

WORK SESSION
June 20, 2023
4:00 p.m.

1. Agenda Review and Citizen Forum

AGENDA
CITY OF MORRISTOWN, TENNESSEE
CITY COUNCIL MEETING
June 20, 2023
5:00 p.m.

1. **CALL TO ORDER**

Mayor Gary Chesney

2. **INVOCATION**

Reverend Chris Talley, Morristown Police Dept. Chaplain

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **ADOPTION OF AGENDA**

6. **PROCLAMATIONS/PRESENTATIONS**

7. **CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY**
(Other than items scheduled for public hearing.)

8. **APPROVAL OF MINUTES**

1. June 6, 2023

9. **OLD BUSINESS**

- 9-a. **Public Hearings & Adoption of Ordinances/Resolutions**

1. Resolution No. 2023-06 – Plan of Services
Resolution Adopting a Plan of Services for the annexation of 425 Snyder Road and adjoining Snyder Road Rights-Of-Way.
2. Ordinance No. 4745
Entitled an Ordinance to annex certain territory and to incorporate same within the corporate boundaries of the city of Morristown, Tennessee.
Annexation of a portion of Snyder Road and Hamblen County Tax Parcel ID # 034D D 002.00 currently addressed as 425 Snyder Road.

3. Ordinance No. 4713.08
To amend Ordinance Number 4713, the City of Morristown, Tennessee annual budget for Fiscal Year 2022-2023 necessary to appropriate additional funds in relation to a purchase of land, various operational needs, an increase in Hotel/Motel Tax and, and a grant-funded airport project; and to appropriate and establish the funding source for each appropriation (General Fund).
4. Ordinance No. 4713.09
To amend Ordinance Number 4713, the City of Morristown, Tennessee annual budget for Fiscal Year 2022-2023 necessary to appropriate funds due to necessary vehicle repairs and salary related items (Solid Waste Fund).
5. Ordinance No. 4750
Being an Ordinance Amending Ordinance No. 3441 Regarding City Council Pay.
6. Ordinance No. 4751
Being an Ordinance of the City Council of Morristown, Tennessee amending Title 17, Chapter 1, Section 110 (b) Garbage Fees of the Morristown Municipal Code.
7. Ordinance No. 4752
An Ordinance of the City of Morristown, Tennessee, Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2023 and ending June 30, 2024.

10. NEW BUSINESS

10-a. Resolutions

1. Resolution No. 2023-08
A Resolution of the City Council of Morristown, Tennessee authorizing the disbursement to ALPS, Boys & Girls Club of Morristown Inc., The Child Advocacy Center, Girls Inc., Helping Hands Clinic Inc., Keep Morristown Hamblen Beautiful, MATS, Morristown-Hamblen Child Care Centers, Rose Center, Senior Citizens Center, Stepping Out, McNabb Center, Morristown's Task Force on Diversity/HOLA, Morristown-Hamblen Imagination Library Advisory Council, Friends of Hospice of the Lakeway Area, Holston United Methodist Home for Children/Hope & Thrive Academy, Morristown Composite SQ Civil Air Patrol, Safe Space, Morristown Area Chamber or Commerce, and Crockett Tavern, and of those funds allocated to these Non-Profit Charitable and Civic Organizations in the City of Morristown's 2023/2024 fiscal year budget.

10-b. Introduction and First Reading of Ordinances

1. Ordinance No. _____
Entitled an Ordinance to annex certain territory and to incorporate same within the corporate boundaries of the City of Morristown Tennessee;
Annexation of Lots 1-4 of the Michael Rouse, William Lakins, Derrick Wolfe Property (off of Sublet Road).
{Public Hearing Date July 6, 2022}
2. Ordinance No. _____
Entitled an Ordinance to annex certain territory and to incorporate same within the corporate boundaries of the City of Morristown Tennessee;
Annexation of property identified as Hamblen County Tax Parcel ID #: 032040 08601 and a portion of property identified as Hamblen County Tax ID#: 032048 05900 with the Zoning Designation of High-Density Residential District, R-3 (Merchants Greene Boulevard/S. Bellwood Road).
{Public Hearing Date July 6, 2022}

10-c. Awarding of Bids/Contracts

1. Approval of proposal from LDA Engineering to provide Construction Services for the Talley Ward Recreational Facility Sewer Construction project in an amount not to exceed \$43,000 and authorize the City Administrator to enter into an agreement.
2. Acknowledge bids received for Runway Lighting Replacement, accept the bid from Appalachian Foothills Contracting, LLC as the best and lowest bid, and authorize the City Administrator to execute a contract for the same in the amount of \$805,000 to include Bid Alternate 1.

10-d. Board/Commission Appointments

10-e. New Issues

1. Confirmation of Disciplinary Action for the Morristown Police Department.

11. CITY ADMINISTRATOR'S REPORT

1. Line-Item Transfers
 - a. General Fund #110
 - b. ARPA Fund #122
 - c. Drug Fund #126
 - d. LAMTPO Fund #172
 - e. Sanitation Fund #435
 - f. Storm Water Fund #440

12. COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES

13. ADJOURN

WORK SESSION June 20, 2023

1. Legislative Update

City Council Meeting/Holiday Schedule.

July 4, 2023	Tuesday		City Center Closed – Observance of Independence Day
July 6, 2023	Thursday	4:00 p.m.	Council Agenda Review & Citizen Forum
July 6, 2023	Thursday	5:00 p.m.	Regular City Council Meeting with Work Session
July 20, 2023	Thursday	4:00 p.m.	Council Agenda Review & Citizen Forum
July 20, 2023	Thursday	5:00 p.m.	Regular City Council Meeting with Work Session
August 1, 2023	Tuesday	3:30 p.m.	Finance Committee Meeting
August 1, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
August 1, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
August 15, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
August 15, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
September 4, 2023	Monday		City Center Closed – Observance of Labor Day
September 5, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
September 5, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
September 19, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
September 19, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
October 3, 2023	Tuesday	3:30 p.m.	Finance Committee Meeting
October 3, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
October 3, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
October 17, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
October 17, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
November 7, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
November 7, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
November 21, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
November 21, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
November 23-24, 2023	Thurs/Fri		City Center Closed – Observance of Thanksgiving Holiday
December 5, 2023	Tuesday	3:30 p.m.	Finance Committee Meeting
December 5, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
December 5, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
December 19, 2023	Tuesday	4:00 p.m.	Council Agenda Review & Citizen Forum
December 19, 2023	Tuesday	5:00 p.m.	Regular City Council Meeting with Work Session
December 22 & 25, 2023	Fri/Mon		City Employee's Holiday – Observance of Christmas Day

**STATE OF TENNESSEE
COUNTY OF HAMBLLEN
CORPORATION OF MORRISTOWN
June 6, 2023
5:00 p.m.**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday June 6, 2023, with the Honorable Mayor Gary Chesney presiding and the following Councilmembers present; Al A'Hearn, Bob Garrett, Tommy Pedigo, Joseph Senter and Kay Senter. Absent; Chris Bivens

Reverend Dr. Cynthia Thompson, Morristown Police Dept. Master Chaplain led in the invocation. Councilmember A'Hearn led the "Pledge of Allegiance".

Councilmember A'Hearn made a motion to adopt the June 6, 2023 agenda as presented. Councilmember K. Senter seconded the motion and upon roll call; all voted "aye".

Mayor Chesney opened the floor for members of the audience to speak subject to the guidelines provided. Linda Noe spoke.

Councilmember Pedigo made a motion to approve the May 16, 2023 minutes as circulated. Councilmember J. Senter seconded the motion and upon roll call; all voted "aye".

A Public Hearing was held relating to Ordinance No. 4746. No one spoke.

Councilmember K. Senter made a motion to approve Ordinance No. 4746 on second and final reading. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Ordinance No. 4746

Entitled an Ordinance to amend the municipal code of the city of Morristown, Tennessee, Appendix B. Rezoning of Hamblen County Tennessee Tax Parcel ID #s 032034P A 00200 and 032034P A 00201 from CB (Central Business District) to IB (Intermediate Business District (325 W. Morris Boulevard).

A Public Hearing was held relating to Ordinance No. 4747. No one spoke.

Councilmember Pedigo made a motion to approve Ordinance No. 4747 on second and final reading. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Ordinance No. 4747

Being an Ordinance of the City Council of Morristown, Tennessee amending Title 14 (Zoning and Land Use Control), Chapter 2, General Provisions and Chapter 4, Planned Residential Development District of the Morristown Municipal Code (RV Campgrounds).

A Public Hearing was held relating to Resolution No. 2023-07. No one spoke.

Councilmember A'Hearn made a motion to approve Resolution No. 2023-07-Plan of Services. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Resolution No. 2023-07 – Plan of Services

Plan of Services Resolution Adopting a Plan of Services for the Annexation of the remainder of Hamblen County Tax Parcel # 050 094.01 located along S. Davy Crockett Parkway.

A Public Hearing was held relating to Ordinance No. 4748. No one spoke.

Councilmember A'Hearn made a motion to approve Ordinance No. 4748 on second and final reading. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Ordinance No. 4748

Entitled an Ordinance to annex certain territory and to incorporate same within the corporate boundaries of the city of Morristown, Tennessee. Annexation of the remainder of Hamblen County Tax Parcel ID #050 09401 000, approximately 5.4 acres along S. Davy Crockett Parkway.

A Public Hearing was held relating to Ordinance No. 4749. No one spoke.

Councilmember Pedigo made a motion to approve Ordinance No. 4749 on second and final reading. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Ordinance No. 4749

Entitled an Ordinance to amend the municipal code of the city of Morristown, Tennessee, Appendix B. Rezoning of Hamblen County Tennessee Tax Parcel ID # 050 094.01 from IB (Intermediate Business District) to RP-1 (Planned Residential District) (property located along S. Davy Crockett Parkway).

Councilmember K. Senter made a motion to approve Ordinance No. 4713.08 on its first reading and schedule a public hearing relative to the final passage of said ordinance for June 20, 2023. Councilmember Garrett seconded the motion and upon roll call; all voted “aye”.

Ordinance No. 4713.08

To amend Ordinance Number 4713, the City of Morristown, Tennessee annual budget for Fiscal Year 2022-2023 necessary to appropriate additional funds in relation to a purchase of land, various operational needs, an increase in Hotel/Motel Tax and, and a grant-funded airport project; and to appropriate and establish the funding source for each appropriation (General Fund).

Councilmember A'Hearn made a motion to approve Ordinance No. 4713.09 on its first reading and schedule a public hearing relative to the final passage of said ordinance for June 20, 2023. Councilmember Garrett seconded the motion and upon roll call; all voted “aye”.

Ordinance No. 4713.09

To amend Ordinance Number 4713, the City of Morristown, Tennessee annual budget for Fiscal Year 2022-2023 necessary to appropriate funds due to necessary vehicle repairs and salary related items (Solid Waste Fund).

Councilmember Pedigo made a motion to approve Ordinance No. 4750 on its first reading and schedule a public hearing relative to the final passage of said ordinance for June 20, 2023. Councilmember A'Hearn seconded the motion and upon roll call; Mayor Chesney, Councilmembers A'Hearn, Pedigo, J. Senter and K. Senter voted “aye”. Councilmember Garrett voted “no”.

Ordinance No. 4750

**Entitled an Ordinance – Being an Ordinance Amending ,
Ordinance No. 3441 Regarding City Council Pay.**

Councilmember Pedigo made a motion to approve Ordinance No. 4751 on its first reading and schedule a public hearing relative to the final passage of said ordinance for June 20, 2023. Councilmember Garrett seconded the motion and upon roll call; all voted “aye”.

Ordinance No. 4751

Being an Ordinance of the City Council of Morristown, Tennessee amending Title 17, Chapter 1, Section 110 (b) Garbage Fees of the Morristown Municipal Code.

Councilmember A'Hearn made a motion to approve Ordinance No. 4752 on its first reading and schedule a public hearing relative to the final passage of said ordinance for June 20, 2023. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Ordinance No. 4752

An Ordinance of the City of Morristown, Tennessee, Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2023 and ending June 30, 2024.

