

COMMISSIONERS COURT DOCKET  
MAY 12, 2020  
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 12<sup>th</sup> day of May, 2020, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Mark Keough
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	James Metts
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY Adrian Heath

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA  
RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

CITIZENS – AGENDA ITEM 7

Adrian Heath addressed the court concerning Covid-19. He told the court of some statistics concerning the flu virus and deaths compared to Covid-19. He stated that we should push back from the bad decisions made.

2. PROCLAMATION APPROVED – EMERGENCY MEDICAL SERVICES WEEK

Motion by Commissioner Noack, seconded by Commissioner Meador, to proclaim the week of May 17-23, 2020 as Emergency Medical Services Week. Motion carried.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the Minutes from Emergency Session of Commissioners Court dated April 8, 2020 and Regular Session of Commissioners Court dated April 28, 2020. Motion carried.

AGENDA ITEM 10G4d WAS MOVED TO THE OPEN SESSION. SEE MOTION 5 FOR COURT ACTION.

AGENDA ITEM 10J1 WAS DEFERRED.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 10A-P

Motion by Commissioner Noack, seconded by Commissioner Meador, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda save and except the items removed from the consent agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 10A1-4

- A1. COMPLETED CASH COUNT MEMOS ACCEPTED for the following: Adult Probation; Commissioner Precinct 2; Commissioner Precinct 4; Constable Precinct 4; Constable Precinct 5; County Clerk; District Attorney; District Court 359<sup>th</sup>; Drug Court; Engineering; Fire Marshal; Justice of the Peace Precinct 4; Justice of the Peace Precinct 5; Law Library; Lone Star Convention Center; Memorial Library System; Permits Division; Tax Office.
- A2. FINAL INTERIM ARBITRAGE REBATE ANALYSIS ACCEPTED for the following:  
  
Montgomery County, Texas  
Certificate of Obligation, Series 2010A  
  
Montgomery County, Texas  
Limited Tax Refunding Bonds, Series 2014 (Reissued)
- A3. REPORT ACCEPTED that complies with Local Government Code Section 114.024.
- A4. COMPLETED COMPLIANCE AUDITS ACCEPTED for Commissioner Precinct 3 Compliance Audits FY19 Q1-Q4; Commissioner Precinct 3 Compliance Audit FY 20 Q1.

BUDGET – AGENDA ITEMS 10B1-4

- B1. LINE ITEM TRANSFERS AND ADJUSTMENTS APPROVED AND AUTHORIZED for Fiscal Year 2020 Budget according to Budget Policy.
- B2. ADJUSTMENTS AND AMENDMENTS AUTHORIZED for Grant Departments for fiscal year 2020.
- B3. TRANSFERS, ADJUSTMENTS, AND AMENDMENTS APPROVED AND AUTHORIZED for Special Revenue Departments and General Fund Departments for Fiscal Year 2020.
- B4. PREVIOUS ACTIONS TAKEN MEMORIALIZED on changes to the Fiscal Year 2020 Budget in prior Commissioners Court Meetings.

TREASURER – AGENDA ITEM 10C1

- C1. REPORT OF INVESTMENTS PURCHASED APPROVED for week ending May 1, 2020.

PURCHASING – AGENDA ITEMS 10D1-3

D1. RENEWALS OPTIONS APPROVED:

- a. Project #2014-0035 New Furniture with Workspace Resource for various departments (extending 180 days).
- b. Project #2016-0028 Printing Election Forms with AMG Printing & Mailing Inc., for Elections Administrator (extending 180 days).

D2. DISCRETIONARY EXEMPTIONS APPROVED:

- a. Caterpillar Parts and Services as an item that can be obtained from only one source from Mustang CAT for various departments. Local Gov't Code 262.024(a)(7)(D).

D3. CHANGE ORDERS APPROVED:

- a. CO#1 N. Harris Computer Corporation dba Systems Innovators to remove iNovah Licenses resulting in a decrease of \$93,750; and reduce iNovah Hardware and Software resulting in a decrease of \$56,875; additionally reducing the projects Annual Support and Maintenance Agreement by \$80,796.20. Total project reduction of \$231,421.20 for various departments.
- b. CO#1 Infor Public Sector for extension of testing services for Phase I - Cloudsuite Financials in the amount of \$57,600 for various departments.

