

FINANCE COMMITTEE

June 1, 2021

3:30 p.m.

Pre-Meeting WORK SESSION

June 1, 2021

4:00 p.m.

AGENDA

CITY OF MORRISTOWN, TENNESSEE

CITY COUNCIL MEETING

June 1, 2021

5:00 p.m.

1. CALL TO ORDER

Mayor Gary Chesney

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF MINUTES

1. May 18, 2021

6. PROCLAMATIONS/PRESENTATIONS

**7. CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY
(Other than items scheduled for public hearing.)**

8. OLD BUSINESS

8-a. Public Hearings & Adoption of Ordinances/Resolutions

1. Public Hearing on the adoption of a Plan of Services for:

Resolution 25-21

A Resolution adopting a Plan of Services for the annexation of properties identified as Hamblen County Tax Parcel ID#03202515800 located to the south of Dalton Ford Road.

2. Ordinance No. 3687
Entitled an Ordinance to Annex Certain Territory and to Incorporate Same within the Corporate Boundaries of the City of Morristown Tennessee. Annexation of property located south of Dalton Ford Road having the Hamblen County Tax Parcel ID # 032025 15800 with the Zoning Designation of High-Density Residential District, R3.
3. Ordinance No. 3688
Entitled an Ordinance to Amend the Municipal Code of the City of Morristown, Tennessee, Appendix B. Rezoning of Hamblen County Tennessee Tax Parcel ID # 032025 15802, located on the southeastern intersection of Highway 25-E and Dalton Ford Road, from R2 (Medium Density Residential District) to R3 (High Density Residential District).

9. **NEW BUSINESS**

9-a. **Resolutions**

9-b. **Introduction and First Reading of Ordinances**

1. Ordinance No. _____
An Ordinance of the City of Morristown, Tennessee, Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2021 and ending June 30, 2022.
{Public Hearing Date June 15, 2021}
2. Ordinance No. _____
An Ordinance to Amend Ordinance Number 3651, the City of Morristown, Tennessee Annual Budget for Fiscal Year 2020-2021 and to appropriate additional funds totaling \$86,500.
{Public Hearing Date June 15, 2021}

9-c. **Awarding of Bids/Contracts**

1. Approval of PO # 21002450 to Ari Phoenix, Inc. for the purchase of a lift system for the Public Works Equipment Shop in the amount of \$40,215.97 purchased via Sourcewell Contract # 013020-ARP.
2. Approval of PO # 21002451 to Mohawk Lifts, LLC for the purchase of two tire changers for the Public Equipment Shop in the amount of \$28,199.89 purchased via Sourcewell Contract # 013020-MRL.
3. Approval of Proposal No. 12-20608 from GEOServices, LLC for additional services for Morristown Landing in the estimated amount of \$100,000.
4. Approval to surplus miscellaneous items from the Public Works Communications Department.

9-d. Board/Commission Appointments

1. Council appointment to the Morristown-Hamblen County Solid Waste Board to fill the unexpired term of John Hofer; term expiring October 1, 2023.

9-e. New Issues

10. CITY ADMINISTRATOR'S REPORT

1. Line-Item Transfer(s) for Fiscal Year 2020-2021
 - a. Drug Control Fund #126
 - b. Solid Waste Fund #435
 - c. Storm Water Fund #440

2. Annual Debt Report

11. COMMUNICATIONS/PETITIONS

This is the portion of the meeting where members of the audience may speak subject to the guidelines provided.

12. COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES

13. ADJOURN

**WORK SESSION
Post-Meeting Work Session
June 1, 2021**

1. Update of Morristown Landing

City Council Meeting/Holiday Schedule.

June 1, 2021	Tuesday	3:30 p.m.	Finance Committee Meeting
June 1, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
June 1, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
June 15, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
June 15, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
July 5, 2021	Monday		City Employee’s Holiday – Observance of Independence Day
July 6, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
July 6, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
July 20, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
July 20, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
August 3, 2021	Tuesday	3:30 p.m.	Finance Committee Meeting
August 3, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
August 3, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
August 17, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
August 17, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
September 6,	Monday		City Employee’s Holiday – Labor Day
September 7,	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
September 7,	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
September 21,	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
September 21,	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
October 5, 2021	Tuesday	3:30 p.m.	Finance Committee Meeting
October 5, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
October 5, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
October 19, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
October 19, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
November 2, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
November 2, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
November 16,	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
November 16,	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
November 25-26,	Thurs/Fr		City Employee’s Holiday – Thanksgiving Holiday
December 7, 2021	Tuesday	3:30 p.m.	Finance Committee Meeting
December 7, 2021	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
December 7, 2021	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
December 21,	Tuesday	4:00 p.m.	Work Session – Council Agenda Review
December 21,	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
December 24,	Friday		City Employee’s Holiday – Observance of Christmas Day

**STATE OF TENNESSEE
COUNTY OF HAMBLLEN
CORPORATION OF MORRISTOWN
MAY 18, 2021**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday, May 18, 2021, with the Honorable Mayor Gary Chesney presiding and the following Councilmembers present: Al A'Hearn, Chris Bivens, Bob Garrett, Tommy Pedigo and Kay Senter. Absent: Ken Smith.

Councilmember Al A'Hearn led in the invocation and "Pledge of Allegiance".

Councilmember A'Hearn made a motion to approve the minutes as circulated for the May 4, 2021 Regular Meeting and the May 10, 2021 Sine Die. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

Mayor Chesney opened the floor for citizens comments related to Agenda items. No one spoke.

Councilmember Senter made a motion to approve Ordinance No. 3687 on first reading and schedule a public hearing relative to final passage of said ordinance for June 1, 2021. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Ordinance No. 3687

Being an Ordinance to Annex Certain Territory and to Incorporate Same within the Corporate Boundaries of the City of Morristown Tennessee. Annexation of property located south of Dalton Ford Road having the Hamblen County Tax Parcel ID # 032025 15800 with the Zoning Designation of High-Density Residential District, R3.

Councilmember A'Hearn made a motion to approve Ordinance No. 3688 on first reading and schedule a public hearing relative to final passage of said ordinance for June 1, 2021. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Ordinance No. 3688

An Ordinance to Amend the Municipal Code of the City of Morristown, Tennessee, Appendix B. Rezoning of Hamblen County Tennessee Tax Parcel ID # 032025 15802, located on the southeastern intersection of Highway 25-E and Dalton Ford Road, from R2 (Medium Density Residential District) to R3 (High Density Residential District).

