

**WORK SESSION AGENDA  
APRIL 3, 2018  
4:00 p.m.**

**1. Agenda Review**

**AGENDA  
CITY OF MORRISTOWN, TENNESSEE  
CITY COUNCIL MEETING  
MARCH 20, 2018 – 5:00 P.M.**

**1. CALL TO ORDER**

Mayor Gary Chesney

**2. INVOCATION**

John Freitag, Senior Chaplain, Morristown Police Department

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL**

**5. APPROVAL OF MINUTES**

1. March 20, 2018

**6. PROCLAMATIONS/PRESENTATIONS**

1. Presentation of check for Project Graduation.

**7. CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY  
(Other than items scheduled for public hearing.)**

**8. OLD BUSINESS**

**8-a. Public Hearings & Adoption of Ordinances/Resolutions**

1. Ordinance No. 3602

An Ordinance of the City Council of Morristown, Tennessee, amending Title 14 (Zoning and Land Use Control), Chapter 2 and Chapter 9 (Local Business District) of the Morristown Municipal Code.

2. Ordinance No. 3603

An Ordinance of the City Council of Morristown, Tennessee, amending Title 14 (Zoning and Land Use Control), Chapter 2, Section 14-216-3.f, (Off-Street Parking Requirements for Industrial Uses) of the Morristown Municipal Code.

3. Public Hearing on the adoption of a Plan of Services for:

a. Resolution No. \_\_\_\_\_

A Resolution Adopting a Plan of Services for the Annexation of Property Located within the East Tennessee Progress Center.

4. Ordinance No. 3604

An Ordinance to Annex Certain Territory and to Incorporate same within the Corporate Boundaries of the City of Morristown, Tennessee.  
Annexation of property located along the south rights-of-way of Howard Allen Road within the East Tennessee Progress Center, having previously been addressed as 1755 Howard Allen Road.

5. Public Hearing on the adoption of a Plan of Services for:

a. Resolution No. \_\_\_\_\_

A Resolution Adopting a Plan of Services for the Annexation of Property Located in the Downs at Wallace Farms Development at Exit 8.

6. Ordinance No. 3605

An Ordinance to Annex Certain Territory and to Incorporate same within the Corporate Boundaries of the City of Morristown, Tennessee.  
Annexation of property identified in the first civil district of Hamblen County, HCTP ID #05711604000 which is divided by the rights-of-way of Progress Parkway.

7. Ordinance No. 3606

An Ordinance to abandon certain public street rights-of-way within the corporate boundaries of the City of Morristown; {Howard Allen Road}.

**9. NEW BUSINESS**

**9-a. Resolutions**

1. Resolution No. \_\_\_\_\_

A Resolution to Authorize the Submission of a Fast Track Infrastructure Development Program (FIDP) Application on Behalf of Petoskey Plastics.

**9-b. Introduction and First Reading of Ordinances**

**9-c. Awarding of Bids/Contracts**

1. Approval of the bid and awarding of the contract for the Site Improvements at Colortech, Inc., in the amount of \$541,657 to Vic Davis Construction
2. Approval of Tennessee Department of Transportation (TDOT) Supplemental Agreement for safety improvements at the Highway-Rail Grade Crossing Improvement Project:
3. Approval of Agreement of Services between the City of Morristown and Morristown Housing Authority for an on-duty police officer.
4. Approval of Sale of Property, approximately 150 acres, in the East Tennessee Progress Center to Project King's Hay.

**9-d. Board/Commission Appointments**

**9-e. New Issues**

**10. CITY ADMINISTRATOR'S REPORT**

**11. COMMUNICATIONS/PETITIONS**

**This is the portion of the meeting where members of the audience may speak subject to the guidelines provided.**

**12. COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES**

**13. ADJOURN**

**City Council Meeting/Holiday Schedule:**  
Regular City Council Meeting with Work Session

Apr. 17, 2018	(Tues) 4:00 p.m.	Work Session – Council Agenda Review
Apr. 17, 2018	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
May 1, 2018	(Tues) 4:00 p.m.	Work Session – Council Agenda Review
May 1, 2018	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
May 11, 2018	(Fri.) 8:30 a.m.	City Administrator's Budget Presentation to City Council Keener Room, Rose Center
May 15, 2018	(Tues) 3:45 p.m.	Finance Committee Meeting
May 15, 2018	(Tues) 4:15 p.m.	Work Session – Council Agenda Review
May 15, 2018	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
May 28, 2018	(Monday)	City Employee's Holiday Memorial Day
Jun. 5, 2018	(Tues) 4:00 p.m.	Work Session – Council Agenda Review
Jun. 5, 2018	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
Jun. 19, 2018	(Tues) 4:00 p.m.	Work Session – Council Agenda Review
Jun. 19, 2018	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
Jul. 3, 2018	(Tues) 4:00 p.m.	Work Session – Council Agenda Review
Jul. 3, 2018	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session
July 4, 2018	(Wednesday)	City Employee's Holiday Independence Day
Jul. 17, 2018	(Tues) 3:45 p.m.	Finance Committee Meeting
Jul. 17, 2018	(Tues) 4:15 p.m.	Work Session – Council Agenda Review
Jul. 17, 2018	(Tues) 5:00 p.m.	Regular City Council Meeting with Work Session

**WORK SESSION AGENDA  
APRIL 3, 2018**

- 1. Benefits**
- 2. Non-Profits**

**STATE OF TENNESSEE  
COUNTY OF HAMBLLEN  
CORPORATION OF MORRISTOWN  
MARCH 20, 2018**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday, March 20, 2018, with the Honorable Mayor Gary Chesney, presiding and the following Councilmembers present; Bob Garrett, Chris Bivens, Kay Senter, Dennis Alvis, Ken Smith, and Tommy Pedigo.

Don Lamb, Chaplain Morristown Fire Department, led in the invocation and Councilmember Alvis led in the "Pledge of Allegiance".

Councilmember Alvis made a motion to approve the March 6, 2018, minutes as circulated. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

A Public Hearing was held relating to Ordinance No. 3601 and the following person spoke: Linda Noe.

Councilmember Pedigo made a motion to approve Ordinance No. 3601 on second and final reading. Councilmember Smith seconded the motion and upon roll call; Councilmembers Garrett, Senter, Smith, Pedigo and Mayor Chesney voted "aye", Councilmembers Bivens and Alvis voted "no".

**Ordinance No. 3601**

**An Ordinance of the City Council of Morristown, Tennessee, Amending Title 17 (Refuse and Trash Disposal) Chapter 1 (Refuse Storage and Collection) Sections 110 and 113 of the Morristown Municipal Code.**

Councilmember Senter made a motion to approve Ordinance No. 3602 on first reading and schedule a public hearing relative to final passage of said ordinance for April 3, 2018. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

**Ordinance No. 3602**

**An Ordinance of the City Council of Morristown, Tennessee, Amending Title 14 (Zoning and Lane Use Control), Chapter 2 and Chapter 9 (Local Business District) of the Morristown Municipal Code.**

Councilmember Alvis made a motion to approve Ordinance No. 3603 on first reading and schedule a public hearing relative to final passage of said ordinance for April 3, 2018. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

**Ordinance No. 3603**

**An Ordinance of the City Council of Morristown, Tennessee, amending Title 14 (Zoning and Land Use Control), Chapter 2, Section 14-316-3.f. (Off Street Parking Requirements for Industrial Uses) of the Morristown Municipal Code.**

Councilmember Smith made a motion to approve Ordinance No. 3604 on first reading and schedule a public hearing relative to final passage of said ordinance for April 3, 2018. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.

**Ordinance No. 3604**

**An Ordinance to Annex Certain Territory and to Incorporate same within the Corporate Boundaries of the City of Morristown, Tennessee. Annexation of property located along the south rights-of-way of Howard Allen Road within the East Tennessee Progress Center, having previously been addressed as 1755 Howard Allen Road.**

Councilmember Senter made a motion to approve Ordinance No. 3605 on first reading and schedule a public hearing relative to final passage of said ordinance for April 3, 2018. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

**Ordinance No. 3605**

**An Ordinance to Annex Certain Territory and to Incorporate same within the Corporate Boundaries of the City of Morristown, Tennessee. Annexation of property identified in the first civil district of Hamblen County, HCTP ID #05711604000 which is divided by the rights-of-way of Progress Parkway.**

Councilmember Alvis made a motion to approve Ordinance No. 3606 on first reading and schedule a public hearing relative to final passage of said ordinance for April 3, 2018. Councilmember Senter seconded the motion and upon roll call; all voted “aye”.

**Ordinance No. 3606**

**An Ordinance to abandon certain public street rights-of-way within the corporate boundaries of the City of Morristown; {Howard Allen Road}.**



Councilmember Senter made a motion to approve the Bid from East Tennessee Turf and Landscape for the Public Works Site Phase I Project in the amount of \$3,499,153. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.

Councilmember Smith made a motion to approve the Contract between the City of Morristown and East Tennessee Turf and Landscape for the Public Works Site Phase I Project. Councilmember Senter seconded the motion and upon roll call; all voted “aye”.

Councilmember Alvis made a motion to approve the Agreement for Services between the City of Morristown and GeoServices, LLC, for the Public Works Compound in the not to exceed amount of \$40,205; pending legal approval. Councilmember Senter seconded the motion and upon roll call; all voted “aye”.

Councilmember Senter made a motion to approve the Bid from Summers-Taylor, Inc., for the East Tennessee Progress Center (ETPC) Progress Parkway extension in the amount of \$635,844.25. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.

Councilmember Alvis made a motion to approve the Contract between the City of Morristown and Summers-Taylor, Inc., for the East Tennessee Progress Center (ETPC) Progress Parkway extension; pending legal and granting agencies approval. Councilmember Senter seconded the motion and upon roll call; all voted: “aye”.

Councilmember Senter made a motion to approve the Agreement for Services between the City of Morristown and GeoServices, LLC for the East Tennessee Progress Center (ETPC) Progress Parkway extension in the not to exceed amount of \$12,500; pending legal and granting agencies approval. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.

Councilmember Smith made a motion to approve Task Order No. 4 between the City of Morristown and McGill Associates to provide construction administration services for the East Tennessee Progress Center (ETPC) Progress Parkway extension in the lump sum amount of \$51,120. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.

Councilmember Alvis made a motion to approve the Bid from Tyler Brothers for the purchase of two (2) mowers for the Parks & Recreation Department, in the amount of \$26,998. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.



Councilmember Senter made a motion to approve the Sponsorship Agreement between the City of Morristown and Dick's Sporting Goods. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Smith made a motion to approve the Hamblen County Hazard Mitigation Plan. Councilmember Garrett seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to approve the Package Store Certificate of Compliance for Larry Bolton, owner of The Cellar, Inc., 1405 W. Morris Blvd. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

Councilmember Alvis made a motion to approve the Promotion of Chris Hall to Patrol Captain, Morristown Police Department. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to approve the promotion of Brian Sulfridge and Lloyd Crocker to Patrol Lieutenants, Morristown Police Department. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember Smith made a motion to approve the promotion of Craig Jarnigan, Brad Rice, Brad Jacobs, Ken Hinkle and David Hancock to Patrol Sergeants, Morristown Police Department. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to approve the promotion of David Klein, David Gulley, Michael Vocola and Devil Cribley to Patrol Corporals, Morristown Police Department. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Alvis made a motion to approve the promotion of Tracy Bowman to Detective Sergeant, Morristown Police Department. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to approve the promotion of Mike Bacon to Detective Corporal Investigations, Morristown Police Department. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to approve the promotion of Dustin Jones to Detective Narcotics Division, Morristown Police Department. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Smith made a motion to approve the promotion of Travis Stansell to Corporal Support Services, Morristown Police Department. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.

Mayor Chesney adjourned the March 20, 2018, City Council meeting at 5:40 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

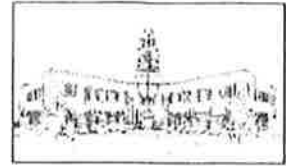
\_\_\_\_\_  
CITY ADMINISTRATOR

DRAFT

## City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: Morristown City Council  
FROM: Josh Cole, Planner  
DATE: March 20<sup>th</sup>, 2018  
SUBJECT: Text Amendment – Local Business (LB) District

### **BACKGROUND:**

Last month, a proposed Local Business (LB) text amendment was brought before City Council as part of our ongoing effort to update the zoning ordinance. However, some concerns were raised regarding the conditions that were attached to car washes as a use permitted on review. As seen below, the conditions have been amended to remove the maximum of three (3) bays and the hours of operation were altered to match the existing hours found in the City Ordinance relating to prohibited noises.

