

**WORK SESSION**  
**May 7, 2019**  
**4:00 p.m.**

**1. Agenda Review**

**AGENDA**  
**CITY OF MORRISTOWN, TENNESSEE**  
**CITY COUNCIL MEETING**  
**May 7, 2019**  
**5:00 p.m.**

**1. CALL TO ORDER**

Mayor Gary Chesney

**2. INVOCATION**

Reverend Charles Mills, Chaplain Morristown Police Department

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL**

**5. APPROVAL OF MINUTES**

1. April 16, 2019

**6. PROCLAMATIONS/PRESENTATIONS**

1. Special Recognition

**7. CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY  
(Other than items scheduled for public hearing.)**

**8. OLD BUSINESS**

**8-a. Public Hearings & Adoption of Ordinances/Resolutions**

1. Ordinance No. 3631

An Ordinance of the City Council of Morristown, Tennessee, Amending Title 14 (Zoning and Land Use Controls), Amending Chapter 2, Section 14-203, Definitions of Family in the Morristown Municipal Code.

**9. NEW BUSINESS**

**9-a. Resolutions**

**9-b. Introduction and First Reading of Ordinances**

**1. Ordinance No. \_\_\_\_\_**

An Ordinance to Amend Ordinance Number 3611, the City of Morristown, Tennessee Annual Budget for the Fiscal Year 2018-2019 to re-appropriate funds in the General Fund.

**{Public Hearing Date May 21, 2019}**

**2. Ordinance No. \_\_\_\_\_**

An Ordinance to Amend Ordinance Number 3611, the City of Morristown, Tennessee Annual Budget for the Fiscal Year 2018-2019 for unanticipated appropriations in the Solid Waste/Sanitation Fund.

**{Public Hearing Date May 21, 2019}**

**9-c. Awarding of Bids/Contracts**

1. Approval of Freddie Kyle Greenway Change Order No. 4, pending approval from State of Tennessee Department of Transportation (TDOT).

2. Approval of Community Development Block Grant Consolidated Plan.

3. Approval of contract between the City of Morristown and Burke Ailey Construction Co., Inc. in the amount of \$665,582 for Phase III Site Improvements for Petoskey Plastics.

**9-d. Board/Commission Appointments**

1. Mayor or Mayor's Designee to the Morristown-Hamblen Humane Society (appointed annually) term to expire on May 15, 2020; term expiring Willie Santana.

2. City Council appointment or re-appointment to the Morristown-Hamblen Humane Society for a three (3) year term to expire on May 15, 2022; term expiring Dr. Ian O'Connor (who is serving the remainder of Maxine Craig who was filling the remainder of Kim Hall's term).

**9-e. New Issues**

**10. CITY ADMINISTRATOR'S REPORT**

**11. COMMUNICATIONS/PETITIONS**

**This is the portion of the meeting where members of the audience may speak subject to the guidelines provided.**

**12. COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES**

**13. ADJOURN**

**City Council Meeting/Holiday Schedule:**

May 13, 2019	Monday	5:00 p.m.	"Sine Die" – Swear in of Councilmembers & Mayors
May 17, 2019	Friday	9:00 a.m.	FY 2019/2020 Budget Presentation – Chamber of Commerce Board Room
May 21, 2019	Tuesday	3:45 p.m.	Finance Committee Meeting Review
May 21, 2019	Tuesday	4:15 p.m.	Work Session – Council Agenda Review
May 21, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
May 27, 2019	Monday		City Employee's Holiday – Memorial Day
June 4, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
June 4, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
June 18, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
June 18, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
July 2, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
July 2, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
July 4, 2019	Thursday		City Employee's Holiday Independence Day
July 16, 2019	Tuesday	3:45 p.m.	Finance Committee Meeting
July 16, 2019	Tuesday	4:15 p.m.	Work Session – Council Agenda Review
July 16, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
August 6, 2019	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
August 6, 2019	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session

**WORK SESSION AGENDA****May 7, 2019**

1. Tennessee College of Applied Technology (TCAT) Update
2. Morristown Utilities System Debt Refinancing
3. Budget

**STATE OF TENNESSEE  
COUNTY OF HAMBLLEN  
CORPORATION OF MORRISTOWN  
APRIL 16, 2019**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday, April 16, 2019, with the Honorable Mayor Gary Chesney presiding and the following Councilmembers present; Dennis Alvis, Chris Bivens, Bob Garrett, Tommy Pedigo, Kay Senter and Ken Smith..

