

COMMISSIONERS COURT DOCKET  
JANUARY 29, 2019  
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 29<sup>th</sup> day of January, 2019, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Mark Keough
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	James Metts
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY a citizen in attendance

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

MONTGOMERY COUNTY EMPLOYEES COMMITTEE PRESENTED EMPLOYEE OF THE MONTH TO AIMEE STEVENS, WITH COUNTY COURT OF LAW #2 FOR THE MONTH OF JANUARY, 2019.

2. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the Minutes from Regular Session of Commissioners Court dated January 8, 2019. Motion carried.

AGENDA ITEMS 13A AND 13B WERE MOVED UP ON THE AGENDA

3. REQUEST APPROVED – COURTROOM REMODEL – 284<sup>TH</sup> DISTRICT COURT

Motion by Judge Keough, seconded by Commissioner Metts, to approve the remodel of 284<sup>th</sup> District Courtroom and offices, including necessary ADA compliance issues. The estimated cost from Building Maintenance is not to exceed \$41,000.00 and will be funded with Capital Improvements. Commissioner Noack voted "No". Motion carried.

4. REQUEST APPROVED – SALARY CHANGES – 284<sup>TH</sup> DISTRICT COURT

Motion by Commissioner Meador, seconded by Commissioner Noack, to improve the salary increase for position 438-8520-1, Court Coordinator I by \$12,962.05 to be effective February 9, 2019. The annualized salary will be \$70,081.70 and will be funded by a variance in position 438-8410-1. Motion carried.

AGENDA ITEMS 9D1-13 WERE MOVED TO THE OPEN SESSION. SEE MOTION #7 FOR COURT ACTION. A CORRECTION WAS ALSO MADE ON AGENDA ITEM 9D3 TO CHANGE IT TO READ MONTHLY INVESTMENT REPORT FOR DECEMBER 2018.

AGENDA ITEM 9F5 WAS MOVED TO THE OPEN SESSION. SEE MOTION 6 FOR COURT ACTION.

AGENDA ITEM 9H2a AND 9H2d WERE REMOVED FROM THE AGENDA.

AGENDA ITEM 9J1 ITEM 27 WAS REMOVED.

AGENDA ITEM 9V1 WAS DEFERRED.

5. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-W

Motion by Commissioner Meador, seconded by Commissioner Metts, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda save and except the items removed from the consent agenda, as follows:

COUNTY CLERK – AGENDA ITEM 9A1

- A1. DEPUTATION ACKNOWLEDGED for Rebecca S. Templet, Deputy County Clerk.

COUNTY AUDITOR – AGENDA ITEMS 9B1-6

- B1. REPORT ACCEPTED that complies with Local Government Code Chapter 114, Section 024.
- B2. BUDGET AMENDMENTS AND LINE ITEM TRANSFERS APPROVED AND RECORDED for the prior fiscal year as follows:
  - a. Sheriff: To allocate revenue.
- B3. MONTHLY UNAUDITED FINANCIAL REPORT ACCEPTED for the month of December, 2018.
- B4. REPORT ACCEPTED that complies with Local Government Code Chapter 114, Section 025 for December, 2018.
- B5. INTERIM ARBITRAGE REBATE ANALYSIS ACCEPTED and County Judge is authorized to sign for the Montgomery County, Texas Arbitrage Rebate Compliance Services Addendum.
- B6. PAYMENT APPROVED to the Joint Commission for annual fee for accreditation/certification program participation, as required by the Agreement between Montgomery County and the Texas Department of State Health Services.

BUDGET OFFICE – AGENDA ITEMS 9C1-5

- C1. SALARY SCHEDULE ACCEPTED AND APPROVED as of 1/12/2019.
- C2. ADJUSTMENTS AND AMENDMENTS APPROVED AND AUTHORIZED for Grant Departments.
- C3. PREVIOUS ACTIONS TAKEN ON CHANGES MEMORIALIZED to the Fiscal Year 2019 budget in prior Commissioners Court meetings.

- C4. LINE ITEM TRANSFERS AND ADJUSTMENTS APPROVED AND AUTHORIZED for FY 2019 budget, according to budget policy.
- C5. TRANSFER, ADJUSTMENTS AND AMENDMENTS APPROVED AND AUTHORIZED for Special Revenue Departments.