RISK MANAGEMENT – AGENDA ITEM 10E1

E1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
15486577	Arnold, Christen W./Drug Court	\$5,000	Cont cert
63623271	Croft, James/Const Pct 1	\$5,000	Cont Cert
15487161	Deluish, Rhonda/Library	\$5,000	Cont Cert
24754805	Hoffmeyer, Christopher/Const Pct 3	\$5,000	Cont Cert
63627775	McLaughlin, Toby/Const Pct 2	\$5,000	Cont Cert
62016619	Rupert, Enrique/Const Pct 1	\$5,000	Cont Cert
63624549	Wolf, Kevin/Const Pct 3	\$5,000	Cont Cert
62014970	Wolff, Thomas/ Const Pct 2	\$5,000	Cont Cert
61639691	Orr, Joshua/ Const Pct 3		Rider Correct description
61639680	Tunstall, Jarod/Const Pct 3		Rider correct description
61991157	Welch, Kenneth/Const Pct 3		Rider Correct description
65038778	Trevino, Eddie/Const Pct 1	\$5,000	New Bond

COMMISSIONERS – AGENDA ITEMS 10F1-2

F1. PRECINCT 1

- a. ORDER APPROVED to accept Ambleswood, N. Andwood and Andwood into the county maintenance system based upon removal of private dedication and Finding of Prescriptive Right as per Order on file.

F2. PRECINCT 4

- a. CHECK ACCEPTED from City of Roman Forest in the amount of \$1,158.44 for the purchase of fuel for March 2020. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.
- b. CHECK ACCEPTED from Montgomery County ESD #7 in the amount of \$19.84 for the purchase of fuel for February 2020. This will be deposited into

line item number 615-7926. Check has been forwarded to the Auditor for further processing.

- c. CHECK ACCEPTED from Meals on Wheels Montgomery County in the amount of \$323.50 for the purchase of fuel for February 2020. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 10G1-4

G1. PRECINCT 1

- a. FINAL PLAT APPROVED of Dunn Haven Estates; 5.169 acres; Jackson Crouch Survey, A-130.

G2. PRECINCT 2

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Mostyn Manor, Section 8

G3. PRECINCT 3

- a. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Harmony Village, Section 10 and bond is released.
- b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Harmony Village, Section 8 and bond is released.
- c. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Harmony Village, Section 7 and bond is released.
- d. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Harmony Village, Section 6 and bond is released.
- e. PUBLIC HEARING DATE SET for June 9, 2020 to consider and approve setting a 40-mph speed limit on Rayford Road between IH-45 and Richards Road.
- f. FINAL PLAT APPROVED of Black Oak, Section 1 Partial Replat No. 2; 3.085 acres; James Brown Survey, A-78.
- g. FINAL PLAT APPROVED of Northgrove, Section 13; 11.44 acres; James Brown Survey, A-78.

- h. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodson's Reserve, Section 9 and bond is released.
- i. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodson's Reserve, Section 11 and bond is released.

G4. PRECINCT 4

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Granger Pines, Section 1.
- b. FINAL PLAT APPROVED of Brooklyn Trails, Section 1; 42.516 acres; Mary Owens Survey, A-405.
- c. FINAL PLAT APPROVED of New Caney Retail; 3.7522 acres; Henry A. Peters Survey, A-434 and William S. Taylor Survey, A-552.
- d. AGENDA ITEM 10G4d WAS MOVED TO THE OPEN SESSION. SEE MOTION 5 FOR COURT ACTION.
- e. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Montgomery Creek Ranch, Section 16 and bond is released.
- f. FINAL PLAT APPROVED of Tavola, Section 29; 18.243 acres; A.P. Frederick Survey, A-211.
- g. FINAL PLAT APPROVED of Forest Trace North, Section 2; 47.049 acres; William Bridges Survey, A-73.

HUMAN RESOURCES – AGENDA ITEM 10H1

H1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of 284<sup>th</sup> District Court to accept the retirement of Melanie Sipes, Administrative Assistant II, effective May 4, 2020. [207.3950 hours or balance vacation]

Request of Custodial to place Obed Barrera, Custodian, on payroll as replacement for Jessica Pickering, effective May 4, 2020.

Request of Custodial to place Angelina Del Aguila, Custodian, on payroll as replacement for Vasni Woodley, effective May 4, 2020.

Request of Custodial to place Michael Martinez, Custodian, on payroll as replacement for Evan Conley, effective May 4, 2020.

