THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 26th day of August, 2013 the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

- County Judge: Alan B. Sadler
- Commissioner, Precinct 1: Mike Meador
- Commissioner, Precinct 2: Craig Doyal
- Commissioner, Precinct 3: James Noack
- Also County Clerk’s Office: Francine Nichols

Absent:
- Commissioner, Precinct 4: Ed Rinehart

INVOCATION GIVEN BY SHERIFF TOMMY GAGE.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

   Motion by Commissioner Meador, seconded by Commissioner Noack, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

2. MINUTES APPROVED – COMMISSIONERS COURT - COUNTY CLERK

   Motion by Commissioner Noack, seconded by Commissioner Doyal, to approve Commissioners Court Minutes for the Regular Sessions held August 12, 2013 and August 19, 2013, as presented by the County Clerk. Motion carried.

3. CONSENT AGENDA APPROVED - AGENDA ITEMS 8A-H

   Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Consent Agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 8A1-2

A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.

A2. CONSIDER AND APPROVE THE BUDGET AMENDMENTS FY13:

   a. Various: To allocate sale of asset as authorized by CCT M23/08.12.13.
   b. Animal Control: To adjust line items.
   c. C/P Revenue/Tax Bonds 09: To adjust line items.
   d. Civic Center: To transfer CC funds to Precinct 1.
   e. Commissioner Precinct 1: To transfer funds from Precinct 1 to Airport.
   f. Commissioner Precinct 2: To adjust line items.
   g. Commissioner Precinct 3: To recognize and allocate funds.
h. Commissioner Precinct 4: To allocate reimbursements.
i. Constable Precinct 1: To correct previous budget amend (M8 & 9/7.29.13) and adjust line items.
j. Constable 1: Recognize sales and commission revenue.
k. Constable 2: To correct budget amendment and recognize sales commission revenue for const sales.
l. Constable Precinct 2: To allocate commissions.
m. Constable 4 Sales: To recognize and allocate revenue.
n. Constable 4: Recognize sales commission revenue for const sales – Aug 13 tax sale.
p. Constable Precinct 5: To recognize and allocate commissions.
q. County Treasurer: To adjust line items.
r. District Attorney: To adjust line items.
s. Drug Court: To adjust line items.
t. DWI Court: To adjust line items.
u. Elections Administrator: To recognize and allocate reimbursement.
v. EMCID/Friendship Center Grant: To adjust line items.
w. EMCID/Friendship Center Grant: To adjust line items.
x. Emergency Management: To adjust line items.
y. J. Corley Detention Facility: To recognize and allocate revenue for Joe Corley Facility Contract.
z. Jail Financing Corporation: To allocate funds for additional costs related to sale of Corley Facility.
aa. Juvenile Probation/State Aid-A/13: To adjust line items.
bb. Juvenile Probation – Detention: To adjust line items.
c. MACMH: To adjust line items.
d. MCCD: To recognize and allocate program income received.
e. Memorial Library: To adjust line items.
f. Sheriff: To adjust line items.
g. Sheriff Office – Jail: To transfer unused salary funds for the Jail medics/clerk that were eliminated effective July 1, 2013. Funds now to go towards the contract payment for Jail medical services (M09/06/03.13).
ii. Sheriff – Auto Theft: To correct budget amendment to fund expenditures in September 2013.
jj. Sheriff – Auto Theft: To set up grant portion of FY14 Auto Theft Year 20 Grant.
ll. Sheriff: To adjust line items.
mm. Sheriff: To adjust line items.
TREASURER – AGENDA ITEMS 8B1-3


B2. APPROVED BANK ACCOUNT SIGNATURES and RESOLUTIONS.

B3. APPROVED PLEDGES and/or RELEASES OF COLLATERAL.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 8C1-2

C1. DEFAULT CURE ACKNOWLEDGED – U.S Oncology has cured their default concerning their minimum value requirement for their tax abatement.