Dr. Gary Brewster, Chaplain Unit Squad Leader Morristown Police Department led in the invocation and Councilmember Dennis Alvis led in the "Pledge of Allegiance".

Councilmember Alvis made a motion to approve the April 2, 2019, minutes as circulated. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

A Public Hearing was held pertaining to Public Chapter 1101 regarding Plans of Services and Progress Reports for the annexation Ordinance No. 3605, Ordinance No.3607 and Ordinance No. 3616. No one spoke.

Councilmember Senter made a motion to approve Resolution No. 06-19. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye"

**RESOLUTION NO. 06-19**

**Being a Resolution of the City Council of Morristown, Tennessee approving a lease between Morristown Utilities Commission and Altec Capital Services, LLC for FiberNet trucks.**

WHEREAS, the Morristown Utilities Commission Board, a division of the City of Morristown, has passed a resolution permitting the execution of a lease agreement with Altec Capital Services, LLC for two bucket trucks for its FiberNet operations. This lease agreement is for a period of six (6) years and the lease payments will be made by Morristown Utilities Commission.

WHEREAS, pursuant to Tennessee Code Annotated §7-51-904, the City of Morristown must approve any such lease for tangible personal property.

NOW THEREFORE, BE IT RESOLVED by the City Council for the City of Morristown, Tennessee that as the governing body of the City of Morristown, it does approve and permit Morristown Utilities Commission to enter into the lease agreement between Morristown Utilities Commission and Altec Capital Services, LLC for two bucket trucks to be used for the FiberNet operations.

This Resolution shall be effective from and after its adoption

Passed this 16th day of April, 2019.

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MAYOR

ATTEST:

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CITY ADMINISTRATOR

Councilmember Alvis made a motion to take from the table the approval of “Ordinance No. 3631 – Definition of a Family” for reconsideration. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Councilmember Pedigo made a motion to approve Ordinance No. 3631 on first reading and schedule a public hearing relative to final passage of said ordinance for May 7, 2019. Councilmember Senter seconded the motion and upon roll call; all voted “aye”.

**Ordinance No. 3631**

**An Ordinance of the City Council of Morristown, Tennessee, Amending Title 14 (Zoning and Land Use Controls), Amending Chapter 2, Section 14-203, Definitions of Family in the Morristown Municipal Code.**

Councilmember Alvis made a motion to approve the Capital Lease Purchase Agreement with Morristown Utilities Commission for Fibernet Trucks subject to approval by Morristown Utilities Commission. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Councilmember Smith made a motion to approve the recommendation from Michael Baker International to accept the bid from Specialty Services Group in the amount of \$58,311.50 for Security Fencing at the Morristown Regional Airport. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.

Councilmember Bivens made a motion to approve the Grant Contract between the State of Tennessee Department of Transportation (TDOT) and the City of Morristown for Airport Development in the amount of \$50,000. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Councilmember Bivens made a motion approve the Option to Purchase between the City of Morristown and the State of Tennessee for the sale of 300 and 410 Dice Street, Morristown, Tennessee. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Councilmember Senter made a motion for approval to apply for the Tennessee Highway Safety Office Grant in the amount of \$15,000. This grant requires no match. Councilmember Alvis seconded the motion and upon roll call; all voted “aye”.



Councilmember Senter made a motion to re-appoint Robert T. Russell, Jim Clark and Joseph Wigington to the Construction Board of Adjustments, Appeals, and Examiners for a three (3) year term expiring May 1, 2022. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Mayor Chesney recessed the meeting for an Executive Session.

Mayor Chesney called the meeting back to order.

Mayor Chesney opened the floor for members of the audience to speak subject to the guidelines provided; Emily Cox, Track Operator for the Morristown BMX Raceway, Inc. spoke

Mayor Gary Chesney announced the upcoming Community/Council Roundtable on April 25, 2019 beginning at 7:00 p.m. at Panther Springs Methodist Church, the Arbor Day Event on April 26, 2019 and the Groundbreaking of Project White Bear at 11:00 a.m. on April 23, 2019.