Request of Custodial to increase salary of Maria Mata, Custodian, due to completion of probationary period, effective May 24, 2020.

Request of Custodial to promote Vanny Vorng, Supervisor-custodian, as replacement for Thomas Dearman, effective May 2, 2020.

Request of Commissioner Precinct 1 to increase salary for Charles Allen Abramski, Operator II, due to completion of probationary period, effective May 30, 2020.

Request of Commissioner Precinct 1 to increase salary of Hector R. Moreno Jr., Laborer, due to completion of probationary period, effective May 22, 2020.

Request of Commissioner Precinct 1 to accept the retirement of Robert Louis Snoe, Operator III, effective May 31, 2020. [14.17 hours or balance vacation; 240.00 hours or balance compensatory time]

Request of Commissioner Precinct 1 to increase salary of Michael A. Meistad, Park Attendant, due to completion of probationary period, effective May 22, 2020.

Request of Commissioner Precinct 1 to place Mason S. Sproba, Seasonal Worker, on payroll, effective May 8, 2020.

Request of Commissioner Precinct 2 to accept the retirement of Virgil Edgar Clark, Operator I, effective April 30, 2020. [31.76 hours or balance vacation; 3.50 hours or balance compensatory time]

Request of Constable Precinct 1 to place Travis L. Higginbotham, Deputy Constable, on payroll as replacement for Christopher Buehl, effective May 4, 2020.

Request of County Auditor to place Ashley Brown, Grants Reporting Acct, on payroll as replacement for Stephanie Eckert, effective May 18, 2020.

Request of District Attorney to place Jane M. Lowery, Coord-Victim Assist, on unpaid FMLA/Disability Leave, effective April 28, 2020.

Request of District Clerk to increase salary of Charlotte Forbes, Court Clerk II, due to completion of probationary period, effective April 27, 2020.

Request of Elections to accept the resignation of Elaine K. Scott, Voter Clerk, effective April 28, 2020. [No benefits due]

Request of Elections to accept the resignation of Richard Lee Scott, Voter Clerk, effective April 28, 2020. [No benefits due]

Request of Information Technology to transfer James Curtis II, CAD RMS Applications Specialist, effective May 4, 2020.

Request of Information Technology to transfer Casey Parchman, Operations Specialist III, as replacement for James Curtis II, effective May 4, 2020.

Request of Information Technology to transfer Cory Platt, CAD/RMS Infrastructure Specialist, effective May 4, 2020.

Request of Sheriff to place Devaun Bluiett, Officer Civilian Deten, on payroll as replacement for Donald P. Fiaschetti, effective May 2, 2020.

Request of Sheriff to transfer Michael Wayne Boatman, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to place Damonuss Brooks, Comm Spec/Radio Tech I, on payroll as replacement for Milton L. Terry, effective May 2, 2020.

Request of Sheriff to accept the resignation of Peter Eugene Coleman, Officer Civilian Deten, effective April 29, 2020. [36.96 hours or balance vacation; 48.00 hours or balance holiday time]

Request of Sheriff to transfer Trey Darian Coley, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to increase salary of Bradley Scott Curtis, Detective, due to step increase, effective May 2, 2020.

Request of Sheriff to place Daniel Diuguid, Officer Civilian Deten, on payroll as replacement for Dominique Celeste Martinez, effective May 2, 2020.

Request of Sheriff to transfer Jordan Dene Drastata, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to place Austin Ennis, Officer Civilian Deten, on payroll as replacement for Brooklynn Darle McCellon, effective May 2, 2020.

Request of Sheriff to place Isaish Fullbright, Officer Civilian Deten, on payroll as replacement for Koriell Myles Campbell, effective May 2, 2020.

Request of Sheriff to place Diego Gabriel, Officer Civilian Deten, on payroll as replacement for Trey Darian Coley, effective May 2, 2020.

Request of Sheriff to place Josue Galvan, Officer Civilian Deten, on payroll as replacement for Rudy Elmer Parada, effective May 2, 2020.



Request of Sheriff to place Jeremy Harris, Officer Civilian Deten, on payroll as replacement for Desiree Amber Pleasant, effective May 2, 2020.

Request of Sheriff to transfer Pedro Gerald Herrera, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to transfer Caadin G. Hogan, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to transfer Nicholas Kallaher, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to place Christopher Kelley, Deputy Trainee (Cadet), on payroll, effective May 2, 2020.

