

#3 9A  
MAR 28 2023

COMMISSIONERS COURT DOCKET  
MARCH 7, 2023  
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 7<sup>th</sup> day of March, 2023, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Mark Keough
Commissioner, Precinct 1	Robert Walker
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Matt Gray
County Clerk	L. Brandon Steinmann

INVOCATION GIVEN BY County Judge Mark Keough.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA  
RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Riley, seconded by Commissioner Noack, to approve Commissioners Court Agenda for discussion and necessary action, with modification that Executive Session be moved before consent. Motion carried.

CITIZENS – AGENDA ITEM 7

Warren Evans addressed the court regarding Agenda Item 10S1, stating that he appreciates the court's effort for following grant money and community efforts.

PROCLAMATIONS/RESOLUTIONS/PRESENTATIONS

AGENDA ITEM 8A: Judge Mark Keough read an appreciation letter submitted to the Court from Willis ISD, showing appreciation to members of the court and County.

NOTE: DISCUSSION IN FULL CAN BE HEARD ON AUDIO OF MINUTES ON COUNTY WEBSITE.

2. PROCLAMATION APPROVED – RED CROSS MONTH

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve declaring March 2023, as Red Cross Month in Montgomery County, Texas. Motion carried.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Walker, to approve the Minutes from Regular Session of Commissioners Court dated February 21, 2023. Motion carried.

**THE COURT RECESSED FOR EXECUTIVE SESSION PURSUANT TO ONE OR MORE OF THE FOLLOWING PROVISIONS OF THE TEXAS GOVERNMENT CODE, TO WIT: CHAPTER 551, SUB-CHAPTER D, ARTICLES 551.071, 551.072, AND 551.074.**

EXECUTIVE SESSION – AGENDA ITEM 16A: Consider, discuss, and deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal related to Court Collections Department. (Section 551.074)

EXECUTIVE SESSION – AGENDA ITEM 16B: Consultation with County Attorney regarding bond financing spend down requirements. (Section 551.071)

EXECUTIVE SESSION – AGENDA ITEM 16C: Discuss the purchase, exchange, lease or value of real property. (Section 551.072)

**COMMISSIONERS COURT RECONVENED WITH ALL MEMBERS PRESENT.**

AGENDA ITEM 10S1 HAD A VERBIAGE CHANGE, TO ADD THE YEAR 2021 TO THE YEAR OF AMENDMENTS.

AGENDA ITEM 10N1 WAS MOVED TO OPEN SESSION. SEE MOTION 5 FOR COURT ACTION.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 10A-S

Motion by Commissioner Walker, seconded by Commissioner Riley, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda save and except the items removed from the consent agenda, as follows:

AUDITOR – AGENDA ITEMS 10A1-2

- A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by County Auditor.
- A2. REPORT ACCEPTED that complies with Local Government Code Section 114.024.

BUDGET OFFICE – AGENDA ITEMS 10B1-5

- B1. TRANSFERS AND ADJUSTMENTS APPROVED AND AUTHORIZED for the Fiscal Year 2023 Budget according to Budget Policy.
- B2. TRANSFERS, ADJUSTMENTS, AND AMENDMENTS APPROVED AND AUTHORIZED for special revenue departments and general fund departments for Fiscal Year 2023.
- B3. PREVIOUS COMMISSIONERS COURT ACTIONS TAKEN MEMORIALIZED on changes to the Fiscal Year 2023 Budget for various departments/funds.
- B4. TRANSFERS, ADJUSTMENTS, AND AMENDMENTS APPROVED AND AUTHORIZED for grant departments for Fiscal Year 2023.
- B5. TRANSFERS, ADJUSTMENTS, AND AMENDMENTS APPROVED AND AUTHORIZED for grant departments for Fiscal Year 2022.

PURCHASING – AGENDA ITEMS 10C1-5

- C1. CHANGE ORDER(S) (CO) APPROVED, as follows:
  - a. CO #6 to Pape-Dawson Consulting Engineering, Inc., for Surveying Services for Rogers Road for additional services in the amount of \$11,500 for Commissioner Precinct 1.
  - b. CO #2 to Vulcan Materials Asphalt & Construction, LLC., for Project #22-36 Walden Road from SH 105 to 2.63 miles North for additional items with an increase in the amount of \$14,580.40 for Commissioner Precinct 1.
- C2. RENEWAL OPTIONS APPROVED for Project #22-04 Asbestos Survey/Testing and Air Monitoring with ERC Environmental & Construction Services, Inc., with price increase for Emergency Management (exercising the first of five renewal options).
- C3. PROJECT #2017-0027 INMATE HEALTHCARE SERVICES APPROVED for the Montgomery County Jail Fourth Amendment with Southwest Correctional

Medical Group, Inc., to memorialize the fifth of five renewal options, previously approved by Commissioners Court on 09/13/2022 for the Sheriff's Office/Jail.

