

WORK SESSION
June 4, 2019
4:00 p.m.

1. Agenda Review

AGENDA
CITY OF MORRISTOWN, TENNESSEE
CITY COUNCIL MEETING
June 4, 2019
5:00 p.m.

1. CALL TO ORDER

Mayor Gary Chesney

2. INVOCATION

Reverend Dr. Cynthia Thompson, Chaplain Morristown Police Dept.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF MINUTES

1. May 21, 2019

6. PROCLAMATIONS/PRESENTATIONS

**7. CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY
(Other than items scheduled for public hearing.)**

8. OLD BUSINESS

8-a. Public Hearings & Adoption of Ordinances/Resolutions

1. Ordinance No. 3632

An Ordinance to Annex Certain Territory and to Incorporate same within the Corporate Boundaries of the City of Morristown, Tennessee. Annexation of property identified as being located in the fourth civil district of Hamblen County, having Hamblen County Tax Parcel ID #034 031.00 which contains approximately 23.5 acres more or less.

2. Resolution No. _____

A Resolution Adopting a Plan of Services for the Annexation of Property identified as being located in the fourth civil district of Hamblen County, having Hamblen County Tax Parcel ID #034 031.00 shown as the John and Muriel Arnold Property survey of which is found in Plat Cabinet A Slide A94.

9. **NEW BUSINESS**

9-a. **Resolutions**

9-b. **Introduction and First Reading of Ordinances**

1. Ordinance No. _____

An Ordinance of the City of Morristown, Tennessee, Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2019 and ending June 30, 2020.
{Public Hearing June 18, 2019}

2. Ordinance No. _____

To Amend Ordinance Number 3611, the City of Morristown, Tennessee Annual Budget for Fiscal Year 2018-2019 and to appropriate an additional \$1,312,084. The additional appropriation includes \$12,984 for the Jag Grant; \$25,000 for Dog Park Grant; \$185,000 for additional Hotel/Motel Tax; transfer of funds in the amount \$3,289,100 to the General Capital Projects Fund for previously approved contracts on projects: Heritage Park, City Center Plaza, and matching funds for Economic Development, and to decrease appropriations in the amount \$2,200,000 in relation to the timing of TDOT projects for West AJ Highway and the Airport.
{Public Hearing June 18, 2019}

3. Ordinance No. _____

To Amend Ordinance Number 3611, the City of Morristown, Tennessee Annual Budget for Fiscal Year 2018-2019 and to appropriate funds necessary to cover the costs of Capital Projects in the amount \$494,415. This is necessary due to the timing of projects.
{Public Hearing June 18, 2019}

9-c. **Awarding of Bids/Contracts**

1. Approval to accept the lowest and best bid submitted by TruBlu Tactical Police Supply for the Tactical Bulletproof Vest for the Morristown Police Department.

2. Approval to accept the Request for Proposal submitted by Specialty Service Group for Dog Park Fencing at Wayne Hansard Park and to allow Tony Cox, City Administrator to enter into contract negotiations.

3. Acceptance of Grant Contract between the State of Tennessee Department of Economic and Community Development and the City of Morristown for the provision of improvements for Van Hool TN Manufacturing, LLC under the FastTrack Infrastructure Development Program (FIDP).

9-d. Board/Commission Appointments

1. City Council appointment to the Morristown Regional Airport Commission to fill the unexpired term of Louis "Doe" Jarvis; term to expire August 31, 2021.

9-e. New Issues

10. CITY ADMINISTRATOR'S REPORT

1. Line Item Transfer(s) for General Fund
2. Line Item Transfer(s) for Stormwater Fund

11. COMMUNICATIONS/PETITIONS

This is the portion of the meeting where members of the audience may speak subject to the guidelines provided.

12. COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES

13. ADJOURN

City Council Meeting/Holiday Schedule:

June 18, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
June 18, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
July 2, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
July 2, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
July 4, 2019	Thursday		City Employee's Holiday Independence Day
July 16, 2019	Tuesday	3:45 p.m.	Finance Committee Meeting
July 16, 2019	Tuesday	4:15 p.m.	Work Session – Council Agenda Review
July 16, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
August 6, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
August 6, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
August 20, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
September 2, 2019	Monday		City Employee's Holiday Labor Day
September 3, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
September 3, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
September 17, 2019	Tuesday	3:45 p.m.	Finance Committee Meeting
September 17, 2019	Tuesday	4:15 p.m.	Work Session – Council Agenda Review
September 17, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
October 1, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
October 1, 2019	Tuesday	5:00 p.m.	Regular city Council Meeting with Work Session

WORK SESSION AGENDA

June 4, 2019

1. Tennessee College of Applied Technology (TCAT) Update
2. Budget (if needed)

[Return to Agenda](#)

**STATE OF TENNESSEE
COUNTY OF HAMBLLEN
CORPORATION OF MORRISTOWN
MAY 21, 2019**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday, May 21, 2019, with the Honorable Mayor Gary Chesney presiding and the following Councilmembers present; Al A'Hearn, Bob Garrett, Tommy Pedigo, Kay Senter and Ken Smith, absent: Chris Bivens

Mayor Gary Chesney led in the invocation and Councilmember Al A'Hearn led the "Pledge of Allegiance".

Mayor Chesney presented the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year Beginning July 1, 2018.

Councilmember Smith made a motion to approve the May 7, 2019 and May 13, 2019 Sine Die minutes as circulated. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

A Public Hearing was held relating to Ordinance No. 3611.04 and 3611.05; no one spoke.

Councilmember Pedigo made a motion to approve Ordinance No. 3611.04 on second and final reading. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Ordinance No. 3611.04

An Ordinance to amend Ordinance No. 3611, the City of Morristown, Tennessee annual budget for Fiscal Year 2018-2019 and to re-appropriate funds in the General Fund.

Councilmember Senter made a motion to approve Ordinance No. 3611.05 on second and final reading. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Ordinance No. 3611.05

An Ordinance to amend Ordinance No. 3611, the City of Morristown, Tennessee annual budget for Fiscal Year 2018-2019 and to re-allocate funds for unanticipated appropriations in the Solid Waste/Sanitation Fund.

Councilmember Smith made a motion to approve Resolution No. 07-19. A resolution authorizing the issuance of general obligation refunding bonds of the City of Morristown, Tennessee in the aggregate principal amount of not to exceed \$14,500,000, in one or more series; making provision for the issuance, sale and payment of said bonds, establishing the terms thereof and the disposition of

proceeds therefrom; and providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember Pedigo made a motion to approve Ordinance No. 3632 on first reading and schedule a public hearing relative to final passage of said ordinance for June 4, 2019; Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Ordinance 3632

An Ordinance to Annex Certain Territory and to Incorporate same within the Corporate Boundaries of the City of Morristown, Tennessee. Annexation of property identified as being located in the fourth civil district of Hamblen County, having Hamblen County Tax Parcel ID #034 031.00 which contains approximately 23.5 acres more or less.

Councilmember Senter made a motion to approve the Approval of the 2019 Tennessee Agriculture Enhancement Program (TAEP) - Community Planning Grant (TAEP). Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to approve the contract between the City of Morristown and Michael Baker International (MBI) in the amount of \$168,674 for Engineering Services for the East Tennessee Progress Center. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to approve the contract amendment with Design Innovation Associates (DIA) in the amount of \$25,982.50 for additional design services for roof work Morristown Fire Station Number 2. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to renew the Pest Control and Elimination Agreement with Adrian Hale Pest Control for two years in the amount of \$412 per month. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to renew the Brokerage/Consulting Services for Group Insurance & Voluntary Insurance Benefits Agreement with Mark III Employee Benefits for one additional year in the amount of \$30,000. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to renew the Turf Management Agreements with Tennessee Turf Masters for an additional year. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to approve the contract between the City of Morristown and USI Consulting Group for Actuarial Study services. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Councilmember A’Hearn made a motion to accept the bid for Injection Well Repair in the Morristown Airport Industrial District in the amount of \$159,415 to Bewley Excavation. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Councilmember Pedigo made a motion to approve the Election Expenditures in the amount of \$19,568.86 for the May 7, 2019 Morristown City Election. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Councilmember Smith made a motion to approve the license agreement between the City of Morristown and the State of Tennessee for 300 & 410 Dice Street, Morristown, Tennessee. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Councilmember Senter made a motion to approve the Design Innovation Architects Amendment No. 5 in the amount of \$2,600 for replacement of exterior doors for the City Center Plaza/Garage Project. Councilmember A’Hearn seconded the motion and upon roll call; all voted “aye”.

Councilmember Senter made a motion to renew the Preventative Maintenance Agreement with Cook’s Mechanical Services for one year in the amount of \$34,496. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Councilmember Smith made a motion to approve the Inspection and Maintenance Agreement (I&M) between the City of Morristown and JDG. LLC (Advance Financial). Councilmember A’Hearn seconded the motion and upon roll call; all voted “aye”.

Councilmember Pedigo made a motion to approve the Inspection and Maintenance Agreement (I&M) between the City of Morristown and Anthony McCarter (Citizens National Bank). Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Mayor Gary Chesney appointed Councilmember Al A’Hearn to the Finance Committee to fill the unexpired term of former Councilmember Dennis Alvis; term to expire on January 1, 2020.

Councilmember A’Hearn made a motion to appoint Councilmember Ken Smith to the Ambulance Authority Board of Directors to fill the tenure term of former Councilmember Dennis Alvis. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Councilmember Smith made a motion to appoint Councilmember Chris Bivens to the Parks and Recreation Advisory Board to fill the tenure term of former Councilmember Dennis Alvis. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Councilmember Senter made a motion to reappoint Joe Frye and Randall Jolley and appoint Chad McCoige to the Parks and Recreation Advisory Board for a three (3) year term to expire on June 1, 2022. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Mayor Chesney adjourned the May 21, 2019 City Council meeting at 5:43 p.m.