Request of Sheriff to place Alan Larsen, Officer Civilian Deten, on payroll as replacement for Timothy S. Williamson, effective May 2, 2020.

Request of Sheriff to increase salary of Stephanie Marie Lee, Detective, due to step increase, effective May 2, 2020.

Request of Sheriff to place Cameron Logan, Officer Civilian Deten, on payroll as replacement for Jacoby D. Limbrick, effective May 2, 2020.

Request of Sheriff to transfer Dominique Celeste Martinez, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to transfer Brooklyn Darlene McCellon, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to transfer Jacob A. Moore, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to increase salary of Lisa M. Newhouse, Adm Assistant I, due to job re-evaluation, effective May 2, 2020.

Request of Sheriff to place Jason Matthew Poorman, Deputy-Detention, on unpaid leave of absence, effective April 23, 2020.

Request of Sheriff to transfer Conrad Justin Rappleyea, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to place Giovanni Riley, Officer Civilian Deten, on payroll as replacement for Nicholas Brandon Kallaher, effective May 2, 2020.

Request of Sheriff to place Justin Turner, Officer Civilian Deten, on payroll as replacement for Michael Frederick Ford, effective May 2, 2020.

Request of Sheriff to place Japheth Villalobos, Deputy Trainee (Cadet), on payroll, effective May 2, 2020.

Request of Sheriff to place Robert Walker, Officer Civilian Deten, on payroll as replacement for Jacob A. Moore, effective May 2, 2020.

Request of Sheriff to transfer Cory Thomas Watson, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to transfer Lesley Demon Williams, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to transfer Timothy S. Williamson, Deputy Trainee (Cadet), effective May 2, 2020.

Request of Sheriff to increase salary of Alexander Robert Wroski, Deputy Patrol, due to step increase, effective May 2, 2020.

Request of Tax Assessor-Collector to accept the resignation of Leslie Benyo, Deputy Specialist I, effective May 1, 2020, [No benefits due]

Request of Tax Assessor-Collector to place Elizabeth Solis, Deputy Specialist II, on payroll as replacement for Hannah Gesford, effective April 27, 2020.

Request of Tax Assessor-Collector to accept the resignation of Elizabeth Solis, Deputy Specialist II, effective May 1, 2020. [No benefits due]

#### OFFICE OF COURT ADMINISTRATION – AGENDA ITEMS 10I1-2

11. RESOLUTION AND ORDER APPROVED to authorize the creation of the position of an Associate Judge to share service with the District Courts and County Courts at Law. The compensation for the position is set at \$110,107.00 per year plus benefits.
12. RESOLUTION AND ORDER APPROVED stating Paul Damico has been authorized and is authorized an Associate Judge to share service with the District Courts and County Courts at Law of Montgomery County.

#### ELECTIONS – AGENDA ITEM 10J2

- J1. AGENDA ITEM 10J1 WAS DEFERRED.

- J2. JOINT ELECTION AGREEMENT APPROVED between Montgomery County and various political entities for the November 3, 2020 election for the purpose of sharing polling places, voting equipment, election officials, and the related costs

EMERGENCY MANAGEMENT – AGENDA ITEMS 10K1-3

- K1. ACCEPTANCE APPROVED of Supplemental Award to the following HSGP 2018 UASI grant and amount. Grant 3419302 2018 UASI 1st Responder FC Spec. Team Sust. Hazmat in the amount of \$131,953.96.
- K2. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of 571 Brandon Road, Conroe, TX 77302 in accordance with the flood mitigation assistance grant 2016 from Gustave A. Ditchman and Susan M. Ditchman for the total sum of \$91,418.80 and to accept the deed executed or to be executed.
- K3. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of 18543 Wisp Willow Way, Porter, Texas 77365 in accordance with the flood mitigation assistance grant 2016 from Scott E. Davis and Nanette Fay Davis for the total sum of \$151,743.88 and to accept the deed executed or to be executed.

SHERIFF – AGENDA ITEM 10L1

- L1. FIRST AMENDMENT TO RADIO TOWER RENTAL AGREEMENT APPROVED between Montgomery County and EIP Holdings II, LLC for the tower located at 1153 Old Phelps Road, Huntsville, Texas.

