

WORK SESSION
December 15, 2020
Pre-Meeting Work Session – Cancelled

AGENDA
CITY OF MORRISTOWN, TENNESSEE
CITY COUNCIL MEETING
December 15, 2020
5:00 p.m.

1. CALL TO ORDER

Mayor Gary Chesney

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF MINUTES

1. December 1, 2020

6. PROCLAMATIONS/PRESENTATIONS

1. Recognition of Tuff Torq Corporation for Donation of Additional Trees at Fulton-Hill Park.

**7. CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY
(Other than items scheduled for public hearing.)**

8. OLD BUSINESS

8-a. Public Hearings & Adoption of Ordinances/Resolutions

1. Public Hearing on the adoption of a Plan of Services for annexation:

a. Resolution 11-21

Being a Resolution of the City of Morristown, Tennessee adopting a Plan of Services for the annexation of properties located along the east side of Morelock Road in Morristown Tennessee.

2. Ordinance No. 3661

Entitled an Ordinance to Annex Certain Territory and to Incorporate same within the Corporate Boundaries of the City of Morristown, Tennessee, Hamblen County Tax Parcel ID# 025 160.00, property located east of Morelock Road and north of John Hay Elementary School.

9. NEW BUSINESS

9-a. Resolutions

1. Resolution No. 17-21

A Resolution of the City Council of the City of Morristown, Tennessee to approve implementing the Market Survey Update as presented by The Austin Peters Group, Inc. with an additional two percent cost-of-living adjustment added to the updated survey.

9-b. Introduction and First Reading of Ordinances

1. Ordinance No. _____

An Ordinance to Amend the Municipal Code of the City of Morristown, Tennessee, Appendix B and that the rear portion of 2307 West Andrew Johnson Highway currently designated as Light Industrial; thereby, resulting in Hamblen County Tax Parcel ID# 041B B 006.00 as being rezoned as Intermediate Business in its entirety.

{Public Hearing Date January 5, 2020}

2. Ordinance No. _____

An Ordinance to Amend Ordinance 3651, the City of Morristown, Tennessee Annual Budget for Fiscal Year 2020-2021 and to appropriate/reclassify funds totaling \$695,230 for the implementation of the Salary Study including a 2% Cost of Living Adjustment Retroactively to July 1, 2020.

{Public Hearing Date January 5, 2020}

9-c. Awarding of Bids/Contracts

1. Approval of Amendment #2 to change Expiration Date of the Agreement for the Tennessee Department of Transportation (TDOT) Surface Transportation Program Activity {West Andrew Johnson Highway, North Fairmont Avenue to West Morris Boulevard}.
2. Approval to accept the best and lowest bid submitted by Dell Technologies for Desktop Computers.
3. Approval to accept the best and lowest bid submitted by Dell Technologies for Laptop Computers.
4. Approval for Morristown Police Department and Fire Department to declare inventory items a surplus and to sell on GovDeals, an online auction, or to dispose of properly.
5. Approval of Contract with David Purkey to perform an Emergency Communications Assessment for the City of Morristown in an amount not to exceed \$7,200.

9-d. Board/Commission Appointments

9-e. New Issues

1. Confirmation of Disciplinary Action Police Department.

10-CITY ADMINISTRATOR'S REPORT

1. FY 2019/2020 Consolidated Annual Plan Evaluation and Review (CAPER).

11-COMMUNICATIONS/PETITIONS

This is the portion of the meeting where members of the audience may speak subject to the guidelines provided.

12-COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES

13-ADJOURN

City Council Meeting/Holiday Schedule:

December 15, 2020	Tuesday	4:00 p.m.	Work Session – Council Agenda Review - <i>Cancelled</i>
December 15, 2020	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
December 24-25, 2020	Thurs/Fri		City Center Closed – Christmas Eve/Christmas Holiday
January 1, 2021	Friday		City Center Closed – New Year's Holiday
January 5, 2021	Tuesday	2:30 p.m.	Finance Committee Meeting
January 5, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
January 5, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
January 18, 2021	Monday		City Center Closed - Martin Luther King Day
January 19, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
January 19, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
February 2, 2021	Tuesday	2:30 p.m.	Finance Committee Meeting
February 2, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
February 2, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
February 16, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
February 16, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
March 2, 2021	Tuesday	2:30 p.m.	Finance Committee Meeting
March 2, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
March 2, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
March 16, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
March 16, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session

WORK SESSION Post-Meeting Work Session December 15, 2020

1. No Work Session Scheduled

**STATE OF TENNESSEE
COUNTY OF HAMBLLEN
CORPORATION OF MORRISTOWN
December 1, 2020**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday, December 1, 2020, with the Honorable Mayor Gary Chesney presiding and the following Councilmembers present: Al A'Hearn, Chris Bivens, Bob Garrett, Tommy Pedigo, Kay Senter and Ken Smith.

Councilmember A'Hearn led in the invocation and "Pledge of Allegiance".

Councilmember A'Hearn made a motion to approve the November 17, 2020 minutes as circulated. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Mayor Chesney presented the Voice of the People Award for Transformation in Recreation and Wellness. This is the fourth time the City of Morristown has been recognized with a Voice of the People award.

Mayor Chesney presented the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for fiscal year ended June 30, 2019. This is the seventh consecutive year to receive this award.

Mayor Chesney opened the floor for citizens comments related to Agenda items: Linda Noe spoke.

A Public Hearing was held relating to Resolution 15-21; no one spoke

Councilmember Smith made a motion to approve Resolution 15-21 adopting a Plan of Services. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Resolution 15-21

Being a Resolution of the City Council of the City of Morristown, Tennessee adopting a Plan of Services for the Annexation of Properties Located off of Brady Drive, known as Lot 3, Phase 2 of the Alpha Heights Subdivision (185 Brady Drive).

A Public Hearing was held relating to Ordinance No. 3663; no one spoke

Councilmember Pedigo made a motion to approve Ordinance No. 3663 on second and final reading. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Ordinance No. 3663

Entitled an Ordinance to Annex Certain Territory and to Incorporate Same within the Corporate Boundaries of the City of Morristown, Tennessee. Lot 3 of Alpha Heights Subdivision, Phase 2, currently addressed as 185 Brady Drive, having Hamblen County Tax Parcel ID # 048H A 00700 000.

A Public Hearing was held relating to Ordinance No. 3664; no one spoke

Councilmember Bivens made a motion to approve Ordinance No. 3664 on second and final reading. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Ordinance No. 3664

An Ordinance of the City Council of Morristown, Tennessee amending Title 10 (Animal Control), of the Morristown Municipal Code (restrictions on keeping domesticated hens in residential areas).

A Public Hearing was held relating to Ordinance No. 3651.01; no one spoke

Councilmember Senter made a motion to approve Ordinance No. 3651.01 on second and final reading. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Ordinance No. 3651.01

An Ordinance to Amend Ordinance 3651, the City of Morristown, Tennessee Annual Budget for Fiscal Year 2020-2021 and to appropriate additional funds totaling \$183,768; necessary for the Department of Justice Coronavirus Emergency Supplemental Funding Program for the Police Department, the U.S. Department of Transportation pass through funding for Hazardous Materials Emergency Planning Grant for the Fire Department, the Tennessee Cares Act Grant and the Airport Taxiway Connector contract.

A Public Hearing was held relating to Ordinance No. 3651.02; no one spoke

Councilmember A’Hearn made a motion to approve Ordinance No. 3651.02 on second and final reading. Councilmember Smith seconded the motion and upon roll call; all voted “aye”.

Ordinance No. 3651.02

An Ordinance to Amend Ordinance Number 3651, the City of Morristown, Tennessee Annual Budget for Fiscal Year 2020-2021 and to appropriate additional funds totaling \$125,000, and reappropriate funds totaling \$209,355; necessary for the Police Department to purchase vehicles according to their Replacement Plan, and to appropriate an additional \$9,800 in the Drug Fund to replace a Criminal Apprehension Unit vehicle that is no longer in service.

Councilmember A’Hearn made a motion to approve Resolution No. 16-21 calling for a Municipal Election. Councilmember Pedigo seconded the motion and upon roll call; all voted “aye”.

Resolution No. 16-21

Being a Resolution of the City Council of the City of Morristown, Tennessee calling for a Municipal Election on May 4, 2021, for the election of one Councilmember to represent Ward 1; one Councilmember to represent Ward 3; and one at-large Councilmember.

Councilmember Senter made a motion to approve the recommendation to accept the best and lowest bid for the construction of the Community Center from PATH Construction including the acceptance of all alternatives for a total contract in the amount of \$27,927,000. Councilmember Pedigo seconded the motion and upon roll call; Mayor Chesney and Councilmembers A'Hearn, Bivens, Pedigo, Senter and Smith voted "aye". Councilmember Garrett voted "no".

Councilmember Pedigo made a motion to approve the contract with PATH Construction in the amount of \$27,927,000 for the Construction of the Community Center. Councilmember A'Hearn seconded the motion and upon roll call; Mayor Chesney and Councilmembers A'Hearn, Bivens, Pedigo, Senter and Smith voted "aye". Councilmember Garrett voted "no".

Councilmember A'Hearn made a motion to approve the contract with GEOServices for testing services during the construction of the Morristown Community Center in the amount of \$25,000. Councilmember Pedigo seconded the motion and upon roll call; Mayor Chesney and Councilmembers A'Hearn, Bivens, Pedigo, Senter and Smith voted "aye". Councilmember Garrett voted "no".

Councilmember Senter made a motion to approve the contract with Lose Design for Contract Administration during the construction of the Morristown Community Center in an amount not to exceed \$350,000. Councilmember Pedigo seconded the motion and upon roll call; Mayor Chesney and Councilmembers A'Hearn, Bivens, Pedigo, Senter and Smith voted "aye". Councilmember Garrett voted "no".

Councilmember Senter made a motion to approve the contract with Lose Design for Contract Administration for the ADA work in various city parks in the amount of \$9,750. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to approve the contract with Lose Design for design of signage and trail in Fulton- Hill Park in a lump sum contract amount of \$12,500. Councilmember A'Hearn seconded the motion and upon roll call; Mayor Chesney and Councilmembers A'Hearn, Bivens, Pedigo, Senter and Smith voted "aye". Councilmember Garrett voted "no".

Councilmember Pedigo made a motion to approve the contract with Design Innovation Architects to address City Center Interior Maintenance Renovations in an amount not to exceed \$19,500. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember Smith made a motion to approve the contract with Lexipol for on-line police training with PoliceOne Academy for the Morristown Police Department in an amount of \$8,432. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to approve the Demolition Bids for dilapidated properties for a total amount of \$21,975. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to approve the City of Morristown and Public Works Department to declare inventory items as surplus and sell via online auction website, GovDeals, or dispose of properly. Councilmember Smith seconded the motion and upon roll call; all voted "aye".

Councilmember Bivens made a motion to apply for the Assistant Firefighters Grant for the purchase of Self-Contained Breathing Apparatus (SCBA) in the amount of \$290,900 with a 10% match. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember Senter made a motion to accept the best and lowest bid to Rebel Services for the replacement of the self-service fueling terminal at the Morristown Regional Airport in the amount of \$20,500. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Mayor Chesney opened the floor for members of the audience to speak subject to the guidelines provided; Linda Noe spoke.

Mayor Gary Chesney adjourned the November 17, 2020 Morristown City Council meeting at 5:52 p.m.

Mayor

Attest:

City Administrator

PLAN OF SERVICES
RESOLUTION NO. 11-21

RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF PROPERTIES LOCATED ALONG THE EAST SIDE OF MORELOCK ROAD IN MORRISTOWN TENNESSEE.

WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY THE GOVERNING BODY.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:

Property identified as that part of Hamblen County Tax Parcel ID # 025 16000 located along the east right of way line of Morelock Road, the general location being shown on the attached Exhibit A;

Section I. Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described above, the following plan of services.

Police Protection

Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided upon the effective date of annexation.

Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided upon the effective date of annexation. Water for fire protection to serve the substantially developed annexed area(s) will be provided in accordance with current policies of Morristown Utilities Commission unless authorized by franchise agreement with another utility district which has made service available with capabilities to meet City of Morristown Fire Protection Standards. Any extension of water system infrastructure beyond that of the Morristown Utility Commission policies shall be at the expense of the property owner or developer.

Water Service

Russelville Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission

Sanitary Sewer Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission

Electrical Service

Electrical service for domestic, commercial and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

Refuse Collection

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

Streets

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

Inspection Services

Any inspection services now provided by the City (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

Planning and Zoning

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation.

Street Lighting

Street lights will be installed in accordance to City policies.

Recreation

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

Miscellaneous

Fibernet will be installed per the current Morristown Utility System policy.

Section II. This Resolution shall become effective from and after its adoption.

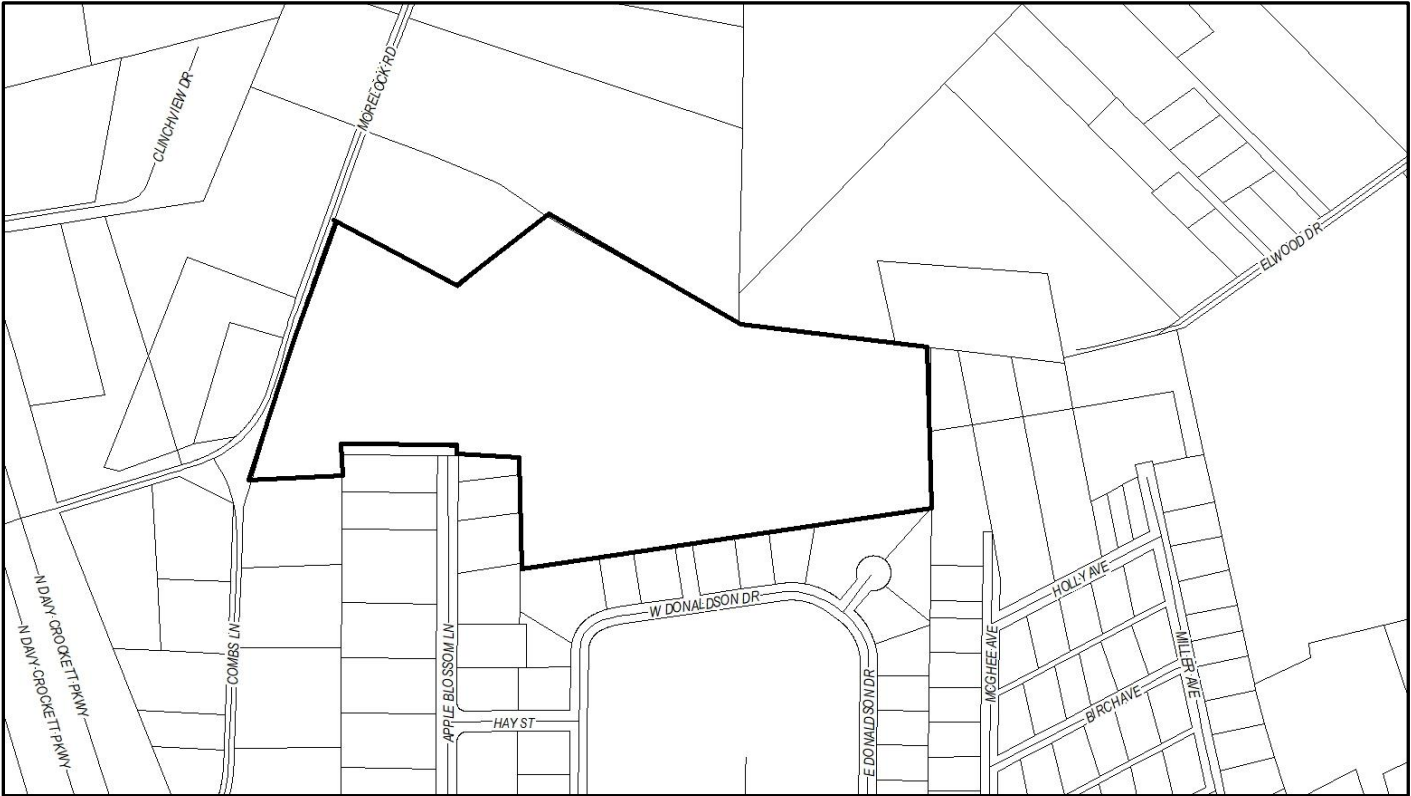
Passed on this 3rd day of November 2020.

Mayor

ATTEST:

City Administrator

Exhibit A:



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING

TO: Morristown Regional Planning Commission
FROM: Lori Matthews, Senior Planner
DATE: September 8th, 2020
REQUEST: Annexation Request

A request for annexation has been received from Mr. Clint Harrison, representing David and Gale Morelock, and Naomi Price, owners of the property. The property is within the City's Urban Growth Boundary area and is located behind Lea Hills (Phase II) Subdivision, just north of John Hay Elementary School. Hamblen County has the property zoned for residential use (R1). The applicant would ask to have the property zoned R-2 (Medium Density Residential) upon annexation into the City.

The 27+ acre parcel may be accessed by Morelock Road, Combs Lane and Apple Blossom Lane. Spring Creek Apartments are located just across Morelock Road from this site, as well as along Combs Lane. Properties to the south include single family communities, Lea Hills, McGhee Addition and Hillside Subdivisions. Property to the north is vacant and still in large acreage tracts. The property slopes gently toward the middle of the property, where there appears was once a small perennial stream.

The owner(s) is working with developer Shannon Greene and Engineer Clint Harrison on plans to construct a 100 +/- lot subdivision, should the annexation be approved. Morristown Utilities will be the sewer and electrical provider; water service has not yet been decided.

Staff would recommend that the Planning Commission forward this annexation request on to City Council for approval.

