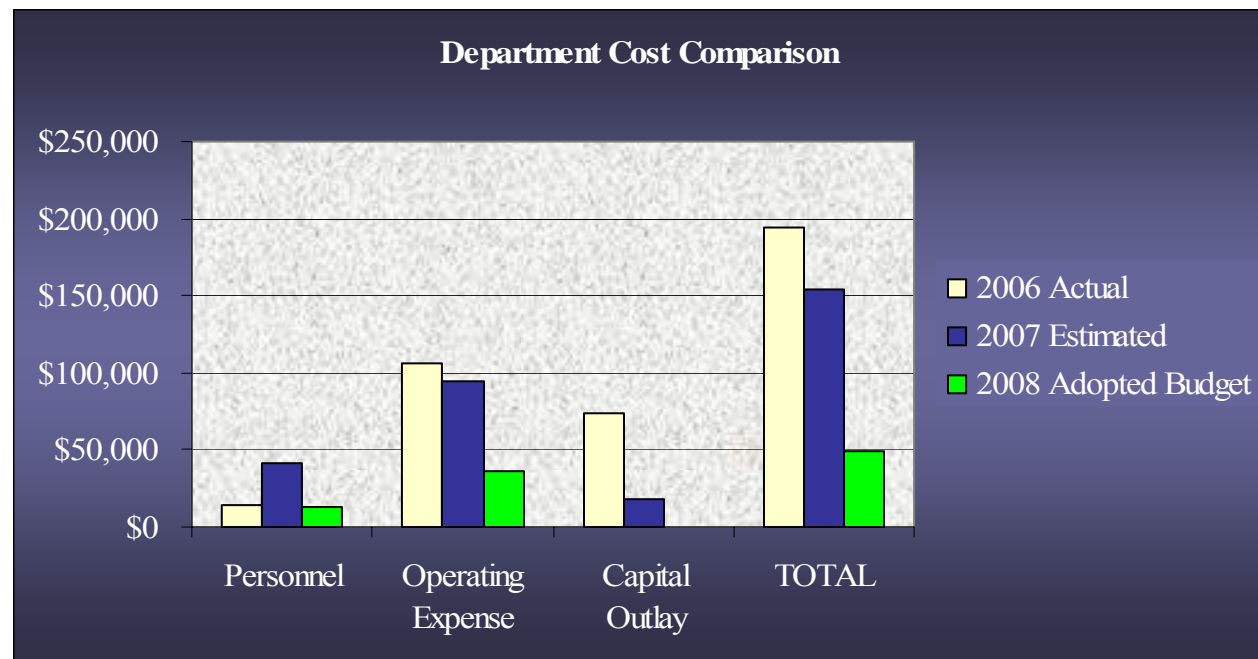
### Department Description and Responsibilities

The District Attorney Forfeitures department budget represents the planned use of funds derived from forfeitures received by the District Attorney's office. This Department is funded by mandatory and optional penalties required by law.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$14,011	\$41,071	\$12,669
Operating Expense	\$106,813	\$95,031	\$36,797
Capital Outlay	\$73,371	\$17,873	\$0
<b>TOTAL</b>	<b>\$194,195</b>	<b>\$153,975</b>	<b>\$49,466</b>

### **Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



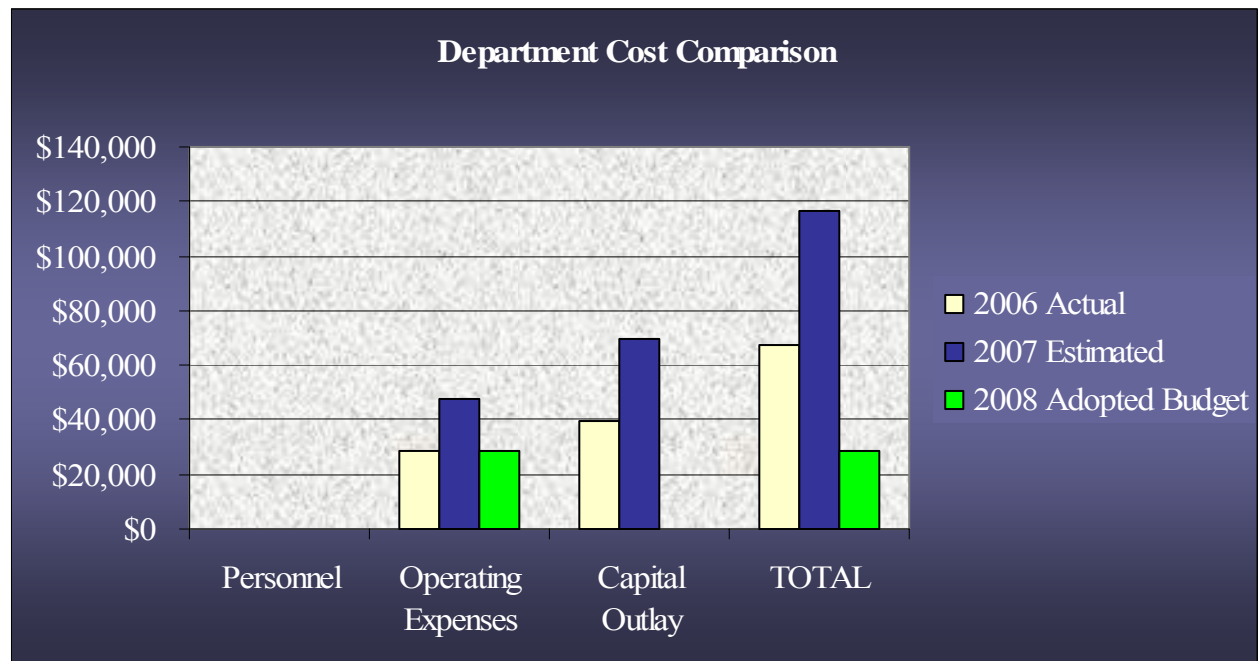


**SHERIFF - FORFEITURES****(Dept. 5604)****Department Description and Responsibilities**

The Sheriff - Forfeitures department provides for the use of funds received from forfeitures resulting from criminal investigations. This Department is funded by mandatory and optional penalties required by law.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$28,244	\$47,401	\$28,223
Capital Outlay	\$39,463	\$69,315	\$0
<b>TOTAL</b>	<b>\$67,707</b>	<b>\$116,716</b>	<b>\$28,223</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>



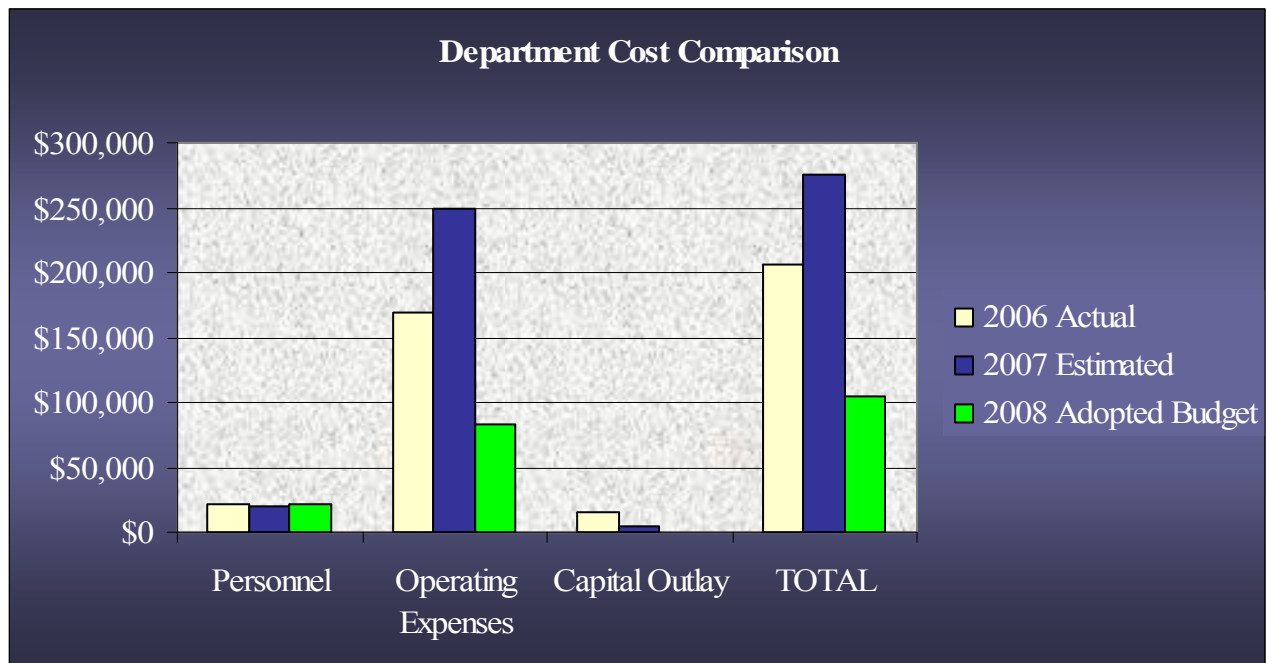
**SHERIFF - COMMISSARY****(Dept. 5122)****Department Description and Responsibilities**

The Sheriff - Commissary sub-unit provides for the costs of operating the jail commissary. This Department is funded by charges for services.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$22,080	\$20,240	\$22,080
Operating Expenses	\$169,649	\$249,927	\$83,000
Capital Outlay	\$14,874	\$5,011	\$0
<b>TOTAL</b>	<b>\$206,603</b>	<b>\$275,178</b>	<b>\$105,080</b>

**Staffing Trends**

Authorized Positions	2006	2007	2008 Budgeted
Full-Time	0	0	0
Part-Time	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>





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# Other Special Revenue Funds

## Department Description

### Public Transportation Function

**AIRPORT MAINTENANCE****(Dept. 6291)****Mission Statement**

The mission of the Montgomery County Lone Star Executive Airport is to provide residents and corporations with quality general aviation facilities and services.