Councilmember K. Senter made a motion to abandon a portion of alley right-of-way between W. Main Street and W. First North Street directly behind 148 W. Main Street (Vintage This-n-That). Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember K. Senter made a motion to accept the Cop Fleet Forum grant for the Morristown Police Department in an amount estimated to be \$1,500.00 for the purpose of travel to a Fleet Management and Technology Conference. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to approve the agreement with Greenworks TN MFG, LLC for the use of various Greenworks brand equipment as a part of a testing and marketing program and authorize the City Administrator to execute the same. Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember Pedigo made a motion to accept the recommendation from Mattern & Craig Engineers and award the best and lowest bid to East Tennessee Turf and Landscape in the amount of \$3,685,965.00 for the Thompson Creek Road Reconstruction Phase 2 and allow Tony Cox, City Administrator to enter into contract. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Councilmember K. Senter made a motion to declare nine (9) City owned vehicles as surplus as follows: Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Police Department Vehicles

Unit 353 VIN# 1FMZU72K04ZA25156 - 2004 Ford Explorer 4x4

Unit 359 VIN# 1FMZU72K23ZA39445 - 2003 Ford Explorer 4x4

Unit 432 - VIN# 2FAFP71V08X139458 - 2008 Ford Crown Vic

Unit 364 - VIN# 2C3CDXAG4EH132935 - 2014 Dodge Charger

Fire Department Vehicle

Unit 451 - VIN #1FDJE37L6FHA76898 - 1985 Ford Panel Van

Unit 463 - VIN# 1FMZU72E32UB32013 - 2002 Ford Explorer 4x4

Unit 470 - VIN # 1GCEC14H7RE205642 - 1994 Chevrolet

Unit 476 - VIN # 1FMZU72K55ZA75486 - 2005 Ford Explorer 4x4

Unit 483 - VIN # 1FMFU16569LA00289 - 2009 Ford Expedition 4x4

Councilmember A'Hearn made a motion to acknowledge bids received for LED Lighted Crosswalk Signage, accept the bid from LED Lighting Solutions as the best and lowest bid, and authorize the purchase of four (4) units for a total of \$6,574.84. Councilmember J. Senter seconded the motion and upon roll call; all voted "aye".

Councilmember K. Senter made a motion to authorize the purchase of the SafetyNet CAD Bryx Fire Station Alert Interface from Pulsiam, including development and implementation in the amount of \$12,904.89, inclusive of \$421.40 annual maintenance cost. Councilmember Garrett seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to accept the donation of guard rail valued at \$13,200.00 from Gary Reeves, Cor-Tenn Company to be installed along Morningside Drive and Jim Senter Way at the Davy Crockett Tavern. Councilmember Garrett seconded the motion and upon roll call; all voted "aye".

Councilmember K. Senter made a motion to approve the Tennessee Department of Transportation (TDOT) Amendment No. 1 to Agreement Number 180058, PIN 127680.00 replacing Exhibit A and Changing the Completion Date of the Center Church Road, From SR-34 (US-11. West Andrew Johnson Highway) to Connie Street project to August 30, 2025. Councilmember Garrett seconded the motion and upon roll call; all voted "aye".

Councilmember K. Senter made a motion to appoint Al A'Hearn, Christy Cowan and Jeff Cranford to the Library Board for a three (3) year term to expire July 1, 2026. (Terms expiring Dr. Alpha Alexander, Jeff Cranford and Kay Senter). Councilmember Pedigo seconded the motion and upon roll call; all voted "aye".

Councilmember K. Senter made a motion to appoint Terri Tilson to the Library Board to fill the unexpired term of Mike Reed; term expiring June 1, 2024. Councilmember Garrett seconded the motion and upon roll call; all voted "aye".

Councilmember A'Hearn made a motion to promote Dustin Jones to Patrol Corporal, Morristown Police Department. Councilmember J. Senter seconded the motion and upon roll call; all voted "aye".

Councilmember Pedigo made a motion to promote Josh Johnston Narcotics Detective, Morristown Police Department. Councilmember A'Hearn seconded the motion and upon roll call; all voted "aye".

Mayor Gary Chesney adjourned the June 6, 2023, Morristown City Council meeting at 5:54 p.m.

Mayor

Attest:

City Administrator

PLAN OF SERVICES

RESOLUTION NO. 2023-06

RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF 425 SNYDER ROAD AND ADJOINING SNYDER ROAD RIGHTS-OF-WAY.

WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY THE GOVERNING BODY.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:

Being that property addressed as 425 Snyder Road along with approximately 200 linear feet of Snyder Road Rights-of-way, more or less, from the existing City Limits to the southern property line of 425 Snyder Road, the general location being shown on the attached exhibit A;

Section I. Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described above, the following plan of services;

Police Protection

Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided upon the effective date of annexation.

Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided upon the effective date of annexation. Water for fire protection to serve the substantially developed annexed area(s) will be provided in accordance with current policies of Morristown Utilities Commission unless authorized by franchise agreement with another utility district which has made service available with capabilities to meet City of Morristown Fire Protection Standards. Any extension of water system infrastructure beyond that of the Morristown Utility Commission policies shall be at the expense of the property owner or developer.

Water Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission.

Sanitary Sewer Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission.

Electrical Service

Electrical service for domestic, commercial and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

Refuse Collection

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

Streets

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

Inspection Services

Any inspection services now provided by the City (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

Planning and Zoning

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation.

Street Lighting

Street lights will be installed in accordance to City policies.

Recreation

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

Section II. This Resolution shall become effective from and after its adoption.

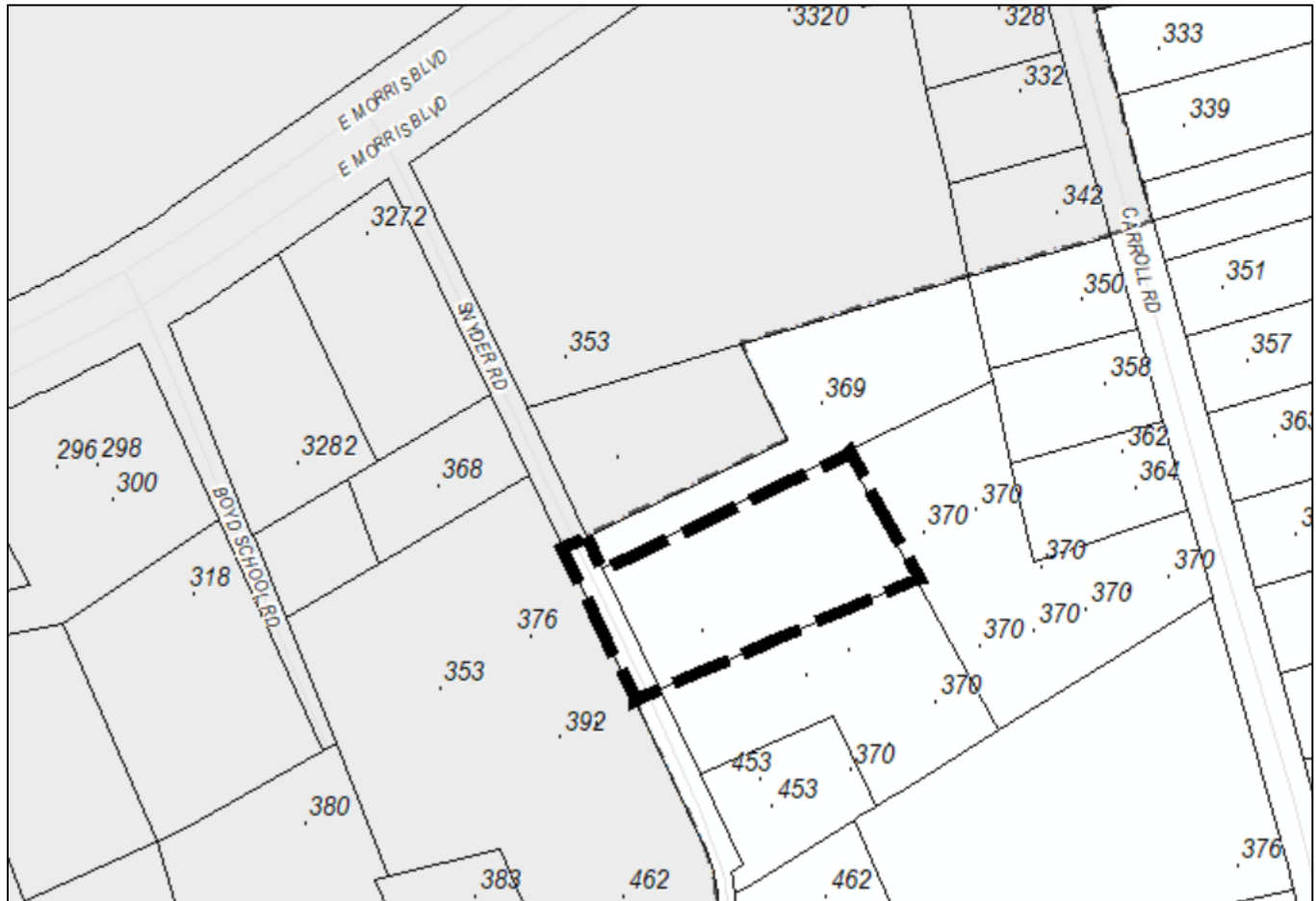
Passed on this _____ day of _____, 2023.

Mayor

ATTEST:

City Administrator

Exhibit A:



Community Development & Planning



Staff has received a request for annexation by the Hamblen County Board of Education of 425 Snyder Road which is located off East Morris Boulevard just past Frank Lorino Park. Also included in the request will be approximately 200 feet of Snyder Road. The Board of Education will be converting the 1-acre lot and former union building for school purposes.

As the request area is both within the Urban Growth Boundary Area and will be contiguous to the corporate limits of Morristown, Staff is in favor of this request.



The Planning Commission recommended in favor of the request and voted to forward it to City Council for approval.

ORDINANCE NO. 4745

ENTITLED AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN TENNESSEE;

Annexation of a portion of Snyder Road and Hamblen County Tax Parcel ID # 034D D 00200, currently addressed as 425 Snyder Road, the general location being shown on the attached exhibit A;

Section 1. WHEREAS, it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

Section II. WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;

1. PURSUANT to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory:
2. Medium Density Residential (R-2) zoning shall be applied upon adoption of the annexation area.
3. This Ordinance shall become effective from and after its passage, the public welfare requiring it.

PASSED ON FIRST READING THIS 16th DAY OF MAY, 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

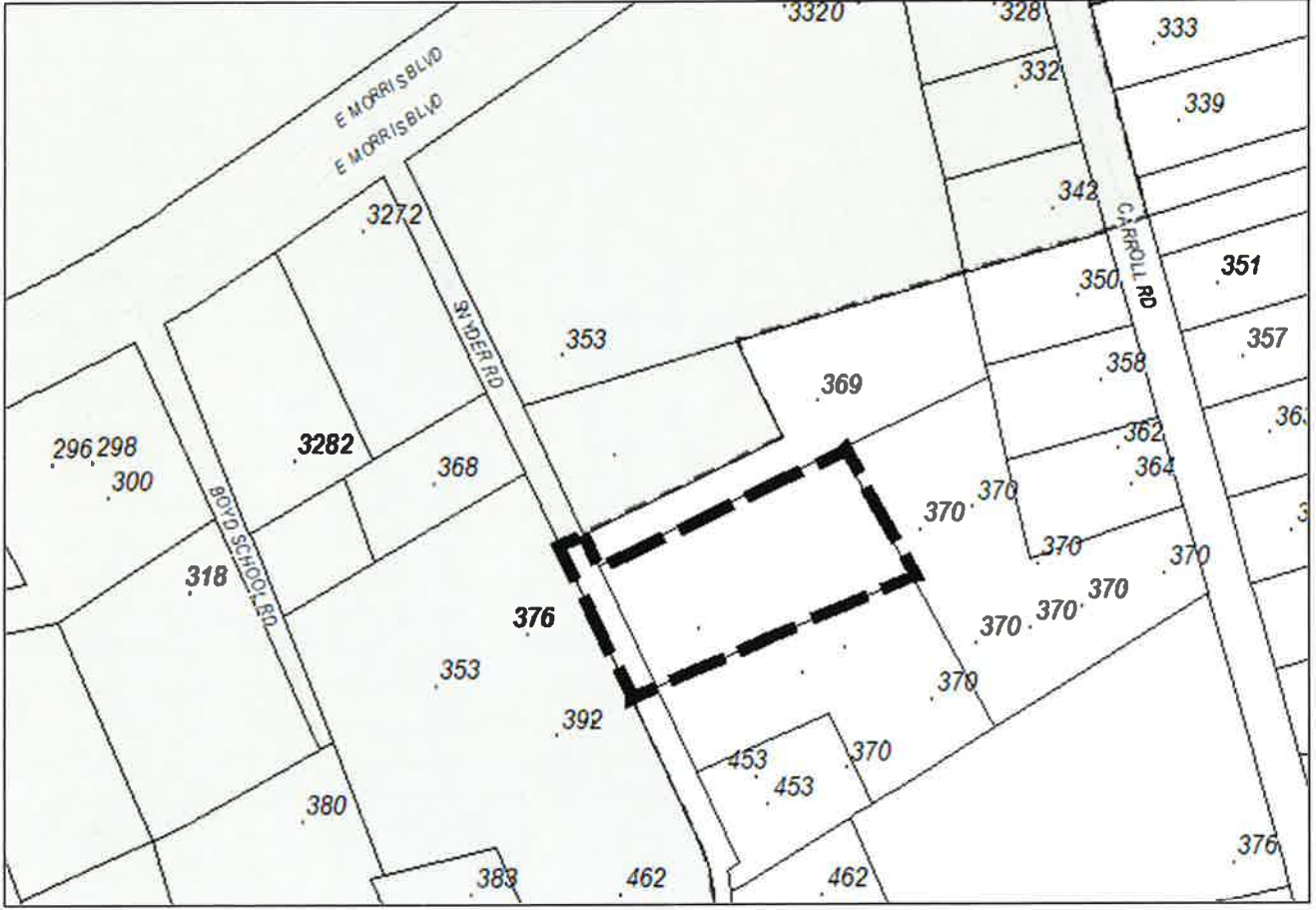
PASSED ON SECOND READING THIS 20th DAY OF JUNE, 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