C4. DISCRETIONARY EXEMPTIONS APPROVED for the following:

- a. The emergency repairs at Rayford Road in front of Spring Creek Baptist Church as an item necessary to preserve or protect the public health or safety of the residents of Montgomery County with Teamwork Construction Services Inc., in the amount of \$152,085 for Commissioner Precinct 3. Local Government Code §262.024(a)(2).
- b. Approve granting a Discretionary Exemption for a Forensic Pathologist as a personal or professional service on an as needed basis not to exceed the amount of \$150,000 from Forensic Pathology Labs, PLLC., for Forensic Department. Local Government Code §262.024(a)(4).

C5. ADVERTISING APPROVED for the following:

- a. The construction of Sorters Road, Section 2, Commissioner Precinct 4.
- b. FM 1484 from FM 2432 to Rose Road for Commissioner Precinct 1.
- c. Lone Star Parkway at Town Creek for Commissioner Precinct 1.

COMMISSIONERS – AGENDA ITEMS 10D1-2

D1. PRECINCT 1

- a. REQUEST APPROVED from Mitchell, Zientek & Scruggs, LLP for the creation and naming of the next available Montgomery County Municipal Utility District No. 238.
- b. USE AGREEMENT APPROVED with Conroe Area Girls Softball Association to use the softball fields at Gene Campbell Sport Complex through December 31, 2023.

D2. PRECINCT 2

- a. APPOINTMENT APPROVED of Laurie Clifton to Montgomery County Emergency Service District (MCESD) #10 Board of Commissioners, to expire December 31, 2024.

RISK MANAGEMENT – AGENDA ITEM 10E1

E1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

BOND	NAME/DEPARTMENT	AMOUNT	ACTION
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15275639	APPLETON, MELISA/ DISTRICT ATTORNEY	\$5,000	CONTINUATION CERTIFICATE
61585941	BAXTER, III, THOMAS/ FIRE MARSHAL	\$5,000	CONTINUATION CERTIFICATE
24913539	BENNETT, GARY/ FIRE MARSHAL	\$5,000	CONTINUATION CERTIFICATE
65007568	CARSWELL, CHRISTOPHER/ CONSTABLE PRECINCT 3	\$5,000	CONTINUATION CERTIFICATE
65431194	CHASTAIN, APRIL/ LIBRARY	\$5,000	CONTINUATION CERTIFICATE
65045667	DIAZ-JACKSON, KELBY/ CONSTABLE PRECINCT 3	\$5,000	CONTINUATION CERTIFICATE
65045717	FALCONE, ROBERTO/ CONSTABLE PRECINCT 3	\$5,000	CONTINUATION CERTIFICATE
65432315	GARCIA, ROBERT/ CONSTABLE PRECINCT 2	\$5,000	CONTINUATION CERTIFICATE
66541014	GREENE, LARRY/ CONSTABLE PRECINCT 1	\$5,000	NEW BOND
64957471	HAYDEN, JACOB/ CONSTABLE PRECINCT 5	\$5,000	CONTINUATION CERTIFICATE
64935531	KEASLING, CHADWICK/ CONSTABLE PRECINCT 4	\$5,000	CONTINUATION CERTIFICATE
66550798	LANGDON, GREGORY/ CONSTABLE PRECINCT 4	\$5,000	NEW BOND
65007518	LOUCKS, JUSTIN/ CONSTABLE PRECINCT 3	\$5,000	CONTINUATION CERTIFICATE
65025977	SHOBIN, MATHEW/ TAX ASSESSOR	\$100,000	CONTINUATION CERTIFICATE
64572116	MINCHEW-STEWART, PAMELA/ CONSTABLE PRECINCT 2	\$5,000	CONTINUATION CERTIFICATE
64516130	MUNGIA, TROY/ CONSTABLE PRECINCT 4	\$5,000	CONTINUATION CERTIFICATE
61639691	ORR, JOSHUA/ CONSTABLE PRECINCT #3	\$5,000	CONTINUATION CERTIFICATE
15275528	PENA, EVA/ TAX ASSESSOR	\$100,000	CONTINUATION CERTIFICATE
65025852	REITZEL, CALEB/ CONSTABLE PRECINCT 1	\$5,000	CONTINUATION CERTIFICATE
65335006	RODRIGUEZ, ABLE/ CONSTABLE PRECINCT 4	\$5,000	CONTINUATION CERTIFICATE
63584831	STEPP, JEREMY BRYAN/ CONSTABLE PRECINCT 4	\$5,000	CONTINUATION CERTIFICATE
70089412	THOMAS, JERRY D./ SHERIFF		RIDER – CHANGE DESCRIPTION
70089412	THOMAS, JERRY D./ SHERIFF	\$5,000	CONTINUATION CERTIFICATE

