

**COMMISSIONERS' COURT DOCKET, NOVEMBER 4, 2002
SPECIAL SESSION**

**THE STATE OF TEXAS
COUNTY OF MONTGOMERY**

Be it remembered that on this the 4th day of November, 2002, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge,	Alan "Barb" Sadler
Commissioner,	Precinct 1, Mike Meador
Commissioner,	Precinct 2, Craig Doyal
Commissioner,	Precinct 3, Ed Chance
Commissioner,	Precinct 4, Ed Rinehart
Also -	Alice Drake, County Clerk's Office

**INVOCATION GIVEN BY COMMISSIONER, CONNIE REAVES, SHERIFF'S
DEPARTMENT**

PLEDGE OF ALLEGIANCE WAS RECITED BY EVERYONE PRESENT.

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2. PROCLAMATION APPROVED - CISD COACHES WEEK

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve a Proclamation to recognize the football coaches for Conroe Independent School District (CISD), for their dedication and excellence in the field of high school football, as per Proclamation on file. Motion carried.

**3. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY
CLERK**

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve Commissioners' Court Minutes for October 21, 2002, and October 23, 2002, as presented by the County Clerk. Motion carried.

**4. REPORTS APPROVED - WEEKLY INVESTMENT AND QUARTERLY
INVESTMENT - COUNTY TREASURER**

Motion by Commissioner Doyal, seconded by Commissioner Rinehart, to approve the following Reports:

- a. Weekly Investment Report for week of October 28, through November 1, 2002, as per Report on file.
- b. Quarterly Investment Report for quarter ending September 30, 2002, as per Report on file.

Motion carried.

5. CONSENT AGENDA APPROVED - AGENDA ITEMS 7B THROUGH 7C3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the following Items listed under Today's Court Agenda:

- a. AUTHORIZATION TO ADVERTISE approved, for the following bids/proposals:

- 1. Sale of Sports Lighting Fixtures - Pct. #1
- 2. Wireless Laptop Top - Various Departments
- 3. Purchase of New Uniforms - Sheriff's Department
- 4. Extradition Services for Prisoners - Sheriff's Department
- b. BIDS/PROPOSALS acknowledged, which were opened by the Purchasing Department, as follows:
 - 1. Printing Election and Voter Registration Forms and Related Materials - Elections - (bids opened 10-24-02)
 - 2. New or Used Front End Loader - Various Departments - (bids opened 10-25-02)
 - 3. One (1) or more new 2002/2002 Vehicles - Various Departments - (bids opened 10-30-02)
- c. RENEWAL CONTRACTS approved, PO#2001107 - to Trooper Supply, Inc., for the purchase of uniforms - Sheriff's Department
- d. CHANGE ORDER #2 approved, PO#2002469 - to Walter Y. Quijano, Phd.pc for non-residential services, to provide changes noted in memo dated November 4, 2002, on file.
- e. CHANGE ORDER #3 approved, PO#2002280 - to Frazier Lawn Service to add Airport Blvd. and TxDot Rd. to the right-of-ways mowing Contract for Pct. #1, as per Change Order on file.
- f. CHANGE ORDER #10 approved, PO#2001117 - to Willis Pest Control Contract to add East County Annex to present pest control contract, as per Change Order on file.
- g. CHANGE ORDER #2 approved, PO#2002297 - to Gaylord Brothers, Inc., to provide changes to the Library Specialty Supplies contract, as per Change Order on file.
- h. CHANGE ORDER #3 approved, PO#2002318, to Vulcan, Inc., to add an item to the present contract for traffic signs, posts and related supplies, as per Change Order on file.
- i. ITEMS DECLARED SALVAGE approved, as per list submitted by Building Maintenance on file.
- j. REQUEST approved, for items sold at the June 9, 2001, auction that were not on the original list, as per List of auction items on file.
- l. REQUEST approved, for an increase of the county procurement card limit from \$1,000.00 to \$2,000.00, as per Request on file.
- m. PAYMENT AND PERFORMANCE BONDS approved, #929232747, from Smith and Company for the replacement of culvert located on County Line Rd., in the amount of \$104,799.33 each, as per Bonds on file.