C2. DEFAULT CURE ACKNOWLEDGED – ARC Holding Ltd. has cured their default concerning their minimum number of jobs requirement for their tax abatement.

PURCHASING – AGENDA ITEMS 8D1-6

D1. ADVERTISING APPROVED for the following bid/proposal:


b. Anders Branch Drainage Improvement – Montgomery County Community Development.

c. New Danville Ranch Community Center – Montgomery County Community Development.

d. Material handling equipment for Montgomery County Food Bank - Montgomery County Community Development.

e. Digital floor scale equipment for Montgomery County Food Bank - Montgomery County Community Development.

f. Warehouse rack equipment for Montgomery County Food Bank - Montgomery County Community Development.

g. Refrigeration equipment for Montgomery County Food Bank - Montgomery County Community Development.

D2. RENEWALS APPROVED:

a. CROWN PAPER AND CHEMICALS (P.O. #2008660) for janitorial products and chemicals, expires 09/28/13 - Various Departments.

b. BUCKEYE CLEANING CENTER (P.O. #2008661) for janitorial products and chemicals, expires 09/28/13 - Various Departments.

c. AMERICAN TIRE DISTRIBUTORS, INC. dba GRAY’S WHOLESALE TIRE (P.O. #2012512) for tires and tubes, expires 09/28/13 – Various Departments. Note: Changes per documents on file.

d. GCR TRUCK TIRE CENTER (P.O. #2012513) for tires and tubes, expires 09/28/13 – Various Departments. Note: Changes per documents on file.

e. THYSSENKRUPP ELEVATOR CORPORATION (P.O. #2013023) for elevator products and services, expires 09/30/13 – Various Departments.
f. HUNTON DISTRIBUTION GROUP (P.O. #2011225) for Trane-HVAC equipment, refrigeration installation, services and related products, expires 09/30/13 – Various Departments.

g. W.T. COX INFORMATION SERVICES (P.O. #2011430) service for supplying periodicals, expires 10/29/13 – Library.

h. BRODART CO. dba MCNAUGHTON BOOK SERVICE (P.O. #2011008) for book leasing, expires 10/31/13 – Library.

i. LONE STAR COLLEGE SYSTEM (P.O. #2006156) for library automation resources, expires 10/31/13 – Library.

j. AT & T INC. (P.O. #2009093) for local telephone lines and miscellaneous services, expires 11/02/13 – Various Departments.

k. CONSOLIDATED COMMUNICATIONS (P.O. #2009094) for local telephone lines and miscellaneous services, expires 11/02/13 – Various Departments.

l. CHERRY DEMOLITION (P.O. #2011095) for demolition and site clearing (Davis Bacon), expires 11/07/13 – Various Departments.

m. INLAND ENVIRONMENTS (P.O. #2011096) for demolition and site clearing (Davis Bacon), expires 11/07/13 – Various Departments.

n. REBEL CONTRACTORS (P.O. #2011059) for concrete road repair for existing roads and replacing concrete curbs, expires 11/14/13 – Various Precincts.

o. ISI CONTRACTING INC. (P.O. #2011060) for concrete road repair for existing roads and replacing concrete curbs, expires 11/14/13 – Various Precincts.

p. AMERICAN MECHANICAL SERVICES (P.O. #I013059D) for additional plumbing services, expires 12/07/13 – Various Departments.

q. M. HOLLAND PLUMBING (P.O. #I013060D) for additional plumbing services, expires 12/07/13 – Various Departments.

r. SOUTHWASTE DISPOSAL LLC (P.O. #2010238) services for pumping out sewer tanks, expires 12/18/13 – Sheriff’s Office/Jail.

s. HELLARD SERVICES (P.O. #2010205) for lawn maintenance service – Lake Conroe Park, expires 12/31/13 – Precinct #1.