Mayor Chesney adjourned the April 16, 2019 City Council meeting at 6:00 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY ADMINISTRATOR

# City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: Morristown City Council  
FROM: Steve Neilson, Community Development Director  
DATE: April 16, 2019  
SUBJECT: Text Amendment, First Reading – Chapter 2, 14-203 DEFINITIONS - Family

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## **BACKGROUND:**

This is a staff-initiated amendment to include a definition of “FAMILY”.

Recently, our Code Enforcement Officers received a complaint that a large number of individuals were living in a house on the west end of town. They found approximately 8-10 adult individuals living in a small single-family home. Staff feels that this type living arrangement is not appropriate in a single-family neighborhood. Unfortunately, there is nothing in the Zoning Ordinance to prevent it. The best way to regulate this would be to include a definition of “family” which would define the type of living arrangement that could live in a “single-family” unit.

Staff reviewed a number of city ordinances from around East Tennessee (see attached) and found that the number of unrelated individuals allowed ranged between three and six. After discussing this in detail at the April 2<sup>nd</sup> City Council workshop, staff is proposing the following definition of “family”.

**FAMILY is defined for the purpose of this ordinance as one or more person(s) that are related by blood, marriage, adoption, legal guardianship, or not more than (3) three unrelated adults.**

The Planning Commission voted unanimously to approve the proposed amendment.

## **RECOMMENDATION:**

Staff recommends approval of the proposed text amendments.

**ORDINANCE NO. 3631**

BEING AN ORDINANCE OF THE CITY COUNCIL OF MORRISTOWN, TENNESSEE AMENDING TITLE 14 (ZONING AND LAND USE CONTROL), AMENDING CHAPTER 2, SECTION 14-203 DEFINITIONS OF THE MORRISTOWN MUNICIPAL CODE.

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BE IT ORDAINED BY THE CITY COUNCIL of the City of Morristown that the text of Title 14 (Zoning and Land Use Control), Chapter 2, Section 14-203 DEFINITIONS be amended to include a definition of FAMILY stating:

**Section 14-203, DEFINITIONS**

**FAMILY is defined for the purpose of this ordinance as one or more person(s) that are related by blood, marriage, adoption, legal guardianship, or not more than (3) five unrelated adults.**

BE IT FURTHER ORDAINED that this ordinance shall take effect from and after the date of its final passage, the public welfare requiring it.

Passed on first reading the 16th day of April, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

Passed on second and final reading the 7th day of May, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator



## APPROPRIATION ORDINANCE

Ordinance Number: 3611.04

TO AMEND ORDINANCE NUMBER 3611, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 AND TO REAPPROPRIATE \$190,000 FOR THE PURCHASE OF A NEW LEAF TRUCK FOR PUBLIC WORKS. THIS WAS PREVIOUSLY BUDGETED. HOWEVER, WHEN THE TRUCK ARRIVED IN THIS FISCAL YEAR IT DID NOT MEET SPECS AND WAS REJECTED. THIS AMENDMENT WILL REAPPROPRIATE FUNDS AND ALLOW FOR THE TRUCK TO BE REBID.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3611 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2018-2019 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	FUND BALANCE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	Public Works	110.43160.971	Motor Equipment			\$ 190,000	
General (#110)	Fund Balance	110.27100.000	Unassigned Fund Balance		\$ 190,000		
			Totals	\$ -	\$ 190,000	\$ 190,000	\$ -