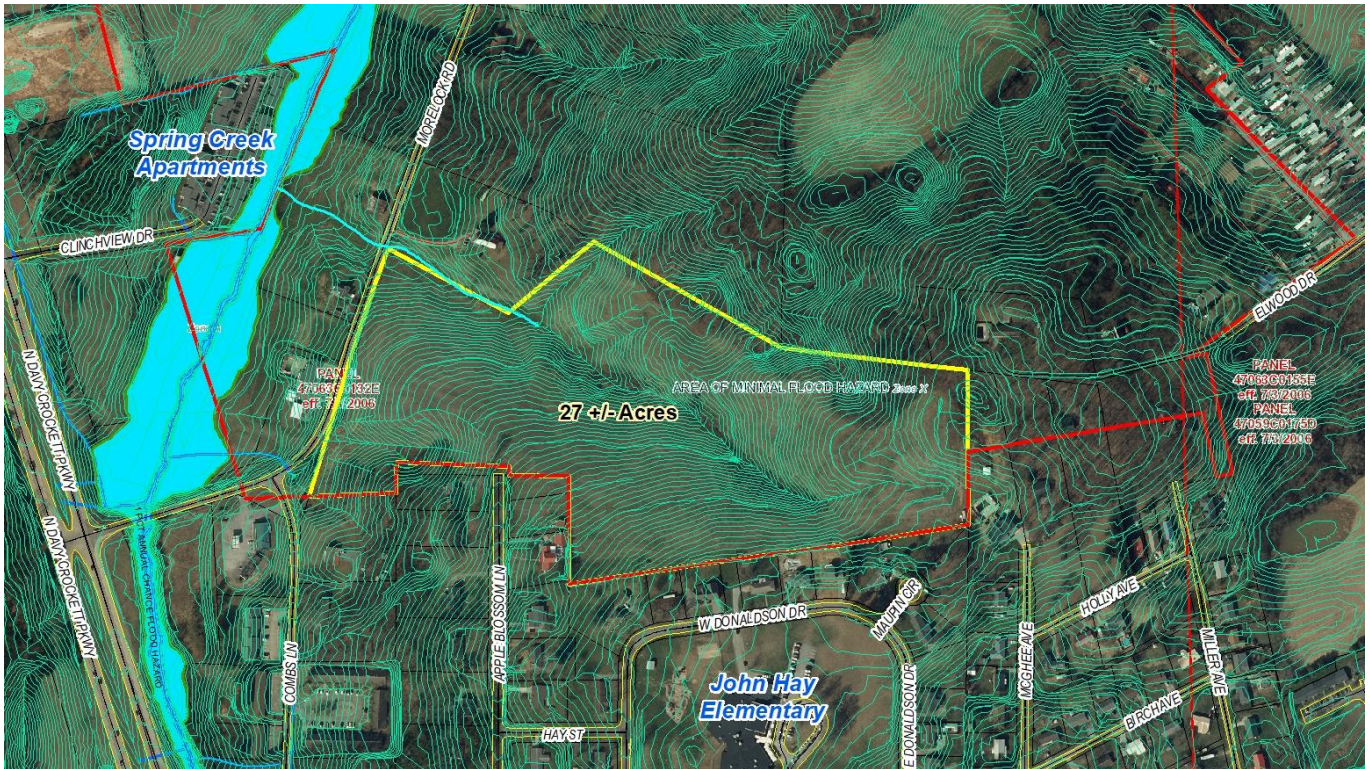
Spring Creek Apartments

27 +/- Acres

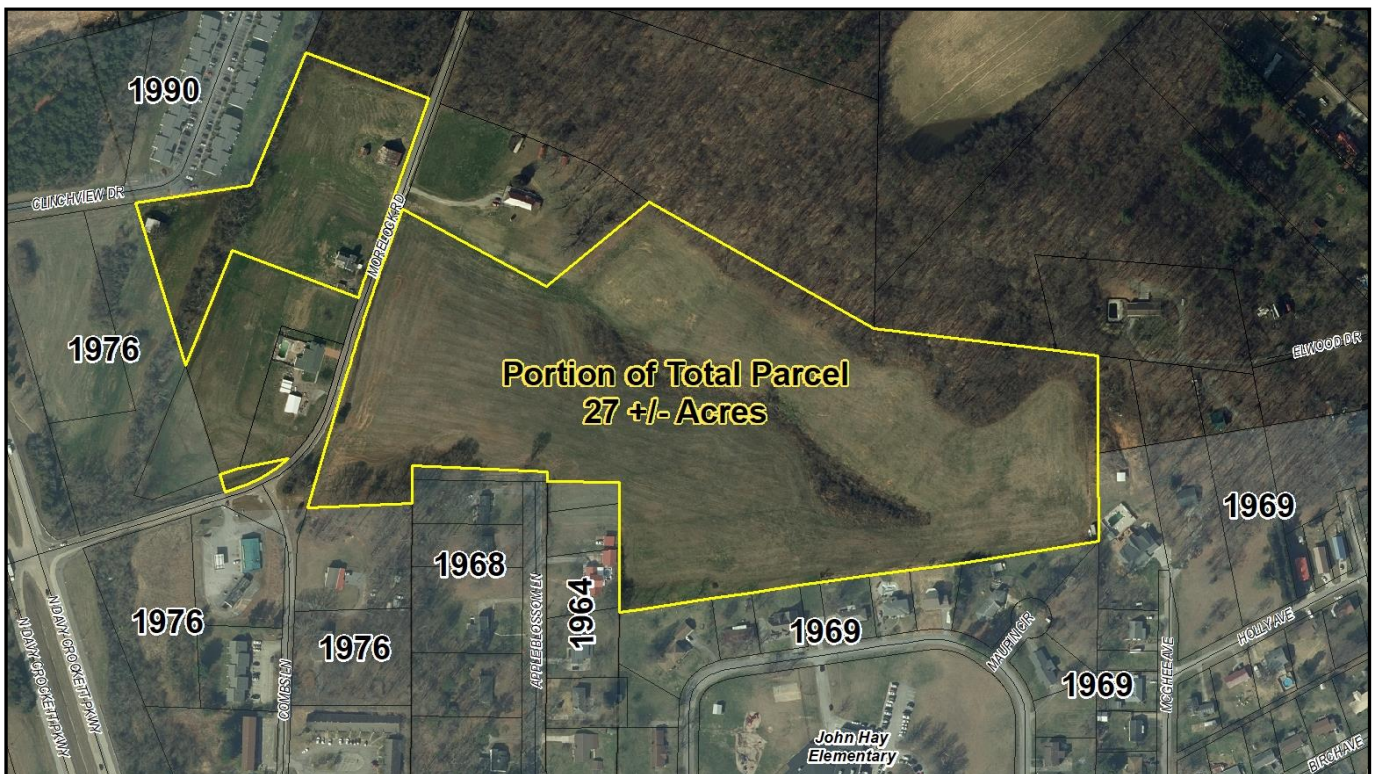
John Hay Elementary

Return to Agenda

Topography



Annexation Year of Surrounding Property



ORDINANCE NO. 3661

ENTITLED AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN TENNESSEE

Annexation of that portion of Hamblen County Tax Parcel ID# 025 160.00, located east of Morelock Road, the general location being shown on the attached exhibit A;

Section 1. WHEREAS , it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

Section II. WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;

(1) PURSUANT to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

Beginning along the eastern right of way line of Morelock Road, at the intersection of Morelock Road and Combs Lane, follow said right of way north approximately 765 feet; from this point, travel in a southeastern direction for approximately 405 feet along a shared line with Morelock; from this point travel approximately 330 feet in a northeastern direction following a common line shared with Morelock; from this point travel in a southeastern direction approximately 636 feet along a shared line with Houston; then again in a southeasterly direction, travel approximately 453 feet to a line shared with Hyder; thence another 100 feet along a line shared with Cope; then south 466 feet along lines shared with Gibson; thence 1200 feet in a westerly direction along lines shared with the Lea Hills 2 subdivision; thence 320 feet north along shared property lines of Brittain, Mullins and Morelock; follow boundary of Morelock west to end of Apple Blossom right of way; thence follow right of way north to Morristown City property; following boundary of Morristown City property west approximately 330 feet; thence south approximately 80 feet along shared lines with Morristown City and Linkous; thence west to point of beginning.

(2) R-2 (Medium Density Residential) zoning shall be applied upon adoption of the annexation area.

(3) This Ordinance shall become operative thirty days after its passage or as otherwise provided for in Chapter 113, Public Acts of Tennessee, 1955.

(4) This Ordinance shall become effective from and after its passage, the public welfare requiring it.

Passed on first reading the 15th day of September 2020.

ATTEST: _____ Mayor

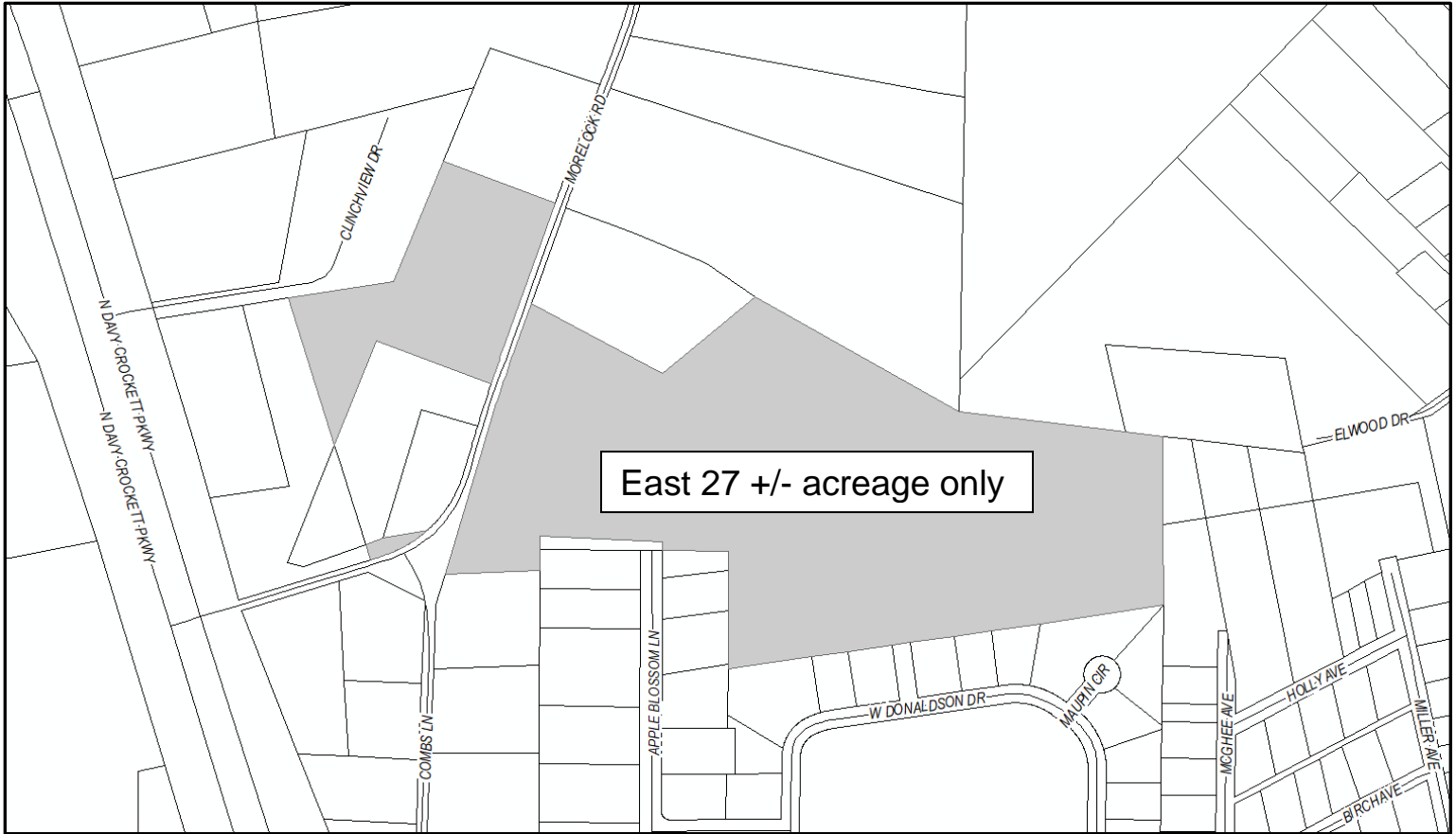
City Administrator

Passed on second and final reading the 15th day of December 2020.

ATTEST: _____ Mayor

City Administrator

Exhibit A:



Fr: The residents of Apple Blossom Ln, Camilla Ave and Donaldson Drive.

This is in reference to the new subdivision located on Morelock Road.

We are not against the Subdivision, the CONCERNS we have is the opening of the street from
The new Subdivision to Apple Blossom Ln, the amount of extra traffic, safety for the residents and
John Hay School. We would appreciate, if you would vote not to open Apple Blossom Ln to the
new subdivision.

Below is a list of Residents that are opposed to the opening of this street.

Richard W Peoples

315 Apple Blossom Ln

Wilma Peoples

Debbie + Donald Long

3137 Camilla Ave.

Ira Painter

3204 Camilla Ave.

Robert C. Foy

3210 CAMILLA

Danny + Robin Hurst

324 APPLE BLOSSOM LANE

Adam Long

3211 Camilla Ave

Morristown TN 37814

Pete Helme

530 Apple Blossom Ln

Patricia H. Dupes

240 Apple Blossom Lane

Peggy Dixon

412 Apple Blossom Lane

HR Dalton

410 Apple Blossom Lane

Judy Austin 437 Apple Blossom Ln

Bruce Sluder

432 Apple Blossom Ln
MORRISTOWN TENN 37814

Glenn Jay Blossom

516 Apple Blossom

Phyllis Jay

516 Apple Blossom

David L. Banner

515 Apple Blossom Lane

Morristown TN 37814

Annette + Eddie Mullins

Fr: The residents of Apple Blossom Ln, Camilla Ave and Donaldson Drive.

This is in reference to the new subdivision located on Morelock Road.

We are not against the Subdivision, the CONCERNS we have is the opening of the street from The new Subdivision to Apple Blossom Ln, the amount of extra traffic, safety for the residents and John Hay School. We would appreciate, if you would vote not to open Apple Blossom Ln to the new subdivision.

Below is a list of Residents that are opposed to the opening of this street.

Doug Lintong	635 Apple Blossom Lane
Larry McJinnis	152 APPLE BLOSSOM LANE
Constance McJinnis	152 Apple Blossom Ln
Lynn Ekins	3111 Camilla Ave.
Sydney Ivy	3127 Camilla Ave
Justin Ivy	3127 Camilla Ave
Pamela D. Hice	236 Apple Blossom Lane
Patty Hice	236 Apple Blossom Lane
Stephanie Swenport	3128 Camilla Avenue
David Reekner	3128 Camilla Ave.
Mary Eva Hull	3114 Camilla Ave.
David R. Marshall	307 W. DONALDSON DR.
Natalie C. Marshall	307 W. Donaldson Dr. Morristown
Mr. & Mrs. James M. Wall	525 W Donaldson Dr. Morristown

Fr: The residents of Apple Blossom Ln, Camilla Ave and Donaldson Drive.

This is in reference to the new subdivision located on Morelock Road.

We are not against the Subdivision, the CONCERNS we have is the opening of the street from The new Subdivision to Apple Blossom Ln, the amount of extra traffic , safety for the residents and John Hay School. We would appreciate, if you would vote not to open Apple Blossom Ln to the new subdivision.

Below is a list of Residents that are opposed to the opening of this street.

Jana and Jay Grose	3133 Camilla Ave
Denise Singh	334 East Donaldson Dr
LARRY / Hopkins	400 E DONALDSON DR
Victoria Graves	507 Maupin Circle
Warren Lancelot Graves II	507 Maupin Circle
Wally Portman	209 Apple Blossom Lane
Paul E. Henderson	3127 Elise Dr.
Tanya Brack	3210 Camilla Ave

RESOLUTION NO. 17-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE TO APPROVE IMPLEMENTING THE MARKET SURVEY UPDATE AS PRESENTED BY THE AUSTIN PETERS GROUP, INC. WITH AN ADDITIONAL TWO PERCENT COST-OF-LIVING ADJUSTMENT ADDED TO THE UPDATED SURVEY.

