

WORK SESSION
May 5, 2020
Pre-Meeting Work Session - Cancelled

AGENDA
CITY OF MORRISTOWN, TENNESSEE
CITY COUNCIL MEETING
May 5, 2020
5:00 p.m.

1. CALL TO ORDER

Mayor Gary Chesney

2. INVOCATION

3. ROLL CALL

4. DETERMINATION

1. A determination by the City Council of Morristown, TN that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety, and welfare of all concerned in light of the COVID-19 virus.

5. APPROVAL OF MINUTES

1. April 21, 2020

6. NEW BUSINESS

6-a. Awarding of Bids/Contracts

1. Approval of 2020 Annual Inflation Adjustment of the Financial Assurance for the Hamblen County and City of Morristown Landfills, Permit Nos. SNL320000152 Original, SNL320000152 Expansion, and SWP320000235 as required by the Regulations of the Division of Solid Waste Management.
2. Approval of Change Order No. 1 for Roofing Project for City Center in the amount of \$16,970.42, Fire Station No. 5 in the amount of \$3,115.10 and Fire Station No. 2 in the amount of \$7,354.72 for a total contract increase in the amount of \$27,440.64.
3. Approval to Apply for the 2021 Tennessee Agriculture Enhancement Program (TAEP) Grant in the amount of \$20,000. This is a 50/50 match grant.

4. Approval of lowest and best bid for Bullet Proof Vests for the Police Department submitted by Galls, LLC as detailed in the bid tabulation.
5. Approval of grant contract in the amount of \$83,807.47 between the Tennessee Emergency Management Agency and the City of Morristown for eligible cost incurred as a result of Presidential Disaster Declaration number FEMA-4427DR-TN for severe storms, flooding, landslides and mudslides February 19, 2019 to March 30, 2019.
6. Approval of contract in the amount of \$30,000 with LDA Engineering and the City of Morristown for design and bidding services for the repair of the Croxdale Road slope failure.

6-b. Board/Commission Appointments

1. Mayor or Mayor's Designee to the Morristown-Hamblen Humane Society (appointed annually) term to expire on May 15, 2021; term expiring Willie Santana

6-c. New Issues

7. CITY ADMINISTRATOR'S REPORT

8. COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES

9. ADJOURN

City Council Meeting/Holiday Schedule:

| | | | |
|---------------|---------|-----------|--|
| May 5, 2020 | Tuesday | 2:30 p.m. | Cancelled Finance Committee Meeting |
| May 5, 2020 | Tuesday | 4:00 p.m. | Cancelled Work Session – Council Agenda Review |
| May 5, 2020 | Tuesday | 5:00 p.m. | Regular City Council Meeting – by Electronic Means |
| May 5, 2020 | Tuesday | | Cancelled - Work Session following Council Meeting |
| May 15, 2020 | Friday | 9:00 a.m. | Budget Presentation |
| May 19, 2020 | Tuesday | 4:00 p.m. | Work Session – Council Agenda Review |
| May 19, 2020 | Tuesday | 5:00 p.m. | Regular City Council Meeting with Work Session |
| May 25, 2020 | Monday | | City Employee's Holiday – Memorial Day |
| June 2, 2020 | Tuesday | 2:30 p.m. | Finance Committee Meeting |
| June 2, 2020 | Tuesday | 4:00 p.m. | Work Session – Council Agenda Review |
| June 2, 2020 | Tuesday | 5:00 p.m. | Regular City Council Meeting with Work Session |
| June 16, 2020 | Tuesday | 4:00 p.m. | Work Session – Council Agenda Review |
| June 16, 2020 | Tuesday | 5:00 p.m. | Regular City Council Meeting with Work Session |
| July 3, 2020 | Friday | | City Employee's Holiday – Independence Day |
| July 7, 2020 | Tuesday | 2:30 p.m. | Finance Committee Meeting |
| July 7, 2020 | Tuesday | 4:00 p.m. | Work Session – Council Agenda Review |
| July 7, 2020 | Tuesday | 5:00 p.m. | Regular City Council Meeting with Work Session |
| July 7, 2020 | Tuesday | 5:00 p.m. | Regular City Council Meeting with Work Session |
| July 21, 2020 | Tuesday | 4:00 p.m. | Work Session – Council Agenda Review |
| July 21, 2020 | Tuesday | 5:00 p.m. | Regular City Council Meeting with Work Session |

Post Meeting WORK SESSION for May 5, 2020 - Cancelled

**STATE OF TENNESSEE
COUNTY OF HAMBLLEN
CORPORATION OF MORRISTOWN
April 21, 2020**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session via electronic means at 5:00 p.m., Tuesday, April 21, 2020, with the Honorable Mayor Gary Chesney presiding and the following Councilmembers present; Al A'Hearn, Chris Bivens, Bob Garrett, Tommy Pedigo, Kay Senter and Ken Smith.

Councilmember Al A'Hearn led in the invocation.

Councilmember Smith made a motion to make a determination by the City Council of Morristown, Tennessee that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety, and welfare of all concerned in light of the COVID-19 virus. Councilmember Bivens seconded the motion and upon roll call; all voted "aye"

Councilmember Senter made a motion to approve the April 7, 2020 minutes as circulated. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye"

Councilmember Pedigo made a motion to approve Purchase Order #20002273 in the amount of \$12,829.55 for street marking paint per Statewide Contract #178 and Purchase Order #20002274 in the amount of \$8,880.76 for thermoplastic street markings per Statewide Contract #126 for a grand total of \$21,710.31. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to approve Amendment No. 1 to the Grant Contract, AERO-19-275-00, between the State of Tennessee Department of Transportation (TDOT) and the City of Morristown for the security access system at the Morristown Regional Airport. This amendment increases the original contract in the amount of \$35,000. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

Councilmember Smith made a motion to approve the contract between the City of Morristown and Michael Baker International for East Tennessee Progress Center Site 12 Development – Construction Services for a total amount not to exceed \$95,000. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to confirm the Emergency purchase of necessary Information Technology Hardware and Engineering Support in the amount of \$64,914.78. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to re-appointment Jerry Burke, Tim Dyke and Kevin Rogers to the Construction Board of Adjustments, Appeals and Examiners for a three (3) year term to expire May 1, 2023. Councilmember Smith seconded the motion and upon roll call; all voted “aye”

Councilmember Pedigo made a motion to confirm the disciplinary action requested by the Police Department. Councilmember Bivens seconded the motion and upon roll call; all voted “aye”.

Mayor Gary Chesney adjourned the April 21, 2020 Morristown City Council meeting at 5:34 p.m.

Mayor

Attest:

City Administrator

A video recording of the electronic meeting was made available for viewing on the city website at www.mymorristown.com on Tuesday, April 21, 2020.



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION

Division of Financial Assurance
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Ave., 10th Floor
Nashville, TN 37243
(615) 532-0851

April 23, 2020

The Honorable Bill Brittain
Hamblen County Mayor
511 West Second North Street
Morristown, TN 37816

The Honorable Gary Chesney
City of Morristown Mayor
P. O. Box 1499
Morristown, Tennessee 37816-1499

Mr. Tony Cox
City Administrator
City of Morristown
P. O. Box 1499
Morristown, Tennessee 37816-1499

RE: 2020 Annual Inflation Adjustment of the Financial Assurance for the ***Hamblen County and City of Morristown Landfills***, Permit Nos. ***SNL320000152 Original, SNL320000152 Expansion, and SWP320000235*** as required by the Regulations of the Division of Solid Waste Management

Dear Mayor Brittain, Mayor Chesney, and Mr. Cox:

All county and municipal "Contracts of Obligation in Lieu of Performance Bonds" must be adjusted annually for inflation by no later than the anniversary date of the issuance of the contract.