PASSED ON FIRST READING THIS 7th Day of May 2019

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

PASSED ON SECOND READING THIS 21st Day of May 2019

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

# APPROPRIATION ORDINANCE

Ordinance Number: 3611.05

TO AMEND ORDINANCE NUMBER 3611, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 AND TO RE-ALLOCATE FUNDS TOTALING \$58,000 DUE TO RECLASSIFICATION OF EXPENDITURES IN ACCORDANCE WITH THE CHART OF ACCOUNTS; AND TO APPROPRIATE \$78,218 TO ALLOW FOR UNEXPECTED EXPENDITURE.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3611 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2018-2019 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	FUND BALANCE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
Solid Waste/Sanitation (435)	Sanitation	435-43210-111	Salaries & Wages			\$ 73,443	
Solid Waste/Sanitation (435)	Sanitation	435-43210-112	Overtime			\$ 6,550	
Solid Waste/Sanitation (435)	Sanitation	435-43210-210	FICA			\$ 4,248	
Solid Waste/Sanitation (435)	Sanitation	435-43210-212	Medicare			\$ 527	
Solid Waste/Sanitation (435)	Sanitation	435-43210-361	Repair & Maint. Vehicles			\$ 2,000	
Solid Waste/Sanitation (435)	Sanitation	435-43210-433	Veh Parts/Oil/Fluid/Tires			\$ 10,000	
Solid Waste/Sanitation (435)	Sanitation	435-43210-562	Landfill Fee / Disposition			\$ 38,450	
Solid Waste/Sanitation (435)	Sanitation	435-49180-711	Debt Principal			\$ 1,000	
Solid Waste/Sanitation (435)	Sanitation	435-43210-213	TCRS				\$ 7,000
Solid Waste/Sanitation (435)	Sanitation	435-43210-214	Employee Health Insurance				\$ 30,000
Solid Waste/Sanitation (435)	Sanitation	435-43210-219	Workers Compensation Ins				\$ 5,000
Solid Waste/Sanitation (435)	Sanitation	435-43210-399	Other Contracted Services				\$ 5,000
Solid Waste/Sanitation (435)	Sanitation	435-43210-431	Gasoline & Diesel Fuel				\$ 10,000
Solid Waste/Sanitation (435)	Curbside Recycle	435-44500-431	Gasoline & Diesel Fuel				\$ 1,000
Solid Waste/Sanitation (435)	Fund Balance	435-26230-000	Sanitation Department - Fund Balance		\$ 78,218		
			Totals	\$ -	\$ 78,218	\$ 136,218	\$ 58,000

PASSED ON FIRST READING THIS 7th Day of May 2019

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

PASSED ON SECOND READING THIS 21st Day of May 2019

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

[Return to Agenda](#)

### Supplemental Agreement and/or Request for Construction Change Change Order Request #4

Project Title/Termini:	<u>Freddie Kyle Greenway</u>		
Owner:	<u>City of Morristown</u>	PIN:	<u>118523.01</u>
Address:	<u>100 W. 1<sup>st</sup> North Street</u>	State Project No.:	<u>32LPLM-F3-048</u>
	<u>Morristown, TN 37814</u>	Federal Project No.:	<u>TAP-9113(21)</u>
		Contract No.:	<u>140126</u>
County:	<u>Hamblen</u>		

Whereas, we Summers-Taylor, Inc. with Fidelity and Deposit Company of Maryland, as a Surety, entered into a contract with City of Morristown, on October 12, 2018, for the construction by said Contractor of the above designated contract; and Whereas, certain items of construction encountered, are not covered by the original contract, we desire to submit the following additional items of construction to be performed by the Contractor and paid by the Owner at the price(s) scheduled therefore below:

The purpose of this Change Order is to:

Add miscellaneous stormwater repair work and hardwood mulch stabilization, as well as contract time to account for the additional scope.

As a result of this Change Order, contract time shall:

☐ Not Change, ☒ Increase by 45 days, ☐ Decrease by \_\_\_\_\_ days

Original Construction Completion Time: 90 days (Date: 1-13-19)

Original Contract Amount: \$656,057.75

Approved Change Orders: \$129,390.50

Current Change Order: \$6,896.00

Pending Change Orders: \$\_\_\_\_\_

Total Change Orders: \$136,286.50

Contract Completion Time with Change Orders: 225 days (Date: 5-25-19)

**Supplemental Agreement and/or Request for Construction Change  
Change Order Request # 4**

Unit prices listed below include labor, materials, profit, overhead, and incidentals necessary to complete this work. A separate attached spreadsheet with the same information may be used in lieu of the table below.

[illegible]

Now, Therefore, We, Summers-Taylor, Inc. Contractors, and Fidelity and Deposit Company of Maryland, Surety, hereby agree to the Supplemental Agreement consisting of the above mentioned items and prices, and agree that this Supplemental Agreement is hereby made a part of the original contract and will be performed by this Contractor in accordance with specifications thereof, and that the original contract remain in full force and effect, except insofar as specifically modified by this Supplemental Agreement.