TREASURER – AGENDA ITEMS 9D1-13

AGENDA ITEMS 9D1-13 WERE MOVED TO THE OPEN SESSION. SEE MOTION 7 FOR COURT ACTION.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9E1-3

- E1. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending December, 2018.
- E2. ACCEPTANCE ACKNOWLEDGED of indefinite continuation of Surety Bond #TX826848 for Parkway MZ, Inc. dba Parkway Family Mazda in the amount of \$100,000.00. Montgomery County has no responsibility for payment of this bond.
- E3. ACCEPTANCE ACKNOWLEDGED of indefinite continuation of Surety Bond #TX826831 for Parkway K, Inc. dba Parkway Family KIA in the amount of \$100,000.00. Montgomery County has no responsibility for payment of this bond.

PURCHASING – AGENDA ITEMS 9F1-9

- F1. RENEWALS OPTIONS APPROVED:
  - a. Project #2014-0016 Collection of Urine Samples with Davis Investigation Services, LLC for Various Departments exercising a ninety (90) day extension
  - b. Project #2016-0007 Containerized Commercial Solid Waste Disposal with Sprint Waste Services, LP with price increases for Various Departments (exercising the third of four renewal options)
  - c. Project #2014-0002 New Uniforms with Galls Parent Holdings LLC dba Miller Uniforms & Emblems with a 5% increase for Various Law Enforcement (exercising the fifth of five renewal options)
  - d. Project #2016-0004 Moving of Voting Equipment with East End Transfer & Storage, Inc. with a 25% increase for Elections (exercising the third of three renewal options)
- F2. CHANGE ORDERS APPROVED:
  - a. CO #1 to Arborleaf Engineering & Surveying, Inc. for Surveying Services for Rogers Road for an increase of \$8,865.00 for Precinct 1
  - b. CO #1, 2, and 3 to Russ Bassett Corp for Emergency Operation Center Consoles & Equipment for an increase of \$30,592.00 for Emergency Management (\$9,839.50 to be funded by the 2016 UASI grant and \$20,752.50 to be funded by the 2017 UASI grant)
  - c. CO #1 to Motorola Solutions, Inc. for Montgomery County Conroe AWARE and Conroe Tower to move the scheduled completion date for Sheriff's Office
  - d. CO #1 to Motorola Solutions, Inc. for Montgomery County Conroe Site Buildout to move the scheduled completion date for Sheriff's Office
- F3. PERMISSION TO ADVERTISE APPROVED for the following:
  - a. Project #19-17 Montgomery County Youth Services by Bridgeway Shelter - Administration Building Renovation for MCCD

- F4. UTILIZATION APPROVED of the following contracts:
- a. Cold Mix Asphalt and Parking/Road Striping Services through the Interlocal Agreement with Buyboard contract #531-17 from Waller County Asphalt, Inc. for Various Departments. Local Gov't Code §271.102
  - b. Fire and Security Systems and Monitoring Services through the Interlocal Agreement with Buyboard contract #574-18 from Stanley Convergent Security effective 12/01/2018 through 11/30/2019 for Various Departments. Local Gov't Code §271.102
  - c. Products and Related Services through the State of Texas Department of Information Resources contract #DIR-TSO-4167 from Cisco Systems, Inc. through their reseller Centre Technologies, Inc. for IT. Local Gov't Code §271.083(b)
- F5. AGENDA ITEM 9F5 APPROVE LIST OF ITEMS SOLD THROUGH ONLINE AUCTION WAS MOVED TO THE OPEN SESSION. SEE MOTION 6 FOR COURT ACTION.
- F6. DISCRETIONARY EXEMPTIONS APPROVED for:
- a. Replacement Parts for Gradall Industries, Inc. products as an item that can be obtained from only one source for captive replacement parts or components from Associated Supply Company, Inc. for Various Departments. Local Gov't Code §262.024(a)(7)(D)
  - b. Mack Truck Parts as an item that can be obtained from only one source for captive replacement parts or components from Cleveland Mack Sales, Inc. dba Performance Truck for Various Departments. Local Gov't Code §262.024(a)(7)(D)
- F7. PERMISSION TO NEGOTIATE APPROVED with Hometown Vending Services Inc. for Project #19-07 RFP Vending Machine Services for Various Departments.
- F8. CANCELLATION ACKNOWLEDGED of tower lease number 243961 Tower Site Magnolia 1 B located at 14703 FM 1488 Magnolia, TX effective January 31, 2019 for Sheriff's Office.
- F9. SUBMISSION ACKNOWLEDGED AND APPROVED of the Application for Eligibility for Federal Surplus Property Program with Texas Facilities Commission for Purchasing Department.