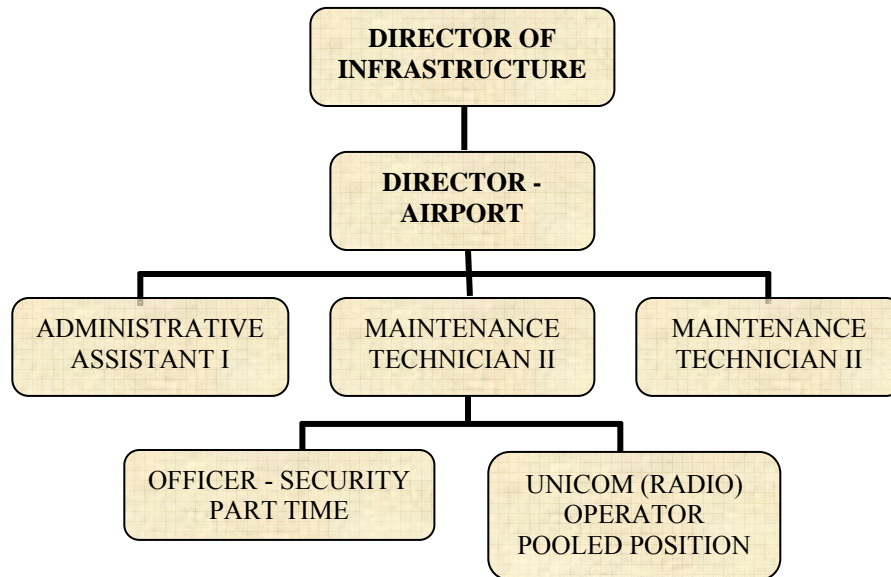
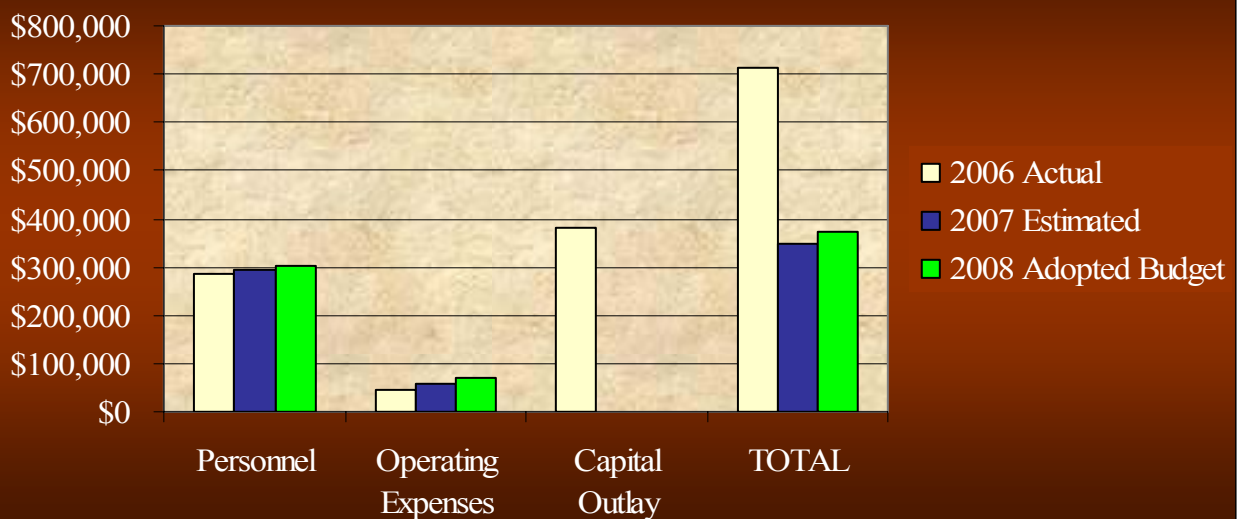
**Department Description and Responsibilities**

The Lone Star Executive Airport serves Montgomery County and the Houston area as a reliever, general aviation airport. Facilities include both 6,000 foot (MALSR) and 4,000 foot runways that are being extended to 7,500 and 5,000 feet respectively. An Air Traffic Control Tower is planned for construction in the coming year which will greatly expand the operations of the airport. Aviation services are provided to both private and corporate clients by several full service FBO (Fixed Base Operator) businesses (leasing airport sites from the County). These services include aircraft maintenance and renovation, flight schools and training, hanger and tie-down rentals, and aircraft rentals.

This Department is funded by charges for services.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$286,237	\$292,243	\$303,274
Operating Expenses	\$67,328	\$55,973	\$69,177
Capital Outlay	\$380,361	\$1,247	\$0
<b>TOTAL</b>	<b>\$733,926</b>	<b>\$349,463</b>	<b>\$372,451</b>

<b>Staffing Trends</b>			
Authorized Positions	2006	2007	2008 Budgeted
Full-Time	4	4	4
Part-Time	2	2	2
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>

**AIRPORT MAINTENANCE****(Dept. 6291)****Organization Chart****Department Cost Comparison**



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# Debt Service Fund

## Revenues and Expenditures



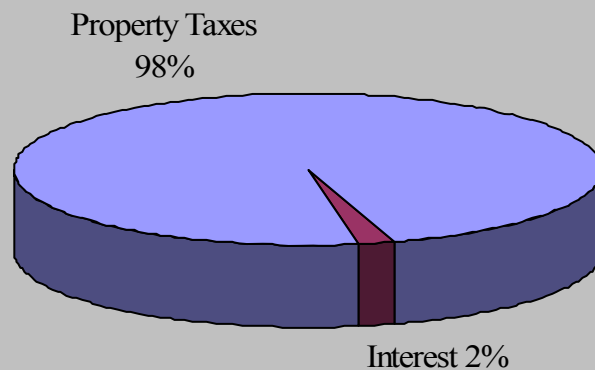
## DEBT SERVICE FUND

The Debt Service Fund is used to account for the receipt and disbursement of funds to retire debt resulting from the issuance of general obligation bonds, certificates of obligation, and certain capital leases. Financing is provided by a specific annual property tax levy and the investment interest earned thereon. The debt is incurred for the construction and improvement of roads, bridges, and other County facilities and the purchase of equipment related to County operations and services provided for the benefit of residents of the County.

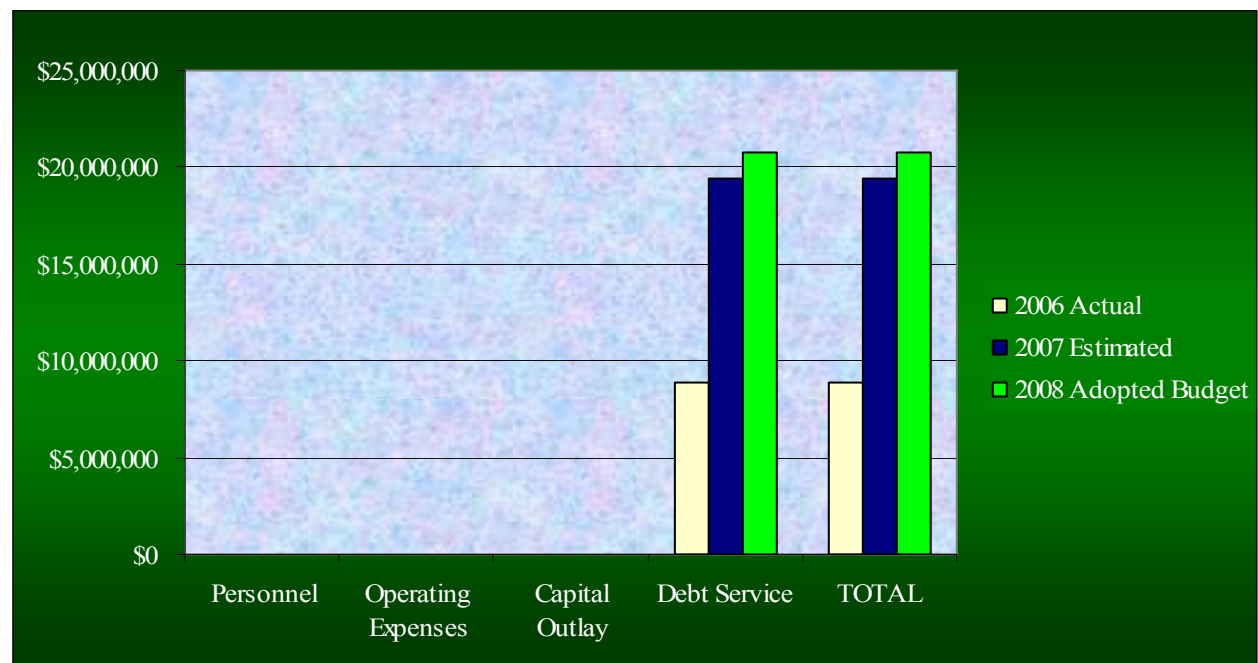
### REVENUES BY SOURCE - DEBT SERVICE FUND

	FY 2006	FY 2007	FY 2008
SOURCE	ACTUAL	ESTIMATED	APPROVED
Property Taxes	\$11,892,361	\$19,059,231	\$20,339,657
Interest/Earnings	159,997	\$44,188	379,055
Miscellaneous Taxes	3,273	0	0
Operating Transfers	8,041	0	0
Total Debt Service Fund	\$12,063,672	\$19,103,419	\$20,718,712

### REVENUES BY SOURCE - DEBT SERVICE FUND 2008



<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$8,842,954	\$19,379,530	\$20,718,712
<b>TOTAL</b>	<b>\$8,842,954</b>	<b>\$19,379,530</b>	<b>\$20,718,712</b>





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# Debt Service Fund

## Department Descriptions

### Debt Service Function

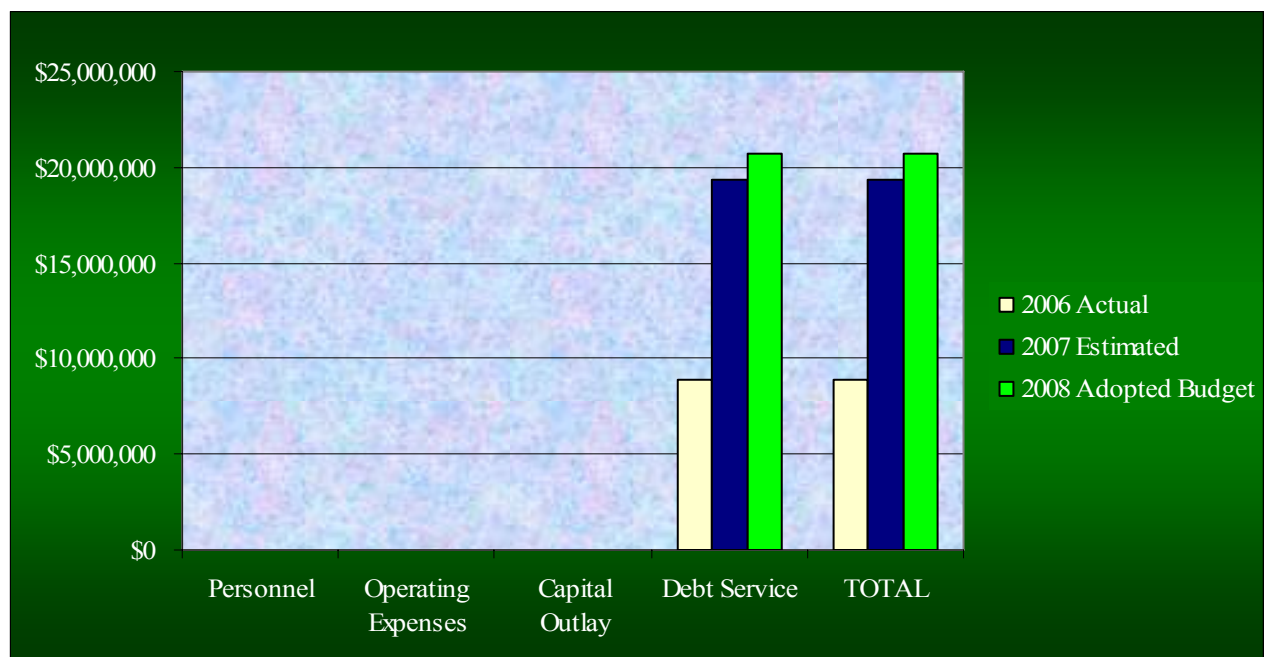
**DEBT SERVICE FUND****Debt Service Function Summary**