May 18, 2021

Councilmember Pedigo made a motion to accept the value offer of \$19,112.00 proposed by GT Distributors, Inc. for the brokerage of confiscated weapons. Councilmember Bivens seconded the motion and upon roll call; all voted “aye”.

Councilmember Pedigo made a motion to accept the recommendation from The Sports Facilities Companies for the approval to award the Low Voltage Bid for Morristown Landing to Advent Electric in the amount of \$280,500. Councilmember A’Hearn seconded the motion and upon roll call; all voted “aye”.

Councilmember Bivens made a motion to approve the purchase of solar powered, portable Message Road Signs via Statewide Contract 219 from K&K Systems, Inc. in the amount of \$23,319.96 for the Public Works Department (PO # 21002330. Councilmember Senter seconded the motion and upon roll call; all voted “aye”.

Mayor Chesney appointed Gary Johnson to the Morristown-Hamblen Housing Authority Board to fill the unexpired term of Harold Knight; term expiring February 15, 2022.

Mayor Chesney announced that he has reappointed Willie Santana as the Mayor’s Designee to the Morristown-Hamblen Humane Society; term to expire on May 15, 2022.

Councilmember Senter made a motion to reappoint Melba Norfolk to the Morristown-Hamblen Humane Society for a three (3) year term to expire on June 1, 2024. Councilmember Bivens seconded the motion and upon roll call; all voted “aye”.

Councilmember Pedigo made a motion to appoint Joel Hice to the Civil Service Board to fill the unexpired term of Mike Minnich; term expiring October 1, 2021. Councilmember Senter seconded the motion and upon roll call; all voted “aye”.

Councilmember Senter made a motion to reappoint Michael D. Price, Eddie Fuller and Max Cook to the Construction Board of Adjustments, Appeals and Examiners for a three (3) year term to expire May 1, 2024. Councilmember A’Hearn seconded the motion and upon roll call; all voted “aye”.

Councilmember Garrett made a motion to appoint Jennifer Laster and reappoint Alpha Alexander and Hank Smith to the Parks and Recreation Advisory Board for a three (3) year term to expire on June 1, 2024. Councilmember Bivens seconded the motion and upon roll call; all voted “aye”.

Councilmember Bivens made a motion to confirm the disciplinary action requested by the Fire Department. Councilmember Senter seconded the motion and upon roll call; all voted “aye”.

May 18, 2021

Mayor Chesney opened the floor for members of the audience to speak subject to the guidelines provided. Mike Fishman, Ron Bowlin, Parker Ashford, Wendy Ford, Joy Mecca, Brandon Moore, Daryl Brady, Alpha Alexander, Lui Chan, Rob Burke and Linda Noe spoke.

Mayor Gary Chesney adjourned the May 18, 2021 Morristown City Council meeting at 5:59 p.m.

Mayor

Attest:

City Administrator

DRAFT

May 18, 2021

PLAN OF SERVICES
RESOLUTION NO. 25-21

RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF PROPERTY LOCATED TO THE SOUTH OF DALTON FORD ROAD.

WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY THE GOVERNING BODY.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:

Properties identified as Hamblen County Tax Parcel ID # 032025 15800 located to the south of Dalton Ford Road, the general location being shown on the attached exhibit A;

Section I. Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described above, the following plan of services.

Police Protection

Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided upon the effective date of annexation.

Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided upon the effective date of annexation. Water for fire protection to serve the substantially developed annexed area(s) will be provided in accordance with current policies of Morristown Utilities Commission unless authorized by franchise agreement with another utility district which has made service available with capabilities to meet City of Morristown Fire Protection Standards. Any extension of water system infrastructure beyond that of the Morristown Utility Commission policies shall be at the expense of the property owner or developer.

Water Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission.

Sanitary Sewer Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission.

Electrical Service

Electrical service for domestic, commercial, and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

Refuse Collection

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

Streets

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

Inspection Services

Any inspection services now provided by the City (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

Planning and Zoning

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation.

Street Lighting

Street lights will be installed in accordance to City policies.

Recreation

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

Miscellaneous

Fibernet will be installed per the current Morristown Utility System policy.

Section II. This Resolution shall become effective from and after its adoption.

Passed on this 1st day of June, 2021.

Mayor

ATTEST:

City Administrator

Exhibit A:



ORDINANCE NO. 3687

ENTITLED AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN TENNESSEE

Annexation of property located south of Dalton Ford Road having the Hamblen County Tax Parcel ID # 032025 15800 with the Zoning Designation of High Density Residential District, R3, the general location being shown of the attached exhibit A;

Section 1. WHEREAS , it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

Section II. WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;

(1) PURSUANT to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

Beginning at a point at the northwest corner of parcel 158.00 on Hamblen County Tax Map 025 and proceeding in a easterly direction along the northern boundary line of said parcel to the northeast corner of said property; Thence proceeding in a southerly direction along the eastern boundary line of said parcel to the southeastern corner of said parcel; Thence proceeding in a westerly direction along the southern boundary line of said parcel to the southwestern corner of said parcel; Thence proceeding in a northerly direction along the eastern boundary line of said parcel to the point of beginning.

(2) High Density Residential District (R3) zoning shall be applied upon adoption of the annexation area.

(3) This Ordinance shall become operative thirty days after its passage or as otherwise provided for in Chapter 113, Public Acts of Tennessee, 1955.

(4) This Ordinance shall become effective from and after its passage, the public welfare requiring it.

Passed on first reading the 18th day of May 2021.

Mayor

ATTEST:

City Administrator

Passed on second and final reading the 1st day of June 2021.

Mayor

ATTEST:

City Administrator

Exhibit A:



The City of Morristown

Community Development & Planning



TO: Morristown City Council
FROM: Josh Cole, Planner
DATE: May 18th, 2021
SUBJECT: Annexation Request: Dalton Ford Road

BACKGROUND:

A request for annexation into the corporate limits of Morristown has been received from Mr. T. Clint Harrison, representing the applicant and the property owner, for Hamblen County Parcel ID #032025 15800, which is located to the south of Dalton Ford Road and slightly to the east of Highway 25-E. The subject parcel meets the conditions to be annexed as it is located within Morristown's Urban Growth Boundary.

The parcel is currently vacant and contains approximately 9.6 acres. The applicant is requesting the property to be zoned R3, High Density Residential District. This request is in conjunction with the rezoning request that is also on City Council's agenda as the applicant has stated that they are wanting to utilize this location for a single-family residential development. Prior to any development on this site, the developer will have to submit a plan that must meet all city requirements.