EXHIBIT A:



The City of Morristown



Memorandum

From the Office of Administration

To: Morristown City Council and All Interested Parties
From: Andrew Ellard & Michelle Woods
Date: June 15, 2023
Re: Budget Amendment Changes

There are three proposed changes to the budget amendment. Due to price increases, Computer Operations requires an additional \$13,000 (this was simply overlooked when the initial amendment was prepared). The line items for Other Contracted Services increases \$8,000 and Office Equipment increases \$5,000.

The other two changes relate to Morristown Landing and are both incorporated in the additional transfer to Morristown Landing operations. The Landing's operations are on pace compared to the FY 2023 budget, so this change is NOT due to any anticipated under/over revenue/spending. Mid-year, we changed the way we transfer funds to the Landing. Initially we attempted to transfer "exactly" what they would need for the projected months ahead, but the process was cumbersome and time consuming with no consistency. Mid-year, we decided to "advance" a flat operating capital amount of \$250,000 to remain on account with the Landing. From this balance, the Landing operates, and the City reimburses monthly. The process is much smoother.

This new process was documented in the amendment to the Internal Control Policy Manual earlier this year. Making the change mid-year gives the appearance that we are over on expenditures, but in reality, this just accounts for the additional transfer to put sufficient funds on account/balance from which the Landing will operate.

While we do not anticipate the Landing going over budget, we want to be cautious given that we have not had a full year of history/operation yet. As such, we want to take precautionary measures by increasing the appropriations an additional \$28,000 in the event June's accrued expenditures are more than estimated or estimated revenues prove to be less than expected.

APPROPRIATION ORDINANCE

Ordinance Number: **4713.08**

To amend ordinance number 4713, the City of Morristown, Tennessee annual budget for fiscal year 2022-2023 necessary to appropriate additional funds in relation to a purchase of land, various operational needs, an increase in Hotel/Motel Tax and, and a grant-funded airport project; and to appropriate and establish the funding source for each appropriation.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 4713 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2022-2023 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	FUND BALANCE / REVENUE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General Fund (110)	Computer Operations	41640-399	Other Contracted Services			\$ 8,000	
General Fund (110)	Computer Operations	41640-964	Office Equipment			\$ 5,000	
General Fund (110)	Police Administration	42110.355	Computer/Data Processing			\$ 67,000	
General Fund (110)	Police Patrol	42120.429	General Operating Supplies			\$ 15,000	
General Fund (110)	Facilities Maintenance	43120.341	Electricity			\$ 1,500	
General Fund (110)	Facilities Maintenance	43120.343	Natural Gas & Propane			\$ 5,500	
General Fund (110)	Facilities Maintenance	43120.345	Telephone Services			\$ 3,000	
General Fund (110)	Facilities Maintenance	43120.364	Repair & Maintenance Buildings & Grounds			\$ 10,000	
General Fund (110)	Facilities Maintenance	43120.399	Other Contracted Services			\$ 22,000	
General Fund (110)	Facilities Maintenance	43120.419	Small Tools & Equipment			\$ 3,000	
General Fund (110)	Facilities Maintenance	43120.531	Land Rental/Lease			\$ 4,000	
General Fund (110)	PW - Street Lights & Signs	43150.341	Electricity			\$ 20,000	
General Fund (110)	Parks & Rec Maintenance	44430.431	Gasonline & Diesel Fuel			\$ 10,000	
General Fund (110)	Parks & Rec Maintenance	44430.433	Vehicle Parts Oil Fluids Tires ect			\$ 20,000	
General Fund (110)	Natural Resource Maintenance	45160.337	Landscaping			\$ 10,000	
General Fund (110)	Airport	48100.999	Other Capital Outlay			\$ 202,500	
General Fund (110)	Other Agencies	81000.616	Economic Development			\$ 120,000	
General Fund (110)	Transfers Out	92000-639	Transfer to General Capital Projects Fund			\$ 232,725	
General Fund (110)	Transfers Out	92000-640	Transfer to Morristown Landing Operations Fund			\$ 168,000	
General Fund (110)	Revenue	110-33585	Department of Transportation - Airport Grants	\$192,375			
General Fund (110)	Revenue	110.33604	Department of Justice Grants	\$15,000			
General Fund (110)	Revenue	110.31920	Hotel/Motel Tax	\$120,000			
General Fund (110)	Fund Balance	110.33840	Unassigned Fund Balance		\$ 599,850		
Landing Fund (123)	Revenue	123-49800	Transfers In - From General Fund	\$168,000			
Landing Fund (123)	Morristown Landing Operations	56900.399	Other Contracted Services			\$ 168,000	
			Totals	\$ 495,375	\$ 599,850	\$ 1,095,225	\$ -

PASSED ON FIRST READING THIS 6th DAY OF JUNE 2023

ATTEST: _____
Mayor Signature

City Administrator Signature

PASSED ON SECOND READING THIS 20th DAY OF JUNE 2023

ATTEST: _____
Mayor Signature

City Administrator Signature

APPROPRIATION ORDINANCE

Ordinance Number: 4713.08

TO AMEND ORDINANCE NUMBER 4713, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR FISCAL YEAR 2022-2023 NECESSARY TO APPROPRIATE FUNDS DUE TO NECESSARY VEHICLE REPAIRS AND SALARY RELATED ITEMS.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 4713 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2022-2023 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	FUND BALANCE / REVENUE		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
Solid Waste (435)	Sanitation	43210.433	Vehicle Parts/Oil/Fluid/Tires			\$ 70,000	
Solid Waste (435)	Recycle	44500.111	Salaries & Wages			\$ 8,000	
Solid Waste (435)	Fund Balance	435-26230	Committed Public Health & Welfare		\$ 78,000		
			Totals	\$ -	\$ 78,000	\$ 78,000	\$ -

PASSED ON FIRST READING THIS 6th DAY OF JUNE 2023

Mayor Signature

ATTEST:

City Administrator Signature

PASSED ON SECOND READING THIS 20th DAY OF JUNE 2023

Mayor Signature

ATTEST:

City Administrator Signature

**ORDINANCE NO. 4750
BEING AN ORDINANCE AMENDING ORDINANCE NO. 3441
REGARDING CITY COUNCIL PAY.**

Be it ordained by the City Council for the City of Morristown that the text of Ordinance 3441 is hereby deleted in its entirety and substituted therefore is the following:

“Section 1. Be it ordained that the Mayor shall be paid a monthly salary of nine hundred and fifty dollars (\$950.00) and members of the City Council shall be paid a monthly salary of five hundred dollars (\$500.00). The Mayor and members of the City Council of the City of Morristown shall be compensated at the rates that are equivalent to that compensation paid to the members of the Hamblen County Legislative Body pursuant to the authority granted by *Tennessee Code Annotated* §5-5-107, and subsequent revisions or amendments to said Code, and any resolutions passed by the Hamblen County Legislative Body regarding member compensation. In the event of any subsequent revisions or amendments to the Code or any such resolutions that would change the amount of compensation, such Mayor and Council member salary shall be adjusted accordingly.

Section 2. In addition to the compensation referenced in Section 1, the Mayor and members of Council shall each receive an annual supplement of fifty dollars (\$50.00).

Section 3. In addition to the compensation and annual supplement referenced in Sections 1 and 2, the Mayor and members of Council shall receive an annual longevity payment of twenty-five dollars (\$25.00) for the first year in office, with five dollars (\$5.00) added for every year of service thereafter.

Section 4. Be it further ordained that this ordinance shall become effective on the first day of July, 2023.”

This ordinance shall take effect upon second and final reading, the public welfare requiring same.

PASSED ON FIRST READING THIS 6th DAY OF JUNE, 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

PASSED ON SECOND AND FINAL READING THIS 20th DAY OF
JUNE, 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

**ORDINANCE NO. 4751
BEING AN ORDINANCE OF THE CITY COUNCIL OF MORRISTOWN,
TENNESSEE AMENDING TITLE 17, CHAPTER 1, SECTIONS 110 (b)
OF THE MORRISTOWN MUNICIPAL CODE.**

Be it ordained by the City Council for the City of Morristown that the text of Title 17, Chapter 1, Section 110 (b) of the Morristown Municipal Code is deleted in its entirety and substituted therefore is the following:

Fee amount. The residential, nonresidential and small commercial garbage service user fee is established at the rate of twenty dollars (\$20.00) per month per MHC located at the premises. This fee shall be effective as of July 1, 2023, with the prior fifteen-dollar (\$15.00) fee remaining in place until such time.

This ordinance shall take effect upon second and final reading, the public welfare requiring same.

PASSED ON FIRST READING THIS THE 6TH DAY OF JUNE 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

PASSED ON SECOND AND FINAL READING THIS THE 20TH DAY OF JUNE 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

Budget Ordinance

ORDINANCE No. 4752

AN ORDINANCE OF THE CITY OF MORRISTOWN, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Mayor and City Council have published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Council will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2024, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND	Estimated		Budget FY 2024
	Actual FY 2022	Actual FY 2023	
Revenues			
Local Taxes	\$ 38,814,093	\$ 39,169,100	\$ 40,184,729
Licenses And Permits	1,505,096	1,254,285	1,043,500
Intergovernmental	7,241,791	6,972,854	12,000,713
Charges For Services	359,532	356,898	338,000
Fines And Forfeitures	322,026	521,960	365,000
Other	344,612	858,367	339,179
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	4,617,491	-
Total Revenues and Other Financing Sources	\$ 48,587,150	\$ 53,750,955	\$ 54,271,121
Appropriations			
Expenditures			
Mayor & Council	\$ 200,720	\$ 308,719	\$ 401,155
Council Elections	-	23,938	-
City Administrator	756,295	935,581	961,930
Finance	982,354	1,065,187	1,169,788
Purchasing	60,285	73,638	84,985
Computer Operations	290,070	290,436	463,007
Human Resources	148,179	158,725	177,044
Risk Management	212,830	193,194	221,893
Legal Services	102,040	250,132	102,000
Court Administration	83,040	96,992	36,000
Community & Economic Affairs	435,037	442,288	496,836
Codes Enforcement	229,713	204,597	232,099
Community Development Administration	332,002	730,717	703,008
Engineering	330,137	325,034	258,121
GIS	243,963	238,502	291,300
Inspections	474,538	485,873	586,813
Police Department	9,056,316	9,306,069	11,492,053
Fire Department	9,145,867	9,063,555	9,547,637
Public Works	8,393,740	8,158,931	10,793,963
Parks & Recreation	2,341,918	2,502,472	3,506,244
Natural Resource Maintenance	352,594	403,261	411,365
Special Appropriations	1,519,627	1,600,583	1,670,620
Social Services	244,250	250,000	250,000
Airport	205,703	209,157	3,802,668
Retiree Health Insurance	474,804	409,146	550,000
Debt Service Principal & Interest	5,087,438	5,087,501	6,270,082
Other Financing Uses			
Transfers Out - to other funds	867,480	6,361,000	750,000
Total Appropriations	\$ 42,570,940	\$ 49,175,228	\$ 55,230,611
Change in Fund Balance (Revenues - Appropriations)	6,016,210	4,575,727	(959,490)
Beginning Fund Balance July 1	33,051,748	39,067,958	43,643,685
Ending Fund Balance June 30	\$ 39,067,958	\$ 43,643,685	\$ 42,684,195
Ending Fund Balance as a % of Total Appropriations	91.8%	88.8%	77.3%