RISK MANAGEMENT – AGENDA ITEM 9G1

- G1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
63834284	Bell, Michael D./Const Pct 2	\$5,000	Reserve/New
63795170	Knox, Timothy J./Const Pct 4	\$5,000	Reserve/New
64457565	Keough, Mark/County Judge	\$5,000	New
	Keough, Mark J./County Judge		Additional Oath
	Keough, Mark J./County Judge		Statement of Officer
13746617	Turnbull, Mark/County Clerk	\$500,000	New
	Turnbull, Mark/County Clerk		Statement of Officer
68800480	Watson, Dennis/CCL#1	\$5,000	New
	Watson, Dennis/CCL#1		Statement of Officer
64457771	Laird, Claudia/CCL#2	\$5,000	New

14920123	Laird, Claudia/CCL#2		Statement of Officer
	McDonald, Patrice/CCL#3	\$5,000	New
15487522	McDonald, Patrice/CCL#3		Statement of Officer
	Turner, Mary Ann/CCL#4	\$5,000	New
64458371	Turner, Mary Ann/CCL #4		Statement of Officer
	Mack, Wayne/JP#1	\$10,000	New
64457541	Mack, Wayne/JP#1		Statement of Officer
	Spikes, G. Trey/JP#2	\$10,000	New
64457576	Spikes, Grady Trey/JP#2		Statement of Officer
	Beasley, Matthew/JP#3	\$10,000	New
64457622	Beasley, Matthew Kyle/JP #3		Statement of Officer
	Dunn, Jason/JP#4	\$10,000	New
14917577	Dunn, Jason/JP #4		Statement of Officer
	Masden, Matt/JP#5	\$10,000	New
64457415	Masden, Matt/JP#5		Statement of Officer
	Miller, Melisa/District Clerk	\$100,000	New
64457549	Miller, Melisa/District Clerk		Statement of Officer
62234846	Riley, Charlie/Comm Pct 2	\$5,000	New
	Riley, Charlie/Comm Pct 2	\$5,000	New
	Riley, Charlie/Comm Pct 2		Additional Oath
64457727	Riley, Charlie/Comm Pct 2		Statement of Officer
64457670	Metts, James/Comm Pct 4	\$5,000	New
	Metts, James/Comm Pct 4	\$5,000	New
	Metts, James/Comm Pct 4		Additional Oath
	Metts, James/Comm Pct 4		Statement of Officer
61533843	Alford, Kellie/Tax Assessor	\$100,000	Renew/Cont Cert
64460617	Cassidy Jr., Paul/Const Pct 3	\$5,000	New
64460684	Castillo, Roxana/Const Pct 4	\$5,000	New
64460693	Crowder, Randy/Const Pct 4	\$5,000	New
14382015	Masden, Billy/Const Pct 5		Rider/Change to Reserve
71753634	Crabtree, Boyd/Const Pct 1	\$5,000	Renew/Cont Cert
64451474	Bush, Melanie/Treasurer	\$500,000	New
	Bush, Melanie		Statement of Officer
	Kristen/Treasurer		
15486587	Roper, Steve/Const Pct 2	\$5,000	Renew/Cont Cert
15454713	Welch, Gordon/Const Pct 5	\$5,000	Renew/Cont Cert
61944535	Bennett, Carolyn/Treasurer	\$25,000	Renew/Cont Cert
62306534	Bagwell, James/Fire Marshal	\$5,000	Renew/Cont Cert
62306534	Bagwell, James/Fire Marshal		Rider/Correct Job Title
62296623	Bridges, Sean/Const Pct 3	\$5,000	Renew/Cont Cert
61237970	Prado, Eric L./ Const Pct 4	\$5,000	Renew/Cont Cert
14795895	Dubose, Bryan/Const Pct 1	\$5,000	Renew/Cont Cert
61244059	Bullinger, Jesse R./ Const Pct 4	\$5,000	Renew/Cont Cert
14934419	Johnston, Ryan D./Const Pct 5	\$5,000	Renew/Cont Cert
61240294	Palmer, Jesse/Const Pct 4	\$5,000	Renew/Cont Cert
64456331	Pandey, Rakesh/County Auditor	\$5,000	New
	Pandey, Rakesh/County Auditor		Statement of Officer
	Pandey, Rakesh/County Auditor		Additional Oath