MAYOR

ATTEST:

CITY ADMINISTRATOR

ORDINANCE NO. 3632

ENTITLED AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN TENNESSEE;

Annexation of property identified as being located in the fourth civil district of Hamblen County, having Hamblen County Tax Parcel ID #034 031.00 which contains approximately 23.5 acres more or less, the general location being shown on the attached exhibit A;

Section 1. WHEREAS, it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

Section II. WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;

1. **PURSUANT** to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory:
2. Heavy Density Residential (R-3) zoning shall be applied upon adoption of the annexation area.
3. This Ordinance shall become operative thirty days after its passage or as otherwise provided for in Chapter 113, Public Acts of Tennessee, 1955.
4. This Ordinance shall become effective from and after its passage, the public welfare requiring it.

PASSED ON FIRST READING THIS 21st DAY OF MAY, 2019.

MAYOR

ATTEST:

CITY ADMINISTRATOR

PASSED ON SECOND READING THIS ____ DAY OF _____, 2019.

MAYOR

ATTEST:

CITY ADMINISTRATOR

City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: City Council
FROM: Lori Matthews, Senior Planner
DATE: May 21st 2019
SUBJECT: Annexation Request

BACKGROUND:

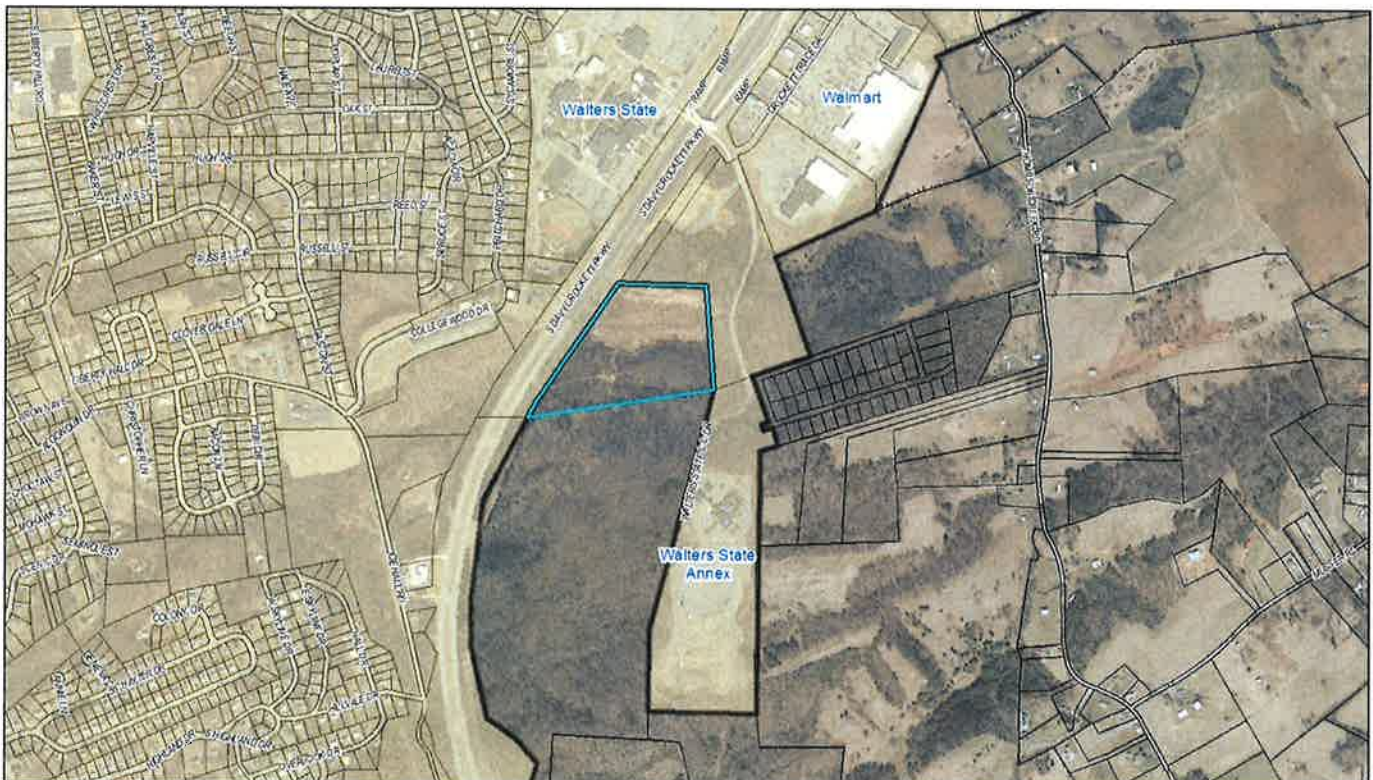
A request for annexation has been submitted by Mr. Mitch Cox on behalf of property owners James and Sarah Gose for their property located off of South Davy Crockett Highway in the City's Urban Growth Boundary region, just south of Crockett Square/Walmart shopping center. The property being 23 acres in size will be developed into a 250 unit residential complex.

Existing County zoning for this property is A-1, Agricultural and Forestry. The applicant is requesting the property be given an assigned zoning designation of R-3, High Density Residential in lieu of the typical 'placeholder' designation of R-1, Single Family Residential. The applicant has already submitted a multifamily residential site plan and is asking for approval of both annexation and site plan simultaneously. It is their intent to begin excavation immediately following approval of the annexation.

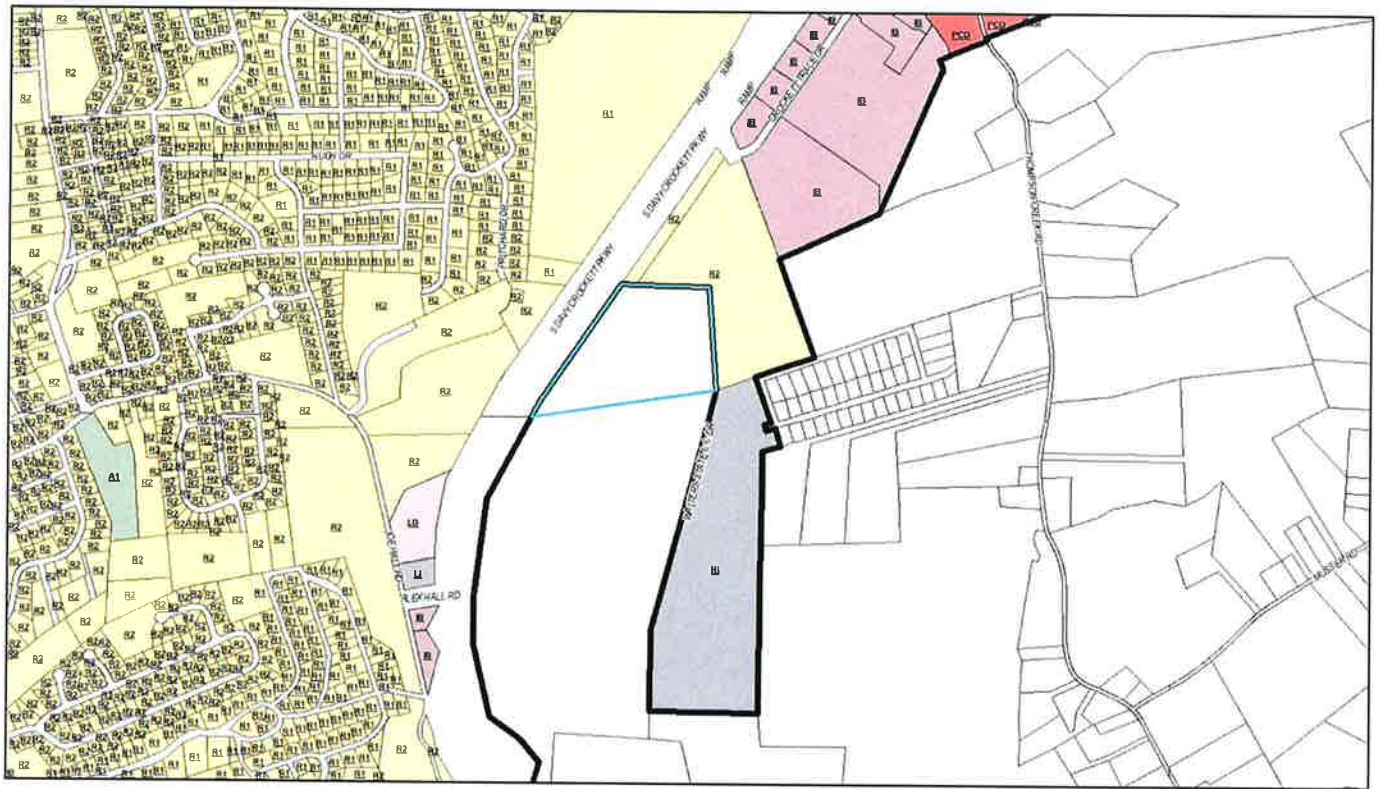
Morristown Utilities Commission will serve as provider for all utilities to include electric, sanitary sewer and water needs. No additional right-of-way is to be included. No additional Fire or Police personnel will be required at this time.

RECOMMENDATION:

The Planning Commission at their May 14th meeting voted unanimously to forward this request on to City Council for approval.