COMMISSIONER, PRECINCT #1 - AGENDA ITEM 7C1

- a. REQUEST approved, granting Landtech Consultants, Inc. permission for right of entry for right-of-way survey and monumentation for the Texas Department of Transportation, as per Request on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEM 7C2

- a. PUBLIC HEARING DATE SET, for December 2, 2002, to consider the partial replat of unrestricted Reserves K and L of Crown Oaks Subdivision, Section 1,

along with additional acreage to be known as Crown Oaks, Section 4, as per Notice on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEM 7C3

- a. ORDER approved, for certain street maintenance and repairs in accordance to an Interlocal Agreement dated July 16, 1990, between City of Oak Ridge North and Montgomery County, as per Order on file.

Motion carried.

END OF CONSENT AGENDA

6. LETTER AGREEMENT APPROVED - KAREN OVERGAARD - COUNTY JUDGE

Motion by Commissioner Chance, seconded by Judge Sadler, to approve a Letter of Agreement between Montgomery County and Karen C. Overgaard, Overgaard & Associates, to administer HGAC Solid Waste Grant, as per Agreement on file. Motion carried.

7. PURCHASE APPROVED - REFRIGERATOR - COMMUNICATIONS INFORMATION SERVICES

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the purchase of a refrigerator for CIS Department, in the amount of \$549.96, as per Request on file.

8. REQUEST APPROVED - HIRING PROGRAMMER/ANALYST - COMMUNICATIONS INFORMATION SERVICES (CIS)

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the hiring of a Programmer/Analyst at a different pay rate, as per Request on file. Motion carried.

AGENDA ITEM 10A - SERVICE AGREEMENT WITH MUD #16 FOR WASTEWATER TREATMENT SERVICES AS AN OUT-OF-DISTRICT CUSTOMER FOR EAST MONTGOMERY COUNTY COMMUNITY DEVELOPMENT CENTER - DEFERRED

AGENDA ITEMS 11A 3,4,5, & 6 - RECOMMENDATIONS AND CONTRACTS - DEFERRED

9. BIDS REJECTED - LOCAL LOOP STARTER LINES - PURCHASING DEPARTMENT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to reject the RFP's received for FB Local Loop Starter Lines. Motion carried. (no paperwork)

10. RECOMMENDATION AND CONTRACT APPROVED - AUDIO BOOK LEASING PROGRAM - LIBRARY DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bid, (opened September 13, 2002), to Brodart Co., dba McNaughton Book Service, as per Contract on file. Motion carried.

11. RECOMMENDATION AND CONTRACT APPROVED - NEW 2002/2003 VEHICLES - VARIOUS DEPARTMENTS

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bid, (Pct. #3 Ford Truck - opened October 30, 2002), for one or more new 2002/2003 vehicles to Gullo Ford, as per Contract on file. Motion carried.

12. RECOMMENDATION AND CONTRACT APPROVED - STEEL SHEET PILING - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to award the bid, (opened October 16, 2002), for the construction of steel sheet piling to replace head wall, to Hasara Culvert and Contracting, Inc., in the amount of \$65,000.00, as per Contract on file. Motion carried.

13. PROPOSAL APPROVED - TRAFFIC ENGINEERS, INC. - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve a traffic signal warrant analysis at various intersections in Precinct #3, to Traffic Engineers, Inc., in the amount of \$28,000.00, (fund from bonds), as per Proposal on file. Motion carried.

AGENDA ITEM 11C - PURCHASE OF DEFIBRILATORS IN THE AMOUNT OF \$2,350.00, EACH, WAS DEFERRED UNTIL NEXT COURT SESSION, PENDING FURTHER RECOMMENDATION FROM THE PURCHASING AGENT.

