

AGENDA
CITY OF MORRISTOWN, TENNESSEE
CITY COUNCIL MEETING
JUNE 6, 2017 – 5:00 P.M.

1. **CALL TO ORDER**
Mayor Gary Chesney
2. **INVOCATION**
Mark Burford, Senior Chaplain, Morristown Police Department
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES**
 1. May 16, 2017
6. **PROCLAMATIONS/PRESENTATIONS**
 1. Lifesaver Certificate presentation to Officer Cruey of the Morristown Police Department and Deputy Gilmer with the Hamblen County Sheriff's Department.
 2. Level III Municipal Management Academy Class Certificate Presentation
7. **CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY**
(Other than items scheduled for public hearing.)
8. **OLD BUSINESS**
- 8-a. **Public Hearings & Adoption of Ordinances/Resolutions**
9. **NEW BUSINESS**

9-a. Resolutions

1. Resolution No. _____

A Resolution authorizing the disbursement to the ALPS, Boys & Girls Club of Morristown, Inc., Cease, Inc., The Child Advocacy Center, Girls Inc., Helping Hands Clinic, Inc., KAB, M-H Child Care Centers, Rose Center, Senior Citizens Center, Senior Citizens Home Assistance Service, Stepping Out, Helen Ross McNabb Center, Boys & Girls Club Swim Team, Project Graduation, Diversity Task Force, HC*ExCell, Economic Development, Crockett Tavern, and of those funds allocated to these non-profit charitable and civic organizations in the City of Morristown's 2017/2018 Fiscal Year Budget.

9-b. Introduction and First Reading of Ordinances

1. Ordinance No. _____

An Ordinance of the City of Morristown, Tennessee Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2017 and ending June 30, 2018.

{Public Hearing June 20, 2017}

2. Ordinance No. _____

An Ordinance to Amend Ordinance Number 3555, the City of Morristown, Tennessee, Annual Budget for the Fiscal Year 2016-2017 and to Appropriate the Sum of \$412,000 for Year End Budget Amendment for the General Fund. The Additional Appropriation is Primarily Funded from Revenues Exceeding Original Estimates and Related to Timing on Projects and Subsequent Reimbursement.

{Public Hearing June 20, 2017}

9-c. Awarding of Bids/Contracts

1. Approval of Memorandum of Understanding (MOU) between Knoxville-Knox County Community Action Committee (CAC) and the City of Morristown (Morristown) Extension.

2. Approval to make application for the Tennessee Agricultural Enhancement Program (TAEP) local programming grant.

3. Approval of Inspection and Maintenance Agreement (I&M Agreement) between the City of Morristown and BB&J Holdings, Lot #7 at Masengill Springs.

9-d. Board/Commission Appointments

9-e. New Issues

10. CITY ADMINISTRATOR'S REPORT

1. Wellness Report
2. Line Item Transfer(s) for General Fund.
3. Line Item Transfer(s) for Solid Waste Fund.

11. COMMUNICATIONS/PETITIONS

This is the portion of the meeting where members of the audience may speak subject to the guidelines provided.

12. COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES

13. ADJOURN

City Council Meeting/Holiday Schedule:

Regular City Council Meeting with Work Session

June 20, 2017	(Tues) 4:00 p.m.	Finance Committee Meeting
June 20, 2017	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
July 4, 2017	(Tuesday)	City Employee's Holiday, Independence Day (No City Council Meeting due to Holiday)
July 18, 2017	(Tues) 4:00 p.m.	Finance Committee Meeting
July 18, 2017	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
Aug 1, 2017	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
Aug 11-12, 2017	(Fri. & Sat)	City Council Annual Planning Work Session Meadowview Conference Center, Kingsport, TN
Aug 15, 2017	(Tues) 4:00 p.m.	Finance Committee Meeting
Aug 15, 2017	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
Sep. 4, 2017	(Monday)	City Employee's Holiday, Labor Day
Sep. 5, 2017	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
Sep. 19, 2017	(Tues) 4:00 p.m.	Finance Commission Meeting
Sep. 19, 2017	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session

WORK SESSION AGENDA
June 6, 2017 5:00 p.m.

Open Records Request

**STATE OF TENNESSEE
COUNTY OF HAMBLLEN
CORPORATION OF MORRISTOWN
MAY 16, 2017**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday, May 16, 2017, with the Honorable Mayor Gary Chesney, presiding and the following Councilmembers present; Bob Garrett, Chris Bivens, Kay Senter, Dennis Alvis, Ken Smith, and Tommy Pedigo.

John Freitag, Senior Chaplain, Morristown Police Department, led in the invocation and Councilmember Alvis led in the "Pledge of Allegiance".

Councilmember Senter made a motion to approve the May 2, 2017 and May 8, 2017 "Sine Die" minutes as circulated. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Mayor Chesney read and presented a retirement proclamation to Ralph "Buddy" Fielder.

Mayor Chesney read and presented a proclamation to Barbara Garrow, Director, Crossroads Downtown Partnership, in observance of National Preservation Month.

Mayor Chesney recessed the meeting for an Executive Session.

Mayor Chesney called the meeting back to order.

City Attorney Richard "Dick" Jessee announced his retirement as City Attorney to Council after serving the city for forty-six (46) years.

Councilmember Pedigo made a motion to Open the Agenda to add an item under new business to address the City Attorney Position. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to nominate Lauren Carroll to the City Attorney Position, there was no other nominations. Councilmember Alvis seconded the motion, and upon roll call; all voted "aye".

