THE STATE OF TEXAS  
COUNTY OF MONTGOMERY  

BE IT REMEMBERED that on this the 24th day of March, 2014, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:  

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Judge</td>
<td>Alan B. Sadler</td>
</tr>
<tr>
<td>Commissioner, Precinct 1</td>
<td>Mike Meador</td>
</tr>
<tr>
<td>Commissioner, Precinct 2</td>
<td>Craig Doyal</td>
</tr>
<tr>
<td>Commissioner, Precinct 3</td>
<td>James Noack</td>
</tr>
<tr>
<td>Commissioner, Precinct 4</td>
<td>Ed Rinehart</td>
</tr>
<tr>
<td>Also County Clerk’s Office</td>
<td>Francine Nichols, Beverley Hinds</td>
</tr>
</tbody>
</table>

INVOCATION GIVEN BY JERI LYN WILLIAMS.  

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.  

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.  

1. COMMISSIONERS COURT AGENDA APPROVED.  

Motion by Commissioner Noack, seconded by Commissioner Rinehart, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.  

THE COURT RECOGNIZED JUNIORS FROM THE MAGNOLIA INDEPENDENT SCHOOL DISTRICT LEADERSHIP PROGRAM.  

2. RESOLUTION – WALK ACROSS TEXAS  

Motion by Judge Sadler, seconded by Commissioner Doyal, to recognize the Montgomery County WALK ACROSS TEXAS! Community Challenge. Motion carried.  

3. REQUEST APPROVED – DONATION OF DEED – COUNTY JUDGE  

Motion by Judge Sadler, seconded by Commissioner Meador, to approve a donation deed with a five-year reverter clause for 3.3 acres of floodway land due north of the Montgomery County Central Library to the City of Conroe for the Friends Of The Flag Park Foundation to build an 88 foot fountain and possibly buildings surrounding the fountain. Motion carried.  

4. PROCLAMATION APPROVED – TELECOMMUNICATORS WEEK  

Motion by Commissioner Noack, seconded by Commissioner Doyal, to proclaim the week of April 13-19, 2014, as “Montgomery County Telecommunicators Week”. Motion carried.  

5. RESOLUTION APPROVED – IRONMAN TEXAS  

Motion by Commissioner Noack, seconded by Commissioner Doyal, to proclaim its support and use of county roadways to help ensure the success of the event known as Ironman Texas taking place in and around The Woodlands and Montgomery County on May 17, 2014; May 16, 2015; May 14, 2016; April 22, 2017; April 28, 2018; April 27, 2019 and April 24, 2020. Motion carried.
6. CONSENT AGENDA APPROVED - AGENDA ITEMS 8A-L

Motion by Commissioner Noack, seconded by Commissioner Rinehart, to approve the Consent Agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 8A1-4

A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.

A2. BUDGET AMENDMENTS FY13 APPROVED:
   a. Elections Administrator: To recognize and allocate reimbursements.

A3. BUDGET AMENDMENTS FY14 APPROVED:
   a. Airport Maintenance: To transfer funds for shipping.
   b. Commissioner Precinct 1: To fund position 612.3203.700 approved M25/03.10.14.
   c. Commissioner Precinct 2: To allocate revenue.
   d. Commissioner Precinct 3: To transfer funds to Constable 3 and adjust line items.
   e. Commissioner Precinct 4: To adjust line items.
   f. Constable Precinct 1: To recognize and allocate revenue.
   g. Constable Precinct 1: To remove vehicle stipend as approved M25/03.10.14 in accordance with County approved STEP plan.
   h. Constable Precinct 1 Commissions: To recognize and allocate revenue.
   i. Constable Precinct 1 SJRA Sub Unit: To recognize and allocate revenue.
   j. Constable Precinct 2: To recognize and allocate revenue.
   k. Constable Precinct 4: To adjust line items.
   l. Constable Precinct 4: To recognize and allocate revenue.
   m. Constable Precinct 4: To recognize and allocate revenue.
   n. Constable Precinct 5 Forfeitures: To recognize and allocate revenue.
   o. Contingency: To adjust line items per Commissioners Court (M20/03.10.14).
   p. County Attorney Title IVE Grant: To transfer funds for Title IV-E Grant for County Attorney for quarter ending December 31, 2013.
   q. Court Operations OCA – Indigent Defense Workshop Travel Grant: To adjust budget for additional grant funding.
   r. Debt Service Fund: To budget for effect of issuance of Series 2014 Refunding Bonds.
   s. District Clerk: To adjust line items.
   t. Drug Court: To recognize and allocate revenue for February 2014 (MRT Books).
u. DWI Court: To recognize and allocate revenue for February 2014 (MRT Books).
v. Justice of the Peace Precinct 5: To adjust line items.
w. Juvenile Jus Alt Ed Program – P/14: To adjust line items.
x. Memorial Library: To allocate revenue.
y. Sheriff: To recognize and allocate reimbursement and adjust line items.
z. Sheriff’s Office: OCDETF – Ranch Hand: To adjust line items.