[Return to Agenda](#)



**PLAN OF SERVICES
RESOLUTION NO. _____**

RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF PROPERTY LOCATED ALONG THE EAST SIDE OF SOUTH DAVY CROCKETT HIGHWAY (APPALACHIAN HIGHWAY) AND SHOWN AS LOTS 1 AND 2 OF THE JOHN AND MURIEL ARNOLD PROPERTY AS RECORDED IN PLAT CABINET A SLIDE A94

WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY THE GOVERNING BODY.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:

Property identified as being located in the fourth civil district of Hamblen County, Hamblen County Tax Parcel ID # 034 031.00, shown as the John and Muriel Arnold Property survey of which is found in Plat Cabinet A, Slide A94 and as shown on the attached Exhibit A;

Section I. Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described above, the following plan of services.

Police Protection

Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided upon the effective date of annexation.

Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided upon the effective date of annexation. Water for fire protection to serve the substantially developed annexed area(s) will be provided in accordance with current policies of Morristown Utilities Commission unless authorized by franchise agreement with another utility district which has made service available with capabilities to meet City of Morristown Fire Protection Standards. Any extension of water system infrastructure beyond that of Morristown Utilities Commission policies shall be at the expense of the property owner or developer.

Water Service

Water for potable use will be provided in accordance with current policies of Morristown Utilities Commission.

Sanitary Sewer Service

Any extension of said shall be at the expense of the property owner or property developer.

Electrical Service

Electrical service for domestic, commercial and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

Refuse Collection

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

Streets

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other

traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

Inspection Services

Any inspection services now provided by the City (building, property maintenance, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

Planning and Zoning

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation. The recommended zoning designation for this land will be R-3 (High Density Residential).

Street Lighting

Street lights will be installed in accordance to City and Morristown Utilities Commission policies.

Recreation

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies now used will be followed in expanding the recreational program and facilities in the enlarged city.

Section II. This Resolution shall become effective from and after its adoption.

Passed on this _____ day of _____, 2019.

Mayor
ATTEST:

City Administrator

Budget Ordinance

ORDINANCE No.

AN ORDINANCE OF THE CITY OF MORRISTOWN, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND
ENDING JUNE 30, 2020

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Mayor and City Council have published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Council will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2020, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND		Actual FY 2018	Estimated FY 2019	Budget FY 2020
Cash Receipts				
Local Taxes		\$ 28,660,394	\$ 30,420,687	\$ 32,525,000
Licenses And Permits		1,085,209	1,017,016	980,000
Intergovernmental		5,656,799	5,230,997	7,045,860
Charges For Services		130,029	133,574	102,000
Fines And Forfeitures		740,397	699,840	520,000
Uses of Money And Property		725,929	1,970,986	890,187
Total Cash Receipts		\$ 36,998,757	\$ 39,473,100	\$ 42,063,047
Appropriations				
General Government		\$ 4,358,097	\$ 4,521,758	\$ 5,331,984
Public Safety		16,111,865	16,441,072	17,827,469
Public Works		6,033,078	6,619,844	8,044,060
Parks & Recreation		2,049,579	2,176,577	2,669,363
Agriculture and Natural Resources		-	158,663	310,201
Civic Support		1,554,393	1,631,289	1,742,366
Airport		669,285	304,723	469,200
Retiree Health Insurance		463,208	557,082	575,000
Debt Service		2,281,230	2,663,246	2,918,404
Transfers Out - To Other Funds		1,801,666	7,189,100	2,682,500
Total Appropriations		\$ 35,322,401	\$ 42,263,354	\$ 42,570,547
Change in Fund Balance (Receipts - Appropriations)		1,676,356	(2,790,254)	(507,500)
Beginning Fund Balance July 1		23,227,247	24,903,603	22,113,349
Ending Fund Balance June 30		\$ 24,903,603	\$ 22,113,349	\$ 21,605,849
Ending Cash as a % of Total Cash Payments/Appropriations		70.5%	52.3%	50.8%

LAMTPO FUND		Actual FY 2018	Estimated FY 2019	Budget FY 2020
Cash Receipts				
City Revenues		\$ -	\$ 31,304	\$ -
State Grants		-	22,910	-
Transportation Planning Reimbursements		25,303	202,359	239,176
Section 5307 Reimbursements		151,408	-	-
Other County Revenue		1,063	15,831	59,794
Total Cash Receipts		\$ 177,774	\$ 272,404	\$ 298,970
Appropriations				
Transportation Planning Administration		\$ 116,946	\$ 181,962	\$ 241,868
Total Appropriations		\$ 116,946	\$ 181,962	\$ 241,868
Change in Fund Balance (Receipts - Appropriations)		60,828	90,442	57,102
Beginning Fund Balance July 1		160,589	221,417	311,859
Ending Fund Balance June 30		\$ 221,417	\$ 311,859	\$ 368,961
Ending Cash as a % of Total Cash Payments/Appropriations		189.3%	171.4%	152.5%

SOLID WASTE FUND		Actual FY 2018	Estimated FY 2019	Budget FY 2020
Cash Receipts				
Solid Waste Fees		\$ 1,438,504	\$ 2,006,213	\$ 2,088,000
Total Cash Receipts		\$ 1,438,504	\$ 2,006,213	\$ 2,088,000
Appropriations				
Sanitation		\$ 1,399,009	\$ 1,628,137	\$ 1,662,683
Recycling		242,012	255,561	267,978
Debt Service		32,922	32,747	31,840
Total Appropriations		\$ 1,673,943	\$ 1,916,445	\$ 1,962,501
Change in Fund Balance (Receipts - Appropriations)		(235,439)	89,768	125,499
Beginning Fund Balance July 1		454,845	219,406	309,174
Ending Fund Balance June 30		\$ 219,406	\$ 309,174	\$ 434,673
Ending Cash as a % of Total Cash Payments/Appropriations		13.1%	16.1%	22.1%

DRUG FUND		Actual FY 2018	Estimated FY 2019	Budget FY 2020
Cash Receipts				
Fines And Forfeitures		\$ 208,118	\$ 100,252	\$ 85,000
Sale of Equipment		812	10,036	-
Total Cash Receipts		\$ 208,930	\$ 110,288	\$ 85,000
Appropriations				
Narcotics Enforcement		\$ 89,937	\$ 55,559	\$ 168,313
Total Appropriations		\$ 89,937	\$ 55,559	\$ 168,313
Change in Fund Balance (Receipts - Appropriations)		118,993	54,729	(83,313)
Beginning Fund Balance July 1		124,431	243,424	298,153
Ending Fund Balance June 30		\$ 243,424	\$ 298,153	\$ 214,840
Ending Cash as a % of Total Cash Payments/Appropriations		270.7%	536.6%	127.6%

STORM WATER FUND		Actual FY 2018	Estimated FY 2019	Budget FY 2020
Cash Receipts				
Storm Water Utility Fees		\$ 1,345,299	\$ 1,380,622	\$ 1,500,000
Miscellaneous		20,265	12,702	-
Total Cash Receipts		\$ 1,365,564	\$ 1,393,324	\$ 1,500,000
Appropriations				
Drain Way Maintenance		\$ 334,819	\$ 946,416	\$ 1,702,706
Storm Water Management		290,997	295,494	340,233
Debt Service		126,896	342,399	329,835
Depreciation		355,041	349,285	349,285
Total Appropriations		\$ 1,107,753	\$ 1,933,594	\$ 2,722,059
Non-Operating Activities				
Interest Earnings		\$ 15,976	\$ 22,640	\$ 12,500
Total Non-Operating Activities		\$ 15,976	\$ 22,640	\$ 12,500
Change in Fund Balance (Receipts - Appropriations)		273,787	(517,630)	(1,209,559)
Beginning Fund Balance July 1		4,200,114	4,473,901	3,956,271
Ending Fund Balance June 30		\$ 4,473,901	\$ 3,956,271	\$ 2,746,712
Ending Cash as a % of Total Cash Payments/Appropriations		403.9%	204.6%	100.9%

E-CITATION FUND		Actual FY 2018	Estimated FY 2019	Budget FY 2020
Cash Receipts				
E-Citation Fees		\$ 13,114	\$ 16,558	\$ 13,000
Total Cash Receipts		\$ 13,114	\$ 16,558	\$ 13,000
Appropriations				
		\$ -	\$ -	\$ -
Total Appropriations		\$ -	\$ -	\$ -
Change in Fund Balance (Receipts - Appropriations)		13,114	16,558	13,000
Beginning Fund Balance July 1		-	13,114	29,672
Ending Fund Balance June 30		\$ 13,114	\$ 29,672	\$ 42,672

SECTION 2: At the end of the fiscal year 2019, the governing body estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance at June 30, 2019
General Fund	\$ 22,113,349
LAMTPO Fund	\$ 311,859
Solid Waste Fund	\$ 309,174
Drug Fund	\$ 298,153
Storm Water Fund	\$ 3,956,271
E-Citation Fund	\$ 29,672

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2019	FY2020 Principal Payment	FY2020 Interest Payment
Bonds -				
\$5M Bond Issue 2009	\$ -	\$ 2,227,843	\$ 111,331	\$ 63,210
\$5M Bond Issue 2013	\$ -	\$ 3,746,999	\$ 208,884	\$ 116,356
General Obligation Bonds Series 2017	\$ -	\$ 9,055,000	\$ 280,000	\$ 294,263
General Obligation Bonds Series 2018	\$ -	\$ 18,225,000	\$ 1,040,000	\$ 792,850
Notes -				
Capital Outlay Note 2012		\$ 1,655,000	\$ 335,000	\$ 32,688

SECTION 4: During the coming fiscal year (2020) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Construction Projects	\$ 36,000,000	\$ -	\$ 36,000,000

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund by the City Administrator, subject to such limitations and procedures as set by the Mayor and City Council pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 8: There is hereby levied a property tax of \$1.50 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2019, the public welfare requiring it.