Councilmember Smith made a motion to approve the Tennessee Department of Transportation (TDOT) Agreement for Turn Lanes with Signals on SR-32 at Witt Elementary School, PIN #: 121775.00; Federal Project #: HSIP-32(86); State Project

#: 32951-3201-94; Agreement #: 170058. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember Alvis made a motion to approve the Change Order #2 to decrease the contract with Whaley & Sons, Inc. by \$11,279.90 (from \$100,427.65 to \$89,147.75) for the Lincoln Heights Safe Routes to School Project to adjust the bid quantities to reflect actual quantities installed. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to approve the demolition of property bid to Jerry Johns Excavating in the amount of \$5,000 and AllStar Construction and Demolition in the amount of \$6,841.88 and allow the City Administrator to enter into a contract with each entity. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to approve the 85/15 health insurance plan recommended by Mark III Employee Benefits, Inc. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Councilmember Pedigo made a motion to approve the stop-loss proposal, Option 3, with BlueRe of Tennessee. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to approve the purchase for renewal of Microsoft Office 365 licenses in the amount of \$11,620.39. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember Smith made a motion to approve the Sales Agreement with Morristown Utility Systems to install 300Mbps-VPLS (Virtual Private LAN Service) to 7 intersections within the City of Morristown, for traffic light controls - onetime charge of \$7,000. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember Pedigo made a motion to re-appoint Lonnie Atkins, William Rooney and Suzanne Wampler to the Parks and Recreation Advisory Board for three (3) year terms expiring June 1, 2020. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Alvis made a motion to confirm the disciplinary action on Jeff McDaniel, Morristown Fire Department. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to approve the Fire Departments promotion of Nathan Best to Engineer/Driver. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to confirm the disciplinary action on Christopher Bagby, Morristown Police Department. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

Mayor Chesney adjourned the May 16, 2017, City Council meeting at 5:51 p.m.

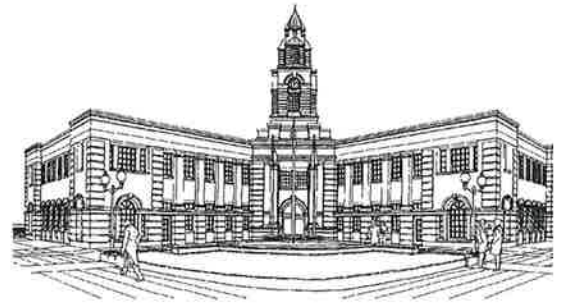
MAYOR

ATTEST:

CITY ADMINISTRATOR

Morristown Police Department

ROGER OVERHOLT
Chief of Police



MEMORANDUM

To: Mayor Gary Chesney
City Council

From: Chief Roger D. Overholt

RDO/L

Date: May 31, 2017

Re: Officer Award

I am requesting to place an item on the agenda to recognize a police officer and a deputy sheriff for lifesaving actions at a recent vehicle crash. I request that mayor and council present the officers with the Lifesaver Certificate, which we will provide, and the law enforcement agencies will present a medal to the officers.

On April 3, 2017, Officer Cruey of the Morristown Police Department and Deputy Gilmer with the Hamblen County Sheriff's Department responded to an accident where the car was fully engulfed in flames with small explosions. Officer Cruey and Deputy Gilmer were able to break a window of the vehicle and pull the driver to safety. Through their acts of bravery, the life of the driver was saved.

If you have any questions, please call me at 423-312-0312.

Thank you.

RDO/ll

Morristown Police Department

ROGER OVERHOLT
Chief of Police



MEMORANDUM

TO: ROGER D. OVERHOLT, CHIEF OF POLICE
FR: LT. BILLY GULLEY, ^{BO}AWARDS COMMITTEE CHAIRMAN
RE: AWARDS COMMITTEE MEETING
DT: May 4, 2017

The Awards Committee met on Thursday May 4, 2017 at 0800 hours in the patrol area briefing room. Members present were Lt. Gulley, Awards Committee Chairman, and Lt. King. Sgt. Fassler, Detective Burchfield, and Officer Ortiz. We reviewed a nomination from Captain Giles for recognition of Officer Nathan Cruey's act of bravery after responding to a call for service on April 3, 2017 (please see attached nomination). We checked to make sure that it met the criteria set forth in General Order 300.13 for the Medal of Valor. All in attendance agreed that the nomination was merited and supported. Captain Blair reported in later, after completing a call-out, and was also in agreement. As such it is presented to you for final approval.

Please contact me if you have any questions about the committee's recommendations and indicate your decision on the below provided signature line.


Roger D. Overholt, Chief of Police

cc: Major Chris Wisecarver, Operations
file

MUNICIPAL MANAGEMENT ACADEMY

PROGRAM OVERVIEW



Municipal Technical Advisory Service
INSTITUTE FOR PUBLIC SERVICE

Municipal Management Academy

Program Goal

Mission statement: to provide effective training and educational opportunities for managers and supervisors in municipal environments throughout the state of Tennessee.

The Municipal Management Academy is designed to help both the new and the experienced manager/supervisor develop the knowledge, skills, and abilities required for successful management. The course sessions are easily adapted for groups of different sizes, levels of experience and skill. The program can serve as basic management training for the new manager or as a refresher course for the experienced manager.

Each course emphasizes discussion and group activities to encourage participants to learn from one another, often resulting in better teamwork, cohesiveness, and communications among managers.

Curriculum

The Academy is divided into three levels.

- Level I requires completion of eight 4-hour sessions.
- Level II contains eight 4-hour sessions, of which four are required and four are electives to be chosen by the city. Participants must complete Level I before participating in Level II.
- Level III includes completion of a practicum (20 hours) plus three 4-hour courses for a total of 32 hours. Participants must complete Level I and II before participating in Level III.