**Recommended for Approval**

**Approved**

By:

Engineer/CEI (Signature)

Date \_\_\_\_\_

**Contractor (Signature)**

Date \_\_\_\_\_

By:

**Surety (Signature)**

Date \_\_\_\_\_

By:

Owner (Signature)

Date

Approved for  
Eligibility

By:

Local Programs (Signature)

Date

NORTHWEST INV. EL (OUT): 1250.60

ADJUST STORM CASTINGS  
AS NECESSARY TO MATCH  
PROPOSED GRADE

PROPOSED CATCH BASIN PER TDOT STANDARD  
DRAWING D-CB-14P WITH TYPE 'B' CASTING  
T.C. = 1270.5  
I.E. = 1266.1

PROPOSED 10'  
ASPHALT TRAIL

PROPOSED CUT  
FOR 24' DRIVE

RIP AND  
9+43.9  
FEET 2G  
RIVE.  
) TO  
CURB

PROPOSED CUT FOR  
EXISTING DRIVE

PROPOSED 16 LF OF  
15" RCP @ 2% SLOPE

POSED FACE OF CURB  
BE PLACED ON EDGE  
EXISTING PAVEMENT  
2+83 TO 11+00

IN EXISTING  
OF-WAY (TYP.)

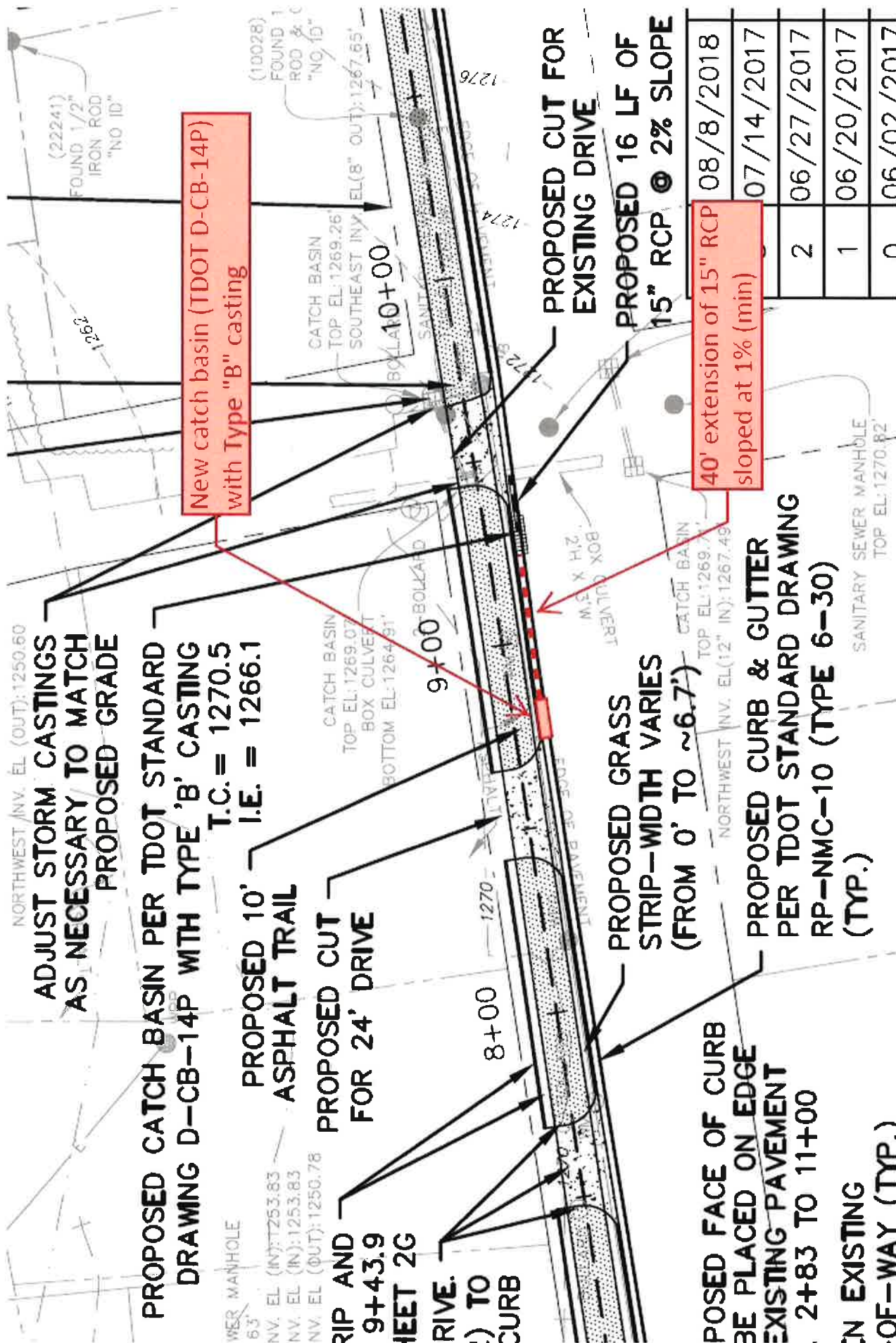
PROPOSED GRASS  
STRIP-WIDTH VARIES  
(FROM 0' TO ~6.7')