A4. OFFICIAL’S FEES APPROVED as audited for December 2013.

TREASURER – AGENDA ITEMS 8B1-4

B1. RESOLUTION AND ORDER APPROVED for Chase Paymentech™ Enrollment Form and Merchant Payment Processing Guidelines.
B3. TICKET LOG APPROVED for February 2014.
B4. PLEDGED SECURITIES APPROVED for January and February 2014.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 8C1

C1. MONTHLY TAX COLLECTION REPORT APPROVED for the month ending February 28, 2014.

PURCHASING – AGENDA ITEMS 8D1-9

D1. ADVERTISING APPROVED for the following bids/proposals:
   b. HVAC Items/Miscellaneous Supplies (Project 2014-0042) – Various Departments.
   c. Sale of Property Located at 1500 N. Frazier, Conroe, Texas (Project 2014-0044) - Infrastructure.
D2. ACTION TAKEN on bid(s) and/or contract(s) awarded:
   a. Bid rejected due to no respondents: RFP/Q Lead Inspector/Risk Assessor (Project #2014-0028) - MCCD.
   b. Rescind bid previously awarded in Commissioners Court March 10, 2014: New Danville Schoolhouse (Project #2014-0025) – MCCD.
D3. RENEWALS AWARDED:
   a. MARIMON BUSINESS SYSTEMS, INC. (P.O. #2011480) for Canon products and related services – Various Departments.
   b. SHONA BRYANT DBA BRYANT’S SIGNS (P.O. #2012299) for vehicle striping kits and installation – Various Departments.
   c. SECURITY ON SITE, LLC. (P.O. #2011172) for security officers – Sheriff.
d. **AMERICAN TOWER CORPORATION (P.O. #2008647)** for lease of tower – Grangerland – Sheriff.

e. **AMERICAN TOWER CORPORATION (P.O. #2008648)** for lease of tower – Magnolia – Sheriff.

f. **LEIDOS, INC. (P.O. #2013374)** for all hazards preparedness, planning, consulting and recovery services through the Interlocal Agreement with HGAC – Various Departments.

g. **ONE SOURCE TOXICOLOGY (P.O. #2011394)** for drug/alcohol screening services – Various Departments.

h. **LANSOWNE MOODY CO., LP (P.O. #2013302)** for parts for tractors and mowers – Various Departments.

i. **BROOKSIDE EQUIPMENT SALES, INC. (P.O. #2013303)** for parts for tractors and mowers – Various Departments.

j. **DUSTLESS AIR FILTER COMPANY (P.O. #2013319)** for commercial A/C filters – Various Departments.

**D4. CHANGE ORDERS APPROVED:**

a. Change Order #1 (P.O. #2013187) to LJA ENGINEERING, INC. for preliminary engineering services for League Line Road Extension – Precinct 1.

b. Change Order #7 (P.O. #2011319) to UNIFIRST CORPORATION, for uniform rental and services – Various Departments.

c. Change Order #1 (P.O. #2014130) to RELIABLE SIGNAL & LIGHTING SOLUTIONS, LLC. In the amount of $3,476.00 for underground work for signalization at intersection of Kuykendahl Road and Bay Branch Drive – Precinct 3.

d. Change Order #7 (P.O. #2008542) to A & B CRUSHED CONCRETE, LLC for bulk road materials – Precinct 4. Note: Changes per document on file effective March 17, 2014.

e. Change Order #7 (P.O. #2011294) to A & B CRUSHED CONCRETE, LLC for haul services for miscellaneous materials – Precinct 2 and Precinct 4. Note: Changes per document on file effective March 17, 2014.

f. Change Order #1 (P.O. #2014237) to G4S YOUTH SERVICES, LLC for residential services – Juvenile.

