

COMMISSIONERS COURT DOCKET  
DECEMBER 18, 2018  
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 18th day of December, 2018, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark (arrived after motion 1)
Also County Clerk's Office	Amber Twiddy, Beverley Hinds

INVOCATION GIVEN BY Terri Jagers.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

AGENDA ITEM 7A – REPRESENTATIVES FROM THE UNITED WAY MADE A PRESENTATION. VARIOUS DEPARTMENTS RECEIVED AWARDS FOR THEIR PARTICIPATION. INDIVIDUAL EMPLOYEES ALSO RECEIVED VARIOUS PRIZES FROM THE BLAIRS FOR THEIR DONATIONS TO THE UNITED WAY.

AGENDA ITEM 7B – TERRI JAGGERS, WITH THE MONTGOMERY COUNTY CHILD WELFARE BOARD MADE A PRESENTATION FOR JUDGE DOYAL'S RETIREMENT AND PRESENTED HIM WITH A PLAQUE FOR HIS YEARS OF SERVICE TO MONTGOMERY COUNTY.

AGENDA ITEM 8I1 HAD ITEMS NUMBER 23 AND 27 REMOVED FROM THE PACKET. THE REST OF THE PACKET WAS APPROVED ALONG WITH THE CONSENT AGENDA.

2. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS

Motion by Commissioner Meador, seconded by Commissioner Noack, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda save and except the items removed from the consent agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 8A1-5

A1. REPORT ACCEPTED that complies with local government code Chapter 114, Section 024.

- A2. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
- A3. BUDGET AMENDMENTS FY 2018 APPROVED:
  - a. Various: To transfer line items & increase fund balance for self-insurance fund.
  - b. Airport: To fund M20/11.13. 18.
  - c. Animal Shelter: To fund M20/07.25.18 & M20/11.13.18.
  - d. Building Maintenance: To return excess funds.
  - e. County Attorney: To fund grant.
  - f. Office of Indigent Defense: To adjust line items.
  - g. Sheriff-Auto Theft: To carry-over PI.
  - h. Sheriff-Jail Project: To adjust for jail expenses.
- A4. REPORT ACCEPTED that complies with local government code Chapter 114, Section 025 for November 2018.
- A5. REQUEST APPROVED for Justice of the Peace Pct. 3 to use \$7,315.67 from the Justice of the Peace Technology Fund.

BUDGET OFFICE – AGENDA ITEMS 8B1-4

- B1. LINE ITEM TRANSFERS AND ADJUSTMENTS APPROVED AND AUTHORIZED for fiscal year 2019 budget, according to budget policy, as submitted.
- B2. ADJUSTMENTS AND AMENDMENTS APPROVED AND AUTHORIZED for Grant Departments, as submitted.
- B3. PREVIOUS ACTIONS TAKEN IN PRIOR COMMISSIONER COURTS MEETINGS MEMORIALIZED on changes to the fiscal year 2019 budget, as submitted.
- B4. AMENDMENTS APPROVED AND AUTHORIZED for Special Revenue Departments, as submitted.

TREASURER – AGENDA ITEMS 8C1-3

- C1. MONTHLY INVESTMENTS REPORT APPROVED for November 2018.
- C2. PLEDGED SECURITIES REPORT APPROVED for November 2018.
- C3. PLEDGES AND/OR RELEASE APPROVED of Depository Collateral.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 8D1-2

- D1. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending November, 2018.
- D2. TAX ASSESSOR-COLLECTOR'S COMPLIANCE ACKNOWLEDGED with SB546 reporting requirements pursuant to Texas Property Tax Code Section 6.231(d).