<b>NAME</b>	<b>DEPARTMENT NUMBER</b>
Certificates of Obligation 1997A	694
Certificates of Obligation 1998	697
Certificates of Obligation 2001	699
Certificates of Obligation 2003	6911
Certificates of Obligation 2004	6971
Certificates of Obligation 2006	6913
Certificates of Obligation 2007	6917
Library Bonds 2003B	6921
Permanent Improvement 2000	698
Refunding Bonds 1997	696
Refunding Bonds 2002 B	6961
Refunding Bonds 2005	6912
Refunding Bonds 2007	6916
Road Bonds 2002 A	6981
Road Bonds 2003A	6931
Road Bonds 2004	6941
Road Bonds 2006 A	6914
Road Bonds 2006 B	6915
Road Bonds 2007A	6918

## DEBT SERVICE FUND

### Debt Service Function Summary

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$8,842,954	\$19,379,530	\$20,718,712
<b>TOTAL</b>	<b>\$8,842,954</b>	<b>\$19,379,530</b>	<b>\$20,718,712</b>

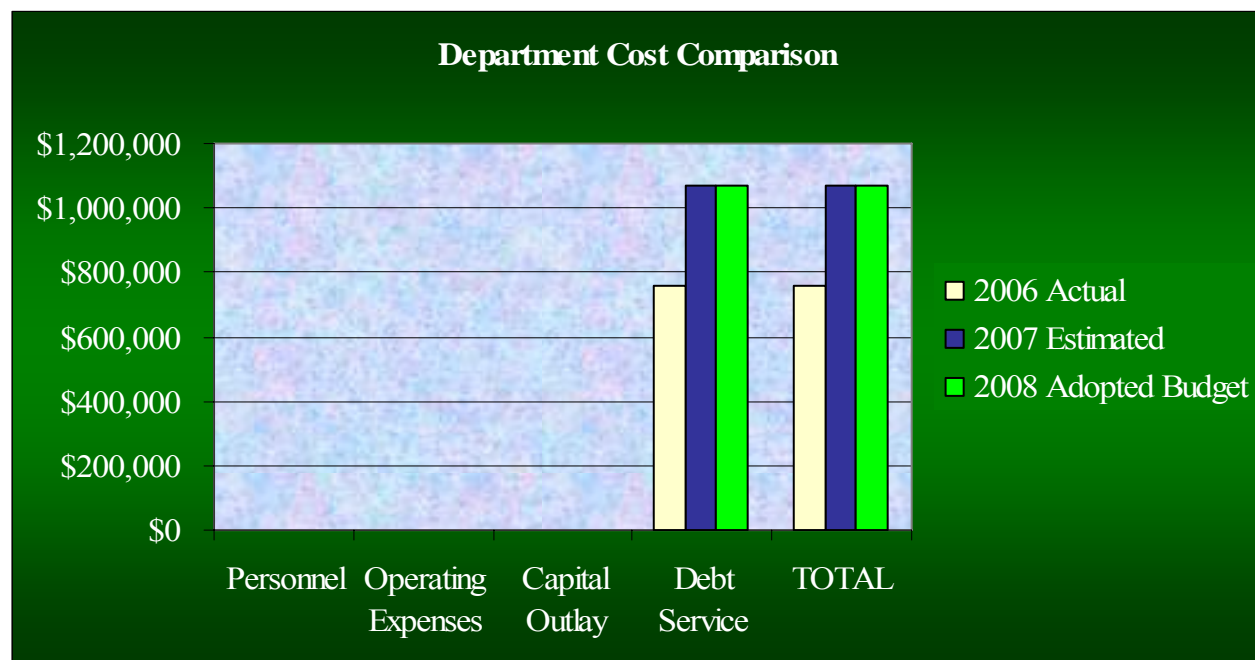


## CERTIFICATES OF OBLIGATION 1997A - \$14,150,000(Dept. 694)

### Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$760,862	\$1,069,913	\$1,072,518
<b>TOTAL</b>	<b>\$760,862</b>	<b>\$1,069,913</b>	<b>\$1,072,518</b>

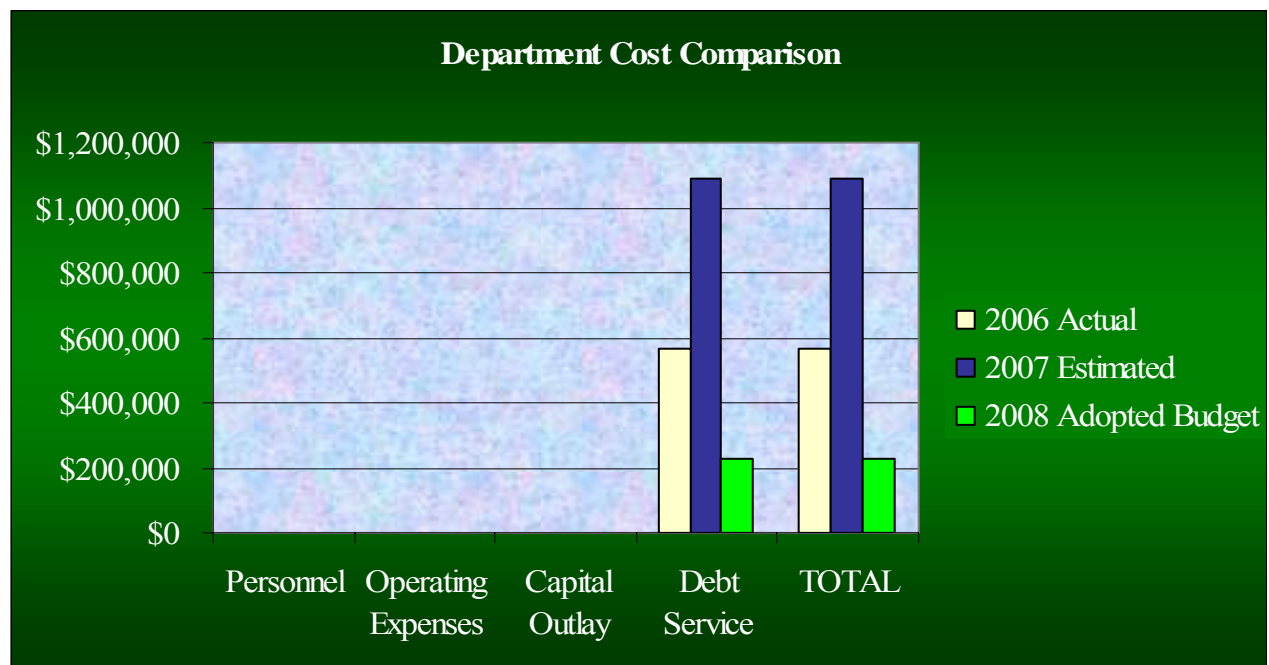


# CERTIFICATES OF OBLIGATION 1998 (Dept. 697)

## Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$565,602	\$1,090,543	\$228,100
<b>TOTAL</b>	<b>\$565,602</b>	<b>\$1,090,543</b>	<b>\$228,100</b>



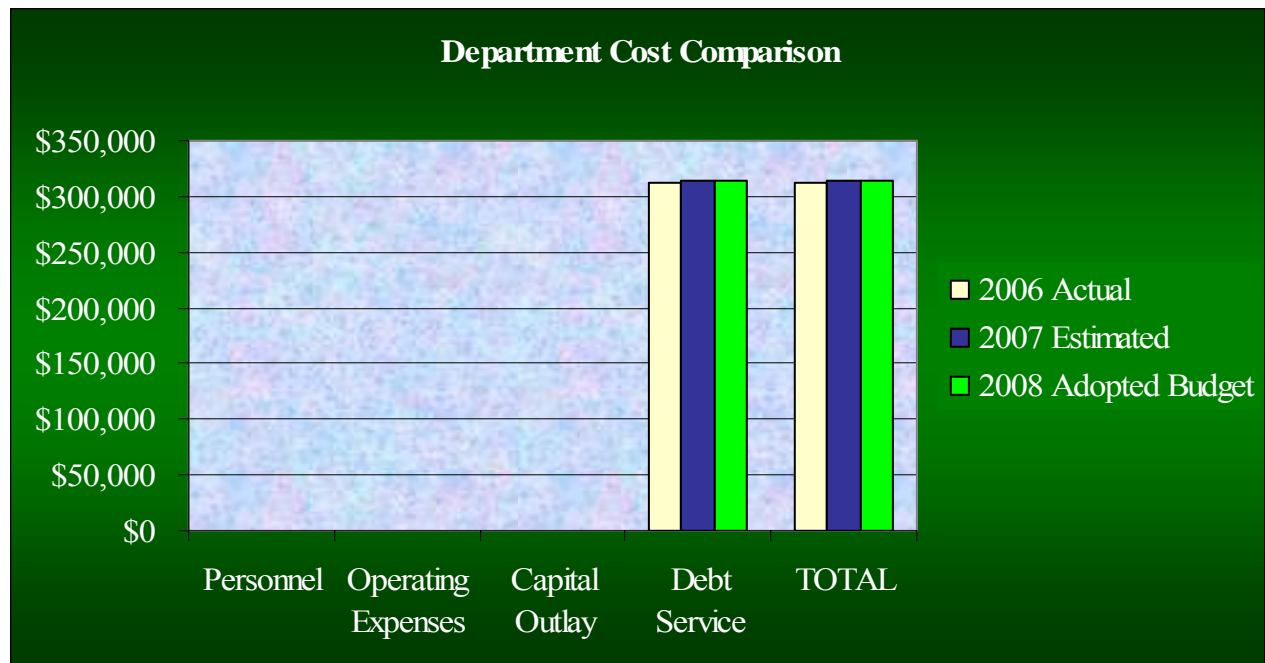


## CERTIFICATES OF OBLIGATION 2001 - \$2,500,000 (Dept. 699)

### Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$311,502	\$314,993	\$313,581
<b>TOTAL</b>	<b>\$311,502</b>	<b>\$314,993</b>	<b>\$313,581</b>