The ultimate goal of this program is for supervisors to practice successful managerial/supervisory skills and behaviors on the job. To achieve this goal, the course is designed to:

- Examine the roles and responsibilities of local government managers and supervisors
- Identify characteristics, attitudes, and behaviors of effective and successful managers/supervisors
- Assess individual strengths and weaknesses in order to build on strengths and correct weaknesses
- Learn and practice new supervisory skills
- Apply theories of effective supervision in practice

Each course is developed to last four hours and includes class discussions and learning activities that provide a framework for applying these concepts in the participants' own supervisory situation and for developing new behaviors and practicing new skills.

Participants starting Level I will have five years to complete the eight courses in order to receive the certificate. We strongly recommend attending live classes for all classes however online tests are available for those who need to complete courses and cannot attend a class.

Online tests are available for those who have participated in a Level I program. A student may test out for up to two Level I courses with the exception of MMA02 Understanding Workstyles. That course includes the administration of the DiSC instrument which must be done with a certified instructor.

Certificate Requirements

Level I participants must complete all eight of the required sessions for a total of 32 hours to be awarded a *Municipal Management Academy Level I certificate*.

Level II participants must complete 32 hours of Level II sessions that must include the four required sessions and four elective sessions to be awarded a *Municipal Management Academy Level II Certificate*.

Level III participants must complete a 20-hour practicum, plus three 4-hour sessions to be awarded a *Municipal Management Academy Level III certificate*.

RESOLUTION NO. _____

“A RESOLUTION AUTHORIZING THE DISBURSEMENT TO THE ALPS, BOYS & GIRLS CLUB OF MORRISTOWN, INC., CEASE, INC., THE CHILD ADVOCACY CENTER, GIRLS INC., HELPING HANDS CLINIC, INC., KAB, M-H CHILD CARE CENTERS, ROSE CENTER, SENIOR CITIZENS CENTER, SENIOR CITIZENS HOME ASSISTANCE SERVICE, STEPPING OUT, HELEN ROSS MCNABB CENTER, BOYS & GIRLS CLUB SWIM TEAM, PROJECT GRADUATION, DIVERSITY TASK FORCE, HC*EXCELL, ECONOMIC DEVELOPMENT, CROCKETT TAVERN, AND OF THOSE FUNDS ALLOCATED TO THESE NON-PROFIT CHARITABLE AND CIVIC ORGANIZATIONS IN THE CITY OF MORRISTOWN’S 2017/2018 FISCAL YEAR BUDGET.”

WHEREAS, as a part of its annual budget process the City of Morristown allocates to be disbursed to deserving non-profit charitable and civic organizations; and,

WHEREAS, as a part of the City of Morristown’s budget adopted for the 2017/2018 fiscal year three hundred twenty-nine thousand dollars (\$329,000) were allocated to be disbursed to the ALPS, Boys & Girls Club of Morristown, Inc., CEASE, Inc., the Child Advocacy Center, Girls Inc., Helping Hands Clinic, Inc., KAB, Morristown-Hamblen Child Care Centers, Rose Center, Senior Citizens Center, Senior Citizens Home Assistance Service, Stepping Out, Helen Ross McNabb Center, Boys & Girls Club Swim Team, Project Graduation, Diversity Task Force, HC*EXCELL, Economic Development, and Crockett Tavern; and,

WHEREAS, the City of Morristown in accordance with Tennessee Code Annotated 6-54-111 does hereby pass this Resolution authorizing the disbursement to these non-profit charitable and civic organizations of the funds appropriated and budgeted for their use and benefit in the City of Morristown’s 2017/2018 fiscal year budget; and,

WHEREAS, it is in the best interest and welfare of the citizens and residents of the City of Morristown that this Resolution shall be passed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morristown, Tennessee, meeting in regular session on this the 6th day of June, 2017, with a lawful quorum of said Council being present and with a majority of said Council voting in the affirmative as follows:

1. That the three hundred twenty-nine thousand dollars (\$329,000) appropriated and budgeted by the City of Morristown Council in its 2017/2018 fiscal year budget for the use and benefit of deserving non-profit charitable and civic organizations shall be disbursed and is authorized to be disbursed as follows:

ALPS	\$ 23,000
Boys & Girls Club of Morristown, Inc.	16,500
CEASE, Inc.	18,000
The Child Advocacy Center	1,000
Girls Inc.	15,000
Helping Hands Clinic, Inc.	7,125
KAB	19,950
Morristown-Hamblen Child Care Centers	23,925
Rose Center	13,000
Senior Citizens Center	48,625
Senior Citizens Home Assistance Service	5,000
Stepping Out	5,000
Helen Ross McNabb Center	25,875
Boys & Girls Club Swim Team	10,000
Project Graduation	1,000
Diversity Task Force	7,000
HC*EXCELL	10,000
Economic Development	71,500
Crockett Tavern	7,500
	<u>\$ 329,000</u>

2. This Resolution shall be effective from and after its adoption.

PASSED on this the 6th day of June, 2017.