COMMISSIONERS – AGENDA ITEMS 9H1-2

H1. PRECINCT 1

- a. USE AGREEMENT APPROVED with All The Way Softball 10U to use the softball fields at Gene Campbell Sports Park through December 31, 2019.
- b. USE AGREEMENT APPROVED with Willis Girls Fastpitch to use the softball fields at Charles Traylor Memorial Park through December 31, 2019.
- c. USE AGREEMENT APPROVED with Texas Hot Shotz 8U to use the softball fields at West Montgomery Park for practices as scheduled by MGSA through December 31, 2019.
- d. USE AGREEMENT APPROVED with Montgomery Misfits to use the softball fields at West Montgomery Park for practices as scheduled by MGSA through December 31, 2019.
- e. USE AGREEMENT APPROVED with Willis Cyclones to use the baseball fields at Charles Traylor Sports Park for practices as scheduled by WYAA through December 31, 2019.
- f. USE AGREEMENT APPROVED with Willis Wildkats 13U to use the baseball fields at Charles Traylor Sports Park for practices as scheduled by WYAA through December 31, 2019.
- g. USE AGREEMENT APPROVED with Willis Cyclones Nelson 11U to use the baseball fields at Charles Traylor Sports Park for practices as scheduled by WYAA through December 31, 2019.
- h. USE AGREEMENT APPROVED with Xeno Baseball to use the baseball fields at the Charles Traylor Sports Park for practices as scheduled by WYAA now through December 31, 2019.

H2. PRECINCT 4

- a. USE AGREEMENT with East County Chaos Baseball Club removed from the agenda.
- b. USE AGREEMENT APPROVED with Splendor Youth Sports Association to use the football/baseball fields at Tram Road Park for practices as scheduled from now through December 31, 2019.
- c. USE AGREEMENT APPROVED with Splendor Youth Baseball Association to use baseball fields at Ipes Park for practices as scheduled from now through December 31, 2019.
- d. USE AGREEMENT with Texas Rippers removed from the agenda.
- e. USE AGREEMENT APPROVED with Splendor Area Softball Association to use the softball fields at Ipes Park for practices scheduled now through December 31, 2019.
- f. CHECK ACCEPTED from City of Roman Forest in the amount of \$1,423.23 for the purchase of fuel. This will be deposited into line item number 615-7926. Check has been forwarded to the County Auditor for further processing.
- g. CHECK ACCEPTED from Montgomery County ESD #7 in the amount of \$449.58 for the purchase of fuel. This will be deposited into line item number 615-7926. Check has been forwarded to the County Auditor for further processing.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 911-5

11. PRECINCT 1

- a. FINAL PLAT APPROVED for Hills of Westlake, Section 2; 28.693 acres; P.H. Herndon Survey, A-256.
- b. FINAL PLAT APPROVED for Frontier Estates; 20.456 acres; Thomas G. Stephens Survey, A-525.

12. PRECINCT 2

- a. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Kuykendahl Court in the Providence Kuykendahl Court Apartments and bond is released.
- b. REQUEST APPROVED to acknowledge that the roads in The Ranches of Autumnwood have been built to county standards and have completed the one-year maintenance period. The bond may be released at this time. These roads are private and will not be maintained by Montgomery County.
- c. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Williams Trace, Section 2.
- d. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Ranch Crest, Section 3 and bond is released.
- e. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in The Meadows at Jacobs Reserve, Section 6.
- f. FINAL PLAT APPROVED of Fosters Ridge, Section 13; 27.3299 acres; James Hodge Survey, A-19.
- g. FINAL PLAT APPROVED of Fosters Ridge, Section 18; 13.2883 acres; James Hodge Survey, A-19.
- h. FINAL PLAT APPROVED of West Denali Wilderness Parkway Phase 1; 2.7145 acres; James Hodge Survey, A-19.

13. PRECINCT 3

- a. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Wrights Landing at Legends Trace, Section 3 and bond is released.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Falls at Imperial Oaks, Section 27.
- c. PUBLIC HEARING DATE SET for February 26, 2019 to establish a no parking zone and placement of "No Parking, Standing, Stopping" "7:30 - 8:30 AM 2:30 - 3:30 PM" "Mon - Fri" signs on both sides of Carmeline Drive.
- d. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodson's Reserve, Section 9.
- e. FINAL PLAT APPROVED of Denali Wilderness Parkway, Section 3 Dedication Plat; 2.1196 acres; James Hodge Survey, A-19.
- f. FINAL PLAT APPROVED of Harmony Village, Section 8; 14.79 acres; Montgomery County School Land Survey, A-351.