Debt Service paid from General Fund

Debt Management

49100-711	Note Principal Paid	\$ 309,375	\$ 309,375	\$ 309,375
49100-731	Note Interest Paid	9,560	9,560	3,187
49100-711	Bond Principal Paid	2,483,224	2,606,642	3,320,877
49100-731	Bond Interest Paid	2,283,779	2,160,424	2,631,643
49100-798	Paying Agent Fees	1,500	1,500	5,000
Total Annual Debt Service Payments		\$ 5,087,438	\$ 5,087,501	\$ 6,270,082

LAMTPO FUND		Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Revenues				
City Revenues		\$ 19,036	\$ 26,905	\$ 35,000
Other County Revenue		\$ -	\$ 8,910	\$ 10,890
Transportation Planning Reimbursement		\$ 115,774	\$ 179,366	\$ 204,632
Other Financing Sources				
Transfers In		-	-	-
Total Revenues and Other Financing Sources		\$ 134,810	\$ 215,181	\$ 250,522
Appropriations				
Transportation Planning Administration		\$ 139,910	\$ 213,950	\$ 246,262
Total Appropriations		\$ 139,910	\$ 213,950	\$ 246,262
Change in Fund Balance (Revenues - Appropriations)		(5,100)	1,231	4,260
Beginning Net Position July 1		277,509	272,409	273,640
Ending Net Position June 30		\$ 272,409	\$ 273,640	\$ 277,900
Ending Net Position as a % of Appropriations		194.7%	127.9%	112.8%

SOLID WASTE FUND		Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Revenues				
Solid Waste Fees		\$ 2,187,094	\$ 2,175,315	\$ 2,832,000
Other		7,930	\$ 5,670	\$ 1,000
Other Financing Sources				
Transfers In - from other funds		-	-	-
Total Revenues and Other Financing Sources		\$ 2,195,024	\$ 2,180,985	\$ 2,833,000
Appropriations				
Sanitation		\$ 2,333,525	\$ 1,820,056	\$ 2,021,700
Recycling		\$ 229,508	\$ 263,295	\$ 306,091
Debt Service		30,800	30,392	30,477
Total Appropriations		\$ 2,593,833	\$ 2,113,743	\$ 2,358,268
Change in Fund Balance (Revenues - Appropriations)		(398,809)	67,242	474,732
Beginning Fund Balance July 1		1,459,002	1,060,193	1,127,435
Ending Fund Balance June 30		\$ 1,060,193	\$ 1,127,435	\$ 1,602,167
Ending Fund Balance as a % of Total Appropriations		40.9%	53.3%	67.9%

DRUG FUND	Estimated		
	Actual FY 2022	Actual FY 2023	Budget FY 2024
Revenues			
Fines And Forfeitures	\$ 98,758	\$ 111,329	\$ 41,500
Other	-	-	-
Other Financing Sources			
Transfers In - from other funds	-	-	-
Total Revenues and Other Financing Sources	\$ 98,758	\$ 111,329	\$ 41,500
Appropriations			
Drug Enforcement	\$ 134,103	\$ 196,179	\$ 145,750
Total Appropriations	\$ 134,103	\$ 196,179	\$ 145,750
Change in Fund Balance (Revenues - Appropriations)	(35,345)	(84,850)	(104,250)
Beginning Fund Balance July 1	259,253	223,908	139,058
Ending Fund Balance June 30	\$ 223,908	\$ 139,058	\$ 34,808
Ending Fund Balance as a % of Appropriations	167.0%	70.9%	23.9%

STORMWATER FUND	Estimated		
	Actual FY 2022	Actual FY 2023	Budget FY 2024
Operating Revenues			
Stormwater Utility Fees	\$ 1,251,795	\$ 1,457,531	\$ 1,400,000
Other State Revenues	\$ 26,801	-	-
Miscellaneous Other Fees	44	-	-
Non-Operating Revenues, Grants, Contributions, & Transfers In			
Investment Income	208	1,969	1,000
Transfers In - from other funds	-	-	1,367,424
Total Revenues	\$ 1,278,848	\$ 1,459,500	\$ 2,768,424
Appropriations			
Operating Expenses			
Drain Way Maintenance	\$ 754,968	\$ 720,902	\$ 2,658,013
Stormwater Management	338,164	290,623	416,146
Other	-	-	-
Depreciation	347,149	410,310	498,000
Non-Operating Expenses and Transfers Out			
Debt Service	124,751	302,565	293,391
Transfers Out	-	-	-
Total Appropriations	\$ 1,565,032	\$ 1,724,400	\$ 3,865,550
Change in Net Position (Revenues - Appropriations)	(286,184)	(264,900)	(1,097,126)
Beginning Net Position July 1	4,963,706	4,677,522	4,412,622
Ending Net Position June 30	\$ 4,677,522	\$ 4,412,622	\$ 3,315,496
Ending Net Position as a % of Appropriations	298.9%	255.9%	85.8%

Debt Service to be Paid Out of Stormwater Fund

Debt Management					
49190-711	Bond Principal Paid	\$ 276,981	\$ 243,195	\$ 238,293	
49190-731	Bond Interest Paid	89,408	59,370	54,978	
49190-798	Paying Agent Fees	-	-	120	
Total Annual Debt Service Payments		Annual Debt Service Payments	\$ 366,389	\$ 302,565	\$ 293,391

E-CITATION FUND	Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Revenues			
E-Citation Fees	\$ 11,017	\$ 5,321	\$ 2,000
Other Financing Sources			
Transfers In - from other funds	-	247,506	-
Total Revenues and Other Financing Sources	\$ 11,017	\$ 252,827	\$ 2,000
Appropriations			
Other Public Safety	\$ -	\$ 251,266	\$ 2,000
Other Financing Uses			
Transfers Out - to other funds	-	-	69,793
Total Appropriations	\$ -	\$ 251,266	\$ 71,793
Change in Fund Balance (Revenues - Appropriations)	11,017	1,561	(69,793)
Beginning Fund Balance July 1	57,215	68,232	69,793
Ending Fund Balance June 30	\$ 68,232	\$ 69,793	\$ -
Ending Fund Balance as a % of Appropriations	-	27.8%	0.0%

AMERICAN RESCUE PLAN GRANT FUND	Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Revenues			
Intergovernmental	\$ 3,046,648	\$ 2,998,794	\$ 6,119,248
Other	5,594	432,173	5,000
Other Financing Sources			
Transfers in - from other funds	-	-	69,793
Total Revenues and Other Financing Sources	\$ 3,052,242	\$ 3,430,967	\$ 6,194,041
Appropriations			
Expenditures			
Social, Cultural & Recreation Projects	\$ -	\$ 168,000	\$ -
Public Utility Projects	338,286	38,985	4,000,000
Highway & Streets Projects	-	1,176,450	645,000
Other General Government Projects	2,708,362	1,745,402	242,190
Other Financing Uses			
Transfers Out - to other funds	-	247,506	1,367,424
Total Appropriations	\$ 3,046,648	\$ 3,376,343	\$ 6,254,614
Change in Fund Balance (Revenues - Appropriations)	5,594	54,624	(60,573)
Beginning Fund Balance July 1	355	5,949	60,573
Ending Fund Balance June 30	\$ 5,949	\$ 60,573	\$ -
Ending Fund Balance as a % of Total Appropriations	0.2%	1.8%	0.0%

MORRISTOWN LANDING OPERATIONS FUND	Actual FY 2022	Estimated Actual FY 2023	Budget FY 2024
Revenues			
Recreation Fees	\$ -	\$ -	\$ -
Other	-	-	-
Other Financing Sources			
Transfers In - from other funds	750,000	850,000	750,000
Total Revenues and Other Financing Sources	\$ 750,000	\$ 850,000	\$ 750,000
Appropriations			
Other Social, Cultural and Recreational	\$ 201,240	\$ 1,185,937	\$ 750,000
Total Appropriations	\$ 201,240	\$ 1,185,937	\$ 750,000
Change in Fund Balance (Revenues - Appropriations)	548,760	(335,937)	-
Beginning Fund Balance July 1	-	548,760	212,823
Ending Fund Balance June 30	\$ 548,760	\$ 212,823	\$ 212,823
Ending Fund Balance as a % of Appropriations	272.7%	17.9%	28.4%

SECTION 2: At the end of the fiscal year 2023, the governing body estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance/Net Position at June 30, 2023
General Fund	\$ 43,643,685
E-Citation Fund	69,793
ARP Grant Fund	60,573
Morristown Landing Operations Fund	212,823
Drug Fund	139,058
LAMTPO Fund	273,640
Solid Waste Fund	1,127,435
Stormwater Fund	4,412,622

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2023	FY2024 Principal Payment	FY2024 Interest Payment
Bonds				
General Obligation Bonds Series 2017	\$ -	\$ 7,890,000	\$ 305,000	\$ 259,313
General Obligation Bonds Series 2018	\$ -	\$ 13,680,000	\$ 1,235,000	\$ 1,880,600
General Obligation Bonds Series 2019	\$ -	\$ 34,515,000	\$ 955,000	\$ 2,174,988
General Obligation Bonds Series 2021A	\$ -	\$ 2,685,000	\$ 240,000	\$ 288,700
General Obligation Bonds Series 2022		\$ 4,500,000	\$ 235,000	\$ 193,100
Loan Agreements				
Tennessee Local Government Loan Program Series 200	\$ -	\$ 1,763,353	\$ 121,227	\$ 47,475
Notes				
Capital Outlay Note Series 2011	\$ -	\$ 330,000	\$ 330,000	\$ 3,399
Leases				
Pitney Bowes		\$ 34,185		
Canon		\$ 4,095	\$ 1,172	

SECTION 4: During the coming fiscal year (2024) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Morristown Landing	\$ 1,800,000	\$ -	\$ 1,800,000
Thompson Creek Road Phase II	\$ 5,000,000	\$ 5,000,000	\$ -
Stormwater / Public Utility Projects	\$ 5,867,424	\$ 5,867,424	\$ -
Fire Station #3 Construction	\$ 5,000,000	\$ -	\$ 5,000,000
Outdoor Storage Building - Police	\$ 600,000	\$ -	\$ 600,000
Outdoor Storage Building - Public Works	\$ 250,000	\$ -	\$ 250,000
Various Park Improvements	\$ 3,062,000	\$ 750,000	\$ 3,062,000
Misc. Street Projects	\$ 4,157,000	\$ 4,157,000	\$ -

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund by the City Administrator, subject to such limitations and procedures as set by the Mayor and City Council pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 8: There is hereby levied a property tax of \$1.40 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2023, the public welfare requiring it.

Passed 1st Reading: _____

Passed 2nd Reading: _____

Mayor

ATTESTED:

City Administrator

SEAL

RESOLUTION NO. 2023-08

“A RESOLUTION OF THE CITY COUNCIL OF MORRISTOWN, TENNESSEE AUTHORIZING THE DISBURSEMENT TO ALPS, BOYS & GIRLS CLUB OF MORRISTOWN INC., THE CHILD ADVOCACY CENTER, GIRLS INC., HELPING HANDS CLINIC INC., KEEP MORRISTOWN HAMBLÉN BEAUTIFUL, MATS, MORRISTOWN-HAMBLÉN CHILD CARE CENTERS, ROSE CENTER, SENIOR CITIZENS CENTER, STEPPING OUT, MCNABB CENTER, MORRISTOWN’S TASK FORCE ON DIVERSITY/HOLA, MORRISTOWN-HAMBLÉN IMAGINATION LIBRARY ADVISORY COUNCIL, FRIENDS OF HOSPICE OF THE LAKEWAY AREA, HOLSTON UNITED METHODIST HOME FOR CHILDREN/HOPE & THRIVE ACADEMY, MORRISTOWN COMPOSITE SQ CIVIL AIR PATROL, SAFE SPACE, MORRISTOWN AREA CHAMBER OF COMMERCE AND CROCKETT TAVERN, AND OF THOSE FUNDS ALLOCATED TO THESE NON-PROFIT CHARITABLE AND CIVIC ORGANIZATIONS IN THE CITY OF MORRISTOWN’S 2023/2024 FISCAL YEAR BUDGET.”