**D5. DISCRETIONARY EXEMPTIONS APPROVED:**

a. **AMERICAN RED CROSS** for training course certification – Juvenile. §262.024(A)(4)

b. **LANSOWNE MOODY CO., LP** for vehicle and equipment repairs (parts and labor) – Various Departments. §262.024(A)(11)

c. **SAM HOUSTON STATE UNIVERSITY** for psychological services – Juvenile. §262.024(A)(4)

**D6. LEASE APPROVED** of mail machine in the amount of $669.00 per month for 60 months for a total of $40,140.00 from Pitney Bowes through the Interlocal Agreement with BuyBoard Contract #407-12 – Tax Office.
D7. CHECK ACCEPTED from Rene Bates Auctioneers, Inc. and the list of item(s) sold through the Montgomery County Online Auction held on February 26, 2014, in the amount of $176,686.36 – Various Departments. Check forwarded to Auditor for further processing.

D8. PURCHASE APPROVED of one 2014 Chevrolet 1500 Silverado 4X2 Crewcab CC15543 from Caldwell Country Chevrolet, in the amount of $25,363.00 through the Interlocal Agreement with BuyBoard Contract #430-13.


RISK MANAGEMENT – AGENDA ITEMS 8E1-2

E1. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Big Country Ford Lincoln in the amount of $1,290.00, in reference to Claim #A-14-0010. Date of incident: November 21, 2013.

E2. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

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COMMISSIONERS – AGENDA ITEMS 8F1-2

F1. PRECINCT 1

a. USE AGREEMENT APPROVED for Willis Warlock Baseball to use the Baseball Fields at Charles Traylor Sports Park for practices as scheduled by WYAA for 2014.
F2. PRECINCT 4
   a. ANNUAL FINANCIAL REPORT ACCEPTED of ESD #9 for Fiscal Year ending September 30, 2013.
   b. USE AGREEMENT APPROVED for Leones Negros to use the empty lot south of the entrance to AV Bull Sallas Park to practice Youth Soccer for 2014.
   c. USE AGREEMENT APPROVED for Community Chamber of Commerce of East Montgomery County for the 8th Annual Texas Sawmill Festival on April 26, 2014, to be held in the parking lot area directly behind R. B. Tullis Library.
   d. CHECK ACCEPTED from City of Roman Forest, in the amount of $1,822.88 for the purchase of fuel for the month of February 2014. To be deposited into account 615.7926. Check forwarded to Auditor for further processing.
   e. USE AGREEMENT APPROVED for Splendora Youth Baseball Association to use Ipes Road Sports Park Baseball Fields for Youth League Baseball practices and games for 2014.
   f. DONATION APPROVED of $2,000.00 from Commissioner Rinehart’s budget, 615-7340, to the appropriate line in the Animal Control’s Budget for vaccinations and microchips for animals in East County.
   g. APPOINTMENT APPROVED of Jeff McDonald to ESD Board #12 to fill out the remainder of the term of office through December 31, 2015 vacated due to the death of Michael Armstrong.
   h. RESIGNATION ACCEPTED of ESD #11 Board Member Valerie Murphy

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 8G1-4

G1. PRECINCT 2
   a. STREETS ACCEPTED into the one year maintenance period in Woodforest, Section 41, effective March 12, 2014. Length of roads 2,373.99 linear feet - .45 miles.
   b. REQUEST APPROVED for Hughes Natural Gas, Inc. to place 3 and 4 inch gas lines within the right of way of Peden, Wright, and Decker Prairie Roads.

G2. PRECINCT 3
   a. STREETS ACCEPTED into the one year maintenance period in Forest Village, Section 7, effective March 24, 2014. Length of roads 2,154.85 linear feet = .41 miles.
   b. STREETS ACCEPTED by Montgomery County in Legends Ranch, Section 10, having completed the one year maintenance period. Bond released.
   c. STREETS ACCEPTED by Montgomery County in Legends Ranch, Section 11, having completed the one year maintenance period. Bond released.
G3. PRECINCT 4
   a. FINAL PLAT APPROVED for Timberland South, Section 1, 36.440 Acres, Augustus V. Sharp Survey, A-481.
   b. STREETS ACCEPTED into the one year maintenance period in Auburn Trails, Section 11, effective March 24, 2014. Length of road 1,299.86 linear feet = .25 miles.

G4. ALL PRECINCTS
   a. REQUEST APPROVED of placing a one-year expiration date on all Utility Permits approved by Commissioners Court. Permit holders will need to reapply if work is not complete within one year of Court approval.

ENVIRONMENTAL HEALTH – AGENDA ITEMS 8H1-2

H1. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain located at 24335 Clark Road, Montgomery, Texas 77316.

H2. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain located at 10806 River Drive, Conroe, Texas 77385.