Passed 1st Reading: _____

Passed 2nd Reading: _____

Mayor

ATTESTED:

City Administrator

SEAL

APPROPRIATION ORDINANCE

Ordinance Number:

3611.06

TO AMEND ORDINANCE NUMBER 3611, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 AND TO APPROPRIATE AN ADDITIONAL \$1,312,084. THE ADDITIONAL APPROPRIATION INCLUDES \$12,984 FOR THE JAG GRANT; \$25,000 FOR DOG PARK GRANT; \$185,000 FOR ADDITIONAL HOTEL/MOTEL TAX; TRANSFER OF FUNDS IN THE AMOUNT \$3,289,100 TO THE GENERAL CAPITAL PROJECTS FUND FOR PREVIOUSLY APPROVED CONTRACTS ON PROJECTS: HERITAGE PARK, CITY CENTER PLAZA, AND MATCHING FUNDS FOR ECONOMIC DEVELOPMENT, AND TO DECREASE APPROPRIATIONS IN THE AMOUNT \$2,200,000 IN RELATION TO THE TIMING OF TDOT PROJECTS FOR WEST AJ HIGHWAY AND THE AIRPORT.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3611 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2018-2019 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUE/FUND BALANCE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	Police Department - Patrol	110.42120.413	Office Equipment			\$ 2,598	
General (#110)	Police Department - Patrol	110.42120.399	Other Contracted Services			\$ 10,386	
General (#110)	Revenue	110.33604.000	Department of Justice Grants	\$12,984			
General (#110)	Revenue	110.34710.000	Donations to Parks & Rec Department	\$25,000			
General (#110)	P&R - Parks & Maintenance	110.44430.999	Other Capital Outlay			\$ 25,000	
General (#110)	Special Appropriations	110.81000.616	Economic Development (Hotel/Motel Tax)			\$ 185,000	
General (#110)	Revenue	110.31100.000	Local Hotel/Motel Tax	\$185,000			
General (#110)	Transfers	110.92000.639	Transfers to Capital Projects Fund			\$ 3,289,100	
General (#110)	Fund Balance	110-27100.000	Unassigned Fund Balance		\$ 3,289,100		
General (#110)	Airport	110.48100.999	Other Capital Outlay				\$ 1,200,000
General (#110)	Revenue	110.33585.000	TDOT - Airport Grant		\$ 1,200,000		
General (#110)	Public Works Pavement Management	110.43300.958	Street Infrastructure Improvements				\$ 1,000,000
General (#110)	Revenue	110.33580.000	TDOT - Streets		\$ 1,000,000		
			Totals	\$ 222,984	\$ 5,489,100	\$ 3,512,084	\$ 2,200,000

PASSED ON FIRST READING THIS 4th Day of June 2019

ATTEST:

Mayor

City Administrator

PASSED ON SECOND READING THIS 18th Day of June 2019

ATTEST:

Mayor

City Administrator

[Return to Agenda](#)

APPROPRIATION ORDINANCE

Ordinance Number: **3611.07**

TO AMEND ORDINANCE NUMBER 3611, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 AND TO APPROPRIATE FUNDS NECESSARY TO COVER THE COSTS OF CAPITAL PROJECTS IN THE AMOUNT \$494,415. THIS IS NECESSARY DUE TO THE TIMING OF PROJECTS.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3611 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2018-2019 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	RESERVES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
Storm Water (#440)	Storm Water Drainway Maintenance	440.43293.999	Other Capital Outlay			\$ 494,415	
Storm Water (#440)	Storm Water	440-27100.000	Net Position		\$ 494,415		
			Totals	\$ -	\$ 494,415	\$ 494,415	\$ -

PASSED ON FIRST READING THIS 4th Day of June 2019

ATTEST: _____

Mayor
City Administrator

PASSED ON SECOND READING THIS 18th Day of June 2019

ATTEST: _____

Mayor
City Administrator



Morristown City Council Agenda Item Summary

Date: May 29, 2019

Agenda Item: Approval of Bid – Tactical Bulletproof Vest

Prepared by: Joey Barnard

Subject: Tactical Bulletproof Vest - Police

Background/History: A necessity for the Morristown Police Department is tactical bulletproof vest. This specialized gear gives the City of Morristown Police Department essential equipment to perform their job. This gear provides protection for the officer's well-being. Due to wear-and-tear and turnover in employees, it becomes necessary to replace and purchase new tactical bulletproof vests.

Findings/Current Activity: The bid was advertised in the *Citizen Tribune* on May 5, 2019 and on May 9, 2019. Additionally, the bid was posted to the City of Morristown's website and through Vendor Registry, an on-line bid facilitation website. The submission deadline was 11:00 AM on Wednesday, May 22, 2019. We received two (2) responses.

Financial Impact: Funds have been appropriated annually for bulletproof vests in the Police Department's budget. The terms of the bid are good through June 30, 2020. The bid by TruBlu Tactical Police Supply meets the specifications in the bid.

Action options/Recommendations: It is staffs' recommendation to accept the lowest and best bid submitted by TruBlu Tactical Police Supply as detailed in the bid tabulation. Please note, the Molle B-Series Pouches will be included in the set in packages of six (6), however; unit costs were also provided should there be a need to purchase a pouch separately.

Attachments: Copy of Bid Tabulation

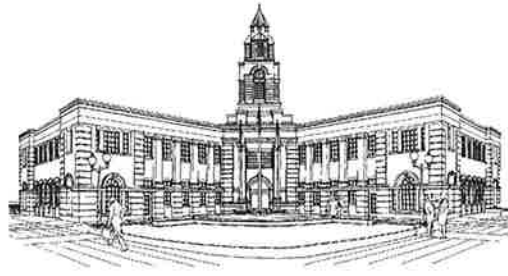
City of Morristown
Finance Department
Bulletproof Vest Bid
Wednesday, May 22, 2019
11:00 AM

	Type IIIA Classification Item	Summit Uniforms	TruBlu Tactical Police Supply
	Ballistic Panels and Carrier Type IIIA Classification S-XXXL		
A.	Package Price	\$ 2,600.00	\$ 2,842.00
B.	Rifle Plate Shooters Cut (Front Plates) Level 3 Classification	\$ 480.00	included in set
	Rifle Plate Shooters Cut (Back Plates) Level 3 Classification	\$ 480.00	included in set
C.	Cummerbund Carrier and Panel	included in set	included in set
	Shoulder Carrier and Panel	included in set	included in set
	Groin Carrier and Panel	included in set	included in set
	Collar Carrier and Panel	included in set	included in set
	Throat Carrier and Panel	included in set	included in set
	Bicep Carrier and Panel	included in set	included in set
D.	Pouches: Type B Pick 6	\$ 222.75	included in set
	Pouches: Type B Pick 5 (option given from Summit Uniforms)	included in set; package price of \$3,560.00 with this option	N/A
	TOTAL	\$ 3,782.75	\$ 2,842.00

Molle B-Series Pouches	Summit Uniforms	TruBlu
Single Pistol Mag	\$ 16.87	\$ 19.50
Double Pistol Mag	\$ 23.62	\$ 24.90

Triple Pistol Mag	\$ 23.62	\$ 24.90
Handcuff, Single	\$ 16.87	\$ 19.50
Handcuff, Double	\$ 20.25	\$ 22.20
#25 Distraction Device, Single	\$ 13.50	\$ 22.20
Baton/Flashlight, Single	\$ 20.25	\$ 24.90
Baton/Flashlight, Double	\$ 20.25	\$ 29.99
Radio, Universal	\$ 23.62	\$ 22.20
Radio, Bungee, Universal	\$ 30.37	\$ 27.60
Grenade, Single	\$ 20.25	\$ 24.90
Grenade, Double	\$ 27.00	\$ 22.20
Utility, 8x8"	\$ 23.62	\$ 22.20
Utility, 4x8", Vertical	\$ 20.25	\$ 27.60
Utility, 4x8", Horizontal	\$ 20.25	\$ 34.99
Shotgun, 12 Round	\$ 27.00	\$ 19.50
Shotgun, 24 Round	\$ 37.12	\$ 22.20
37/40 MM Less Lethal, Single	\$ 16.87	\$ 19.50
37/40 MM Less Lethal, Double	\$ 20.25	\$ 22.20
MK3/MK4 Aerosol	\$ 16.87	\$ 22.20
P90 Mag, Double	\$ 20.25	\$ 19.50
UMP 45 Mag, Double	\$ 20.25	\$ 24.90
MP5 Mag, Double	\$ 16.87	\$ 22.20

M4 Mag, Double, Stacked	\$ 23.62	\$ 19.50
M4 Mag, Double, Staggered	\$ 20.25	\$ 22.20
M4 Mag, Single	\$ 16.87	\$ 19.50
M4 Mag, Double	\$ 20.25	\$ 22.50
M4 Mag, Triple	\$ 27.00	\$ 27.60
Gas Mask	\$ 37.12	\$ 34.99
Medical	\$ 37.12	\$ 34.99
Tourniquet	\$ 33.75	\$ 33.00
Hydration, 2.5L	\$ 30.37	\$ 30.99



Morristown City Council Agenda Item Summary

Date: May 30, 2019

Agenda Item: Approval of Request for Proposal – Dog Park Fencing

Prepared by: Joey Barnard, Assistant City Administrator

Subject: Dog Park Fencing

Background/History: The City of Morristown recently sought Request for Proposals from qualified professionals for the purchase and installation of dog park fencing to be installed at Wayne Hansard Park. Twenty-five thousand dollars (\$25,000) for this project will be provided from Boyd Foundation.