MAYOR

ATTEST:

CITY ADMINISTRATOR/RECORDER

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MORRISTOWN, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1,
2017 AND ENDING JUNE 30, 2018

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and City Council has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND CITY COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2018:

General Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Local Taxes	\$26,459,912	\$28,441,262	\$28,104,580
Licenses And Permits	1,180,914	838,832	861,000
Intergovernmental	9,533,778	6,743,002	7,083,704
Charges For Services	128,909	127,364	128,000
Fines And Forfeitures	1,054,226	1,002,662	920,000
Uses of Money And Property	1,546,810	692,468	427,437
Transfers In	53,070	0	0
Total Revenues	39,957,619	37,845,590	37,524,721
Beginning Fund Balance	24,118,456	25,500,831	23,415,695
Total Available Funds	64,076,075	63,346,421	60,940,416

Narcotics Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Fines And Forfeitures	\$87,093	\$84,764	\$80,000
Transfer from General Fund	618,623	0	0
Total Revenues	705,716	84,764	80,000
Beginning Fund Balance	83,295	92,712	120,550
Total Available Funds	789,011	177,476	200,550

LAMTPO Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Intergovernmental	\$97,023	\$196,494	\$313,420
Total Revenues	97,023	196,494	313,420
Beginning Fund Balance	488,646	195,814	204,710
Total Available Funds	585,669	392,308	518,130

Solid Waste Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Charges For Services	\$1,463,890	\$1,412,355	\$1,365,000
Transfer from General Fund	400,000	230,000	0
Total Revenues	1,863,890	1,642,355	1,365,000
Beginning Fund Balance	220,897	436,377	446,245
Total Available Funds	2,084,787	2,078,732	1,811,245

Storm Water Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Charges For Services	\$1,350,695	\$1,365,775	\$1,500,000
Uses of Money and Property	7,746	6,712	5,000
Total Revenues	1,358,441	1,372,487	1,505,000
Beginning Fund Balance	3,672,147	3,681,481	3,579,449
Total Available Funds	5,030,588	5,053,968	5,084,449

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
City Legislative Services	\$194,980	\$272,868	\$320,563
City Management	606,296	733,255	811,032
Finance	853,111	870,300	1,036,960
Procurement Services	60,534	61,226	67,421
Technology Services	224,804	264,853	257,466
Human Resource Services	643,789	658,464	718,071
Legal Services	222,120	212,999	253,236
Community Services	1,123,654	927,156	397,332
Code Enforcement Services	196,647	218,167	228,994
Engineering	291,848	215,522	242,290
GIS Department	255,200	282,985	279,916
Inspections	393,363	516,770	548,466
Police	7,319,883	8,080,337	8,822,817
Fire and Medical	7,303,377	8,501,194	7,987,243
Public Works	9,251,448	8,588,165	8,299,717
Park & Rec	2,039,653	1,936,962	2,204,152
CDBG	0	418,314	411,538
Outside Agencies	240,025	235,038	250,000
Airport	1,570,257	305,333	1,317,306
Debt	1,436,736	1,507,976	2,748,669
Special Appropriations	1,953,896	1,207,866	1,329,612
Internal Transfers	2,393,623	3,914,976	1,380,000
Total Appropriations	38,575,244	39,930,726	39,912,801
Surplus/(Deficit)	1,382,375	(2,085,136)	(2,388,080)
Ending Fund Balance	25,500,831	23,415,695	21,027,615

Narcotics Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Police Narcotics	\$696,299	\$56,926	\$141,409
Total Appropriations	696,299	56,926	141,409
Surplus/(Deficit)	9,417	27,838	(61,409)
Ending Fund Balance	92,712	120,550	59,141

LAMTPO Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Transportation Planning Admin.	\$389,855	\$187,598	\$313,420
Total Appropriations	389,855	187,598	313,420
Surplus/(Deficit)	(292,832)	8,896	0
Ending Fund Balance	195,814	204,710	204,710

Solid Waste Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Sanitation	\$1,405,217	\$1,330,065	\$1,453,954
Recycling	209,423	269,003	291,324
Debt Service	33,770	33,419	32,674
Total Appropriations	1,648,410	1,632,487	1,777,952
Surplus/(Deficit)	215,480	9,868	(412,952)
Ending Fund Balance	436,377	446,245	33,293

Storm Water Fund	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed
Drainway Maintenance	\$762,620	\$627,806	\$1,573,021
Storm Water Admin.	248,962	253,491	333,142
Debt Service	97,299	352,996	342,373
Depreciation	240,226	240,226	240,226
Total Appropriations	1,349,107	1,474,519	2,488,762
Surplus/(Deficit)	9,334	(102,032)	(983,762)
Ending Fund Balance	3,681,481	3,579,449	2,595,687

SECTION 3: At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General Fund	\$ 23,415,695
Narcotics	\$ 120,550
LAMTPO	\$ 204,710
Solid Waste	\$ 446,245
Storm Water	\$ 3,579,449

SECTION 4: That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Principal	Interest Requirements	Debt Authorized and Unissued	Principal Outstanding at June 30
Bonds	\$593,884	\$442,802	\$2,790,000	\$13,874,766
Notes	\$335,000	\$47,317	\$0	\$2,325,000
Capital Leases	\$0	\$0	\$0	\$0
Other Debt	\$938,434	\$665,779	\$0	\$14,366,609

SECTION 5: During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
\$11,169,600	\$8,439,600	\$2,730,000

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7: Money may be transferred from one appropriation to another in the same fund by the City Administrator, subject to such limitations and procedures as set in the Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations for no longer than 60 days after the end of the fiscal year. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10: There is hereby levied a property tax of \$1.20 per \$100 of assessed value on all real and personal property.

SECTION 11: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12: This ordinance shall take effect July 1, 2017, the public welfare requiring it.

PASSED ON FIRST READING THIS THE 6TH DAY OF JUNE 2017.

MAYOR

ATTEST:

CITY ADMINISTRATOR/RECORDER

PASSED ON SECOND AND FINAL READING THIS THE 20TH DAY OF JUNE 2017.