SHERIFF – AGENDA ITEM 8I1

I1. FUNDS ACCEPTED in the amount of $37,835.14 from the Law Enforcement Office Standards and Education (LEOSE) account in support of the Sheriff’s Office continuing education of licensed personnel. Funds to be allocated to 56018-741811. Check forwarded to Auditor for further processing.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 8J1-3

J1. PRECINCT 2
   a. AGREEMENT APPROVED Authorizing Placement Of Improvements Within Right-Of-Way described as Anderson Lane.

J2. PRECINCT 3
   a. ORDER APPROVED Consenting To Street Construction, Repair, And Maintenance By Montgomery County requested by Woodlands Joint Powers Agency for installation of culverts at 98 S. Tranquil Path in the amount of $650.00.
   b. ORDER APPROVED Authorizing The Grant Of Right Of Way Easement Known As Parcel 748E Of The SH 99 Grand Parkway Project To The State Of Texas And Authorizing the County Judge And/Or B.D. Griffin To Sign The Right Of Way Easement.

J3. PRECINCT 4
   a. MONEY ORDER ACKNOWLEDGED in the amount of $50.00 from Michel Stamper for the lease of real property described as Tracts 329, 330 and 331, Krohn Ranchettes. Money Order forwarded to Auditor for further processing.
COUNTY ATTORNEY – AGENDA ITEMS 8K1-2

K1. CHECK ACCEPTED in the amount of $714.61 from the Texas Comptroller of Public Accounts for the County Attorney’s 2014 Annual Allocation Payment from the “LEOSE” account for continuing education of licensed personnel. To be placed in account 4751.74181. Check forwarded to Auditor for further processing.

K2. RESOLUTION AND ORDER APPROVED acknowledging receipt of letter from ESD (ESD) No. 11 in Montgomery County notifying the Court of an Election Order issued by the ESD No. 11 Board, concerning the imposition of a district sales and use tax, pursuant to the Texas Health and Safety Code §775.0751(C-1)(2).

DISTRICT CLERK – AGENDA ITEM L1

L1. DEPUTATION APPROVED of the District Clerk’s employee Mindy Sisk. Motion carried.

END OF CONSENT AGENDA

AGENDA ITEM 9 WAS MOVED IN FRONT OF THE CONSENT SECTION. SEE MOTION 3.

7. REQUEST APPROVED – DUAL BAND PORTABLE RADIOS - SHERIFF

Motion by Commissioner Doyal, seconded by Commissioner Noack, to approve the submission of the CJD – Regional Communication Response Project Application for the purchase of 22 dual band portable radios. The application is for Fiscal Year 2015 funding in the amount of $117,345.14 with no county match. Motion carried.

8. FUNDING APPROVED – BODY ARMOR VESTS – CONSTABLE PRECINCT 4

Motion by Commissioner Rinehart, seconded by Commissioner Noack, to approve funding from The 100 Club, Inc. for the purchase of 24 body armor vests for the Constable Precinct 4 department. Motion carried.

9. AMENDMENTS APPROVED – CONSOLIDATED ACTION PLANS – MONTGOMERY COUNTY COMMUNITY DEVELOPMENT

Motion by Commissioner Doyal, seconded by Commissioner Noack, to approve Amendments to the Fiscal Years 2011, 2012, and 2013 Consolidated Action Plans, and authorize Judge Sadler to implement Amendments including payments and reclassification of Community Development budget as submitted. Motion carried.

10. REQUEST APPROVED - REDISTRIBUTING HOURS - LIBRARY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve redistributing hours from position 6511.7051.500 by authorizing a new position 6511.7051.518, and transferring 14 hours per week and $8,459.36 into that new position. Changes will not alter the salary budget. Motion carried.

11. REQUEST APPROVED – IMPROVEMENTS/EXPENDITURES - AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Doyal, to recognize completion of required capital improvements and expenditures by Conservair, Inc., dba General Aviation Services, pursuant to Exhibit 1A of the Lease Amendment between Montgomery County and Conservair, Inc., dated April 10, 2010. Motion carried.
12. **REQUEST APPROVED – WESTLAWNEXT PATRON ACCESS CONTRACT – LAW LIBRARY**

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve a modification to the WestlawNext Patron Access Contract with Thomson Reuters, to begin April 1, 2014. Modification will be for Option Two, which is two terminals at $2,459.00 per month. Motion carried.

13. **CHANGES APPROVED – TRANSACTION FEES - AUDITOR**

Motion by Commissioner Doyal, seconded by Commissioner Noack, to approve rate changes for transaction service fees as listed in documents on file, payable to the Bank of New York Mellon. Motion carried.

14. **REPORT ACCEPTED – 2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT – AUDITOR**

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to accept the Comprehensive Annual Financial Report (CAFR) for year ended September 30, 2013. Motion carried.