Findings/Current Activity: The Request for Proposal was advertised in the *Citizen Tribune* on May 5, 2019 and on May 7, 2019. Additionally, the Request for Proposal was posted to the City of Morristown's website and through Vendor Registry, an on-line facilitation website. The submission deadline was 2:00 PM on Tuesday, May 14, 2019. We received one (1) response.

Financial Impact: Funds for this service have been appropriated in the 2018-19 fiscal year budget. As previously stated, partial funding will be provided under a grant from the Boyd Foundation.

Action options/Recommendations: It is staffs' recommendation to approve the Request for Proposal submitted by Specialty Service Group and to allow Tony Cox, City Administrator to enter into contract negotiations. The proposal includes the total project amount of \$31,749.00.

Attachments: None.



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date December 13, 2018	End Date December 12, 2023	Agency Tracking # 33006-44419	Edison ID			
Grantee Legal Entity Name City of Morristown			Edison Vendor ID 4108			
Subrecipient or Contractor <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor		CFDA # Grantee's fiscal year end 06/30				
Service Caption (one line only) FastTrack Infrastructure Development Program						
Funding —	FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
	2019	\$250,000.00				\$250,000.00
	TOTAL:	\$250,000.00				\$250,000.00
Grantee Selection Process Summary						
<input checked="" type="checkbox"/> Competitive Selection		Grantees are selected based on the selection procedures outlined in the Delegated Grant Authority for this program.				
<input type="checkbox"/> Non-competitive Selection						
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				CPO USE - GG		
Speed Chart (optional)		Account Code (optional) 7130				

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
AND
CITY OF MORRISTOWN**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Economic and Community Development, hereinafter referred to as the "State" or the "Grantor State Agency" and City of Morristown, hereinafter referred to as the "Grantee," is for the provision of improvements for Van Hool TN Manufacturing, LLC under the FastTrack Infrastructure Development Program ("FIDP"), as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4108

A. SCOPE OF SERVICES AND DELIVERABLES:

A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.

A.2. The Grantee shall utilize funds for the following infrastructure improvements:

- | | | |
|--|---|---|
| <input type="checkbox"/> Drainage Improvements | <input type="checkbox"/> Electrical Improvements | <input checked="" type="checkbox"/> Gas Line Improvements |
| <input type="checkbox"/> Railway Improvements | <input type="checkbox"/> Roadway Improvements | <input type="checkbox"/> Sewer Improvements |
| <input type="checkbox"/> Site Improvements | <input type="checkbox"/> Telecommunication Improvements | |
| <input type="checkbox"/> Water Improvements | | |

A.3. As evidenced in the Company's Letter of Intent submitted with the Grantee's FIDP application, Van Hool TN Manufacturing, LLC has agreed to the following:

Investment:

To invest at least the following amounts:

Real Property	\$45,000,000.00
Personal Property	\$2,000,000.00
Total Investment	\$47,000,000.00

Jobs:

To create the following number of new, full-time positions within the State of Tennessee:

636

Employment Reports:

The Grantee will submit annual employment reports to the State during the Term, as defined in Section B.1. below. The State shall provide the employment summary form to the Grantee in October of each year. The Grantee shall complete the employment summary form, detailing the number of employees hired during the Term as well as the Grantee's total employment, and shall submit the employment summary form to the State by the end of the year

Civil Rights Laws:

To abide by all applicable civil rights laws in its hiring process.

A.4. The Grantee shall provide the State with a final end-of-project report upon completion of project. This report must be received by the State prior to final reimbursement to Grantee.

B. TERM OF CONTRACT:

- B.1. This Grant Contract shall be effective for the period beginning on December 13, 2018 ("Effective Date") and ending on December 12, 2023, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
- B.2. In the event the Grantee completed a Request to Incur Cost form (RTIC) and the RTIC was approved by the State, the contract Effective Date shall be the date established by the Permission to Incur costs (PTIC) letter. If applicable, the PTIC letter is attached as Attachment B.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Two Hundred Fifty Thousand Dollars and no/100 (\$250,000.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

ECD.Invoices@tn.gov

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Department of Economic and Community Development, FastTrack Infrastructure Development Program.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).

- ii. The amount reimbursed by Grant Budget line-item to date.
- iii. The total amount reimbursed under the Grant Contract to date.
- iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Grant Budget and Revisions to Grant Budget Line-Items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget.

- a. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amounts. The net result of any changes to Grant Budget line-item amounts shall not result in funding for a line-item that was previously funded at zero dollars (\$0.00) or increase the total Grant Contract amount detailed by the Grant Budget.
- b. The Grantee may request in writing Grant Budget line-item revisions exceeding the limitation set forth in section C.6.a., above, giving full details supporting the Grantee's request, provided that such revisions do not result in funding for a line-item that was previously funded at zero dollars (\$0.00) and do not increase the total Grant Contract amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are detailed. Any approval of a revision to a Grant Budget line-item greater than twenty percent (20%) shall be superseded by a subsequent revision of the Grant Budget by Grant Contract amendment.
- c. Any increase in the total Grant Contract amount shall require a Grant Contract Amendment.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.

- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
- b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
- c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed

ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.

- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
 - a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
 - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and

contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Juandale Cooper, Director of FastTrack Programs
Department of Economic and Community Development
312 Rosa L. Parks Avenue, 27th Floor
Nashville, Tennessee 37243
Juandale.Cooper@tn.gov
Telephone # 615-253-6257

The Grantee:

Joey Barnard, Assistant City Administrator
City of Morristown
P.O. Box 1499
Morristown, TN 37816
jbarnard@mymorrison.com
423-581-0100

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. Reserved.

- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency and the Department of Finance and Administration ("F&A"). Send electronic copies of annual and final reports to F&A at fa.audit@tn.gov. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.
- If the Grantee is subject to an audit under this provision, then the Grantee shall complete Attachment C.
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, motor vehicles, or contracted services, procurements by the Grantee shall be competitive where practicable. For any procurement for which reimbursement is paid under this Grant Contract, the Grantee shall document the competitive procurement method. In each instance where it is determined that use of a competitive procurement method is not practicable, supporting documentation shall include a written justification for the decision and for the use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.318—200.326 when procuring property and services under a federal award.
- The Grantee shall obtain prior approval from the State before purchasing any equipment or motor vehicles under this Grant Contract.
- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Reserved.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-407.

- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101 et.seq., addressing contracting with persons as defined at T.C.A. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Grantee Participation. Grantee Participation amounts detailed in the Grant Budget are intended as a goal for the total project, and the amount of actual Grantee Participation expenditures will not impact the maximum amounts reimbursable to the Grantee as detailed by the Grant Budget column, "Grant Contract."

E. 3. Project Overrun. If there is a project overrun, it is the responsibility of the Grantee to pay any costs associated with the project overrun.

IN WITNESS WHEREOF,

CITY OF MORRISTOWN:

<hr/>	
GRANTEE SIGNATURE	DATE
<hr/>	
THE HONORABLE GARY CHESNEY, MAYOR	
<hr/>	
PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)	

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT:

<hr/>	
ROBERT O. ROLFE, COMMISSIONER	DATE

ATTACHMENT A

GRANT BUDGET			
GRANT CONTRACT #:			
GRANTEE NAME: <u>City of Morristown</u>			
GRANTEE CONTACT: <u>Joey Barnard (423) 581-0100</u>			
PROGRAM AREA: <u>FASTRACK INFRASTRUCTURE DEVELOPMENT PROGRAM</u>			
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following			
Applicable Period: BEGIN: 12/13/18 END: 12/12/23			
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Construction	\$250,000.00	\$59,764.00	\$309,764.00
Construction Inspection	\$0.00	\$15,000.00	\$15,000.00
Engineering Design	\$0.00	\$24,000.00	\$24,000.00
Engineering (other than design)	\$0.00	\$10,000.00	\$10,000.00
Legal Services	\$0.00	\$10,000.00	\$10,000.00
Appraisals	\$0.00	\$0.00	\$0.00
Acquisition of Property	\$0.00	\$0.00	\$0.00
Professional Fee ²	\$0.00	\$15,000.00	\$15,000.00
Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
Project Contingency (for potential project costs exceeding the total budget amount in line items above)	\$0.00	\$45,000.00	\$45,000.00
GRAND TOTAL	\$250,000.00	\$178,764.00	\$428,764.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

Grant Rate: **79%**
 Benchmark: **4%**

ATTACHMENT A

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE	AMOUNT
Administration	\$15,000.00
TOTAL	\$15,000.00

Other Non-Personnel	AMOUNT
N/A	\$0.00
TOTAL	\$0.00

Parent Child Information

The Grantee should complete this form and submit it with the Grant Contract. The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year.

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number:

Is City of Morristown House a parent? Yes ☐ No ☐

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is City of Morristown House a child? Yes ☐ No ☐

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: _____

Address: _____

Phone number: _____

Email address: _____

Parent entity's Edison Vendor ID number, if applicable: _____



State of Tennessee
Department of Economic and Community Development

FastTrack
William R. Snodgrass Tennessee Tower, 27th Floor
312 Rosa L. Parks Avenue
Nashville, Tennessee 37243-1102
Phone # (615) 253-1909

May 16, 2019

The Honorable Gary Chesney
City of Morristown, Mayor
100 West First North Street
Morristown, Tennessee 37814

Re: City of Morristown FIDP Grant / Van Hool TN Manufacturing, LLC

In response to the request made by you on March 21, 2019, acting in capacity of City Mayor. I am pleased to grant permission to the City of Morristown to incur eligible expenses for potential reimbursement purposes for the City of Morristown / Van Hool Manufacturing, LLC., FIDP Project, prior to formal grant award. The project is expected to include a Gas Line Extension. Availability of funds shall be subject to appropriation by the Tennessee General Assembly. In addition, any grant or award provided for this project is subject to the approval of the ECD Grant and Loan Committee, the Central Procurement Office and the Office of the Comptroller. Further, if the amount requested is above \$750,000.00, the grant shall be subject to approval by the Tennessee State Funding Board.