65038778	TREVINO, EDDIE/ CONSTABLE PRECINCT 1	\$5,000	CONTINUATION CERTIFICATE
65007450	VASQUEZ, JOHN/ CONSTABLE PRECINCT 3	\$5,000	CONTINUATION CERTIFICATE
24754738	WRIGHT, JODY/ DISTRICT ATTORNEY	\$5,000	CONTINUATION CERTIFICATE

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 10F1-4

F1. PRECINCT 1

- a. FINAL PLAT APPROVED of Tri-Supply; 10.4541 acres; P.H. Herndon Survey, A-256.
- b. FINAL PLAT APPROVED of County Line Estates; 10.451 acres; John W. Overby Survey, A-408.
- c. FINAL PLAT APPROVED of Sharps Crossing; 4.98 acres; Benjamin Rigsby Survey, A-31.

F2. PRECINCT 2

- a. STREETS ACCEPTED INTO THE ONE-YEAR MAINTENANCE PERIOD in Noble Greens at Woodforest, Section 3.
- b. FINAL PLAT APPROVED of Lake Villas II Bluejack National; 7.115 acres; Thomas Bradberry Survey, A-91.

F3. PRECINCT 3

- a. PUBLIC HEARING DATE SET of April 11, 2023, to consider and approve changing the speed limit from 40 MPH to 45 MPH on Kuykendahl Road from Spring Creek to Research Forest Drive.
- b. FINAL PLAT APPROVED of Woodson's Reserve Kids 'R' Kids Tract; 1.4928 acres; Montgomery County School Land Survey, A-350.
- c. FINAL PLAT APPROVED of Black Oak, Section 2; 50.561 acres; James Brown Survey, A-78.

F4. PRECINCT 4

- a. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Artavia, Section 12, and bond has been released.

b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Artavia, Section 13, and bond has been released.

c. FINAL PLAT APPROVED of Splendora Way; 12.088 acres; William Wills Survey, A-549 and the James Taylor Survey, A-553.

COUNTY JUDGE – AGENDA ITEMS 10G1-2

G1. AMENDMENT/MODIFICATION NO. P00028 RATIFIED between U.S. Immigration and Customs Enforcement and Montgomery County regarding Joe Corley Detention Center. The purpose of this amendment is to ensure compliance with Department of Labor Wage Determination number 2015-5233 to be effective 03/07/2023.

G2. ASSIGNMENT APPROVED of vacant office space at Suite 220 at the Keeshan Building to the Sheriff's Office.

COUNTY CLERK – AGENDA ITEM 10H1

H1. OFFICE SPACE MODIFICATIONS APPROVED to the County Clerk's office, authorizing Building Maintenance to perform the necessary work. No additional funding source required.

HUMAN RESOURCES – AGENDA ITEM 10I1

II. PAYROLL CHANGE REQUEST FORMS APPROVED:

DEPARTMENT	EMPLOYEE/POSITION	ACTION	EFFECTIVE DATE
9 <sup>TH</sup> DISTRICT COURT	CHAVEZ, VICTORIA/ CT ADM-9 DC	PAY RATE CHANGE	02/18/2023
	LEWIS, STEPHANIE/ CT COOR I-9 DC	PAY RATE CHANGE	02/18/2023
221 <sup>ST</sup> DISTRICT COURT	GARCIA, MARITZA/ CT COORD I-221 AJ	PAY RATE CHANGE	02/18/2023
410 <sup>TH</sup> DISTRICT COURT	BROZ, LESLIE/ CT ADM-410 DC	PAY RATE CHANGE	02/18/2023
	JONES, MONA/ CT COORD II-410 DC	PAY RATE CHANGE	02/18/2023