15. **REQUEST APPROVED – FISCAL YEAR 2015 BUDGET PACKET – AUDITOR**

Motion by Judge Sadler, seconded by Commissioner Noack, to approve the Budget Packet providing information that will assist departments in completing their Fiscal Year 2015 Budget. Motion carried.

16. **CONTRACT AWARDED – VALLEY RANCH PARKWAY AND TOWN PARK DRIVE – PRECINCT 4**

Motion by Commissioner Rinehart, seconded by Commissioner Noack, to award Contract to Triple B Services, LLP for Valley Ranch Parkway and Town Park Drive Construction (Project #2014-0040), in the amount of $1,881,834.55. Motion carried.

17. **AGREEMENT APPROVED – ASSIGNMENT OF LAND LEASE – COUNTY ATTORNEY**

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Assignment of Land Lease Agreement from Northern Aviation Construction, LLC to Greatland Holdings, LLC for 4.257 acres of land located at the Lone Star Executive Airport. Motion carried.

18. **AGREEMENT APPROVED – HEALTHCARE ASSISTANCE PROGRAM – COUNTY ATTORNEY**

Motion by Commissioner Meador, seconded by Judge Sadler, to approve the Agreement for Enrollment of County Inmates into Montgomery County Hospital District’s Healthcare Assistance Program. Motion carried.

19. **VARIOUS REQUESTS APPROVED – MONTGOMERY COUNTY MENTAL HEALTH TREATMENT FACILITY – COUNTY ATTORNEY**

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following:

A. The Minutes of February 18, 2014 of the Montgomery County Mental Health Treatment Facility Advisory Board meeting.

C. The reappointment and privileging of physician Dr. Edmund Harris (Radiology) as Consultant status and appointment of Dr. Karen Nelson (Psychologist) as Director of Psychology/Forensic Services.

D. Five Revised Policies as a part of the Management Plan that is recommended by the Montgomery County Mental Health Treatment Facility Advisory Board:
   - Look-Alike Sound-Alike Medications (V.3);
   - Medication Administration and Records (V.7);
   - Medication Errors (V.5);
   - PRN Medication (V.2); and
   - Interpretation Services.

E. Four forms associated with Montgomery County Mental Health Treatment Facility policies and clinical practice:
   - Automatic Substitutions Form (V.2);
   - Clozaril Protocol Attachment (V.1);
   - Coumadin Flow Chart (V.2); and
   - Request Form For Patient Transfer To State Facility (V.2).

F. Revised Table of Organization.

Motion carried.

20. ORDER APPROVED – REPLAT OF WOODLANE FOREST SECTION 2 – COUNTY ATTORNEY REAL PROPERTY

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the Order Authorizing Notice of Public Hearing & Assessment To Applicant Filing Replat For Costs Of Publication And Notice Mailouts pertaining to the partial replat of Lot 111 Woodlane Forest Section Two to be known as Conlin Acres. Hearing is set for Monday, May 5, 2014. Motion carried.

21. ORDER APPROVED – DONATION DEED – COUNTY ATTORNEY REAL PROPERTY

Motion by Commissioner Rinehart, seconded by Commissioner Noack, to approve the Order Accepting Donation Deed For Easement For A Public Roadway And Authorizing County Judge To Sign For The Acceptance Of The Donation Deed from Sig-Valley Ranch, Ltd. And Valley Ranch Town Center, Ltd., over and across two tracts of land containing 18.852 acres in the William Massey Survey, A-387 and 0.529 acres the William Smith Survey, A-540 for public road right of way and appointing Commissioner Rinehart as Special Commissioner to sign and accept Donation Deed. Motion carried.

22. ORDER APPROVED – PUBLIC HEARING LAKE CHATEAU WOODS – COUNTY ATTORNEY REAL PROPERTY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Order Authorizing Notice Of Public Hearing & Assessment To Applicant Filing Replat For Costs Of Publication And Notice Mailouts for the partial replat of Lots 8B and 9A in Block II of Lake Chateau Woods Section Six to be known as RC Estates. Hearing is set for Monday, May 5, 2014. Motion carried.

AGENDA ITEM 20B3 WAS DEFERRED.
23. REQUESTS APPROVED – PARTIAL ASSIGNMENT OF LEASE AGREEMENTS – COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Partial Assignment of Lease Agreements:

1. Between Montgomery County, Texas, and KH Aviation, LLC to Aaron Lachman and Libby Lachman for 1,544.4 square feet of land located at the Lone Star Executive Airport.
2. Between Montgomery County, Texas, and KH Aviation, LLC to Michael R. Gibala and Holly J. Gibala for 1,512 square feet of land located at the Lone Star Executive Airport.
3. Between Montgomery County, Texas, and KH Aviation, LLC to AA Aero, LLC, for 1,677.6 square feet of land located at the Lone Star Executive Airport.