COUNTY ATTORNEY – AGENDA ITEMS 10M1-3

- M1. PRECINCT 1
- a. ADVANCE FUNDING AGREEMENT APPROVED between Montgomery County and TxDOT for IH-45 North Frontage Road Project. .
- b. AMENDED AND RESTATED ROAD DEVELOPMENT AGREEMENT APPROVED between Montgomery County, Texas, MRSS Partners, Ltd., Montgomery County MUD No. 176 and Montgomery County MUD No. 177 for development of IH-45 N Frontage Road Project, amending and restating Road Development Agreement originally approved on December 10, 2019.
- c. FIRST AMENDMENT TO PUBLIC SERVICE CONTRACT ACCEPTED between Montgomery County and Access Builds Children, Inc. previously approved on April 28, 2020.

d. **ADVANCE FUNDING AGREEMENT APPROVED** between Montgomery County, Texas and TxDOT for Voluntary Local Government Contributions for FM1097 Widening from Lake Conroe Hills to Anderson Road Project. County Judge Mark J. Keough is authorized to execute the Agreement on behalf of Montgomery County, Texas in multiple counterparts and/or through DocuSign™ or other electronic signature.

**M2. PRECINCT 2**

a. **AGREEMENT APPROVED** between Montgomery County and MUD No. 121 regarding improvements to be constructed within right-of-way and use of non-standard construction materials for the Woodforest Development.

b. **PUBLIC SERVICE CONTRACT ACCEPTED** between Montgomery County and Montgomery County Food Bank, Inc. previously approved on April 28, 2020.

**M3. ALL PRECINCTS**

a. **RESOLUTION AND ORDER APPROVED** to approve the settlement offer of \$18,302.32 to be paid to claimant Israel Ruiz Esquivel and John Papapavlou, Attorney at Law under Claim No. A-19-0170 in exchange for a full release of any and all claims and County Auditor is authorized to issue a check in accordance with funding from budget 40220 line item 748383.

**COUNTY ATTORNEY – MENTAL HEALTH TREATMENT FACILITY – AGENDA ITEM 10N1**

N1. **FULLY EXECUTED AMENDED AND RESTATED AGREEMENT FOR MANAGEMENT AND OPERATIONS ACCEPTED** of the Montgomery County Mental Health Treatment Facility by and between Montgomery County and Wellpath Recovery Solutions, LLC, previously approved on March 17, 2020.

**DISTRICT CLERK – AGENDA ITEM 10O1**

O1. **PUBLIC HEARING DATE SET** for June 9, 2020 for presentation of the Montgomery County District Clerk's plan for document preservation and restoration of the district courts records archive as required by Texas Government Code 51.305.

**GRANTS – AGENDA ITEM 10P1**

P1. **SYSTEM FOR AWARD MANAGEMENT (SAM) LETTER APPROVED** to authorize Rebecca Ansley as Entity Administrator for Montgomery County Sheriff's Office in the SAM system.

Motion carried.

**END OF CONSENT AGENDA**

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5. FINAL PLAT APPROVED – FOREST TRACE SECTION 6 – COMMISSIONER PRECINCT 4

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve the final plat of Forest Trace, Section 6; 22.141 acres; William Bridges Survey, A-73. Commissioner Metts abstained from the vote. Motion carried.

6. ORDER APPROVED – LOCAL DISASTER – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Riley, to renew and extend the Declaration of Local Disaster issued for Public Health Emergency for a period of 30 days to expire on June 11, 2020 at 11:59 p.m. Motion carried.

THE COURT ALSO DISCUSSED THE OPENING OF SPORTS FIELDS AND BUSINESSES.

NOTE: DISCUSSION IN FULL CAN BE HEARD ON AUDIO OF MINUTES ON COUNTY WEBSITE.

7. RESOLUTION AND ORDER APPROVED – COVID-19 COST CENTER – COUNTY JUDGE

Motion by Commissioner Noack, seconded by Commissioner Meador, to recognize the Covid-19 cost center (department 650). The Office of Emergency Management is authorized to charge to the cost center an amount not to exceed \$400,000.00. The Auditor and Treasurer are authorized to process any and all payments and issue manual checks as needed. Overtime payments for law enforcement officers and administrative staff in the Montgomery County Sheriff, Constables, and Justice of the Peace Offices assigned to process and service eviction notices following rescission of moratorium(s) on evictions relating to the COVID-19 pandemic. Motion carried.

COMMISSIONER NOACK REQUESTED THAT THE DISCUSSION FOR AGENDA ITEM 11A CONTINUE IN EXECUTIVE SESSION.