	SALD, YORANDA/ CT REPORT-410 DC	NEW HIRE/ REPLACEMENT FOR BALLANTYNE, ANDREA	02/27/2023
<b>418<sup>TH</sup> DISTRICT COURT</b>	PERRY, KIMBERLY/ CT ADM-418 DC	PAY RATE CHANGE	02/18/2023
<b>ANIMAL SERVICES</b>	BARLL, SAMANTHA/ ANIMAL CARE TECHNICIAN – 1	NEW HIRE/ REPLACEMENT FOR PATTERSON, SAMANTHA	02/27/2023
	IRIZARRY, KEONI/ ANIMAL CARE TECHNICIAN – I	NEW HIRE/ REPLACEMENT FOR NAJERA, KAYLEE	02/25/2023
	MATTHEWS, AMANDA/ ANIMAL CARE TECHNICIAN – I	NEW HIRE/ REPLACEMENT FOR MUNOZ, JORDAN	02/27/2023
	VARGAS, REBECCA/ ANIMAL CARE TECHNICIAN I	NEW HIRE/ REPLACEMENT FOR HOLDEN, GLYNDA	02/22/2023
	WIRZ, ANDREW/ VETERINARIAN-ANSVC	NEW HIRE/ REPLACEMENT FOR KRISHNAPPA, MANGALA	03/04/2023
<b>CUSTODIAL SERVICES</b>	ARANDA, ALMA/ CUSTODIAN PT	UNPAID FMLA/ DISABILITY LEAVE	12/29/2022
	FUENTES, MARIBEL/ CUSTODIAN I	TRANSFERRED/ REPLACEMENT FOR ESTRADA, TERESA	03/04/2023
	GEORGE, KATRINA/ CUSTODIAN PT	NEW HIRE/ REPLACEMENT FOR LAGOS, YAHAIRA	02/21/2023
	GRANADILLO M., LEAMSI/ CUSTODIAN PT	RESCIND	02/21/2023
	RUBIO, MARIA SALOME/ CUSTODIAN PT	PROBATIONARY PERIOD COMPLETED	03/04/2023
	RUIZ, NORA/ CUSTODIAN PT	NEW HIRE/ REPLACEMENT FOR PONCE, DANIELLA	03/06/2023



	SORTO, CLAUDIA/ CUSTODIAN PT	TRANSFERRED/ REPLACEMENT FOR LAZO, MARYLU	03/04/2023
	GOMEZ, KARINA VILLALOBOS/ CUSTODIAN PT	TRANSFERRED	03/04/2023
<b>BUILDING MAINTENANCE</b>	DERKS, JENNIFER/ ADMAST 1- BLDGMNT	TRANSFERRED/ REPLACEMENT FOR MEADOR, APRIL	03/04/2023
	KERR, JOHN/ MASTERAC- BLDGMAINT-1	NEW HIRE/ REPLACEMENT FOR BARTH, LLOYD	03/13/2023
<b>COMMISSIONER PRECINCT 1</b>	FAY, CORY D./ RECYCLE TECH- COM 1	UNPAID FMLA/ DISABILITY LEAVE	02/22/2023
	SMITH, HEIDI/ CLERK II	MERIT INCREASE	02/18/2023
<b>COMMISSIONER PRECINCT 2</b>	BAUCOM, JOHN/ OPERATOR I	NEW HIRE	02/28/2023
<b>COMMISSIONER PRECINCT 3</b>	HAWTHORNE, CHASE/ RECYCLE TECH-COM 3-7	NEW HIRE/ NEW POSITION	03/06/2023
<b>CONSTABLE PRECINCT 2</b>	DRUMMOND JR., JIMMY E./ DPTY CONST 2-2	NEW HIRE/ REPLACEMENT FOR TORRES, JOSE	02/18/2023
<b>CONSTABLE PRECINCT 3</b>	BRUST, DEVIN M./ RMUD DEPUTY CONSTABLE 3-32	NEW HIRE/ REPLACEMENT FOR REEL, JASON	02/24/2023
	LOWERY, CADE/ DPTY CONST 3-15	TRANSFERRED/ REPLACEMENT FOR RYAN, BRENT	02/18/2023
	SIGALA, MIGUEL/ SPCUD DPTY CON3-26	RE-HIRE/ REPLACEMENT FOR LOWERY, CADE	02/24/2023
	WOLF, KEVIN/ DPTY WARRANT-CON 3	TRANSFERRED/ REPLACEMENT FOR HOYE, BLAKE	02/18/2023
<b>CONSTABLE PRECINCT 4</b>	GUZMAN, JOSE/ DEPUTY CONST 4 OPSWM	NEW HIRE/ NEW POSITION	03/04/2023