WHEREAS, as a part of its annual budget process the City of Morristown allocates to be disbursed to deserving non-profit charitable and civic organizations; and,

WHEREAS, as a part of the City of Morristown’s budget adopted for the 2023/2024 fiscal year three-hundred forty-one thousand, five hundred dollars (\$341,500) were allocated to be disbursed to ALPS, Boys & Girls Club of Morristown Inc., The Child Advocacy Center, Girls, Inc., Helping Hands Clinic, Inc., Keep Morristown Hamblen Beautiful, MATS, Morristown-Hamblen Child Care Centers, Rose Center, Senior Citizens Center, Stepping Out, McNabb Center, Morristown's Task Force on Diversity /HOLA, M-H Imagination Library Advisory Council, Friends of Hospice of the Lakeway Area, Holston United Methodist Home for Children/Hope & Thrive Academy, Composite SQ Civil Air Patrol, Safe Space, Morristown Area Chamber of Commerce and Crockett Tavern; and,

WHEREAS, the City of Morristown in accordance with Tennessee Code Annotated 6-54-111 does hereby pass this Resolution authorizing the disbursement to these non-profit charitable and civic organizations of the funds appropriated and budgeted for their use and benefit in the City of Morristown’s 2023/2024 fiscal year budget; and,

WHEREAS, it is in the best interest and welfare of the citizens and residents of the City of Morristown that this Resolution shall be passed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morristown, Tennessee, meeting in regular session on this the 20th day of June, 2023, with a lawful quorum of said Council being present and with a majority of said Council voting in the affirmative as follows:

1. That the three-hundred forty-one thousand, five hundred dollars (\$341,500) appropriated and budgeted by the City of Morristown Council in its 2023/2024 fiscal year budget for the use and benefit of deserving non-profit charitable and civic organizations shall be disbursed and is authorized to be disbursed as follows:

<u>Organization</u>	<u>Amount</u>
ALPS	\$ 13,000
Boys & Girls Club of Morristown Inc.	26,500
The Child Advocacy Center	1,000
Girls, Inc.	15,000
Helping Hands Clinic, Inc.	7,125
Keep Morristown Hamblen Beautiful	19,950
MATS	8,000
M-H Child Care Centers	23,925
Rose Center	13,000
Senior Citizens Center	48,625
Stepping Out	5,000
McNabb Center	32,875
Morristown's Task Force on Diversity / HOLA	16,000
M-H Imagination Library Advisory Council	5,000
Friends of Hospice of the Lakeway Area	10,000
Holston United Methodist Home for Children/Hope & Thrive Academy	2,500
Morristown Composite SQ Civil Air Patrol	2,500
Safe Space	10,000
Morristown Area Chamber of Commerce	71,500
Crockett Tavern	10,000
	\$ 341,500

2. This Resolution shall be effective from and after its adoption.

PASSED on the 20th day of June 2023.

Mayor

ATTEST:

City Administrator/Recorder

The City of Morristown

Community Development & Planning



TO: City Council
FROM: Lori Matthews
DATE: June 20th, 2023
REQUEST: Annexation Request

Staff has received a request for annexation from property owners Nick Lakins/Derek Wolfe/Michael Rouse for a portion of their 98-acre tract located off of Sublett Road. The request is comprised of 4 individual lots located just north of the East Tennessee Progress Center Industrial Park. The lots to be annexed are within the current Urban Growth Boundary Area and contiguous with the existing City of Morristown corporate boundary.

The owners are seeking R-2 (Medium Density Residential) zoning upon approval of the annexation, in order to build single-family residential housing. The 4-lots under consideration are sized as follows:

Lot 1	9,171 square feet
Lot 2	7,666 square feet
Lot 3	8,022 square feet
Lot 4	8,513 square feet

Morristown Utilities will be the sanitary sewer service provider and Witt Utilities will provide water service to the small subdivision.

RECOMMENDATION:

The Planning Commission recommended City Council approve the request at their regular meeting on June 13th, 2023.

Proposed Annexation Areas in Yellow



ORDINANCE NO. _____

ENTITLED AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MORRISTOWN TENNESSEE;

Annexation of Lots 1-4 of the Michael Rouse, William Lakins, Derrick Wolfe Property, the general location being shown on the attached exhibit A;

Section 1. WHEREAS, it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

Section II. WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;

1. **PURSUANT** to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory:
2. Medium Density Residential (R-2) zoning shall be applied upon adoption of the annexation area.
3. This Ordinance shall become effective from and after its passage, the public welfare requiring it.

PASSED ON FIRST READING THIS 20th DAY OF June, 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

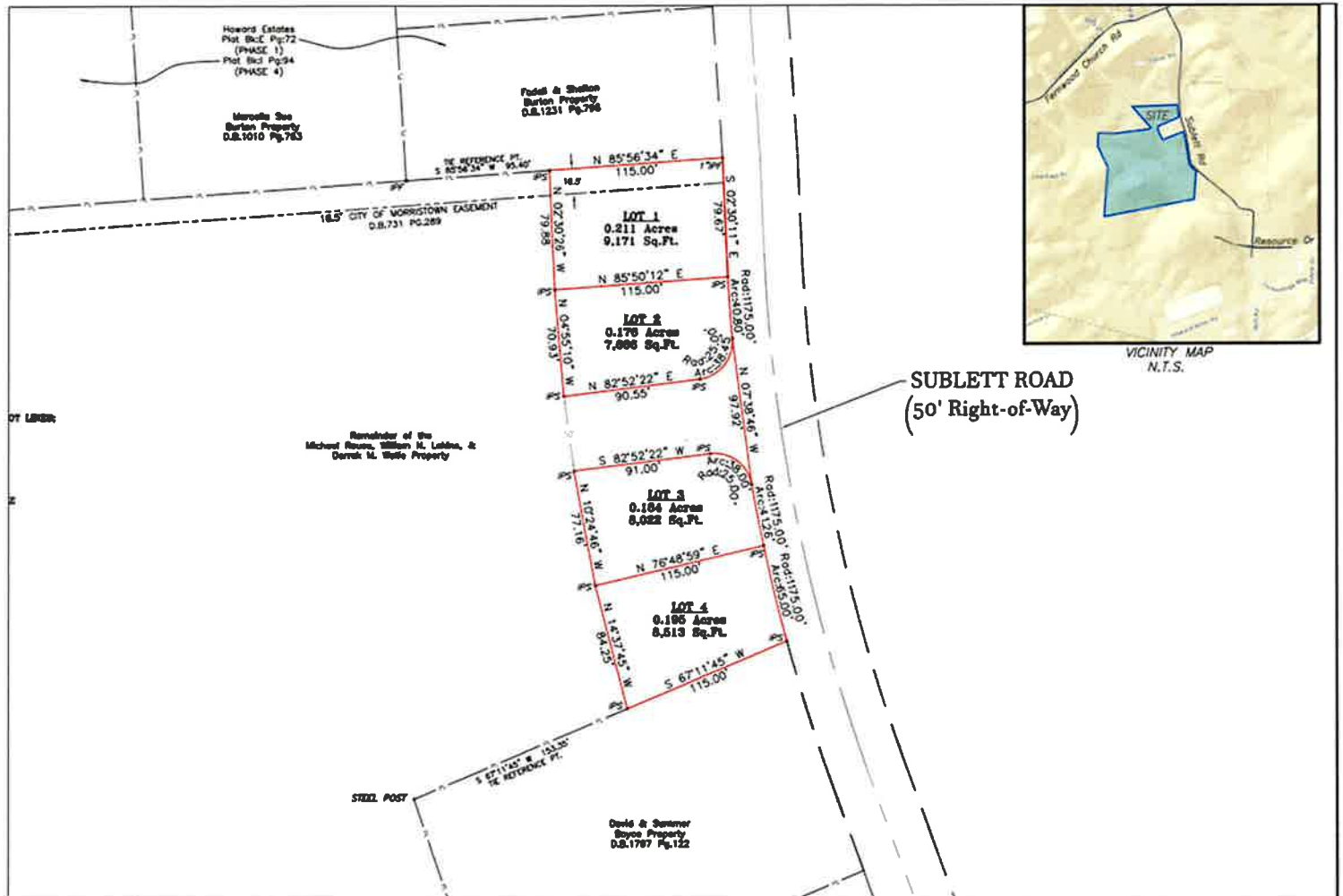
PASSED ON SECOND READING THIS 6th DAY OF July, 2023.

MAYOR

ATTEST:

CITY ADMINISTRATOR

EXHIBIT A:



PLAN OF SERVICES

RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF LOTS 1-4 OF THE MICHAEL ROUSE, WILLIAM LAKIN AND DERREK WOLFE PROPERTY

WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY THE GOVERNING BODY.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:

Being Lots 1-4 of the Michael Rouse, William Lakin and Derrek Wolfe Property as shown on Exhibit A:

Section I. Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described above, the following plan of services;

Police Protection

Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided upon the effective date of annexation.

Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided upon the effective date of annexation. Water for fire protection to serve the substantially developed annexed area(s) will be provided in accordance with current policies of Morristown Utilities Commission unless authorized by franchise agreement with another utility district which has made service available with capabilities to meet City of Morristown Fire Protection Standards. Any extension of water system infrastructure beyond that of the Morristown Utility Commission policies shall be at the expense of the property owner or developer.

Water Service

Witt Utility District will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Witt Utility District.

Sanitary Sewer Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission.

Electrical Service

Electrical service for domestic, commercial and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

Refuse Collection

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

Streets

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

Inspection Services

Any inspection services now provided by the City (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

Planning and Zoning

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation.

Street Lighting

Street lights will be installed in accordance to City policies.

Recreation

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

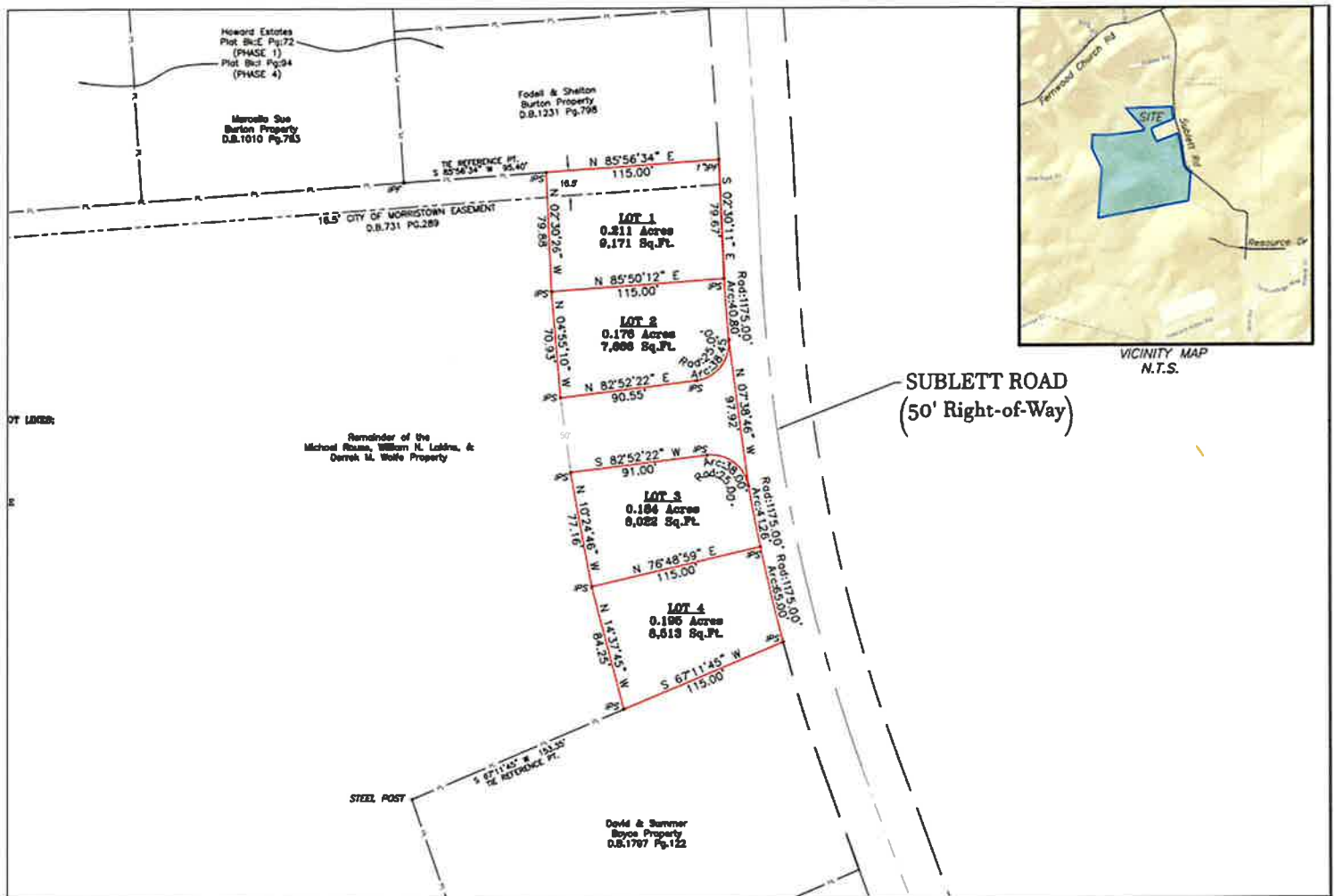
Section II. This Resolution shall become effective from and after its adoption.