This letter shall not be construed as an approval of the project.

As shown on the executed RTIC, a copy of which is attached, the City of Morristown has certified that it has sufficient funds available, or will secure such funds from non-state sources, to pay all costs that may be incurred prior to the execution of the contract.

ECD ADVISES YOU TO ENSURE THAT COSTS INCURRED PRIOR TO ANY APPROVAL OF A GRANT DO NOT EXCEED YOUR AVAILABLE FUNDS.

This permission to incur costs shall begin on the 13th day of December 2018.

FIDP bidding procedures must STILL be followed and the bid documents provided to AND approved by ECD. Once bids for the project have been received, if for any reason the low bid is not accepted, a written explanation must be submitted to ECD (with an alternate proposal for completion of the project) along with the certified bid tabs for approval by ECD. Failure to obtain such approval could result in the refusal of reimbursements for expenses.

If you have any questions, please contact Juandale Cooper, Director of FastTrack Programs @ (615) 253-6257.

Best regards,

Juandale Cooper
Director of FastTrack Programs

JC: rs

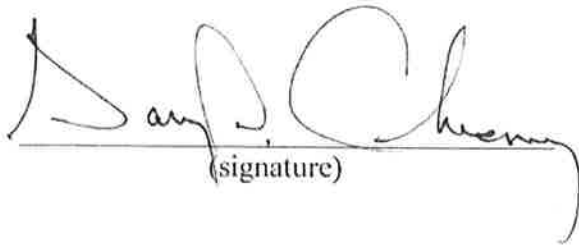
Cc: Michelle Scarbrough Marshall Ramsey Stephanie Burnette Joey Barnard

**REQUEST TO INCUR COST (RTIC)
PRIOR TO CONTRACT EXECUTION UNDER THE
FASTTRACK INFRASTRUCTURE DEVELOPMENT PROGRAM**

1. The jurisdiction of the City of Morristown requests permission to incur costs for contract activities for the Van Hool project prior to the award of a state contract under the FastTrack Infrastructure Development Program (FIDP).
2. I acknowledge that all FIDP grant activities must be conducted under the provisions of the Municipal or County Purchasing Act of 1957, that I am aware of the requirements of this Act, and that I understand that violation of any of the provisions of this Act will render the FIDP application ineligible for approval.
3. I acknowledge that state wage rates will have to be requested and included in the plans and specifications. The plans and specifications must be approved by ECD prior to advertising. Ample time must be given for these reviews.
4. I acknowledge that significant delays may occur in the application review and approval process and in the preparation and execution of the state contract which is the granting instrument, and *I certify that the City of Morristown has sufficient funds available, or will secure such funds from non-state sources, to pay all costs that may be incurred prior to the execution of the contract.* I further certify that the City of Morristown will not submit invoices to the state for payment until the FIDP contract has been executed.
5. I acknowledge that this permission to incur costs will expire 90 days after its effective date unless a complete FIDP application has been received by the FastTrack-Business Development Division of the Tennessee Department of Economic and Community Development.
6. I acknowledge that approval of permission to incur costs prior to grant award is not to be construed as approval of the grant, that this permission merely makes it possible for a grant to be approved at a later date, and that it is possible the grant will never be awarded or may be awarded for a lesser amount than requested.
7. **I acknowledge that all FastTrack grants are subject to the approval of the ECD Loan & Grant Committee and that permission to incur costs, if approved, does not indicate the likelihood of such approval.**
8. **I acknowledge that all FastTrack grants are subject to the review and approval of the Central Procurement Office and the Office of the Comptroller and that permission to incur costs, if approved, does not indicate the likelihood of such approval.**
9. **I acknowledge that any grant over \$750,000 is subject to the approval of the Tennessee State Funding Board and that permission to incur costs, if approved, does not indicate the likelihood of such approval.**

- 10. ECD and its staff are prohibited from providing any verbal or written assurance that a grant will be awarded and any such verbal or written assurance is void.**

The above cited acknowledgements and certifications are made this 13th day of
December, 2018 by Gary Chesney in my
official capacity as Mayor of the City of Morristown, TN.


(signature)

City of Morristown Line Item Transfer

DOCUMENT NO. 1901
 FUND NO. #110
 FY 2019
 Date 5/15/19

LINE ITEM TRANSFER(S) X

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	110-41100-134	Mayor & City Council - Christmas Bonus & Longevity	1,050	39	1,089
2	110-41100-355	Mayor & City Council - Computer/Data Processing	800	2,000	2,800
3	110-41100-399	Mayor & City Council - Other Contracted Services	0	500	500
4	110-41100-411	Mayor & City Council - Office Supplies & Materials	750	400	1,150
5	110-41100-413	Mayor & City Council - Office Equipment	0	175	175
6	110-41100-499	Mayor & City Council - Other Supplies & Materials	0	2,500	2,500
7	110-41100-510	Mayor & City Council - Insurance General Liability	4,275	75	4,350
8	110-41100-533	Mayor & City Council - Equipment Rental/Lease	0	1,100	1,100
9	110-41100-383	Mayor & City Council - Travel Business Expense	30,000	(6,789)	23,211
10	110-41110-399	Council Elections - Other Contracted Services	18,000	1,600	19,600
11	110-41200-217	City Administrator - Employee Life Insurance	3,103	3,450	6,553
12	110-41200-219	City Administrator - Workers Compensation Insurance	5,300	1,320	6,620
13	110-41200-499	City Administrator - Other Supplies & Materials	100	250	350
14	110-41200-214	City Administrator - Employee Health Insurance	99,801	(6,620)	93,181
15	110-41530-112	Finance - Overtime	2,500	13,000	15,500
16	110-41530-378	Finance - Education, Seminars & Training	2,500	1,500	4,000
17	110-41530-399	Finance - Other Contracted Services	23,500	25,569	49,069
18	110-41530-429	Finance - General Operating Supplies	0	275	275
19	110-41530-515	Finance - Property Taxes	0	520	520
20	110-41530-111	Finance - Salaries & Wages	282,096	(4,900)	277,196
21	110-41530-214	Finance - Employee Health Insurance	98,691	(9,800)	88,891
22	110-41530-359	Finance - Other Professional Services	98,097	(14,000)	84,097
23	110-41530-355	Finance - Computer/Data Processing	84,000	(2,164)	81,836
24	110-41200-111	City Administrator - Wages & Salaries	538,717	(10,000)	528,717
25	110-41640-510	Information Technology - Insurance General Liability	4,400	389	4,789
26	110-41640-523	Information Technology - Property/Contents Insurance	350	150	500
27	110-41640-399	Information Technology - Other Contracted Services	42,000	(539)	41,461
28	110-41650-378	Human Resources - Education, Seminars & Training	6,500	2,600	9,100
29	110-41650-399	Human Resources - Other Contracted Services	8,550	12,900	21,450
30	110-41650-499	Human Resources - Other Supplies & Materials	500	600	1,100
31	110-41100-214	Mayor & City Council - Employee Health Insurance	113,882	(11,100)	102,782
32	110-41100-383	Mayor & City Council - Travel Business Expense	30,000	(5,000)	25,000
33	110-41655-219	Risk Management - Workers Compensation Insurance	0	2,208	2,208
34	110-41655-345	Risk Management - Telephone Services	0	800	800
35	110-41655-383	Risk Management - Travel Business Expenses	2,000	300	2,300
36	110-41655-510	Risk Management - Insurance General Liability	0	2,108	2,108
37	110-41655-523	Risk Management - Property/Contents Insurance	0	220	220
38	110-41655-378	Risk Management - Education, Seminars & Training	5,000	(3,000)	2,000
39	110-41655-399	Risk Management - Other Contracted Services	2,450	(2,000)	450

[Return to Agenda](#)