Rule Chapters 0400-12-01-.06(8) and 0400-11-01-.03(3) state that the inflation adjustment may be made by recalculating the closure and/or post-closure cost estimate in current dollars or by using an inflation factor derived from the most recent Implicit Price Deflator for the Gross National Product published by the U. S. Bureau of Economic Analysis in its Survey of Current Business.

The staff of the Division of Financial Assurance, utilizing data published by the U. S. Bureau of Economic Analysis, has projected the inflation factor to be used for **2020** inflation adjustments as **1.80%**. The amount of your financial assurance instrument(s) from the **Year 2019** must be multiplied by **1.0180**. The permitted facility and/or the Department may reserve the right to adjust this figure later based upon revised data released by the U. S. Bureau of Economic Analysis during the year.

Effective immediately, any County or Municipal Contract of Obligation in Lieu of Performance Bond incurring an annual inflation adjustment shall not be processed by amendment until the cumulative amount of the adjustment(s) equals or exceeds TEN THOUSAND DOLLARS (\$10,000.00). This is a change from the previous threshold of Five Thousand Dollars (\$5,000.00). For example, if the inflation adjustment is \$4,000.00 in year one, \$5,000.00 in year two, and \$6,000.00 in year three, the amendment will be processed in year three when the total of adjustments exceeds \$10,000.00. We will continue to send your inflation adjustment figures annually for your records whether or not a contract amendment is required.

Mayor Brittain
Mayor Chesney
Mr. Cox
Hamblen County and City of Morristown
April 23, 2020
Page 2

Please review the amount(s) for each permit listed below. If any changes or modifications to your permit(s) have occurred, please contact us as soon as you receive this letter. The due date(s) and projected amount(s) for the inflation adjustment(s) of your financial instrument(s) are as follows:

2020 Inflation Adjustment(s)

| Facility Permit | Financial Instrument Type & No. | Financial Instrument Anniversary Due Date | Present Amount of Financial Assurance On File | Inflation Adjustment/ Increase Required | Inflation Adjustment and Allowable Post-Closure Reduction | Total Required Amount of Financial Assurance |
|------------------------|---------------------------------|---|---|---|---|--|
| SNL320000152 Original | Contract | 02/27/20 | \$ 290,985.68 | \$ 0.00 | \$ 27,675.97 | \$ 263,309.71 |
| SNL320000152 Expansion | Contract | 10/23/20 | \$ 9,407,989.69 | \$ 169,343.82 | \$ 0.00 | \$ 9,577,333.51 |
| SWP320000235 | Contract | 12/14/20 | \$ 12,452.13 | \$ 224.14 | \$ 0.00 | \$ 12,676.27 |

Please see the attached spreadsheets, which list in detail the amount of financial assurance required due to the **2020** annual inflation adjustment and/or post closure reduction (if applicable) for your permit(s). The spreadsheets also list the current amount of financial assurance on file for each permit.

PLEASE NOTE

If you have been advised by the TDEC Field Office that the required post-closure activities at a permitted site listed herein have not been performed to the satisfaction of the Field Office Staff, do not reduce your financial assurance instrument(s) until the Field Office has approved the performance of the required post-closure work.

Please submit the inflation adjusted financial instrument(s) to the Division of Financial Assurance to my attention at the address listed on the letterhead as indicated above. If you have any questions, please call me at (615) 532-8571, or you may email me at Debra.Long@tn.gov.

Very Respectfully,

Debra F. Long

Debra F. Long, Financial Analyst

Enclosures: Customer Information Data Sheet, Summary Spreadsheet, Detailed Financial Assurance Information
CC: Revendra Awasthi, Manager of Solid Waste Management, Knoxville Field Office, TDEC

For Department Use Only

Effective Date:

**Amendment of Contract of Obligation in Lieu of Performance Bond (City and County)
Department of Environment and Conservation, Division of Solid Waste Management**

1. This amendment is made by the County of Hamblen ("the County") and the City of Morristown ("the City"), and the Tennessee Department of Environment and Conservation ("the Department") to the Contract of Obligation in Lieu of Performance Bond for proper operation and/or post-closure of the Hamblen County and City of Morristown Sanitary Landfill, Permit Number SNL320000152 Original entered on or about 02/27/15 ("the Contract").
2. Paragraph 3 of the Contract is amended by deleting the language in the paragraph and substituting the following language, which shall constitute Paragraph 3 of the Contract:

The total penal sum of this contract is:

\$ 263,309.71
3. Except as set forth in this amendment, or another prior amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is any conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment shall control.
4. A copy of this amendment shall be filed with the Commissioner of the Tennessee Department of Finance and Administration.
5. All signatories to this amendment warrant that they have actual authority to enter this amendment on the terms contained herein.
6. This amendment shall be effective upon signature by all parties by a person authorized to bind each party. The Department shall note the Effective Date upon all signatures.

On Behalf of the County of Hamblen

Printed Name: _____

Title: _____

Date: _____

On Behalf of the Tennessee Department of
Finance and Administration

Commissioner
Tennessee Department of Finance and
Administration
Date: _____

On Behalf of the City of Morristown

Printed Name: _____

Title: _____

Date: _____

On Behalf of the Tennessee Department of
Environment and Conservation

David W. Salyers, P.E.
Commissioner
Tennessee Department of Environment and
Conservation
Date: _____

For Department Use Only

Effective Date:

**Amendment of Contract of Obligation in Lieu of Performance Bond (City and County)
Department of Environment and Conservation, Division of Solid Waste Management**

1. This amendment is made by the County of Hamblen ("the County") and the City of Morristown ("the City"), and the Tennessee Department of Environment and Conservation ("the Department") to the Contract of Obligation in Lieu of Performance Bond for proper operation and/or post-closure of the Hamblen County and City of Morristown Sanitary Landfill, Permit Number SNL320000152 Expansion entered on or about 10/23/02 ("the Contract").
2. Paragraph 3 of the Contract is amended by deleting the language in the paragraph and substituting the following language, which shall constitute Paragraph 3 of the Contract:

The total penal sum of this contract is:

\$ 9,577,333.51
3. Except as set forth in this amendment, or another prior amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is any conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment shall control.
4. A copy of this amendment shall be filed with the Commissioner of the Tennessee Department of Finance and Administration.
5. All signatories to this amendment warrant that they have actual authority to enter this amendment on the terms contained herein.
6. This amendment shall be effective upon signature by all parties by a person authorized to bind each party. The Department shall note the Effective Date upon all signatures.