Passed on this _____ day of _____, 2023.

Mayor
ATTEST:

City Administrator

Exhibit A:



The City of Morristown

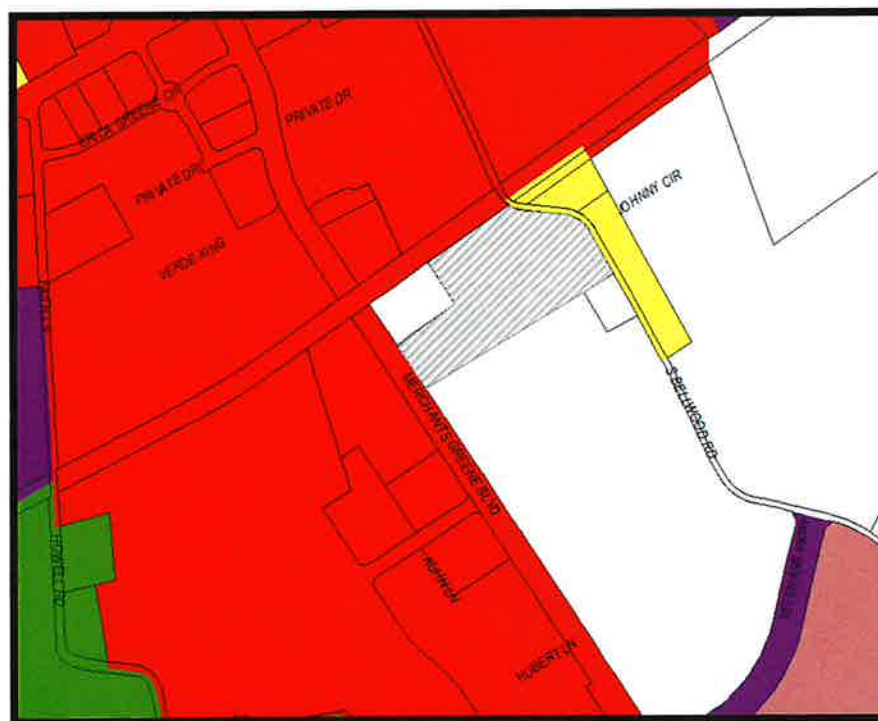
Community Development & Planning



TO: Morristown City Council
FROM: Josh Cole, Senior Planner
DATE: June 20th, 2023
SUBJECT: Annexation Request
Merchants Greene Boulevard/S. Bellwood Road

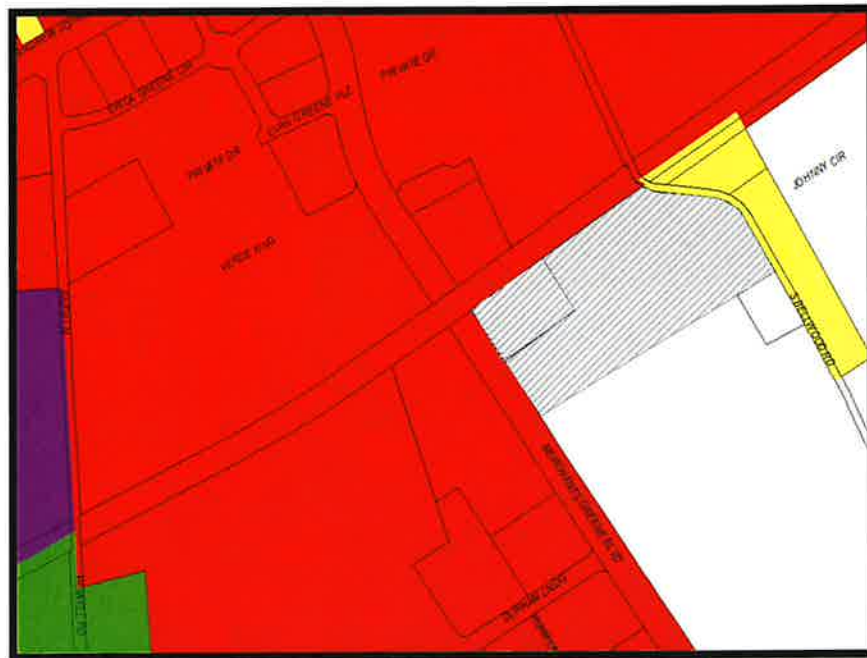
BACKGROUND:

Staff has received a request to annex a portion of a parcel into the corporate limits of Morristown by applicant Sandip Patel on behalf of property owner John Bell. The subject property is between Merchants Green Boulevard and S. Bellwood Road containing approximately 10 vacant acres.



The properties to the north and west are zoned Intermediate Business (IB) and contain a variety of commercial uses while the properties to the east and south contain residential and agricultural uses. The applicant is requesting the R-3 (High Density Residential District) zoning designation in order to place a multi-family development.

However, if approved, this annexation request would result in a “donut hole” as there will be a parcel not within the City limits but surrounded completely by the city. Morristown Utilities owns the parcel and has agreed to request for annexation also with the R-3 zoning as it does allow public utilities as a use permitted outright.



A Plan of Services is also provided which includes utility services and standard City services. No additional Fire or Police personnel will be required at this time but per the police department, there will be an increase in calls if this property is developed in the future. Morristown Utilities currently provides wastewater, water, and electric services

It should be noted all applicable development standards will have to be met prior to any development at this site.

RECOMMENDATION:

Staff recommends approval of the annexation requests with zoning designations of R-3 and Planning Commission voted in support of this request at their June monthly meeting.

ORDINANCE NO. _____
ENTITLED AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO
INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF
MORRISTOWN TENNESSEE

*Annexation of property identified as Hamblen County Tax Parcel ID #: 032040 08601 and
a portion of property identified as Hamblen County Tax ID#: 032048 05900 with the
Zoning Designation of High-Density Residential District, R-3, the general location being
shown of the attached exhibit A;*

Section 1. WHEREAS , it now appears that the prosperity of the City and of the territory herein described shall be materially retarded and the safety and welfare of inhabitants and property owners thereof endangered if such territory is not annexed; and

Section II. WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and the City as a whole;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORRISTOWN;

(1) PURSUANT to authority conferred by Section 6-15:102 of the Tennessee Code Annotated, there is hereby annexed to the City of Morristown Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

BEGINNING at the point of intersection of Parcel 059.00 of Hamblen County Tax Map 048, Parcel 086.00 of Hamblen County Tax Map 040, and the western S. Bellwood Road right of way and heading in a southwesterly direction along the common boundary shared by Parcel 059.00 of Hamblen County Tax Map 048 and Parcel 086.00 of Hamblen County Tax Map 040 and thence continuing in the same direction to the point of intersection of Parcel 059.00 of Hamblen County Tax Map 048 and the eastern right of way of Merchants Greene Boulevard; Thence in a northwesterly direction to the point of intersection of Parcel 059.00 of Hamblen County Tax Map 048, Parcel 086.01 of Hamblen County Tax Map 040, the eastern right of way of Merchants Greene Boulevard, and the southern right of way of the Norfolk Southern railroad; Thence in a northeasterly direction to the point of intersection of Parcel 059.00 of Hamblen County Tax Map 048, the southern right of way of the Norfolk Southern rail road, and the western right of way of S. Bellwood Road; Thence in a southeasterly direction along the common boundary of Parcel 059.00 of Hamblen County Tax Map 048 and the western right of way of S. Bellwood Road to the point of BEGINNING.

(2) High Density Residential District (R-3) zoning shall be applied upon adoption of the annexation area.

(3) This Ordinance shall become operative thirty days after its passage or as otherwise provided for in Chapter 113, Public Acts of Tennessee, 1955.

(4) This Ordinance shall become effective from and after its passage, the public welfare requiring it.

Passed on first reading the 20th day of June 2023.

Mayor

ATTEST:

City Administrator

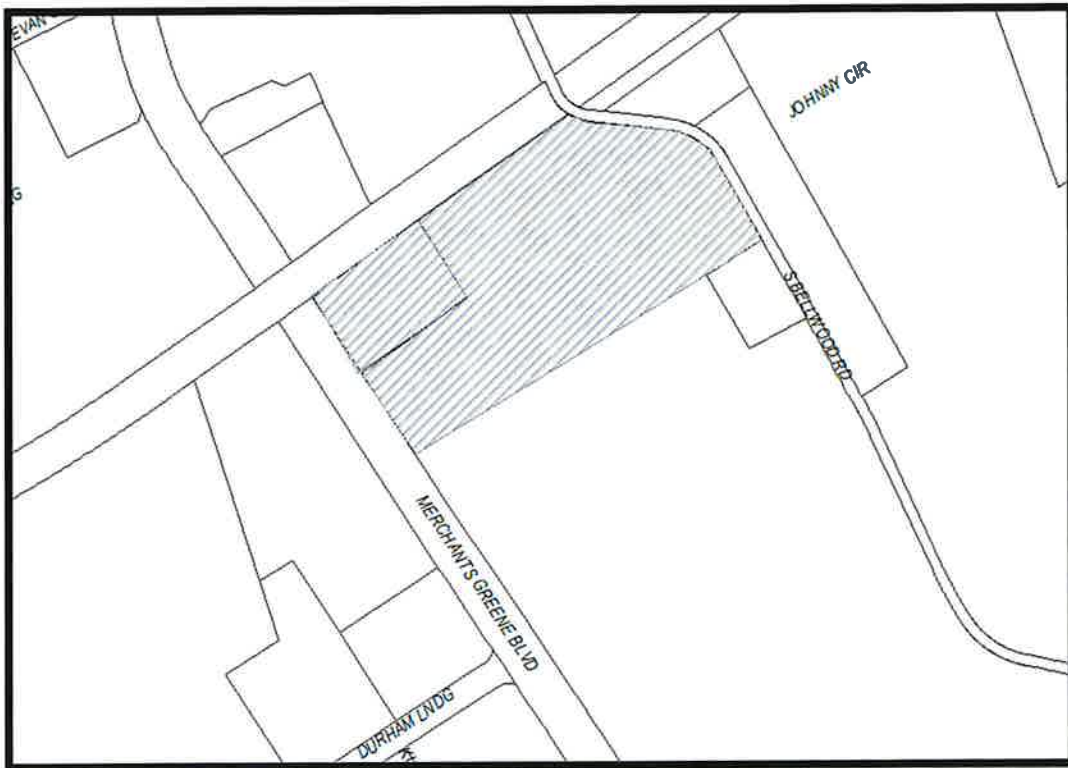
Passed on second and final reading the 6th day of July 2023.

Mayor

ATTEST:

City Administrator

Exhibit A:



PLAN OF SERVICES

RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF PROPERTIES LOCATED TO BETWEEN MERCHANTS GREENE BOULEVARD AND S. BELLWOOD ROAD.

WHEREAS, TENNESSEE CODE ANNOTATED, TITLE 6, CHAPTER 51, AS AMENDED REQUIRES THAT A PLAN OF SERVICES BE ADOPTED BY THE GOVERNING BODY.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND COUNCIL OF THE CITY OF MORRISTOWN, TENNESSEE:

Properties identified as Hamblen County Tax Parcel ID #: 032040 08601 and a portion of Hamblen County Tax ID#: 032048 05900 located between Merchants Greene Boulevard and S. Bellwood Road, the general location being shown on the attached exhibit A;

Section I. Pursuant to the provisions of Title 6, Chapter 51, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described above, the following plan of services.