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
40	110-41655-433	Risk Management - Veh Parts/Oil/Fluid/Tires	1,500	(636)	864
41	110-41665-112	Court Administration - Overtime	0	232	232
42	110-41665-219	Court Administration - Workers Compensation Insurance	0	2,208	2,208
43	110-41665-510	Court Administration - Insurance General Liability	0	1,673	1,673
44	110-41655-523	Court Administration - Property/Contents Insurance	0	175	175
45	110-41655-378	Court Administration - Education, Seminars & Training	1,000	(1,000)	-
46	110-41655-383	Court Administration - Travel Business Expense	2,000	(1,500)	500
47	110-41200-214	City Administrator - Employee Health Insurance	99,801	(1,788)	98,013
48	110-41700-219	Planning - Workers Compensation Insurance	3,981	435	4,416
49	110-41700-341	Planning - Electricity	0	3,567	3,567
50	110-41700-342	Planning - Water & Sewer	0	900	900
51	110-41700-343	Planning - Natural Gas & Propane	0	195	195
52	110-41700-345	Planning - Telephone Services	0	1,820	1,820
53	110-41700-355	Planning - Computer/Data Processing	3,000	143	3,143
54	110-41700-732	Planning - Compensation for Damages	0	7,025	7,025
55	110-41700-399	Planning - Other Contracted Services	52,150	(14,085)	38,065
56	110-41710-510	Codes Enforcement - Insurance General Liability	0	379	379
57	110-41710-523	Codes Enforcement - Property/Contents Insurance	0	40	40
58	110-41710-433	Codes Enforcement - Veh Parts/Oil/Fluid/Tires	3,000	(419)	2,581
59	110-41800-399	Engineering - Other Contracted Services	41,700	20,000	61,700
60	110-41700-399	Planning - Other Contracted Services	52,150	(5,000)	47,150
61	110-41710-399	Codes Enforcement - Other Contracted Services	45,000	(15,000)	30,000
62	110-41800-345	GIS - Telephone Services	2,900	200	3,100
63	110-41800-355	GIS - Computer/Data Processing	50,000	500	50,500
64	110-41800-383	GIS - Travel Business Expense	4,000	300	4,300
65	110-41800-421	GIS - Computers/Software	0	4,900	4,900
66	110-41800-210	GIS - FICA	7,488	(500)	6,988
67	110-41800-375	GIS - Memberships & Dues	750	(600)	150
68	110-41800-378	GIS - Education, Seminars & Training	2,000	(1,100)	900
69	110-41800-399	GIS - Other Contracted Services	10,000	(1,500)	8,500
70	110-41810-429	GIS - General Operating Supplies	750	(400)	350
71	110-41810-499	GIS - Other Supplies & Materials	2,000	(1,800)	200
72	110-42110-226	Police Administration - Clothing/Uniforms/Shoes	1,000	3,500	4,500
73	110-42110-361	Police Administration - Repair & Maintenance Vehicles	500	8,000	8,500
74	110-42110-375	Police Administration - Membership & Dues	2,600	220	2,820
75	110-42110-383	Police Administration - Travel Business Expense	4,500	5,400	9,900
76	110-42110-355	Police Administration - Computer/Data Processing	75,000	(17,120)	57,880
77	110-42115-111	Police Support - Wages & Salaries	475,566	112,000	587,566
78	110-42115-112	Police Support - Overtime	1,500	19,300	20,800
79	110-42115-119	Police Support - Holiday Pay	12,748	5,600	18,348
80	110-42115-134	Police Support - Christmas Bonus & Longevity	5,518	120	5,638
81	110-42115-210	Police Support - FICA	30,711	6,485	37,196
82	110-42115-212	Police Support - Medicare	7,182	1,540	8,722
83	110-42115-213	Police Support - TCRS Contribution	73,606	19,500	93,106

LINE ITEM	ACCOUNT NO. ###-###-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
84	110-42115-214	Police Support - Employee Health Insurance	164,509	42,900	207,409
85	110-42115-217	Police Support - Employee Life Insurance	2,739	400	3,139
86	110-42115-219	Police Support - Workers Compensation Insurance	0	14,643	14,643
87	110-42115-345	Police Support - Telephone Services	0	6,500	6,500
88	110-42115-383	Police Support - Travel Business Expense	4,000	400	4,400
89	110-42115-510	Police Support - Insurance General Liability	0	2,395	2,395
90	110-42115-523	Police Support - Property (Contents) Insurance	0	250	250
91	110-42120-111	Police Patrol & Traffic - Wages & Salaries	2,291,402	(82,000)	2,209,402
92	110-42120-210	Police Patrol & Traffic - FICA	155,392	(12,000)	143,392
93	110-42120-212	Police Patrol & Traffic - Medicare	36,342	(2,800)	33,542
94	110-42120-213	Police Patrol & Traffic - TCRS Contribution	372,439	(20,000)	352,439
95	110-42120-214	Police Patrol & Traffic - Employee Health Insurance	873,320	(115,233)	758,087
96	110-42117-112	Police Litter Crew -Overtime	500	4,000	4,500
97	110-42117-219	Police Litter Crew - Workers Compensation Insurance	0	1,104	1,104
98	110-42117-226	Police Litter Crew - Clothing/Uniforms/Shoes	0	600	600
99	110-42117-345	Police Litter Crew - Telephone Services	0	800	800
100	110-42117-383	Police Litter Crew - Travel Business Expense	0	750	750
101	110-42117-431	Police Litter Crew - Gasoline & Diesel Fuel	0	50	50
102	110-42117-510	Police Litter Crew - Insurance General Liability	0	200	200
103	110-42117-523	Police Litter Crew - Property (Contents) Insurance	0	20	20
104	110-42117-361	Police Litter Crew - Repair & Maintenance Vehicles	3,000	(3,000)	-
105	110-42117-411	Police Litter Crew - Office Supplies & Materials	1,500	(1,100)	400
106	110-42117-429	Police Litter Crew - General Operating Supplies	3,500	(1,100)	2,400
107	110-42117-433	Police Litter Crew - Vehicle Parts/Oil/Fluid/Tires	3,000	(2,324)	676
108	110-42120-112	Police Patrol & Traffic - Overtime	105,000	24,200	129,200
109	110-42120-119	Police Patrol & Traffic - Holiday Pay	71,368	26,341	97,709
110	110-42120-221	Police Patrol & Traffic - Unemployment Insurance	0	3,500	3,500
111	110-42120-345	Police Patrol & Traffic - Telephone Services	42,000	3,075	45,075
112	110-42120-361	Police Patrol & Traffic - Repair & Maintenance Vehicles	12,000	10,000	22,000
113	110-42120-399	Police Patrol & Traffic - Other Contracted Services	61,066	11,500	72,566
114	110-42120-510	Police Patrol & Traffic - Insurance General Liability	108,695	39,283	147,978
115	110-42120-971	Police Patrol & Traffic - Motor Equipment	245,000	52,200	297,200
116	110-42120-111	Police Patrol & Traffic - Wages & Salaries	2,291,402	(129,530)	2,161,872
117	110-42130-971	Police Investigation - Motor Equipment	72,000	(40,569)	31,431
118	110-42130-361	Police Investigation - Repair & Maintenance Vehicles	700	1,300	2,000
119	110-42130-375	Police Investigation - Memberships & Dues	480	100	580
120	110-42130-399	Police Investigation - Other Contracted Services	1,700	200	1,900
121	110-42130-510	Police Investigation - Insurance General Liability	0	23,943	23,943
122	110-42130-523	Police Investigation - Property (Contents) Insurance	0	2,495	2,495
123	110-42130-111	Police Investigation - Wages & Salaries	811,386	(28,038)	783,348
124	110-42171-111	Police Narcotics - Wages & Salaries	395,314	8,700	404,014
125	110-42171-112	Police Narcotics - Overtime	25,000	5,000	30,000
126	110-42171-119	Police Narcotics - Holiday Pay	0	13,020	13,020
127	110-42171-210	Police Narcotics - FICA	26,406	800	27,206

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
128	110-42171-212	Police Narcotics - Medicare	6,176	200	6,376
129	110-42171-213	Police Narcotics - TCRS Contribution	63,289	5,200	68,489
130	110-42171-219	Police Narcotics - Workers Compensation	7,500	2,600	10,100
131	110-42171-321	Police Narcotics - Printing Services	80	30	110
132	110-42171-383	Police Narcotics - Travel Business Expenses	3,700	1,300	5,000
133	110-42120-111	Police Patrol & Traffic - Wages & Salaries	2,291,402	(36,850)	2,254,552
134	110-42210-383	Fire Administration - Travel Business Expenses	1,000	700	1,700
135	110-42210-411	Fire Administration - Office Supplies & Materials	1,750	120	1,870
136	110-42210-689	Fire Administration - Other Miscellaneous Expenses	0	400	400
137	110-42210-533	Fire Administration - Equipment Rental/Lease	6,500	(1,220)	5,280
138	110-42220-371	Fire Prevention & Inspection - Subscription & Books	1,500	300	1,800
139	110-42220-383	Fire Prevention & Inspection - Travel & Business Expenses	5,500	2,000	7,500
140	110-42220-386	Fire Prevention & Inspection - Public Relations Expenses	3,500	1,200	4,700
141	110-42220-115	Fire Prevention & Inspection - Other Salaries & Wages	1,900	(1,000)	900
142	110-42220-355	Fire Prevention & Inspection - Computer/Data Processing	2,500	(2,500)	-
143	110-42230-345	Fire Stations - Telephone Services	10,500	7,800	18,300
144	110-42230-399	Fire Stations - Other Contracted Services	16,000	1,200	17,200
146	110-42230-411	Fire Stations - Office Supplies & Materials	500	400	900
148	110-42230-413	Fire Stations - Office Equipment	0	200	200
147	110-42230-429	Fire Stations - General Operating Supplies	10,500	4,300	14,800
148	110-42230-364	Fire Stations - Repair & Maintenance Building/Grounds	45,000	(6,000)	39,000
149	110-42230-424	Fire Stations - Janitorial Supplies	22,000	(7,900)	14,100
150	110-42240-310	Fire Fighting - Postal Service	200	400	600
151	110-42240-351	Fire Fighting - Medical Services	3,000	4,800	7,800
152	110-42240-361	Fire Fighting - Repair & Maintenance Vehicles	500	5,300	5,800
153	110-42240-362	Fire Fighting - Repair & Maintenance Operations Equipment	8,000	400	8,400
154	110-42240-375	Fire Fighting - Memberships & Dues	1,200	416	1,616
155	110-42240-378	Fire Fighting - Education, Seminars & Training	8,000	13,500	21,500
156	110-42240-383	Fire Fighting - Travel Business Expenses	20,000	14,500	34,500
157	110-42240-419	Fire Fighting - Small Tools & Equipment	0	4,600	4,600
158	110-42240-433	Fire Fighting - Vehicle Parts/Oil/Fluid/Tires	95,000	10,000	105,000
159	110-42240-489	Fire Fighting - Fire & Medical Response	15,000	4,000	19,000
160	110-42240-214	Fire Fighting - Employee Health Insurance	1,301,530	(48,018)	1,253,512
161	110-42240-510	Fire Fighting - Insurance General Liability	119,500	(5,480)	114,020
162	110-42240-523	Fire Fighting - Property (Contents) Insurance	13,500	(1,618)	11,882
163	110-42240-533	Fire Fighting - Equipment Rental/Lease	4,000	(2,800)	1,200
164	110-42400-112	Inspections - Overtime	0	400	400
165	110-42400-345	Inspections - Telephone Services	5,000	550	5,550
166	110-42400-355	Inspections - Computer/Data Processing	3,000	1,500	4,500
167	110-42400-433	Inspections - Vehicle Parts/Oil/Fluid/Tires	1,500	875	2,375
168	110-42400-533	Inspections - Equipment Rental/Lease	1,800	300	2,100
169	110-42400-399	Inspections - Other Contracted Services	78,500	(3,625)	74,875
170	110-43110-221	Public Works Administration - Unemployment Insurance	0	6,318	6,318
171	110-43110-310	Public Works Administration - Postal Service	25	400	425

