

CAUSE NO. _____-CV

_____	§	IN THE DISTRICT COURT
	§	
	§	
v.	§	MONTGOMERY COUNTY, TEXAS
	§	
_____	§	418 th JUDICIAL DISTRICT COURT

TRIAL PREPARATION ORDER – FAMILY

Pursuant to Rule 166 of the Texas Rules of Civil Procedure, it is hereby ORDERED that a **DOCKET CALL-PRETRIAL CONFERENCE** is set in this matter for **9:00 a.m. on _____**. Counsel shall be prepared to discuss all matters as may aid in the disposition of this action, including those items outlined in Rule 166 (a) - (p).

Pursuant to Rule 166, the following shall apply:

- 1) **DOCKET CALL-PRETRIAL CONFERENCE** shall be at **9:00 a.m. on Friday, _____**.
- 2) All parties shall be represented by counsel with authority to discuss all issues relating to this case (including settlement) at the **DOCKET CALL-PRETRIAL CONFERENCE**.
- 3) At the **DOCKET CALL-PRETRIAL CONFERENCE**, all parties must file with the Court and serve on opposing counsel the following:
 - a) Motion(s) in Limine (for jury trials);
 - b) A proposed Charge to the Jury with definitions, instructions and questions (for jury trials). Please furnish the Court with a printed copy, and a CD, flashdrive or 3.5” disc containing the proposed Charge to the Jury in MS Word format.
 - c) A proposed division of property;
 - d) Proposed provisions for the Final Decree on issues that are in dispute between the parties. Please furnish the Court with a printed copy, and a CD, flashdrive or 3.5” disc containing such provisions in MS Word format; and
 - e) Any briefs or authorities on issues that may come before the Court during trial.
- 4) Each party shall prepare an EXHIBIT LIST for the Court and opposing counsel. All exhibits that will be offered at trial shall be **PRE-MARKED** and, along with the EXHIBIT LIST, exchanged between counsel prior to the beginning of trial.

- 5) All exhibits not objected to by opposing counsel shall be admitted into evidence as a first order of business at trial.
- 6) All counsel shall advise each other, prior to trial, of all deposition excerpts that will be offered at trial, with designated page and line.
- 7) All other pre-trial discovery, deadlines, and other matters shall be governed by the **SCHEDULING ORDER - FAMILY** entered in this case and the Texas Rules of Civil Procedure.
- 8) All counsel shall be familiar with, and shall comply with, **THE TEXAS LAWYER'S CREED**.

Any party that fails to comply with the above will be subject to appropriate sanctions and/or the exclusion of some or all of that party's evidence.

It is the Court's desire that every trial be conducted professionally and efficiently for the benefit of the parties and the Court. If counsel has any other special requests or suggestions, please advise the Court Coordinator.

SIGNED:

TRACY A. GILBERT
JUDGE, 418th DISTRICT COURT

DATE