14. PRECINCT 4

- a. PUBLIC HEARING DATE SET for February 26, 2019 to post a 35-mph speed limit on Waukegan Road from 200 feet south of the Timber Rock Railroad to FM 1485.
- b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Deer Trails Two, Section 4 and bond is released.
- c. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Tavola School Reserve and bond is released.
- d. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Tavola, Section 32.
- e. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Brookwood Forest, Section 5 and bond is released.
- f. FINAL PLAT APPROVED of Royal Brook at Kingwood, Section 13; 12.88 acres; M.H. Short Survey, A-535.
- g. FINAL PLAT APPROVED of Royal Brook at Kingwood, Section 15; 16.56 acres; M.H. Short Survey, A-535.
- h. FINAL PLAT APPROVED of Harper's Preserve, Section 15; 7.51 acres; Montgomery County School Land Survey, A-350.
- i. FINAL PLAT APPROVED of Harper's Preserve, Section 13-A; 7.28 acres; Montgomery County School Land Survey, A-350.
- j. FINAL PLAT APPROVED of Harper's Preserve, Section 13-B; 9.44 acres; Montgomery County School Land Survey, A-350.
- k. FINAL PLAT APPROVED of Harper's Preserve, Section 14; 8.61 acres; Montgomery County School Land Survey, A-350.
- l. FINAL PLAT APPROVED of Harmony Village Reserve, 121.51 acres; Montgomery County School Land Survey, A-351.
- m. FINAL PLAT APPROVED of Porters Mill, Section 6; 36.860 acres; Ira Milliman Survey, A-340 and Thomas Miller Survey, A-365.

15. PRECINCTS 1 AND 4

- a. FINAL PLAT APPROVED of Deer Pines, Sec 1; 141.810 acres; Robert Gilbert Survey, A-12 and T.G. Stewart Survey, A-529.

HUMAN RESOURCES – AGENDA ITEM 9J1

J1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Animal Control to place Shannon L. McBee, Animal Control Officer, on payroll as replacement for Sarah Jean Coleman, effective January 28, 2019.

Request of Animal Shelter to discharge Rebecca Russell, Animal Care Technician, effective January 16, 2019. [15.40 hours or balance vacation; 21.75 hours or balance holiday]

Request of Animal Shelter to promote Melia Washington, Chief Veterinarian, as replacement for Jordan Gentry, effective January 26, 2019.



Request of Custodial to place Esmeralda Banuelos Abalos, Custodian, on payroll, effective January 14, 2019.

Request of Custodial to promote Angela Barrera, Custodian I, as replacement for Karla Melendez, effective February 25, 2019.

Request of Custodial to place Ludivina Mateos, Custodian, on unpaid FMLA/Disability Leave, effective January 17, 2019.

Request of Custodial to place Ludivina Mateos, Custodian, on payroll due to return from unpaid FMLA/Disability Leave, effective January 28, 2019.

Request of Custodial to promote Darla McBee, Custodian I, as replacement for Ann Marie Cheatham, effective January 14, 2019.

Request of Custodial to increase salary of Jelen Mejia, Custodian, due to completion of probationary period, effective January 14, 2019.

Request of Custodial to accept the resignation of Karla Melendez, Custodian I, effective February 8, 2019. [145.33 hours or balance vacation; 2.63 hours or balance compensatory time; 8.00 hours or balance holiday]

Request of Custodial to accept the resignation of Selva Mendoza, Custodian II, effective January 18, 2019. [59.76 hours or balance vacation; 17.38 hours or balance compensatory time; 8.00 hours or balance holiday]

Request of Custodial to place Vanny Vorng, Custodian II, on payroll as replacement for Daniel Ruiz, effective January 22, 2019.

Request of Building Maintenance to place Leonard W. Patton, Maint Tech III, on payroll as replacement for Joseph Bachmann, effective January 22, 2019.

Request of Building Maintenance to increase salary of David Rangel, Facility/Grounds, due to completion of probationary period, effective January 12, 2019.

Request of County Court at Law 2 to correct effective date on PCRf of Ronald J. Bowman, Probate Auditor, effective January 2, 2019.

Request of County Court at Law 3 to place Kimberly Holzwarth, Court Reporter, on unpaid leave of absence, effective January 4, 2019.

Request of County Court at Law 3 to place Kimberly Holzwarth, Court Reporter, on payroll due to return from unpaid leave of absence, effective January 14, 2019.

Request of Commissioner Precinct 1 to promote Frank Viniarski Jr., Sr. Foremen, as replacement for Christopher Lanning, effective January 12, 2019.

Request of Commissioner Precinct 1 to accept the resignation of Richard Woychesin, Laborer, effective December 31, 2018. [No benefits due]

Request of Commissioner Precinct 1 to increase salary of William Riley Sallas, Park Attendant, due to completion of probationary period, effective February 2, 2019.