PURCHASING – AGENDA ITEMS 8E1-4

- E1. RENEWALS AWARDED:
  - a. Project #2013-0010 vending machine services with Hometown Vending Services, Inc. for Various Departments. (90 day extension)
  - b. Project #2016-0016 animal tests and vaccines with Butler Animal Health Supply LLC dba Henry Schein for Animal Shelter. (Exercising the 3<sup>rd</sup> of

- three renewal options)
- c. Project #2016-0017 veterinary supplies with Butler Animal Health Supply LLC dba Henry Schein for Animal Shelter. (Exercising the 3<sup>rd</sup> of three renewal options)
- d. Project #18-03 legal advertising with Hearst Newspapers, LLC dba Houston Community Newspapers for Various Departments. (Exercising the 1<sup>st</sup> of 3 renewal options)

E2. ACTION TAKEN on bid(s) and/or contract(s) awarded:

- a. Construction, road/bridge, ditching, trenching, utility & other equipment through the interlocal agreement with Buyboard contract #515-16 from Mustang Machinery Co, Ltd dba Mustang Cat for rental equipment for various departments. Local Gov't Code §271.102.
- b. Maintenance, repair and operations from Alpha Diamond Electric, Inc. through Conroe Independent School District job order contract #16-07-02 for Various Departments. Local Gov't Code §271.102

E3. ADVERTISING APPROVED FOR THE FOLLOWING BIDS/PROPOSALS:

- a. Project #19-14 real property title services for Emergency Management.

E4. CHANGE ORDERS APPROVED:

- a. CO #1 to Sitecon Services, Inc. for project #2017-0065 New Danville Phase II water tank, water line and sanitary sewer line for an increase of \$48,000.00 and add 60 days for MCCD.
- b. CO#1 to VOGT Engineering, LP for engineering services for New Danville Phase II – water tank, related water lines, and sanitary sewer to add additional engineering services in the amount of \$10,000.00 for MCCD.

RISK MANAGEMENT – AGENDA ITEMS 8F1-3

F1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
64434947	Dartez, Tyler/Const Pct 4	\$5,000	New
64434984	Duenas, Rai/Const Pct 4	\$5,000	New
15229663	Hedrick, Ashton/Const Pct 5	\$5,000	Renew/Cont Cert
61891606	Hanks, Tamara/Const Pct 5	\$5,000	Renew/Cont Cert
61541121	Lee, David/Fire Marshall	\$5,000	Renew/Cont Cert
14468470	Williams, Jeff/Fire Marshall	\$5,000	Renew/Cont Cert
15233713	Morgan, Roland/Fire Marshall	\$5,000	Renew/Cont Cert
63834284	Bell, Michael/Const Pct 2	\$5,000	Reserve/New

F2. FIRST AMENDMENT TO AGREEMENT APPROVED for third party claims administration services pursuant to RFP 18-55.

F3. RECOMMENDATIONS AND RENEWALS APPROVED of service providers for Montgomery County Employee Benefit Plan for 2019 benefit plan year as presented in the letter dated December 12, 2018, from Boon-Chapman benefit administrators, trustee for the plan.

COMMISSIONERS – AGENDA ITEMS G1-2

G1. PRECINCT 2

ASSIGNMENT APPROVED of the number 175 for the Montgomery County Municipal Utility District to be reserved in the name of Allen Boone Humphries Robinson LLP.

G2. PRECINCT 4

- a. CHECK APPROVED from the City of Roman Forest, Montgomery County, in the amount of \$1,700.63 for the purchase of fuel. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.
- b. CHECK APPROVED from the Emergency Services District #7, Montgomery County, in the amount of \$123.86 for the purchase of fuel. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 8H1-2

H1. PRECINCT 2

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Cimarron Creek, Section 4.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Williams Trace, Section 1.
- c. FINAL PLAT APPROVED of Pine Island at Woodforest Section 2; 11.53 acres; Archibald Hodge Survey, A-18 and John Sealy Survey, A-759.
- d. FINAL PLAT APPROVED of Woodforest Section 74; 11.41 acres; James Pevehouse Survey, A-29.
- e. FINAL PLAT APPROVED of Woodforest Section 67; 17.65 acres; James Hodge Survey, A-19.
- f. FINAL PLAT APPROVED of Woodforest, Section 100; 1.450 acres; John Sealy Survey, A-75 and Archibald Hodge Survey, A-18.
- g. FINAL PLAT APPROVED of Woodforest Section 75; 12.776 acres; James Pevehouse Survey, A-29.
- h. FINAL PLAT APPROVED of Woodforest Bronze Trace (WF99 to WF67); 3.928 acres; James Hodge Survey, A-19.