#### Car Washes

- a. Must be a minimum of 75' from all residential dwellings
- b. Must provide a buffer if a residential district or use is adjacent to this property
- c. Must follow the exterior lighting ordinance (Chapter 32) in order to minimize light trespass onto residential areas.
- d. Hours of operation must be limited to 7 am to 11 pm

### **RECOMMENDATION:**

Staff recommends approval of the proposed Local Business text amendment.

**ORDINANCE NO. 3602**  
**BEING AN ORDINANCE OF THE CITY COUNCIL OF**  
**MORRISTOWN, TENNESSEE AMENDING TITLE 14**  
**(ZONING AND LAND USE CONTROL), CHAPTER 2, AND**  
**CHAPTER 9 (LOCAL BUSINESS DISTRICT) OF THE**  
**MORRISTOWN MUNICIPAL CODE.**

BE IT ORDAINED BY THE CITY COUNCIL of the City of Morristown that the text of Title 14 (Zoning and Land Use Control), Chapter 2, 14-203 Definitions and Chapter 9, Local Business District be approved as follows:

Chapter 2, 14-203 Definitions

51. BUSINESS, PROFESSIONAL OR GOVERNMENTAL OFFICE (LIMITED PRACTICE) means a Business, Professional or Governmental office wherein no more than four (4) individuals, one or more of whom is licensed in the particular profession, engage in the practice of the profession or trade and a principal, ancillary support person or employee for that office during regular business hours.
165. RESTAURANT (LIMITED SERVICE) means a Restaurant with a maximum of two thousand five hundred (2,500) square feet of floor area and total customer seating not to exceed forty (40).
168. RETAIL SALES ESTABLISHMENT (LIMITED SERVICE) means a Retail Sales Establishment with a maximum two thousand five hundred (2,500) square feet of floor area.

Chapter 9, LB LOCAL BUSINESS DISTRICT

14-901. LB LOCAL BUSINESS DISTRICT

The Local Business (LB) District is located to provide limited commercial and personal service facilities of a convenience nature, servicing persons residing in adjacent residential areas without adversely impacting the residential character of the area. Commercial uses should be in scale and character with the adjacent residential uses and do not encourage the generation of additional traffic from outside the area.

14-902. USES PERMITTED

1. Accessory structures/buildings
2. Bank.
3. Beauty Shops/Barber Shops/Health Salons (Limited Practice).

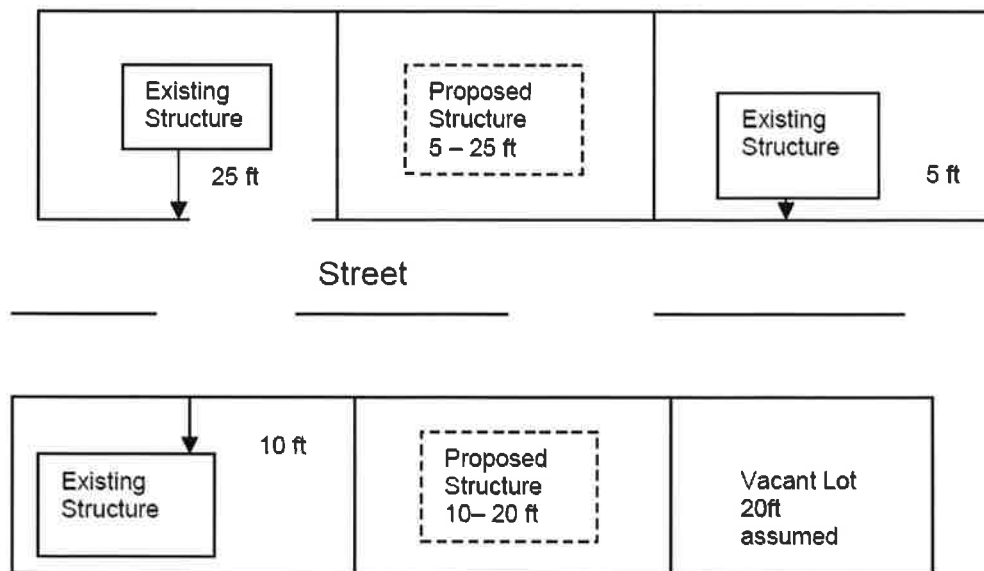
4. Bed and Breakfast Operations
5. Business, Professional or Governmental Offices (Limited Practice)
6. Churches, Synagogues, Temples, Parsonages and Parish Houses, and other Places of Worship.
7. Gasoline service station.
8. Home Occupations (subject to Section 14-228)
9. Kindergartens and child nurseries.
10. Plant and Flower nurseries.
11. Residential (single family, two-family, and multi- family).
12. Restaurant (Limited Service)
13. Retail sales establishment (Limited Service)
14. Rooming or Boarding House
15. Self-service laundry.

#### 14-903. USES PERMITTED ON REVIEW

1. Car Washes
  - a. Must be a minimum of 75' from all residential dwellings
  - b. Must provide a buffer if a residential district or use is adjacent to this property
  - c. Must follow the exterior lighting ordinance (Chapter 32) in order to minimize light trespass onto residential areas.
  - d. Hours of operation must be limited to 7 am to 11 pm
2. Cemeteries
  - a. The Cemetery must be an accessory use
3. Convalescent and Nursing Homes, retirement homes, orphanages and assisted living facilities
  - a. Must be located on a Collector or Arterial Street
  - b. Must be licensed by the State

#### 14-904. DEPTH OF FRONT YARD

The depth of the front yard setback shall be determined by measuring the front yard setback of the adjacent properties from the front property line to the principal building to determine a minimum and maximum setback from the front property line. Any principal building on any lots shall be located no nearer or farther than the front yard setbacks of the adjacent property. If adjacent property is vacant then a front yard setback of adjacent property shall be twenty (20) feet so that minimum and maximum can be set (See Figure Below).



#### 14-905. DEPTH OR REAR YARD

1. The case of a lot where the rear lot line coincides with the lot line of a lot in a residential district, any principal building shall be located no nearer than twenty (20) feet to said rear lot line.
2. In the case of a lot where the rear lot line coincides with a right-of-way line of an alley, any principal building shall be located no nearer than five (5) feet to said rear lot line.
3. Any principal building on any lot shall be located no nearer than ten (10) feet to the rear lot line, in cases other than those as set forth above in subsections 1 and 2.

#### 14-906. DEPTH OF SIDE YARDS

1. In the case of a lot where the side lot line coincides with the lot line of a lot in a residential district, any principal building shall set back from said lot line in accordance with the provisions governing width of side yards in the residential district.
2. In the case of a lot where the side lot line coincides with a right-of-way line of an alley, any principal building shall be located no nearer than five (5) feet to said side lot line.
3. Any principal building on any lot shall be located no nearer than ten (10) feet to the side lot line, in cases other than those as set forth above in subsections 1 and 2.

**14-907. BUILDING AREA**

The principal building and accessory buildings on any lot shall not cover more than seventy-five (75) percent of the total area of said lot.

**14-908. BUILDING HEIGHT**

Buildings shall not exceed three (3) stories or thirty-five (35) feet in height.

**14-909. PROVISIONS GOVERNING PARKING**

Parking shall generally be located to the side and rear of buildings. On-street parking shall be encouraged where applicable.

**14-910. PROVISIONS GOVERNING PLACEMENT OF STRUCTURES**

All Structures shall have the main entrance of the building facing the commercial street. Other entrances may be adjacent to parking.

BE IT FURTHER ORDAINED that this ordinance shall take effect from and after the date of its final passage, the public welfare requiring it.

**PASSED ON FIRST READING THIS THE 20<sup>TH</sup> DAY OF MARCH 2018.**

---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**



**PASSED ON SECOND AND FINAL READING THIS THE 3<sup>RD</sup> DAY OF  
APRIL 2018.**

---

**MAYOR**

**ATTEST:**

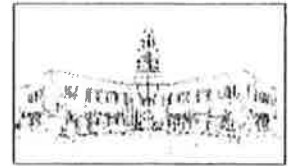
---

**CITY ADMINISTRATOR**

# City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: Morristown City Council  
FROM: Josh Cole, Planner  
DATE: March 20<sup>th</sup>, 2018  
SUBJECT: Text Amendment –Industrial Use Off-Street Parking Requirements  
Section 14-216-3.f

## **BACKGROUND:**

This is a request by the Industrial Development Board (IDB) to amend the Off-Street Parking Requirements for Industrial Uses (Section 14-216-3.f).

Currently, the ordinance requires one (1) parking space per five hundred (500) square feet of total floor area. The IDB is seeking to amend the off-street parking to be based on employment numbers instead of floor space, which they state is an old standard for more labor intensive industries. As technology and automation increases, many industries may have a large building footprint but do not need nearly the number of parking spaces that the ordinance currently requires. For example, Project Ruby came before the Board of Zoning Appeals this past June for a variance to the required parking for this exact reason.

Their proposed amendment is as follows:

One and one quarter (1.25) parking spaces for every one (1) employee on the largest work shift, plus one space per company vehicle plus adequate visitor parking.

As seen below, many other cities in the region have similar employee based parking requirements instead of being based on square footage.

### **Other Cities:**

Athens

Bristol

Chattanooga

Cleveland

Greeneville

Johnson City

Kingsport

Knoxville

### **Industrial Use Off-Street Parking Requirements:**

One and half (1.5) spaces for each two (2) employees employed on the largest work shift, plus one (1) space for each business vehicle

1 parking space per employee

1 auto parking space for every 2 workers on the combined 2 largest successive shifts

1/employee + 1/250 sq ft office space

One (1) space for each two (2) employees in the largest shift

One (1) space per two (2) employees on the largest shift

One space per 1.5 employees on major shift, plus one space per company vehicle and piece of mobile equipment

0.75 per employee at the largest shift

P.O. Box 1499 • Morristown, Tennessee 37816-1499 • Phone (423) 585-4620 • Fax (423) 585-4679

[Return to Agenda](#)

Mt. Juliet	One space for each 1,500 square feet of gross floor area or one space for each three employees during the largest shift, whichever is greater
Oak Ridge	3 per 4 employees, computed on the basis of greatest number of persons employed at any one shift during the day or night, or 1 per 667 square feet of useable area, which is greater

At its March 13<sup>th</sup> meeting, the Planning Commission voted 9 to 0 to recommend approval of this text amendment.

**RECOMMENDATION:**

After reviewing off-street parking requirements elsewhere and in order to be competitive with other cities in the region, staff recommends approval of the proposed text amendment.

**ORDINANCE NO. 3603  
BEING AN ORDINANCE OF THE CITY COUNCIL OF  
MORRISTOWN, TENNESSEE AMENDING TITLE 14  
(ZONING AND LAND USE CONTROL), CHAPTER 2, OF  
THE MORRISTOWN MUNICIPAL CODE.**

BE IT ORDAINED BY THE CITY COUNCIL of the City of Morristown that the text of Title 14 (Zoning and Land Use Control), Chapter 2, 14-216-3, Off-Street Parking Requirements be amended to state:

14-216-3.f. Industrial Uses

One and one quarter (1.25) parking spaces for everyone (1) employee on the largest work shift, plus one space per company vehicle and adequate visitor parking.

BE IT FURTHER ORDAINED that this ordinance shall take effect from and after the date of its final passage, the public welfare requiring it.

**PASSED ON FIRST READING THIS THE 20<sup>TH</sup> DAY OF MARCH 2018.**

---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**

**PASSED ON SECOND AND FINAL READING THIS THE 3<sup>RD</sup> DAY OF  
APRIL 2018.**

---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**

**RESOLUTION NO. \_\_\_\_\_  
A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE  
ANNEXATION OF PROPERTY LOCATED WITHIN THE EAST  
TENNESSEE PROGRESS CENTER;**

**WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS  
AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY  
THE GOVERNING BODY.**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR  
AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:**

*Property identified as Hamblen County Tennessee Tax Parcel ID # 061 00501  
and Jefferson County Tennessee Tax Parcel ID # 018 046.01 which includes  
3.84+/- acres as shown in the graphic attached and as described in Hamblen  
County Tennessee Deedbook 233, page 483, a copy of which is attached;*

**Section I.** Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code  
Annotated, there is hereby adopted, for the area bounded as described above, the  
following plan of services:

**Police Protection**

Patrolling, radio responses to calls, and other routine police services using present  
personnel and equipment will be provided upon the effective date of annexation.

**Fire Protection**

Fire protection by the present personnel and the equipment of the fire fighting force,  
within the limitations of available water and distances from fire stations, will be  
provided upon the effective date of annexation. Water for fire protection to serve the  
substantially developed annexed area(s) will be provided in accordance with current  
policies of Morristown Utilities Commission unless authorized by franchise  
agreement with another utility district which has made service available with  
capabilities to meet City of Morristown Fire Protection Standards. Any extension of  
water system infrastructure beyond that of the Morristown Utility Commission  
policies shall be at the expense of the property owner or developer.