A Plan of Services is attached to this memo which includes the utility services and the standard City services. No additional Fire or Police personnel will be required at this time.

The City of Morristown

Community Development & Planning



RECOMMENDATION:

Staff recommends approval of the annexation request with a zoning designation of High Density Residential (R3) and Planning Commission voted in support of this request at their May monthly meeting by a 9-0 vote.

ORDINANCE NO.3688

ENTITLED AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF MORRISTOWN, TENNESSEE, APPENDIX B.

{Rezoning of Hamblen County Tennessee Tax Parcel ID # 032025 15802, from R2 (Medium Density Residential District) to R3 (High Density Residential District), the general location being shown on the attached exhibit A.}

SECTION I. WHEREAS, the Morristown Planning Commission has recommended to the City Council of the City of Morristown that a certain amendment be made to Ordinance No. 2092, known as the Zoning Ordinance for the City of Morristown, Appendix B;

NOW, THEREFORE, in order to carry into effect the said amendment:

SECTION II. BE IT RESOLVED by the City Council of the City of Morristown that Ordinance No. 2092 be and the same hereby is amended so as to provide that the following described real estate be rezoned from R2 (Medium Density Residential District) to R3 (High Density Residential District);

BEGINNING at a point at the northeast corner of parcel 158.02 on Hamblen Tax Map 025 and proceeding in a easterly direction along said parcel boundary line and Dalton Ford Road to the northeast corner of said parcel; thence proceeding in a southeasterly direction along said parcel boundary line to the southwest corner of said parcel; thence proceeding in a westerly direction along said parcel boundary line to the southwest corner of said parcel; thence proceeding in a northerly direction of said parcel boundary line and Highway 25-E to point of beginning.

SECTION III. BE IT FURTHER ORDAINED that all maps, records and necessary minute entries be changed so as to effect the amendment as herein provided, to the extent that the area herein above described shall be permitted to be used for High Density Residential District (R3) uses exclusively.

SECTION IV. BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith be, and the same are, repealed to the extent of such conflict but not further or otherwise.

SECTION V. BE IT FURTHER ORDAINED that this ordinance takes effect from and after the date of its final passage, the public welfare requiring it.

Passed on first reading the 18th day of May 2021.

Mayor

ATTEST:

City Administrator

Passed on second and final reading the 1st day of June 2021.

Mayor

ATTEST:

City Administrator


Exhibit A:



The City of Morristown

Community Development & Planning



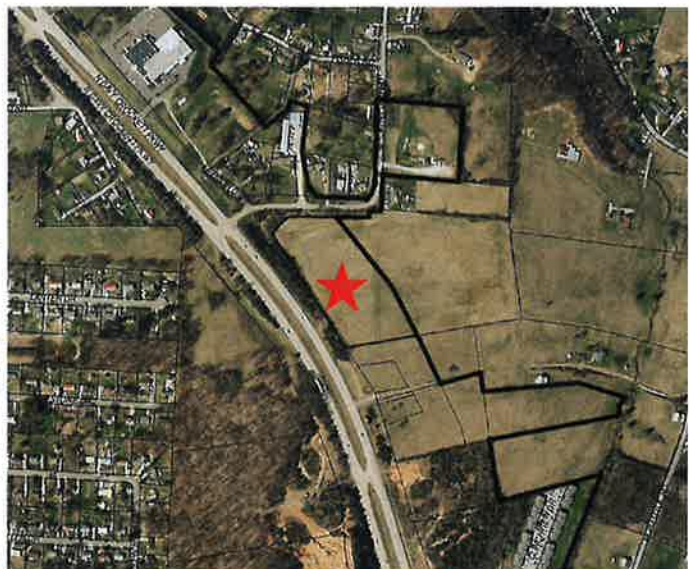
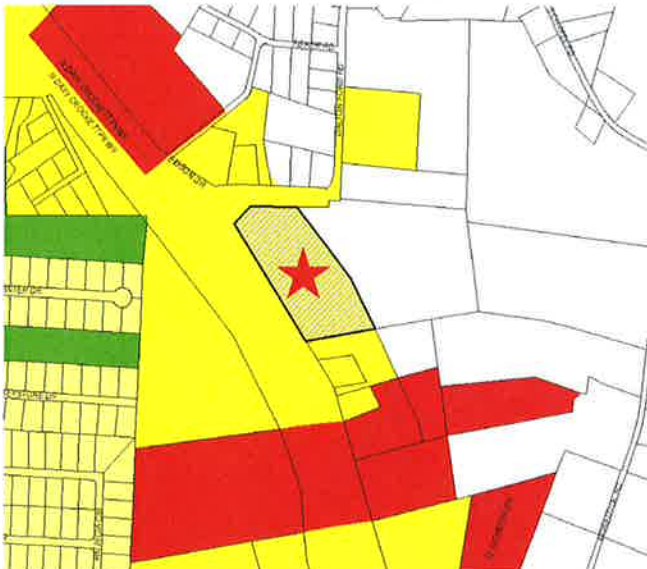
TO: Morristown City Council
FROM: Josh Cole, Planner 
DATE: May 18th, 2021
SUBJECT: Highway 25-E/Dalton Ford Road Rezoning from R2 to R3

BACKGROUND:

This is a request from Mr. T. Clint Harrison, the agent for the applicant and property owner, to rezone a parcel located at the southeastern intersection of Highway 25-E and Dalton Ford Road from R2, Medium Density Residential, to R3, High Density Residential. This property was originally annexed into the city in 1976 with what was formerly the Appalachian Highway.

This request is in conjunction with the annexation request that is also on City Council's agenda. The applicant has indicated that they wish to utilize this parcel and the portion that is to be annexed for a single-family residential development and would like to utilize the R3 district to provide more flexibility in the development of their proposed subdivision.

The requested parcel is approximately 6.14 acres in size and is vacant. It contains vacant land to the east and south, Highway 25-E to the west, and primarily single-family residences to the north across Dalton Ford Road.



Prior to any development on this site, the developer will have to submit a plan/plat that meets all city requirements.

The City of Morristown

Community Development & Planning



RECOMMENDATION:

Per TDOT, Highway 25-E is a major corridor in the city and the daily traffic counts near this parcel was 25,384 in 2018 which makes it suitable for high intensity development such as a high-density residential development. Thus, staff recommends approval of this rezoning request to R3 and Planning Commission voted in support of this request at their May monthly meeting by a 9-0 vote.