<b>CONSTABLE PRECINCT 5</b>	GARLOCK, RICHARD/ MCTRA DPTY CONST 5	TRANSFERRED/ NEW POSITION	02/18/2023
	ZAPF, RILEY R./ ISD DPTY CONST 5-12	TRANSFERRED/ REPLACEMENT FOR SIGALA, MIGUEL	03/04/2023
<b>COUNTY AUDITOR</b>	HALTOM, ANGELA/ INTERNAL AUDIT LEAD	PROMOTION/ NEW POSITION	03/06/2023
	KOENIG, KLAYTON/ INTERNAL AUDIT AST	PROMOTION/ REPLACEMENT FOR HALTOM, ANGELA	03/06/2023
	TERRY, STARLA/ INTERNAL AUDIT SUPV	RETIRED	02/28/2023
<b>COUNTY CLERK</b>	PEREZ, TALISA/ CLKII-CTCLK	NEW HIRE/ REPLACEMENT FOR LOPEZ, IRVING	03/07/2023
<b>COUNTY COURT AT LAW #3</b>	BLACK, MICHELLE/ CT COORD II-CCL 3	PAY RATE CHANGE	02/18/2023
	WOMACK, DEBORAH/ CTADM- CCL 3	PAY RATE CHANGE	02/18/2023
<b>COUNTY COURT AT LAW #6</b>	VALADEZ, JULISSA/ CTADM- CCL 6	PAY RATE CHANGE	02/18/2023
<b>DISTRICT ATTORNEY</b>	BARTLETT, RHETT/ DA ATTORNEY I-B	NEW HIRE/ REPLACEMENT FOR SCOTT, MONIQUA'	03/08/2023
<b>DISTRICT CLERK</b>	CARLTON, JENNIFER/ CTCLK II-DCLK	PROBATIONARY PERIOD COMPLETED	02/18/2023
	WALKMEYER, SHANA/ CTCLK III-DCLK	RESIGNED	03/10/2023
<b>ELECTIONS</b>	BACKER, JODI/ VOTER CLK – ELEC	RESIGNED	02/21/2023
	MCCONNELL, JASON/ ASSISTANT ELECTIONS PROGRAMS MGR	TRANSFERRED/ NEW POSITION	03/06/2023

<b>JUVENILE PROBATION</b>	ASTUDILLO, SESILLA V./ JSO SUB	NEW HIRE	03/06/2023
	CAPETILLO, PETER JACOB/ JSO-JUV-4	NEW HIRE/ REPLACEMENT FOR VERDUGO, RENE	03/06/2023
	O'NEILL, JOE FRANK/ JSO-JUV-12	NEW HIRE/ REPLACEMENT FOR HAMMOCK, ALTON	03/06/2023
	RICE, JADA TIERRA/ JPO-JUV-7	RESIGNED	02/17/2023
	SIFUENTES, AARON ISAI/ JSO SUB	RESIGNED	02/20/2023
	SINGLETON, GABRIANA LEAMBRIA DENISE/ JPO-JUV-23	RE-HIRE/ REPLACEMENT FOR VASQUEZ, ESAI	03/06/2023
	WRIGHT, BARBARA DENISE/ JSO SUB	NEW HIRE	03/06/2023
<b>LIBRARY</b>	HIARKER, KAREN/ LIBRARIAN III-1	NEW HIRE/ REPLACEMENT FOR DIEDEN, CYNTHIA	03/08/2023
	TANAKA, MARCIA/ LIB SYS ANLST-LIB	RETIRED	03/31/2023
<b>OFFICE OF COURT ADMINISTRATION</b>	WALKER, DEYANIRA/ OCA – CERT. CT. INTERP.	DISCHARGED	02/17/2023
<b>MCOHSEM</b>	ZIMMER, JUSTIN/ MRC COORDINATOR	NEW HIRE/ NEW POSITION	02/18/2023
<b>SHERIFF</b>	BOONE, JOSHUAH/ SO DETECTIVE EAST 5	PROMOTION/ REPLACEMENT FOR ZAPF, RILEY	03/04/2023
	CLARK, BRIAN W./ DPTY BLF-SO HLSEC-15	STEP INCREASE	03/01/2023
	DAVIS, JAIA-TRYCHELL/ DO-SO JAIL-200	CORRECTION	02/09/2023
	DAVIS, TAILA-CHYRELL/ DO-SO JAIL-155	CORRECTION	02/06/2023