On Behalf of the County of Hamblen

Printed Name: _____

Title: _____

Date: _____

On Behalf of the Tennessee Department of
Finance and Administration

Commissioner
Tennessee Department of Finance and
Administration
Date: _____

On Behalf of the City of Morristown

Printed Name: _____

Title: _____

Date: _____

On Behalf of the Tennessee Department of
Environment and Conservation

David W. Salyers, P.E.
Commissioner
Tennessee Department of Environment and
Conservation
Date: _____

For Department Use Only

Effective Date:

**Amendment of Contract of Obligation in Lieu of Performance Bond (City and County)
Department of Environment and Conservation, Division of Solid Waste Management**

1. This amendment is made by the County of Hamblen ("the County") and the City of Morristown ("the City"), and the Tennessee Department of Environment and Conservation ("the Department") to the Contract of Obligation in Lieu of Performance Bond for proper operation and/or post-closure of the Hamblen County and City of Morristown Solid Waste Processing Facility, Permit Number SWP320000235 entered on or about 12/14/94 ("the Contract").
2. Paragraph 3 of the Contract is amended by deleting the language in the paragraph and substituting the following language, which shall constitute Paragraph 3 of the Contract:

The total penal sum of this contract is:

\$ 12,676.27
3. Except as set forth in this amendment, or another prior amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is any conflict between this amendment and the Contract or any earlier amendment, the terms of this amendment shall control.
4. A copy of this amendment shall be filed with the Commissioner of the Tennessee Department of Finance and Administration.
5. All signatories to this amendment warrant that they have actual authority to enter this amendment on the terms contained herein.
6. This amendment shall be effective upon signature by all parties by a person authorized to bind each party. The Department shall note the Effective Date upon all signatures.

On Behalf of the County of Hamblen

Printed Name: _____
Title: _____
Date: _____

On Behalf of the Tennessee Department of
Finance and Administration

Commissioner
Tennessee Department of Finance and
Administration
Date: _____

On Behalf of the City of Morristown

Printed Name: _____
Title: _____
Date: _____

On Behalf of the Tennessee Department of
Environment and Conservation

David W. Salyers, P.E.
Commissioner
Tennessee Department of Environment and
Conservation
Date: _____

AIA® Document G701™ – 2017

Change Order

| | | |
|--|---|--|
| PROJECT: <i>(Name and address)</i> Fire Station #2, #5, #6, and City Hall Morristown, TN | CONTRACT INFORMATION: Contract For: General Construction Date: 2019-11-08 | CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 2020-05-01 |
| OWNER: <i>(Name and address)</i> City of Morristown 100 West First North Street Morristown, TN 37814 | ARCHITECT: <i>(Name and address)</i> Design Innovation Architects, Inc. 402 S Gay Street #201 Knoxville, TN 37902 Project #: 18133 | CONTRACTOR: <i>(Name and address)</i> Morristown Roofing Company, Inc. 7840 E. Andrew Johnson Hwy., P.O. 97 Whitesburg, TN 38891 |

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PCO#01:

City Hall Building - Replace roof top duct insulation and flashing - labor and materials - \$16,970.42

Firestation #5 - Replace rotten wood, add new scupper, etc. - \$3,115.50

Firestation #2 - Replace vinyl siding, gable, soffits - \$7,354.72

| | |
|--|---------------|
| The original Contract Sum was | \$ 572,821.00 |
| The net change by previously authorized Change Orders | \$ 0 |
| The Contract Sum prior to this Change Order was | \$ 572,821.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ 27,440.64 |
| The new Contract Sum including this Change Order will be | \$ 600,261.64 |
| The Contract Time will be increased by Ninety-four (94) days. | |
| The new date of Substantial Completion will be 2020-05-20 | |

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Design Innovation Architects, Inc.

ARCHITECT *(Firm name)*

SIGNATURE

Faris Eid, President

PRINTED NAME AND TITLE

05-01-2020

DATE

Morristown Roofing Company, Inc.

CONTRACTOR *(Firm name)*

SIGNATURE

Ashley Horner Vice President

PRINTED NAME AND TITLE

5/01/2020

DATE

City of Morristown

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

City of Morristown

Incorporated 1855



FINANCE OFFICE

Memorandum

To: City Council

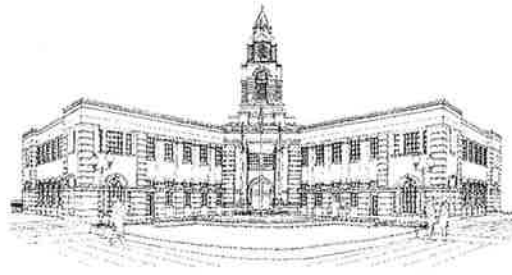
From: Joey Barnard, Assistant City Administrator

Date: April 28, 2020

RE: 2021 TAEP Grant

The City of Morristown is requesting approval to apply for the 2021 Tennessee Agriculture Enhancement Program (TAEP) Grant. This is a community tree planting program funded by the Tennessee Department of Agriculture, Division of Forestry. The purpose of this grant is to increase the tree recourse base throughout cities and towns across Tennessee. This is a 50/50 match grant in the amount of \$20,000.

This tree project will be located at 25E and East Morris at Lorino loop.



Morristown City Council Agenda Item Summary

Date: April 29, 2020

Agenda Item: Approval of Bid – Bulletproof Vest

Prepared by: Joey Barnard

Subject: Bulletproof Vest – Police Department

Background/History: A necessity for the Morristown Police Department is bulletproof vest. This specialized gear gives the City of Morristown officers essential equipment to perform their job. This gear provides protection for the officer well-being. Due to wear-and-tear and turnover in employees, it becomes necessary to replace and purchase new bulletproof vests.

Findings/Current Activity: The bid was advertised in the *Citizen Tribune* on March 17, 2020 and on March 19, 2020. Additionally, the bid was posted to the City of Morristown's website and through Vendor Registry, an on-line bid facilitation website. The submission deadline was 10:00 AM on Tuesday, April 21, 2020. We received two (2) responses.

Financial Impact: Funds have been appropriated annually for bulletproof vests in the Police Department's budget. The City of Morristown receives reimbursement for approximately one-half the cost from the federal government. The terms of the bid are good through June 30, 2022. The bid by Galls, LLC meets the specifications in the bid.

Action options/Recommendations: It is staffs' recommendation to accept the lowest and best bid submitted by Galls, LLC as detailed in the bid tabulation.

Attachments: Copy of Bid Tabulation

City of Morristown
Finance Department
 Bulletproof Vest Bid
 Tuesday, April 21, 2020
 10:00 A.M.