D3. DISCRETIONARY EXEMPTIONS:


b. Cherokee County Clerk for Rusk Commitments – 262.024(a)(4) – County Clerk.

c. Tyler Technologies for software maintenance for Sheriff’s Department Jail and Records, Mug Shots Subsystem and Integrated Document Imaging – 262.024(a)(7)(A) – CIS.

D4. LIST APPROVED of miscellaneous items for the next online auction – Various Departments.
D5. COMMERCIAL SALES AGREEMENT APPROVED with Tyco Integrated Security LLC for monthly alarm monitoring and notification services – Custodial Services.

D6. PURCHASE APPROVED of one 2013 ¾ ton extended cab long wheel base truck in the amount of $24,059.00 from Caldwell Country Chevrolet through the Interlocal Agreement with H-GAC contract #VE11-11 – Precinct 4.

RISK MANAGEMENT – AGENDA ITEM 8E

E1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

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COMMISSIONERS – AGENDA ITEM 8F1

F1. PRECINCT 2

a. USE AGREEMENTS APPROVED:

1. Benefit Tournament for Corey Digges
   COED Softball Fundraiser
   Magnolia Sports Park – Softball Fields

   An exception to §11(7) of the Rules and Regulations For Use of Public Parks in Montgomery County was approved in Commissioners Court on August 12, 2013 and all fees were waived.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 8G1-4

G1. PRECINCT 1

a. REQUEST APPROVED from Bridge Tex Pipeline Company, LLC to place a 20” crude oil pipeline within the right of way of the Montgomery County roads listed in the documents on file.

G2. Precinct 2

a. ROAD ACCEPTED into the Montgomery County road system and bond released for Woodforest, Section 17, 2,232.77 LF = .42 miles.

b. REQUEST APPROVED from Bridge Tex Pipeline Company, LLC to place a 20” crude oil pipeline within the right of way of the Montgomery County roads listed in the documents on file.

c. REQUEST APPROVED from LDC, LLC to place a 1½” natural gas line within the right of way of Keenan Cut-off Road in Montgomery County.

d. REQUEST APPROVED from San Jacinto River Authority to place a 16” well collection line within the right of way of Green Bridge Drive in Montgomery County.

G3. Precinct 3

G4. Precinct 4

a. STREETS ACCEPTED into the one year maintenance period, effective August 26, 2013 in Montgomery Creek Ranch, Section 12, 2,861.40 Linear Feet = .54 miles.

COUNTY ATTORNEY – REAL PROPERTY – AGENDA ITEM 8H1

H1. PRECINCT 3

a. CORRECTED ORDER APPROVED consenting to street construction, repair, and maintenance by Montgomery County for The Woodlands Joint Powers Agency for 43 Halfmoon Court, per Interlocal Agreement.

Motion carried.

END OF CONSENT AGENDA

4. REAPPOINTMENT APPROVED – SHARON WALKER – COUNTY JUDGE

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the reappointment of Sharon Walker to the Board of Trustees for Tri-County Services for another two-year term to expire August 31, 2015. Motion carried.

5. REQUEST APPROVED – TERM EXTENSION – COUNTY JUDGE

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the extension of David Harris’ term as Housing Commissioner for Montgomery County Housing Authority. Motion carried.

6. APPOINTMENT APPROVED – NATHAN JENSEN – COUNTY JUDGE

Motion by Commissioner Noack, seconded by Commissioner Doyal, to approve the appointment of Nathan Jensen to the Jail Expansion Committee. Motion carried.

7. FUNDS ACCEPTED – FY2014 SPEED STEP GRANT – SHERIFF

Motion by Commissioner Noack, seconded by Commissioner Doyal, to accept the funds for the FY2014 Speed Step Grant in the amount of $32,024.16. The Grant application was approved in Commissioners Court on December 17, 2012. Motion carried.

8. AWARD ACCEPTED – 2013 JAG GRANT - SHERIFF

Motion by Commissioner Doyal, seconded by Commissioner Meador, to accept the 2013 JAG Grant award in the amount of $64,704.00 and authorize Judge Sadler to sign all related paperwork. The Grant application was approved in Commissioners Court on July 1, 2013. Motion carried.