Police Protection

Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided upon the effective date of annexation.

Fire Protection

Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire stations, will be provided upon the effective date of annexation. Water for fire protection to serve the substantially developed annexed area(s) will be provided in accordance with current policies of Morristown Utilities Commission unless authorized by franchise agreement with another utility district which has made service available with capabilities to meet City of Morristown Fire Protection Standards. Any extension of water system infrastructure beyond that of the Morristown Utility Commission policies shall be at the expense of the property owner or developer.

Water Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission.

Sanitary Sewer Service

Morristown Utilities will extend service to properties within its jurisdiction in accordance with the regulations and extension policies of Morristown Utilities Commission.

Electrical Service

Electrical service for domestic, commercial and industrial use will be provided at city rates for new lines as extended in accordance with current policies of Morristown Utility Commission. In those parts of the annexed area presently served by another utility cooperative, the above conditions or terms will begin with the acquisition by the city of such cooperatives or parts thereof, which may be delayed by negotiations and/or litigation.

Refuse Collection

The same regular refuse collection service now provided within the City will be extended to the annexed area sixty days following the effective date of annexation.

Streets

Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the city. Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards. Street name signs where needed will be installed as new street construction requires.

Inspection Services

Any inspection services now provided by the City (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin upon the effective date of annexation.

Planning and Zoning

The planning and zoning jurisdiction of the city will apply to the annexed area in conjunction with the effective date of annexation.

Street Lighting

Street lights will be installed in accordance to City policies.

Recreation

Residents of the annexed area may use all existing recreational facilities, parks, etc., on the effective date of annexation. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

Miscellaneous

Fibernet will be installed per the current Morristown Utility System policy.

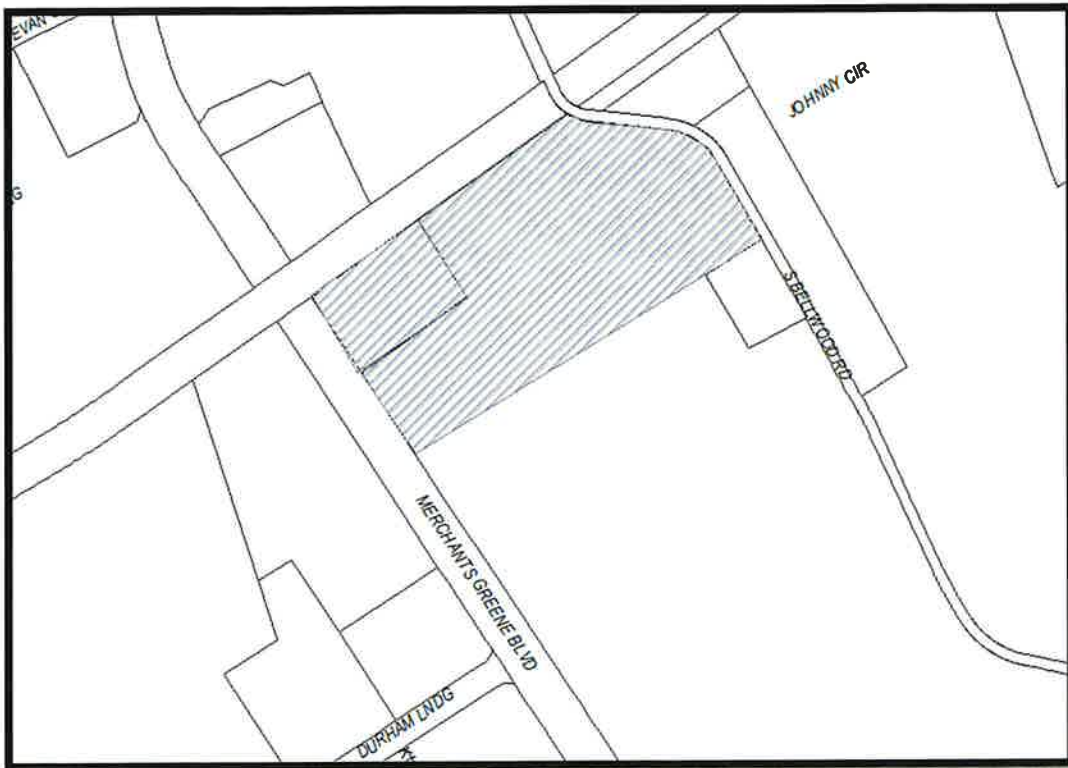
Section II. This Resolution shall become effective from and after its adoption.

Passed on this 6th day of July 2023.

Mayor
ATTEST:

City Administrator

Exhibit A:





Morristown City Council Agenda Item Summary

Date: June 20, 2023

Agenda Item: Approve CEI services for Talley Ward sewer project.

Prepared By: Larry Clark

Subject: Talley Ward Sewer Line project.

Background: Sewer line issues have plagued Talley Ward that has required many clean outs of backups.

Findings/Current Activity:

To maintain use of Talley Ward, line replacement is necessary for the restrooms at Talley Ward. King Contractors was selected by bid process and approved by Council. Work is beginning to be planned out. Project requires inspection services to verify installation.

Financial Impact:

Funds have been identified in the FY 23 budget for \$43,000.

Action options/Recommendations:

Staff would recommend City Council approve the expense and authorize the City Administrator to enter into an agreement LD&A for CEI Services.

Attachment: LD&A agreement



LDA ENGINEERING

June 14, 2023

Larry Clark
Assistant City Administrator
City of Morristown

Reference: Construction Services for Talley Ward Recreational Facility Sewer Construction

Mr. Clark,

LDA Engineering appreciates the opportunity to provide you with a proposal for bidding and construction services and Resident Project Representative (RPR) services for the referenced project.

LDA Engineering will provide bidding services which includes: answering bidders' questions, reviewing the bids received, recommending on the award of the successful bidder, assisting with the award of the contract, and assembly of the executed contract documents.

LDA Engineering will provide engineering services during construction such as shop drawing and submittal review, RFI review and responses, change order request review and change order preparation, answering contractor questions, site visits, and reviewing pay estimates on an hourly basis with an estimated budget of \$13,000.00.

Resident Project Representative (RPR) services will be provided on an hourly basis with an estimated budget of \$30,000.00. The time for RPR will only be charged relating to the actual construction time. The contract construction time is 90 calendar days.

Invoices will be submitted monthly based upon the services performed during the billing period. The total budget is a not-to-exceed amount of \$43,000.00.

LDA Engineering will begin these services immediately upon written authorization and initiation of the construction phase. If you have any questions, please do not hesitate to give me a call at 504-214-1949.

Sincerely,

Matthew Movahed, P.E.
Sr. VP of Engineering

Proposal Accepted by Larry Clark:

By: _____

Date: _____

110 Tyson Boulevard, Suite 200, Alcoa, TN 37701 ■ Phone: (865) 573-7672 ■ LDAEngineering.com



Morristown City Council Agenda Item Summary

Date: June 20, 2023

Agenda Item: Acknowledge bids received for Runway Lighting Replacement, accept the bid from Appalachian Foothills Contracting, LLC as the best and lowest bid, and authorize the City Administrator to execute a contract for the same in the amount of \$805,000 to include Bid Alternate 1.

Prepared By: Andrew Ellard

Subject: Runway Lighting Replacement

Background: The runway lighting project has been on the airport's Capital Improvement Plan since 2018 and is slated to be completed in FY 2024. Designs/specifications and the bidding process were completed by Michael Baker International as the City's engineer of record. Three vendors submitted bids*.

*Note: one bid (from Southeast Site Services) was received in City Center via FedEx in advance of the bidding deadline, but the envelope was not delivered internally to the purchasing office ahead of the opening. This error was discovered the next work day – the envelope remaining sealed. Due to the City's error, we notified all vendors of the situation and invited them to a "second" bid opening in order to publicly open the additional bid. It was opened on June 15th at 3:30 and was communicated to all three vendors (as none took the opportunity to attend).

Findings/Current Activity:

The bid from Appalachian Foothills is within budget and below the engineer's estimate.

Financial Impact:

This project is incorporated in the budget for FY 2024. 90% Federal, 5% state, and 5% local match.

Action options/Recommendations:

Authorize a contract.

Attachment: Bid Tab; letter of recommendation

June 16, 2023

City of Morristown
100 West First North Street
Morristown, TN 37814

Attention: Mr. Andrew Ellard, Assistant City Administrator

Subject: Morristown Regional Airport (MOR)
Runway 5/23 Lighting Replacement
Recommendation of Award

Dear Mr. Ellard:

Michael Baker has completed the review of the bid documents received on June 9, 2023, for the above referenced project submitted by Stansell Electric Company, Inc., Appalachian Foothills Contracting, Inc. (Appalachian), and Southeast Site Services, LLC.

In general, we feel the costs are usual and customary for the work required to complete this project. The apparent low bidder, when read during the bid opening, was Appalachian whose base bid total was \$802,000.00. This amount was \$192,635.00, or 19.3%, below the Engineer's estimate for the project. In general, most electrical item unit prices were below engineer's estimate, but we feel that the bid is still balanced. The full bid tabulation is attached to this letter. Appalachian included all required paperwork and is intending on meeting the DBE goal of 8.28%.

Two bid alternates were also bid. The acceptance/rejection of those alternates do not impact the bid rankings.

- Bid alternate 1 includes the refurbishment of the existing beacon in lieu of the replacement with a new LED beacon as outlined in the base bid. Appalachian's bid for this alternate was \$3,000.00. While it is our opinion that a new LED beacon will provide a longer service life and less future maintenance costs, this cost is eligible to be included in the grant, and we leave the decision of whether to accept this alternate to the preferences of the airport commission.
- Bid alternate 2 includes a compressed construction phasing schedule. Whereas the base bid allows for runway closures Monday-Friday from 7am-5pm, each day, the bid alternate only allows for runway closures Thursday-Sunday from 7am-5pm, each day. Appalachian's bid price for this bid alternate was \$35,000.00. This cost is not eligible to be included in the grant, and if awarded, would be paid 100% by local funds. While we feel that this cost is reasonable, due to the fact that the cost is 100% locally funded, we defer to the City if the cost is worth the benefit of reduced runway closure days.

Based on our review, Appalachian Foothills Contracting understood the intent of the project requirements. Although their bid was not submitted with the entire project manual, all required forms were completed and submitted, and we recommend waiving the requirement for the complete project manual in this instance, in accordance with the notice included in the project advertisement. Therefore,

once the City determine their preferences for Bid Alternates 1 and 2, we recommend that the City of Morristown award the project to Appalachian Foothills Contracting. The costs for each scenario are outlined below:

- Base Bid Only: Eight hundred two thousand and zero cents (\$802,000.00)
- Base Bid + Bid Alternate 1: Eight hundred five thousand and zero cents (\$805,000.00)
- Base Bid + Bid Alternate 2: Eight hundred thirty-seven thousand and zero cents (\$837,000.00)
- Base Bid + Bid Alternate 1 + Bid Alternate 2: Eight hundred forty thousand and zero cents (\$840,000.00)

This project award shall be contingent on receipt of TDOT grant funding for the project.

If you have any questions regarding the award recommendation, please feel free to give me a call at (615) 348-5821.