A COMMITTEE THAT WAS PUT TOGETHER FOR THE CARES ACT WAS DISCUSSED. MEMBERS INCLUDE A REPRESENTATIVE FROM OEM, A STAFF MEMBER FROM EACH COMMISSIONERS OFFICES, AND A MEMBER FROM THE FOLLOWING OFFICES : JUDGES OFFICE, COUNTY ATTORNEY, DISTRICT ATTORNEY, PURCHASING, AUDITOR AND BUDGET OFFICE.

COMMISSIONER NOACK SUGGESTED ADDING A MEMBER FROM THE BOARD OF JUDGES.

JUDGE KEOUGH SUGGESTED A MEMBER FROM THE SHERIFF'S OFFICE.

NOTE: DISCUSSION IN FULL CAN BE HEARD ON AUDIO OF MINUTES ON COUNTY WEBSITE.

8. REQUEST APPROVED – PPE ITEMS – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Metts to approve the request to restrict county department from purchasing Personal Protective Equipment. All purchases should go through Emergency Management. Commissioner Noack voted "No". Motion carried.

AGENDA ITEM 19A1 WAS MOVED UP IN THE AGENDA.

THE COURT DISCUSSED WITH JUDGE LAIRD THE REQUEST FROM THE CCL JUDGES REGARDING AN ATTORNEY GENERAL OPINION ON WHETHER A COUNTY MUST INCLUDE LONGEVITY PAY, RECEIVED BY DISTRICT COURT JUDGES, IN CALCULATING THE MINIMUM SALARY THE COUNTY MUST SET FOR ITS STATUTORY COUNTY COURT JUDGES. THE MEMBERS ASKED FOR CLARIFICATION ON THE MATTER AND THE COST THAT WOULD BE ASSOCIATED IF THE LONGEVITY PAY IS APPROVED.

NOTE: DISCUSSION IN FULL CAN BE HEARD ON AUDIO OF MINUTES ON COUNTY WEBSITE.

9. REQUEST APPROVED – POSITION CHANGES – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Metts, to approve closing position 403-8550-2, Admin Manager I and opening position 403-8502-4, Office Supervisor with an annualized salary to be \$55,494.40. Also approve closing position 403-3940-4, Clerk IV and opening position 403-3920-2, Clerk II, with an annualized salary to be \$37,689.60. All full-time County Clerk II positions will be increased to an annualized salary of \$37,689.60 and increase 403-3930-3, Clerk III position to \$40,019.20. All existing County Clerk Office Supervisor I positions will be increased to \$55,494.40. No additional funds are being requested. Reorganization was originally submitted as Mid-Year Budget and Budget Office is authorized to effectuate all changes. Judge Keough and Commissioner Noack voted "No". Motion carried.

10. REQUEST APPROVED – POSTION CHANGES – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve closing position 403-3940-3, Clerk IV and opening position 403-8907-1, Special Projects

Coordinator with an annualized salary to be \$60,246.30. 50% of salary will continue to be charged to 403, County Clerk, and the other 50% will be charged to 40311, County Clerk - Records Management/Preservation. No additional funds are being requested. Position change was originally submitted as Mid-Year Budget and Budget Office is authorized to effectuate all changes. Judge Keough and Commissioner Noack voted "No". Motion carried.

COMMISSIONER METTS MADE A MOTION TO APPROVE THE POSITIONS CHANGES FOR THE DISTRICT CLERK'S OFFICE. THE MOTION DIED FOR LACK OF A SECOND.

11. MOTION FAILED – POSITION CHANGES – COMMUNITY DEVELOPMENT

Motion by Commissioner Riley, seconded by Commissioner Meador, to approve a change in pay for CDBG employee in position 642040-8310-1, Coordinator – Grants. Judge Keough, Commissioner Noack, and Commissioner Metts voted "No". Motion failed.

12. PAYMENT OF ACCOUNTS APPROVED – COUNTY AUDITOR

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the payment of accounts. Motion carried.

13. CHANGE ORDER APPROVED – PROJECT 19-03 – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve CO #1 to Huffco Services, Inc., for Project# 19-03 - Montgomery County Clerk's Office Records Repository for additional underground storm utilities, detention swale and site grading per the issued construction civil drawings dated 01/09/2020 in the amount of \$51,481.50 and additional ten (10) days for County Clerk. Motion carried.