WHEREAS, Council was presented with the Market Survey Update by The Austin Peters Group, Inc. on March 3, 2020, with recommendations to the existing salary scale of the City of Morristown to ensure comparability to conditions dictated by the job market; and

WHEREAS, Council was fiscally responsible during the implementation of the 20-21 Fiscal Year Budget and elected not proceed with implementation of the recommendations from the Update due to the uncertainties of revenue sources during the onset of the COVID-19 pandemic; and

WHEREAS, Council agreed to review the potential implementation of the Update in intervals during the fiscal year as actual data became available; and

WHEREAS, Local Option Sales Tax collections have greatly outperformed revenue projections that were included in the adopted 20-21 Fiscal Year Budget; and

WHEREAS, Council recognizes the efforts of City employees and that funds are currently available in the 20-21 fiscal year to move forward with the implementation of the Update.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Morristown, Tennessee hereby approves implementing the Market Survey Update as presented by The Austin Peters Group, Inc. In addition to implementing the Update, a two percent cost-of-living adjustment shall be included. Furthermore, the implementation of the Update and the two percent cost-of-living adjustment shall be retroactive to July 1, 2020. All City employees that are still employed by the City as of December 31, 2020, shall receive retroactive pay provided that an accompanying budget ordinance amendment is approved on second reading on January 5, 2021. City employees shall receive retroactive pay no later than January 22, 2021. Any and all withholdings shall be withheld from said retroactive pay in compliance with federal, state and local requirements. The total cost to implement the Update and the two percent cost-of-living adjustment is approximately \$695,000.

ADOPTED THIS THE 15th DAY OF DECEMBER 2020.

MAYOR

ATTEST:

CITY ADMINISTRATOR

City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING



TO: City Council
FROM: Lori Matthews, Senior Planner
DATE: December 15th 2020
REQUEST: Rezoning Request

BACKGROUND:

Property owner Charles Moyers has requested that the entirety of his property, addressed as 2307 West Andrew Johnson Highway, be zoned Intermediate Business (IB). The property is located between Moyers Veterinary Clinic and Advanced Auto, across from O'Reilly Automotive and Henderson Motors on West Andrew Johnson Highway.

As shown below, the front portion of this 1.5 acre property is designated as Intermediate Business. It was rezoned from Light Industrial (LI) to Intermediate Business (IB) in the 1980's to accommodate the development of this office complex. The remaining portion, which shares a rear lot line with the Norfolk-Southern Railroad, was left as Light Industrial. It is this portion of land in which Mr. Moyers seeks to have rezoned. If his request is granted, the entire parcel will then have only one zoning designation and no longer be split-zoned.

RECOMMENDATION:

The Planning Commission at their December 8th meeting voted to forward the request on to City Council for approval.



ORDINANCE NO. _____, ENTITLED AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF MORRISTOWN, TENNESSEE, APPENDIX B.

SECTION I. WHEREAS, the Morristown Planning Commission has recommended to the City Council of the City of Morristown that a certain amendment be made to Ordinance No. 2092, known as the Zoning Ordinance for the City of Morristown, Appendix B;

NOW, THEREFORE, in order to carry into effect the said amendment:

SECTION II. BE IT RESOLVED by the City Council of the City of Morristown that Ordinance No. 2092 be and the same hereby is amended so as to provide that the following described real estate be rezoned from LI (Light Industrial) to IB (Intermediate Business);

To include the rear portion of 2307 West Andrew Johnson Highway currently designated as Light Industrial; thereby, resulting in Hamblen County Tax Parcel ID# 041B B 006.00 as being zoned Intermediate Business in its entirety;

SECTION III. BE IT FURTHER ORDAINED that all maps, records and necessary minute entries be changed so as to effect the amendment as herein provided, to the extent that the area herein above described shall be permitted to be used for Intermediate Business uses exclusively.

SECTION IV. BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith be, and the same are, repealed to the extent of such conflict but not further or otherwise.

SECTION V. BE IT FURTHER ORDAINED that this ordinance takes effect from and after the date of its final passage, the public welfare requiring it.

Passed on first reading the _____ day of _____, 2020.

Mayor

ATTEST:

City Administrator

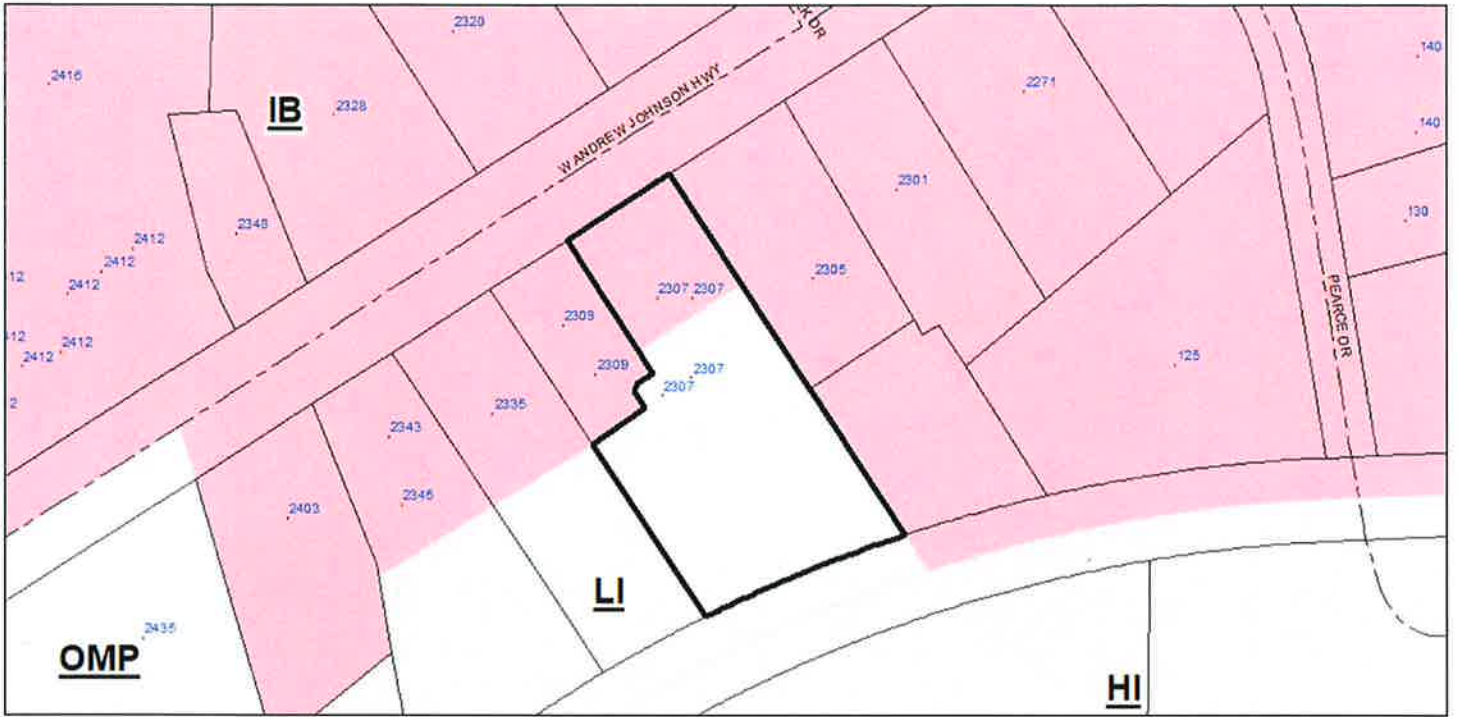
Passed on second and final reading the _____ day of _____, 2021.

Mayor

ATTEST:

City Administrator

EXHIBIT A



APPROPRIATION ORDINANCE

Ordinance Number: **3651.03**

AN ORDINANCE TO AMEND ORDINANCE 3651, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR FISCAL YEAR 2020-2021 AND TO APPROPRIATE/RECLASSIFY FUNDS TOTALING \$695,230 FOR THE IMPLEMENTATION OF THE MARKET SURVEY UPDATE AS PRESENTED BY THE AUSTIN PETERS GROUP, INC. WITH A TWO PERCENT COST-OF-LIVING ADJUSTMENT ADDED TO THE UPDATED SURVEY RETROACTIVE TO JULY 1, 2020.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3651 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2020-2021 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	CITY ADMINISTRATION	41200.111	SALARIES & WAGES			\$ 10,537	
General (#110)	CITY ADMINISTRATION	41200.210	SOCIAL SECURITY			\$ 653	
General (#110)	CITY ADMINISTRATION	41200.212	MEDICARE			\$ 153	
General (#110)	CITY ADMINISTRATION	41200.213	TCRS			\$ 1,598	
General (#110)	FINANCE	41530.111	SALARIES & WAGES			\$ 9,077	
General (#110)	FINANCE	41530.210	SOCIAL SECURITY			\$ 563	
General (#110)	FINANCE	41530.212	MEDICARE			\$ 132	
General (#110)	FINANCE	41530.213	TCRS			\$ 1,377	
General (#110)	PURCHASING	41610.111	SALARIES & WAGES			\$ 721	
General (#110)	PURCHASING	41610.210	SOCIAL SECURITY			\$ 45	
General (#110)	PURCHASING	41610.212	MEDICARE			\$ 11	
General (#110)	PURCHASING	41610.213	TCRS			\$ 109	
General (#110)	INFORMATION TECHNOLOGY	41640.111	SALARIES & WAGES			\$ 1,354	
General (#110)	INFORMATION TECHNOLOGY	41640.210	SOCIAL SECURITY			\$ 84	
General (#110)	INFORMATION TECHNOLOGY	41640.212	MEDICARE			\$ 20	
General (#110)	INFORMATION TECHNOLOGY	41640.213	TCRS			\$ 205	
General (#110)	HUMAN RESOURCES	41650.111	SALARIES & WAGES			\$ 1,231	
General (#110)	HUMAN RESOURCES	41650.210	SOCIAL SECURITY			\$ 76	
General (#110)	HUMAN RESOURCES	41650.212	MEDICARE			\$ 18	
General (#110)	HUMAN RESOURCES	41650.213	TCRS			\$ 187	
General (#110)	RISK MANAGEMENT	41655.111	SALARIES & WAGES			\$ 3,911	
General (#110)	RISK MANAGEMENT	41655.210	SOCIAL SECURITY			\$ 242	
General (#110)	RISK MANAGEMENT	41655.212	MEDICARE			\$ 57	
General (#110)	RISK MANAGEMENT	41655.213	TCRS			\$ 594	
General (#110)	PLANNING	41700.111	SALARIES & WAGES			\$ 4,788	
General (#110)	PLANNING	41700.210	SOCIAL SECURITY			\$ 297	
General (#110)	PLANNING	41700.212	MEDICARE			\$ 69	
General (#110)	PLANNING	41700.213	TCRS			\$ 726	
General (#110)	CODE ENFORCMENT	41710.111	SALARIES & WAGES			\$ 1,795	