| | AX-Series Type II Classification Item | Galls, LLC | Summit Uniform |
|-----------|---|-------------------|-----------------------|
| A. | Male average chest sizes S - XL Conceal Carrier | \$ 645.00 | \$ 669.00 |
| | Male average chest sizes XXL - XXXL Conceal Carrier | \$ 645.00 | \$ 669.00 |
| | Female average chest sizes S - XL Conceal Carrier | \$ 645.00 | \$ 669.00 |
| | Female average chest sizes XXL - XXXL Conceal Carrier | \$ 645.00 | \$ 669.00 |
| B. | Male average chest sizes S - XL Optional Carrier - Admin ODC | \$ 120.00 | \$ 141.31 |
| | Male average chest sizes XXL - XXXL Optional Carrier - Admin ODC | \$ 120.00 | \$ 141.31 |
| | Female average chest sizes S - Optional Carrier - Admin ODC | \$ 120.00 | \$ 141.31 |
| | Female average chest sizes XXL- XXXL Optional Carrier - Admin ODC | \$ 120.00 | \$ 141.31 |
| C. | Male average chest sizes S - XL Optional Carrier - Standard ODC | \$ 120.00 | \$ 141.31 |
| | Male average chest sizes XXL - XXXL Optional Carrier - Standard ODC | \$ 120.00 | \$ 141.31 |
| | Female average chest sizes S - XL Optional Carrier - Standard ODC | \$ 120.00 | \$ 141.31 |
| | Female average chest sizes XXL - XXXL Optional Carrier - Standard ODC | \$ 120.00 | \$ 141.31 |
| D. | Male average chest sizes S - XL Optional Carrier - Endeavor ODC | \$ 132.00 | \$ 148.75 |

| AX-Series Type II Classification Item | Galls, LLC | Summit Uniform |
|--|--------------------|-----------------------|
| Male average chest sizes XXL - XXXL Optional Carrier - Endeavor ODC | \$ 132.00 | \$ 148.75 |
| Female average chest sizes S - Optional Carrier - Endeavor ODC | \$ 132.00 | \$ 148.75 |
| Female average chest sizes XXL- XXXL Optional Carrier - Endeavor ODC | \$ 132.00 | \$ 148.75 |
| E. Male average chest sizes S - XL Optional Carrier - Guardian Uniform Shirt | \$ 175.00 | \$ 190.00 |
| Male average chest sizes XXL - XXXL Optional Carrier - Guardian Uniform Shirt | \$ 175.00 | \$ 190.00 |
| Female average chest sizes S - Optional Carrier - Guardian Uniform Shirt | \$ 175.00 | \$ 190.00 |
| Female average chest sizes XXL- XXXL Optional Carrier - Guardian Uniform Shirt | \$ 175.00 | \$ 190.00 |
| Total | \$ 4,768.00 | \$ 5,161.48 |

| AX-Series Type II Classification Item: Optional Molle Pouches | Galls, LLC | Summit Uniform |
|--|-------------------|-----------------------|
| F. Single Pistol Mag | \$ 12.50 | \$ 20.48 |
| Double Pistol Mag | \$ 17.50 | \$ 20.48 |
| Triple Pistol Mag | \$ 17.50 | \$ 20.48 |
| Handcuff, Single | \$ 10.50 | \$ 12.29 |
| Handcuff, Double | \$ 10.50 | \$ 12.29 |
| #25 Distraction Device, Single | \$ 20.00 | \$ 20.48 |
| Baton/Flashlight, Single | \$ 13.50 | \$ 15.80 |
| Baton/Flashlight, Double | No Bid | \$ 21.78 |
| Radio, Bungee, Universal | \$ 17.00 | \$ 19.89 |

| AX-Series Type II Classification Item | Galls, LLC | Summit Uniform |
|--|-------------------|-----------------------|
| Grenade, Single | \$ 20.00 | \$ 23.40 |
| Grenade, Double | \$ 20.00 | \$ 23.40 |
| Utility, 8x8" | \$ 54.00 | \$ 63.77 |
| Utility, 4x8" Vertical | \$ 30.00 | \$ 35.10 |
| Utility, 4x8" Horizontal | \$ 35.00 | \$ 41.54 |
| Shotgun, 12 Round | \$ 18.00 | \$ 41.54 |
| Shotgun, 24 Round | \$ 46.00 | \$ 41.54 |
| 37/40 MM Less Lethal, Single | \$ 27.00 | \$ 32.76 |
| 37/40 MM Less Lethal, Double | \$ 28.00 | \$ 32.76 |
| MK3/MK4 Aerosol | \$ 9.00 | \$ 12.87 |
| P90 Mag, Double | \$ 26.00 | \$ 29.84 |
| UMP 45 Mag, Double | \$ 26.00 | \$ 29.84 |
| MP5 Mag, Double | \$ 26.00 | \$ 29.84 |
| M4 Mag, Double Stacked | \$ 24.00 | \$ 33.74 |
| M4 Mag, Double , Staggered | \$ 24.00 | \$ 33.74 |
| M4 Mag, Single | \$ 13.50 | \$ 16.38 |
| M4 Mag, Double | \$ 20.50 | \$ 29.84 |
| M4 Mag, Triple | \$ 50.00 | \$ 29.84 |
| Gas Mask | \$ 48.00 | \$ 46.80 |
| Medical | \$ 48.00 | \$ 23.40 |
| Tourniquet | \$ 14.00 | \$ 21.06 |
| Hydration, 2.5L | \$ 41.00 | \$ 47.97 |
| Total | \$ 767.00 | \$ 884.94 |



Department of
Military

TEMA

Patrick C. Sheehan
Director

Major General
Jeffrey H. Holmes
The Adjutant General

April 27, 2020

RE: FEMA-4427-DR-TN
PA ID# 063-50280-00
Morristown, City of

The Honorable Gary Chesney
Mayor
100 West First North Street
Morristown, TN 37814

Dear Mayor Chesney:

Attached for signature is the contract between the Tennessee Emergency Management Agency and your jurisdiction. This contract is for the eligible costs incurred as a result of FEMA-4427-DR-TN.

The Project Application Grant Reports, referred to as P2's, are part of the contract. Please return the signed contract in its entirety (must be signed by the Applicant's Agent), to the following address:

Tennessee Emergency Management Agency
Public Assistance Program
3041 Sidco Drive
Nashville, TN 37204

If you have any questions, Kelli Bader is the Point-of-Contact for your Public Assistance award and can be contacted at (615) 741-3758 or Kelli.Bader@tn.gov.

Sincerely,



Judith L. Huff
Public Assistance Manager

JLH:kb

Enclosure (as stated)

cc: Hamblen County EMA Director
East Tennessee Regional Administrator



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

| | | | |
|---|--|---|---------------------------------|
| Begin Date 02/19/2019 | End Date 02/18/2023 | Agency Tracking # 34101-27220 | Edison ID |
| Grantee Legal Entity Name CITY OF MORRISTOWN | | | Edison Vendor ID 4108 |
| Subrecipient or Contractor <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor | | CFDA # 97.036 Grantee's fiscal year end June 30th | |
| Service Caption (one line only) PUBLIC ASSISTANCE GRANT AWARD FOR COST INCURRED DURING FEMA-4427-DR-TN | | | |
| Funding — | | | |
| FY | State | Federal | Interdepartmental |
| 2020 | 11,972.50 | 71,834.97 | |
| | | | |
| | | | |
| | | | |
| | | | |
| TOTAL: | 11,972.50 | 71,834.97 | 83,807.47 |
| Grantee Selection Process Summary | | | |
| <input type="checkbox"/> Competitive Selection <input checked="" type="checkbox"/> Non-competitive Selection | | This contract is in the best interest of the State. It is in accordance with the Federal Emergency Management Agency, Public Assistance (PA) program, established by the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §5121 et seq. as amended. The PA program provides financial and other forms of assistance to State and local governments and certain Private Nonprofit organizations to support response, recovery, and mitigation efforts following Presidentially declared major disasters and emergencies. This grant expedites economic recovery following major disasters by providing affected grantees a means of recovering portions of the monies expended during and following the major disaster in emergency protection and recovery efforts to public infrastructure. The Grants are not competitive; any eligible entity may receive funding. The grantee will follow the Code of Federal Regulations 44.13.36, applicable Office of Management and Budget circulars, and state and local procurement laws. | |
| Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations. | | CPO USE - GG | |
| Speed Chart (optional) | Account Code (optional) 71302000 | | |