	FORRESTER, COLBY/ DO-SO JAIL-162	NEW HIRE/ REPLACEMENT FOR GUTIERREZ, JOANNE	03/04/2023
	GRILLI, SCOTT/ COMSP RAD TECH I-SO	NEW HIRE/ REPLACEMENT FOR QUINTERO, FELIX	03/04/2023
	HOSEA, BRITTANY/ DISPATCH 60/40-2	RESIGNED	03/04/2023
	PARENT, CARTER/ SO DEPUTY EAST 77	TRANSFERRED/ REPLACEMENT FOR WYCHOPEN, JONATHAN	03/04/2023
	PRICE, LEONARD/ MECH III-SO FLEET-7	RESIGNED	03/03/2023
	PROVENZANO, KENNETH/ SGT- SO PTRL D4-1	STEP INCREASE	03/10/2023
	SAVAGE, DANIEL D./ SO SERGEANT EAST 14	STEP INCREASE	02/23/2023
	SERRANO, VINCENT/ MAINTech II-SO	NEW HIRE/ REPLACEMENT FOR TURNER, JASON	03/04/2023
	VARGAS III, ROGELIO/ DET-SO GANG-1	TRANSFERRED/ REPLACEMENT FOR THOMAS, STEVEN	03/04/2023
	WALTERS, KURSTAN/ DO-SO JAIL-89	RESIGNED	02/15/2023
	ZAPF, RILEY/ SO DETECTIVE EAST 5	STEP INCREASE	03/01/2023
	ZIESE, ZACHARIAH/ DET-SO PTRL W-11	PROMOTION/ REPLACEMENT FOR VARGAS, ROGELIO	03/04/2023
<b>TAX ASSESSOR- COLLECTOR</b>	ALFORD, KELLIE/ DEPUTY SPEC IV	DEMOTION	03/04/2023
	KIRK, CHRISTINE/ DEPUTY SPEC I	DISCHARGED	02/27/2023

<b>COUNTY COURT AT LAW #5</b>	MATHIS, MELISSA/ CT COORD I-CCL 5	PAY RATE CHANGE	02/18/2023
	LONG, TINA/ CT ADM-CCL 5	PAY RATE CHANGE	02/18/2023
<b>SHERIFF</b>	ROWE, CORBIN/ HOMELAND SECURITY ANALYST	TRANSFERRED	03/04/2023

ENVIRONMENTAL HEALTH – AGENDA ITEMS 10J1-2

- J1. REQUEST APPROVED to Rescind Order to Abate Nuisance for 1223 Ashland Drive, Conroe, Texas 77385. This property has been brought into compliance without county involvement of funds.
- J2. REQUEST APPROVED to Rescind Order to Abate Nuisance for 31019 Sweetbriar Lane, Magnolia, Texas 77354. This property has been brought into compliance without county involvement of funds.

JUSTICE OF THE PEACE PRECINCT 2 – AGENDA ITEM 10K1

- K1. MONTHLY COLLECTIONS REPORT ACCEPTED for February 2023.

EMERGENCY MANAGEMENT – AGENDA ITEMS 10L1-3

- L1. RELOCATION, DOWN PAYMENT, AND CLOSING COST ASSISTANCE APPROVED for property 25811 Green Haven Dr. under 2015/2016 Storm and Flood CDBG-DR Grant, Contract #18-522-000-B262, not to exceed the amount of \$141,000 in accordance with the Housing Guidelines (Section 4, Part 1, Subsection D & E). OHSEM staff is authorized to disperse funds as project milestones are reached.
- L2. INTERLOCAL AGREEMENT APPROVED between Montgomery County and Montgomery County Public Health District allowing for the timely billing and payments of related salary and benefits for the MRC-Coordinator position previously approved by Commissioners Court. County Judge Mark Keough is authorized to execute on behalf of Montgomery County.
- L3. REQUEST APPROVED to close position 5200-5702 Clerk III, and open position 5200-5755 Admin Assistant II, annual salary to be \$65,000, effective 03/18/2023. Additional salary and benefits needed for the remainder of the fiscal year to come from Commissioner Precinct 4. Budget Office is authorized to effectuate all changes.

MEMORIAL LIBRARY – AGENDA ITEMS 10M1-2

- M1. REVISIONS APPROVED to the Library Advisory Board Bylaws. The revised bylaws were voted on, and accepted by the Library Advisory Board on January 18, 2023, during their regular quarterly meeting.
- M2. REQUEST APPROVED to close vacant position 4500-4127, Librarian II-4 and open position 4500-5754, Digital and Reference Services Specialist effective 3/18/2023. Annualized salary is to be \$57,512. This change requires no additional funds in FY2023 budget. Budget Office is authorized to effectuate changes.