H2. PRECINCT 4

- a. FINAL PLAT APPROVED of Artavia Parkway Street Dedication Phase 1; 31.375 acres; Benjamin B. Foster Survey, A-785.
- b. FINAL PLAT APPROVED of Artavia, Section 1; 26.806 acres; Benjamin B. Foster Survey, A-785.
- c. FINAL PLAT APPROVED of Artavia, Section 2; 37.770 acres; Benjamin B. Foster Survey, A-785 and S.S. Prossler Jr., & W.T. Williams Survey, A-839.
- d. FINAL PLAT APPROVED of Artavia, Section 6; 10.374 acres; Benjamin B. Foster Survey, A-785.

- e. FINAL PLAT APPROVED of Artavia, Section 3; 27.733 acres; Benjamin B. Foster Survey, A-785 and S.S. Prossler Jr., & W.T. Williams Survey, A-839.
- f. FINAL PLAT APPROVED of Artavia, Section 4; 20.187 acres; Benjamin B. Foster Survey, A-785.
- g. FINAL PLAT APPROVED of Artavia, Section 5; 21.987 acres; Benjamin B. Foster Survey, A-785.

#### HUMAN RESOURCES – AGENDA ITEM 811

##### II. PAYROLL CHANGE REQUEST FORMS APPROVED

Request of 284<sup>th</sup> District Court to place Kristin L. Bays, District Judge, on payroll as replacement for Cara Wood, effective January 1, 2019.

Request of 284<sup>th</sup> District Court to transfer Patricia Freeman, Court Coordinator II, as replacement for Lindsey Karm, effective January 1, 2019.

Request of 284<sup>th</sup> District Court to transfer Amber Park, Court Administrator, as replacement for Amanda Whittington, effective January 1, 2019.

Request of Custodial to promote Luz Gonzalez, Supervisor Custodial, as replacement for Ana Castro, effective January 17, 2018.

Request of Custodial to accept the resignation of Daniel Ruiz, Custodian II, effective December 18, 2018. [31.29 hours or balance vacation; 4.75 hours or balance compensatory time]

Request of County Court at Law 2 to transfer Cathy Ansley, Court Coordinator I, as replacement for Aimee Stevens, effective January 1, 2019.

Request of County Court at Law 2 to place Ronald J. Bowman, Probate Auditor, on payroll, effective January 1, 2019.

Request of County Court at Law 2 to place Randi Easterling, Coordinator-Probate, on Unpaid FMLA/Disability Leave, effective November 26, 2018.

Request of County Court at Law 2 to promote Sandra Ledbetter, Court Administrator, as replacement for Patricia Freeman, effective January 1, 2019.

Request of County Court at Law 2 to promote Aimee Stevens, Coordinator Probate, as replacement for Amber Park, effective January 1, 2019.

Request of Commissioner Precinct 1 to increase salary of Kima Nicole Scarborough, Adm Assistant I, due to completion of probationary period, effective December 15, 2018.

Request of Commissioner Precinct 2 to place Douglas Hosford, Operator I, on payroll, as replacement for Frank Cavanah, effective December 10, 2018.

Request of Commissioner Precinct 3 to accept the resignation of Matthew Beasley, Chief of Staff, effective December 31, 2018. [167.815 hours or balance vacation]

Request of Commissioner Precinct 3 to promote Evan Michael Besong, Chief of Staff-CMMR, as replacement for Matthew Beasley, effective January 1, 2019.

Request of Commissioner Precinct 3 to promote Catarino Figueroa, Operator II, effective December 15, 2018.