Budget Ordinance

ORDINANCE No. ____

AN ORDINANCE OF THE CITY OF MORRISTOWN, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND
ENDING JUNE 30, 2022

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Mayor and City Council have published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Council will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2022, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND		Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues				
Local Taxes		\$ 33,246,547	\$ 34,380,744	\$ 33,814,465
Licenses And Permits		1,004,243	1,084,085	1,058,000
Intergovernmental		5,695,688	7,352,637	7,450,362
Charges For Services		118,401	48,475	83,000
Fines And Forfeitures		464,122	284,879	333,300
Uses of Money and Property		837,803	673,848	446,701
Total Revenues and Other Financing Sources		\$ 41,366,804	\$ 43,824,668	\$ 43,185,828
Appropriations				
Expenditures				
General Government		\$ 5,637,542	\$ 4,783,667	\$ 6,176,137
Public Safety		16,883,809	17,442,161	19,211,456
Public Works		6,650,746	7,876,740	7,586,941
Parks & Recreation		2,243,483	2,114,643	2,513,034
Agriculture and Natural Resources		299,337	298,810	394,542
Social Services		1,746,265	1,500,620	1,644,668
Airport		462,190	279,939	653,200
Retiree Health Insurance		499,080	547,481	650,000
Debt Service (Principal & Interest)		3,560,863	5,082,045	5,111,626
Other Financing Uses				
Transfers Out - to other funds		507,500	-	750,000
Total Appropriations		\$ 38,490,815	\$ 39,926,106	\$ 44,691,604
Change in Fund Balance (Revenues - Appropriations)		2,875,989	3,898,562	(1,505,776)
Beginning Fund Balance July 1		21,667,965	24,543,954	28,442,516
Ending Fund Balance June 30		\$ 24,543,954	\$ 28,442,516	\$ 26,936,740
Ending Fund Balance as a % of Total Appropriations		63.8%	71.2%	60.3%

Debt Service to be paid out of General Fund

Debt Management				
49100-711	Note Principal Paid	\$ 314,063	\$ 309,375	\$ 309,375
49100-731	Note Interest Paid	28,727	22,306	15,933
49100-711	Bond Principal Paid	1,422,527	2,360,376	2,504,911
49100-731	Bond Interest Paid	1,794,546	2,388,988	2,276,407
Total Annual Debt Service Payments		\$ 3,559,863	\$ 5,081,045	\$ 5,106,626

LAMTPO FUND		Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues				
City Revenues		\$ 31,889	\$ 36,000	\$ 40,000
Transportation Planning Reimbursements		141,191	132,010	241,500
Other County Revenue		5,737	14,280	36,720
Total Revenues		\$ 178,817	\$ 182,290	\$ 318,220
Appropriations				
Expenses				
Transportation Planning Administration		\$ 176,546	\$ 192,926	\$ 242,089
Total Appropriations		\$ 176,546	\$ 192,926	\$ 242,089
Change in Net Position (Revenues - Appropriations)		2,271	(10,636)	76,131
Beginning Fund Balance July 1		275,724	277,995	267,359
Ending Fund Balance June 30		\$ 277,995	\$ 267,359	\$ 343,490
Ending Net Position as a % of Appropriations		157.5%	138.6%	141.9%

SOLID WASTE FUND		Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues				
Solid Waste Fees		\$ 2,124,274	\$ 1,934,231	\$ 2,115,900
Total Revenues and Other Financing Sources		\$ 2,124,274	\$ 1,934,231	\$ 2,115,900
Appropriations				
Sanitation		\$ 1,313,110	\$ 2,254,410	\$ 1,375,441
Recycling		\$ 165,605	\$ 204,046	\$ 232,364
Debt Service (Principal & Interest)		32,023	31,539	31,300
Total Appropriations		\$ 1,510,738	\$ 2,489,995	\$ 1,639,105
Change in Fund Balance (Revenues - Appropriations)		613,536	(555,764)	476,795
Beginning Fund Balance July 1		459,661	1,073,197	517,433
Ending Fund Balance June 30		\$ 1,073,197	\$ 517,433	\$ 994,228
Ending Fund Balance as a % of Total Appropriations		71.0%	20.8%	60.7%

Debt Service to be paid out of Solid Waste Fund

Debt Management				
49180-711	Note Principal Paid	20,938	20,625	20,625
49180-731	Note Interest Paid	1,915	1,487	1,062
49180-711	Bond Principal Paid	5,868	6,031	6,194
49180-731	Bond Interest Paid	3,302	3,396	2,919
Total Annual Debt Service Payments		\$ 32,023	\$ 31,539	\$ 30,800

DRUG FUND		Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues				
Program Income		\$ 47,996	\$ 137,039	\$ 45,000
Total Revenues and Other Financing Sources		\$ 47,996	\$ 137,039	\$ 45,000
Appropriations				
Drug Enforcement		\$ 44,583	\$ 120,101	\$ 302,883
Total Appropriations		\$ 44,583	\$ 120,101	\$ 302,883
Change in Fund Balance (Revenues - Appropriations)		3,413	16,938	(257,883)
Beginning Fund Balance July 1		292,969	296,382	313,320
Ending Fund Balance June 30		\$ 296,382	\$ 313,320	\$ 55,437
Ending Fund Balance as a % of Appropriations		664.8%	260.9%	18.3%

STORM WATER FUND		Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Operating Revenues				
Storm Water Fees		\$ 1,404,624	\$ 1,337,575	\$ 1,500,000
Miscellaneous		107,608	22	-
Non-Operating Revenues, Grants, Contributions, & Transfers In				
Investment Income		5,586	1,036	3,000
Total Revenues		\$ 1,517,818	\$ 1,338,633	\$ 1,503,000
Appropriations				
Operating Expenses				
Drain Way Maintenance		\$ 560,469	\$ 1,085,714	\$ 2,006,936
Storm Water Management		340,787	332,250	343,917
Depreciation		341,428	361,782	390,000
Non-Operating Expenses and Transfers Out				
Debt Service (Interest & Agent Fees)		107,984	118,060	111,670
Total Appropriations		\$ 1,350,668	\$ 1,897,806	\$ 2,852,523
Change in Net Position (Revenues - Appropriations)		167,150	(559,173)	(1,349,523)
Beginning Net Position July 1		4,930,519	5,097,669	4,538,496
Ending Net Position June 30		\$ 5,097,669	\$ 4,538,496	\$ 3,188,973
Ending Net Position as a % of Appropriations		377.4%	239.1%	111.8%