SHERIFF – AGENDA ITEMS 10N1-2

- N1. AGENDA ITEM 10N1 WAS MOVED TO OPEN SESSION. SEE MOTION 5 FOR COURT ACTION.
- N2. MEMORANDUM OF UNDERSTANDING AND BUSINESS ASSOCIATE AGREEMENT APPROVED between the Montgomery County Sheriff's Office and Tri-County Behavioral Healthcare. The MOU enhances behavioral health service in Montgomery County by implementing and supporting a Crisis Intervention Team, pursuant to U.S. Department of Justice Office of Community Oriented Policing Services (COPS) Grant award, previously approved on October 25, 2022.

COUNTY ATTORNEY – AGENDA ITEMS 10O1-2

- O1. PRECINCT 2
  - a. ORDER APPROVED declaring the existence of a public necessity, and authorizing the institution of eminent domain proceedings for the Kesem Road Expansion Project. Payment of compensation for any and all expenses and costs associated with the Project, are hereby authorized and approved, per order on file.
  - b. AGREEMENT APPROVED for road acceptance and repair and accept Magnolia Pines Drive (approximately 1,200 linear feet) into County Road Maintenance System upon finding of prescriptive rights. Donation accepted from Ginger Zientek in an amount of \$35,900.
- O2. PRECINCT 4
  - a. ASSIGNMENT APPROVED of numbers 236 and 237 for the Montgomery County Municipal Utility District to be reserved in the name of Allen Boone Humphries Robinson, LLP.

b. ORDER APPROVED Authorizing Notice of Public Hearing under Local Government Code 232.009(C-1) for a partial replat of Lots 91, 92, and 93 of Peach Creek Plantation recorded in Cabinet Z, Sheet 1156 of the Map Records of Montgomery County, Texas, to be known as Plantation Park. The purpose of the proposed partial replat is to subdivide 3 Residential Lots in order to create 6 Residential Lots.

c. ORDER APPROVED Authorizing Notice of Public Hearing under Local Government Code 232.009(C-1) for a partial replat of Lot 48, Block 4 and Lot 1, Block 5, both of Forest Trace Court, Section 1, recorded in Cabinet Z, Sheet 7662 of the Map Records of Montgomery County, Texas and a partial replat of Lot 7 of Tanglewilde Farms, Section 2, recorded in volume 5, page 183 of the Map Records of Montgomery County, Texas, to be known as Forest Trace Court, Section 2. The purpose of the proposed partial replat is to reconfigure the lot lines of Lot 48, Block 4 and Lot 1, Block 5 of Forest Trace Court Section 1 in order to create a new 60 foot right-of-way extending southward, and to reconfigure Lot 7 of Tanglewilde Farms Section 2 in order to create new Residential Lots as well as to add additional ingress and egress to existing public right-of-ways.

d. RESOLUTION AND ORDER TO PAY APPROVED for acquisition of 2123 Southwood Drive, New Caney, Texas 77357, in accordance with the Flood Mitigation Assistance Grant 2020 from BAU Holdings II LLC, for the total sum of \$231,375.26, and to accept the deed.

e. RESOLUTION AND ORDER TO PAY APPROVED for acquisition of 21451 White Oak Lane, New Caney, Texas 77357, in accordance with the Flood Mitigation Assistance Grant 2020 from Art Nino Home Investments, LLC, for the total sum of \$356,531.26, and to accept the deed.

f. RESOLUTION AND ORDER TO PAY APPROVED in the settlement of the eminent domain proceedings in Cause No. 22-07-09635, styled Montgomery County, Texas vs. Nadia T. Savage, et al. in the County Court at Law No. Two of Montgomery County, Texas, for the total sum of \$695,000.00, with due credit being given in the amount of \$195,529.00, which has been paid through a Possession and Use Agreement.

DISTRICT CLERK – AGENDA ITEM 10P1

P1. DEPUTATION ACKNOWLEDGED of District Clerk's Deputy Clerk, Patricia Ivey.

CONROE-NORTH HOUSTON REGIONAL AIRPORT – AGENDA ITEM 10Q1

- Q1. CONSENT APPROVED of Partial Assignment of Land Lease from Galaxy Airport Properties, LLC to Sykes-Vaughan Investments, LLC for 1.102 acres of land at the Conroe North Houston Regional Airport.

CONSTABLE PRECINCT 3 – AGENDA ITEMS 10R1-2

- R1. ANNUAL RACIAL PROFILING ANALYSIS REPORT ACCEPTED for Montgomery County Constable Precinct 3, for the 2022 calendar year.
- R2. APPOINTMENT ACCEPTED of Reserve Deputy Constable Brendan Santiago for Montgomery County Constable Precinct 3.