LINE ITEM	ACCOUNT NO. ###-####-####	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
172	110-43110-321	Public Works Administration - Printing	100	100	200
173	110-43110-689	Public Works Administration - Other Miscellaneous Expense	200	60	260
174	110-43110-214	Public Works Administration - Employee Health Insurance	49,576	(6,878)	42,698
176	110-43120-134	Facilities Maintenance - Christmas Bonus & Longevity	1,031	160	1,191
178	110-43120-219	Facilities Maintenance - Workers Compensation Insurance	3,592	1,700	5,292
177	110-43120-399	Facilities Maintenance - Other Contracted Services	86,650	25,000	111,650
178	110-43120-364	Facilities Maintenance - Repair & Maintenance Building/Grounds	100,000	(26,860)	73,140
178	110-43130-134	Fleet Maintenance - Christmas Bonus & Longevity	2,696	68	2,764
180	110-43130-362	Fleet Maintenance - Repair/Maint Operations Equipment	1,000	4,500	5,500
181	110-43130-399	Fleet Maintenance - Other Contracted Services	6,400	2,600	9,000
182	110-43130-411	Fleet Maintenance - Office Supplies & Materials	1,000	1,100	2,100
183	110-43130-433	Fleet Maintenance - Vehicle Parts/Oil/Fluid/Tires	4,400	1,200	5,600
184	110-43130-960	Fleet Maintenance - Machinery & Equipment	0	300	300
186	110-43130-111	Fleet Maintenance - Wages & Salaries	308,520	(3,768)	304,752
186	110-43130-214	Fleet Maintenance - Employee Health Insurance	115,052	(4,200)	110,852
187	110-43130-378	Fleet Maintenance - Education, Seminars & Training	2,000	(1,800)	200
188	110-43140-112	PW Street Repairs & Maintenance - Overtime	9,000	1,800	10,800
188	110-43140-361	PW Street Repairs & Maintenance - Repair & Maint. Vehicles	2,500	650	3,150
190	110-43140-375	PW Street Repairs & Maintenance - Memberships & Dues	0	185	185
191	110-43140-383	PW Street Repairs & Maintenance - Travel Business Expenses	650	200	850
192	110-43140-399	PW Street Repairs & Maintenance - Other Contracted Services	4,520	1,000	5,520
193	110-43140-433	PW Street Repairs & Maintenance - Vehicle Parts/Oil/Fluid/Tires	48,000	40,000	88,000
194	110-43140-455	PW Street Repairs & Maintenance - Crushed Stone & Sand	25,000	4,500	29,500
195	110-43140-465	PW Street Repairs & Maintenance - Asphalt	100,000	(48,335)	51,665
198	110-43160-134	PW Brush & Bulk - Christmas Bonus & Longevity	6,253	1,270	7,523
197	110-43160-219	PW Brush & Bulk - Workers Compensation Insurance	13,000	7,560	20,560
198	110-43160-375	PW Brush & Bulk - Memberships & Dues	0	185	185
199	110-43160-399	PW Brush & Bulk - Other Contracted Services	4,000	5,200	9,200
200	110-43160-433	PW Brush & Bulk - Vehicle Parts/Oil/Fluid/Tires	90,000	19,000	109,000
201	110-43160-510	PW Brush & Bulk - Insurance General Liability	11,500	1,315	12,815
202	110-43160-111	PW Brush & Bulk - Wages & Salaries	509,938	(24,000)	485,938
203	110-43160-431	PW Brush & Bulk - Gasoline & Diesel Fuel	90,000	(10,530)	79,470
204	110-43175-112	PW Communication Shop - Overtime	5,000	9,775	14,775
205	110-43175-111	PW Communication Shop - Wages & Salaries	96,170	7,100	103,270
206	110-43175-210	PW Communication Shop - FICA	6,342	1,810	8,152
207	110-43175-212	PW Communication Shop - Medicare	1,483	300	1,783
208	110-43175-213	PW Communication Shop - TCRS Contribution	15,199	3,460	18,659
209	110-43175-210	PW Communication Shop - Postal Service	0	200	200
210	110-43175-345	PW Communication Shop - Telephone Service	1,500	400	1,900
211	110-43175-364	PW Communication Shop - Repair/Maintenance Buildings/Grounds	1,000	500	1,500
212	110-43175-375	PW Communication Shop - Memberships & Dues	0	300	300
213	110-43175-419	PW Communication Shop - Small Tools & Equipment	0	1,000	1,000
214	110-43175-431	PW Communication Shop - Gasoline & Diesel Fuel	3,000	5,000	8,000
216	110-43160-111	PW Brush & Bulk - Wages & Salaries	509,938	(15,000)	494,938

LINE ITEM	ACCOUNT NO. ### #####	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
216	110-43160-112	PW Communication Shop - Overtime	25,000	(14,845)	10,155
217	110-43180-429	PW Sidewalks - General Operating Supplies	0	750	750
218	110-43180-451	PW Sidewalks - Concrete Products	20,000	(750)	19,250
219	110-43190-365	PW Traffic Devices - R&M Street Lights/Traffic Signals	210,000	35,000	245,000
220	110-43160-111	PW Brush & Bulk - Wages & Salaries	509,938	(30,000)	479,938
221	110-43180-931	PW Sidewalks - Roads, Streets & Parking	157,000	(5,000)	152,000
222	110-44410-345	Parks & Recreation Administration - Telephone Services	3,200	500	3,700
223	110-44410-378	Parks & Recreation Administration - Education, Seminars & Training	1,500	250	1,750
224	110-44410-411	Parks & Recreation Administration - Office Supplies	4,000	(750)	3,250
225	110-44410-999	Parks & Recreation Administration Other Capital Outlay	0	65,029	65,029
226	110-44410-214	Parks & Recreation Administration Employee Health Insurance	82,481	(15,700)	66,781
227	110-44420-114	Parks & Recreation Programs - Wages & Salaries Temp Employees	110,000	(40,000)	70,000
228	110-44430-999	P&R Parks & Maintenance - Other Capital Outlay	89,582	(9,329)	80,253
229	110-44420-214	Parks & Recreation Programs - Employee Health Insurance	32,889	450	33,339
230	110-44420-221	Parks & Recreation Programs - Unemployment Insurance	0	2,960	2,960
231	110-44420-359	Parks & Recreation Programs - Other Professional Services	1,500	500	2,000
232	110-44420-399	Parks & Recreation Programs - Other Contracted Services	105,000	(3,910)	101,090
233	110-44430-219	P&R Parks & Maintenance - Workers Compensation Insurance	10,948	300	11,248
234	110-44430-330	P&R Parks & Maintenance - Legal Notices	500	150	650
235	110-44430-378	P&R Parks & Maintenance - Education, Seminars & Training	0	700	700
236	110-44430-433	P&R Parks & Maintenance - Vehicle Parts/Oil/Fluid/Tires	10,000	15,000	25,000
237	110-44430-114	P&R Parks & Maintenance - Wages & Salaries Temp Employees	145,000	(2,150)	142,850
238	110-44430-214	P&R Parks & Maintenance - Employee Health Insurance	164,043	(14,000)	150,043
239	110-45160-219	Natural Resource Maintenance - Workers Compensation Insurance	0	3,312	3,312
240	110-45160-226	Natural Resource Maintenance - Clothing/Uniform/Shoes	0	1,500	1,500
241	110-45160-345	Natural Resource Maintenance - Telephone Services	0	300	300
242	110-45160-429	Natural Resource Maintenance - General Operating Supplies	200	4,500	4,700
243	110-45160-433	Natural Resource Maintenance - Vehicle Parts/Oil/Fluid/Tires	1,000	1,000	2,000
244	110-45160-111	Natural Resource Maintenance - Wages & Salaries	108,018	(10,612)	97,406
245	110-46510-689	CDBG - Other Miscellaneous Expenses	0	420	420
246	110-46510-383	CDBG - Travel Business Expenses	4,000	(420)	3,580
247	110-48100-330	Airport - Legal Notices	400	1,600	2,000
248	110-48100-364	Airport - Repair & Maintenance Building/Grounds	25,000	(1,600)	23,400
249	110-81000-620	Special Appropriations - TIF Payments	300,000	12,350	312,350
250	110-81000-616	Special Appropriations - Economic Development	459,000	(12,350)	446,650
COLUMN TOTALS			\$ 19,762,134	\$ -	\$ 19,762,134

JUSTIFICATION / EXPLANATION FOR REQUEST:			
Line Item transfers for Fiscal Year ending June 30, 2019. These transfers are necessary due to reclassification of expenditures in accordance			
SIGN / DATE		DEPARTMENT DIRECTOR	
APPROVED / DATE		ASSISTANT CITY ADMINISTRATOR	
APPROVED / DATE		CITY ADMINISTRATOR	
APPROVED / DATE		CITY COUNCIL (IF REQ.)	
AMENDMENT POSTED BY:		DATE	
		THIS AREA FOR FINANCE DEPT. ONLY	