Debt Service to be Paid Out of Utility Fund

Debt Management				
49190-711	Bond Principal Paid	\$ -	\$ 211,899	\$ 211,980
49190-731	Bond Interest Paid	107,870	117,946	111,550
Total Annual Debt Service Payments		\$ 107,870	\$ 329,845	\$ 323,530

E-CITATION FUND	Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues			
E-Citation Fees	\$ 16,057	\$ 9,768	\$ 1,000
Total Revenues and Other Financing Sources	\$ 16,057	\$ 9,768	\$ 1,000
Appropriations			
	\$ -	\$ -	\$ -
Total Appropriations	\$ -	\$ -	\$ -
Change in Fund Balance (Revenues - Appropriations)	16,057	9,768	1,000
Beginning Fund Balance July 1	30,981	47,038	56,806
Ending Fund Balance June 30	\$ 47,038	\$ 56,806	\$ 57,806

MORRISTOWN LANDING OPERATIONS FUND	Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues			
	\$ -	\$ -	\$ -
Other Financing Sources			
Transfers In - from other funds	-	-	750,000
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ 750,000
Appropriations			
Other Social, Cultural, and Recreational	\$ -	\$ -	\$ 750,000
Debt Service	-	-	-
Total Appropriations	\$ -	\$ -	\$ 750,000
Change in Fund Balance (Revenues - Appropriations)	-	-	-
Beginning Fund Balance July 1	-	-	-
Ending Fund Balance June 30	\$ -	\$ -	\$ -

SECTION 2: At the end of the fiscal year 2021, the governing body estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance/Net Position at June 30, 2021
General Fund	\$ 28,442,516
E-Citation Fund	\$ 56,806
Morristown Landing Operations Fund	\$ -
Solid Waste Fund	\$ 517,433
Drug Fund	\$ 313,320
LAMTPO Fund	\$ 267,359
Storm Water Fund	\$ 4,538,496

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2021	FY2022 Principal Payment	FY2022 Interest Payment
Bonds -				
General Obligation Bonds Series 2009	\$ -	\$ 2,002,095	\$ 117,515	\$ 54,385
General Obligation Bonds Series 2012	\$ -	\$ 3,329,263	\$ 230,570	\$ 110,090
General Obligation Bonds Series 2017	\$ -	\$ 8,490,000	\$ 295,000	\$ 277,313
General Obligation Bonds Series 2018	\$ -	\$ 16,085,000	\$ 1,170,000	\$ 685,850
General Obligation Bonds Series 2019B	\$ -	\$ 36,380,000	\$ 910,000	\$ 1,263,238
Notes -				
Capital Outlay Note Series 2011	\$ -	\$ 990,000	\$ 330,000	\$ 16,995

SECTION 4: During the coming fiscal year (2022) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Morristown Landing(Community Center)	\$ 34,170,623	\$ -	\$ 34,170,623

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund by the City Administrator, subject to such limitations and procedures as set by the Mayor and City Council pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 8: There is hereby levied a property tax of \$1.40 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2021, the public welfare requiring it.

Passed 1st Reading: _____

Passed 2nd Reading: _____

Mayor

ATTESTED:

City Administrator

SEAL

APPROPRIATION ORDINANCE

Ordinance Number: 3651.03

TO AMEND ORDINANCE NUMBER 3651. THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR FISCAL YEAR 2020-2021 AND TO APPROPRIATE ADDITIONAL FUNDS TOTALING \$86,500; NECESSARY FOR THE 10% MATCH RELATED TO THE URBAN TRANSPORTATION PLANNING GRANT (UTPG), WAGES & SALARIES AND COMMUNITY DEVELOPMENT. TO ADJUST REVENUES RELATED TO THE TIMING OF PROJECTS AND BETTER THAN ANTICIPATED MARKET CONDITIONS.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3651 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2020-2021 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES/RESERVES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General (#110)	REVENUE	110-31600	LOCAL OPTION SALES TAX	\$1,671,915			
General (#110)	REVENUE	110-33580	STATE OF TN TDOT STREETS		\$ 1,000,000		
General (#110)	FUND BALANCE	110.33840	UNASSIGNED FUND BALANCE	\$1,585,415	\$ 1,000,000		
General (#110)	ENGINEERING	41800.399	OTHER CONTRACTED SERVICES			\$ 37,500	
General (#110)	PLANNING	41700.915	LOSS ON DISPOSAL OF PROPERTY			\$ 40,000	
General (#110)	BRUSH & BULK	43160.111	WAGES & SALARIES			\$ 9,000	
			Totals	\$ 3,257,330	\$ 2,000,000	\$ 86,500	\$ -

PASSED ON FIRST READING THIS 1st Day of June 2021

Mayor Signature

ATTEST:

City Administrator Signature

PASSED ON SECOND READING THIS 15th Day of June 2021

Mayor Signature

ATTEST:

City Administrator Signature



CITY OF MORRISTOWN
PURCHASING DIRECTOR

P.O. Box 1499
Morristown, TN 37815-0647
Phone: (423) 585-4622 Fax: (423) 585-4687

Purchase Order

Fiscal Year 2021

Page 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **21002450-00**

Retain this purchase order for proof of tax exemption.

Tax Exempt #62-6000369

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ARI PHOENIX, INC
4119 BINION WAY

LEBANON, OH 45036

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CITY OF MORRISTOWN PUBLIC WORKS
619 HOWELL ROAD
purchasing@mymorristown.com
MORRISTOWN, TN 37813

Vendor Phone Number		Vendor Fax Number	Requisition Number	Delivery Reference/Contact	
513-267-1843			21002826	DAVID MARSHALL	
Date Ordered	Vendor Number	Date Required	Interoffice Delivery		Department/Location
05/24/21	008806				41610
Item#	Description/Part No.		Qty/Unit	Cost Each	Extended Price
001	ORIGINAL		1.00	38904.50000	40,215.97
			EACH		
	ARI HETRA 4 COLUMN LIFT SYSTEM				
	PRODUCT # BPW-10-4-AJ				
	PER SOURCEWELL CONTRACT # 013020				
	COUNCIL APPROVAL: JUNE 1, 2021				
	43130-960				40,215.97
	Total Freight				1,311.47
				PO Total	40,215.97

The City of Morristown is an equal
employment / affirmative action
employer EOE / AA

Authorized Signature

Date

[Return to Agenda](#)

Authorized Signature

Date

VENDOR COPY



CITY OF MORRISTOWN
PURCHASING DIRECTOR

P.O. Box 1499
Morristown, TN 37815-0647
Phone: (423) 585-4622 Fax: (423) 585-4687

Purchase Order

Fiscal Year 2021

Page 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **21002451-01**

Retain this purchase order for proof of tax exemption.