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	CODE ENFORCMENT	41710.210	SOCIAL SECURITY			\$ 111	
General (#110)	CODE ENFORCMENT	41710.212	MEDICARE			\$ 26	
General (#110)	CODE ENFORCMENT	41710.213	TCRS			\$ 272	
General (#110)	ENGINEERING	41800.111	SALARIES & WAGES			\$ 1,978	
General (#110)	ENGINEERING	41800.210	SOCIAL SECURITY			\$ 123	
General (#110)	ENGINEERING	41800.212	MEDICARE			\$ 29	
General (#110)	ENGINEERING	41800.213	TCRS			\$ 300	
General (#110)	GIS	41810.111	SALARIES & WAGES			\$ 2,534	
General (#110)	GIS	41810.210	SOCIAL SECURITY			\$ 157	
General (#110)	GIS	41810.212	MEDICARE			\$ 37	
General (#110)	GIS	41810.213	TCRS			\$ 384	
General (#110)	INSPECTIONS	42400.111	SALARIES & WAGES			\$ 6,462	
General (#110)	INSPECTIONS	42400.210	SOCIAL SECURITY			\$ 401	
General (#110)	INSPECTIONS	42400.212	MEDICARE			\$ 94	
General (#110)	INSPECTIONS	42400.213	TCRS			\$ 980	
General (#110)	POLICE ADMINISTRATION	42110.111	SALARIES & WAGES			\$ 16,221	
General (#110)	POLICE ADMINISTRATION	42110.210	SOCIAL SECURITY			\$ 1,232	
General (#110)	POLICE ADMINISTRATION	42110.212	MEDICARE			\$ 235	
General (#110)	POLICE ADMINISTRATION	42110.213	TCRS			\$ 2,461	
General (#110)	POLICE SUPPORT	42115.111	SALARIES & WAGES			\$ 29,019	
General (#110)	POLICE SUPPORT	42115.210	SOCIAL SECURITY			\$ 1,799	
General (#110)	POLICE SUPPORT	42115.212	MEDICARE			\$ 421	
General (#110)	POLICE SUPPORT	42115.213	TCRS			\$ 4,402	
General (#110)	POLICE PATROL & TRAFFIC	42120.111	SALARIES & WAGES			\$ 117,086	
General (#110)	POLICE PATROL & TRAFFIC	42120.210	SOCIAL SECURITY			\$ 7,787	
General (#110)	POLICE PATROL & TRAFFIC	42120.212	MEDICARE			\$ 1,822	
General (#110)	POLICE PATROL & TRAFFIC	42120.213	TCRS			\$ 19,059	
General (#110)	POLICE INVESTIGATION	42130.111	SALARIES & WAGES			\$ 26,929	
General (#110)	POLICE INVESTIGATION	42130.210	SOCIAL SECURITY			\$ 1,670	
General (#110)	POLICE INVESTIGATION	42130.212	MEDICARE			\$ 390	
General (#110)	POLICE INVESTIGATION	42130.213	TCRS			\$ 4,085	
General (#110)	NARCOTICS & VICE	42171.111	SALARIES & WAGES			\$ 16,510	
General (#110)	NARCOTICS & VICE	42171.210	SOCIAL SECURITY			\$ 1,024	
General (#110)	NARCOTICS & VICE	42171.212	MEDICARE			\$ 239	
General (#110)	NARCOTICS & VICE	42171.213	TCRS			\$ 2,505	
General (#110)	FIRE ADMINISTRATION	42210.111	SALARIES & WAGES			\$ 23,928	

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	FIRE ADMINISTRATION	42210.210	SOCIAL SECURITY			\$ 1,484	
General (#110)	FIRE ADMINISTRATION	42210.212	MEDICARE			\$ 347	
General (#110)	FIRE ADMINISTRATION	42210.213	TCRS			\$ 3,630	
General (#110)	FIRE PREVENTION & INSPECTION	42220.111	SALARIES & WAGES			\$ 12,022	
General (#110)	FIRE PREVENTION & INSPECTION	42220.210	SOCIAL SECURITY			\$ 745	
General (#110)	FIRE PREVENTION & INSPECTION	42220.212	MEDICARE			\$ 174	
General (#110)	FIRE PREVENTION & INSPECTION	42220.213	TCRS			\$ 1,824	
General (#110)	FIREFIGHTING	42240.111	SALARIES & WAGES			\$ 168,955	
General (#110)	FIREFIGHTING	42240.210	SOCIAL SECURITY			\$ 10,883	
General (#110)	FIREFIGHTING	42240.212	MEDICARE			\$ 2,545	
General (#110)	FIREFIGHTING	42240.213	TCRS			\$ 26,629	
General (#110)	PUBLIC WORKS ADMINISTRATION	43110.111	SALARIES & WAGES			\$ 4,218	
General (#110)	PUBLIC WORKS ADMINISTRATION	43110.210	SOCIAL SECURITY			\$ 262	
General (#110)	PUBLIC WORKS ADMINISTRATION	43110.212	MEDICARE			\$ 61	
General (#110)	PUBLIC WORKS ADMINISTRATION	43110.213	TCRS			\$ 640	
General (#110)	PW FACILITIES MAINTENANCE	43120.111	SALARIES & WAGES			\$ 5,204	
General (#110)	PW FACILITIES MAINTENANCE	43120.210	SOCIAL SECURITY			\$ 323	
General (#110)	PW FACILITIES MAINTENANCE	43120.212	MEDICARE			\$ 75	
General (#110)	PW FACILITIES MAINTENANCE	43120.213	TCRS			\$ 789	
General (#110)	PW FLEET MAINTENANCE	43130.111	SALARIES & WAGES			\$ 6,953	
General (#110)	PW FLEET MAINTENANCE	43130.210	SOCIAL SECURITY			\$ 431	
General (#110)	PW FLEET MAINTENANCE	43130.212	MEDICARE			\$ 101	
General (#110)	PW FLEET MAINTENANCE	43130.213	TCRS			\$ 1,055	
General (#110)	PW STREET REPAIRS & MAINT.	43140.111	SALARIES & WAGES			\$ 20,491	
General (#110)	PW STREET REPAIRS & MAINT.	43140.210	SOCIAL SECURITY			\$ 1,270	
General (#110)	PW STREET REPAIRS & MAINT.	43140.212	MEDICARE			\$ 297	
General (#110)	PW STREET REPAIRS & MAINT.	43140.213	TCRS			\$ 3,108	
General (#110)	PW STREET LIGHTS & SIGNS	43150.111	SALARIES & WAGES			\$ 3,216	
General (#110)	PW STREET LIGHTS & SIGNS	43150.210	SOCIAL SECURITY			\$ 199	
General (#110)	PW STREET LIGHTS & SIGNS	43150.212	MEDICARE			\$ 47	
General (#110)	PW STREET LIGHTS & SIGNS	43150.213	TCRS			\$ 488	
General (#110)	PW BRUSH & BULK	43160.111	SALARIES & WAGES			\$ 13,828	
General (#110)	PW BRUSH & BULK	43160.210	SOCIAL SECURITY			\$ 857	
General (#110)	PW BRUSH & BULK	43160.212	MEDICARE			\$ 201	
General (#110)	PW BRUSH & BULK	43160.213	TCRS			\$ 2,098	
General (#110)	PW COMMUNICATION SHOP	43175.111	SALARIES & WAGES			\$ 5,305	

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	PW COMMUNICATION SHOP	43175.210	SOCIAL SECURITY			\$ 329	
General (#110)	PW COMMUNICATION SHOP	43175.212	MEDICARE			\$ 77	
General (#110)	PW COMMUNICATION SHOP	43175.213	TCRS			\$ 805	
General (#110)	PARKS & REC ADMINISTRATION	44410.111	SALARIES & WAGES			\$ 7,978	
General (#110)	PARKS & REC ADMINISTRATION	44410.210	SOCIAL SECURITY			\$ 495	
General (#110)	PARKS & REC ADMINISTRATION	44410.212	MEDICARE			\$ 116	
General (#110)	PARKS & REC ADMINISTRATION	44410.213	TCRS			\$ 1,210	
General (#110)	PARKS & REC PROGRAMS	44420.111	SALARIES & WAGES			\$ 4,478	
General (#110)	PARKS & REC PROGRAMS	44420.210	SOCIAL SECURITY			\$ 278	
General (#110)	PARKS & REC PROGRAMS	44420.212	MEDICARE			\$ 65	
General (#110)	PARKS & REC PROGRAMS	44420.213	TCRS			\$ 679	
General (#110)	PARKS & REC MAINTENANCE	44430.111	SALARIES & WAGES			\$ 13,147	
General (#110)	PARKS & REC MAINTENANCE	44430.210	SOCIAL SECURITY			\$ 815	
General (#110)	PARKS & REC MAINTENANCE	44430.212	MEDICARE			\$ 191	
General (#110)	PARKS & REC MAINTENANCE	44430.213	TCRS			\$ 1,994	
General (#110)	NATURAL RESOURCE MAINT	45160.111	SALARIES & WAGES			\$ 2,163	
General (#110)	NATURAL RESOURCE MAINT	45160.210	SOCIAL SECURITY			\$ 134	
General (#110)	NATURAL RESOURCE MAINT	45160.212	MEDICARE			\$ 31	
General (#110)	NATURAL RESOURCE MAINT	45160.213	TCRS			\$ 328	
General (#110)	REVENUE	110.31600	LOCAL OPTION SALES TAX	\$669,410			
LAMTPO (#172)	LAMTPO	41761.111	SALARIES & WAGES			\$ 2,328	
LAMTPO (#172)	LAMTPO	41761.210	SOCIAL SECURITY			\$ 144	
LAMTPO (#172)	LAMTPO	41761.212	MEDICARE			\$ 34	
LAMTPO (#172)	LAMTPO	41761.213	TCRS			\$ 353	
LAMTPO (#172)	REVENUE	172.33645	TRANSPORTATION PLANNING REIMB	\$2,859			
Solid Waste (#435)	SANITATION	43210.111	SALARIES & WAGES			\$ 8,119	
Solid Waste (#435)	SANITATION	43210.210	SOCIAL SECURITY			\$ 503	
Solid Waste (#435)	SANITATION	43210.212	MEDICARE			\$ 118	
Solid Waste (#435)	SANITATION	43210.213	TCRS			\$ 1,232	
Solid Waste (#435)	RECYCLING	44500.111	SALARIES & WAGES			\$ 1,528	
Solid Waste (#435)	RECYCLING	44500.210	SOCIAL SECURITY			\$ 95	
Solid Waste (#435)	RECYCLING	44500.212	MEDICARE			\$ 22	
Solid Waste (#435)	RECYCLING	44500.213	TCRS			\$ 232	
Solid Waste (#435)	SANITATION	43210.562	LANDFILL FEE/DISPOSITION CHARGES				\$ 11,849
Storm Water (#440)	STORM WATER ADMINISTRATION	43292.111	SALARIES & WAGES			\$ 1,637	
Storm Water (#440)	STORM WATER ADMINISTRATION	43292.210	SOCIAL SECURITY			\$ 102	

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
Storm Water (#440)	STORM WATER ADMINISTRATION	43292.212	MEDICARE			\$ 24	
Storm Water (#440)	STORM WATER ADMINISTRATION	43292.213	TCRS			\$ 248	
Storm Water (#440)	STORM WATER DRAINWAY MGMT	43293.111	SALARIES & WAGES			\$ 7,411	
Storm Water (#440)	STORM WATER DRAINWAY MGMT	43293.210	SOCIAL SECURITY			\$ 459	
Storm Water (#440)	STORM WATER DRAINWAY MGMT	43293.212	MEDICARE			\$ 107	
Storm Water (#440)	STORM WATER DRAINWAY MGMT	43293.213	TCRS			\$ 1,124	
Storm Water (#440)	STORM WATER DRAINWAY MGMT	43293.999	OTHER CAPITAL OUTLAY				\$ 11,112
			Totals	\$ 672,269	\$ -	\$ 695,230	\$ 22,961

PASSED ON FIRST READING THIS 15th Day of December 2020

Mayor Signature

ATTEST:

City Administrator Signature

PASSED ON SECOND READING THIS 5th Day of January 2021

Mayor Signature

ATTEST:

City Administrator Signature

Amendment Number: 2

Agreement Number: 150026

Project Identification Number: 121752.00

Federal Project Number: STP-M-9113(23)

State Project Number: 32LPLM-F3-053

**FOR IMPLEMENTATION OF SURFACE TRANSPORTATION
PROGRAM ACTIVITY**

THIS AGREEMENT AMENDMENT is made and entered into this _____ day of _____, 20__ by and between the STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION, an agency of the State of Tennessee (hereinafter called the "Department") and the City of Morristown (hereinafter called the "Agency") for the purpose of providing an understanding between the parties of their respective obligations related to the management of the project described as:

"West Andrew Johnson Highway, North Fairmont Avenue to West Morris Boulevard in Morristown"

1. The language of Agreement # **150026** dated **SEPTEMBER 1, 2016**, Section B.2 a) Completion Date is amended to change the first sentence of Section B.2 a) from:

The Agency agrees to complete the herein assigned phases of the Project on or before **JUNE 30, 2020**.

to

The Agency agrees to complete the herein assigned phases of the Project on or before **SEPTEMBER 30, 2021**.