PROPOSED CURB & GUTTER  
PER TDOT STANDARD DRAWING  
RP-NMC-10 (TYPE 6-30)  
(TYP.)

New catch basin (TDOT D-CB-14P)  
with Type "B" casting

40' extension of 15" RCP  
sloped at 1% (min)

08/8/2018
07/14/2017
2
06/27/2017
1
06/20/2017
0
06/07/2017







## Summers-Taylor, Inc.

Box 1628, 300 West Elk Avenue  
Elizabethton, TN 37644-10628  
Phone (423) 543-3181 Fax (423) 543-6189  
www.summertaylor.com

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March 14, 2019

McGill Associates  
2240 Sutherland Avenue, Suite 2  
Knoxville, TN 37919

Attn: Mr. Jake Greear

Re: Freddie Kyle Greenway  
RFP # 4  
Hardwood Mulch -

Mr. Greear;

Listed below is the square yard price for the hardwood mulch item as requested. This area is referenced by the Landscaping-Sod Revisions exhibit. There appears to be approximately 550 square yards marked for the hardwood mulch. This item will have to be repriced if the Gardenscape Mulch submittal is not approved due to having to find another supplier.

HARDWOOD MULCH.....\$ 5.00 PER SQUARE YARD

We appreciate the opportunity to work with you on this project. If you have any questions or need any additional information do not hesitate to contact us.

Best regards,

John T. Bowman  
Estimator  
SUMMERS-TAYLOR, INC.



## Summers-Taylor, Inc.

Box 1628, 300 West Elk Avenue  
Elizabethton, TN 37644-10628  
Phone (423) 543-3181 Fax (423) 543-6189  
www.summertaylor.com

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January 25, 2019

McGill Associates  
2240 Sutherland Avenue, Suite 2  
Knoxville, TN 37919

Attn: Mr. Jake Greear

Re: Freddie Kyle Greenway  
RFP # 2  
Pricing For Basement Hole Repair In Front Of Western Auto

Mr. Greear;

As requested, listed below is the pricing for the repair work of a leaking hole in front of the Western Auto building on the Freddie Kyle Greenway Project.

Remove Asphalt  
Pour Concrete In Hole Area

**TOTAL CONSTRUCTION PRICE.....\$ 3,700.00**

We appreciate the opportunity of working with you on this project. If you have any questions or need any additional information do not hesitate to contact us.

Best Regards,

John T. Bowman  
Estimator  
SUMMERS-TAYLOR, INC.



## Summers-Taylor, Inc.

Box 1628, 300 West Elk Avenue  
Elizabethton, TN 37644-10628  
Phone (423) 543-3181 Fax (423) 543-6189  
www.summerstaylor.com

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February 28, 2019

McGill Associates  
2240 Sutherland Avenue, Suite 2  
Knoxville, TN 37919

Attn: Mr. Jake Greear

Re: Freddie Kyle Greenway  
RFP # 3  
Plywood Walkway – Bethel United Methodist Church

Mr. Greear;

Listed below are charges for the purchase and placement of plywood in front of Bethel United Methodist Church for a walkway. This was a necessary addition to the original contract due to the church members needing a safer walkway area to their parking lot.