Motion carried.

COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE FOLLOWING:

AGENDA ITEM 21A1: CONSIDER AND APPROVE THE PARTIAL REPLAT OF LOTS 32 AND 33 BLOCK 1, RIDGELAKE SHORES SECTION THREE TO BE KNOWN AS THE WILSON ESTATE, RIDGELAKE SHORES SECTION THREE PARTIAL REPLAT.

THERE BEING NO COMMENTS FROM THE PUBLIC, THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED.

NO ACTION WAS TAKEN ON THE PUBLIC HEARING. THE REPLAT WAS NOT SUBMITTED FOR APPROVAL AT THIS COURT SESSION.

24. REQUEST APPROVED – TRANSFER OF FUNDS - COMMISSIONER PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Rinehart, to approve transfer of the following funds:

$15,000.00 from 61485-3900-2 to 61480-3952-600
$17,500.00 from 6142-3201-4 to 61480-3952-600

Motion carried.

25. REQUEST APPROVED – TRANSFER OF FUNDS – COMMISSIONER PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Rinehart, to approve the transfer of $34,465.00 from the General Fund from the sale of miscellaneous equipment in the Rene Bates Auction to 614-7598 to be used to pay down the purchase of a new Gradall and trucks. Motion carried.

THE COURT RECESSED FOR EXECUTIVE SESSION PURSUANT TO ONE OR MORE OF THE FOLLOWING PROVISIONS OF THE TEXAS GOVERNMENT CODE, TO WIT: CHAPTER 551, SUB-CHAPTER D, ARTICLE 551.071.

EXECUTIVE SESSION – AGENDA ITEM 23A: CONSIDER AND DISCUSS CAUSE NO. 4:12-CV-01174; CLAIM NO. D-10-0112; STYLED JENNY ROBERTS V. DEPUTY SHERIFF BIFF KNIGHT ET AL V. TONY ROBERTS; IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS, HOUSTON DIVISION.
EXECUTIVE SESSION – AGENDA ITEM 23B: CONSIDER AND DISCUSS
CAUSE NO. 12-08-09241; CLAIM NO. A-10-0032; JUAN DAVID PINEDA V.
KENNETH RAY HOUSE, MONTGOMERY COUNTY, TEXAS AND
MONTGOMERY COUNTY, PRECINCT 4 IN THE DISTRICT COURT;
MONTGOMERY COUNTY, TEXAS; 359TH JUDICIAL DISTRICT.

EXECUTIVE SESSION – AGENDA ITEM 23C: CONSIDER AND DISCUSS
RUTH ANN “MISSY” VANDINE V. J.R. MOORE, JR., MONTGOMERY
COUNTY TAX ASSESSOR COLLECTOR, TAMMY MCRAE, CHIEF
DEPUTY OF OPERATIONS; THE MONTGOMERY COUNTY TAX OFFICE;
AND THE MONTGOMERY COUNTY CIVIL SERVICE COMMISSION; IN
THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT
OF TEXAS, HOUSTON DIVISION; CAUSE NO. 4: 14-CV-00371; CLAIM NO.
B-13-0095.

COMMISSIONERS COURT RECONVENED WITH ALL MEMBERS PRESENT.

NO ACTION ON EXECUTIVE SESSION AGENDA ITEMS 23A OR 23B.

26. RESOLUTION AND ORDER APPROVED – RUTH ANN “MISSY” VANDINE

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve
the Resolution and Order supporting the need for the Montgomery County
Attorney to defend and prosecute on behalf of Montgomery County in the lawsuit
filed under Cause No. 4:14-cv-00371 and styled Ruth Ann “Missy” Vandine v.
J.R. Moore, Jr., Montgomery County Tax Assessor Collector, Tammy McRae,
Chief Deputy of Operations; The Montgomery County Tax Office; and The
Montgomery County Civil Service Commission, and further, for authorization for
the Montgomery County Attorney to incur expenses for the proper defense and
negotiation of said case. Expenses to be funded through Risk Management
budget. Motion carried.

CITIZENS – AGENDA ITEM 25

TIM HOLIFIELD from Animal Control presented a four year graph of intake of animals
coming in per precinct and discussed the vaccination program.