AGENDA ITEM 11A DEFERRED AT REQUEST OF COMMISSIONER MEADOR.

9. REQUESTS APPROVED – GRANTS SUBMISSION – CONSTABLE PRECINCT 2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve Constable Precinct 2 applying to K9 4 COPS Grant (for one K9) and to the Texas 1033 Military Surplus Program. Motion carried.

AGENDA ITEM 13A1-3 DEFERRED UNTIL A LATER DATE AT THE REQUEST OF COMMISSIONER DOYAL.
10. REQUEST APPROVED – JUROR PAY REIMBURSEMENT – DISTRICT CLERK

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the jury reimbursement to remain at $10.00 for the first day and $40.00 for each additional day per juror, as per the recommendation of Barbara Adamick, District Clerk. Motion carried.

11. AMENDMENT APPROVED – ACTION PLAN – COMMUNITY DEVELOPMENT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve an Amendment to the 2012 Consolidated Action Plan, and authorize Judge Alan B. Sadler to implement amendments including payments and reclassification of Community Development budget as submitted. Motion carried.

12. REIMBURSEMENT APPROVED – TRAVEL EXPENSES – INFORMATION TECHNOLOGY

Motion by Commissioner Doyal, seconded by Commissioner Noack, to approve reimbursement of travel expenses to:

- 503-5523-1 $232.50
- 503-5510-3 432.58
- 503-5513-2 358.20

The Expense Reports were filed later than 30 days. Motion carried.

13. REPORTS ACCEPTED – VARIOUS REPORTS – AUDITOR

Motion by Commissioner Noack, seconded by Commissioner Doyal, to accept the following reports from the Auditor:

a. $9,855,000 Limited Tax Refunding Bonds, Series 2008.
b. $12,130,000 Unlimited Tax Road Bonds, Series 2008A.
c. $23,790,000 Certificates of Obligation, Series 2008.

Motion carried.

AGENDA ITEM 18A – NO ACTION PER PURCHASING.
AGENDA ITEM 18B DEFERRED AT THE REQUEST OF PURCHASING.
AGENDA ITEM 19A DEFERRED AT THE REQUEST OF THE COUNTY ATTORNEY.

14. AGREEMENT APPROVED – TXDOT – COUNTY ATTORNEY

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the Texas Department of Transportation Airport Project Participation Agreement, TxDOT CSJ No.: 1212CONRO; TxDOT Project No: AP CONROE 4 (Grant Agreement with TxDOT for 1212CONRO Airport Project at the Lone Star Executive Airport). Motion carried.

15. MINUTES ACCEPTED – JULY 16, 2013 – MONTGOMERY COUNTY MENTAL HEALTH TREATMENT FACILITY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to accept the Minutes of the July 16, 2013 Montgomery County Mental Health Treatment Facility Advisory Board meeting as set forth in document on file. Motion carried.
Motion by Commissioner Meador, seconded by Commissioner Doyal, to accept the following policy revisions in the Management Plan as recommended by the Montgomery County Mental Health Treatment Facility:

a. Abuse and Neglect Reporting – ver. 2.
b. Administrator on Call – ver. 4.
c. Advanced Directives – ver. 2.
d. Anticoagulant Therapy – ver. 2.
e. Approved Computer Hardware Software – ver. 1.
f. Channels of Communication, Management, Monitoring and Assessment – ver. 2.
g. Clinical Work Station Recovery Plan – ver. 3.
h. Communicable Illnesses – ver. 3.
i. Communication (Patient) – ver. 2.
j. Contraband – ver. 2.
k. Corporate Compliance – ver. 2.
l. Daily Job Assignments – ver. 2.
m. Disruptive Job Action – ver. 2.
n. Do Not Resuscitate (DNR) – ver. 2.
o. Emergency Alarms – ver. 2.
q. Environmental Safety Inspections – ver. 2.
r. EOC/Patient Safety Committee – ver. 2.
t. Evacuation Plan – ver. 2.
u. Food Services Disaster Plan – ver. 2.
v. Grievances (Patient) – ver. 2.
w. HIPAA De-identifying Protected Health Information – ver. 2.
x. HIPAA Investigations – ver. 2.
y. HIPAA Officer Designation – ver. 2.
z. HIPAA Privacy Complaints – ver. 2.
aa. HIPAA Right to Access Protected Health Information (PHI) – ver. 2.
bb. HIPAA Sanctions – ver. 2.
c. HIV or Other Bloodborne Pathogens Testing – ver. 2.
ee. ID Badges – ver. 2.
ff. Illicit Drugs Mitigation Plan – ver. 2.
gg. Incident Reporting – ver. 2.
hh. Inclement Weather – ver. 2.
ii. Key Control – ver. 3.
jj. Library (Law and Recreational) – ver. 2.
ll. Medical Equipment Management Plan – ver. 2.
m. Medical Record Fees – ver. 2.
nn. Medical Record Management – ver. 2.
oo. Medical Record Retention – ver. 3.
pp. Medical Record Review Function – ver. 2.
r. Nurse Staffing Plan – ver. 2.
t. Organ Donation – ver. 1.
uu. Patient Governance council – ver. 2.
v. Patient Grievance Form – ver. 2.
ww. Patient Rights Posting Requirements – ver. 2.
x. Personal Effects – ver. 3.
y. Privacy Awareness Training – ver. 2.
z. Property Theft Mitigation Plan – ver. 3.
aaa. Radio Checks/Emergency Color Codes – ver. 3.
Motion carried.

17. PLAN APPROVED – SCOPE OF SERVICES – MONTGOMERY COUNTY MENTAL HEALTH TREATMENT FACILITY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Scope of Services Plan for 2013 – 2014 as recommended by the Montgomery County Mental Health Treatment Facility Advisory Board and as set forth in documents on file. Motion carried.

18. REPORT ACCEPTED – PERFORMANCE INDICATOR - MONTGOMERY COUNTY MENTAL HEALTH TREATMENT FACILITY

Motion by Commissioner Doyal, seconded by Commissioner Meador, to accept the Performance Indicator Report for the month of July, 2013, as required by Agreement between Montgomery County and Texas Department of State Health Services and recommended by Montgomery County Mental Health Treatment Facility Advisory Board. Motion carried.

19. REAPPOINTMENT APPROVED – PSYCHOLOGISTS - MONTGOMERY COUNTY MENTAL HEALTH TREATMENT FACILITY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the reappointment and privileging of Psychologists Dr. Karen Nelson and Dr. Loandra Torres-Miller as required by the Agreement between Montgomery County and the Texas Department of State Health Services. The appropriate recommendations were made to the MCMHTF Advisory Board at the August 20th meeting and submitted for approval as set forth in paperwork on file. Motion carried.

20. REVISIONS APPROVED – MEDICAL STAFF BYLAWS – MONTGOMERY COUNTY MENTAL HEALTH TREATMENT FACILITY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve revisions to the Medical Staff Bylaws in the Management Plan as recommended by the MCMHTF Advisory Board and as set forth in documents on file. Motion carried.

21. REQUESTS APPROVED – AIRPORT LAND LEASE AGREEMENTS – REAL PROPERTY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Partial Assignment of Land Lease Agreements located at the Lone Star Executive Airport:

a. From CBL Investment, Inc., to Sandstone Aviation, LLC for Hangers 5, 7 and 8.

b. From CBL Investment, Inc., to Rob Jacoby for hangers 1, 3 and 6.

c. From CBL Investment, Inc., to Larry Urban for hangers 2, 4, 9 and 10.