GRANTS AND COMMUNITY DEVELOPMENT – AGENDA ITEM 10S1

- S1. AMENDMENTS APPROVED to the 2014, 2015, 2016, 2018, 2019, 2020, 2021 and 2022 Annual Action Plans, and if necessary, Judge Keough is authorized to sign and implement amendments including payments and reclassification of Community Development budget as submitted. No additional costs to the county.

Motion carried.

**END OF CONSENT AGENDA**

5. RESOLUTION AND ORDER APPROVED – SEIZED PROPERTY – SHERIFF

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve Resolution and Order regarding acceptance and donation of Seized property under Cause No. PS1116, to the Montgomery County Women's Center, a Texas non-profit civic or charitable organization addressing the needs of battered women and their children. Motion carried.

6. EXTENSION APPROVED – ACTIVE SHOOTER TRAINING FACILITY – EMERGENCY MANAGEMENT

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve extending for 90 days, on the lease and all associated services for the Active Shooter Training Facility in New Caney. Jason Millsaps is authorized to sign any necessary lease amendments to effectuate the extension. Further, an additional \$155,000 for lease expense, rental equipment and fuel for the additional 90 days are authorized. Funds to come from ARPA. Motion carried.

AGENDA ITEM 12A: Consider and take appropriate action on County Ad Valorem Exemptions – TAX ASSESSOR AND COLLECTOR – WAS DEFERRED.



7. APPOINTMENTS APPROVED – ADVISORY AND GRIEVANCE COMMITTEE – GRANTS AND COMMUNITY DEVELOPMENT

Motion by Commissioner Gray, seconded by Commissioner Noack, to appoint Harry Reader and Mike Smith for Commissioner Precinct 4, Matt Gray. Motion carried.

COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE FOLLOWING:

AGENDA ITEM 14A: Consider the guidelines and criteria for tax abatements pursuant to Section 312.002 of the Tax Code.

AGENDA ITEM 14B1: Consider the partial replat of Reserves "E", "F", "H", "I" & "J" of Summerwood Trails, Section 1, recorded in Cabinet Z, Sheet 6201 of the Map Records of Montgomery County, Texas, to be known as Summerwood Trails, Section 2. The purpose of the proposed partial replat is to reconfigure internal reserve lines to create 129 Single-Family Lots and 6 Reserves.

AGENDA ITEM 14C1: Consider and approve changing the speed limit from 30 MPH to 45 MPH on Grogans Mill Road from Sawdust Road to north of Blue Fox Lane.

THERE BEING NO COMMENTS FROM THE PUBLIC, THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED.

8. REQUEST APPROVED – TAX ABATEMENTS – TAX ASSESSOR-COLLECTOR

Motion by Commissioner Walker, seconded by Commissioner Noack, to approve the guidelines and criteria for tax abatements pursuant to Section 312.002 of the Tax Code. Motion carried.

9. FINAL PLAT APPROVED – SUMMERWOOD TRAILS, SECTION 2 – COUNTY ENGINEER

Motion by Commissioner Walker, seconded by Commissioner Riley, to approve the final plat of Summerwood Trails, Section 2; 33.942 acres; Timothy Cude Survey, A-12. Motion carried.

10. REQUEST APPROVED – SPEED LIMIT CHANGE – COMMISSIONER PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Walker, to approve changing the speed limit from 30 MPH to 45 MPH on Grogans Mill Road from Sawdust Road to north of Blue Fox Lane. Motion carried.

11. REQUEST APPROVED – COURT COLLECTIONS DEPARTMENT –  
COMMISSIONERS COURT

Motion by Judge Keough, seconded by Commissioner Riley, to appoint Commissioner Noack to oversee the Court Collections Department, employees, duties and budget. Motion carried.

CITIZENS – AGENDA ITEM 18

Christopher Berry with Hope EMS addressed the court regarding an EMS provider license from the State. He stated that the last requirement needed at this point is a letter from Montgomery County to qualify.

MISCELLANEOUS – AGENDA ITEM 19

No items listed.

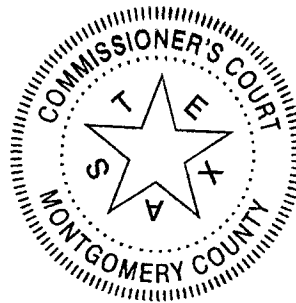
12. COURT ADJOURNS

Motion by Commissioner Noack, seconded by Commissioner Gray, to adjourn this session of Court. Motion carried.

The above and foregoing minutes were read and approved by the Court.

ATTEST:

L. Brandon Steinmann  
Montgomery County Clerk  
Clerk of Commissioners' Court  
Montgomery County, Texas



BY:

  
COUNTY CLERK

  
COUNTY JUDGE