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF MILITARY, TENNESSEE EMERGENCY MANAGEMENT AGENCY
AND
CITY OF MORRISTOWN**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Military, Tennessee Emergency Management Agency, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee City of Morristown, hereinafter referred to as the "Grantee," is for the provision of public assistance pursuant to Presidential Disaster Declaration number FEMA-4427-DR-TN for severe storms, flooding, landslides, and mudslides February 19, 2019 to March 30, 2019, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4108

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. This Grant will be in accordance with the Project Application Summary (P.2) which identifies all projects, including Scope of Work, as approved by the Federal Emergency Management Agency (FEMA), as a result of the above named Presidential Disaster Declaration.
- A.3. This Grant incorporates the Project Application Summary (P.2) as a part of the Grant Budget. The Grant Budget, as may be amended, will identify on the Grant LINE-ITEM DETAIL FOR: Professional Fee/ Grant & Award page, the FEMA project number, version number, whether line item project(s) is "Small Project(s)" and/or "Large Project(s)", description and total line project amount. Line item project(s) that indicate(s) a total line item project amount less than one hundred twenty-eight thousand, nine hundred dollars and 00/100 (\$128,900.00) shall be "Small Project(s)" and line item project(s) that indicate(s) a total line item project amount equal to or greater than one hundred twenty-eight thousand, nine hundred dollars and 00/100 (\$128,900.00) shall be "Large Project(s)" in accordance with 44 Code of Federal Regulations (CFR) §206.203 and the Federal-State agreement. Each line item "Small Project" exceeding the threshold of one hundred twenty-eight thousand, nine hundred dollars and 00/100 (\$128,900.00) shall be converted to a "Large Project" and the Grantee shall follow the regulations for a "Large Project". The State will maintain current documentation and inform each Grantee in writing as to whether the Grant represents "Small Project(s)" and/or "Large Project(s)".
- A.4. The grantee must comply with 2 Code of Federal Regulations §200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. §200), and 44 Code of Federal Regulations §206, Subpart G, Public Assistance Project Administration (44 C.F.R. §206).
- A.5. State and FEMA notification and approval must be gained:
 - a. Prior to budget revisions which would result in a need for additional funds;
 - b. Prior to a change in the scope of work, regardless of the budget implications; and
 - c. As soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower cost or earlier completion.
- A.6. Grantee will be required to submit Quarterly Progress Reports for each Large Project as defined in A.3. on the 10th of the month following the end of each quarter. For January-March Quarter, report is due April 10th, for April-June, report is due July 10th, for July-September, report is due October 10th, and for October-December, report is due January 10th. These progress reports must be signed

by the Applicant Agent – not the project's Point of Contact (POC) – unless the State has notification from the Applicant's Agent stating the POC's signature is acceptable for the duration of the project.

NOTE: REQUESTED FUNDS MAY BE WITHHELD IF THE QUARTERLY REPORT IS NOT SUBMITTED.

- A.7. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment 2, is incorporated in this Grant Contract.

B. TERM OF CONTRACT:

- B.1. This Grant Contract shall be effective on February 19, 2019 ("Effective Date") and extend for a period of forty-eight (48) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

- B.2. Federal Preaward Authority. The Parties acknowledge that the State has the power to expend funds under this Grant Contract in accordance with applicable federal preaward authority. Federal preaward authority is a system under which recipients of federal grant money may incur certain project costs before the final approval of a federal grant and may retain eligibility for subsequent reimbursement after grant approval. The payment obligations of this Grant Contract may be predicated wholly or in part on the State's exercise of federal preaward authority. By accepting the terms of this Grant Contract, the Grantee acknowledges the following:

- a. With regard to the Grantee's activities prior to the Effective Date of this Grant Contract, only those activities which meet all of the following requirements shall be considered for reimbursement:
 - (1) Activities that are reasonably related to the Scope of Services;
 - (2) Activities in whose absence the Scope of Services could not be completed or performed; and
 - (3) Activities that meet the relevant federal agency's requirements for reimbursement under federal preaward authority.
- b. The Grantee understands the federal preaward authority system and its relation to this Grant Contract.
- c. Preaward authority is not a legal or implied commitment that the work contemplated in this Grant Contract will be approved for federal assistance or that a federal agency will obligate funds. Furthermore, it is not a legal or implied commitment that all items undertaken by the Grantee will be eligible for inclusion in a federally funded project.
- d. It is the Grantee's responsibility to ensure its own compliance with the policies and requirements of the relevant federal agency with regard to the goods or services contemplated in this Grant Contract. The Grantee assumes all risk and is responsible for ensuring that all conditions are met to retain eligibility for federal reimbursement via grant.
- e. To the extent that this Grant Contract is funded through federal preaward authority, the State's obligations under Section C of this Grant Contract shall be void in the event that any of the following occur:
 - (1) the Grantee fails to comply with the grantor federal agency's policies and regulations;
 - (2) the relevant federal agency fails or refuses to finalize a grant; or

- (3) the relevant federal agency refuses to reimburse specific expenses incurred under preaward authority.

f. The start date of the State's federal preaward authority is February 19, 2019.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed eighty-three thousand eight hundred seven dollars and 47/100 (\$ 83,807.47) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment 1 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Emergency Management Agency
Public Assistance Office
3041 Sidco Drive
Nashville, TN 37204

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
 - (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Department of Military, Tennessee Emergency Management Agency.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.

- iii. The total amount reimbursed under the Grant Contract to date.
- iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Budget Line-item: Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not increase total Grant Budget amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are explicitly set forth. Any increase in the total Grant Budget amount shall require a Grant Contract amendment.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.

- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
- b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
- c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported

in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.

- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
 - a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
 - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Judy Huff, State Public Assistance Manager
Tennessee Emergency Management Agency
3041 Sidco Drive

Nashville, TN 37204
judy.huff@tn.gov
 Telephone #: (615) 741-3883
 FAX #: (615) 242-4770

The Grantee:

Gary Chesney, Mayor
 City of Morristown
 100 West First North Street
 Morristown, TN 37814
gchesney@mymorristown.com
 Telephone #: (423) 581-0100
 FAX #: (423) 586-1205

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT

"protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

- D.19. Audit Report. For purposes of this Section, pass-through entity means a non-federal entity that provides a subaward to a subrecipient to carry out part of a federal program.

The Grantee shall provide audited financial statements to the Tennessee Comptroller of the Treasury ("Comptroller") if during the Grantee's fiscal year, the Grantee: (1) expends seven hundred fifty thousand dollars (\$750,000) or more in direct and indirect federal financial assistance and the State is a pass-through entity; (2) expends seven hundred fifty thousand dollars (\$750,000) or more in state funds from the State; or (3) expends seven hundred fifty thousand dollars (\$750,000) or more in federal financial assistance and state funds from the State, and the State is a pass-through entity. At least ninety (90) days before the end of its fiscal year, the Grantee shall complete Attachment 3 to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed Notice of Audit Report document during the Grantee's fiscal year. Any Grantee that is subject to an audit and so indicates on Attachment 3 shall complete Attachment 4. If the Grantee is subject to an audit, Grantee shall obtain the Comptroller's approval before engaging a licensed, independent public accountant to perform the audit. The Grantee may contact the Comptroller for assistance identifying auditors.