**Water Service**

Water for potable use will be provided in accordance with current policies of  
Morristown Utilities Commission.

**Sanitary Sewer Service**

Any extension of said shall be at the expense of the property owner or property  
developer.

**Electrical Service**

Electrical service for domestic, commercial and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

**Refuse Collection**

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

**Streets**

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

**Inspection Services**

Any inspection services now provided by the City (building, property maintenance, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

**Planning and Zoning**

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation. The recommended zoning designation for this land will be HI (Heavy Industrial).

**Street Lighting**

Street lights will be installed in accordance to City policies.

**Recreation**

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies currently used will be followed in expanding the recreational program and facilities in the enlarged city.

**Miscellaneous**

Fibernet may be installed per the current Morristown Utility System policy.

**Section II.** This Resolution shall become effective from and after its adoption.

PASSED ON THIS THE 3<sup>RD</sup> DAY OF APRIL 2018.

---

MAYOR

ATTEST

---

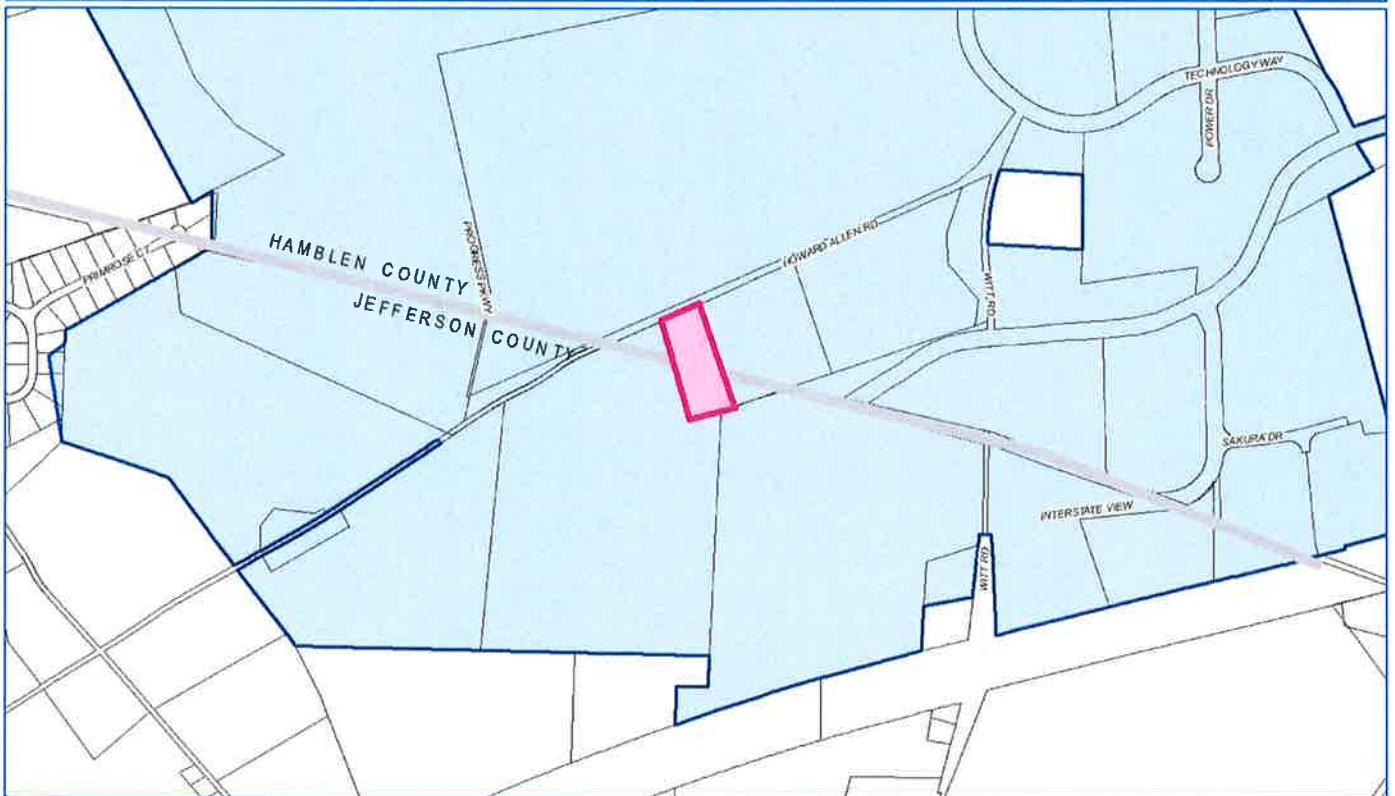
CITY ADMINISTRATOR

**ATTACHMENT 1**

Hamblen County Tax Parcel ID # 061 005.01  
Jefferson County Tax Parcel ID # 018 046.01

1755 Howard Allen Road





# City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: Morristown City Council  
FROM: Lori Matthews, Senior Planner  
DATE: March 20<sup>th</sup>, 2018  
SUBJECT: Annexation Request for 1755 Howard Allen Road

## **BACKGROUND:**

The City of Morristown is currently working in tandem with Mrs. Linda Robinson, property owner of 1755 Howard Allen Road, Hamblen County Tax Parcel ID #061 005.01 and Jefferson County Tax Parcel ID # 018 046.01 to purchase and annex said property into the corporate limits of Morristown with a zoning designation of HI (Heavy industrial).

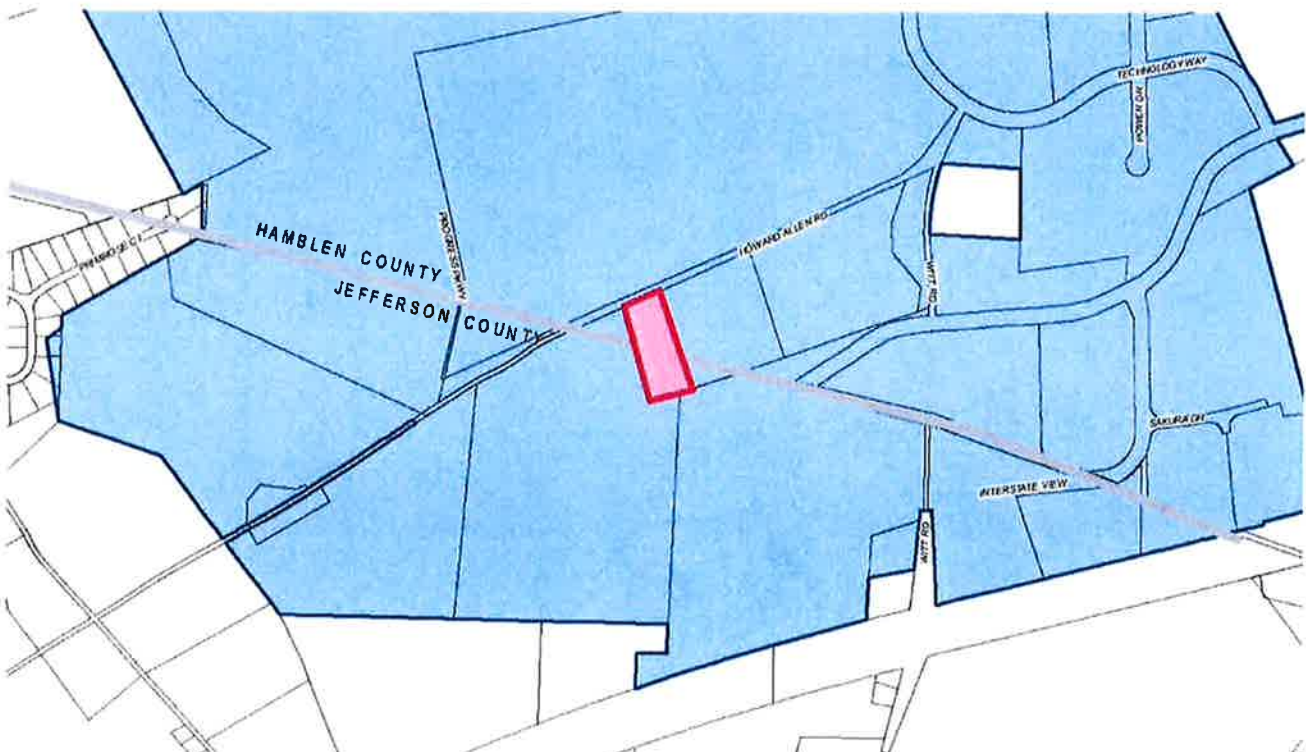
Annexation of this 3.8+/- acre parcel will fill one of two gaps within the City's East Tennessee Progress Center located adjacent to Exit 8 and 'The Downs' development in south Morristown. The East Tennessee Progress Center (ETPC) is a 900 acre industrial park started in mid-1990's, the entirety of which is zoned industrial, hence, Staff's request to recommend industrial zoning upon annexation rather than rezone the property at a later date.

The dwelling and accessory structures currently in place will be razed and property utilized for development within this area of the East Tennessee Progress Center. (That portion of Howard Allen Road which fronts this property will be abandoned in conjunction with this annexation request, also as part of development within this area of the industrial park.)

Morristown Utilities Commission will serve as provider for all utilities to include electric, sanitary sewer and water needs. No additional right-of-way is to be included. No additional Fire or Police personnel will be required at this time.

## **RECOMMENDATION:**

The Planning Commission at their regular meeting of March 13<sup>th</sup> voted to forward their recommendation of approval to City Council for both the annexation and its plan of services.

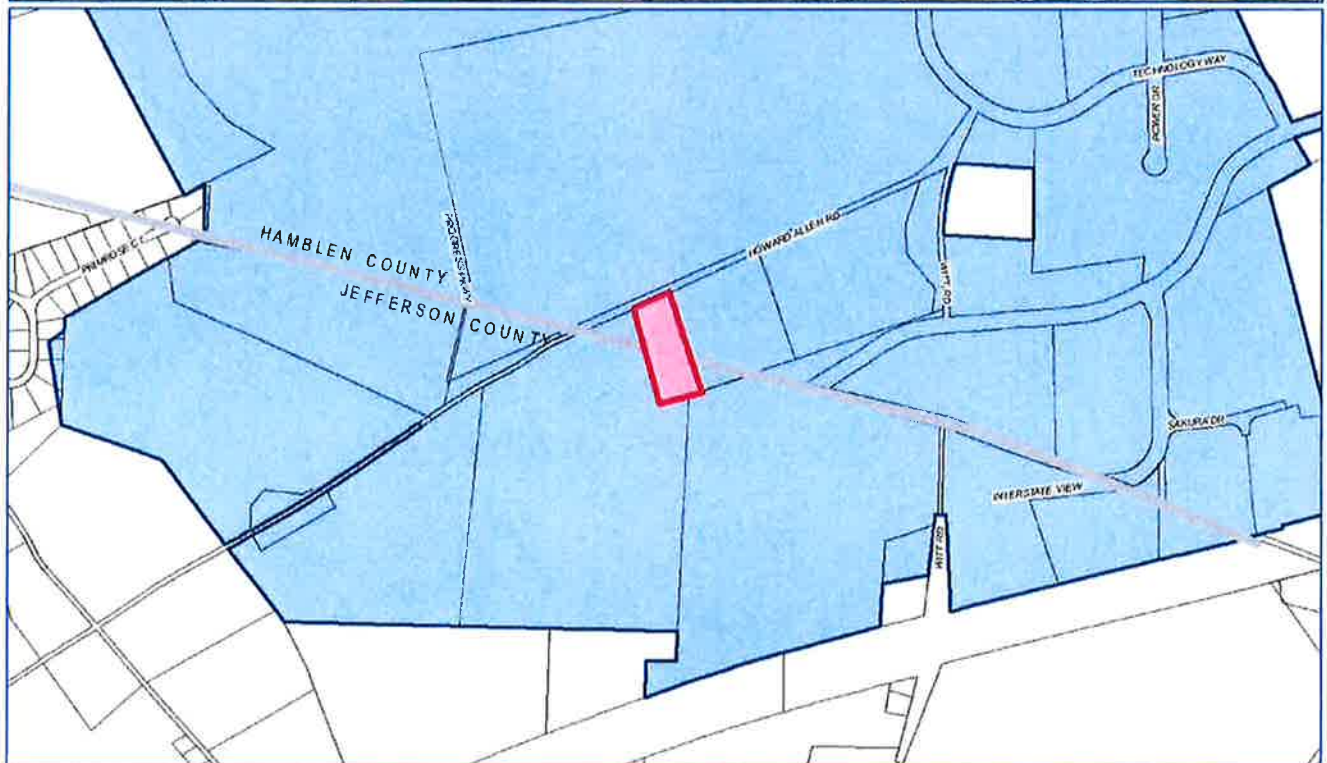




ATTACHMENT 1

Hamblen County Tax Parcel ID # 061 005.01  
Jefferson County Tax Parcel ID # 018 046.01

1755 Howard Allen Road



**ORDINANCE NO. 3604**

**ENTITLED AN ORDINANCE TO ANNEX CERTAIN  
TERRITORY AND TO INCORPORATE SAME WITHIN THE  
CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN  
TENNESSEE**

*Annexation of property located along the south rights-of-way of Howard Allen Road within the East Tennessee Progress Center, having previously been addressed as 1755 Howard Allen Road;*

**Section I. WHEREAS**, it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

**Section II. WHEREAS**, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;**

1. **PURSUANT** to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

*Property assigned Hamblen County Tennessee Tax Parcel ID # 061 00501 and Jefferson County Tennessee Tax Parcel ID #018 046.01 which includes 3.84+/- acres situated along the southern right-of-way of Howard Allen Road as shown in the attached graphic and as described in Hamblen County Tennessee Deedbook 233, page 483, a copy of which is attached;*

2. Heavy Industrial (HI) zoning shall be applied upon adoption of the annexation area.
3. This Ordinance shall become operative thirty days after its passage or as otherwise provided for in Chapter 113, Public Acts of Tennessee, 1955.
4. This Ordinance shall become effective from and after its passage, the public welfare requiring it.