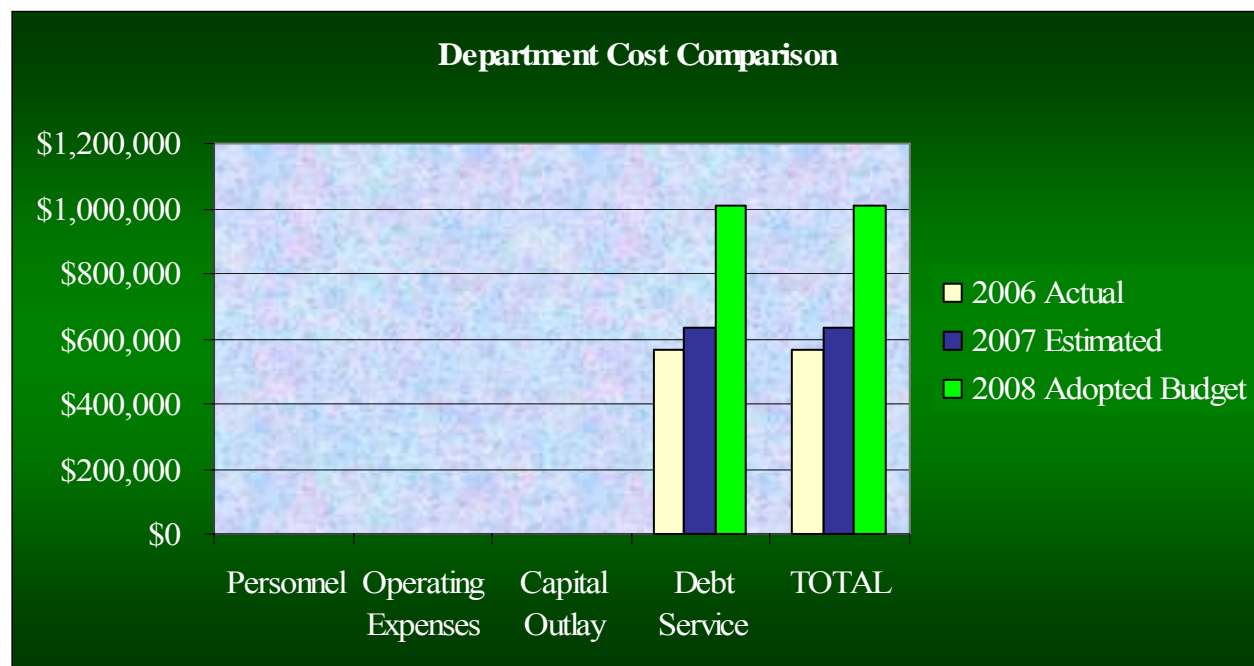


## CERTIFICATES OF OBLIGATION 2003 - \$11.6 M (Dept. 6911)

### Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$564,723	\$636,723	\$1,007,623
<b>TOTAL</b>	<b>\$564,723</b>	<b>\$636,723</b>	<b>\$1,007,623</b>

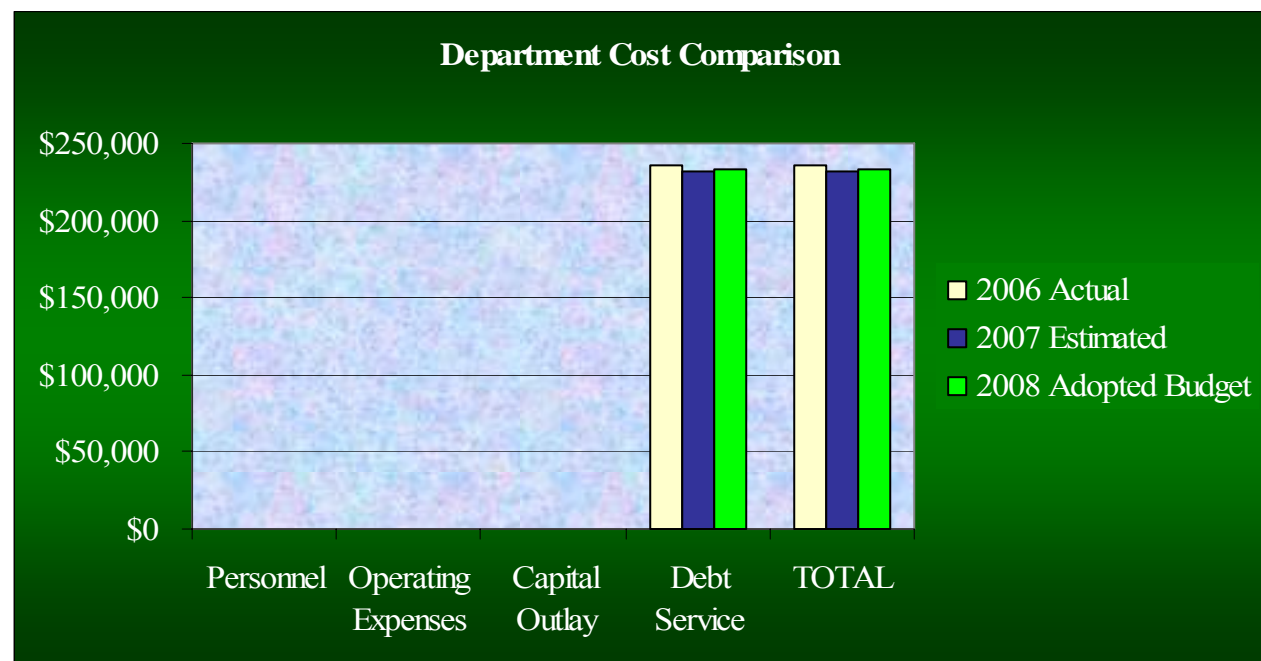


# CERTIFICATES OF OBLIGATION 2004 (Dept. 6971)

## Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$235,886	\$231,836	\$233,686
<b>TOTAL</b>	<b>\$235,886</b>	<b>\$231,836</b>	<b>\$233,686</b>

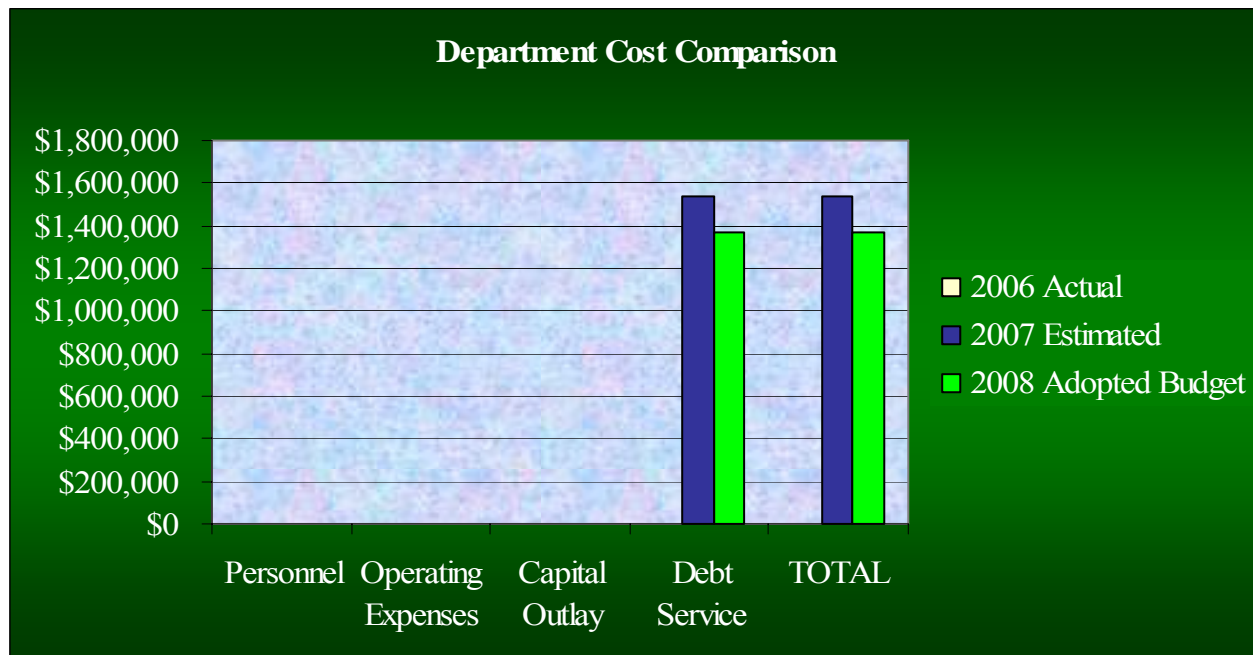


## CERTIFICATE OF OBLIGATION 2006-\$26.5M (Dept. 6913)

### Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

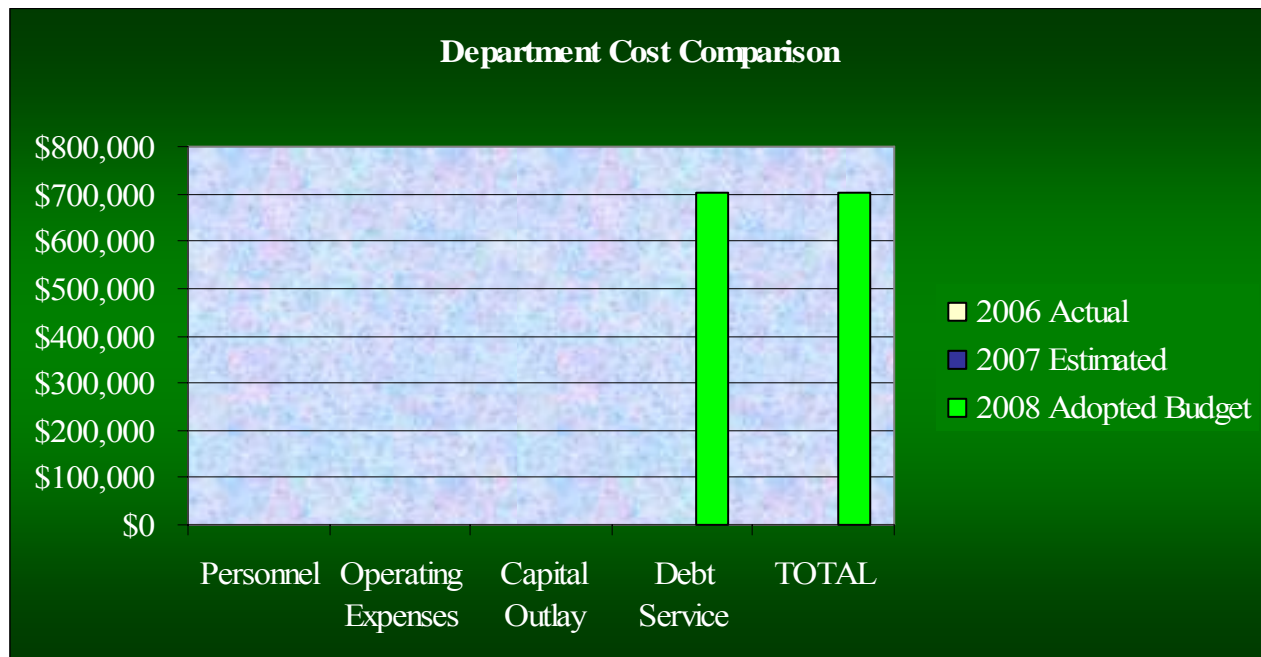
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$1,533,415	\$1,368,255
<b>TOTAL</b>	<b>\$0</b>	<b>\$1,533,415</b>	<b>\$1,368,255</b>