27. FUNDING APPROVED – SALARY GRADE RANGE – HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve
funding to bring all current part-time and all vacant part-time positions up to the
minimum of the position’s salary grade range. Funding not to exceed $30,000.00, to be
funded through Contingency. Motion carried.

28. PAYROLL CHANGE REQUEST FORMS APPROVED – HUMAN RESOURCES

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the
following Payroll Change Request Forms:

Request of Custodial to increase salary of Nicole Marie Aldridge, Custodian, due to
completion of probationary period, effective March 17, 2014.

Request of Custodial to increase salary of Kathleen Estella Crandell, Custodian, due to
completion of probationary period, effective March 17, 2014.

Request of Custodial to remove Wanda Marie Moren, Custodian I, from payroll due to
retirement, effective April 30, 2014. [No benefits due.]
Request of Custodial to discharge John P. Nichter, Custodian I, effective March 6, 2014. [No benefits due.]

Request of Custodial to increase salary of Olimpia D. Salazar, Custodian, due to completion of probationary period, effective March 17, 2014.

Request of Custodial to increase salary of Jose Manuel Vasquez, Custodian, due to completion of probationary period, effective March 17, 2014.

Request of County Attorney to increase salary of Marc Brumberger, Attorney III, due to promotion, effective March 3, 2014.

Request of County Attorney to increase salary of Olimpia D. Salazar, Custodian, due to completion of probationary period, effective March 3, 2014.

Request of Custodial to increase salary of Jose Manuel Vasquez, Custodian, due to completion of probationary period, effective March 17, 2014.

Request of County Attorney to increase salary of Marc Brumberger, Attorney III, due to promotion, effective March 3, 2014.

Request of County Attorney to increase salary of Olimpia D. Salazar, Custodian, due to completion of probationary period, effective March 3, 2014.

Request of County Attorney to increase salary of Jose Manuel Vasquez, Custodian, due to completion of probationary period, effective March 17, 2014.

Request of County Attorney to increase salary of Marc Brumberger, Attorney III, due to promotion, effective March 3, 2014.

Request of County Attorney to increase salary of Amy Dunham, Attorney III, due to additional responsibilities, effective March 3, 2014.

Request of County Attorney to increase salary of BD Griffin, Division Chief – CA, due to promotion into new position, effective March 3, 2014.

Request of County Attorney to increase salary of Sonia Guerrero, Clerk IV, due to promotion into new position, effective March 3, 2014.

Request of County Attorney to increase salary of Stuart Hughes, Attorney II, due to promotion as replacement for Sharon Rustam, effective March 3, 2014.

Request of County Attorney to increase salary of Daniel Jones, Attorney II, due to promotion as replacement for Sharon Rustam, effective March 3, 2014.

Request of County Attorney to increase salary of Natalie Laurent, Administrative Manager II, due to promotion, effective March 3, 2014.

Request of County Attorney to increase salary of John Lockwood, Attorney II, due to promotion as replacement for Patricia McDaniel, effective March 3, 2014.

Request of County Attorney to increase salary of Amy Dunham, Attorney III, due to additional responsibilities, effective March 3, 2014.

Request of County Attorney to increase salary of BD Griffin, Division Chief – CA, due to promotion into new position, effective March 3, 2014.

Request of County Attorney to increase salary of Sonia Guerrero, Clerk IV, due to promotion into new position, effective March 3, 2014.

Request of County Attorney to increase salary of Stuart Hughes, Attorney II, due to promotion as replacement for Sharon Rustam, effective March 3, 2014.

Request of County Attorney to increase salary of Daniel Jones, Attorney II, due to promotion as replacement for Sharon Rustam, effective March 3, 2014.

Request of County Attorney to increase salary of Natalie Laurent, Administrative Manager II, due to promotion, effective March 3, 2014.

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Request of County Attorney to increase salary of Stuart Hughes, Attorney II, due to promotion as replacement for Sharon Rustam, effective March 3, 2014.

Request of County Attorney to increase salary of Daniel Jones, Attorney II, due to promotion as replacement for Sharon Rustam, effective March 3, 2014.

Request of County Attorney to increase salary of Natalie Laurent, Administrative Manager II, due to promotion, effective March 3, 2014.

Request of County Attorney to increase salary of John Lockwood, Attorney II, due to promotion as replacement for Patricia McDaniel, effective March 3, 2014.

Request of County Attorney to increase salary of Amy Dunham, Attorney III, due to additional responsibilities, effective March 3, 2014.

Request of County Attorney to increase salary of BD Griffin, Division Chief – CA, due to promotion into new position, effective March 3, 2014.

