

MONTGOMERY COUNTY EMPLOYEES' COMMITTEE

February 9, 2023 – Meeting Minutes

The meeting was called to order at 1:02 p.m. by Chairman, Scott Spencer (MCSO). Those in attendance were: Alicia Martinez (Extension), Norma Weaver (Purchasing), Jamie Meinkowsky (Co. Judge), Sonya Sanford (Dist. Clerk), Kimberly Sutton (Co. Judge), Austin Gay (Const. Pct. 1), Melody Peña (Dist. Atty.), Lindy Garner (Budget), Sara Forlano (Co. Atty.), Deana Willerth (Library) & Jenni Adams (Conv. Center).

MINUTES: Minutes from January 2023 were read; motion to approve by Norma, seconded by Austin. Approved.

TAKE ACTION to Fill Committee Vacancies:

Social Media Secretary – Austin Gay volunteered for position. Motion to approve made by Jamie, seconded by Norma.

Social Secretary – Melody Peña volunteered for position. Motion to approve made by Jamie, seconded by Jenni.

COMMITTEE REPORTS

Treasurer Report – Previous balance from is \$13,765.00; available balance is \$10,650.36 as checks cleared from end of year 2022.

Secret Pal – All good per Alicia Martinez.

Card Program – Jamie purchased cards for card requests. Send out 4 cards already.

Employee of the Month January & February – 9 applications for January Subcommittee met via Teams. Top 2 were reviewed by committee. Vote was taken, Davina Jimenez was selected as EOM for January. February applications were reviewed by Subcommittee as well, 3 were reviewed by employees committee. Vote was taken, Chad Capehart was selected as EOM of February.

OLD BUSINESS

Bank Account Update – Signatories have been updated. Address for statements has been updated as well.

Social Media Presence – Facebook, committee email, webpage & IT drive. Get with IT if you still need access to either of those. Jenni will add Austin Gay to Facebook page as an administrator.

Officer Duties & Checklists – Have been updated. All board member positions have received their duty/checklist.

Employee of the Month Awards – Costs are up, Jamie to get final pricing from Brauns. We have gift cards to Dragon Bowl C to present to each winner along with their plaque.

Update from County Attorney re: 501(c)3 & Bylaws/Mission Statement: Jamie met with Sara from the County Attorney's Office. Sara discussed what was found through her research. We are not eligible for a 501(c)3 as we do not meet the qualifications. She also looked into the 501(c)4 but it would cost the committee \$650.00, we would have to do tax report & it would not make us eligible for tax-deductible donations; therefore not worth getting that distinction. Discussed the revisions to the by-laws & her recommended changes or options for us to decide on changes. Jamie will make changes & pass out for review & final vote will be made at March meeting.

NEW BUSINESS

Scholarships – Keeping amounts the same. For employees (1) \$1,000, (2) \$500. For dependents (1) \$1,000, (2) \$500.

Service Awards Ceremony – (140) 5 year pins, (86) 10 year pins, (91) 15 year pins, (33) 20 year pins, (11) 25 year pins, (8) 30 year pins, (1) 35 year pin. Quote for service pins is \$5,051.84 will come out of the non-departmental budget line. Date will be April 27, 2023. Will need to email Department Heads, send out invites, order catering, design & print programs, sign in sheet, & will need committee members to work the event. Jenni will work on updating programs.

Decide on Fundraisers for the Year – Catfish Parking Garage is definite yes, always our biggest fundraiser, second weekend in October. Mother’s Day/Father’s Day auction, yes but we need to get started on donations now! Jamie mentioned bringing back the Chili Cook-off in the fall at Courthouse during lunch people could make a donation to get a bowl to taste the chili. All thought this was a great idea!

Events for Employees – There was mention of possible trying to do a Montgomery County Employee Picnic at some point or the idea of doing an Easter Egg Hunt one year in the future of employees.

Miscellaneous: Attendees were asked if there were any other topics that needed to be brought up. None were.

Door Prize – Brought by Scott (Sheriff goodie bag), won by Lindy Garner.

Next Meeting – The next meeting of the Employees’ Committee will be held Thursday, March 9, 2023 at 1:00 p.m. in the County Judge’s Office (conference room).

Motion to adjourn the meeting made by Scott, seconded by Austin. The meeting adjourned at 2:25 p.m.

Recorded by:



Jenni Adams
Recording Secretary