**CERTIFICATE OF OBLIGATION 2007****(Dept. 6917)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

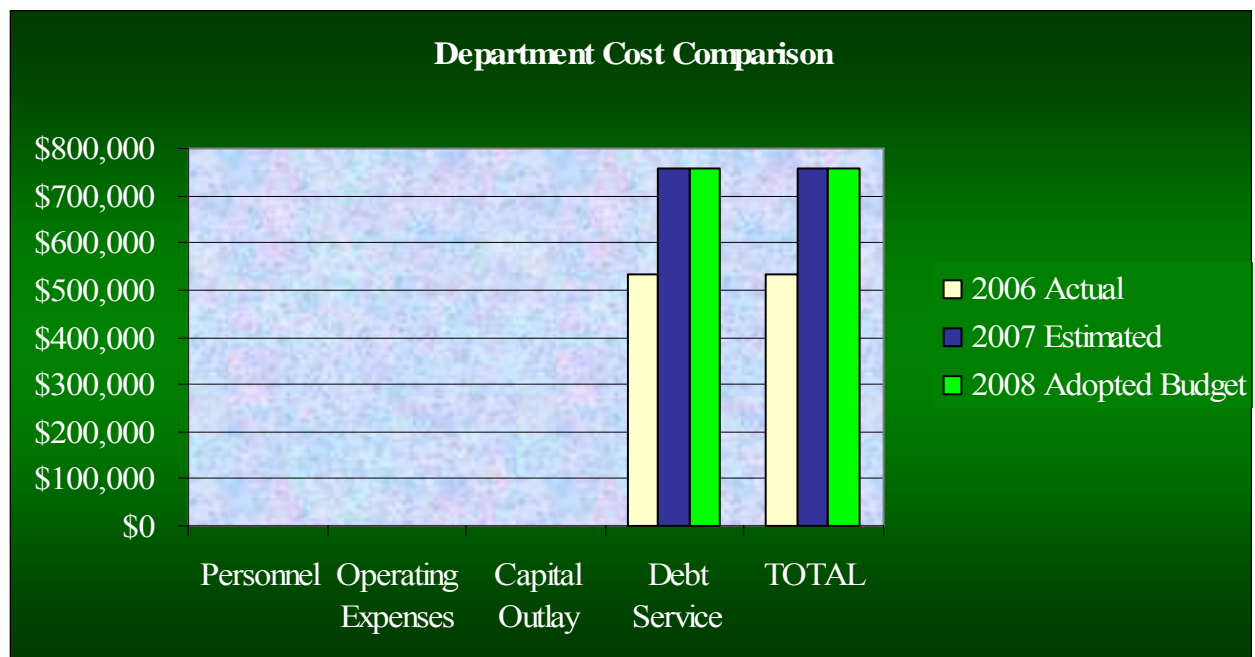
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$0	\$702,979
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$702,979</b>



**LIBRARY BONDS, 2003B - \$10 M****(Dept. 6921)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$534,348	\$758,398	\$759,448
<b>TOTAL</b>	<b>\$534,348</b>	<b>\$758,398</b>	<b>\$759,448</b>

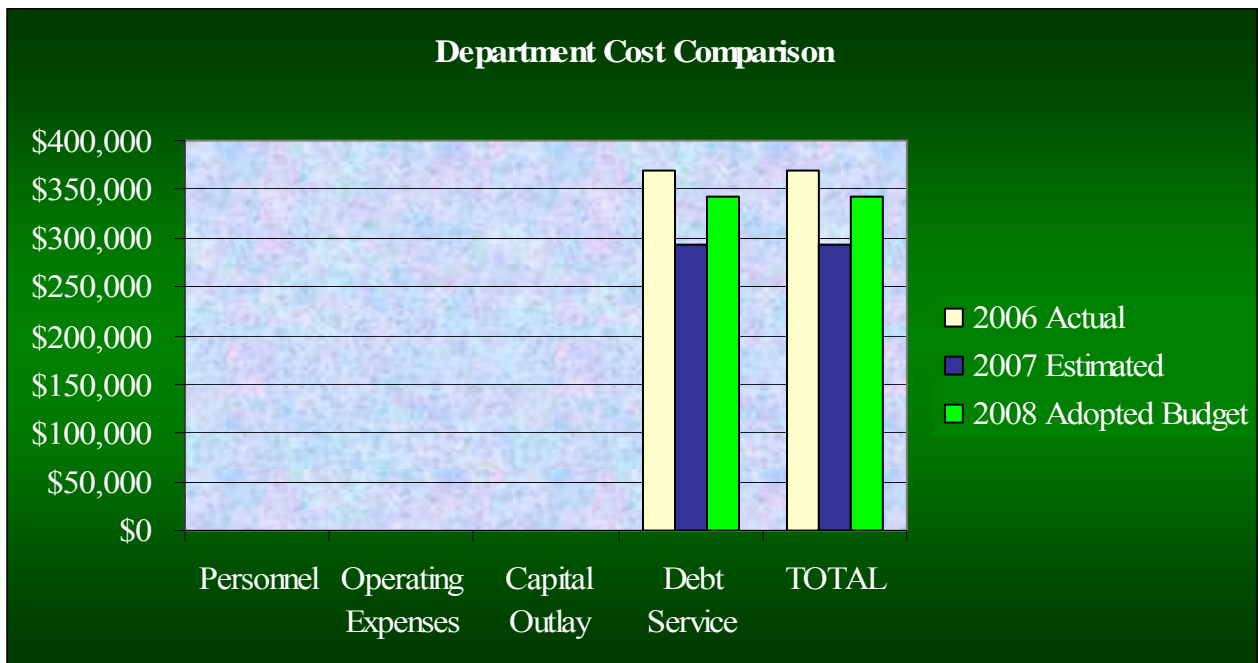


## PERMANENT IMPROVEMENT SERIES 2000 (Dept. 698)

### Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

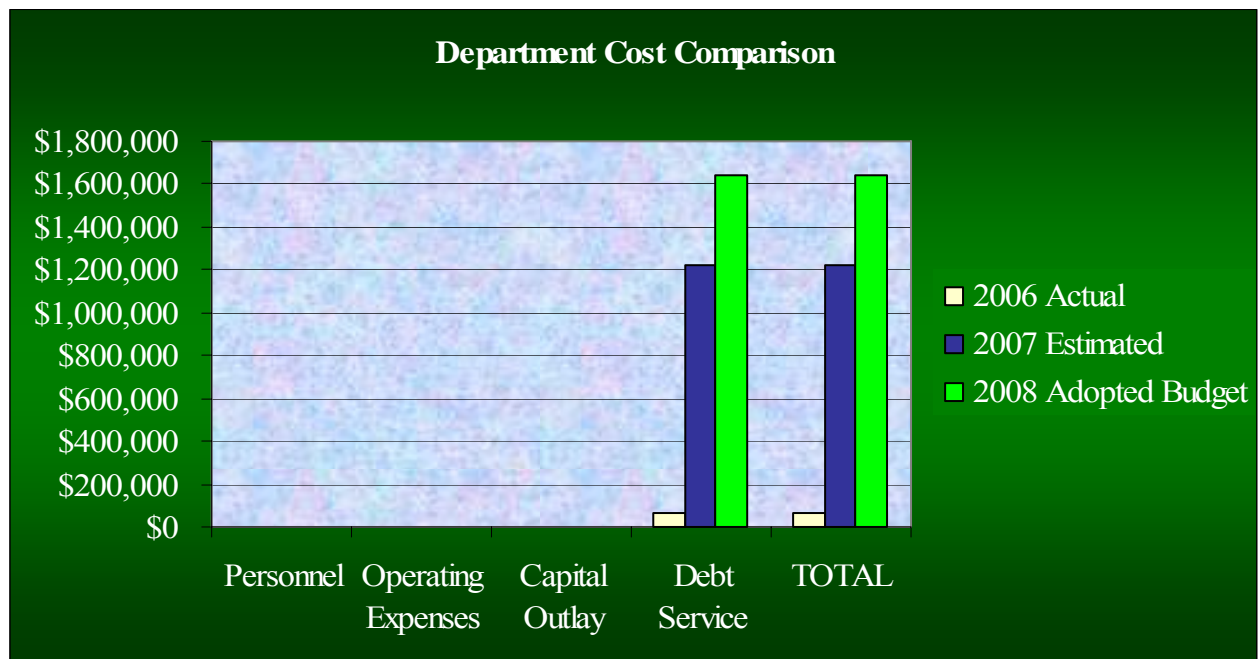
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$369,235	\$294,279	\$342,675
<b>TOTAL</b>	<b>\$369,235</b>	<b>\$294,279</b>	<b>\$342,675</b>



**REFUNDING BONDS 1997****(Dept. 696)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$66,156	\$1,218,571	\$1,642,518
<b>TOTAL</b>	<b>\$66,156</b>	<b>\$1,218,571</b>	<b>\$1,642,518</b>