MAYOR

ATTEST:

CITY ADMINISTRATOR/RECORDER

SEAL

APPROPRIATION ORDINANCE

Ordinance Number: 3555.07

AN ORDINANCE TO AMEND ORDINANCE NUMBER 3555, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR THE FISCAL YEAR 2016-2017 AND APPROPRIATE THE SUM OF \$412,000 FOR YEAR END BUDGET AMENDMENT FOR THE GENERAL FUND. THE ADDITIONAL APPROPRIATION IS PRIMARILY FUNDED FROM REVENUES EXCEEDING ORIGINAL ESTIMATES AND RELATED TO TIMING ON PROJECTS AND SUBSEQUENT REIMBURSEMENT.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3555 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2016-2017 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	Revenue	31100	Property Tax - Current Year	\$62,000			
General (#110)	Revenue	33180	Federal Grants		\$ 200,000		
General (#110)	Revenue	33580	State of Tennessee - TDOT Streets	\$1,850,000			
General (#110)	Revenue	33585	State of Tennessee - Airport Grants		\$ 750,000		
General (#110)	Revenue	33590	State of Tennessee - Other State Revenue		\$ 500,000		
General (#110)	Revenue	33617	State of Tennessee - Greenways		\$ 80,000		
General (#110)	Revenue	36120	Investment Interest	\$30,000			
General (#110)	Finance	110-41530-359	Other Professional Services			\$ 35,000	
General (#110)	Purchasing	110-41610-111	Wages			\$ 4,750	
General (#110)	Purchasing	110-41610-210	FICA			\$ 200	
General (#110)	Purchasing	110-41610-213	TCRS Contribution			\$ 1,000	
General (#110)	Purchasing	110-41610-214	Employee Health Insurance			\$ 2,000	
General (#110)	Retiree's Benefits	110-41630-262	Health Insurance - Retiree's				\$ 75,000
General (#110)	Computer Operations	110-41640-355	Computer/Data Processing			\$ 30,000	
General (#110)	Computer Operations	110-41640-399	Other Contracted Services			\$ 45,000	
General (#110)	Legal Services	110-41660-352	Legal Services			\$ 50,000	
General (#110)	Planning	110-41700-801	Grants & Other Subsidies			\$ 350,000	
General (#110)	Engineering	110-41800-111	Wages				\$ 70,000
General (#110)	Engineering	110-41800-399	Other Contracted Services				\$ 40,000
General (#110)	Patrol	110-42120-431	Gasoline & Diesel Fuel				\$ 100,000
General (#110)	Narcotics	110-42171-533	Holiday Pay			\$ 13,000	
General (#110)	Fire Inspection	110-42220-111	Wages			\$ 3,000	
General (#110)	Fire Fighting	110-42240-111	Wages				\$ 50,000
General (#110)	Fire Fighting	110-42240-112	Overtime			\$ 30,000	
General (#110)	Fire Fighting	110-42240-383	Travel			\$ 20,000	
General (#110)	PW - Administration	110-43110-111	Wages			\$ 33,000	
General (#110)	PW - Administration	110-43110-210	FICA			\$ 1,700	

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FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	PW - Administration	110-43110-212	Medicare			\$ 500	
General (#110)	PW - Administration	110-43110-213	TCRS Contribution			\$ 4,800	
General (#110)	PW - Administration	110-43110-214	Employee Health Insurance			\$ 12,000	
General (#110)	PW - Administration	110-43110-971	Motor Equipment			\$ 34,000	
General (#110)	PW - Buildings & Grounds	110-43120-999	Other Capital Outlay				\$ 60,000
General (#110)	PW - Equipment Shop	110-43130-433	Vehicle/Oil/Fluid/Tires			\$ 8,000	
General (#110)	PW - Street Repairs	110-43140-111	Wages				\$ 125,000
General (#110)	PW - Brush Pick-up	110-43160-960	Machinery & Equipment				\$ 80,000
General (#110)	PW - Brush Pick-up	110-43160-999	Other Capital Outlay				\$ 20,000
General (#110)	PW - Communications Shop	110-43175-112	Overtime			\$ 10,000	
General (#110)	PW - Pavement Management System	110-43300-958	Street Infrastructure Improvements			\$ 100,000	
General (#110)	P&R - Administration	110-44410-111	Wages				\$ 7,950
General (#110)	Special Appropriations	110-81000-620	TIF Payments			\$ 62,000	
General (#110)	Transfers to Other Funds	110-92000-639	Capital Projects Fund			\$ 190,000	
			Totals	\$ 1,942,000	\$ 1,530,000	\$ 1,039,950	\$ 627,950

PASSED ON FIRST READING THIS _6th_ Day of June 2017

 ATTEST: _____

 Mayor
 City Administrator

PASSED ON SECOND READING THIS _20th_ Day of June 2017

 ATTEST: _____

 Mayor
 City Administrator



MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN KNOXVILLE-KNOX
COUNTY COMMUNITY ACTION COMMITTEE (CAC) AND THE CITY OF
MORRISTOWN (MORRISTOWN) EXTENSION

Both parties agree to extend the existing MOU (attached) to the end of the
current fiscal year (June 30, 2017). All terms and condition will remain the same
as agreed upon in the previous MOU.

Anthony Cox, City Administrator-City of Morristown



Executive Director, CAC





**MEMORANDUM OF UNDERSTANDING BETWEEN KNOXVILLE-KNOX COUNTY COMMUNITY ACTION COMMITTEE
AND THE CITY OF MORRISTOWN**

This is a Memorandum of Understanding on part of Knoxville-Knox County Community Action Committee ("herein referred to as CAC") and on behalf of the City of Morristown (herein referred to as "Morristown"). CAC and Morristown shall be hereinafter jointly referred to as the "parties".