All provisions of the original contract not expressly amended hereby shall remain in full force and effect.

Approved:

Version 1

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their respective authorized officials on the date first above written.

CITY OF MORRISTOWN

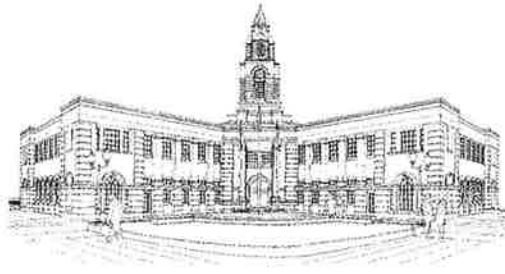
**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

By: _____ Date _____ By: _____ Date _____
Gary Chesney **Clay Bright**
Mayor **Commissioner**

**APPROVED AS TO
FORM AND LEGALITY**

**APPROVED AS TO
FORM AND LEGALITY**

By: _____ Date _____ By: _____ Date _____
Lauren Carroll **John Reinbold**
Attorney **General Counsel**



Morristown City Council Agenda Item Summary

Date: December 10, 2020

Agenda Item: Approval of Bid - Desktop Computer Bid

Prepared by: Joey Barnard, Assistant City Administrator

Subject: Desktop Computer Bid

Background/History: Certain City employees' utilize a desktop computer rather than a laptop to perform tasks essential to their jobs. The City of Morristown ensures that the number of machines (desktop/laptop) are assigned according to the employees' essential duties and minimizes the number of employees that rely on a both a desktop and a laptop. It occasionally becomes necessary to update outdated or inefficient machines.

Findings/Current Activity: The bid was advertised in the *Citizen Tribune* on November 25, 2020 and on November 29, 2020. Additionally, the bid was posted to the City of Morristown's website and through Vendor Registry, an on-line bid facilitation website. The submission deadline was Tuesday, December 8, 2020 at 2:00 P. M. We received six (6) responses.

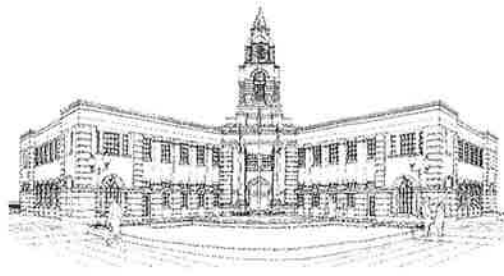
Financial Impact: In the 20-21 budget, \$18,000 is appropriated for the replacement of antiquated or unrepairable computers. The goal is to replace computers each year in order to keep funding level and to avoid unanticipated expenditures. This bid allows the City of Morristown to obtain the maximum number of machines at competitive pricing. These machines meet the specifications recommended by IT staff.

Action options/Recommendations: It is staffs' recommendation to accept the best and lowest bid submitted by Dell Technologies. It should be noted that one bid is \$103.43 less per unit, but it is IT's recommendation to go with the Dell machine.

Attachments: Copy of the Bid Tabulation

City of Morristown
Desktop Computer Bid Tabulation
Tuesday, December 8, 2020; 2:00 PM

Bidder	Make and Model	Standard Unit Price	Optional Unit Price
Y&S Technologies	Lenovo M705SFF	\$ 704.00	\$ 724.00
Dell Technologies	Dell OptiPlex 5080	\$ 807.43	No Bid
SOS Computers, LLC	Dell OptiPlex 5080	\$ 1,053.50	No Bid
Sai Systems International Inc.	Dell OptiPlex 5080	\$ 1,102.00	\$ 1,192.00
Howard Technologies Solutions	Dell OptiPlex 5080	\$ 1,118.00	No Bid
Mvation Worldwide Inc.	OptiPlex 5080 Small Form Factor	\$ 1,141.86	\$ 1,187.03



Morristown City Council Agenda Item Summary

Date: December 10, 2020

Agenda Item: Approval of Bid - Laptop Computer Bid

Prepared by: Joey Barnard, Assistant City Administrator

Subject: Laptop Computer Bid

Background/History: It has become necessary to convert to laptop computers to reduce the amount of users relying on both desktop and laptop machines. Integrating laptops will give City employees' the opportunity to be more efficient and productive.

Findings/Current Activity: The bid was advertised in the *Citizen Tribune* on November 25, 2020 and on November 29, 2020. Additionally, the bid was posted to the City of Morristown's website and through Vendor Registry, an on-line bid facilitation website. The submission deadline was Tuesday, December 8, 2020 at 2:30 P. M. We received seven (7) responses.

Financial Impact: In the 20-21 budget, \$18,000 is appropriated for the replacement of antiquated or unrepairable computers. The goal is to replace computers each year in order to keep funding level and to avoid unanticipated expenditures. This bid allows the City of Morristown to obtain the maximum number of machines at competitive pricing. These machines meet the specifications recommended by IT staff. Converting to laptop computers will reduce the number of employees relying on both a desktop and laptop machine and in turn save taxpayer dollars.

Action options/Recommendations: It is staffs' recommendation to accept the best and lowest bid submitted by Dell Technologies. It should be noted that three bids are lower. It is IT's recommendation to go with the Dell machine. Two bids are other manufacturers. The other bid is \$169.40 less per unit, but it is IT's recommendation to go with the bid from Dell Technologies. The machine bid by Dell Technologies is a newer model and exceeds the bid specifications.

Attachments: Copy of the Bid Tabulation

City of Morristown
Laptop Computer Bid Tabulation
Tuesday, December 8, 2020; 2:30 PM

Bidder	Make and Model	Standard Unit Price
Mvation Worldwide Inc.	Dell Latitude 7400	\$ 1,274.57
Troxell Communications Inc.	Acer TMP61451G275A5	\$ 1,304.20
Y&S Technologies	Lenovo X1 Carbon 8th Gen	\$ 1,307.00
Dell Technologies	Dell Latitude 7410	\$ 1,443.97
SOS Computers LLC	Dell Latitude 7410	\$ 2,108.50
Howard Technology Solutions	Dell Latitude 7410	\$ 2,336.00
Sai Systems Technology	Dell Latitude 7410	\$ 2,357.00



Morristown City Council Agenda Item Summary

Date: December 9, 2020

Agenda Item: Surplus Inventory

Prepared by: Joey Barnard

Subject: Approval to declare inventory items as surplus

Background/History: The Morristown Police Department and the Morristown Fire Department have accumulated several items in inventory that can no longer be utilized, and the City of Morristown wishes to declare these items as surplus.

Action options/Recommendations: The City of Morristown is seeking approval to declare inventory items as surplus and to sell on GovDeals, an online auction, or to dispose of properly.

Attachments: Inventory List.

City of Morristown
Surplus Inventory List

Item	Quantity
Trade Show Portable Display	1
Storage Cabinet	2
Cubicle Wall	1
Wire Reels	3
Bicycle Rack	1
Computer Monitor Stand	1
SCBA Bottles	67

CONTRACT FOR EMERGENCY COMMUNICATIONS ASSESSMENT

THIS AGREEMENT is made this 15th day of December, 2020 by and among the CITY OF MORRISTOWN, TENNESSEE, a municipal corporation, created by the Private Acts of the Tennessee Legislature for 1903, Chapter 103 (“CITY”); and DAVID PURKEY (“PURKEY”), a Hamblen County resident and the former Commissioner of the Department of Safety and Homeland Security for the State of Tennessee.

WHEREAS due to the aging technology of existing emergency communications equipment and the evolving demands to provide communications to emergency first responders, it has become necessary for the City to evaluate the existing infrastructure in place and the options available to make improvements in the communication systems that provide necessary communications to the first responders.

WHEREAS the City does not currently have detailed documents of the existing infrastructure in place nor the personnel capacity to independently evaluate the details of the communication systems that are currently available and has sought the assistance of Purkey due to his expertise, qualifications, and willingness to provide the much-needed support and evaluations that are required.

WHEREAS the City does desire to hire Purkey as an independent consultant to provide a detailed assessment of the existing communication system in place and to provide recommendations on any necessary changes.

NOW, THEREFORE, in consideration of the above and for the purposes described herein, the parties agree as follows:

WITNESSETH

1. The City does hereby enter into this Contract with Purkey to act as the City’s independent communications system consultant.

2. The City acknowledges that Purkey has the background and expertise to serve in this capacity and assess the existing system and to make recommendations. The City expects Purkey to detail the history of the existing system, infrastructure in place pertaining to the existing systems, and to provide recommendations necessary to ensure the viability of the communication system for first responders going forward. Purkey agrees to perform said assessment and to provide a detailed report encompassing his findings and recommendations. Purkey agrees to provide said report to the City Administrator no later than April 15, 2021.

3. The City agrees to pay Purkey an amount not to exceed \$7,200. Purkey will serve as a contract laborer and will not be considered an employee of the City, nor will he be entitled to any benefits of a City employee. Purkey shall submit detailed progress billings to the City, which the City shall promptly pay.

4. Either party may terminate this Contract at will upon providing a thirty (30) day written notification to the other party. Any unpaid fees owed to Purkey before the termination date shall be paid by the City within thirty (30) days of the termination.

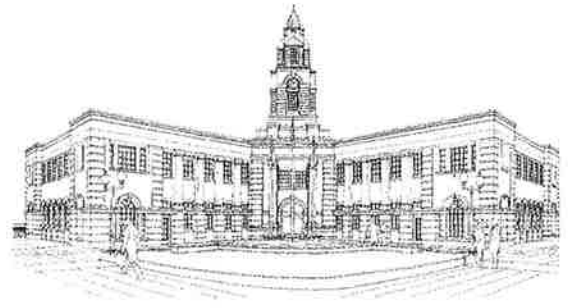
WITNESS our hands the day and year first above written.

CITY OF MORRISTOWN
BY: ANTHONY W. COX, CITY ADMINISTRATOR

DAVID PURKEY


Morristown Police Department

ROGER OVERHOLT
Chief of Police



MEMORANDUM

TO: Mayor Gary Chesney
City Council

FR:  Chief Roger D. Overholt

DATE: December 3, 2020

REF: Employee Suspension

I am requesting confirmation of the disciplinary action of a police officer. I am making this request based upon the findings from an Internal Affairs investigation. The officer would receive two days (24 hours) suspension.

The action is the result of a violation of the department's code of conduct policy and response to resistance. If you have questions or would like additional details, please contact me.

Thank you,

RDO/ac

2019 Consolidated Annual Plan Evaluation and Review (CAPER)
Re; 7-1-19 to 6-30-20 CDBG program
City of Morristown, TN

The Community Development Block Grant (CDBG) Program was enacted in 1974 as the cornerstone of federal investment in our nation's communities. The Act, signed by then-President Gerald Ford, stated that sustained action by all levels of government is necessary to maintain viable urban [and rural] communities.