Tax Exempt #62-6000369

**V
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MOHAWK LIFTS LLC
PO BOX 110

AMSTERDAM, NY 12010

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CITY OF MORRISTOWN PUBLIC WORKS
619 HOWELL ROAD
purchasing@mymorristown.com
MORRISTOWN, TN 37813

Vendor Phone Number		Vendor Fax Number	Requisition Number	Delivery Reference/Contact	
800-833-2006 x4000			21002832	ASHLEY AHL	
Date Ordered	Vendor Number	Date Required	Interoffice Delivery		Department/Location
05/24/21	008807				41610
Item#	Description/Part No.		Qty/Unit	Cost Each	Extended Price
001	TCX645HD HEAVY DUTY TIRE CHANGER		1.00 EACH	21866.13000	21,866.13
	43130-960				21,866.13
002	TCX51E PROFESSIONAL TABLE-TOP TIRE CHANGER		1.00 EACH	6333.76000	6,333.76
	FREIGHT, INSTALLATION, & TRAINING IS INCLUDED AT NO CHARGE				
	PURCHASE VIA SOURCEWELL CONTRACT # 013020-MRL				
	COUNCIL APPROVAL: JUNE 1, 2021				
	43130-960				6,333.76
				PO Total	28,199.89

The City of Morristown is an equal
employment / affirmative action
employer EOE / AA

VENDOR COPY

Authorized Signature

Date

Authorized Signature

Date

[Return to Agenda](#)



May 18, 2021

City of Morristown
100 W. 1st North Street
Morristown, Tennessee 37814

ATTENTION: Mr. Joey Barnard, Assistant City Administrator
jbarnard@mymorristown.com

Reference: **PROPOSAL FOR ADDITIONAL SERVICES**
SPECIAL INSPECTIONS AND MATERIALS TESTING
Morristown Community Center – Building
Knoxville, Tennessee
GEOServices Proposal No. 12-20608

Dear Mr. Barnard:

GEOServices, LLC appreciates the opportunity to continue our services for the Morristown Community Center currently under construction. You have requested that GEOServices provide additional services that will include special inspections and materials testing for the structure. We understand the additional services will be amended to the existing agreement/purchase order between the City of Morristown and GEOServices, LLC.

SCOPE OF SERVICES – SPECIAL INSPECTIONS

Based on our review of the available project information, our proposed scope of services is outlined in the following sections. This project includes special inspections, as required by Chapter 17 of the 2012 International Building Code (IBC). The special inspections included herein are based on the Statement of Special Inspections prepared by (EMC Structural Engineers, P.C.). This schedule notes whether continuous or periodic inspection is required, but does not provide inspection frequencies for “periodic” inspections.

GEOServices will fulfill the role of the Special Inspection Agency and provide testing services as requested by the contractor within the scope of services. For this section, we have defined periodic and continuous based on the Schedule of Special Inspection Services.

Soils (1705.6)

1. Verify materials below footings are adequate to achieve the design bearing capacity. (Periodic)
2. Verify excavations are extended to proper depth and have reached proper material. (Periodic)
3. Perform classification and testing of controlled fill materials. (Periodic)
4. Verify use of proper materials, densities and lift thickness during placement and compaction of controlled fill. (Continuous)
5. Prior to placement of controlled fill, observe subgrade and verify site has been prepared properly. (Periodic)

Concrete (1705.3)

1. Inspect reinforcing steel size, quantity and placement. (Periodic)
2. Verify use of required design mix. (Periodic)
3. At the time of fresh concrete placement, our personnel will perform air and concrete temperature, slump, and air content testing. (Continuous)
4. Inspection for maintenance of specified curing temperature and techniques. (Periodic)
5. Verify formwork for shape, lines, location and dimensions. (Periodic)
6. Concrete strength testing and verification of compliance with construction documents. (Periodic)

Masonry Construction (1705.4)

1. As Masonry Construction begins, our personnel can verify the following:
 - a. Proportions of site prepared mortar. (Periodic)
 - b. Construction of mortar joints. (Periodic)
 - c. Location of reinforcement and connectors. (Periodic)
2. During Masonry Construction, our personnel can verify the following:
 - a. Size and location of structural elements. (Periodic)
 - b. Type, size, and location of anchors including other details of anchorage of masonry to structural members, frames, or other construction. (Periodic)

- c. Specified size, grade, and type of reinforcement. (Periodic)
 - d. Protection of masonry during cold weather or hot weather. (Periodic)
- 3. Prior to grouting, our personnel can verify the following:
 - a. Grout space is clean. (Periodic)
 - b. Construction of mortar joints. (Periodic)
- 4. Verify grout placement for compliance with code and construction provisions. (Continuous)
- 5. Prepare required grout specimens, mortar specimens, and/or prisms. (Continuous)
- 6. Verify compliance with the required inspection provisions of the construction documents and the approved submittals. (Periodic)

Structural Steel Construction (1705.2)

During structural steel erection, the following items will be inspected in accordance with applicable American Welding Society Standards (AWS D1.1 and D1.3 for structural steel and structural sheet steel):

- 1. Verify materials of high strength bolts, nuts, washers, and high-strength bolting:
 - a. Identify that markings conform to the ASTM standard in the approved construction documents. (Periodic)
 - b. Manufacturer's certificate of compliance required. (Periodic)
- 2. Inspect bearing type connections. (Periodic)
- 3. Verify certified mill test reports. (Periodic)
- 4. Inspect welding:
 - a. Structural steel:
 - i. Complete and partial penetration groove welds. (Continuous)
 - ii. Multipass fillet welds. (Continuous)
 - iii. Single pass fillet welds >5/16 in. (Continuous)
 - iv. Single pass fillet welds < 5/16 in. (Periodic)
 - v. Floor and deck welds. (Periodic)
 - b. Reinforcing steel:
 - i. Verify shear reinforcement. (Continuous)
 - ii. Other reinforcing steel. (Periodic)
 - c. Welders:
 - i. Verify welders are certified with current papers and certifications represent the welding technique used.
- 5. Inspect steel frame joint details for compliance with approved construction documents:
 - a. Details such as bracing and stiffening. (Periodic)
 - b. Member locations. (Periodic)
 - c. Application of joint details at each connection. (Periodic)