General Understanding

1. CAC will provide 20 Emergency Home Repair jobs that address the need of low to moderate income, elderly/disabled, and other at-risk homeowners for sustainable housing that is safe, secure, decent, and affordable. This project serves owner-occupied, single family residences that are located within the city limits of Morristown. Homeowners must meet the low/moderate Community Development Block Grant (CDBG) income guidelines established for Morristown Tennessee. The maximum amount of assistance for each dwelling is up to \$5,000.00 in ~~One-System~~ emergency home repairs, with the option to exceed the cost limit, frequency, and the number of system repairs with the City of Morristown's Community Development Department prior approval. CAC Housing & Energy provides these services to homeowners through an agreement with the City of Morristown's Community Development Department. Funding is provided through a Community Development Block Grant (CDBG).
2. CAC will use the City of Morristown's Policy and Procedures to: Provide management/operation of each individual rehabilitation project to include client intake, review of applications for completeness and accuracy, preparing a priority list of applicant selection and inspection of the applicant's homes to identify work requirements. Preparation of the work write up, cost estimates and bid/contracting documents for each rehabilitation project. Issuing bid packages and conducting bid openings and recommend contractor selection for each home. Monitor on-site construction to oversee contractor work, conducting final inspections of all work done. Preparing documents for progress and final payment of contractors and filing a Notice of Completion for each job.
3. CAC will invoice for each actual job cost plus \$2,500.00 per job completed.
4. CAC cost that will be charged in addition to 1 and 2 above:
 - A. Travel to Morristown, TN, from Knoxville, TN, that is required to accomplish the above activities will be billed at a rate of \$160.00 for each trip. This charge covers time and mileage cost for one round trip. Maximum effort will be made to achieve multiple purposes for each trip to control this cost.
 - B. Additional services: If additional services are requested by Morristown, that are not included above, CAC will charge an additional \$55.00 per hour for those services.

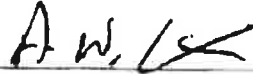
PERIOD OF AGREEMENT:

This agreement becomes effective for one year on the date of the last signature. It may be modified by mutual consent as an addendum to this document. At the conclusion of one year, the parties will consider the development of a new or extended agreement to complete the grant.

ACCEPTANCE AND APPROVAL OF AUTHORIZING OFFICIALS


Signature Barbara Inge Knox County CAC

10-2-2013
Date


Signature

1-2-11
Date

IE/oc

LT Ross Building • 2247 Western Avenue (lower level) • Knoxville, TN 37921
Mailing address: PO Box 51650 • Knoxville, TN 37950-1650 • Phone (865) 244-3080
Fax (865) 544-1647 • PACE-10 (865) 637-9073 • www.knoxccc.org

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TO: Mayor and City Council

FROM: Administration

RE: Tennessee Agricultural Enhancement Program (TAEP) local programming grant

DATE: June 2, 2017

The Tennessee Department of Agriculture Division of Forestry has announced that the urban forestry program staff will accept project proposals for the Tennessee Agricultural Enhancement Program (TAEP) local programming grant. The TAEP grant is for tree planting projects only and eligible grantees are cities and towns, Non-Profits, and institutions of higher learning. TAEP is a 50/50 cash matching grant program for tree planting on public property, Right-Of-Ways, and Private Non-Profit land and covers half the cost of the following activities:

- Cost of the trees and shipping
- Contracted planting
- Mulch
- Gator Bags
- Tree Label
- Acknowledgement sign

Staff is recommending Council approval of the TAEP grant application, in the total amount of \$20,000.

BBJ Holdings
Lot # 17
Mesquite Springs

Inspection and Maintenance Agreement

(I&M Agreement)

City of Morristown, TN
100 West 1st North Street
Morristown, TN 37814
(423) 581-0100

Inspection and Maintenance Agreement (I&M Agreement)

THIS AGREEMENT, made and entered into this 16th day of May, 2017, by and between BB & J HOLDINGS LLC hereinafter called the "Landowner", and
(Insert Full Name of Owner)
the City of Morristown, TN hereinafter called "City".

WITNESSETH, that

WHEREAS, the Landowner is the owner of certain property described as LOT 7 OF
MASENGILL SPRINGS as recorded by deed in the last land records of
(Insert Hamblen County Tax & Parcel Number)
Hamblen County, TN, Deed Book KPAT Page 114, hereafter called the "Property".

WHEREAS, the Landowner is proceeding to build on and develop the property; and

WHEREAS, the Site Plan/Subdivision known as MASENGILL SPRINGS
(Name of Plan/Development)

hereafter called the "Plan", which is expressly made a part hereof, as approved or to be approved by the City, provides for management of stormwater within the confines of the property; and

WHEREAS, the City and the Landowner, its successors and assigns, agree that the health, safety and welfare of the residents of the City of Morristown, Tennessee, require that on-site stormwater management/BMP facilities be constructed and maintained on the Property; and

WHEREAS, the City requires that on-site stormwater management/BMP facilities, as shown on the Plan, be constructed and adequately maintained by the Landowner, its successors and assigns.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The on-site stormwater management/BMP facilities shall be constructed by the Landowner, its successors, and assigns, in accordance with the plans and specifications identified in the Plan and shall, upon construction completion, be certified as such by the Plan's Engineer of Record.
2. The Landowner, its successors, and assigns, shall adequately maintain the stormwater management/BMP facilities as outlined in the Plan and contained within the Landowner's property. This includes all pipes and channels built to convey stormwater to and from the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition, so that these facilities

are performing their design functions. Those maintenance procedures outlined in the Plan and the City's approved BMP guidelines shall be practiced at a minimum. Common maintenance shall include the removal of debris (leaves, lawn clippings, sticks, etc.) and trash after rainfall events, checking outlet structures for clogging and cleaning, as necessary, repairing erosive areas promptly upon observation, and removing accumulated sediment.