Request of Commissioner Precinct 3 to place Gavin Hoffmeyer, Operator I, on payroll, as replacement for Catarino Figueroa, effective December 15, 2018.

Request of Commissioner Precinct 3 to promote Cesar Juarez, Operator II, effective December 15, 2018.

Request of Commissioner Precinct 4 to lay off Gant Dashiell Austin, Director Parks, effective December 31, 2018. [167.91 hours or balance vacation]

Request of Commissioner Precinct 4 to increase salary of Emmitt Burns, Operator II, due to completion of probationary period, effective December 11, 2018.

Request of Commissioner Precinct 4 to remove Jim Clark II, Commissioner, from payroll, due to end of Term of Office, effective December 31, 2018. [No benefits due]

Request of Commissioner Precinct 4 to increase salary of Nelson Haley Jr., Operator I, due to completion of probationary period, effective December 8, 2018.

Request of Commissioner Precinct 4 to lay off Billy Bob Lee, MGR Precinct Operations, effective December 31, 2018. [87.6600 hours or balance vacation]

Request of Commissioner Precinct 4 to transfer Phyllis L. Martin, Manager Pct Operations, as replacement for Billy Bob Lee, effective January 1, 2019.

Request of Commissioner Precinct 4 to place James O. Metts, Commissioner, on payroll as replacement for Jim Clark II, effective January 1, 2019.

Request of Commissioner Precinct 4 to lay off Matthew Nelson, Admin Manager II, effective December 31, 2018. [40.00 hours or balance vacation]

Request of Constable Precinct 3 to accept the resignation of Paul Hudson, Deputy Constable, effective December 6, 2018. [No benefits due]

Request of Constable Precinct 3 to demote Matthew Rodrigue, Sergeant Constable, as replacement for Eric Runyon, effective December 15, 2018.

Request of Constable Precinct 3 to promote Eric Runyon, Lieutenant Constable, as replacement for James Sumner, effective December 15, 2018.

Request of Constable Precinct 3 to promote James Sumner, Chief Deputy Constable, as replacement for Matthew Rodrigue, effective December 15, 2018.

Request of County Clerk to remove Melisa A. Miller, Clerk IV, from payroll, due to Term of Office beginning 01/01/2019. [31.26 hours or balance vacation; 1.88 hours or balance compensatory time]

Request of County Judge to place Mark Keough, County Judge, on payroll as replacement for James Doyal, effective January 1, 2019.

Request of County Judge to place Jason Millsaps, Chief of Staff, on payroll as replacement for James Fredricks, effective January 1, 2019.

Request of County Judge to transfer Amanda Whittington, Adm Assistant II, as replacement for Sylvia Olszowy, effective January 1, 2019.

Request of County Treasurer to place Melanie Bush, County Treasurer, on payroll as replacement for Stephanie Davenport, effective January 1, 2019.

Request of County Treasurer to remove Stephanie Davenport, from payroll due to end of Term of Office, effective December 31, 2018. [No benefits due]

Request of Court Collections to accept the resignation of Regina Baines, Collections Specialist I, effective December 7, 2018. [12.87 hours or balance vacation]

Request of District Attorney to accept the resignation of Erin Michelle Femea, Legal Assistant II, effective January 4, 2019. [No benefits due]

Request of District Clerk to place Melissa Miller, District Clerk, on payroll as replacement for Barbara Adamick, effective January 1, 2019.

Request of Justice of the Peace Precinct 3 to place Matthew Beasley, Justice of the Peace, on payroll as replacement for Mary E. Connelly, effective January 1, 2019.

Request of Justice of the Peace Precinct 4 to place Jason Dunn, Justice of the Peace, on payroll as replacement for James Metts, effective January 1, 2019.