Motion carried.
22. ORDER APPROVED – FORENSIC HOSPITAL SERVICES – REAL PROPERTY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Order Approving Proposed Contract Between The Texas Department of State Health Services (“DSHS”) and Montgomery County, Texas for the Furnishing of Forensic Hospital Services to DSHS for the Period of 9/1/2013 through 8/31/2015 and Appointing Alan B. Sadler, County Judge to Execute the Agreement on Behalf of Montgomery County, Texas. Motion carried.

COMMISSIONERS COURT RECESSED FOR PUBLIC HEARINGS

PUBLIC HEARING TO DISCUSS CHANGING THE NAME OF GUS NIEDERHOFER ROAD TO COWBOY WAY.

PUBLIC HEARING TO ESTABLISH A 20 MILE PER HOUR SPEED LIMIT IN MOSTYN MANOR SUBDIVISION PER REQUEST ON FILE.

BEING NO PUBLIC OPINION PERTAINING TO EITHER TOPIC, PUBLIC HEARING IS ADJOURNED.

COMMISSIONERS COURT RECONVENED.

23. REQUESTS APPROVED – PUBLIC HEARINGS – PRECINCT 2

Motion by Commissioner Doyal, seconded by Commissioner Noack, to approve the following:

a. Changing the name of Gus Niederhofer Road to Cowboy Way.

b. Establishing a 20 MPH speed limit in Mostyn Manor Subdivision.

Motion carried.

24. AGREEMENT APPROVED – ROAD REPAIRS – COMMISSIONER PRECINCT 1

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve Interlocal Agreement with the City of Montgomery for road repairs per Resolution on file dated August 13, 2013. Motion carried.

25. REQUEST APPROVED – FUNDS TRANSFER – COMMISSIONER PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the following transfers:

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</table>

Motion carried.

26. APPOINTMENT APPROVED – BILL WINGO – COMMISSIONER PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Doyal, to approve appointing Bill Wingo to serve on the Airport Advisory Board. Motion carried.
EXECUTIVE SESSION - THE COURT WILL RECESS FOR EXECUTIVE SESSION PURSUANT TO ONE OR MORE OF THE FOLLOWING PROVISIONS OF THE TEXAS GOVERNMENT CODE, TO WIT: CHAPTER 551, SUB-CHAPTER D; ARTICLES 551.071.

CONSIDER AND DISCUSS SETTLEMENT FOR WORKERS COMPENSATION CLAIM #0988-160-A-00949.

CONSIDER AND DISCUSS IN RE STATE OF TEXAS EX REL. BRETT W. LIGON AND BARBARA ADAMICK, DISTRICT CLERK OF MONTGOMERY COUNTY, TEXAS, WHICH IS A PETITION FOR WRIT OF MANDAMUS IN CAUSE NO. 13-01-00685.

COMMISSIONERS’ COURT RECONVENED.

27. RESOLUTION/ORDER APPROVED – WORKERS COMPENSATION – COUNTY ATTORNEY

Motion by Commissioner Noack, seconded by Commissioner Doyal, to approve the Resolution and Order for settlement agreement between Montgomery County and Stephen Jones regarding Worker’s Compensation Claim #0988-160-A-00949. Motion carried.


WALTER BOYD – DISCUSSED VARIOUS TOPICS.

28. PAYROLL CHANGE REQUEST FORMS APPROVED – HUMAN RESOURCES

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the following Payroll Change Request forms:

Request of Custodial to increase salary of Rocky Wayne Dillard, Supervisor – Custodial, due to promotion as replacement for Sharon Ann Holland, effective August 17, 2013.

Request of Custodial to remove Jason Harrington, Custodian I, from payroll and place on Unpaid FMLA/Disability Leave effective August 12, 2013.

Request of Custodial to place Yolanda Pena, Custodian I, on payroll as replacement for Nallely Elizabeth Ontiveros, effective August 12, 2013.

Request of Building Maintenance to place German Cruz-Leal, Facility/Grounds Worker, on payroll as replacement for Trevor Hodowanic, effective August 19, 2013.