All audits shall be performed in accordance with the Comptroller's requirements, as posted on its web site. When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

The audit contract between the Grantee and the Auditor shall be on a contract form prescribed by the Comptroller. The Grantee shall be responsible for payment of fees for an audit prepared by a licensed, independent public accountant. Payment of the audit fees by the Grantee shall be subject to the provision relating to such fees contained within this Grant Contract. The Grantee shall be responsible for reimbursing the Comptroller for any costs of an audit prepared by the Comptroller.

- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.326 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;

- c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35 Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Compliance with Title VI of the Civil Rights Act of 1964. The Grantee agrees to comply with the provisions contained in Title IV of 1964 Civil Rights Act (42 U.S.C. 2000d), and any federal regulations specific to the funding of this grant. The Grantee further agrees to complete and return a self-compliance report as provided by the Grantor.
- E.3. The Grantee agrees to seek recovery of all funds that are expended in alleviating the damages and suffering caused by this major disaster against any party or parties whose negligence or other tortious conduct may have caused or contributed to the damage or hardship for which Federal assistance is provided pursuant to the Presidential declaration of this major disaster. FEMA will treat such amounts as duplicated benefits available to the Grantee in accordance with 42 U.S.C. § 5155 and 44 CFR 206.
- E.4. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.
- E.5. The Grantee shall provide a drug-free workplace pursuant to the "Drug-Free Workplace Act," 41 U.S.C. §§ 8101 through 8106, and its accompanying regulations.
- E.6. Equal Opportunity. As a condition for receipt of grant funds, the Grantee agrees to comply with 41 C.F. R. § 60-1.4 as that section is amended from time to time during the term.

- E.7. Contract Work Hours and Safety Standard Act. As a condition for receipt of grant funds, the Grantee agrees to comply with the Contract Work Hours and Safety Standard Act at 40 U.S.C. § 3701 et seq., as that section is amended from time to time during the term.
- E.8. Clean Air Act and Federal Water Pollution Control Act. The Grantee agrees if the federal award is in excess of \$150,000.00 to comply with the Clean Air Act, (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act, (33 U.S.C §§ 1251-1387) as those sections are amended from time to time during the term. Violations must be reported to the Federal Emergency Management Agency and the Regional Office of the Environmental Protection Agency.
- E.9. Procurement of Recovered Materials. The Grantee must comply with CFR 200.322 which has information pertaining to Section 6002 of the Solid Waste Disposal Act as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000.00 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000.00; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. The requirement shall make maximum use of products containing recovered materials that are Environmental Protection Agency (EPA) designated items unless the product cannot be acquired:
- a. Competitively within a timeframe providing for compliance with the grant contract performance schedule.
 - b. Meeting grant contract performance requirements; or
 - c. At a reasonable price.
- Information about this requirement, along with the list of EPA designated items, is available at EPA's Comprehensive Procurement Guidelines web site,
<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
- E.10. Use of Department of Homeland Security (DHS) Seal, Logo, and Flags. The Grantee must obtain permission from Department of Military, Tennessee Emergency Management Agency, Public Assistance Office prior to using the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
- E.11. Program Fraud and False or Fraudulent Statements or Related Acts. Grantees must comply with the requirements of the *False Claims Act*, 31 U.S.C. §§ 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
- E.12. Federal Funding Accountability and Transparency Act (FFATA). This Grant requires the Grantee to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

- a. Reporting of Total Compensation of the Grantee's Executives.
 - (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:

- i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
- ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and sub awards); and
- iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- i. Salary and bonus.
- ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- v. Above-market earnings on deferred compensation which is not tax qualified.
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant is awarded.
- c. If this Grant is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant becomes effective.
- d. The Grantee will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this Grant. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant for which the State may terminate this Grant for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

IN WITNESS WHEREOF,

CITY OF MORRISTOWN:

GRANTEE SIGNATURE

DATE

GARY CHESNEY, MAYOR

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF MILITARY, TENNESSEE EMERGENCY MANAGEMENT AGENCY:

**MG JEFFREY H. HOLMES, THE ADJUTANT GENERAL,
MILITARY DEPARTMENT**

DATE

**I certify that this entity meets Civil
Rights Title VI compliance.**

Signature

Date

Reviewed by Dept. of Military Civil Rights Title VI Officer

ATTACHMENT 1

Page 1

| GRANT BUDGET | | | | |
|--|---|-------------------|------------------|------------------|
| GRANTEE NAME: CITY OF MORRISTOWN Presidential Disaster Declaration number FEMA-4427-DR-TN for severe storms, flooding, landslides and mudslides February 19, 2019 to March 30, 2019 | | | | |
| The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 02/19/2019 END: 02/18/2023 | | | | |
| POLICY 03 Object Line-item Reference | EXPENSE OBJECT LINE-ITEM CATEGORY ¹ | GRANT CONTRACT | GRANTEE MATCH | TOTAL PROJECT |
| 1, 2 | Salaries, Benefits & Taxes | 0.00 | 0.00 | 0.00 |
| 4, 15 | Professional Fee, Grant & Award ² | 83,807.47 | 11,972.49 | 95,779.96 |
| 5, 6, 7, 8, 9, 10 | Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications | 0.00 | 0.00 | 0.00 |
| 11, 12 | Travel, Conferences & Meetings | 0.00 | 0.00 | 0.00 |
| 13 | Interest ² | 0.00 | 0.00 | 0.00 |
| 14 | Insurance | 0.00 | 0.00 | 0.00 |
| 16 | Specific Assistance To Individuals | 0.00 | 0.00 | 0.00 |
| 17 | Depreciation ² | 0.00 | 0.00 | 0.00 |
| 18 | Other Non-Personnel ² | 0.00 | 0.00 | 0.00 |
| 20 | Capital Purchase ² | 0.00 | 0.00 | 0.00 |
| 22 | Indirect Cost | 0.00 | 0.00 | 0.00 |
| 24 | In-Kind Expense | 0.00 | 0.00 | 0.00 |
| 25 | GRAND TOTAL | 83,807.47 | 11,972.49 | 95,779.96 |

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

ATTACHMENT 1**Page 2****GRANT BUDGET LINE-ITEM DETAIL:**

| PROFESSIONAL FEE, GRANT & AWARD | AMOUNT |
|--|------------------|
| PA-04-TN-4427-PW-00171(0) Small project Category C | 5,815.91 |
| PA-04-TN-4427-PW-00188(0) Small project Category C | 30,630.05 |
| PA-04-TN-4427-PW-00306(0) Small project Category C | 59,334.00 |
| TOTAL | 95,779.96 |

| | |
|----------------------|------------------------|
| Report Generated on: | 04/17/2020 20:02 |
| Data Captured As Of: | 04/17/2020 20:02 |
| Disaster Number: | 4427 |
| Bundle: | PA-04-TN-4427-PW-00171 |

Capture Date: 04/17/2020 20:02

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4427-DR-TN

Number of Records: 1

Applicant ID: 063-50280-00
 Bundle # : PA-04-TN-4427-
 PW-00171(215)