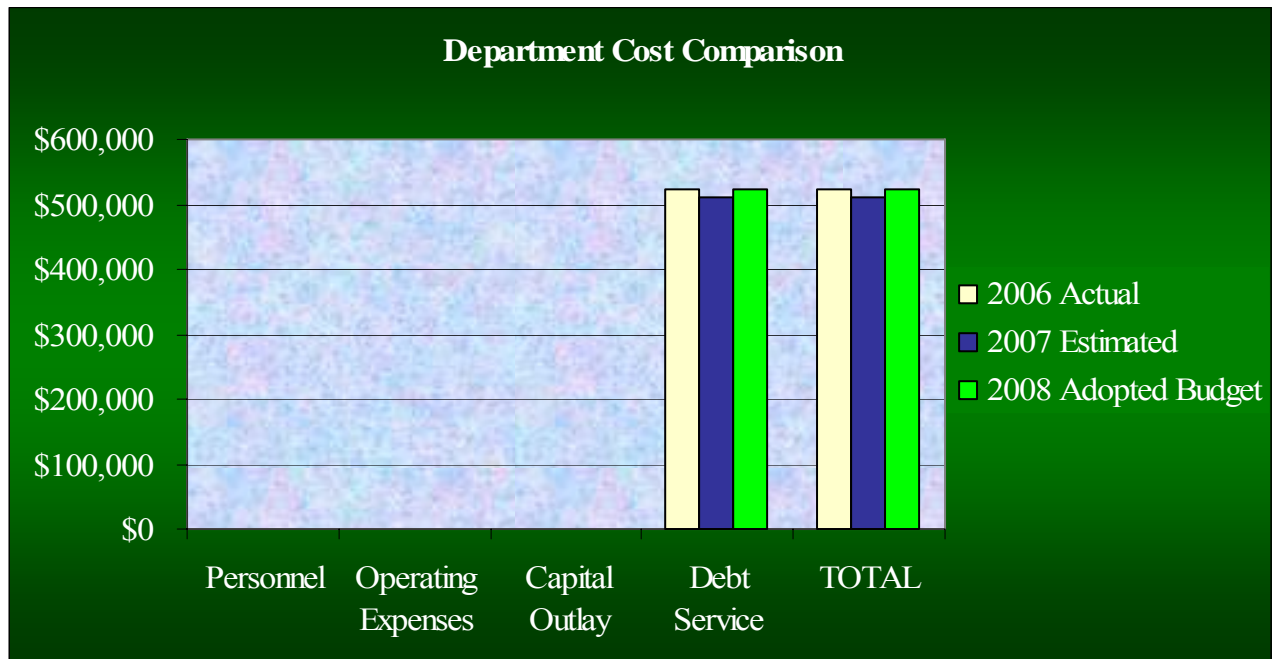




**REFUNDING BONDS 2002 B****(Dept. 6961)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

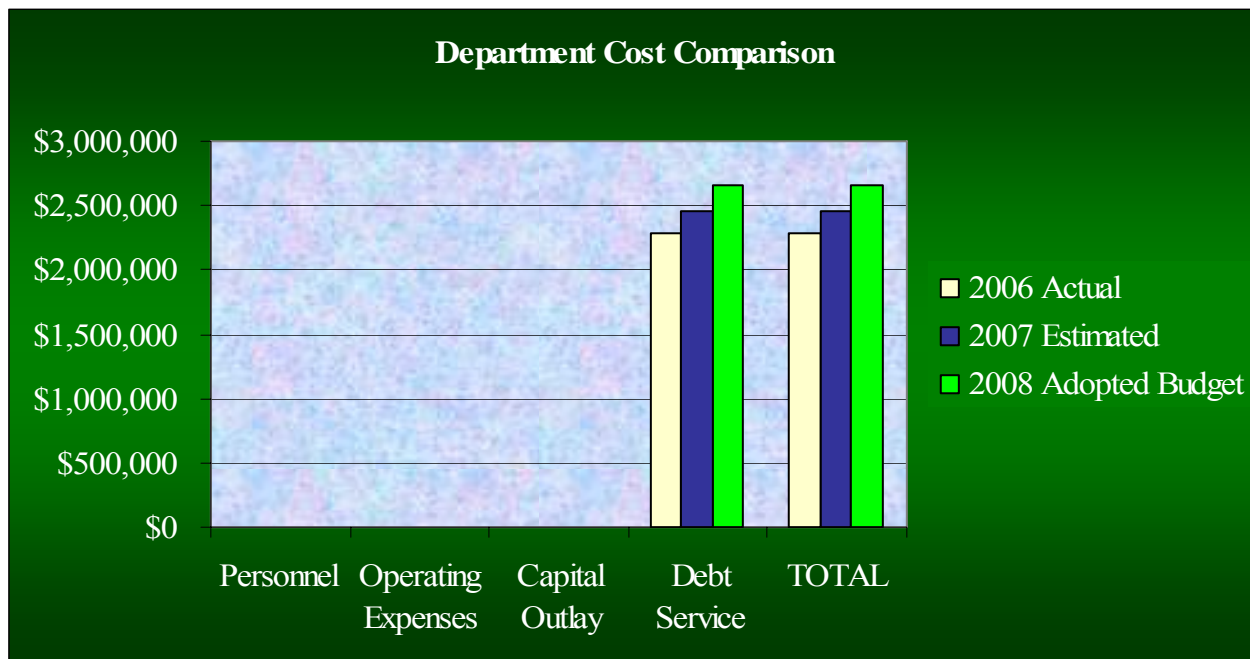
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$523,013	\$509,425	\$521,575
<b>TOTAL</b>	<b>\$523,013</b>	<b>\$509,425</b>	<b>\$521,575</b>



**REFUNDING BONDS 2005 - \$45.8 M****(Dept. 6912)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$2,287,250	\$2,448,950	\$2,664,050
<b>TOTAL</b>	<b>\$2,287,250</b>	<b>\$2,448,950</b>	<b>\$2,664,050</b>

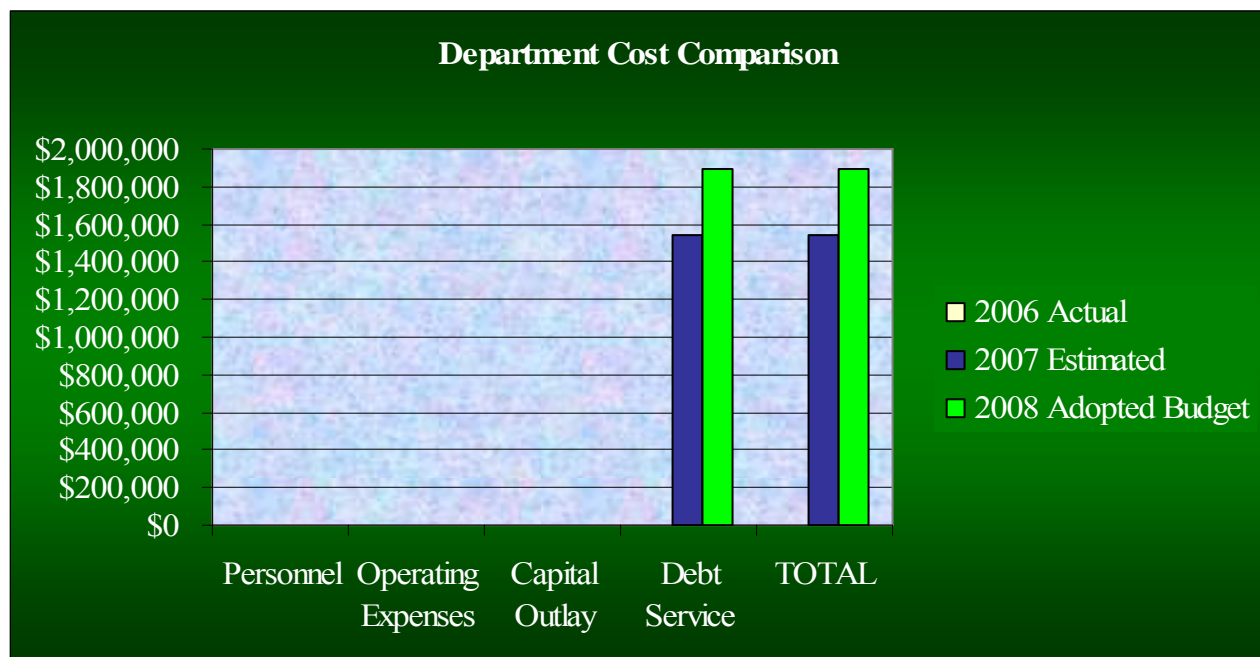


## REFUNDING BONDS 2007 - \$41.5 M (Dept. 6916)

### Department Description and Responsibilities

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

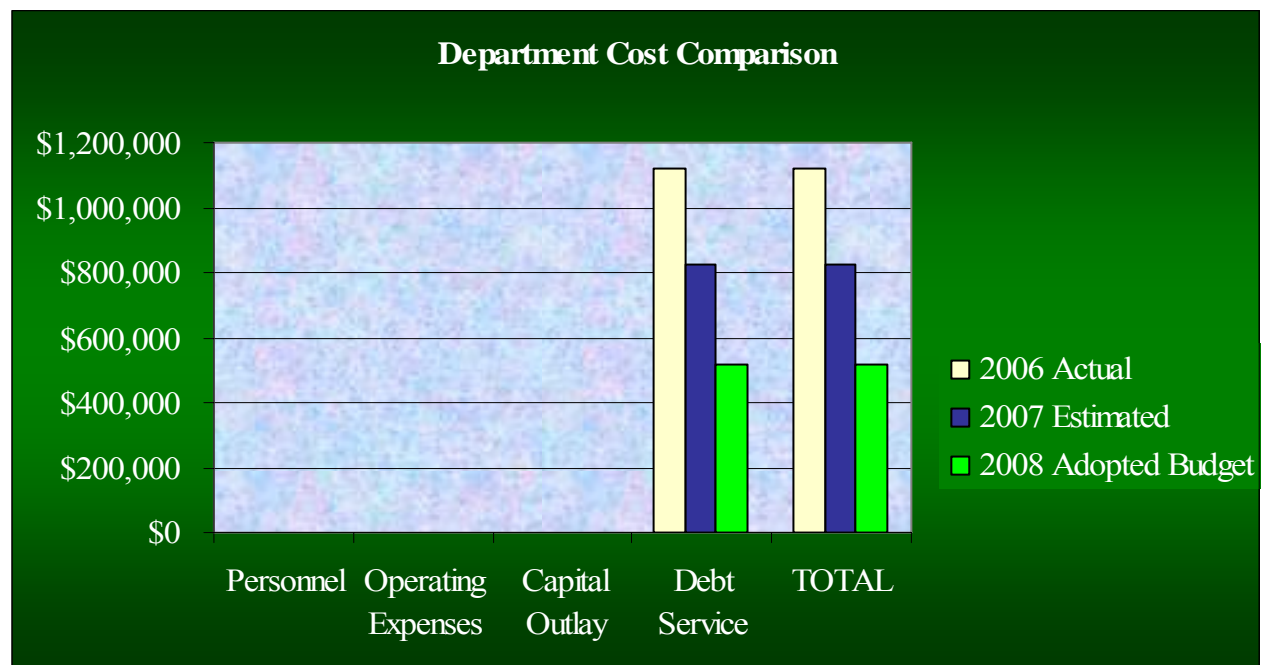
Budgeted Expenditures			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$1,539,011	\$1,893,769
<b>TOTAL</b>	<b>\$0</b>	<b>\$1,539,011</b>	<b>\$1,893,769</b>



**ROAD BONDS, SERIES 2002 A****(Dept. 6981)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

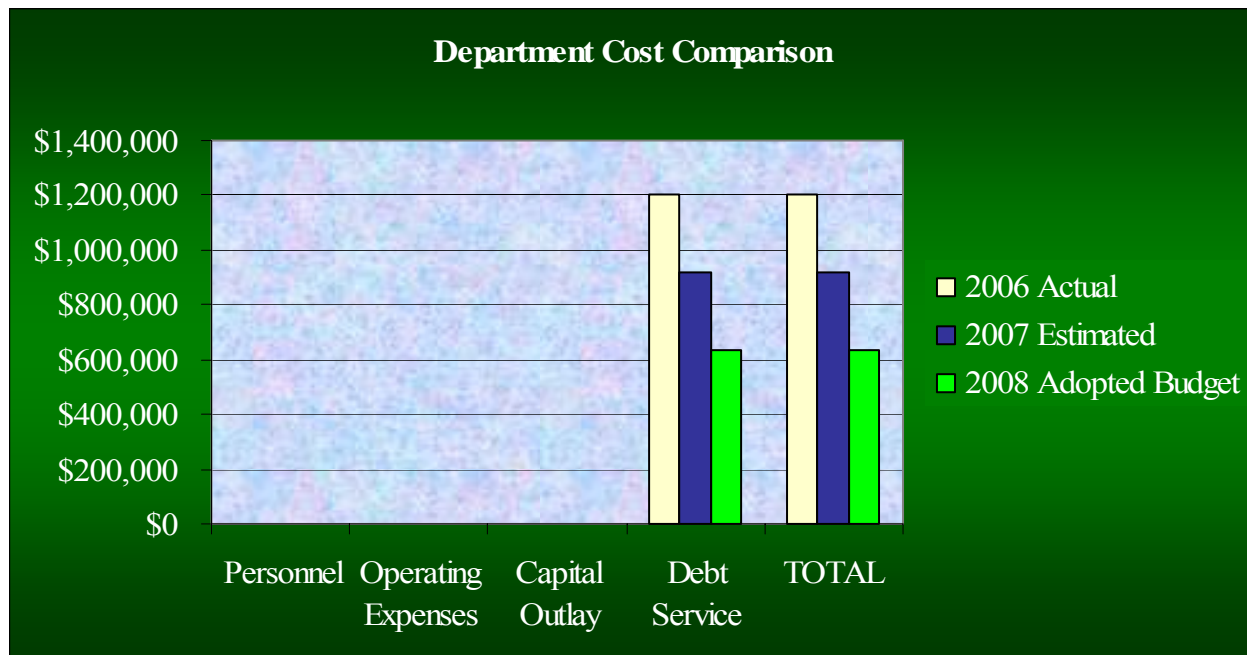
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$1,122,935	\$825,741	\$518,398
<b>TOTAL</b>	<b>\$1,122,935</b>	<b>\$825,741</b>	<b>\$518,398</b>