Request of Commissioner Precinct 2 to place Jordan Clayton, Mechanic I, on payroll, as replacement for David Wiggins, effective January 7, 2019.

Request of Commissioner Precinct 4 to promote Vernon G. Goines, Director Parks, as replacement for Gant Austin, effective January 1, 2019.

Request of Commissioner Precinct 4 to accept the resignation of Nelson Haley, Operator I, effective January 9, 2019. [3.00 hours or balance vacation; 8.00 hours or balance holiday]

Request of Commissioner Precinct 4 to increase salary of Jaime O. Torres Rodriguez, Operator I, due to completion of probationary period, effective January 1, 2019.

Request of Constable Precinct 2 to accept the retirement of Charles Steven Roper, Chief Deputy Constable, effective January 31, 2019. [124.17 hours or balance vacation; 8.00 hours or balance holiday]

Request of Constable Precinct 3 to increase salary of Sean Bridges, Deputy Constable, due to step increase, effective February 9, 2019.

PAYROLL CHANGE REQUEST FORM #27 for Perry Midyett was removed from the agenda.

Request of Constable Precinct 3 to transfer Jarod Tunstall, Corporal Constable, as replacement for Richard Vogel, effective January 12, 2019.

Request of Constable Precinct 3 to demote Richard Vogel, Deputy Constable, as replacement for Paul Hudson, effective January 12, 2019.

Request of Constable Precinct 4 to increase salary of Joshua Bergland, Detective, due to step increase, effective January 26, 2019.

Request of Constable Precinct 4 to increase salary of Adolph Boudreaux III, Deputy Constable, due to step increase, effective January 12, 2019.

Request of Constable Precinct 4 to remove auto allowance for Dwayne Morrow, Deputy Constable, effective January 12, 2019.

Request of Constable Precinct 5 to accept the resignation of Laurie Bagwell, Lieutenant Constable, effective January 7, 2019. [No benefits due]

Request of Convention and Expo Center to accept the retirement of Mark Wayne Darsey, Manager Civic Center, effective January 31, 2019. [206.765 hours or balance vacation; 8.00 hours or balance holiday]

Request of Convention and Expo Center to promote Edward A. Mayo, Manager Civic Center, effective February 1, 2019.

Request of District Clerk to increase salary of Jaree Herman, Court Clerk III, due to completion of probationary period, effective January 14, 2019.

Request of District Clerk to place Bobbye Miller, Court Clerk II, on payroll, as replacement for Elizabeth Siller, effective January 14, 2019.

Request of District Clerk to promote Elizabeth Siller, Court Clerk IV, as replacement for Karen Cantrell, effective January 14, 2019.

Request of Elections to discharge Valerie Lea Curb, Voter Clerk, effective October 9, 2018. [No benefits due]

Request of Elections to remove Eva Payne Rusler, Voter Clerk, from payroll, effective December 27, 2018. (Deceased) [No benefits due]

Request of Elections to accept the resignation of John Woods Schaeffer, Voter Clerk, effective January 14, 2019. [No benefits due]

Request of Emergency Management to place Marisa Brusuelas, Clerk II, on payroll, as replacement for Gwen Wilson, effective January 14, 2019.

Request of Extension Agents to place Jo Picken, 4-H Program Assistant, on payroll as replacement for Rachel Cooper, effective January 14, 2019.

Request of Justice of the Peace Precinct 2 to place Catherine Carter Reed, Court Clerk, on payroll as replacement for Abigail L. Paxton, effective January 28, 2019.

Request of Juvenile to accept the resignation of Lerrad Jamal Rainey, Juvenile Supervision Officer Substitute, effective January 7, 2019. [No benefits due]

Request of Library to change status of Yesica Cabrera, Library Assistant II, from Part time to full time as replacement for Tara Velasquez, effective January 29, 2019.

Request of Library to accept the retirement of Denise D. Gardner, Computer Analyst I, effective February 22, 2019. [206.04 hours or balance vacation; 8.00 hours or balance holiday]

Request of Library to place Lacye Lawhon, Shelving Clerk I, on payroll as replacement for Kasey Hudspeth, effective January 29, 2019.

Request of Library to accept the resignation of Michelina Rose Olivieri, Shelving Clerk I, effective January 25, 2019. [No benefits due]

Request of Risk Management to place Michael Williams, Safety Coordinator, on payroll as replacement for Christopher Jones, effective January 22, 2019.