Request of Justice of the Peace Precinct 4 to accept the retirement of Jerry Sue Hayden, Admin Assistant I, effective December 31, 2018. [249.465 hours or balance vacation; 239.58 hours or balance compensatory time]

Request of Justice of the Peace Precinct 4 to accept the retirement of Jane Landers, Juvenile Case Manager, effective December 31, 2018. [242.85 hours or balance vacation; 239.175 hours or balance compensatory time]

Request of Justice of the Peace Precinct 4 to remove James O. Metts, Justice of the Peace, from payroll due to end of Term of Office, effective December 31, 2018. [No benefits due]

Request of Justice of the Peace Precinct 4 to place Victoria Thornton, Juvenile Case Manager, on payroll as replacement for Dianne Rogers, effective January 2, 2018.

Request of Library to change status of Rita Elaine Allen, Library Assistant II, as replacement for Mardell Ward, effective December 18, 2018.

Request of Library to accept the resignation of Kelly Jasmine Gallo, Shelving Clerk I, effective December 20, 2018. [No benefits due]

Request of Library to place Laci Renee Martinez, Reference Librarian, on Unpaid FMLA/Disability Leave, effective November 29, 2018.

Request of Library to accept the resignation of Morgan Vaughn, Shelving Clerk I, effective December 28, 2018. [No benefits due]

Request of Purchasing to place Ashley Patranella, Buyer III, on payroll as replacement for Ann Marie Bartley, effective January 2, 2019.

Request of Recycle Station Pct 3 to place Mark Estelle Jr., Operator I, on payroll as replacement for vacant position, effective December 10, 2018.

Request of Sheriff to bridge time of Brandy Bice Collins, Dispatcher, to have a revised leave anniversary date of 02/12/2008, effective December 16, 2018.

Request of Sheriff to place Corbi Davis, Officer Civilian Deten, on payroll as replacement for Daniel Wade Bell, effective December 15, 2018.

Request of Sheriff to accept the retirement of Mike Mock, Officer Civilian Deten, effective December 31, 2018. [114.875 hours or balance vacation; 25.25 hours or balance compensatory time]

Request of Sheriff to increase salary of Alexis Elias Montes, Deputy, due to step increase, effective December 15, 2018.

Request of Sheriff to increase salary of Roman Ramos, Deputy, due to step increase, effective December 15, 2018.

Request of Tax Assessor-Collector to place Veronica Heredia, Deputy Specialist I, on payroll as replacement for Kristin Avalos, effective December 17, 2018.

#### ENVIRONMENTAL HEALTH – AGENDA ITEMS 8J1

- J1. REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 27722 Branding Iron Lane Magnolia, TX 77355. Indigo Farms,

Sec 1, Blk 1 Lot 8.

SHERIFF – AGENDA ITEMS 8K1-2

- K1. MEMORANDUM OF UNDERSTANDING APPROVED between the Montgomery County Hospital District, The City of Conroe Police Department, The Montgomery County Sheriff's Office, Tri-County Behavioral HealthCare and Montgomery County. The County Judge is authorized to sign on behalf of Montgomery County.
- K2. INTERLOCAL COOPERATION AGREEMENT APPROVED between Montgomery County and Walker County for the provision of detention services for jail inmates.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 8L1-3

L1. PRECINCT 1

- a. ORDER APPROVED authorizing notice of public hearing on January 29, 2019 for partial revision to subdivision lots/plats being described as Unrestricted Reserve "B" of Point Aquarius Section Nine to be known as Summerchase Section 2.

L2. PRECINCT 2

- a. ORDER APPROVED authorizing County Judge to sign draw on Maintenance Bond and Letter of Credit for Wills Way against Frankel Shenandoah Development, LP Maintenance Bond and Letter of Credit. Original bond has been forwarded to the County Attorney.
- b. INTERLOCAL AGREEMENT APPROVED between Montgomery County and City of Conroe for preliminary engineering design for Old Conroe Road previously approved by Montgomery County on November 13, 2018.