14. CONTRACT APPROVED - RESIDENTIAL SERVICE - JUVENILE SERVICE

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the not to exceed Contract in the amount of \$20,000.00, with Nexus Recovery Center for residential service, as per Contract on file. Motion carried.

15. PROPOSAL APPROVED - APPRAISAL AND ACQUISITION SERVICES - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the proposal from Halff Associates, Inc., for appraisal and acquisition services for right-of-way along Sawdust Rd., from Grogan's Mill Rd. to Borough Park Dr., for a fee not to exceed \$55,000.00, (paid from Bond funds), as per Proposal on file. Motion carried.

16. REQUEST APPROVED - ON-LINE PURCHASING OF SUPPLIES - PURCHASING DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the Purchasing Department to begin a pilot program with Boise Cascade for on-line purchasing of office supplies with the county procurement card, as per Request on file. Motion carried.

EXECUTIVE SESSION

The Court recessed into Executive session in the County Judge's Chambers to discuss matters authorized under Article 551.071 thru 551.076, Texas Government Code, as follows:

- a. Discuss Claim of David Parks

COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT.

AGENDA ITEM 14 - CITIZENS - ERIC YOLICK, ATTORNEY, AND A RESIDENT OF SOUTH MONTGOMERY COUNTY, ADDRESSED THE COURT TO EXPRESS HIS CONCERNs AS TO THE REPUTATION AND IMAGE OF MONTGOMERY COUNTY.

17. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the following Payroll Change Requests, as follows:

request of CISs to accept the resignation of Madison Le, Programmer, effective October 4, 2002, with 86.28 vacation hours due

request of Commissioner, Pct. #2 to correct the payroll change form for Ivan Hansen, Truck Driver, to reflect an increase in salary due to probation period completed and budget increase, effective September 28, 2002

request of Constable, Pct. #4 to place Raymond Moore, Lieutenant, on unpaid leave of absence, effective October 22, 2002

request of Custodial Services to place Maria Godinez, Part-time Custodian, on payroll, (replacement for Jose Tito Rodriguez), effective October 26, 2002

request of Custodial Services to place Ercilia Vasquez, Floor Technician, from part-time to full-time, effective October 26, 2002

request of Custodial Services to place Jesus L. Villasenor, Part-time Custodian, (replacement for Ercilia Vasquez), on payroll, effective October 26, 2002

request of County Attorney to place Suzanne Laechelin, Litigation Chief, back on payroll - returning from leave of absence, effective October 23, 2002

request of Elections Administrator to place Doris Buford, Part-time Temporary Clerk, on payroll, effective October 26, 2002

request of Elections Administrator to place Ron Buford, Part-time Temporary Clerk, on payroll, effective October 26, 2002

request of Fire Marshal to place Darren Hess, Arson Investigator, on annual auto allowance, effective October 12, 2002

request of Fire Marshal to change the status of Gary Schroeder from part-time to full-time Arson Investigator, effective October 26, 2002

request of Sheriff's Department to place Ronald Adams, Jail Maintenance, on payroll, (replacement for James Reed), effective October 21, 2002

request of Sheriff's Department to extend Dora DiCarlo, Dispatcher II, leave of absence, effective October 21, 2002

request of Sheriff's Department to accept the retirement of George Gilmer, Academy Sergeant, effective October 31, 2002

request of Sheriff's Department to promote Jason Salter from Division IV Patrol Deputy, to Academy Specialist, (replacement for George Gilmer), effective November 9, 2002

as per Payroll Change Requests on file.

Motion carried.

18. COURT ADJOURNS

Motion by Commissioner Meador, seconded by Commissioner Doyal, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
and Ex-Officio Clerk
Commissioners' Court
Montgomery County, Texas

BY: _____
County Clerk _____ County Judge _____

11-04-02