Request of Sheriff to transfer Brandon W. Bartoskewitz, Detective, as replacement for Chad Frazier May, effective January 12, 2019.

Request of Sheriff to increase salary of Luke Joseph Beauchamp, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to transfer Jason Ray Buckner, Detective, effective January 12, 2019.

Request of Sheriff to promote Michael Charles Burnett, Detective, as replacement for James B. Blackwell, effective January 12, 2019.

Request of Sheriff to place Candace Calico, Dispatcher, on payroll as replacement for Robert Dale Devillier, effective January 12, 2019.

Request of Sheriff to increase salary of Steven Wayne Campos, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to transfer Kendrick L. Castillo, Deputy Patrol, as replacement for Adam J. Springer, effective January 12, 2019.

Request of Sheriff to increase salary of Corey Taylor Cooke, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to place John Craig, Officer Civilian Deten, on payroll as replacement for Christopher Levi Wofford, effective January 12, 2019.

Request of Sheriff to promote Brad D. Crandel, Detective, as replacement for Brandon W. Bartoskewitz, effective January 12, 2019.

Request of Sheriff to increase salary of Kevin D. Douglas, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to promote Jeffery Durrenberger, Detective, as replacement for Stacy Lee Sherlock, effective January 12, 2019.

Request of Sheriff to place Morgan Eason, Officer Civilian Deten, on payroll as replacement for Brandy Bice Collins, effective January 12, 2019.

Request of Sheriff to increase salary of Christopher Martin Forman, Deputy Patrol, due to step increase, effective January 12, 2019.

Request of Sheriff to discharge George V. Franklin, Deputy, effective January 8, 2019. [7.4 hours or balance vacation; 277.65 hours or balance compensatory time; 56.00 hours or balance holiday]

Request of Sheriff to place Vindell Freeney, Deputy, on payroll, as replacement for Trent Holcomb, effective January 12, 2019.

Request of Sheriff to demote Irwin Joseph Gordy III, Deputy Detention, as replacement for Jason Thomas Uhler due to voluntary demotion, effective January 9, 2019.

Request of Sheriff to increase salary of Ryan Donald Jones, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to transfer Errett C. Leck, Detective, as replacement for Chad Frazier May, effective January 12, 2019.

Request of Sheriff to place Jonathan Leon, Officer Civilian Deten, on payroll as replacement for Kirsten E. Olowinski, effective January 12, 2019.

Request of Sheriff to transfer Jacoby D. Limbrick, Officer Civilian Deten, as replacement for Isaiah Kane Trott, effective January 19, 2019.

Request of Sheriff to increase salary of Corey Allen Lobue, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to promote Karen A. Martinez, Detective, as replacement for Jason Ray Buckner, effective January 12, 2019.

Request of Sheriff to promote Bryan Douglas Mittag, Detective, as replacement for Thomas Anthony Gannucci Jr., effective January 12, 2019.

Request of Sheriff to place Wesley Navarro, Officer Civilian Deten, on payroll as replacement for Cemetre Cormier, effective January 12, 2019.

Request of Sheriff to increase salary of Garrett Avery Parsons, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to accept the resignation of Desiree A. Pleasant, Officer Civilian Deten, effective January 13, 2019. [24.01 hours or balance vacation; 29.03 hours of balance compensatory time; 68.00 hours or balance holiday time]

Request of Sheriff to increase salary of Christopher Jason Rose, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to transfer Karrie L. Shugart, Deputy, as replacement for Kendrick L. Castillo, effective January 12, 2019.

Request of Sheriff to increase salary of Brannock T. Snellgrove, Deputy Patrol, due to step increase, effective January 12, 2019.

Request of Sheriff to discharge Eveleen A. Soroko, Deputy, effective January 8, 2019. [10.74 hours or balance vacation; 8.00 hours or balance holiday time]

Request of Sheriff to transfer Adam J. Spring, Deputy, as replacement for Karrie L. Shugart, effective January 12, 2019.

Request of Sheriff to accept the retirement of Billy H. Stover, Deputy Bailiff, effective January 31, 2019. [69.513 hours or balance vacation; 16.03 hours or balance compensatory time; 8.00 hours or balance holiday]

Request of Sheriff to place Kipp Swannie, Officer Civilian Deten, on payroll, as replacement for Mark L. McKelvy, effective January 12, 2019.

Request of Sheriff to increase salary of Burdette Winfield Taylor, Deputy, due to step increase, effective January 12, 2019.