Cold Formed Steel (1705.2.2)

1. Material verification;
 - a. Identification markings. (Periodic)
 - b. Manufacturer's certified test reports. (each Submittal)
2. Connection of Cold-formed steel deck to supporting structure
 - a. Welding. (Periodic)
 - b. Other fasteners;
 - i. Verify fasteners are conformance with approve submittal. (Periodic)
 - ii. Verify fastener installation is in conformance with approved submittal and manufacturer's recommendations. (Periodic)

Open-web Steel Joists and Joist Girders

1. Installation of open-web steel joists and joist girders
 - a. End connections – welding or bolted. (Periodic)
 - b. Bridging – horizontal or diagonal.
 - i. Standard bridging. (Periodic)
 - ii. Bridging that differs from the SI specifications listed in Section 2207.1. (Periodic)
 - c. Conformance to construction documents. (Periodic)

Sprayed Fire-resistant Materials (1705.14)

1. Verify surface condition preparation of structural members. (Periodic)
2. Verify application of sprayed fire-resistant materials. (Periodic)
3. Verify average thickness of sprayed fire-resistant materials applied to structural members. (Periodic)
4. Verify density of the sprayed fire-resistant material complies with the approved fire-resistant design.
5. Verify the cohesive/adhesive bond strength of the cured sprayed fire-resistant material. (Per IBC Section 1704.11.5)

SCOPE OF SERVICES – MATERIALS TESTING

1. Floor Flatness and Levelness: Floor flatness and levelness testing of finished concrete floors in general accordance with ASTM E1155 can be performed if requested. Our personnel will perform the testing and report the results upon completion of the test.

Reporting

Formal reports summarizing Special Inspection observations will be reviewed by the Project Manager and distributed according to the project distribution list.

“Discrepancies” are defined as deviations of material, installation, fabrication, erection, or placement of components and connections from the project design drawings, specifications, direction provided by the designers, or industry standards referenced in the project documents. A "deviation" identified and corrected in accordance with the design during the same shift under the observation of the same Special Inspector that identified the deviation will not be logged as a Discrepancy. If it is not corrected before the end of the shift, it will be logged as a Discrepancy.

A Discrepancy Notice will be prepared for each discrepancy on a standard form, documenting the discrepancy and providing additional information. The Discrepancy Notice will be distributed to the Contractor, Owner, Architect, Structural Engineer of Record (SER), and Building Official.

Final Report

At completion of the project, a Special Inspection Final Report will be issued indicating compliance of inspected items to the design documents to the best of the Special Inspector’s knowledge and belief. The Final Report will be signed and sealed by the Special Inspector. The submittal is conditionally dependant on the previous scope of services being implemented and on all discrepancies having been resolved.

LABORATORY ACCREDITATION

GEOServices participates and maintains AASHTO Accreditation through the AMRL and CCRL certification programs. This accreditation confirms our laboratory meets or exceeds the requirements outlined in ASTM E329 for materials testing and inspection laboratories. Confirmation of our accreditation is shown on the AMRL website at <http://www.amrl.net>.

EXCLUSIONS

The following items are specifically excluded from our scope of services:

1. Items not discussed above.
2. Surveying of test locations and elevations.
3. Providing a curing environment for the initial 24 to 48 hours for the concrete cylinders.
4. Directing the means and methods of the project subcontractors.
5. Construction Management.
6. Civil/Architectural design services.

FEES

GEOServices proposes to perform the scope of services discussed above on a unit rate basis. For budgetary purposes, and based on our experience with projects of similar scope and size, we recommend a project budget of 0.5 to 0.75 percent of the construction cost for Special Inspections and Materials Testing services. We estimate our fee will be on the order of **\$100,000 for the additional services**. This estimate is dependent on the construction schedule, the number of trips requested and the number of units performed in accordance with the attached fee schedule. With each invoice, we can update you with services provided for that invoice, as well as the total fees to date.

Since GEOServices will be on-site only when requested by your appointed representative, your project superintendent will have ultimate control over the project efficiency and cost of the materials testing services.

CONTRACT

We understand you will issue an amended Purchase Order to authorize our services. Please forward to W. Ros Kingery III, P.E. at rkingery@geoservicesllc.com or to our office located at 2561 Willow Point Way, Knoxville, Tennessee 37934.

CLOSURE

GEOServices looks forward to working with you on this project. If you have any questions or require additional information, please feel free to call us.

Sincerely,

GEOServices, LLC



Christopher R. Haynes, P.E.
Project Manager



W. Ros Kingery III, P.E.
Vice President

Attachments: Fee Schedule

FEE SCHEDULE

A. PERSONNEL

1. Engineering Technician, *per hour	\$ 50.00
2. Senior Engineering Technician, *per hour	\$ 65.00
3. Metals Technician, per hour	\$ 95.00
4. Staff Professional, per hour	\$ 90.00
5. Registered Engineer, per hour	\$ 120.00
6. Senior Registered Engineer, per hour	\$ 150.00
7. Trip Charge, per round trip	\$ 25.00
8. Drafting Services, per hour	\$ 65.00
9. Secretarial Services, per hour	\$ 45.00

B. LABORATORY

1. Moisture Content, each	\$ 10.00
2. Atterberg Limits, each.....	\$ 75.00
3. Proctor Compaction Test:	
a.) Standard Methods, each.....	\$ 150.00
4. Stone Proctor Compaction Test – Standard, each	\$ 200.00
5. Concrete Cylinder Compression Test, per cylinder cast	\$ 15.00
6. Masonry Mortar and Grout Testing, per sample cast	\$ 20.00
7. Asphalt Core Thickness and Unit Weight, per core	\$ 50.00

Note: Additional project specific tests will be priced upon request

C. SPECIAL EQUIPMENT CHARGES

1. Nuclear Gauge, per site visit	\$ 50.00
2. Floor Profilometer, per day.....	\$ 250.00
3. Asphalt Coring Machine, per day.....	\$ 250.00
4. Rental Equipment/Subcontracts.....	Cost + 15%

*Overtime - Time over 8 hours per day, plus Saturdays, Sundays, and Holidays will be billed at 1.5 times the regular rate.

Notes:

All personnel time is portal to portal.