**PASSED ON FIRST READING THIS THE 20<sup>TH</sup> DAY OF MARCH 2018.**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY ADMINISTRATOR**

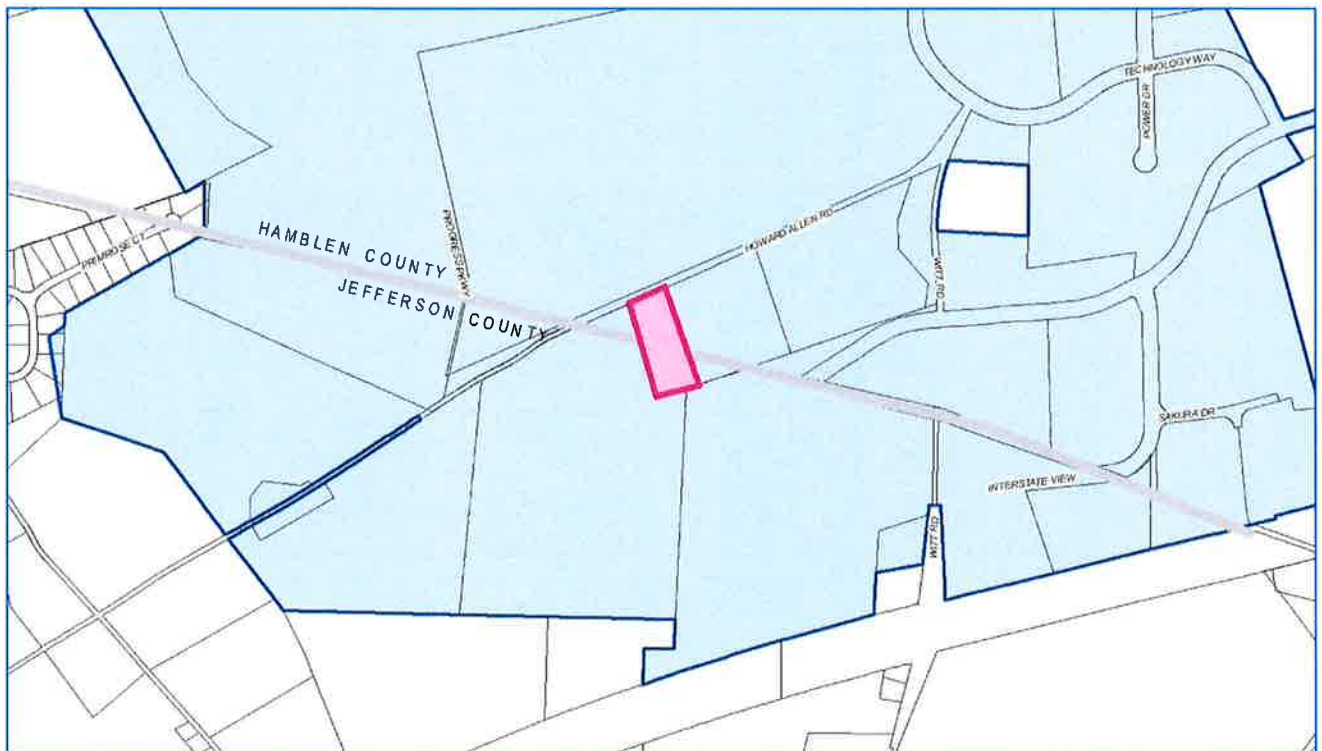
**PASSED ON SECOND AND FINAL READING THIS THE 3<sup>RD</sup> DAY OF  
APRIL 2018.**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY ADMINISTRATOR**

**Annexation Area**





**RESOLUTION NO. \_\_\_\_\_**  
**A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE**  
**ANNEXATION OF PROPERTY LOCATED IN THE DOWNS AT**  
**WALLACE FARMS DEVELOPMENT AT EXIT 8;**

**WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY THE GOVERNING BODY.**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:**

*Property identified as being located in the first civil district of Hamblen County, Hamblen County Tax Parcel ID # 057 11604 000 which is divided by the rights-of-way of Progress Parkway to include 23.25 (+/-) acres more or less, the general location being shown on the attached exhibit A;*

**Section I.** Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described above, the following plan of services.

**Police Protection**

Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided upon the effective date of annexation.

**Fire Protection**

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided upon the effective date of annexation. Water for fire protection to serve the substantially developed annexed area(s) will be provided in accordance with current policies of Witt Utilities unless authorized by franchise agreement with another utility district which has made service available with capabilities to meet City of Morristown Fire Protection Standards. Any extension of water system infrastructure beyond that of Witt Utilities policies shall be at the expense of the property owner or developer.

**Water Service**

Water for potable use will be provided in accordance with current policies of Witt Utility District.

**Sanitary Sewer Service**

Any extension of said shall be at the expense of the property owner or property developer.

**Electrical Service**

Electrical service for domestic, commercial and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

**Refuse Collection**

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

**Streets**

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

**Inspection Services**

Any inspection services now provided by the City (building, property maintenance, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

**Planning and Zoning**

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation. The recommended zoning designation for this land will be HI (Heavy Industrial).

**Street Lighting**

Street lights will be installed in accordance to City policies.

**Recreation**

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies now used will be followed in expanding the recreational program and facilities in the enlarged city.

**Miscellaneous**

Fibernet may be installed per the current Morristown Utility System policy.



**Section II.** This Resolution shall become effective from and after its adoption.

PASSED ON THIS THE 3<sup>RD</sup> DAY OF APRIL 2018.

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY ADMINISTRATOR

# City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: Morristown City Council  
FROM: Lori Matthews, Senior Planner  
DATE: March 20th, 2018  
SUBJECT: Annexation Request for Exit 8

## **BACKGROUND:**

The City of Morristown is currently working in tandem with the developer of 'The Downs at Wallace Farms' at Exit 8 to annex Hamblen County Tax Parcel ID # 032057 11604, which was split into lots with the construction of the Progress Parkway entrance into the East Tennessee Progress Center.

Annexation of this 24 acre parcel will fill in much of that area still not incorporated between the East Tennessee Progress Center and 'The Downs' at Wallace Farms development. As the greater part of the area west of South Davy Crockett Highway is zoned HI (Heavy Industrial), Staff would recommend that this property be zoned likewise upon its effective date as opposed to placing the property in a 'holding' zone which involves subsequent meetings and approvals.

Morristown Utilities Commission will serve as utility provider for all electrical and sanitary sewer needs. Witt Utilities will provide all water service needs. Both areas currently adjoin City streets so no additional rights-of-way will be included. No additional Fire or Police personnel is required at this time.

## **RECOMMENDATION:**

The Planning Commission at their regular meeting of March 13<sup>th</sup> voted to forward their recommendation of approval to City Council for both the annexation and its plan of services.



Area(s) of  
Initial  
Annexation  
highlighted  
in pink



**ORDINANCE NO. 3605**

**ENTITLED AN ORDINANCE TO ANNEX CERTAIN  
TERRITORY AND TO INCORPORATE SAME WITHIN THE  
CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN  
TENNESSEE**

*Annexation of property identified as being located in the first civil district of Hamblen County, Hamblen County Tax Parcel ID # 057 11604 000 which is divided by the rights-of-way of Progress Parkway to include 23.25 (+/-) acres more or less, the general location being shown on the attached exhibit a;*

**Section 1.** WHEREAS, it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

**Section II.** WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF MORRISTOWN;**

1. PURSUANT to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

*Beginning at the northwest intersection of Progress Parkway with Steeple Chase Lane (50 foot easement), travel north following the line shared of Hamblen County Tax Parcel ID 057 116.04 and 057 116.03 for approximately 583 feet; thence in a westerly direction following the shared property line of Hamblen County Tax Parcel ID 057 116.04 and 057 116.03 for approximately 1,095 feet; thence following the eastern Southern Railway property line south for approximately 756 feet; thence in an easterly direction following the northern Progress Parkway right of way line to the point of beginning for a total of approximately 13.25 acres; thence, starting at the southwest intersection of Progress Parkway and Quarterhorse Trail, following the western right of way of Quarterhorse Trail for approximately 771 feet to its intersection with Hamblen County Tax ID # 062 010.00; thence travelling west to the eastern right of way line of the Southern Railway approximately 625 feet; thence running in a northerly direction following the eastern Southern Railway right of way line for approximately 2,090 feet to its intersection with the southern right of way line for Progress Parkway; thence in an easterly direction following the southern right of way line for Progress Parkway*

*approximately 800 feet to the point of beginning for a total of approximately 10+/- acres, the total of both areas being approximately 23.25 acres.*

2. Heavy Industrial (HI) shall be applied upon adoption of the annexation area.
3. This Ordinance shall become operative thirty days after its passage or as otherwise provided for in Chapter 113, Public Acts of Tennessee, 1955.
4. This Ordinance shall become effective from and after its passage, the public welfare requiring it.

**PASSED ON FIRST READING THIS THE 20<sup>TH</sup> DAY OF MARCH 2018.**

---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**

**PASSED ON SECOND AND FINAL READING THIS THE 3<sup>RD</sup> DAY OF APRIL 2018.**

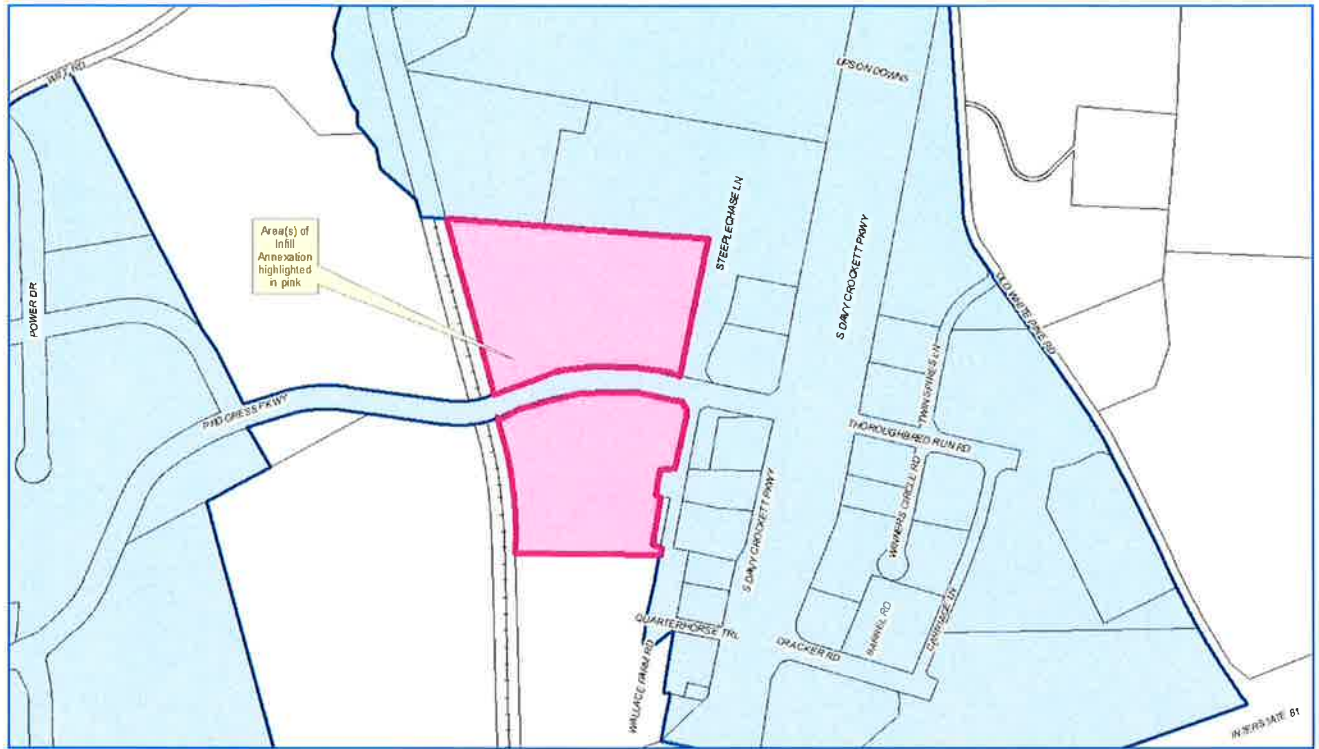
---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**



# City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: Morristown City Council  
FROM: Lori Matthews, Senior Planner  
DATE: March 20<sup>th</sup>, 2018  
SUBJECT: Street to be Abandoned

## **BACKGROUND:**

The City of Morristown has initiated abandonment proceedings for that portion of Howard Allen Road which exists within the City limits. This abandonment is needed as it will be part of the redevelopment of that area of the East Tennessee Progress Park.