Request of Building Maintenance to place James Gillespie, Maintenance Technician II, on payroll as replacement for Travis Stein, effective August 19, 2013.

Request of County Court at Law 2 to correct effective date of resignation for Dina F. Hardwick, Probate Investigator, to August 21, 2013. PCRF was approved by Commissioners Court on July 29, 2013. (12.76 hours or balance vacation.)

Request of Commissioner Precinct 2 to discharge Travis Pratt, Laborer, effective July 25, 2013. No benefits due.

Request of Commissioner Precinct 3 to accept resignation of Albert L. Barr, Assistant, Nature Center, effective August 24, 2013. No benefits due.

Request of Commissioner Precinct 3 to increase salary of Jeanie Stewart, Administrative Manager I, as replacement for Justin Scharnhorst, effective August 22, 2013.

Request of Commissioner Precinct 4 to increase hours per week for Nita Clayton Hines, Part Time Clerk, effective August 26, 2013.
Request of Constable Precinct 5 to increase salary of Ryan Douglas Johnston, Deputy – Constable, due to transfer as replacement for Chris Jones, effective August 24, 2013.

Request of Constable Precinct 5 to increase salary of Christopher Michael Jones, due to promotion as replacement for Jared Urban, effective August 24, 2013.

Request of Constable Precinct 5 to increase salary of Jared Jason Urban, Lieutenant – Constable, due to promotion as replacement for Jeff Buchanan, effective August 24, 2013.

Request of Constable Precinct 5 to increase salary of Richard David Deere, Deputy – Constable, due to transfer as replacement for Ryan Douglas Johnston, effective August 24, 2013.

Request of County Attorney to correct effective date for Crystal Self, Legal Assistant III, as replacement for Carla Thames to August 28, 2013. PCRF was approved by Commissioners Court on August 12, 2013.

Request of District Attorney to increase salary of David Joseph Borchardt, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Attorney to increase salary of Gale Lynn Echols, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Attorney to accept resignation of Alison K. Elam, Attorney I, effective August 16, 2013. (24.64 hours or balance vacation.)

Request of District Attorney to increase salary of Kimberly A. Franklin, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Attorney to increase salary of Larry Leroy Melton, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Attorney to increase salary of Nicolette Neeley, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Attorney to increase salary of Tara L. Oliphant, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Attorney to increase salary of James V. Prewitt, Chief Prosecutor, due to additional job duties, effective August 19, 2013.

Request of District Attorney to increase salary of Ilda Martinez Rupert, Coordinator – Victim Assistance, due to position change, effective August 19, 2013.

Request of District Attorney to increase salary of Swen Eric Spjut, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Attorney to accept resignation of Kourtney Brutzman Teaff, Attorney I, effective August 15, 2013. No benefits due.

Request of District Attorney to increase salary of Dennis Lee Ward, Investigator II, due to additional job duties, effective August 19, 2013.

Request of District Clerk to discharge Sandy Faught, Court Clerk IV, effective August 19, 2013. (113.88 hours or balance vacation.)

Request of Elections to increase salary of Annette Rascoe, Temporary Voter Clerk, due to increased responsibilities, effective August 14, 2013.
Request of Justice of the Peace, Precinct 2, to increase salary of Shelly Amanda Jackson, Court Clerk II, due to status change as replacement for Mercedes Bianca Beyan, effective September 3, 2013.

Request of Sheriff to place Martha Mata, Dispatcher, on payroll as replacement for Joanna Elam, effective August 24, 2013.

Request of Sheriff to place Robert C. Self, Officer Civilian Detention, on payroll as replacement for Nicola Sommer, effective August 24, 2013.

Request of Sheriff to accept resignation of Joseph Trausch, Officer Civilian Detention, effective August 23, 2013. (36.96 hours or balance vacation; 57.75 hours or balance compensatory; 16.00 hours or balance holiday.)