**ROAD BONDS, SERIES 2003A - \$24 M****(Dept. 6931)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

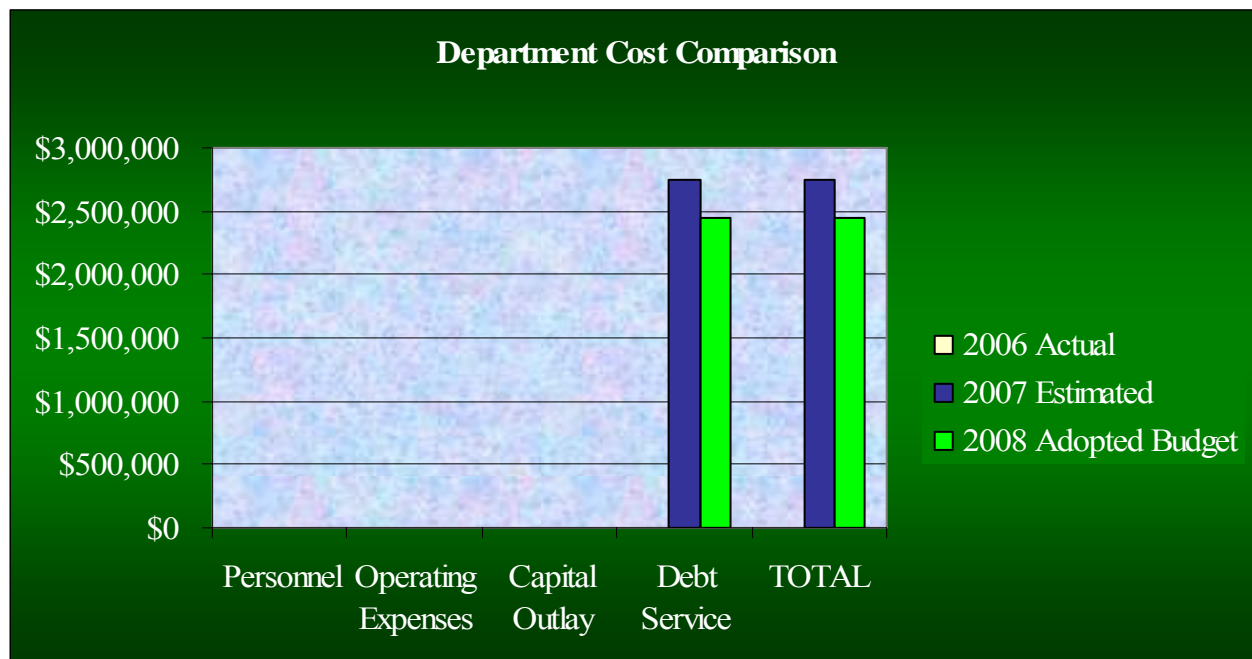
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$1,200,400	\$915,275	\$631,250
<b>TOTAL</b>	<b>\$1,200,400</b>	<b>\$915,275</b>	<b>\$631,250</b>



**ROAD BONDS SERIES 2006A - \$48 M****(Dept. 6914)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

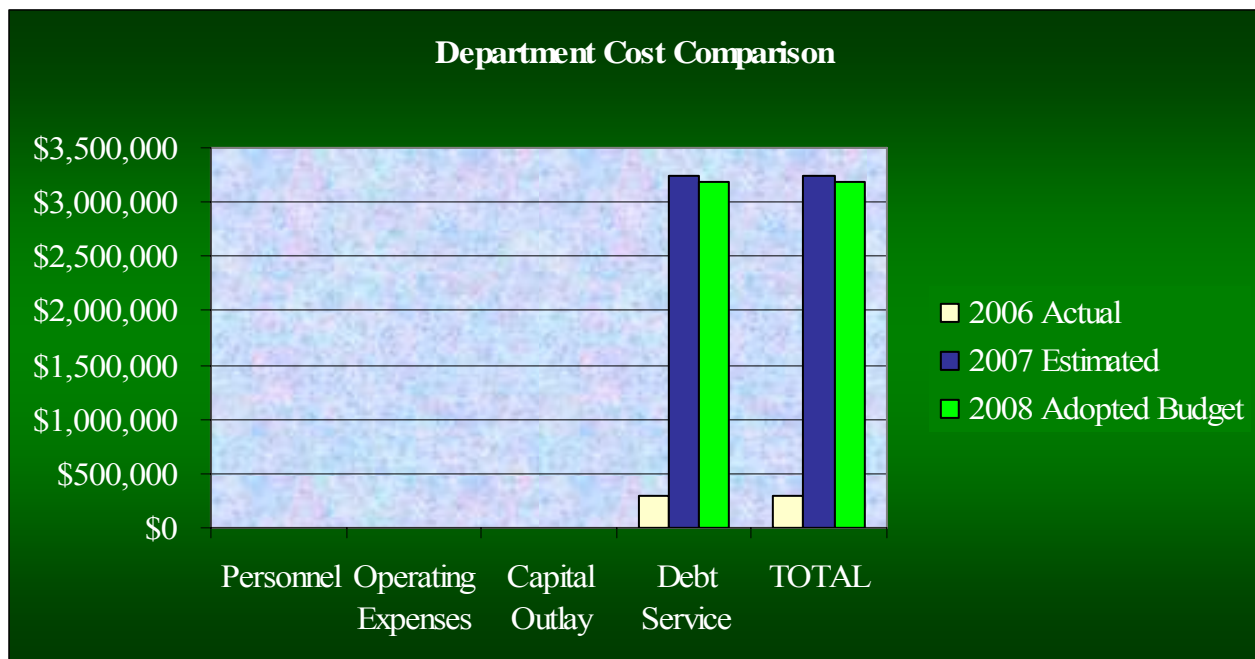
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$2,750,155	\$2,447,138
<b>TOTAL</b>	<b>\$0</b>	<b>\$2,750,155</b>	<b>\$2,447,138</b>



**ROAD BONDS SERIES 2006B - \$65 M****(Dept. 6915)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

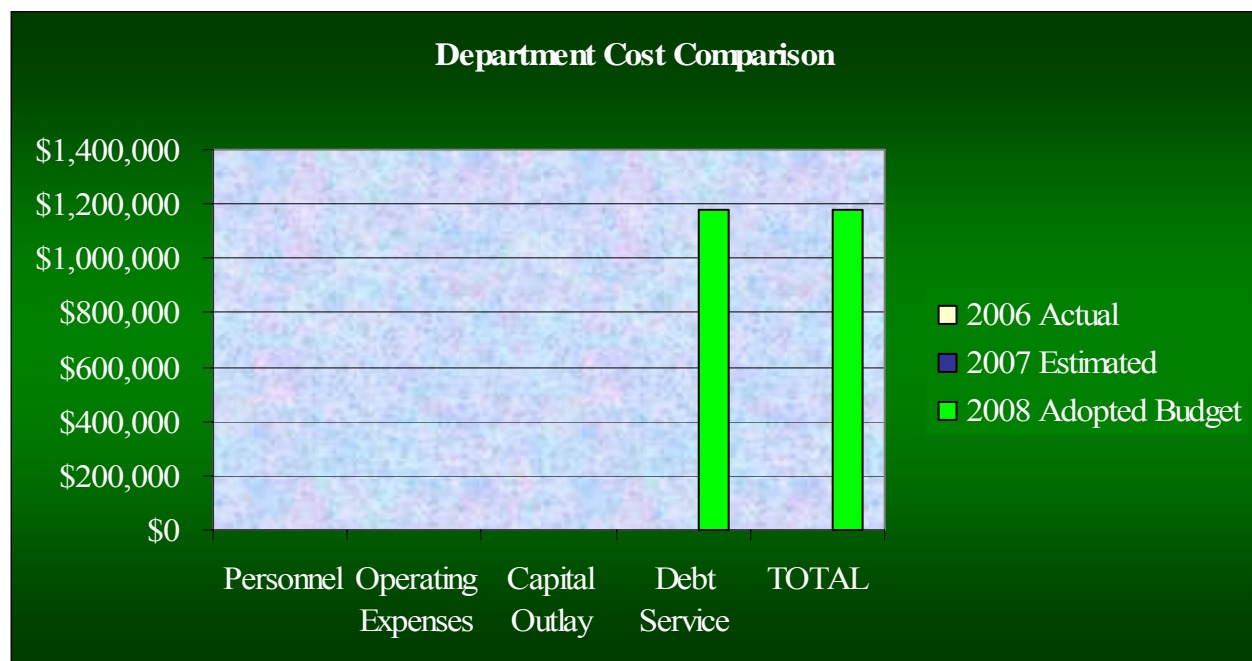
<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$301,042	\$3,242,302	\$3,190,500
<b>TOTAL</b>	<b>\$301,042</b>	<b>\$3,242,302</b>	<b>\$3,190,500</b>



**ROAD BONDS SERIES 2007A****(Dept. 6918)****Department Description and Responsibilities**

This budget provides for the annual principal, interest and other costs related to the debt service obligations of the County.

<b>Budgeted Expenditures</b>			
Category	2006 Actual	2007 Estimated	2008 Adopted Budget
Personnel	\$0	\$0	\$0
Operating Expenses	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$0	\$1,180,649
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,180,649</b>







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## **CAPITAL PROJECTS FUNDS**

The Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital assets and infrastructure. Planned and existing projects include airport improvements, road construction, a new administration building and parking garage, additional courtrooms, and other remodeling plans.

### **Projects as of September 30, 2007:**

**The Capital Projects – Road Bonds, Series 2006A Fund** is used to account for the county-wide road improvements. The proceeds from the issuance of an additional \$47,800,000 in general obligation bonds were used to finance this fund. A portion of the proceeds will be used to satisfy the County's obligation under several agreements with the State of Texas to improve state-owned roads in the County.

**The Capital Projects – Road Bond, Series 2006B Fund** is used to account for an additional phase of road construction bonds that were approved in 2005 by voters of the County. The \$63,750,000 in proceeds will be used to satisfy the County's obligation under several agreements with the State of Texas to improve state-owned roads in the County.

**County Jail Fund** is used to account for the construction of a County Law Enforcement Complex, including a Juvenile Service Center. Financing for this fund includes the proceeds from the issuance of general obligation bonds.

**Library Construction Fund** is used to account for the construction of three libraries. Financing for this fund includes the proceeds from the issuance of general obligation bonds.

**Road Bond Series 2004 Fund** is used to account for various improvements to be made to both County and state-owned roads. The \$10.2 million bond issue is the third and final phase of road construction bonds that were approved in 2001 by the voters of the County.