Approximately 3,500 linear feet of Howard Allen Road exists within the current City limits and it is this entire portion of right-of-way which will be vacated, from the corporate limit line in the west to the terminus with Witt Road to the east.

## **RECOMMENDATION:**

The Planning Commission at their regular meeting on March 13<sup>th</sup> 2018 voted to recommend the abandonment of Howard Allen Road as submitted.



**ORDINANCE NO. 3606**  
**ENTITLED AN ORDINANCE TO ABANDON CERTAIN PUBLIC**  
**STREET RIGHTS OF WAY WITHIN THE CORPORATE**  
**BOUNDARIES OF THE CITY OF MORRISTOWN TENNESSEE**

Being that portion, in its entirety, of Howard Allen Road which is currently within the corporate limits of the City of Morristown Tennessee;

Section 1. **WHEREAS**, the City Council of the City of Morristown has the power to, when expedient, close, vacate and abandon rights-of-way within the municipality; and

**WHEREAS**, on March 13<sup>th</sup> 2018 the Morristown Regional Planning Commission considered and recommended the closure of that portion of Howard Allen Road which currently exists within the corporate limits of the City of Morristown; and

**WHEREAS**, the following action is deemed to be in the best interest of the Municipality; and

NOW THEREFORE:

Section 2. **WHEREAS**, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN TENNESSEE that the following right-of-way is hereby closed, vacated and abandoned, except that the City of Morristown retains a utility and drainage easement equal to, and coinciding with, the entire length and width of the abandoned right-of-way:

*Beginning at the intersection of Howard Allen Road with Hardy Road in Jefferson County Tennessee, travel east along the centerline of Howard Allen Road approximately 2,400 feet to the corporate limit line of the City of Morristown Tennessee which is the point of beginning; thence travel in an easterly fashion following the centerline of Howard Allen Road approximately 3,600 feet to its terminus with Witt Road, the entirety of this portion of the Howard Allen Road right-of-way to be abandoned, the entirety of which currently exists within the corporate limits of the City of Morristown Tennessee;*

Section 3. **BE IT FURTHER ORDAINED** that all ordinances or parts of ordinances in conflict herewith be, and the same are, hereby repealed.

Section 4. **BE IT FURTHER ORDAINED** that this ordinance takes effect from and after its passage, the public welfare requiring it.

**PASSED ON FIRST READING THIS 20<sup>TH</sup> DAY OF MARCH 2018.**

---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**

**PASSED ON SECOND AND FINAL READING THIS THE 3<sup>RD</sup> DAY OF APRIL 2018.**

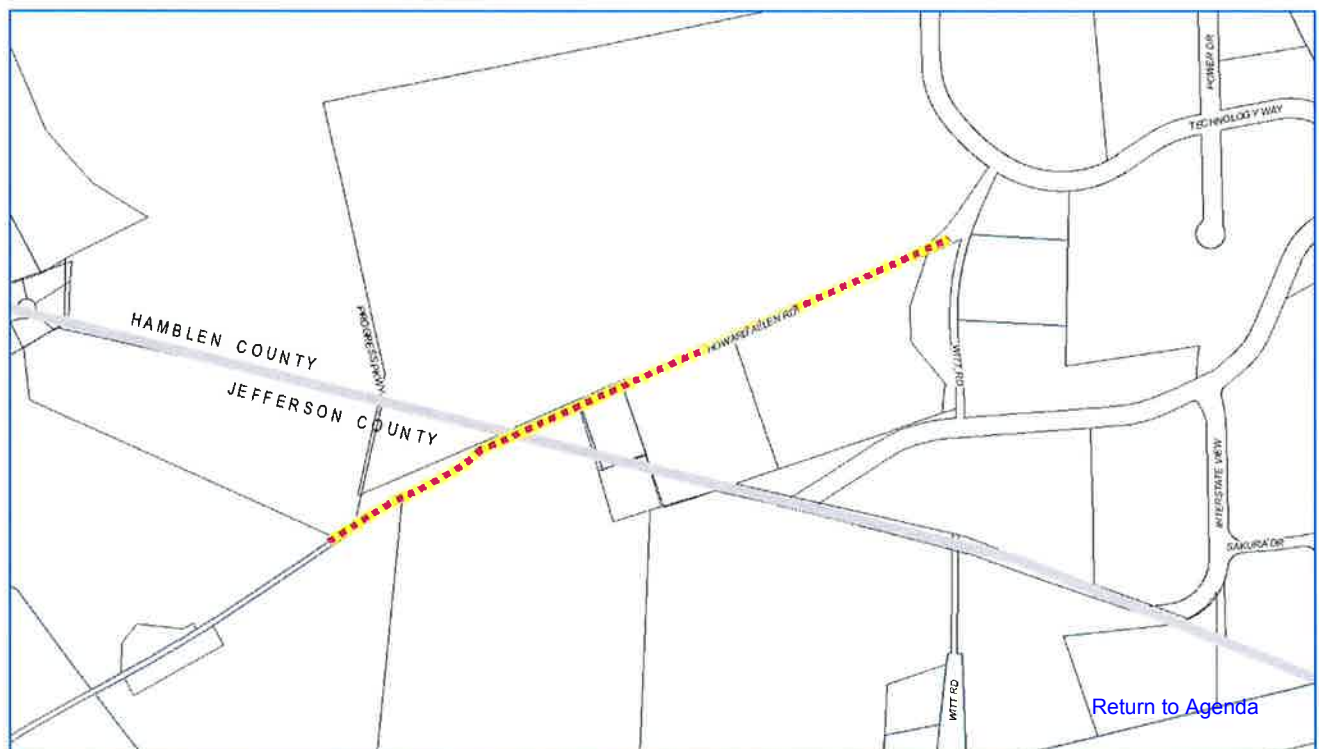
---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**



**ORDINANCE NO. 3605**

**ENTITLED AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN TENNESSEE**

*Annexation of property identified as being located in the first civil district of Hamblen County, Hamblen County Tax Parcel ID # 057 11604 000 which is divided by the rights-of-way of Progress Parkway to include 23.25 (+/-) acres more or less, the general location being shown on the attached exhibit a;*

**Section 1.** WHEREAS, it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

**Section II.** WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;**

1. PURSUANT to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

*Beginning at the northwest intersection of Progress Parkway with Steeple Chase Lane (50 foot easement), travel north following the line shared of Hamblen County Tax Parcel ID 057 116.04 and 057 116.03 for approximately 583 feet; thence in a westerly direction following the shared property line of Hamblen County Tax Parcel ID 057 116.04 and 057 116.03 for approximately 1,095 feet; thence following the eastern Southern Railway property line south for approximately 756 feet; thence in an easterly direction following the northern Progress Parkway right of way line to the point of beginning for a total of approximately 13.25 acres; thence, starting at the southwest intersection of Progress Parkway and Quarterhorse Trail, following the western right of way of Quarterhorse Trail for approximately 771 feet to its intersection with Hamblen County Tax ID # 062 010.00; thence travelling west to the eastern right of way line of the Southern Railway approximately 625 feet; thence running in a northerly direction following the eastern Southern Railway right of way line for approximately 2,090 feet to its intersection with the southern right of way line for Progress Parkway; thence in an easterly direction following the southern right of way line for Progress Parkway*

*approximately 800 feet to the point of beginning for a total of approximately 10+/- acres, the total of both areas being approximately 23.25 acres.*

2. Heavy Industrial (HI) shall be applied upon adoption of the annexation area.
3. This Ordinance shall become operative thirty days after its passage or as otherwise provided for in Chapter 113, Public Acts of Tennessee, 1955.
4. This Ordinance shall become effective from and after its passage, the public welfare requiring it.

**PASSED ON FIRST READING THIS THE 20<sup>TH</sup> DAY OF MARCH 2018.**

---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**

**PASSED ON SECOND AND FINAL READING THIS THE 3<sup>RD</sup> DAY OF APRIL 2018.**

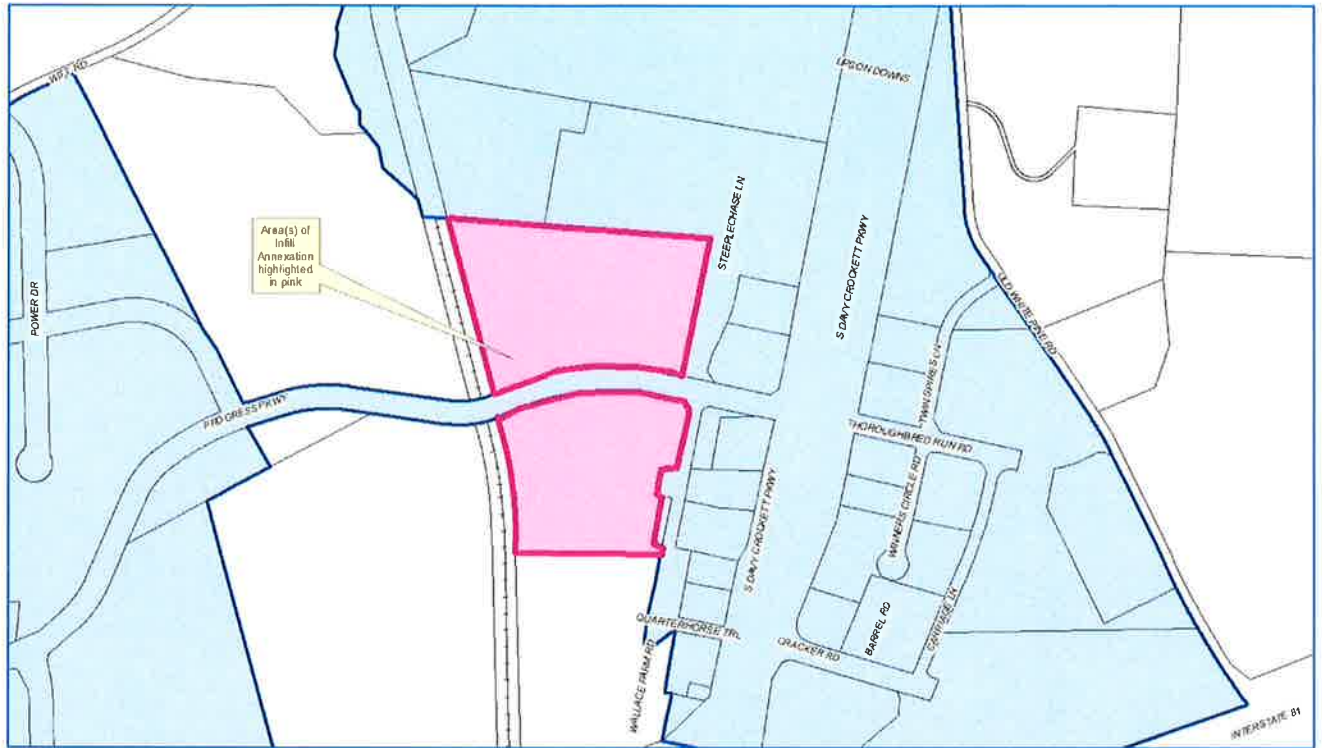
---

**MAYOR**

**ATTEST:**

---

**CITY ADMINISTRATOR**



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO AUTHORIZE THE SUBMISSION OF A FAST TRACK  
INFRASTRUCTURE DEVELOPMENT PROGRAM (FIDP) APPLICATION ON BEHALF OF  
PETOSKEY PLASTICS

WHEREAS, The City of Morristown recognizes and supports the need for business expansion within the city; and

WHEREAS, Petoskey Plastics will be expanding its business facility located at 5725 Commerce Boulevard in the City of Morristown; and

WHEREAS, Petoskey Plastics has indicated that site development, drainage system, utility system and rail spur improvements are needed to serve the facility; and

WHEREAS, the State of Tennessee offers grants to local communities to finance eligible improvements that support business expansion through its Fast Track Infrastructure Development Program (FIDP); and

WHEREAS, The City of Morristown must submit a formal application in order to be eligible for funding through the FIDP program, said application to request funding for all eligible expenses related to improvements that will serve the expansion of Petoskey Plastics in Morristown.