L3. PRECINCT 4

- a. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 63 for the widening of Sorters Road from Paula Jane Guerrero for the total sum of \$27,194.70. The executed or to be executed deed is accepted.
- b. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 65 for the widening of Sorters Road from Justin McCoy for the total sum of \$17,229.70. The executed or to be executed deed is accepted.
- c. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 90 for the widening of Sorters Road from Scottie McDonald for the total sum of \$11,863.70. The executed or to be executed deed is accepted.
- d. RESOLUTION AND ORDER APPROVED for the approval of the Advance Funding Agreement between the State of Texas acting by and through the Texas Department of Transportation and Montgomery County for SH 242 Signal Work and Median Closure in Montgomery County. County Judge is authorized to execute the Agreement on behalf of Montgomery County in multiple counterparts and/or through DocuSign or other electronic signature.



- e. AGREEMENT APPROVED authorizing placement for improvements within right-of-way between Montgomery County and Valley Ranch Town Center Management District relating to Valley Ranch Parkway in Precinct 4.

COUNTY ATTORNEY – AGENDA ITEM 8M1

- M1. RESOLUTION AND ORDER APPROVED supporting the need for the Montgomery County Attorney to defend on behalf of Montgomery County, the lawsuit filed under Cause No. 4:18-cv-04563 and styled Dave Spencer and Faye Spencer vs. Robert “Bob” Wilson, et al. The County Attorney is authorized to incur expenses as necessary for the proper defense and negotiation of said case and authorize funding of said expenses from the budget with the approval of the Director of Risk Management or Designee.

COUNTY ATTORNEY – MENTAL HEALTH TREATMENT FACILITY – AGENDA ITEM 8N1

- N1. 2018 ANNUAL REPORT TO COMMISSIONERS COURT ACCEPTED for September 2017-August 2018.

AIRPORT – AGENDA ITEMS 8O1-2

- O1. ASSIGNMENT OF LAND LEASE WITH CONSENT OF LESSOR APPROVED from Timothy Treadway to Jack and Annette Doggett for 0.230 acres of land at the Conroe-North Houston Regional Airport.
- O2. PARTIAL ASSIGNMENT OF LAND LEASE AGREEMENT WITH CONSENT OF LESSOR APPROVED from HBD Hangars, LLC to Carlos D. Arana for 0.039 acres of land and Hangar 11, Building B at the Conroe-North Houston Regional Airport.

COMMUNITY DEVELOPMENT – AGENDA ITEMS 8P1-2

- P1. FY 2017 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) APPROVED.
- P2. CDBG GRANT AGREEMENTS APPROVED and County Judge is authorized to execute agreements for the following: Society of Saint Vincent De Paul and Society of Samaritans, Inc.

Motion carried.

**END OF CONSENT AGENDA**

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3. REQUEST APPROVED – POSITION CHANGES – SHERIFF

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the new Position, 51221-4213-1 Administrative Assistant I, with an annual salary of \$40,823.90. Salary and benefits will be funded via the jail account with no increase to the County salary structure. The position has been approved by Human Resources. Motion carried.

4. AWARD APPROVED – INTERSECTION IMPROVEMENTS – PRECINCT 1

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the award for Project #19-11 multiple intersection improvements for Precinct 1 to Third Coast Services, LLC. Motion carried.

5. AWARD APPROVED – SPRING BRANCH ROAD – PRECINCT 1

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the award for Project #19-06 Spring Branch Road for Precinct 1 to R.C. Smith Companies dba Smith & Company. Motion carried.

6. AWARD APPROVED – LEFT TURN LANE AT BRANCH CROSSING DRIVE – PRECINCT 2

Motion by Commissioner Riley, seconded by Commissioner Meador, to approve the award for project #19-12 left turn lane at Branch Crossing Drive at Alden Bridge Drive for Precinct 2 to DVL Enterprises, LLC. Motion carried.

7. CHANGE ORDER APPROVED – ENGINEERING SERVICES FOR SH 242 – PRECINCT 4

Motion by Commissioner Clark, seconded by Commissioner Meador to approve the change order to Dannenbaum Engineering Corporation for engineering services for SH242 from FM 1314 to I-69/US-59 to add amendment to add additional services in the amount of \$302,171.00 for Precinct 4. Motion carried.