3. The Landowner, its successors, and assigns, shall inspect the stormwater management/BMP facility and report to the City Engineer if any major repairs (i.e. structural) are necessary. The purpose of the inspection and reporting is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structure, pond areas, access roads, etc and shall be performed at such times and such manner as to accomplish these objectives.
4. The Landowner, its successors, and assigns, will perform the work necessary to keep these facilities in good working order as appropriate. In the event a maintenance schedule for the stormwater management/BMP facilities (including sediment removal) is outlined on the approved plans or in the City's BMP guidelines, the Landowner, its successors, and assigns, shall adhere to the schedule.
5. The Landowner, its successors, and assigns, hereby grant an easement to the City, its authorized agents, and employees, to enter upon the Property and to inspect the stormwater management/BMP facilities whenever the City deems necessary. The purpose of inspection may be to check the facility for proper functioning, to follow-up on reported deficiencies or repairs, to respond to citizen complaints, and/or to check for any other reasons the City deems necessary. If problems are observed, the City shall provide the Landowner, its successors, and assigns, copies of the inspection findings and a directive to commence with the repairs within a specified timeframe.
6. In the event the Landowner, its successors, and assigns, fails to maintain the stormwater management/BMP facilities in good working condition acceptable to the City, the City may enter upon the Property and take the steps necessary to correct deficiencies identified in the inspection report. This provision shall not be construed to allow the City to erect any structure of permanent nature on the land of the Landowner, outside of the easement, for the stormwater management/BMP facilities. It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the City.
7. In the event the City, pursuant to this Agreement, performs work of any nature or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner, its successors, and assigns, shall reimburse the City upon demand, within sixty (60) days of receipt thereof, for two hundred percent (200%) of all actual costs incurred by the City hereunder.
8. If the Landowner fails to pay the City for two hundred percent (200%) of their incurred expenses within sixty (60) days of receipt of written notice, the Landowner authorizes the City to place a lien against the property in an amount equal to two hundred percent (200%) of said expenses.
9. If the Landowner fails to reimburse the City, as described above, the Landowner further authorizes the City to collect said expenses from the Landowner through other appropriate legal action, with the Landowner to be liable for the reasonable costs of collection, court costs, and attorney fees.

10. This Agreement imposes no liability of any kind whatsoever on the City, and the Landowner agrees to hold the City harmless from any liability in the event the stormwater management/BMP facilities fail to operate properly.
11. This Agreement shall be recorded among the land records of Hamblen County, Tennessee, and shall constitute a covenant running with the land, and shall be binding on the Landowner, its administrators, executors, assigns, heirs and any other successors in interest.

WITNESS the following signatures and seals:

BBJ HOLDINGS
Company/Corporation/Partnership Name (Seal)

By: [Signature]
MICHAEL J. BUNCH
(Type Name)

MANAGING PARTNER
(Type Title)

State of Tennessee

County of Hamblen

The foregoing Agreement was acknowledged before me this 16 day of May, 2017.

by Michael J. Bunch

Leigh Anne Lakin
Notary Public

My Commission Expires 7/28/19



Approved as to form: [Signature] 5-16-17
City Attorney Date

Approved by the City: _____
Mayor Date

City of Morristown Line Item Transfer

DOCUMENT NO. 1701
 FUND NO. #110
 FY 2017
 Date 5/31/17

LINE ITEM TRANSFER(S) X

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	110-41100-378	Mayor & City Council - Education Seminars & Training	0	3,000	3,000
2	110-41100-383	Mayor & City Council - Travel	20,000	(3,000)	17,000
3	110-41200-111	City Administrator - Wages	506,009	15,500	521,509
4	110-41200-217	City Administrator - Employee Life Insurance	5,000	2,000	7,000
5	110-41200-342	City Administrator - Water & Sewer	700	500	1,200
6	110-41200-383	City Administrator - Travel	15,000	(5,000)	10,000
7	110-41200-383	City Administrator - Other Contracted Services	4,000	(3,500)	500
8	110-41200-499	City Administrator - Other Supplies	100	500	600
9	110-41200-801	City Administrator - Grants & Other Subsidies	25,000	(10,000)	15,000
10	110-41530-111	Finance - Wages	302,524	15,000	317,524
11	110-41530-112	Finance - Overtime	5,000	1,000	6,000
12	110-41530-213	Finance - TCRS	45,974	1,600	47,574
13	110-41530-214	Finance - Employee Health Insurance	76,058	(10,000)	66,058
14	110-41530-355	Finance - Computer/Data Processing	90,000	(7,600)	82,400
15	110-41530-399	Finance - Other Contracted Services	23,500	(3,150)	20,350
16	110-41530-411	Finance - Office Supplies & Materials	8,000	1,000	9,000
17	110-41530-413	Finance - Office Equipment	0	6,650	6,650
18	110-41530-553	Finance - Bank Services & Charges	5,000	(4,500)	500
19	110-41650-111	Human Resources - Wages	105,257	(3,000)	102,257
20	110-41650-112	Human Resources - Overtime	500	3,000	3,500
21	110-41650-221	Human Resources - Unemployment Insurance	2,500	(2,500)	-
22	110-41650-321	Human Resources - Printing Services	750	1,000	1,750
23	110-41650-330	Human Resources - Legal Notices	7,500	4,000	11,500
24	110-41650-378	Human Resources - Education Seminars & Training	11,500	(5,500)	6,000
25	110-41650-413	Human Resources - Office Equipment	0	3,000	3,000
26	110-41700-111	Planning - Wages	226,239	(7,000)	219,239
27	110-41700-221	Planning - Unemployment Insurance	0	7,000	7,000
28	110-41710-431	Codes Enforcement - Gasoline & Diesel Fuel	7,000	(2,300)	4,700
29	110-41710-971	Codes Enforcement - Motor Equipment	35,579	2,300	37,879
30	110-42400-310	Inspections - Postal Service	900	1,200	2,100
31	110-42400-345	Inspections - Telephone	3,500	2,000	5,500
32	110-42400-399	Inspections - Other Contracted Services	78,500	(3,200)	75,300
33	110-42110-355	Police Administration - Computer/Data Processing	63,265	(5,000)	58,265
34	110-42110-399	Police Administration - Other Contracted Services	0	5,000	5,000
35	110-42120-111	Patrol - Wages	2,849,979	(62,000)	2,787,979
36	110-42120-112	Patrol - Overtime	105,000	25,000	130,000
37	110-42120-119	Patrol - Holiday Pay	83,140	35,000	118,140
38	110-42120-383	Patrol - Travel Business Expenses	27,200	2,000	29,200
39	110-42130-112	Investigations - Overtime	28,000	5,000	33,000
40	110-42130-119	Investigations - Holiday Pay	23,654	3,000	26,654
41	110-42130-214	Investigations - Employee Health Insurance	177,684	10,000	187,684
42	110-42130-364	Investigations - Repairs & Maintenance Buildings/Grounds	14,000	(13,000)	1,000
43	110-42130-431	Investigations - Gasoline & Diesel Fuel	20,000	(5,000)	15,000
44	110-43120-399	PW Building & Grounds - Other Contracted Services	26,720	65,000	91,720
45	110-43120-531	PW Building & Grounds - Land Lease	0	1,600	1,600
46	110-43120-960	PW Building & Grounds - Machinery & Equipment	0	5,600	5,600
47	110-43120-999	PW Building & Grounds - Other Capital Outlay	180,000	(72,200)	107,800
48	110-44410-214	Park & Rec Administration - Employee Health Insurance	63,415	(7,750)	55,665
49	110-44410-399	Park & Rec Administration - Other Contracted Services	600	7,750	8,350