The CDBG program is one of the Federal government's most effective means to revitalize low and moderate-income communities across the country. CDBG funding supports homeownership, housing rehabilitation, public improvements and economic development projects while encouraging additional local investment. CDBG makes its way into local economies through an extensive network of local organizations and remains a necessary resource for families and communities.

Over 1,200 state and local governments receive annual CDBG funding. Every State, Territory, and Congressional District receives or has access to CDBG funds. The importance of this funding to meet the unique needs of local communities is widely recognized.

Since 1974, the CDBG program is one of the longest continuously run programs at HUD. CDBG has provided critical public services benefitting over 139 million people. The CDBG program has made a difference in the lives of millions of people and their communities.

CDBG entitlement funds and City general funds are utilized to assist the City of Morristown residents with the three national goals of the HUD CDBG program. Those three goals are to provide decent affordable housing, to help create a suitable living environment, and to expand economic opportunities. Leadership begins with the City's elected officials, the approval of the Consolidated Plan and the yearly approval of the Action Plan.

The City of Morristown is an entitlement jurisdiction, receiving an annual allocation of CDBG funds from the U.S. Department of HUD. A requirement of CDBG entitlement communities is the preparation and implementation of a Consolidated Plan for Housing and Community Development and an Annual Action Plan update annually.

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan, for the U.S. Department of Housing and Urban Development (HUD). A local Consolidated Plan is required

of Entitlement Communities receiving Community Development Block Grant (CDBG) Funds under HUD's housing and service programs related to the needs of low to moderate income persons. The City of Morristown's fourth five year Consolidated Plan was developed in 2019. This report represents our 1st year into the fourth plan.

The Annual Action Plan is a document that describes the City of Morristown's HUD funded projects and community development related activities that are planned to be conducted within the community in the upcoming fiscal year. These activities must be consistent with the City's 5 year Consolidated Plan. Each year the CDBG program and the proposed allocation of funds are presented during public hearings to allow community members input prior to completion, approval, and submission of the Action Plan.

Each year Entitlement Communities, as designated by HUD, must submit the Annual Action Plan to HUD at least 45 days prior to the beginning of the new fiscal year. The Citizen's Participation Plan assures that local citizens have adequate time to review and comment upon funding proposals within the Action Plan. Any information received during the comment periods or the public hearings must be attached to the Action plan prior to submittal to HUD. Also each year, 90 days after the end of the fiscal/program year, entitlements must submit the Consolidated Annual Performance Evaluation and Review (CAPER) report to HUD after the public has had opportunity to review and comment.

The Public Meetings to solicit public input for this CAPER were held on December 2, 2020 at 12pm and 5pm, with a final hearing during the City Council meeting on December 15, 2020. A draft of the proposed CAPER was made available to the public on November 25, 2020. The final, approved CAPER will be sent to HUD by December 31, 2020.

All programs funded by the City of Morristown with CDBG entitlement funds are in accordance with HUD regulations. The City of Morristown's FY 2019 funding represents the 16th year of receiving entitlement grant funds. The amount of funding for FY 2019 was \$290,896.00. The 2019 Action Plan funded the following:

Downtown Corridor Improvements	\$162,717.00
Homeowner Rehab/Emergency Repair-2018 carryover	
Façade Economic Development Program	\$50,000.00
MHCS Homeless prevention program	\$10,000.00
TVCH CoC HUD HMIS Program	\$5,000.00
Breath of Life Men's Shelter	\$5,000.00
Administration (20%)	<u>\$58,179.00</u>
TOTAL	\$290,896.00

Project Summaries

Project Title: **Downtown Corridor Improvements**

Project Description: Improvements to the downtown corridor including signage, Water Line/Pressure Improvement (Fire Suppression), Skywalk Repair, ADA Improvements and wastewater/drainage improvements.

Priority Need/Local Objective: The need to benefit low to moderate income persons, urgent need was identified as a high priority level in the 2019 Consolidated Plan.

Funding Sources: CDBG- \$162,717.00

The City of Morristown's entire populations will benefit from improvements to the Central Business District/Downtown Corridor. The demographic data describing the population are included in the Analysis of Impediments to Fair Housing completed in 2019 Consolidated Plan. Improvements included are signage, Waterline/Pressure Improvements (Fire Suppression), Skywalk Repair, ADA Improvements and wastewater/drainage improvements. This project is still ongoing. Due to COVID-19 pandemic it has slowed the progression of completion.

National CDBG Eligible Activity Category	CDBG National Objectives	HUD Matrix Code	CDBG Citation
Public Facilities & Improvements	LMA	03J	570.201(c)

Project ID	Type of Recipient	Start Date	Completion Date
105	Local Government	7-1-19	6-30-21

Performance Indicator	Proposed Annual Units	IDIS Activity #	Units Upon Completion
n/a	n/a	n/a	n/a

Annual Action Plan Performance Measurement

National Performance Measure Objective	National Performance Measure Outcome	Specific Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Create suitable living environment	Availability/Accessibility	Strengthen current services	Monitor through completion	n/a	n/a

Project Title: **Homeowner Rehab** (homeowner rehab, sewer lateral repair and tap fee assistance, emergency repairs, and demolition/clearance activities.)

Project Description: This program includes; homeowner rehab, sewer lateral repair and tap fee assistance, emergency repairs, and demolition/clearance activities.

Priority Need/Local Objective: The need for rehabilitation of single family owner occupied homes and economic development were both identified as moderate level priorities in the Morristown 2019-2023 Consolidated Plan.

Funding Sources: CDBG- \$46,042.00

The City of Morristown continued to utilize the CDBG funds above as part of a multifaceted revitalization project. The program includes; homeowner rehab, sewer lateral repair and tap fee assistance, emergency repairs, and demolition/clearance activities.

Each unit rehabilitated will receive "green" energy conservation measures that exceed local and international codes. This may include, but not be limited to, replacing appliances and heating/air units with energy star rated machines. Windows, insulation, fixtures and lighting will also be upgraded as necessary to exceed energy conservation code.

The Sanitary Sewer Program assists qualified homeowners in paying sanitary sewer system connection fees and repairing laterals. Assistance will be subject to the availability of CDBG funding budgeted for the Program. The level of Program assistance will be based on household income.

If the household income is classified as:

Low income, the Program grant will be 75 percent of both the single-family connection fee and sewer cleanout fee, and up to \$1,200 of the house service charge;

Very low income, the Program grant will be 100 percent of both the single-family connection fee and sewer cleanout fee, and up to \$1,600 of the house service charge;

The dwelling for which sanitary sewer assistance is provided must be an owner-occupied, single-family residence and be located within the corporate limits of Morristown. The dwelling must not be on the market and homeowners must state their intent to reside in the home for at least one year after sanitary sewer is connected. Homeowner will be responsible for all related expenses not specifically listed in these policies and procedures.

The Emergency Repair Program will assist qualified very-low income homeowners with repairs necessary to correct situations which pose an immediate threat to the health and safety of those who reside in the home. The dwelling must be an owner-occupied, single-family residence and be located within the corporate limits of Morristown.

Eligible emergency repairs include, but are not limited to electrical, roofing, plumbing and HVAC repairs. Foundation repair or replacement is not eligible. The Emergency Repair Program provides grants of up to \$5,000 to pay for approved repairs.

Only one emergency repair grant will be awarded for a dwelling during a five-year period. A home on which emergency repairs are made would remain eligible for the City's Housing Rehabilitation Program, but the cost of any emergency repairs would count against the \$25,000 rehabilitation program cap.

Demolition/clearance activities will be assessed individually on an as necessary basis. Only dilapidated and blighted structures and property will be considered for clearance. Areas that meet the HUD definition of "blighted" will receive priority.

This program will be administered through the Community Development/Planning department and new consultants Knoxville Community Action Center (KCAC) housing

The City of Morristown and KCAC will continue to follow all CDBG regulations in the operation of our housing rehabilitation program. We intended to solve certain local housing problems and in so doing, we will be aware of and follow State, Federal and local laws which apply to our program. The City and KCAC will administer our program in an open, fair and equitable fashion so that contractors, homeowners, and the community at large understand the guidelines under which the program will operate. The City and KCAC will insure that objectives are met, that each eligible citizen receives a quality job and that the

community has benefited from the program. During the plan year 2019, the COVID-19 pandemic affected the proposed vs actual projects completed.

National CDBG Eligible Activity Category	CDBG National Objectives	HUD Matrix Code	CDBG Citation
Homeowner single unit rehab/emergency repair	LMI	14a	570.202

Project ID	Type of Recipient	Start Date	Completion Date
90	Local Government	7-1-19	6-30-20

Performance Indicator	Proposed Annual Units	IDIS Activity #	Units Upon Completion
Rehab 6 units	6	90	3

Annual Action Plan Performance Measurement

National Performance Measure Objective	National Performance Measure Outcome	Specific Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Create suitable living environment	Availability/Accessibility	Rehab 6 eligible units	Monitor through completion	6	3

Project Title: **Façade Program**

Project Description: Provide up to 5 exterior renovation grants to qualifying businesses.

Priority Need/Local Objective: The need for economic development assistance to businesses was identified as a moderate level priority in the Morristown 2019 Consolidated Plan.

Funding Sources: CDBG- \$50,000 Business owners \$50,000

The Façade Improvement Grant program seeks to encourage downtown and South Cumberland Street building owners and tenants to invest in their Target Area by financially assisting with appropriate exterior renovations to their buildings. The intention is to stimulate building improvements while being mindful of the historical significance and uniqueness of the downtown and South Cumberland structures. Replacing damaged, boarded or bricked-up windows, main level storefront improvements, cornice repair and repainting or removing paint from buildings that have been previously painted is a priority.

The Building Façade Improvement Grant is a reimbursement program and requires that the property or business owner contribute a minimum of 50% of the total cost of the renovation. The maximum grant amount will be \$10,000. Grants will be paid upon successful completion of the project and submission of proper documents.

Grant funds will be disbursed on a first come-first served basis as long as funds are available for the program.

Eligibility

To qualify for the Façade Improvement Grant, the building must be located within the 'Downtown Core', on Buffalo Trail, or South Cumberland St. The applicant must either be the building (property) owner or tenant of the property; however, if the applicant is the tenant, the property owner must provide written permission for any improvements. Exterior building improvements may consist of painting (excluding previously unpainted masonry), paint removal, storefront renovations, window repair/replacement, door repair/replacement, awnings (excluding facades adjacent to the overhead sidewalk system), signage, exterior lighting, masonry repainting, cornice repair/replacement and parapet improvements. Other improvements may be considered upon request. Grant funds may also be used for professional and permit fees. The work to be performed must be necessitated by normal wear and tear over time. It cannot be so substantial as to constitute reconstruction.

Building improvements shall reflect the architectural integrity of the entire building and the neighboring traditional streetscape. The sides of buildings (secondary facades) which are highly visible from nearby streets or public parking areas may be included in and are encouraged to be part of the building improvements. Participants are expected follow the standards set forth in the Crossroads Development District Renovation and Preservation Guidelines.

Administration

The Façade Improvement Grant program will be coordinated by the City of Morristown's Community Development Corporation. Grant

applications will be reviewed by a Grant Review Committee consisting of the City of Morristown's Development Director, CDBG Grant Coordinator, and President of the Downtown Morristown Association and members of the Crossroads Development Partnership Design Committee.

Process

The grant process can be broken down into seven typical steps:

Step 1: Schedule a meeting with the Development Director and City of Morristown Chief Building Official or CDBG coordinator to discuss the proposed building renovations, grant availability and the application process.