Request of County Attorney to increase salary of Sonia Guerrero, Clerk IV, due to promotion into new position, effective March 3, 2014.
Request of Juvenile to increase salary of Craig Bailey, Jr., Juvenile Supervision Officer, due to status change as replacement for Edward Thomas, Jr., effective March 15, 2014.

Request of Juvenile to increase salary of Tamra Ashlee Bryson, Juvenile Probation Officer, due to transfer as replacement for Priscilla Jandres, effective March 15, 2014.

Request of Juvenile to increase salary of Todderick Jones, Juvenile Supervision Officer, due to status changes as replacement for Giselle Walker, effective March 15, 2014.

Request of Juvenile to accept resignation of Rex Steven Owen, Juvenile Probation Officer, effective March 7, 2014. Eligible for re-hire. [217.365 hours or balance vacation; 0.375 hours or balance compensatory.]

Request of Library to accept resignation of Nicole Jane Bing, Library Assistant II, effective March 14, 2014. [No benefits due.]

Request of Library to place Claire Castanon, Shelving Clerk I, on payroll as replacement for Melissa Sulzer, effective March 7, 2014.

Request of Library to accept resignation of Jeremy Jon Green, Shelving Clerk I, effective March 14, 2014. [No benefits due.]

Request of Library to increase salary of Kimberly D. Milliff, Catalog Technician, due to promotion as replacement for Cheryl Adams, effective March 15, 2014.

Request of Sheriff to place Orlando Celis, Officer Civilian Detention, on payroll as replacement for Brian Clark, effective March 15, 2014.

Request of Sheriff to increase salary of Jennifer Heimer, Administrative Assistant I, due to additional responsibilities, effective March 15, 2014.

Request of Sheriff to correct reason for change and effective date for PCRF for Douglas Houstoun, Deputy Patrol, approved in Commissioners Court on September 16, 2013, effective January 1, 2014.

Request of Sheriff to place Zachary Kovach, Officer Civilian Detention, on payroll due to return from unpaid Military Leave of Absence, effective March 7, 2014.

Request of Sheriff to place Stephen Mitchell, Officer Civilian Detention, on payroll as replacement for Riley Zapf, effective March 15, 2014.

Request of Sheriff to accept resignation of Paul Rodriguez, Officer Civilian Detention, effective March 31, 2014. [174.07 hours or balance vacation; 419.40 hours or balance compensatory; 32.00 hours or balance holiday.]

Request of Sheriff to increase salary of Kimberly Toal, Administrative Assistant I, due to additional responsibilities, effective March 15, 2014.

Request of South County Community Center, to place Elaine Drake, Community Facility Worker on payroll as replacement for Loretta Golden, effective March 7, 2014.

Request of South County Community Center to place Carol Dreesen, Community Facility Working on payroll as replacement for Kathy Huie, effective March 4, 2014.

Request of South County Community Center to place Lorreen Fosselman, Community Facility Worker, on payroll effective March 5, 2014.
Request of South County Community Center to accept resignation of Loretta Golden, Community Facility Worker, effective February 28, 2014. [No benefits due.]

Request of South County Community Center to accept resignation of Kathie Huie, Community Facility Worker, effective February 28, 2014. [No benefits due.]

Request of South County Community Center to increase salary of Jolene Rhodes, Community Facility Worker, due to job re-evaluation, effective March 3, 2014.

Request of South County Community Center to place Barbara Waters, Community Facility Worker, on payroll effective March 6, 2014.

Request of South County Community Center to increase salary of Kay Waters, Community Facility Worker, due to job re-evaluation, effective March 3, 2014.

29. REVISIONS APPROVED – EMPLOYEE POLICY MANUAL – HUMAN RESOURCES

Motion by Commissioner Noack, seconded by Commissioner Doyal, to approve adoption of the following Revisions to the Montgomery County Employee Manual:

A. 2.1 Employee Status, as recommended by Human Resources.
B. 4.0 Medical And Life Insurance, as recommended by Human Resources and Risk Management.
C. 4.4 Optional Benefits, as recommended by Human Resources and Risk Management.

Motion carried.

30. REQUESTS APPROVED – REVISIONS – HUMAN RESOURCES

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve adoption of Revisions to the Montgomery County Salary Administration Guidelines, Salary Control Budgetary Process. Motion carried.

31. COURT ADJOURNS

Motion by Commissioner Rinehart, seconded by Commissioner Noack, to adjourn this session of Court. Motion carried.

The above and foregoing minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
Ex-Officio Clerk - Commissioners’ Court
Montgomery County, Texas

BY: ______________________________        ______________________________
    COUNTY CLERK                          COUNTY JUDGE