8. CONTRACT APPROVED – RIGHT-OF-WAY ACQUISITION – PRECINCT 4

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the contract with the highly qualified provider per Government Code 2254 for right-of-way acquisition and related support services from KDM Acquisition Services, Inc., in the amount of \$493,800.00 for Precinct 4. Motion carried.

9. GRANT APPROVED – NO REFUSAL SEARCH WARRANTS GRANT

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the no refusal search warrants grant application to Texas Department of Transportation (TXDOT) in the amount of \$151,360.48 with a match of \$94,853.43 from the District Attorney fiscal year 2020 budget. Tyler Dunman is authorized to submit application on behalf of Montgomery County. Motion carried.

COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE FOLLOWING:

AGENDA ITEM 13A1: CONSIDER the partial revision of Lot 18 and part of Lot 17, block 2, Point Aquarius Section 2, to be known as Point Aquarius Section 2, Replat No. 1.

AGENDA ITEM 13B1: CONSIDER the partial revision of Lot 1, block 1, and Lot 19, of Fosters Ridge, Section 4, to be known as Fosters Ridge Section 4, Partial Replat No. 1.

AGENDA ITEM 13C1: CONSIDER AND APPROVE establishing a 20-mph-speed limit in the Legends Trace Subdivision.

THERE BEING NO COMMENTS FROM THE PUBLIC, THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED.

10. REQUEST APPROVED – 20 MPH SPEED LIMIT – PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve establishing a 20 MPH speed limit in the Legends Trace Subdivision. Motion carried.

11. REQUEST APPROVED – POSITION TRANSFERS – PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the following:

1. Transfer of position 614-4229-1 (Adm Assistant II) to the Justice of the Peace Precinct 3 department and transfer all needed salary and benefits for the remainder of the fiscal year 2019, effective January 1, 2019.
2. Open position 614-4229-1, Admin Assistant, with an annualized salary of \$62,383 effective January 1, 2019. Transfer \$63,475.13 for salary plus associated benefits from operating account 614.7340.
3. Transfer \$6,002.55 from position 614-8559-1 to 614-8557-1, effective January 1, 2019. Motion carried.

AGENDA ITEM 14B1 – CONSIDER AND TAKE ACTION ON PROPOSED AGREEMENT FOR THE FINANCING AND CONSTRUCTION OF DRAINAGE IMPROVEMENTS WAS REMOVED.

12. REQUEST APPROVED – ROAD IMPROVEMENTS – PRECINCT 4

Motion by Commissioner Clark, seconded by Commissioner Meador to approve the financing and construction of road improvements by and between Montgomery County, Texas and Valley Ranch Town Center Management District (pursuant to chapter 381 of the Texas local government code.) Motion carried.

AGENDA ITEM 15 – EXECUTIVE SESSION – WAS DEEMED UNNECESSARY

CITIZENS – AGENDA ITEM 17:

Jack Huddleston had questions about what or whom was preventing the development of Hicks Air Park Subdivision near the airport. Judge Doyal suggested he get with Commissioner Meador and the Airport Director.

Jay Stittleburg thanked Commissioner Clark and Judge Doyal for their service to the County and wished everyone who works for the local government a Merry Christmas and a Happy New Year.

MISCELLANEOUS – AGENDA ITEM 18:

Commissioner Meador and Commissioner Riley presented Commissioner Clark and Judge Doyal with a farewell gift.

Commissioner Clark said he would continue to support the community in the private sector, and he wished all of Montgomery County a prosperous New Year.

Judge Doyal said it had been an honor to have served Montgomery County for 33 years, beginning in Precinct 2, and then as Commissioner, and finally as the County Judge.

COURT ADJOURNS – AGENDA ITEM 19

Judge Doyal adjourned this session of Court.

The above and foregoing minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk  
Ex-Officio Clerk – Commissioners Court

Montgomery, County, Texas

BY: Mark Turnbull  
COUNTY CLERK

[Signature]  
COUNTY JUDGE