Applicant: MORRISTOWN

| PW # | Cat | Cost Share | Projected Completion Date | Approved PW Amount (\$) |
|---------------------------|--|------------|---------------------------|-------------------------|
| PA-04-TN-4427-PW-00171(0) | C | N | 10-17-2020 | 5,815.91 |
| Facility Number: | 1 | | | |
| Facility Name: | Damage #295624; Morristown Sinkhole Commerce Blvd | | | |
| Location: | 5650 Commerce Blvd., Morristown, TN 295624 Morristown Sinkhole Commerce Blvd | | | |
| | Work Completed | | | |
| | The applicant utilized force account labor, equipment and materials for the repairs to the ditch and roadway to restore this facility back to its pre-disaster design, function, and capacity (in-kind) within the existing footprint. | | | |
| | A. Replaced 28 CY of Flowable Cement fill. B. Reclaimed approximately 39 CY of using existing clay fill | | | |
| | Work Completed Totals | | | |
| | 1. Force Account Labor: \$1,496.36 | | | |
| | 2. Force Account Equipment: \$1,689.20 | | | |
| | 3. Materials: \$2,630.38 | | | |
| | Work Completed Total: \$5,815.91 | | | |
| | Project Notes: | | | |
| | 1. The DDD, Scope and Cost have been developed using Small Project Certification forms. All documentation used to validate this project has been specified in Grants Manager. | | | |
| | 2. The source of fill or borrow pit information: Summers-Taylor Materials, 300 West Elk Ave. Elizabethton, TN; concrete plant: 1947 Snapps Ferry Rd., Greenville, TN. | | | |
| | 3. The sinkhole was repaired using flowable fill and reclaimed clay materials from on site. Damage dimensions were approximated. The site was returned back to pre-disaster design, function and capacity. | | | |
| | 4. The DI description is not correct based on additional information provided by PDMG. The SOW and DDD reflect updated information from PDMG Document and Information Requirements for Small Projects. | | | |
| Scope of Work: | 5. Hazard mitigation was not presented nor requested on this project. | | | |

| 1 PW | PWs (\$) | Subgrantee Admin Exp. (\$) | Total (\$) |
|----------------------|----------|----------------------------|------------|
| Amount Eligible (\$) | 5,815.91 | 0.00 | 5,815.91 |
| Federal Share (\$) | 4,361.93 | 0.00 | 4,361.93 |

Capture Date: 04/17/2020 20:02

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4427-DR-TN

Number of Records: 1

| | |
|----------------------|------------------------|
| Report Generated on: | 04/17/2020 20:03 |
| Data Captured As Of: | 04/17/2020 20:03 |
| Disaster Number: | 4427 |
| Bundle: | PA-04-TN-4427-PW-00188 |

Capture Date: 04/17/2020 20:03

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4427-DR-TN

Number of Records: 2

Applicant ID: 063-50280-00
 Bundle # : PA-04-TN-4427-
 PW-00188(216)

Applicant: MORRISTOWN

| PW # | Cat | Cost Share | Projected Completion Date | Approved PW Amount (\$) |
|---------------------------|--|------------|---------------------------|-------------------------|
| PA-04-TN-4427-PW-00188(0) | C | N | 10-17-2020 | 30,630.05 |
| Facility Number: | 1 | | | |
| Facility Name: | Damage #295625; Morristown Main Street Road Erosion | | | |
| Location: | At the corner of Main St. and S. Fairmont Ave. | | | |
| Scope of Work: | RESTORE TO PRE-DISASTER CONDITION | | | |
| | 295625 Morristown Main Street Road Erosion | | | |
| | Work to be completed | | | |
| | The applicant will utilize contract and/or force account for exterior repairs to Morristown Main Street Road to restore this facility back to its pre-disaster design, function and capacity within the existing footprint. | | | |
| | Road Damage | | | |
| | A. Remove and replace 1 - Each of prefabricated RCP - 4FT L x 36 IN Diameter | | | |
| | B. Replace Embankment, 145 CY | | | |
| | Work to be Completed Total: \$8,161.62 | | | |
| | Scope notes: | | | |
| | 1. Start GPS Coordinates (36.20696, -83.30673). End GPS Coordinates (36.20801, -83.30314). | | | |
| | Project Notes: | | | |
| | 1. All site estimates for work to be completed were generated by the FEMA CRC using RS Means 2019, Quarter 1. See attachment: 102553 - DR4427TN - Cost Estimate.xlsx | | | |
| | 2. Coordinates for damaged facilities were checked for accuracy. | | | |
| | 3. All procurement documents have been provided and reviewed. See attachment: 102533 - 4427DRTN - Purchasing Policies.pdf | | | |
| | 4. Applicant will comply with its local, state, federal procurement laws, regulations and procedures. | | | |
| | 5. All borrow or fill material must come from pre-existing stockpiles, material reclaimed from maintained roadside ditches (provided the designed width or depth of the ditch is not increased), or commercially procured material from a source existing prior to the event. For any FEMA-funded project requiring the use of a non-commercial source or a commercial source that was not permitted to operate prior to the event (e.g. a new pit, agricultural fields, road ROWs, etc.) in whole or in part, regardless of cost, the Applicant must notify FEMA and the Recipient prior to extracting material. FEMA must review the source for compliance with all applicable | | | |

Capture Date: 04/17/2020 20:03

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4427-DR-TN

Number of Records: 2

federal environmental planning and historic preservation laws and executive orders prior to a subrecipient or their contractor commencing borrow extraction. Consultation and regulatory permitting may be required. Non-compliance with this requirement may jeopardize receipt of federal funding. Documentation of borrow sources utilized is required at closeout

Facility Number: 2

Facility Name: Damage #305188; Side wall of Culvert on Main Street

Location: 1000 Block W Main Street, Morristown TN 37814

RESTORE TO PRE-DISASTER CONDITION

305188 Side wall of Culvert on Main Street

Work to be completed

The applicant will utilize contract and/or force account for exterior repairs to side wall of culvert on Main Street to restore this facility back to its pre-disaster design, function and capacity within the existing footprint.

Culvert Damage

A. Remove and replace wing wall, 0.8889 CY of Concrete

Scope of Work: Work to be Completed Total: \$7,840.43

| 1 PW | PWs (\$) | Subgrantee Admin Exp. (\$) | Total (\$) |
|----------------------|-----------|----------------------------|------------|
| Amount Eligible (\$) | 30,630.05 | 0.00 | 30,630.05 |
| Federal Share (\$) | 22,972.54 | 0.00 | 22,972.54 |

| | |
|----------------------|------------------------|
| Report Generated on: | 04/17/2020 20:05 |
| Data Captured As Of: | 04/17/2020 20:05 |
| Disaster Number: | 4427 |
| Bundle: | PA-04-TN-4427-PW-00306 |

Capture Date: 04/17/2020 20:05

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4427-DR-TN

Number of Records: 1

Applicant ID: 063-50280-00
 Bundle # : PA-04-TN-4427-
 PW-00306(240)

Applicant: MORRISTOWN

| PW # | Cat | Cost Share | Projected Completion Date | Approved PW Amount (\$) |
|---------------------------|-----|------------|---------------------------|-------------------------|
| PA-04-TN-4427-PW-00306(0) | C | N | 10-17-2020 | 59,334.00 |

Facility Number:

1

Facility Name:

Damage #295665; Morristown Sink hole at Construction Site for New Public Works Facility

Location:

Public Works Facility

Scope of Work:

295665 Morristown Sink hole at Construction

Work Completed

The applicant contract for the repairs to two sinkholes at the construction site of the new Public Works Facility in Morristown, TN to restore this facility back to its pre-disaster design, function and capacity (in-kind) within the existing footprint.