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
50	110-44420-111	Park & Rec Playground & Programs - Wages	133,457	(40,000)	93,457
51	110-44420-219	Park & Rec Playground & Programs - Workers Comp Ins	3,412	5,000	8,412
52	110-44420-221	Park & Rec Playground & Programs - Unemployment Ins	0	16,000	16,000
53	110-44420-399	Park & Rec Playground & Programs - Other Contracted Serv.	93,500	19,000	112,500
54	110-44430-111	Park & Rec Maintenance - Wages	326,385	36,000	362,385
55	110-44430-114	Park & Rec Maintenance - Wages Temporary	145,000	(39,250)	105,750
56	110-44430-213	Park & Rec Maintenance - TCRS Contribution	49,717	3,000	52,717
57	110-44430-214	Park & Rec Maintenance - Employee Health Insurance	113,674	13,000	126,674
58	110-44430-221	Park & Rec Maintenance - Unemployment Insurance	14,000	(14,000)	-
59	110-44430-971	Park & Rec Maintenance - Landfill Fee/Disposal Charges	37,000	1,250	38,250
60	110-48100-399	Airport - Other Contracted Services	31,456	125,000	156,456
61	110-48100-801	Airport - Other Capital Outlay	1,029,800	(125,000)	904,800
62	110-49100-711	Debt - Principal	1,200,136	21,608	1,221,744
63	110-49100-731	Debt Interest	753,970	(71,608)	682,362
64	110-49100-798	Debt - Paying Agent Fees	100,000	50,000	150,000
	COLUMN TOTALS		\$ 9,305,754	\$ -	\$ 9,305,754

SIGN / DATE		DEPARTMENT DIRECTOR
APPROVED / DATE		ASSISTANT CITY ADMINISTRATOR
APPROVED / DATE		CITY ADMINISTRATOR
APPROVED / DATE		CITY COUNCIL (IF REQ.)
<div style="display: flex; justify-content: space-between; align-items: center;"> <div>AMENDMENT POSTED BY: _____</div> <div>DATE _____</div> <div style="border: 1px solid black; padding: 2px 20px;">THIS AREA FOR FINANCE DEPT. ONLY</div> </div>		

City of Morristown Line Item Transfer

DOCUMENT NO. 1702
FUND NO. #435
FY 2017
Date 5/31/17

LINE ITEM TRANSFER(S)

X

LINE ITEM	ACCOUNT NO. ###-###-###-##	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	435-43210-111	Sanitation Department - Wages	410,582	10,000	420,582
2	435-43210-112	Sanitation Department - Overtime	6,000	4,000	10,000
	435-43210-562	Sanitation Department - Landfill Fee/Disposition	410,000	(46,000)	
	435-44500-111	Curbside Recycle - Wages	71,821	30,000	101,821
3	435-44500-213	Curbside Recycle - TCRS	10,922	5,000	15,922
	435-44500-214	Curbside Recycle - Employee Health Insurance	25,256	16,000	41,256
	435-44500-399	Curbside Recycle - Other Contracted Services	55,000	(20,000)	35,000
#REF!	435-49180-711	Debt Principal	25,476	1,000	26,476
COLUMN TOTALS			1,015,057	\$0	\$651,057

JUSTIFICATION / EXPLANATION FOR REQUEST:

Line Item transfers for Fiscal Year ending June 30, 2017. These transfers are necessary due to reclassification of expenditures in accordance with the chart of accounts.

SIGN / DATE _____

DEPARTMENT DIRECTOR

APPROVED / DATE _____

ASSISTANT CITY ADMINISTRATOR

APPROVED / DATE _____

CITY ADMINISTRATOR

APPROVED / DATE _____

CITY COUNCIL (IF REQ.)

THIS AREA FOR FINANCE DEPT. ONLY

AMENDMENT POSTED BY: _____ DATE: _____

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