Labor & Materials For Walkway	\$ 596.00
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We appreciate the opportunity to work with you on this project. If you have any questions or need any additional information do not hesitate to contact us.

Best regards,

John T. Bowman

Estimator

**SUMMERS-TAYLOR, INC.**

## **2019-2024 Consolidated Plan/Action Plan Draft Summary**

In 2004 the City of Morristown became designated as a “Metropolitan Statistical Area” (MSA) by the U.S Department of Housing and Urban Development (HUD). This designation is derived from formulas utilizing census data regarding areas such as population, household income, local housing stock attributes, etc. As a HUD designated MSA, Morristown became eligible for a yearly allotment of funding for community development projects through the “Community Development Block Grant” (CDBG) program. The amount of funds the City receives each year is determined by the same data and formulas described above once overall national funding levels are decided in Washington, D.C. The intent of the grant funds is to provide decent housing, provide a suitable living environment and to expand economic opportunities, primarily for low and moderate-income persons.

The CDBG program required the City to develop and utilize a “Community Participation Plan” (CPP) to assure community involvement in determining how best to utilize the annual entitlement funds awarded through the CDBG program. This plan was developed and utilized to construct the City’s first required long range Five Year Consolidated Plan and Annual Action Plan.

The Consolidated Plan/Action Plan creates the opportunity for strategic planning and citizen participation to take place in a comprehensive context and to reduce duplication of effort at the local level. The Five-Year Consolidated Plan/Annual Action Plan for housing and community development is the result of an extensive needs assessment and community outreach process by the City of Morristown. By gathering and applying a wide variety of research data and community input, the City of Morristown has developed this comprehensive approach to housing and community revitalization. This effort will outline the goals and priorities that will serve as the overall framework for the 2019-2024 five-year plan as well as 2019 annual strategy and provide a linkage between these identified priorities and the adopted strategies and programs of the City of Morristown.

As a growing community, the City of Morristown is challenged to balance a diverse array of housing and community development issues. Given the range of competing needs, the City will strive to invest its scarce public resources wisely. Therefore, as a general principle, the City of Morristown will attempt to expend public funds in a way that leverages the commitment of private sector support whenever possible.

The City of Morristown followed two overall guiding principles to create the Five-Year Consolidated Plan/Annual Action Plan. These principles are based on the following: 1) results from the local citizen participation and consultation process, and 2) response to the specific national Consolidated Plan objectives that Congress has set forth for the CDBG and HOME entitlement programs, as outlined below.

- Provide decent, safe, affordable housing
- Provide a suitable living environment
- Expand economic opportunities

A summary of perceived needs discussed during the citizen participation process and contained in the Consolidated Plan/Action Plan is presented below:

- Increase the provision of decent affordable housing
- Reduce blight and blighting influences in the neighborhoods
- End Chronic Homelessness
- Provision of adequate diverse community facilities and neighborhood services
- Increased homeownership and housing options
- Public Park improvements/More walking/biking trails
- Continued Economic Development
- Street and sidewalk repair
- Improved fire suppression ability in the historic downtown area
- Youth shelters or shelters that include youth
- Youth recreation
- Improved minority outreach/input

The Consolidated Plan identifies the priority needs established by the community and obstacles that must be addressed. These strategies will continue to be followed over the time period of this Plan (FY2019-FY2024). Priority levels are evaluated and assigned a ranking as follows:

- High Priority: Activities to address this need will be funded by the locality during the five-year period.
- Medium Priority: If funds are available, activities to address this need may be funded by the locality during the five-year period. Also, the locality will take other actions to assist in locating other sources of funds.
- Low Priority: The locality will not fund activities to address this need during the five-year period.
- No Such Need: The locality finds there is no need, or the grantee shows that this need is substantially addressed.

Regarding the first year of the new Five-Year Plan;

Entitlement project funds for the 2019 program year are \$290,896.00. Interested parties were encouraged to comment on this plan at the public hearings (April 12, 2019 from 12:00 p.m. – 1:00 p.m. and April 15, 2019 from 4:30 p.m. - 5:30 p.m.) or by May 13, 2019 (see contact information below).