East Tennessee Turf and Landscape

A. High velocity of flood waters created two sinkholes (sinkhole #3 and sinkhole #6) on the property of the new public works facility that is under construction.

Sinkhole #3

A. Contractor laid 990 SY of 8oz Geo-textile Fabric

B. Contractor dumped 742 TN of Crusher Run Choker Stone

C. Contractor placed 66 TN of RIP/RAP Choker Stone

D. Contractor undercut 1111 CY of soil

Sinkhole #6

A. Contractor poured 20 CY ow Flow Fill

B. Contractor laid 533 SY of 8oz Geo-textile Fabric

C. Contractor Undercut Removed 278 CY

D. Contractor dumped 234 TN of #2 Choker Stone

Work Completed Totals

1. Contract: 59,334.00

Work Completed Total: \$59,334.00

Capture Date: 04/17/2020 20:05

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4427-DR-TN

Number of Records: 1

Project Notes:

1. Scope developed based on sub-recipient and cost were cost summaries and certification.
2. All APP cert documentation has been uploaded. Please see documents labeled 4427DR TN Morristown Project 102435-PDMG Self-Cert Doc & Info Req- Sm Comp Proj Cat C-G_signed and
3. Source of fill: East Tennessee Turf and Landscape, 715 White Oak Circle, Morristown, TN 37814
4. FIRMettes have been uploaded.
5. Sinkhole #3 Dimensions 30' L x 40' W x 25' D
6. Sinkhole #6 Dimensions 20' L x 25' W x 15' D

| 1 PW | PWs (\$) | Subgrantee Admin Exp. (\$) | Total (\$) |
|----------------------|-----------|----------------------------|------------|
| Amount Eligible (\$) | 59,334.00 | 0.00 | 59,334.00 |
| Federal Share (\$) | 44,500.50 | 0.00 | 44,500.50 |

Federal Award Identification Worksheet**ATTACHMENT 2**

| | |
|--|---|
| Subrecipient's name (must match registered name in DUNS) | Morristown, City of |
| Subrecipient's DUNS number | 079026779 |
| Federal Award Identification Number (FAIN) | FEMA-4427-DR-TN |
| Federal Award Date | 4/17/2019 |
| CFDA number and name | 97.036 - Public Assistance Grants |
| Grant contract's begin date | 2/19/2019 |
| Grant contract's end date | 2/18/2023 |
| Amount of federal funds obligated by this grant Contract | \$71,834.97 |
| Total amount of federal funds obligated to the subrecipient | Consolidated data not available |
| Total amount of the federal award to the pass-through entity (Grantor State Agency) | \$9,882,982.87 |
| Name of federal awarding agency | Federal Emergency Management Agency |
| Name and contact information for the federal awarding official | Gracia Szczech Regional Administrator FEMA Region IV 3003 Chamblee-Tucker Road Atlanta, Georgia 30341 |
| Is the federal award for research and development? | No |
| Indirect cost rate for the federal award (See 2 C.F.R. 200.331 for information on type of indirect cost rate) | N/A |

ATTACHMENT 3**Notice of Audit Report**

Check one of the two boxes below and complete the remainder of this document as instructed. Send completed documents as a PDF file to cpo.auditnotice@tn.gov. ***The Grantee should submit only one, completed "Notice of Audit Report" document to the State ninety (90) days prior to the Grantee's fiscal year.***

- ☐ City of Morristown is subject to an audit for fiscal year 2020.
- ☐ City of Morristown is not subject to an audit for fiscal year 2020.

Grantee's Edison Vendor ID Number: 4108

Grantee's fiscal year end: June 30th

Any Grantee that is subject to an audit must complete the information below.

| Type of funds expended | Estimated amount of funds expended by end of Grantee's fiscal year |
|---|---|
| Federal pass-through funds | |
| a. Funds passed through the State of Tennessee | a. |
| b. Funds passed through any other entity | b. |
| Funds received directly from the federal government | |
| Non-federal funds received directly from the State of Tennessee | |

ATTACHMENT 4**Parent Child Information**

The Grantee should complete this form and submit it with the Grant Contract. The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year.

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 4108

Is City of Morristown a parent? Yes ☐ No ☐

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is City of Morristown a child? Yes ☐ No ☐

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: _____

Address: _____

Phone number: _____

Email address: _____

Parent entity's Edison Vendor ID number, if applicable: _____



LDA ENGINEERING

April 3, 2020 (REVISED April 9, 2020)

Larry Clark
Assistant City Administrator
City of Morristown
Post Office Box 1499 Morristown, TN
37816-1499

Reference: Croxdale Road Slope Failure
Morristown, Hamblen County, Tennessee

Mr. Clark,

LDA Engineering appreciates the opportunity to provide you with a proposal for design and bidding services for the referenced project in conjunction with approved Engineers Joint Contract Documents Committee (EJCDC) contract dated July 2018.

The project will include design drawings/technical specification and bidding services for the repair of a slope failure along Croxdale Road. This failure is approximately 150' by 50' located on the south side of Croxdale Road.

Proposed services include:

- Site surveying;
- Preparation of construction documents consisting of plans, specifications and bidding documents.
- Geotechnical investigation of the failed slope;
- RPR services for an anticipated project duration of 60 days (part time).
- Construction administration services.

Also, the bidding services include rendering assistance in obtaining bids, answer contractor/vendor questions, prepare any necessary addendums, attend bid opening, make an analysis of the bids received, make recommendations on awards of the contract, render assistance in award of the contract and assembly of the contract.

We would appreciate your consideration of the following fees to be provided on an hourly basis with not-to exceed budgets for the site survey, site analysis, design, geotechnical, bidding, RPR and Construction Administration services:

| | | |
|----|-----------------------------|-----------------|
| 1. | Site Survey: | \$ 2,500 |
| 2. | Design Services: | \$ 6,500 |
| 3. | Geotechnical: | \$10,000 |
| 4. | Bidding Services: | \$ 3,500 |
| 5. | RPR Services: | \$ 5,000 |
| 6. | Construction Administration | <u>\$ 2,500</u> |

TOTAL \$ 30,000

110 Tyson Boulevard, Suite 200, Alcoa, TN 37701 ■ Phone: (865) 573-7672 ■ LDAEngineering.com

[Return to Agenda](#)

At this time, we have not included budgets for the following reimbursable expenses and/or services in this proposal, some of which may not be necessary for the project. LDA will be happy to furnish estimates for these upon request:

- Geotechnical Engineering and/or Environmental Permitting, other than that included above;
- Utility(ies) relocation and/or off-site utility design;
- Landscape and Irrigation plans;
- Boundary Surveying and Deed/Title Research;
- Structural Design;
- Permits, other than those indicate above;
- Application and/or Permit Fees;
- Other items not outlined in Basic Services.

We are prepared to begin the design services immediately upon your written authorization. If you have questions or comments, please do not hesitate to contact us.

Sincerely,



Steve Drummer, P.E.
Senior Civil Engineer

Proposal Accepted by the City of Morristown:

By: _____

Title: _____

Date: _____