NOW, THEREFORE BE IT RESOLVED that the City of Morristown hereby authorizes the Mayor or his representative to prepare and submit a FIDP grant application for up to \$750,000 to finance the cost of all eligible expenses related to improvements that will serve the expansion of Petoskey Plastics in Morristown. BE IT FURTHER RESOLVED that Petoskey Plastics will contribute at least 25% of the total project costs in order to satisfy the local share requirements of the FIDP program.

This Resolution adopted this the 3<sup>rd</sup> day of April 2018.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY ADMINISTRATOR



March 23, 2018  
File 3524205

The Honorable Gary Chesney, Mayor  
City of Morristown  
PO Box 1499  
Morristown, TN 37816-1499

**RE: Recommendation for Award  
Site Improvements for Colortech, Inc.  
City of Morristown  
Morristown, Tennessee**

Dear Mayor Chesney:

As you know, Colortech, Inc. has recently decided to expand their manufacturing Plant #1 in the Morristown Airport Industrial District for production of pigments and colorants for the plastics industry. Colortech has committed to invest approximately \$14.5 million and hiring approximately 28 new employees in the next five years. Based on this investment and new jobs, the firm has qualified for a grant from the FastTrack program of Tennessee Department of Economic and Community Development. Site improvements have been approved in this grant to facilitate this economic development project.

We would like to report the results of the recent bidding process for the noted project and recommend the award of contract for the work. The Advertisement for Bids for the Site Improvements for Colortech, Inc. was published in the Citizen-Tribune newspaper on February 25, 2018. On March 13, 2018, the mandatory Prebid Conference was attended by nine general contractors. Bid Opening was held on March 20, 2018 and we received five sealed bids.

Vic Davis Construction was the apparent low bidder for Base Bid at \$541,657.00. This firm is properly licensed for this work and well known in the construction industry in East Tennessee. See attached Bid Tabulation for the detailed results. Colortech, Inc. has previously executed an agreement with the City of Morristown to fund all the costs of this contract in excess of the grant amount.

We would respectfully request the approval of the City of Morristown to award the contract for construction to Vic Davis Construction in the amount of \$541,657.00.

Hon. Gary Chesney, Mayor

Page 2

March 23, 2018

File 3524205

Please don't hesitate to contact me if you have any questions or need additional information. As always, thanks to the City of Morristown for your assistance with this economic development project.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Chris Umberger", written over the typed name.

Christopher W. Umberger, NCARB  
Senior Project Manager

Enclosures: Bid Tabulation

F:\35\35242\3524205\02\_COMM\LETTERS\Mayor Chesney - Recommendation on Award.docx

Colortech Site Improvements  
City of Morristown  
Bid Tabulation

Bid Opening: 20-Mar-18  
Bid Time: 2:00 PM

Base Bid Information		Baker's Const Services	Vic Davis Const	East Tennessee Turf & Landscape	HS Construction	King Gen Contractors	Mania Excavating	Shane's Excavating	Summers-Taylor	G.W. Wyatt
License			22622	54171		61427			69	48015
Classification			AGLM, HRA-A, -B, -C, -E; MU-A, -B, -C, -D	BC; MU; HRA; HC		BCA; BC-B; HRA- MU. A, C, D			HRA; MU; BC; HC-D, S	BC-13, -19, -24, - 28, -31; HRA; MU- A, -C, -D
Monetary Limit			Unlimited	Unlimited		Unlimited			Unlimited	Unlimited
Bid Form			✓	✓		✓			✓	✓
Bid Security			✓	✓		✓			✓	✓
Addenda Acknowledged			✓	✓		✓			✓	✓
Drug Free Affidavit			✓	✓		✓			✓	✓
Statement of Compliance - Illegal Immigrants			✓	✓		✓			✓	✓
Base Bid	No Bid	No Bid	\$ 541,657.00	\$ 718,000.00	No Bid	\$ 708,966.25	No Bid	No Bid	\$ 836,890.00	\$ 763,080.00





**STATE OF TENNESSEE**  
**DEPARTMENT OF TRANSPORTATION**  
**DIVISION OF MULTIMODAL TRANSPORTATION RESOURCES**  
SUITE 1800, JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1402  
(615) 741-2781

**JOHN C. SCHROER**  
COMMISSIONER

**BILL HASLAM**  
GOVERNOR

March 26, 2018

Mr. Paul E. Brown, Public Works Director  
City of Morristown  
400 Dice Street  
Morristown, TN 37813

**Subject:** Highway-Rail Grade Crossing Improvement Project Agreement **CRR070199**  
**Supplement 1**

Dear Mr. Brown:

The Tennessee Department of Transportation (TDOT) has prepared a Supplemental Agreement for the City of Morristown for safety improvements at the subject highway-rail grade crossing listed below:

U.S. DOT Crossing Number	731-354M
Federal Project Number	HSIP-R00S(278)
State Project Number	32951-2503-94
PIN Number	123195.00
Railroad Company	NS Railroad
Railroad Milepost	A88.02
Highway (Route)	S Liberty Hill Rd (03838)
Highway Log Mile	2.82
City, County	Morristown, Hamblen County

Enclosed is one (1) original counterpart of a supplemental agreement between the Department and the City for the performance of this work.

Please have the appropriate City representative review, sign, and return the Supplemental Agreement to me. I will then forward the copy for TDOT Commissioner's signature.

As soon as TDOT's internal signature process is completed, TDOT will then forward to the City the fully executed supplemental agreement. Upon receipt of the fully executed supplemental agreement, the City may begin work.

Mr. Paul E. Brown  
March 26, 2018  
Page 2

If you have any questions regarding this matter, please contact me by phone at (615) 253-1043 or by email at Erik.Andersen@tn.gov

Sincerely,

A handwritten signature in black ink that reads "Erik Andersen".

Erik Andersen  
Tennessee Rail-Crossing Safety Manager  
Section 130 Program

EA:dm

Enclosure: City Supplemental Agreement (1 copy)

Cc: File





---

## SUPPLEMENT # 1 TO RAILROAD AGREEMENT

---

THIS SUPPLEMENT is made and entered into by and between the **State of Tennessee** acting through its Department of Transportation, hereinafter called "TDOT," and the **City of Morristown**, Tennessee, hereinafter referred to as the "Local Government."

**WITNESSETH:**

WHEREAS, TDOT and the Local Government entered into Contract No. CRR070199, dated the 3rd day of May, 2017, in which the parties agreed to certain matters concerning Railroad Crossing Approaches Project Number HSIP-R00S(278), 32951-2503-94, S Liberty Hill Rd (03838) at LM 2.82 located in Morristown, Hamblen County, Tennessee; and

WHEREAS, it is desired by the parties that the hereinafter mentioned changes be made in said original Agreement;

NOW, THEREFORE, for a valuable consideration it is agreed by and between the parties as follows:

**To remove the following language from the Preamble:**

WHEREAS, for the Railroad Crossing Roadway Approaches Project, the Local Government has prepared plans, specifications, and estimates of cost, dated January 24, 2017, which estimate is in the amount of \$235,450.00

**And replace with the following language:**

WHEREAS, for the Railroad Crossing Roadway Approaches Project, the Local Government has prepared plans, specifications, and estimates of cost, dated March 20, 2018, which estimate is in the amount of \$56,754.45

**To remove the original Exhibit A dated: January 24, 2017**

**And replace with the attached Exhibit A dated: March 20, 2018**

It is understood that the above are the only changes made in said Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Supplement.

**City of Morristown, Tennessee**

**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

BY: \_\_\_\_\_

BY: \_\_\_\_\_  
John C. Schroer  
Commissioner

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**APPROVED AS TO FORM:**

**APPROVED AS TO FORM:**

BY: \_\_\_\_\_  
City Attorney

BY: \_\_\_\_\_  
John H. Reinbold  
General Counsel

City of Morristown  
100 West First North Street  
Morristown, TN 37814  
Phone: (423) 585-4614

Exhibit A, Page 1 of 13

March 20, 2018

State of Tennessee  
Department of Transportation  
Division of Multimodal Transportation Resources  
Suite 1800, James K. Polk Building  
505 Deaderick Street  
Nashville, TN 37243-1402

Re: Railroad Crossing Improvement Agreement (Liberty Hill Road, Morristown, TN)

Dear Mr. Martin:

Please find attached invoices, cleared check payments and pictures for work completed on the subject project. The City of Morristown hereby requests reimbursement #2 (final) from TDOT for this portion of work and in accordance with the following breakdown according to reimbursement rates.

100% Items Invoice 3 – \$62,476.50  
100% Items Invoice 4 – \$163,325.95  
Total Reimbursement Request -- **\$225,802.45**

Respectfully,



Jason L. Reynolds, PE  
CSR Engineering  
for the City of Morristown

City of Morristown, Morristown, Tennessee

Invoice Date 01/13/18	Invoice Number 17313503	P.O. No. 18000819	Account No. 200791	Invoice Description LIBERTY HILL/MAIN STREET	Net Invoice Amount 62,476.50	
Vendor No. 6615	Vendor Name STANSELL ELECTRIC CO INC			Check No. 163820	Check Date 02/22/2018	Check Amount \$62,476.50

**City of Morristown**

P.O. Box 1499

Morristown, Tennessee 37816-1499

**Investment Account**Check Number **163820**

Vendor No. 6615	Check Date 02/22/2018	Check Amount \$62,476.50
--------------------	--------------------------	-----------------------------

\*\*\*\*\*62,476 DOLLARS AND 50 CENTS

Pay To The STANSELL ELECTRIC CO INC  
 Order Of 860 VISCO DR  
 NASHVILLE TN 37210

**FILE COPY**  
**NON-NEGOTIABLE**

## APPLICATION AND CERTIFICATE FOR PAYMENT - AIA DOCUMENT G702 STYLE FORMAT

STANSELL ELECTRIC # 17313503

PAGE 1 OF 2 PAGES

TO: CITY OF MORRISTOWN  
100 WEST FIRST NORTH STREET  
MORRISTOWN, TN 37816

PROJECT: LIBERTY HILL / MAIN STREET INTERSECTION SIGNAL

FROM: STANSELL ELECTRIC CO., INC.  
860 VISCO DRIVE  
NASHVILLE, TN. 37210-2150

State Project No.: 32951-2503-94  
Federal Project No.: HSIP-R00S (278)  
PIN: 123195.00

RECEIVED FEB 08 2018

APPLICATION NO.: Three (3)  
PERIOD TO: 1/31/2018  
PROJECT NO.: 123195.00  
CONTRACT DATE: 11/22/17  
DISTRIBUTION TO: OWNER

## CONTRACTOR'S APPLICATION FOR PAYMENT:

ORIGINAL CONTRACT SUM	\$ 301,890.00
Net change by Change Orders	-
CONTRACT SUM TO DATE	\$ 301,890.00
TOTAL COMPLETED & STORED TO DATE	\$ 128,878.50
RETAINAGE (0%)	\$ 128,878.50
TOTAL EARNED LESS RETAINAGE	66,402.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT	
CURRENT PAYMENT DUE	\$ 62,476.50

## CHANGE ORDER SUMMARY:

C/O # 1  
C/O # 2  
C/O # 3  
C/O # 4  
C/O # 5

NET CHANGE BY CHANGE ORDERS \$ -

The undersigned Contractor certifies that the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONTRACTOR: STANSELL ELECTRIC CO., INC.

BY: *Anthony J. Chaffin*

DATE: 2/7/18

TITLE: *Project Mgr*STATE OF: *Tennessee*COUNTY OF: *Davidson*Subscribed and sworn to before me this 7TH day of FEBRUARYNotary Public: *Anthony J. Chaffin*My commission expires 3/10/19

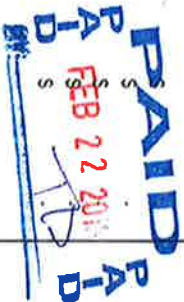
In accordance with the Contract and this Application for Payment the Contractor is entitled to payment in the amount shown above.