Step 2: Develop a documented plan for the project. Improvements should follow the recommendations set forth in the Crossroads Development District's Renovation and Preservation Guidelines. At a minimum, the following information will be required to be submitted with the grant application:

- Color photo(s) of the existing building façade(s)
- Elevation drawings or renderings of proposed improvements. Dimensions of changed openings, cornice work, signage, awnings, etc. should be included. Simple window replacement, repair work or painting would not require drawings.
- Samples of paint color(s), illustrative product specifications for windows, lights, awnings, signage, millwork, etc. and information on any proposed cleaning methods.
- At least two estimates for the cost of the work to be completed.

Step 3: Submit a complete grant application with the required attachments.

Step 4: The Grant Review Committee will review the application and make a recommendation. Applications will be reviewed and awarded within one month of submittal.

Step 5: If the applicant needs more time to start their project, he or she must provide a written statement with a reasonable explanation for the extension. Work should be completed as quickly as possible. Any changes necessitated while the project is under construction must be approved by the Grant Review Committee prior to installation. All construction must be done in accordance with applicable codes. It is the responsibility of the building owner, tenant or their designee to obtain any applicable building or sign permits.

Step 6: The renovation is inspected by the Grant Review Committee to verify that the submitted plan has been followed and construction completed satisfactorily.

Step 7: The applicant will submit a grant payment request letter accompanied by proof of expenses and proof of payment. Grant funds will be paid within 30 days of the approved grant payment request.

Appeals

If the grant application was disapproved by the Grant Review Committee, the applicant may resubmit the application after addressing the application deficiencies or appeal the decision. If the applicant chooses to appeal the decision, a letter of appeal and supporting documentation must be sent to the Development Director stating the reason for the appeal. The letter of appeal and supporting documentation will then be forwarded to the Morristown City Council which will review the appeal and make final determination of the grant application. If the application is denied by the City Council, the applicant may resubmit after addressing the initial deficiencies.

National CDBG Eligible Activity Category	CDBG National Objectives	HUD Matrix Code	CDBG Citation
Direct financial assistance for for-profits	LMA	18a	570.201(c)

Project ID	Type of Recipient	Start Date	Completion Date
89	Local Government	7-1-19	6-30-20

Performance Indicator	Proposed Annual Units	IDIS Activity #	Units Upon Completion
# of improved facades	10	104	7

Annual Action Plan Performance Measurement

National	National Performance	Specific Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year

Performance Measure Objective	Measure Outcome			Proposed	Actual
Create suitable living environment	Sustainability	Repair 10 businesses facades	Monitor through completion	10	7

Project Title: (HMIS) Homeless Management Information System

Project Description: This is a computerized data collection application designed to capture client-level information over time on the characteristics and service needs of men, women, and children experiencing homelessness, while also protecting confidentiality in a 12+ county area.

Priority Need/Local Objective: The need for homeless facilities/services was identified as a medium level priority in the Morristown 2019 Consolidated Plan.

Funding Sources: CDBG- \$5,000.00

The HMIS program is designed to aggregate data collected by all users in order to generate an unduplicated count of clients served within a community's system of homeless services. The Tennessee Valley Coalition's HMIS covers an eleven county regional area comprised of Hamblen, Cocke, Jefferson, Sevier, Blount, Monroe, Loudon, Grainger, Claiborne, Union, and Campbell Counties. The HMIS provides up to date information on client characteristics and service utilization. It allows member agencies to track services provided, to network and consult, and to better serve our homeless populations by reducing duplication of services and fraud.

The HMIS Homeless Facilities project National Objective is 'low/mod limited clientele' as the primary beneficiary will be homeless persons. The overwhelming majority of the beneficiaries will be LMI or lower.

The eligible activity category/accomplishment type is 'Public Services'. The specific clientele to be served by this program are at least 51% low/mod income persons.

The Performance Measure Objective for this program is 'Suitable Living Environment' and the Outcome will be 'Availability / Accessibility' as it increases access or availability to shelter or service that improves the beneficiary's living environment.

The software program tracks the number of individuals served as well as the client and system level activities provided with measurable

results. These Outcome performance indicators will be identified and tracked by the software and reported annually to HUD.

National CDBG Eligible Activity Category	CDBG National Objectives	HUD Matrix Code	CDBG Citation
Public Services	LMLC	05	570.201(e)

Project ID	Type of Recipient	Start Date	Completion Date
94	Local Government	7-1-19	6-30-20

Performance Indicator	Proposed Annual Units	IDIS Activity #	Units Upon Completion
# of clients served	200	94	221

Annual Action Plan Performance Measurement

National Performance Measure Objective	National Performance Measure Outcome	Specific Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Create suitable living environment	Availability/ Accessibility	End chronic homelessness	Monitor # of individuals assisted toward moving out of homelessness	200	221

Project Title: **Administration**

Project Description: General program administration, project implementation/ monitoring, training, reporting, adherence to all HUD regulations.

Priority Need/Local Objective: Planning/Administration

Funding Sources: CDBG-\$58,179.00

National CDBG Eligible Activity Category General Program Administration	CDBG National Objectives	HUD Matrix Code 21A	CDBG Citation 570.206(a)
---	---------------------------------	-----------------------------------	--

Project ID 95	Type of Recipient Local Government	Start Date 7-1-19	Completion Date 6-30-20
-----------------------------	--	---------------------------------	---------------------------------------

Performance Indicator n/a	Proposed Annual Units n/a	IDIS Activity # 95	Units Upon Completion n/a
-------------------------------------	-------------------------------------	----------------------------------	---

Annual Action Plan Performance Measurement

National Performance Measure Objective	National Performance Measure Outcome	Specific Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
n/a	n/a	n/a	n/a	n/a	n/a

Project Title: Central Services Homeless Prevention Program

Project Description; Funding will be utilized for direct client services including rent and mortgage payments to prevent eviction, and emergency utility assistance.

Priority Need/Local Objective: The need for homeless facilities/services was identified as a medium level priority in the Morristown 2014 Consolidated Plan.

Funding Sources: CDBG- \$10,000.00 Central Services \$10,000.00

Morristown Hamblen Central Services, Inc. has a long history of service to the local community that began in the early 1930s. The concept of a centralized agency to serve needy families was a novel idea at the time, but with continued growth and community support, Central Charities expanded to an incorporated 501 (c) 3 in 1969, chartered under the name of Central Services. The agency's property acquisition in 2007 has expanded Central Services into one of the largest community funded social service agencies in the area. The new, larger facility has enabled partnerships with numerous other services and agencies to provide a comprehensive approach to service delivery. With each expansion, Central Services has developed more efficient and effective ways to help needy families in our area without duplication of services.

Central Services receives a significant amount of community support and local funding that enables their programs to exist, but the current economic conditions hinder funding at a time when requests for services are increasing. Evictions, utility terminations and increasing housing deposits are making homelessness more of a reality than ever before.

Funding from the Community Development Block Grant will enable Central Services to strengthen the current services offered by the agency that prevent homelessness. Funding will be utilized for direct client services including rent and mortgage payments to prevent eviction, and emergency utility assistance. Lack of utilities is becoming more of a reason for eviction especially in rental assistance and public housing arenas.

The Central Services Homeless Prevention Program National Objective will be 'low/mod limited clientele' as the primary beneficiary will be homeless persons. The overwhelming majority of the beneficiaries will be LMI or lower.

The eligible activity category/accomplishment type will be 'Public Services'. The specific clientele to be served by this program will be at least 51% low/mod income persons.

The Performance Measure Objective_ for this program will be 'Suitable Living Environment' and the Outcome will be 'Availability /

Accessibility' as it will increase access or availability to shelter or service that will improve the beneficiary's living environment. Due to the Covid-19 pandemic there was an increase of assistance needed.

National CDBG Eligible Activity Category Public Services	CDBG National Objectives LMLC	HUD Matrix Code 05	CDBG Citation 570.201(e)
--	---	------------------------------	------------------------------------

Project ID 106	Type of Recipient Local Government	Start Date 7-1-19	Completion Date 6-30-20
--------------------------	--	-----------------------------	-----------------------------------

Performance Indicator # of clients served	Proposed Annual Units 1000	IDIS Activity # 93	Units Upon Completion 3375
---	--------------------------------------	------------------------------	--------------------------------------

Annual Action Plan Performance Measurement

National Performance Measure Objective	National Performance Measure Outcome	Specific Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Create suitable living environment	Availability/ Accessibility	End chronic homelessness	Monitor # of individuals assisted toward moving out of homelessness	1000	3375

Project Title: Breath of Life Men's Shelter**Project Description:** Assistance for shelter operations**Priority Need/Local Objective:** The need for homeless facilities/services was identified as a medium level priority in the Morristown 2019 Consolidated Plan.**Funding Sources:** CDBG- \$5,000

Breath of Life Men's Shelter offers shelter and assistance to men in the community that are homeless. Breath of Life Men's Shelter offers assistance in employment, Christian counseling, and rehabilitation programs. These are self-help transitional programs. Assessment of each individual is done on weekly basis including random drug testing.

National CDBG Eligible Activity Category	CDBG National Objectives	HUD Matrix Code	CDBG Citation
Public Services	LMLC	05	570.201(e)

Project ID	Type of Recipient	Start Date	Completion Date
107	Local Government	7-01-19	6-30-20

Performance Indicator	Proposed Annual Units	IDIS Activity #	Units Upon Completion
# of clients served	20	107	18

Annual Action Plan Performance Measurement

National Performance Measure Objective	National Performance Measure Outcome	Specific Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Create suitable living environment	Availability/ Accessibility	End chronic Homelessness and addition	Monitor # of individuals assisted	20	18

Monitoring of the Community Development **program** includes, but is not limited to, the following;

Five year consolidated plan completion, annual action plan completion, citizen participation plan compliance, consolidated annual performance review, federal expenditure timeliness compliance, quarterly federal cash transaction reports, semi-annual labor department standards report, annual minority business enterprise reports, annual section 3 compliance reports, monthly fair housing compliance, federal Integrated Disbursement and Information System compliance, title VI compliance, CDBG certification, IT security, GAO reporting, online reporting at federalreporting .gov, and daily project review.

Monitoring of Community Development **projects** require, but is not limited to, the following;

Environmental Review, financial reporting, Davis-Bacon Wage rate compliance, federal and local regulatory compliance, equal opportunity/fair housing regulations compliance, HUD national objective compliance, HUD performance measurement framework, contractor review/compliance, sub-grantee monitoring, eligibility requirement monitoring, LMI and federal regulations compliance, lead paint review, and energy star/green building review.

Annual Reports

(A Consolidated Plan for Community Development needs must be completed every 5 years)

Consolidated Annual Performance Evaluation Report (CAPER)

Annual Action Plan (AP)

AP Amendments

HOME grant application

ESG grant application

Federal Timeliness Report

Title VI

Semi Annual Reports

Section 3

HUD Davis-Bacon Labor Dept. report 4710

Minority Business Enterprise report (MBE)

Quarterly Reports

Federal Cash Transaction report (FCT)

Neighborhood Stabilization Program report (NSP)

CDBG-R report (ARRA funds)

Emergency Shelter Grant reports (ESG)

Monthly and Project Reports

HUD Field Office report

Department Summary reports

Environmental Reports
Davis Bacon Payroll reviews
IDIS (Integrated Disbursement and Information System) Federal
finance reports, project reports and performance measurement
reports.
Fair Housing reports as needed
Project set-up and progress reports