**Road Bonds Series 2003A Fund** is used to account for various road improvements to be made with the proceeds of the \$24 million in general obligation bonds. This is the second phase of road construction bonds that were approved in 2001 by the voters of the County.

**Road Bonds Series 2002A Fund** is used to account for various road improvements throughout the County. The issuance of \$25 million in general obligation bonds was the first phase of road construction bonds that were approved in 2001 by the voters of the County.

**Certificates of Obligation, Series 1997A/ 1998 Fund** is used to account for the construction of a civic center and multipurpose facility, the construction of a law enforcement building in South County, and improvements to various roads and parks throughout the County. Funding is provided by the issuance of certificates of obligation.

**Certificates of Obligation, Series 2001 Fund** is used to account for the acquisition and renovation of a former church building and parking area to be utilized as a courts building. Funding for this fund is provided by the issuance of \$2.5 million in certificates of obligation.

**Certificates of Obligation, Series 2003 Fund** is used to account for the acquisition of a parking garage, an animal shelter, and an office building, and the second phase of construction of an office building for court support services. Funding is provided by the issuance of \$11.6 million in certificates of obligation.

**Certificates of Obligation, Series 2004 Fund** is used to account for the remodel of County buildings and improvements to the County's municipal airport. Financing is provided by the issuance of \$2.6 million in certificates of obligation.

## **GLOSSARY**

**Account** - Basic reporting unit for accounting, budget or management purposes.

**Account Code** - A series of numbers used to identify and classify expenditures or revenues within an organizational unit as set forth in the "Chart of Accounts."

**Accrual** - The recognition of a transaction at the time it occurs, as opposed to when cash is spent or received.

**Accrual Basis** - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Activity** - Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the budget program.

**Actual** - Final audited revenue or expenditure results of operations for the fiscal year indicated.

**Ad Valorem Taxes** - Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

**Agency Funds**-Used to account for assets held by the County as custodian for individuals and other governmental units, such as officials' fee accounts, inmate trust funds, cash bail bonds, and other similar arrangements.

**Allocation** - Component of an appropriation earmarking expenditures for a specific purpose and/ or level of organization.

**Amendment** - A modification of the budget by increasing or decreasing an account, or accounts, in the budget by action of the Commissioners Court.

**Appraisal District** – An independent governmental entity responsible for appraising property within the County. The Appraisal District certifies the County's assessed valuations.

**Appraised Value** - An estimate of value for the purpose of taxation.

**Appropriation** - A legal authorization to incur obligations and to make expenditures for specific purposes.

**Assessed Valuation** - The value set upon real estate and certain personal property by the agency (central appraisal district) tasked with assessing the values of property as a basis for levying property taxes.

**Assets** - Resources owned or held by a government which have monetary value.

**Available Fund Balance** - This refers to the cash remaining from the prior year which is available for appropriation and expenditure in the current year.

**Balanced Budget** – According to generally accepted accounting principles, a balanced budget is one in which the total expenditures do not exceed the total resources (total estimated revenues plus reserves).

**Basis of Accounting** – Prescribes to when transactions or events are recognized for reporting purposes.

**Bond** - A promise to repay a specified amount of money (the face amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects. Types of bonds are:

General Obligation Bond - This bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond - This bond is backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

**Bond Rating** - A rating assigned by recognized rating agencies such as Moody's and Standard and Poor Company to debt issuers. The higher the rating, the more credit-worthy the issuer is. Ratings range from AAA(S&P) or Aaa(Moody's) to CCC or ccc. Those rated below B are not usually considered creditworthy.

**Bond Refinancing** - The payment and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Budget** - A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

**Budget Amendment** - A change in the authorized level of funding (appropriations) for a department or line item accounting. These adjustments require Commissioners' Court approval.

**Budget Calendar** - The schedule of key dates which a government follows in the preparation and adoption of the budget.

**Budget Categories** - The accumulation of line items of similar use into broader groups to allow more efficient management of the budget by office holders or department managers.

**Budget Hearings** - Hearings for the purpose of providing public input into the preparation of the budget.

**Budget Transfers** – A change in the authorized level of funding that has corresponding budget reductions and increases between categories, line items, departments, or funds.

**Budgetary Basis** - This refers to the basis of accounting used to estimate financing sources and uses in the budget. These generally take one of three forms: GAAP, cash, or modified accrual.

**Budgetary Control** - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Capital Assets** – Acquisitions are capitalized when they cost \$1,000 and have a useful life in excess of five years. The policy applied to infrastructure acquisitions requires a cost of at least \$10,000 and a useful life in excess of five years. Capital assets are also called fixed assets.

**Capital Improvements** - Expenditures related to the expansion, or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.

**Capital Project** - Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

**Cash Basis** - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Certificates of Obligation** - A short-term debt instrument whose rates are periodically restructured.

**Constable Precinct One MISD** – Constable Precinct One contract with Montgomery Independent School District.

**Constable Precinct Five MISD** – Constable Precinct Five contract with Magnolia Independent School District.

**Contingency Account** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Current Property Taxes** – Property taxes are recognized as revenues in the period for which they are levied, regardless of the lien date. Property taxes for the County are levied based on taxable value on the lien date of January 1 prior to September 30 of the same year. They become due October 1 of that same year and delinquent after January 31 of the following year.

**Debt Service Fund** - This fund is used to account for the receipt and disbursement of funds to retire debt resulting from the issuance of general obligation bonds, certificates of obligation, and certain capital leases. Financing is provided by a specific annual property tax levy, and the investment interest earned thereon.

**Deficit** - The excess of expenses over budget during the accounting period.

**Delinquent Property Taxes** – Property taxes that remain unpaid at February 1<sup>st</sup>.

**Department** - A major division or unit of the County responsible for a service or operation or a group of related operations within a functional area.

**Disbursements** - The expenditure of monies from an account.

**Division** - A section of an operation that is grouped based on related activities.

**Effective Tax Rate** - State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that decreases when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

**Emergency Amendment** - An amendment to the budget to pay an unbudgeted expenditure because of an emergency event that creates a grave public need which is both unusual and unexpected at the time the budget was adopted.

**Encumbrance** - The obligation of appropriated funds for the future payment of an item or service. To encumber funds means to set aside or commit funds for a specified future expense.

**Employee Benefits** - Contributions made by a government to meet commitments or obligations for benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

**Estimated Revenue** - The amount of revenue projected for the fiscal cycle by the County Auditor. Projections are generally based on prior experiences or increased fees.

**Expenditure** - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

**Expense** - Charges incurred (whether paid immediately or accrued) for operations, maintenance, interest, or other charges.

**Fee Offices** - Those county offices that charge fees or fines for services or punishment. These are designated as fee offices for reporting of revenues.

**FEMA** - Federal Emergency Management Agency.

**Fiscal Policy** - A government's policies with respect to revenues, spending, and debt management as these relate to government series, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year (FY)** - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for Montgomery County is October 1<sup>st</sup> through September 30<sup>th</sup>.

**Fixed Assets** - Assets of long term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. See Capital Assets.

**Fringe Benefits** – The cost of all non-wage, labor-related expenses including but not limited to group insurance, social security, retirement, workers' compensation, unemployment compensations, and other employment benefits.

**Full-time Equivalent Position (FTE)** – One FTE equates to a 40-hour work week for twelve months.

**Function** - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. (e.g, public safety, general administration, administration of justice)

**Fund** - A grouping of accounts that is used to maintain control over resources that are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance** - The excess of the assets of a fund over its liabilities, reserves, and carryover.

**GAAP** - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

**GASB** - Governmental Accounting Standards Board.

**General Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund. This is the main operating fund of the County.

**GFOA** - Government Finance Officers Association.

**Grants** - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the terms of the grant.

**Inflation** - A persistent rise in the general price level that results in a decline in the purchasing power of money.

**Interest** - The cost of using money borrowed from another. Set as a percentage of the Principal.

**Interest Earnings** - Earnings from available monies invested during the year.

**Intergovernmental Revenues** - Funds received by a government from another federal, state,



and other local government in the form of grants, shared revenues, and payments in lieu of taxes.

**Investments** - Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

**JJAEP** - Juvenile Justice Alternative Education Program.

**JP** - Justice of the Peace.

**Levy** - To impose property taxes for the support of government activities.

**Liabilities** - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

**Line-item budget** - A budget prepared along departmental lines that focus on what is to be bought.

**Long-Term Debt** - Debt with a maturity of more than one year after the date of issuance.

**MHMR** - Mental Health Mental Retardation.

**Modified Accrual Basis** - A basis of accounting in which transactions are generally recognized at the time they are incurred, as opposed to when cash is received or spent.

**Non-Departmental Expense** - Expenditures for professional services and other general government functions, which cannot be allocated to individual departments, are assigned to miscellaneous/non-departmental expenses.

**Obligations** - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Office** - The basic organizational unit of government for an elected official which is functionally unique in its delivery of services (as compared to departments headed by non-elected managers).

**Personnel Costs** - Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Personal Services** - Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Principal** - The amount of money owed on which the entity is obligated to pay interest.

**Property Tax** - Taxes levied on both real and personal property according to the property's valuation and the tax rate.

**RMUD** – Rayford Municipal Utility District

**Records Management** – This term applies to the management of County records and government documents. Fees are budgeted for collection and expenses for the safeguarding of records according to the Texas Management Act.

**Reserve** - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution** - A formal statement of opinion or determination adopted by an assembly or other formal group.

**Resources** - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue** - The annual or periodic collections of money by the government for public use. Examples are taxes and fees.

**R.O.W.** – Refers to Right-of-Way; for example the purchase of land for street access.

**Salaries** – The cost of all labor related expenses required of a department to function, including but not limited to salaries, merit, cost of living adjustments (COLA), etc.

**SJRA** – San Jacinto River Authority

**Source of Revenue** - Revenues are classified according to their source or point of origin.

**Special Revenue Funds** – Used to account for specific revenue sources (other than capital projects) that are restricted to expenditures for specified purposes. These restrictions exist both externally (by agreement with other entities or by statute) and internally (by policy of Commissioners' Court).

**Staffing Trends** - Staffing figures for a specific period of time for a department or division.

**Statute**-A law enacted by the legislative assembly.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular person or property for current or permanent benefit, such as special assessments.

**Tax Levy** - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tax Rate** - A percentage applied to all taxable property to raise general revenues.

**Tax Roll** - Official list showing the amount of taxes levied against each taxpayer or property.

**TCID** – Town Center Improvement District

**Time Deposit** - Investments of idle funds with a depository at a negotiated interest rate.

**TJPC** - Texas Juvenile Probation Commission.

**Transfers** – Amounts, at the fund level, recognized as disbursements-out by one or more funds and as revenues-in one or more other funds.

**Unencumbered Balance** - The amount of an appropriation that is neither expended nor obligated (encumbered). That amount of appropriation is available for future use.

**Unappropriated Fund Balance** - Funds that are neither expended nor obligated and provide cash flow to the organization.

**Unreserved Fund Balance** - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** - The payment of a fee for direct receipt of a public service by the party who benefits from the service.