Request of Sheriff to accept the resignation of Isaiah Kane Trott, Officer Civilian Deten, effective January 13, 2019. [92.80 hours or balance vacation; 465.525 hours or balance compensatory time; 104.00 hours or balance holiday]

Request of Sheriff to promote Riley R. Zapf, Detective, effective January 12, 2019.

Request of Tax Assessor-Collector to place Donna Lynn James, Deputy Specialist III, on unpaid FMLA/Disability Leave, effective January 15, 2019.

#### ENVIRONMENTAL HEALTH – AGENDA ITEMS 9K1-2

- K1. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 15586 Hwy 105 East Conroe, TX 77306. 109ac o/o 111.8 ac o/o 154.9 ac Vol 343 Pg 332 Caney Creek RV Park.
- K2. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 204 Sundew Court Magnolia, TX 77355. Clear Creek Forest Sec 11, Blk 8 Lot 74.

#### COUNTY JUDGE – AGENDA ITEMS 9L1-2

- L1. REIMBURSEMENT APPROVED to David Frame in the amount of \$1,000.00 for expenses incurred for website development for the Montgomery County Historical Commission. The funds will be paid from 661.74991.
- L2. MODIFICATION NO. 15 APPROVED of Intergovernmental Agreement (IGA) with the United States Marshal's Service for the Joe Corley Detention Facility. The purpose of this modification is to incorporate Department of Labor wage determination 2015-5233 Revision 11 dated 12/26/2018 into the current Intergovernmental Agreement.

#### SHERIFF – AGENDA ITEMS 9M1-2

- M1. FY2019 MEMORANDUM OF UNDERSTANDING ACCEPTED between Montgomery County Sheriff's Office and the U.S. Marshall's Service in the amount of \$84,000.00. Funding is for overtime with benefits funded from 5601.75985.
- M2. AGREEMENT ACCEPTED for the Organized Crime Drug Enforcement Task Force between Department of Justice and the Montgomery County Sheriff's Office. The agreement is for FY2019 and associated benefits will be funded by 5601.75985. The overtime contract SW-TX-1132 Blue Light Special is for \$3,000.00.

#### COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9N1-3

- N1. PRECINCT 1

- a. RESOLUTION AND ORDER APPROVED for the funding of actual moving costs relating to the acquisition of Parcel 59 for the expansion of FM 1097 payable to Curves in the amount of \$25,000.00.
- b. RESOLUTION AND ORDER APPROVED for the funding of survey and estimate expenses in connection with the acquisition and relocation for Parcel 79-R04 (T) of the expansion of FM 1097 payable to Buehler Transfer & Storage in the amount of \$300.00.
- c. RESOLUTION AND ORDER APPROVED for the funding of Closing Costs relating to the acquisition of Parcel 77 of the expansion of FM 1097 in the amount of \$1,381.26 payable to Charter Tile Company.
- d. LETTER OF NO OBJECTIONS APPROVED to the creation and activation of Foreign Trade Zone (FTZ) for Bauer Pileco/Bauer Manufacturing property located at 680 Conroe Park West Dr. Conroe, Texas 77303.

N2. PRECINCT 2

- a. ORDER APPROVED authorizing County Judge to sign draw on Maintenance bonds and Letters of Credit for High Meadow Estates Sections 2, 3, and 4.

N3. PRECINCT 4

- a. RESOLUTION AND ORDER APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 1 for the widening of Sorters Road from Jack P. Nicholson for the total sum of \$65,616.50. The executed or to be executed deed is accepted.
- b. RESOLUTION AND ORDER APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 6 for the widening of Sorters Road from Calvin C. Newbaker and Jan F. Saunders for the total sum of \$15,857.25. The executed or to be executed deed is accepted.
- c. RESOLUTION AND ORDER APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 7 for the widening of Sorters Road from Fadi Saade and Rachel Saade for the total sum of \$4,827.25. The executed or to be executed deed is accepted.
- d. RESOLUTION AND ORDER APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 11 for the widening of Sorters Road from Randall Conrad for the total sum of \$1,827.25. The executed or to be executed deed is accepted.
- e. RESOLUTION AND ORDER APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 13 for the widening of Sorters Road from Tommy R. Conn, Jr. for the total sum of \$6,375.25. The executed or to be executed deed is accepted.
- f. RESOLUTION AND ORDER APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 30 for the widening of Sorters Road from James H. Valentinis-Dee for the total sum of \$26,631.10. The executed or to be executed deed is accepted.
- g. RESOLUTION AND ORDER APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 75 for the widening of Sorters Road from Miguel Ordonez for the total sum of \$1,718.40. The executed or to be executed deed is accepted.