14. CHANGE ORDER APPROVED – MOTOROLA SOLUTIONS – INFORMATION TECHNOLOGY

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve CO#1 to Motorola Solutions for Municipal Lease in connection with PremierOne CAD Solutions to add PremierOne Mobile and delete the Live Outbound Data Interface for Information Technology. Motion carried.

15. GRANT APPLICATION APPROVED – CESF GRANT – SHERIFF – GRANTS

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the Coronavirus Emergency Supplemental Funding (CESF) grant application to the Office of Justice in the amount of \$141,900 for the Sheriff's Office with no match required. Lee Knudsen is authorized to submit grant electronically on behalf of Montgomery County. Motion carried.

COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE FOLLOWING:

AGENDA ITEM 18A: Consider and approve establishing a no parking zone and placement of signs "No Parking, Any Time" on the east side of Kingston Cove Lane for 200 feet bordering Seven Coves Section Five Unrestricted Reserve A.

THERE BEING NO COMMENTS FROM THE PUBLIC, THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED.

16. REQUEST APPROVED – NO PARKING ZONE – COMMISSIONER PRECINCT 1

Motion by Commissioner Meador, seconded by Commissioner Metts, to approve establishing a no parking zone and placement of signs "No Parking, Any Time" on the east side of Kingston Cove Lane for 200 feet bordering Seven Coves Section Five Unrestricted Reserve A. Motion carried.

AGENDA ITEM 19A2: THE COURT DISCUSSED CHANGES THAT NEED TO BE MADE RESULTING FROM RECENT IMPROVEMENTS MADE TO THE PARKING LOT AT THE SOUTH COUNTY COMMUNITY CENTER. COMMISSIONER NOACK ASKED FOR THE COUNTY ATTORNEY'S ASSISTANCE TO RESTRICT THE PLACEMENT FOR SIGNS WITH T-POSTS AND STAKES DUE TO THE REROUTING OF HIGH VOLTAGE LINES UNDERGROUND.

17. REQUEST APPROVED – SALARY INCREASE – LIBRARY

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve increasing the salary of the Children's/Youth Services Coordinator position #6511.7210.1 to \$70,000.00. Judge Keough and Commissioner Noack voted "No". Motion carried.

THE COUNTY ATTORNEY ALSO DISCUSSED A REORGANIZATION HIS OFFICE IS PLANNING ON DOING.

18. BUDGET AMENDMENT APPROVED – SH242 – COMMISSIONER PRECINCTS 2 & 4

Motion by Commissioner Riley, seconded by Commissioner Metts, to approve a budget amendment in the amount \$5,399,642 to Commissioner Precinct 2 and Commissioner Precinct 4 from Revenue Toll Bonds Series 2010 for construction of future SH 242 East County Flyover. Motion carried.



**THE COURT RECESSED FOR EXECUTIVE SESSION PURSUANT TO ONE OR MORE OF THE FOLLOWING PROVISIONS OF THE TEXAS GOVERNMENT CODE, TO WIT: CHAPTER 551, SUB-CHAPTER D, ARTICLE 551.071.**

EXECUTIVE SESSION – AGENDA ITEM 20A: Consultation with County Attorney related to subrogation for claim #PY2019-07252-B. (Section 551.071)

**COMMISSIONERS COURT RECONVENED WITH ALL MEMBERS PRESENT.**

**19. REQUEST APPROVED – CLAIM PY2019-07252-B- EXECUTIVE SESSION**

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the subrogation claim in an amount not to exceed \$20,893.38 for claim PY2019-07252-B. Motion carried.

**CITIZENS – AGENDA ITEM 22**

NO CITIZENS ADDRESSED THE COURT AT THIS TIME.

**MISCELLANEOUS – AGENDA ITEM 23 – NO OTHER ITEMS LISTED**

**20. COURT ADJOURNS**


Motion by Commissioner Noack, seconded by Commissioner Meador, to adjourn this session of Court. Motion carried.

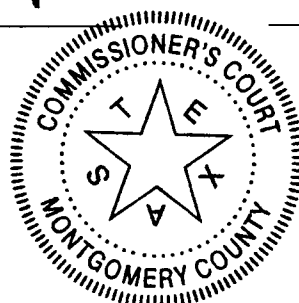
The above and foregoing minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk  
Ex-Officio Clerk - Commissioners' Court  
Montgomery County, Texas

BY:

  
\_\_\_\_\_  
COUNTY CLERK



  
\_\_\_\_\_  
COUNTY JUDGE