The current draft plan proposed funding;

Downtown Corridor Improvements	\$162,717.00
Business Façade Program	\$50,000.00
MHCS Homeless prevention	\$10,000.00
Breath of Life Men's Shelter	\$5,000.00
HMIS	\$5,000.00
Administration	<u>\$58,179.00</u>
Total	\$290,896.00

The last two meetings referenced above were held at the Morristown City Center in the Community Room on the 2<sup>nd</sup> floor. The final Plan summary will be presented to City Council on May 7, 2019 and submitted to HUD for approval on no later than May 14, 2019.

Data collection involves consultations, interviews, e-mails, surveys, and community meetings. Comments submitted no later than May 13, 2019 will be incorporated into the final document and included as a vital part of the overall Five-Year Consolidated Plan/Annual Action Plan. You may submit comments by mail, e-mail, phone, fax, or in person to:

Tracy Stroud, Community Development Coordinator  
City of Morristown  
2<sup>nd</sup> floor of City Center-Finance Department  
Physical Address: 100 West First North Street  
Mailing Address: P.O. Box 1499  
Morristown, TN 37814  
Phone: 423-585-1834  
Fax: 423-585-4679  
E-mail : [tstroud@mymorristown.com](mailto:tstroud@mymorristown.com)



## **AGREEMENT (CONTRACT)**

THIS AGREEMENT, made this 16 day of April, 2019, by and between City of Morristown herein called "Owner", and Burke Ailey Construction Co., Inc. of Morristown County of Hamblen and State of Tennessee, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR hereby agrees with the OWNER to commence and complete the construction described as follows:

hereinafter called the project, for the sum of Six Hundred Sixty-Five Thousand, Five Hundred Eighty-Two Dollars (\$665,582.00) and all extra work in connection therewith, under the terms as stated in the general and Special Conditions of the Contract; and at this (its or their) own property cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, the General Conditions, Supplemental General Conditions and Special Conditions of the Contract, the plans, which include all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof, the specifications and contract documents therefore as prepared by George Armour Ewart Architect, herein entitled the Architect/Engineer, and as enumerated in Paragraph 1 of the Supplemental General Conditions, all of which are made a part hereof and collectively evidence and constitute the contract.

The Contractor hereby agrees to commence work under this contract on a date to be specified in a written "Notice to Proceed" of the Owner and to fully complete the railroad work within 30 consecutive calendar days thereafter and 30 consecutive calendar days thereafter to complete the parking site work as stipulated in the specifications.

The OWNER agrees to pay the CONTRACTOR in current funds for the performance of the contract, subject to additions and deductions, as provided in the General Conditions of the Contract, and to make payments on account thereof as provided in Paragraph 3, "Payments to Contractor", of the Supplemental General Conditions.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in six (6) counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

## AGREEMENT (CONTRACT)

(Seal)  
ATTEST:

\_\_\_\_\_  
(Secretary) (Owner)

\_\_\_\_\_  
(Witness) By: \_\_\_\_\_

\_\_\_\_\_  
(Title)

(Seal)

\_\_\_\_\_  
(Secretary) (Owner)

\_\_\_\_\_  
(Witness) By: \_\_\_\_\_

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Address and Zip Code)


NOTE: Secretary of the Owner should attest. If Contractor is a corporation, Secretary should attest.

# City of Morristown

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## Memorandum

Date: May 1, 2019  
To: Mayor and City Council  
From: Cindy Dibb, Deputy Clerk/Executive Assistant   
Re: Appointment of Board/Commission Member(s)

The following Board/Commission Members terms will expire on May 15, 2019. The appointment(s)/reappointment(s) are to be considered at the May 7, 2019, council meeting.

### ***Morristown-Hamblen Humane Society***

Terms Expiring:

Mayor's Appointment – one (1) year term to expire May 15, 2020

- Willie Santana (Mayor's Designee)

Council Appointment – three (3) year term to expire May 15, 2022

- Dr. Ian O'Connor (who is serving the remainder of Maxine Craig's term who was filling the remainder of Kim Hall's term).