Owners Representative: *J. L. Reyn*

DATE: 07FEB18

Title: Project Manager

This Certificate is not negotiable. It is payable only to the Contractor named herein. The issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



To: **City of Morristown**  
**400 Dice Street**  
**Morristown, TN 37814**

From: **Stansell Electric Co., Inc.**

Exhibit A, Page 4 of 13

**Job Description:**  
**Liberty Hill / Main St. Intersection Signal**

**State Project No.: 32951-2503-94**  
**Federal Project No.: HSIP-R00S (278)**  
**P/N: 123195.00**

**S.E.C. Invoice # 17313503**  
**Invoice Date: 1/31/2018**  
**Application # Three (3)**

Item No.	Description	Contract		Current		Previous		Total		U/M	Unit Price	Total	
		Quantity		Quantity		Quantities		Quantities	To Date			Complete	To Date
712-01	TRAFFIC CONTROL	1.00		0.50		0.50		1.00		LS	22,800.00	22,800.00	
713-16.20	SIGNS - R3-1	1.00		-		-		-		EA	7,700.00	-	
713-16.20	SIGNS - R3-2	1.00		-		-		-		EA	7,700.00	-	
713-16.20	SIGNS - SNS	4.00		-		-		-		EA	380.00	-	
713-16.20	SIGNS - W10-1	2.00		-		-		-		EA	510.00	-	
716-02.04	PLASTIC PAVEMENT MARKING (CHNZ STRIPING)	12.00		-		-		-		SY	30.00	-	
716-02.05	PLASTIC PAVEMENT MARKING (STOP LINE)	90.00		-		-		-		LF	18.00	-	
716-02.06	PLASTIC PAVEMENT MKG (TURN LANE ARROW)	5.00		-		-		-		EA	260.00	-	
716-03.02	PLASTIC WORD PVMT MARKING (RXR)	2.00		-		-		-		EA	630.00	-	
716-04.01	PLASTIC PVMT MKG (STRAIGHT-TURN ARROW)	4.00		-		-		-		EA	330.00	-	
716-08.05	REMOVAL OF PAVEMENT MARKING (STOP LINE)	90.00		-		-		-		LF	11.00	-	
716-08.06	REMOVAL OF PVMT MKG (TURN LANE ARROW)	4.00		-		-		-		EA	150.00	-	
716-08.20	REMOVAL OF PAVEMENT MARKING (LINE)	0.50		-		-		-		LMI	5,900.00	-	
716-13.06	SPRY THERMO PAVEMENT MARKING (4IN LINE)	1.00		-		-		-		LMI	6,100.00	-	
717-01	MOBILIZATION	1.00		0.50		0.50		1.00		LS	33,900.00	33,900.00	
725-05.05	FO DROP CABLE 5F	50.00		-		-		-		LF	6.00	-	
725-05.06	FO SPLICE FUSION	1.00		-		-		-		EA	1,810.00	-	
725-25.01	COMMUNICATIONS CONNECTION (MUS)	1.00		-		-		-		LS	8,460.00	-	
725-25.02	NETWORK SWITCH (TYPE A)	1.00		-		-		-		EA	3,480.00	-	
730-01.02	REMOVAL OF SIGNAL EQUIPMENT	1.00		-		-		-		EA	5,400.00	-	
730-02.09	SIGNAL HEAD ASSEMBLY (130 WITH BACKPLATE)	4.00		-		-		-		EA	1,180.00	-	
730-02.17	SIGNAL HEAD ASM (150 AZH WITH BACKPLATE)	4.00		-		-		-		EA	1,960.00	-	
730-03.21	INSTALL PULL BOX (TYPE B)	4.00		4.00		-		4.00		EA	760.00	3,040.00	
730-05.01	ELECTRICAL SERVICE CONNECTION	1.00		-		-		-		EA	3,240.00	-	
730-08.10	SIGNAL CABLE	1.00		-		-		-		LF	8,710.00	-	
730-12.09	CONDUIT 3 DIAMETER (RGS)"	200.00		177.00		-		177.00		LF	87.00	15,399.00	
730-13.06	VEHICLE DETECTOR (OPT. ACT. PRIOR CONT.)	1.00		-		-		-		EA	10,750.00	-	
730-13.08	VEHICLE DETECTOR - RADAR	1.00		-		-		-		EA	40,400.00	-	
730-15.32	CABINET (EIGHT PHASE BASE MOUNTED)	1.00		0.25		-		0.25		EA	19,150.00	4,787.50	
730-16.02	EIGHT PHASE ACTUATED CONTROLLER	1.00		-		-		-		EA	5,650.00	-	
730-23.56	CANTILEVER SIGNAL SUPPORT (1 ARM @ 25')	1.00		-		0.50		0.50		EA	15,900.00	7,950.00	



To: **City of Morristown**  
**400 Dice Street**  
**Morristown, TN 37814**

From: **Stansell Electric Co., Inc.**

**S.E.C. Invoice # 17313503**  
**Invoice Date: 1/31/2018**

**Application # Three (3)**

**Job Description:**  
**Liberty Hill / Main St. Intersection Signal**

**State Project No.: 32951-2503-94**  
**Federal Project No.: HSIP-R00S (278)**  
**PIN: 123195.00**

Item No.	Description	Contract		Current		Previous Quantities	Total		Unit	Total	
		Quantity		Quantity			Quantities To Date			Complete To Date	
730-23.64	CANTILEVER SIGNAL SUPPORT (1 ARM @ 30')	1.00		-		0.50	0.50	EA	16,200.00	8,100.00	
730-23.95	CANTILEVER SIGNAL SUPPORT(2 @ 45' & 45')	1.00		0.50		-	0.50	EA	21,800.00	10,900.00	
730-35.06	BATTERY BACK-UP AND POWER CONDITIONER	1.00		-		-	-	EA	13,500.00	-	
740-11.01	TEMPORARY SEDIMENT TUBE 8IN (DESCRIPT)	120.00		-		-	-	LF	25.00	-	
STORED MATERIAL:											
730-13.08	VEHICLE DETECTOR - RADAR	1.00		-		1.00	1.00	EA	22,002.00	22,002.00	

Current Value of Work Installed: **62,476.50**

Previous Value of Work Installed: **44,400.00**

Stored Material: **22,002.00**

Total Complete & Stored to Date: **128,878.50**

**CITY OF MORRISTOWN**

PURCHASING DIRECTOR

P.O. Box 1499

Morristown, TN 37815-0647

Phone: (423) 585-4622 Fax: (423) 585-4687

Exhibit A, Page 6 of 13

**Purchase Order**

Fiscal Year 2018

Page 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.Purchase Order # **18000819-00***Retain this purchase order for proof of tax exemption.***Tax Exempt #62-6000369****V  
e  
n  
d  
o  
r**STANSELL ELECTRIC CO INC  
860 VISCO DR

NASHVILLE, TN 37210

**S  
h  
i  
p  
t  
o**City of Morristown  
400 Dice Street  
aahl@mymorristown.com  
Morristown, TN

37813

Vendor Phone Number		Vendor Fax Number		Requisition Number 18000745		Delivery Reference/Contact ASHLEY AHL			
Date Ordered 10/13/17		Vendor Number 006615		Date Required		Interoffice Delivery		Department/Location 41610	
Item#	Description/Part No.			Qty/Unit	Cost Each		Extended Price		
001	ORIGINAL			1.00	301890.00000		301,890.00		
				EACH					
	LIBERTY HILL TRAFFIC SIGNAL & RAIL CROSSING PROJECT 91200-728-1805			301,890.00					
					PO Total		301,890.00		

The City of Morristown is an equal  
employment / affirmative action  
employer EOE / AA**VENDOR COPY***Ashley AHL*

Authorized Signature

*[Signature]*

Authorized Signature




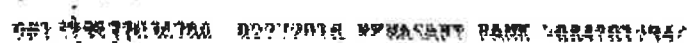
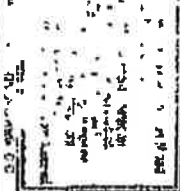
10-13-17

Date

10/23/17

Return to Agency

Date

	<b>City of Morristown</b> P.O. Box 1489 Morristown, Tennessee 37816-1489 Investment Account	First Tennessee Bank 67-1528643	Check Number <b>163820</b>	
		<b>0015</b>	<b>02/22/2018</b>	<b>\$62,476.60</b>
*****62,476 DOLLARS AND 60 CENTS				
Pay To The <b>STANSELL ELECTRIC CO INC</b> Order Of <b>860 VISCO DR</b> <b>NASHVILLE TN 37210</b>				
		 Authorized Signature		
				
				
				
032356				
<div>ENDORSED TO THE ACCOUNT OF THE WITHIN NAMED PAYEE BY FIRST TENNESSEE BANK. INSTRUCTIONS FROM PAYEE TO FIRST TENNESSEE BANK NASHVILLE, TENNESSEE FOR DEPOSIT ONLY STANSELL ELECTRIC CO. OPERATING ACCOUNT DO NOT CASH OR DEPOSIT RESERVED FOR FIRST TENNESSEE BANK</div>				

City of Morristown, Morristown, Tennessee

Invoice Date 03/06/18	Invoice Number 17313504 APP	P.O. No. 18000819	Account No. 201508	Invoice Description LIBERTY HILL/MAIN STREET	Net Invoice Amount 163,325.95
Vendor No. 6615	Vendor Name STANSELL ELECTRIC CO INC			Check No. 164008	Check Amount \$163,325.95

**City of Morristown**

P.O. Box 1499  
Morristown, Tennessee 37816-1499  
Investment Account

Check Number **164008**

Vendor No. 6615	Check Date 03/09/2018	Check Amount \$163,325.95
--------------------	--------------------------	------------------------------

\*\*\*\*163,325 DOLLARS AND 95 CENTS

Pay To The STANSELL ELECTRIC CO INC  
Order Of 860 VISCO DR  
NASHVILLE TN 37210

**FILE COPY**  
**NON-NEGOTIABLE**

STANSELL ELECTRIC # 17313504

## APPLICATION AND CERTIFICATE FOR PAYMENT - AIA DOCUMENT G702 STYLE FORMAT

PAGE 1 OF 2 PAGES

TO: CITY OF MORRISTOWN  
100 WEST FIRST NORTH STREET  
MORRISTOWN, TN 37816

PROJECT:  
LIBERTY HILL / MAIN STREET INTERSECTION SIGNAL

APPLICATION NO.: Four ( 4 )  
PERIOD TO: 2/28/2018  
PROJECT NO.: 123195.00  
CONTRACT DATE: 11/22/17

State Project No.: 32951-2503-94

Federal Project No.: HSIP-R00S (278)

PIN: 123195.00

FROM: STANSELL ELECTRIC CO., INC.  
860 VISCO DRIVE  
NASHVILLE, TN. 37210-2150

DISTRIBUTION TO: OWNER

RECEIVED MAR 08 2018

## CONTRACTOR'S APPLICATION FOR PAYMENT:

ORIGINAL CONTRACT SUM	\$ 301,890.00
Net change by Change Orders	
CONTRACT SUM TO DATE	\$ 301,890.00
TOTAL COMPLETED & STORED TO DATE	\$ 292,204.45
RETAINAGE ( 0% )	
TOTAL EARNED LESS RETAINAGE	\$ 292,204.45
LESS PREVIOUS CERTIFICATES FOR PAYMENT	128,878.50
CURRENT PAYMENT DUE	\$ 163,325.95

The undersigned Contractor certifies that the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONTRACTOR: STANSELL ELECTRIC CO., INC.

BY:

BY: *Margaret W. Smith*

DATE:

DATE: *3/6/18*

TITLE:

TITLE: *Project Mgr*

STATE OF:

STATE OF: *Tennessee*

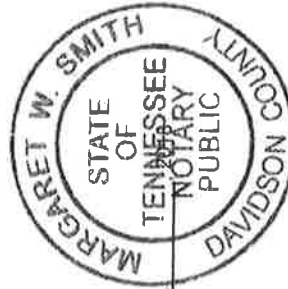
COUNTY OF:

COUNTY OF: *Davidson*Subscribed and sworn to before me this *6<sup>th</sup>* day of *March*

Notary Public:

Notary Public: *Margaret W. Smith*

My commission expires:

My commission expires: *March 10, 2019*

## CHANGE ORDER SUMMARY:

C/O # 1  
C/O # 2  
C/O # 3  
C/O # 4  
C/O # 5

PAID  
MAR 19 2018  
\$

NET CHANGE BY CHANGE ORDERS \$

In accordance with the Contract and this Application for Payment the Contractor is entitled to payment in the amount shown above.