Engineering Technician, Minimum 4 hours per visit.



Morristown City Council Agenda Item Summary

Date: May 28, 2021

Agenda Item: Surplus Inventory

Prepared by: Joey Barnard, Assistant City Administrator

Subject: Approval to Declare inventory Items as Surplus

Background/History: The City of Morristown and the Public Works Department has accumulated several items in inventory that can no longer be utilized and wish to declare these items as surplus.

Findings/Current Activity: It is the goal to acquire the maximum dollar amount in the most efficient manner regarding time and the needs of the department.

Action options/Recommendations: The City of Morristown and the Public Works Department is seeking approval to declare inventory items as surplus and to list these items on GovDeals, an online auction, or to dispose of properly.

Attachment: Inventory List.

City of Morristown Surplus Inventory List

Item
Quick Disconnects
Old Astro Brackets
Monitors
Controllers
Loop Detector Cards
Video Detection Cameras
Video Detection Cards
Card Racks
Antennas
Laptop Mounts
Strobe Lights
Light Bars
Radios
Maglite Flashlights
Body Cameras
Cones
Radars
Lights
Opticoms
Mask Radios

City of Morristown Line Item Transfer

DOCUMENT NO. 2105
 FUND NO. Drug Fund #126
 FY 2021
 Date 5/21/2021

LINE ITEM TRANSFER(S) X

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	126-42170-433	Narcotics - Vehicle Parts/Oil/Fluid/Tires	5,000	400	5,400
2	126-42170-971	Narcotics - Motor Equipment	77,800	1,600	79,400
3	126-42170-429	Narcotics - General Operating Supplies	3,000	3,700	6,700
4	126-42170-694	Narcotics - Undercover Expense	35,000	(5,700)	29,300
COLUMN TOTALS			\$ 120,800	\$ -	\$ 120,800

JUSTIFICATION / EXPLANATION FOR REQUEST:

Line Item transfers for Fiscal Year ending June 30, 2021. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.

SIGN / DATE

Michelle Wood

5/27/2021

ACCOUNTING MANAGER

APPROVED / DATE

[Signature]

5/27/21

ASSISTANT CITY ADMINISTRATOR

APPROVED / DATE

5/27/21

CITY ADMINISTRATOR

City of Morristown Line Item Transfer

DOCUMENT NO. 2104
 FUND NO. Sanitation Fund #435
 FY 2021
 Date 5/21/2021

LINE ITEM TRANSFER(S) X

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	435-43210-321	Sanitation Department - Printing Services	0	2,038	2,038
2	435-43210-361	Sanitation Department - Repair & Maintenance Vehicles	10,000	15,000	25,000
3	435-43210-429	Sanitation Department - General Operating Supplies	1,750	600	2,350
4	435-43210-433	Sanitation Department - Vehicle Parts/Oil/Fluid/Tires	65,000	55,000	120,000
5	435-43210-487	Sanitation Department - Solid Waste Containers	220,000	24,000	244,000
6	435-43210-510	Sanitation Department - Insurance General Liability	13,235	2,683	15,918
7	435-43210-523	Sanitation Department - Property (Contents) Insurance	1,372	584	1,956
8	435-43210-111	Sanitation Department - Salaries & Wages	292,364	(1,500)	290,864
	435-43210-112	Sanitation Department - Overtime	7,500	(2,500)	5,000
	435-43210-214	Sanitation Department - Employee Health Insurance	131,193	(8,200)	122,993
9	435-43210-431	Sanitation Department - Gasoline & Diesel Fuel	55,000	(14,000)	41,000
10	435-43210-562	Sanitation Department - Landfill Fee/Disposition Charges	488,151	(50,000)	438,151
	435-43210-971	Sanitation Department - Motor Equipment	765,000	(3,305)	761,695
11	435-44500-487	Curbside Recycle - Solid Waste Containers	30,000	(20,400)	9,600
12	435-44500-361	Curbside Recycle - Repair & Maintenance Vehicles	2,500	13,500	16,000
13	435-44500-433	Curbside Recycle - Vehicle Parts, Oil, Fluids, Tires	10,000	20,000	30,000
14	435-44500-510	Curbside Recycle - Insurance General Liability	2,332	473	2,805
15	435-44500-523	Curbside Recycle - Property (Contents) Insurance	240	105	345
17	435-44500-431	Curbside Recycle - Gasoline & Diesel Fuel	12,000	(5,486)	6,514
	435-43210-971	Sanitation Department - Motor Equipment	765,000	(29,078)	735,922
18	435-49180-711	Solid Waste Debt Service - Principal	25,828	828	26,656
19	435-49180-731	Solid Waste Debt Service - Interest	4,725	158	4,883
20	435-49180-798	Solid Waste Debt Service - Paying Agent Fees	500	(500)	0
21					
22					
23					
24					
COLUMN TOTALS			\$ 2,903,690	\$ -	\$ 2,903,690

JUSTIFICATION / EXPLANATION FOR REQUEST:

Line item transfers for Fiscal Year ending June 30, 2021. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.

SIGN / DATE Michelle Wood 5/27/2021 ACCOUNTING MANAGER
 APPROVED / DATE [Signature] 5/27/21 ASSISTANT CITY ADMINISTRATOR
 APPROVED / DATE A.W. [Signature] 5/27/21 CITY ADMINISTRATOR

City of Morristown Line Item Transfer

DOCUMENT NO. 2106
 FUND NO. Storm Water Fund #440
 FY 2021
 Date 5/21/2021

LINE ITEM TRANSFER(S) X

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	440-43292-219	Storm Water Administration - Workers Compensation Insurance	8,785	400	9,185
2	440-43292-378	Storm Water Administration - Education, Seminars & Training	2,040	1,500	3,540
3	440-43292-433	Storm Water Administration - Vehicle Parts/Oil/Fluid/Tires	6,800	4,000	10,800
4	440-43292-399	Storm Water Administration - Other Contracted Services	175,740	(5,900)	169,840
COLUMN TOTALS			\$ 193,365	\$ -	\$ 193,365

JUSTIFICATION / EXPLANATION FOR REQUEST:

Line Item transfers for Fiscal Year ending June 30, 2021. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.

SIGN / DATE

Michelle Wood

5/27/2021

ACCOUNTING MANAGER

APPROVED / DATE

A. W. JC

5/27/21

ASSISTANT CITY ADMINISTRATOR

APPROVED / DATE

5/27/21

CITY ADMINISTRATOR