Request of Sheriff to place Willem Van Der Werff, Officer Civilian Detention, on payroll as replacement for Alexander Lee, effective August 31, 2013.

Request of Sheriff to accept resignation of Lee Ann Victery, Clerk IV, effective July 31, 2013. (163.64 hours or balance vacation; 59.25 hours or balance compensatory.)

Request of Sheriff to temporarily place Emily Wedgeworth, Coordinator Records, on payroll as replacement for Mary Chauvin, effective August 17, 2013.

Request of Tax Assessor to remove Linda G. Heuermann, Deputy Specialist II, from payroll due to retirement, effective September 30, 2013. (104.51 hours or balance vacation.)

Request of Tax Assessor to remove Kelli M. Reyes, Deputy Specialist II, from payroll and place on Unpaid FMLA/Disability Leave effective August 16, 2013.

Request of 221st District Court to increase salary of Lisa Michalk, District Judge, due to statutory increase, effective September 1, 2013.

Request of 284th District Court to increase salary of Cara Wood, District Judge, due to statutory increase, effective September 1, 2013.

Request of 359th District Court to increase salary of Kathleen Hamilton, District Judge, due to statutory increase, effective September 1, 2013.

Request of 410th District Court to increase salary of K. Michael Mayes, District Judge, due to statutory increase, effective September 1, 2013.

Request of 418th District Court to increase salary of Tracy Gilbert, District Judge, due to statutory increase, effective September 1, 2013.

Request of 435th District Court to increase salary of Michael Seiler, District Judge, due to statutory increase, effective September 1, 2013.

Request of 9th District Court to increase salary of Kelly Case, District Judge, due to statutory increase, effective September 1, 2013.

Request of County Court at Law 1 to increase salary of Dennis Watson, Court at Law Judge, due to statutory increase, effective September 1, 2013.

Request of County Court at Law 2 to increase salary of Claudia Laird, Court at Law Judge, due to statutory increase, effective September 1, 2013.

Request of County Court at Law 3 to increase salary of Patrice McDonald, Court at Law Judge, due to statutory increase, effective September 1, 2013.

Request of County Court at Law 4 to increase salary of Mary Ann Turner, Court at Law Judge, due to statutory increase, effective September 1, 2013.
Request of County Court at Law 5 to increase salary of Keith Stewart, Court at Law Judge, due to statutory increase, effective September 1, 2013.

Request of Second Administrative Judicial Region to place Rebecca Brite, Administrative Assistant II, on payroll as replacement for Melanie Sipes, effective August 21, 2013.

Request of Second Administrative Judicial Region to change position of Melanie Sipes, Administrative Assistant II, as replacement for Nathan Jensen, effective August 21, 2013.

Request of Second Administrative Judicial Region to increase salary of Melanie Sipes, Administrative Assistant II, effective September 1, 2013.

Request of Civic Center Complex to discharge Mart Keltch, Jr., Facility/Grounds Worker, effective August 21, 2013. (62.28 hours or balance vacation.)

Request of Constable Precinct 1 to remove Alton Mathis, Deputy from payroll due to disability retirement, effective August 31, 2013. (24.62 hours or balance vacation.)

Request of Library to accept resignation of Melissa Anne Stewart, Library Assistant II, effective August 29, 2013. (No benefits due.)

Request of Sheriff to place Kyle A. Greene, Officer Civilian Detention, on payroll as replacement for Darby Gauthier, effective August 24, 2013.

Request of Risk Management to accept resignation of Laura Waterman, effective August 22, 2013. (16.9962 hours or balance vacation.)

29. COURT ADJOURN

Motion by Commissioner Noack, seconded by Commissioner Doyal, to adjourn this session of Court. Motion carried.

The above and foregoing minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
Ex-Officio Clerk - Commissioners’ Court
Montgomery County, Texas

BY: ______________________   ______________________
    COUNTY CLERK           COUNTY JUDGE