Owners

Owners: *J. L. Reyn*

Representative:

Representative:

Title:

Title: *Project Manager*

DATE: 06MAR18

DATE:

This Certificate is not negotiable. It is payable only to the Contractor named herein. The issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



To: City of Morristown  
400 Dice Street  
Morristown, TN 37814

Job Description:  
Liberty Hill / Main St. Intersection Signal

S.E.C. Invoice # 17313504  
Invoice Date: 2/28/2018

From: Stansell Electric Co., Inc.

State Project No.: 32951-2503-94  
Federal Project No.: HSIP-R00S (278)  
PIN: 123195.00

Application # Four ( 4 )

Item No.	Description	Contract Quantity	Current Quantity	Previous Quantities	Total Quantities To Date	U/M	Unit Price	Total Complete To Date
712-01	TRAFFIC CONTROL	1.00		1.00	1.00	LS	22,800.00	22,800.00
713-16.20	SIGNS - R3-1	1.00	1.00			EA	7,700.00	7,700.00
713-16.20	SIGNS - R3-2	1.00	1.00			EA	7,700.00	7,700.00
713-16.20	SIGNS - SNS	4.00	4.00			EA	380.00	1,520.00
713-16.20	SIGNS - W10-1	2.00	2.00			EA	510.00	1,020.00
716-02.04	PLASTIC PAVEMENT MARKING (CHNZ STRIPING)	12.00	15.555		15.555	SY	30.00	466.65
716-02.05	PLASTIC PAVEMENT MARKING (STOP LINE)	90.00	100.00		100.00	LF	18.00	1,800.00
716-02.06	PLASTIC PAVEMENT MKG (TURN LANE ARROW)	5.00	6.00		6.00	EA	260.00	1,560.00
716-03.02	PLASTIC WORD PVMT MARKING (RXR)	2.00	2.00		2.00	EA	630.00	1,260.00
716-04.01	PLASTIC PVMT MKG (STRAIGHT-TURN ARROW)	4.00	4.00		4.00	EA	330.00	1,320.00
716-08.05	REMOVAL OF PAVEMENT MARKING (STOP LINE)	90.00	10.00		10.00	LF	11.00	110.00
716-08.06	REMOVAL OF PVMT MKG (TURN LANE ARROW)	4.00	3.00		3.00	EA	150.00	450.00
716-08.20	REMOVAL OF PAVEMENT MARKING (LINE)	0.50	0.037		0.037	LMI	5,900.00	218.30
716-13.06	SPRY THERMO PAVEMENT MARKING (4IN LINE)	1.00	1.105		1.105	LMI	6,100.00	6,740.50
717-01	MOBILIZATION	1.00			1.00	LS	33,900.00	33,900.00
725-05.05	FO DROP CABLE 5F	50.00				LF	6.00	
725-05.06	FO SPLICE FUSION	1.00				EA	1,810.00	
725-25.01	COMMUNICATIONS CONNECTION (MUS)	1.00				LS	8,460.00	8,460.00
725-25.02	NETWORK SWITCH (TYPE A)	1.00	1.00			EA	3,480.00	3,480.00
730-01.02	REMOVAL OF SIGNAL EQUIPMENT	1.00	1.00			EA	5,400.00	5,400.00
730-02.09	SIGNAL HEAD ASSEMBLY(130 WITH BACKPLATE)	4.00	4.00			EA	1,180.00	4,720.00
730-02.17	SIGNAL HEAD ASM (150 A2H WITH BACKPLATE)	4.00	4.00			EA	1,960.00	7,840.00
730-03.21	INSTALL PULL BOX (TYPE B)	4.00				EA	760.00	3,040.00
730-05.01	ELECTRICAL SERVICE CONNECTION	1.00	1.00			EA	3,240.00	3,240.00
730-08.10	SIGNAL CABLE	1.00	1.00			LF	8,710.00	8,710.00
730-12.09	CONDUIT 3 DIAMETER (RGS)"	200.00			177.00	LF	87.00	15,399.00
730-13.06	VEHICLE DETECTOR(OPT. ACT. PRIOR. CONT.)	1.00	1.00			EA	10,750.00	10,750.00
730-13.08	VEHICLE DETECTOR - RADAR	1.00	1.00			EA	40,400.00	40,400.00
730-15.32	CABINET (EIGHT PHASE BASE MOUNTED)	1.00	0.75		0.25	EA	19,150.00	19,150.00
730-16.02	EIGHT PHASE ACTUATED CONTROLLER	1.00	1.00			EA	5,650.00	5,650.00
730-23.56	CANTILEVER SIGNAL SUPPORT (1 ARM @ 25')	1.00	0.50		0.50	EA	15,900.00	15,900.00

Return to agenda

**To:** City of Morristown  
400 Dice Street  
Morristown, TN 37814

**Job Description:**  
Liberty Hill / Main St. Intersection Signal

**S.E.C. Invoice # 17313504**  
**Invoice Date: 2/28/2018**

**From:** Stansell Electric Co., Inc.

**State Project No.:** 32951-2503-94  
**Federal Project No.:** HSIP-R00S (278)  
**PIN:** 123195.00

**Application # Four ( 4 )**

Item No.	Description	Contract Quantity	Current Quantity	Previous Quantities	Total Quantities To Date	U/M	Unit Price	Total Complete To Date
730-23.64	CANTILEVER SIGNAL SUPPORT (1 ARM @ 30')	1.00	0.50	0.50	1.00	EA	16,200.00	16,200.00
730-23.95	CANTILEVER SIGNAL SUPPORT(2 @ 45' & 45')	1.00	0.50	0.50	1.00	EA	21,800.00	21,800.00
730-35.06	BATTERY BACK-UP AND POWER CONDITIONER	1.00	1.00	-	1.00	EA	13,500.00	13,500.00
740-11.01	TEMPORARY SEDIMENT TUBE 8IN (DESCRIPT)	120.00	-	-	-	LF	25.00	-
STORED MATERIAL:								
730-13.08	VEHICLE DETECTOR - RADAR	1.00	(1.00)	1.00	-	EA	22,002.00	-

Current Value of Work Installed:	185,327.95
Previous Value of Work Installed Stored Material:	106,876.50
Total Complete & Stored to Date:	292,204.45

**CITY OF MORRISTOWN**

PURCHASING DIRECTOR

P.O. Box 1499

Morristown, TN 37815-0647

Phone: (423) 585-4622 Fax: (423) 585-4687

**Purchase Order**

Exhibit A, Page 12 of 13

Fiscal Year 2018

Page 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.Purchase  
Order #**18000819-00***Retain this purchase order for proof of tax exemption.***Tax Exempt #62-6000369****V  
e  
n  
d  
o  
r**STANSELL ELECTRIC CO INC  
860 VISCO DR

NASHVILLE, TN 37210

**S  
h  
i  
p  
T  
o**City of Morristown  
400 Dice Street  
aahl@mymorristown.com  
Morristown, TN

37813

Vendor Phone Number		Vendor Fax Number		Requisition Number 18000745		Delivery Reference/Contact ASHLEY AHL			
Date Ordered 10/13/17		Vendor Number 006615		Date Required		Interoffice Delivery		Department/Location 41610	
Item#	Description/Part No.			Qty/Unit	Cost Each	Extended Price			
001	ORIGINAL			1.00	301890.00000	301,890.00			
	LIBERTY HILL TRAFFIC SIGNAL & RAIL CROSSING PROJECT 91200-728-1805			EACH					
				301,890.00					
					PO Total	301,890.00			

The City of Morristown is an equal  
employment / affirmative action  
employer EOE / AA**VENDOR COPY***Ashley AHL*

Authorized Signature

*[Signature]*

Authorized Signature

10-13-17

Date

Return to Agency

Date





# Morristown Housing Authority

P. O. Box 497  
600 Sulphur Springs Road  
Morristown, TN 37815

Telephone (423) 586-5115  
TN Relay Center (800) 848-0299  
Fax (423) 586-3014

January 22, 2018

Mr. Roger Overholt, Chief of Police  
City of Morristown  
P.O. Box 1499  
Morristown, TN 37816-1499

Dear Chief Overholt:

Enclosed are two (2) copies of the Lease Agreement between City of Morristown and Morristown Housing Authority beginning January 1, 2018 through December 31, 2018. Please sign and return the original copy to this office. Should you have any questions, please do not hesitate to call me at 423-586-5115 extension 8001.

Thank you for your help and cooperation in this matter.

Sincerely,

Marilyn J. Medley  
Executive Director

MJM/sw

Enclosures

# Agreement for Services

This Agreement is made and entered into as of **January 1, 2018**, by and between the **City of Morristown**, a municipal corporation located in Hamblen County, in the State of Tennessee, (hereinafter "**City**") and the **Morristown Housing Authority**, a public corporation created under the laws of the State of Tennessee and located in Hamblen County, in the State of Tennessee (hereinafter "**MHA**").

## Witnesseth:

**Whereas**, **MHA** provides public housing for low-income elderly and handicapped residents through its ownership and operation of nine (9) residential housing facilities and through its Section 8 program; and

**Whereas**, **MHA** has entered into a Capital Fund Program with the Department of Housing and Urban Development to provide certain funds for police services; and

**Whereas**, the **City** is responsible for providing law enforcement and police services at **MHA's** housing facilities located within the corporate limits of Morristown, which services are provided by the **City's** police department subject to its priorities for utilization of available manpower and resources; and

**Whereas**, **MHA** wishes to contract with the **City** for additional services of an on-duty police officer for **MHA's** housing facilities and housing programs.

**Now, Therefore**, for and in consideration of the premises and the mutual covenants herein contained, the parties contract and agree as follows:

1. This agreement shall be for a term of **one (1) year**, beginning **January 1, 2018**, and ending **December 31, 2018**, and for such additional term(s) as the parties may hereinafter agree in writing.
2. During the term of this agreement, **City** shall assign to **MHA** one (1) on-duty professionally trained police officer, who shall provide, in his/her capacity and according to **MHA** guidelines, police services to and for the benefit of **MHA** and its housing facilities and programs. It is understood that while said officer is assigned to **MHA**, his/her primary task will be to provide services for the benefit of **MHA** and that police duties performed for Morristown Police Department will be compensated for by the **City of Morristown**. The Morristown Police Department shall provide all equipment and vehicles.
3. **MHA** shall pay the **City** not to exceed the sum of **Forty Thousand (\$40,000.00) dollars** for the services of said police officer, the receipt of which is hereby acknowledged by **City**. The Morristown Housing Authority shall provide the following:
  - a. **A well-ventilated and lighted office which shall include a telephone to be used for general purposes;**
  - b. **A location where files and records can be properly secured;**
  - c. **A desk with drawers, a chair, a work table, filing cabinets, and the requisite office supplies.**
4. Said police officer shall be under the direction of **MHA** as to his/her daily activities and the time and rendering his/her services. He/she shall work a **40-hour workweek plus MHA and the City may authorize such additional overtime hours as needed**. All services performed under this contract shall be verifiable through



daily records sheets, written work assignments, and written incidents reports. Said officer shall remain an employee of the **City** and shall receive his/her compensation and benefits from the **City** and shall be under the ultimate control and jurisdiction of the **City police department** in the same manner as other police officers; this service being considered as on special assignment.

5. The services provided by said police officer shall include, but are not limited to, the following:
  - a. Providing background and criminal history information on applicants for public housing and Section 8;
  - b. Conducting investigations regarding ongoing criminal activities occurring at **MHA's** housing facilities or in connection with **MHA's** housing programs;
  - c. Initiating security safety and crime-prevention programs for residents of **MHA's** housing facilities and overseeing such programs;
  - d. Providing police patrol services; to increase resident awareness and involvement in improving community environments;
  - e. Coordinating and conducting youth programs at **MHA's** housing facilities and/or for **MHA's** housing programs; and
  - f. **Providing such other law enforcement and police services as may be requested by MHA from time to time.**
6. This written agreement represents the entire agreement between the parties and no prior representations, promises, agreements, oral or otherwise, between the parties not herein contained shall be of any force or effect.
7. A modification or waiver of any of the provisions of this agreement shall be effective only if made **in writing** and executed with the same formality as this agreement.
8. The **City** or **MHA** may terminate this agreement at any time by giving **written notice** to the other party at least **thirty (30) days** prior to the date when such termination shall be effective.

**In Witness Whereof**, the parties hereto have executed duplicate counterparts of this Agreement, each of which shall be deemed an original.

### City of Morristown

By: \_\_\_\_\_  
**City Administrator**

\_\_\_\_\_  
**Date**

Attest: \_\_\_\_\_  
**Chief of Police**

\_\_\_\_\_  
**Date**

### Morristown Housing Authority

By: \_\_\_\_\_  
**Chairman**

01/03/2018  
\_\_\_\_\_  
**Date**

Attest: \_\_\_\_\_  
**Executive Director**

01/03/2018  
\_\_\_\_\_  
**Date**