Sincerely,

MICHAEL BAKER INTERNATIONAL



Kevin Sigg, PE
Project Manager

MORRISTOWN REGIONAL AIRPORT
 RUNWAY 5/23 LIGHTING REPLACEMENT
 BID RESULTS
 BID OPENING: 06/09/2023 @ 2:00 PM

Calculated By: KSS

ENGINEER'S ESTIMATE

Calculated By: KSS						ENGINEER'S ESTIMATE		Appalachian Foothills		Southeast Site Services		Stansell	
BASE BID													
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL		
BASE BID													
C-105-5.1	MOBILIZATION/DEMOLIBIZATION AND CONSTRUCTION LAYOUT SURVEYING	LS	1	\$ 69,610.00	\$ 69,610.00	\$ 60,000.00	\$ 60,000.00	\$ 92,550.00	\$ 92,550.00	\$ 51,818.72	\$ 51,818.72		
MC-003-7.1	AIRPORT SAFETY AND SECURITY	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 10,000.00	\$ 29,933.27	\$ 29,933.27		
MC-100-5.1	MISCELLANEOUS SITE DEMOLITION	LS	1	\$ 18,500.00	\$ 18,500.00	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00	\$ 38,178.76	\$ 38,178.76		
MC-100-5.2	ELECTRICAL ROOM VAULT WORK	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,312.03	\$ 5,312.03		
MC-100-5.3	RUNWAY 5 VASI REMOVAL, COMPLETE	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,301.42	\$ 1,301.42		
MC-128-5.1	1-WAY 2" HDPE SCHEDULE 80 HORIZONTAL DIRECTIONAL DRILL	LF	560	\$ 60.00	\$ 33,600.00	\$ 45.00	\$ 25,200.00	\$ 35.00	\$ 19,600.00	\$ 30.00	\$ 16,800.00		
MC-128-5.2	2-WAY 2" HDPE SCHEDULE 80 HORIZONTAL DIRECTIONAL DRILL	LF	510	\$ 90.00	\$ 45,900.00	\$ 55.00	\$ 28,050.00	\$ 45.00	\$ 22,950.00	\$ 34.00	\$ 17,340.00		
L-101-5.1	LED L-801A(L) CLASS 1 AIRPORT ROTATING BEACON AND ASSOCIATED OBSTRUCTION LIGHTS	EA	1	\$ 36,000.00	\$ 36,000.00	\$ 17,000.00	\$ 17,000.00	\$ 20,000.00	\$ 20,000.00	\$ 28,385.60	\$ 28,385.60		
L-108-5.1	BARE COPPER #6 AWG COUNTERPOISE WIRE INCLUDING GROUND RODS AND GROUND CONNECTORS	LF	20,900	\$ 2.25	\$ 47,025.00	\$ 1.50	\$ 31,350.00	\$ 1.20	\$ 25,080.00	\$ 2.11	\$ 44,099.00		
L-108-5.2	1/C #8 SKV, FAA L-824 TYPE C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	LF	21,500	\$ 2.75	\$ 59,125.00	\$ 2.00	\$ 43,000.00	\$ 1.40	\$ 30,100.00	\$ 4.18	\$ 89,870.00		
L-108-5.3	1/C #6 600V, XHHW CABLE, INSTALLED IN DUCT BANK OR CONDUIT	LF	18,300	\$ 2.75	\$ 50,325.00	\$ 2.00	\$ 36,600.00	\$ 1.75	\$ 32,025.00	\$ 3.28	\$ 60,024.00		
L-110-5.1	2" PVC SCHEDULE 40 CONDUIT, DIRECT BURIED IN TURF	LF	17,600	\$ 11.75	\$ 206,800.00	\$ 9.00	\$ 158,400.00	\$ 10.00	\$ 176,000.00	\$ 11.16	\$ 196,416.00		
L-110-5.2	2-WAY 2" PVC SCHEDULE 40 CONDUIT, CONCRETE ENCASED	LF	570	\$ 80.00	\$ 45,600.00	\$ 35.00	\$ 19,950.00	\$ 30.00	\$ 17,100.00	\$ 52.46	\$ 29,902.20		
L-115-5.1	4 WAY JUNCTION CAN PLAZA	EA	1	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00	\$ 10,000.00	\$ 10,000.00	\$ 11,683.30	\$ 11,683.30		
L-115-5.2	INSTALL L-867E JUNCTION CAN	EA	25	\$ 1,750.00	\$ 43,750.00	\$ 1,650.00	\$ 41,250.00	\$ 2,650.00	\$ 66,250.00	\$ 2,499.76	\$ 62,494.00		
L-125-5.1	INSTALL L-861(L)/L-861E(L) RUNWAY ELEVATED EDGE/THRESHOLD LIGHT FIXTURE, BASE CAN MOUNTED WITH TRANSFORMER AND ACCESSORIES	EA	71	\$ 1,900.00	\$ 134,900.00	\$ 1,700.00	\$ 120,700.00	\$ 2,700.00	\$ 191,700.00	\$ 2,316.08	\$ 164,441.68		
L-125-5.2	L-858(L) AIRPORT RUNWAY AND TAXIWAY SIGN (1 MODULE, SIZE 1, STYLE 2) ON NEW FOUNDATION WITH TRANSFORMER AND NEW ACCESSORIES	EA	12	\$ 5,500.00	\$ 66,000.00	\$ 4,500.00	\$ 54,000.00	\$ 9,000.00	\$ 108,000.00	\$ 7,195.82	\$ 86,349.84		
L-125-5.3	L-881(L) STYLE A PAPI, WITH NEW PCU AND DISCONNECT ON NEW L-867 BASE CAN ON NEW CONCRETE FOUNDATION	EA	2	\$ 38,000.00	\$ 76,000.00	\$ 26,500.00	\$ 53,000.00	\$ 35,000.00	\$ 70,000.00	\$ 35,939.22	\$ 71,878.44		
L-125-5.4	ALLOWANCE FOR PAYMENT TO FAA FLIGHT INSPECTION SERVICES FOR FLIGHT CHECK AND COMMISSIONING OF PAPI SYSTEM	ALLOW	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		
				BASE BID TOTAL:		\$ 994,635.00		\$ 802,000.00		\$ 943,355.00		\$ 1,021,228.26	
BID ALTERNATE 1													
L-101-5.1	LED L-801A(L) CLASS 1 AIRPORT ROTATING BEACON AND ASSOCIATED OBSTRUCTION LIGHTS	EA	(1)	\$ 36,000.00	\$ (36,000.00)	\$ 17,000.00	\$ (17,000.00)	\$ 20,000.00	\$ (20,000.00)	\$ 28,385.60	\$ (28,385.60)		
L-101-5.2	REFURBISH EXISTING L-801A, CLASS 1 AIRPORT ROTATING BEACON AND ASSOCIATED OBSTRUCTION LIGHTS	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,605.09	\$ 40,605.09		
				BID ALTERNATE 1 TOTAL:		\$ (16,000.00)		\$ 3,000.00		\$ -		\$ 12,219.49	
BID ALTERNATE 2													
C-105-5.2	ADD/DEDUCT FOR ALTERNATE CONSTRUCTION PHASING SCHEDULE	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 35,000.00	\$ 35,000.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -		
				BID ALTERNATE 2 TOTAL:		\$ 50,000.00		\$ 35,000.00		\$ 100,000.00		\$ -	

The City of Morristown

Morristown Police Department



MEMORANDUM

To: Mayor Gary Chesney
City Council

From: Chief Roger D. Overholt *RDO*

Date: June 13, 2023

Re: Employee Disciplinary Action

I am requesting confirmation for a disciplinary action of a police officer. I am making this request based upon an internal investigation and findings. I request the officer to receive four days (48-hour) suspension. This action would be in compliance with our disciplinary process.

The employee violated sections of policy 300.08 Code of Conduct.

Thank you,

RDO/aw

City of Morristown Line Item Transfer					
DOCUMENT NO.		2312			
FUND NO.		General Fund #110		LINE ITEM TRANSFER(S)	X
FY		2023			
Date		06/01/23			
LINE ITEM	ACCOUNT NO. #####-####	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	110-41100-330	Mayor & City Council - Legal Notices	5,000	1,300	6,300
2	110-41100-341	Mayor & City Council - Electricity	2,050	1,400	3,450
3	110-41100-345	Mayor & City Council - Telephone Services	2,000	1,260	3,260
4	110-41100-375	Mayor & City Council - Membership & Dues	19,000	600	19,600
5	110-41100-399	Mayor & City Council - Other Contracted Services	2,000	300	2,300
6	110-41100-499	Mayor & City Council - Other Supplies & Materials	2,500	4,000	6,500
7	110-41100-413	Mayor & City Council - Office Equipment	20,000	(8,860)	11,140
8	110-41110-399	Elections - Other Contracted Services	24,000	2,000	26,000
9	110-41610-111	Purchasing - Wages & Salaries	45,929	(2,000)	43,929
10	110-41200-111	City Administration - Wages & Salaries	582,521	2,850	585,371
11	110-41200-213	City Administration - TCRS	88,897	140	89,037
12	110-41200-341	City Administration - Electricity	5,700	580	6,280
13	110-41200-345	City Administration - Telephone Services	8,770	2,225	10,995
14	110-41200-383	City Administration - Travel Business Expense	10,000	3,500	13,500
15	110-41200-413	City Administration - Office Equipment	0	7,250	7,250
16	110-41200-801	City Administration - Grants & Other Subsidies	45,112	(26,545)	18,567
17	110-41530-310	Finance - Postal Services	13,000	1,500	14,500
18	110-41530-321	Finance - Printing Services	2,500	1,000	3,500
19	110-41530-330	Finance - Legal Notices	1,900	500	2,400
20	110-41530-345	Finance - Telephone Services	14,305	2,500	16,805
21	110-41530-353	Finance - Accounting & Audit Services	62,150	1,200	63,350
22	110-41530-355	Finance - Computer/Data Processing	123,200	70,000	193,200
23	110-41530-371	Finance - Subscriptions & Books	200	150	350
24	110-41530-413	Finance - Office Equipment	6,000	10,000	16,000
25	110-41530-689	Finance - Other Miscellaneous Expenses	1,300	1,000	2,300
26	110-41530-112	Finance - Overtime	8,585	(6,500)	2,085
27	110-41530-112	Finance - Employee Health Insurance	102,000	(1,350)	100,650
28	110-43110-999	Public Works Administration - Other Capital Outlay	45,000	(45,000)	-
29	110-43130-999	Fleet Maintenance - Other Capital Outlay	41,000	(25,000)	16,000
30	110-41640-111	Computer Operations - Wages & Salaries	76,244	250	76,494
31	110-41640-213	Computer Operations - TCRS	11,665	250	11,915
32	110-41640-214	Computer Operations - Employee Health Insurance	15,641	20	15,661
33	110-41640-217	Computer Operations - Employee Life Insurance	418	10	428
34	110-41640-341	Computer Operations - Electricity	0	1,500	1,500
35	110-41640-342	Computer Operations - Water & Sewer	0	560	560
36	110-41640-343	Computer Operations - Natural Gas & Propane	0	280	280
37	110-41640-345	Computer Operations - Telephone Services	0	4,000	4,000
38	110-41640-413	Computer Operations - Other Contracted Services	7,000	(6,870)	130
39	110-41650-111	Human Resources - Wages & Salaries	69,388	800	70,188

LINE ITEM	ACCOUNT NO. #####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
44	110-41650-214	Human Resources - Employee Health Insurance	15,613	20	15,633
45	110-41650-217	Human Resources - Employee Life Insurance	381	10	391
46	110-41650-341	Human Resources - Electricity	0	2,600	2,600
47	110-41650-342	Human Resources - Water & Sewer	0	1,215	1,215
48	110-41650-343	Human Resources - Natural Gas & Propane	0	450	450
49	110-41650-345	Human Resources - Telephone Services	0	5,700	5,700
50	110-41650-413	Human Resources - Office Equipment	0	3,600	3,600
51	110-41650-221	Human Resources - Unemployment Insurance	1,000	(1,000)	-
52	110-41650-321	Human Resources - Printing Services	1,200	(1,200)	-
53	110-41650-399	Human Resources - Other Contracted Services	24,050	(6,195)	17,855
54	110-41650-378	Human Resources - Education, Seminars & Training	6,000	(6,000)	-
55	110-41655-217	Risk Management - Employee Life Insurance	682	10	692
56	110-41655-345	Risk Management - Telephone Services	390	125	515
57	110-41655-383	Risk Management - Travel Business Expense	1,500	1,200	2,700
58	110-41655-112	Risk Management - Overtime	500	(500)	-
59	110-41655-378	Risk Management - Education, Seminars & Training	1,250	(835)	415
60	110-41665-214	Court Administration - Employee Health Insurance	30,877	145	31,022
61	110-41665-219	Court Administration - Workers Comp Insurance	2,646	(145)	2,501
62	110-41700-217	Planning - Employee Life Insurance	1,529	20	1,549
63	110-41700-341	Planning - Electricity	3,876	1,500	5,376
64	110-41700-355	Planning - Computer/Data Processing	3,821	3,500	7,321
65	110-41700-413	Planning - Office Equipment	0	3,290	3,290
66	110-41700-431	Planning - Gasoline & Diesel Fuel	280	400	680
67	110-41700-214	Planning - Employee Health Insurance	62,451	(8,710)	53,741
68	110-41710-310	Codes Enforcement - Postal Service	9,674	1,000	10,674
69	110-41710-375	Codes Enforcement - Membership & Dues	200	50	250
70	110-41710-399	Codes Enforcement - Other Contracted Services	36,344	2,500	38,844
71	110-41710-411	Codes Enforcement - Office Supplies	500	200	700
72	110-41710-111	Codes Enforcement - Wages & Salaries	101,223	(3,750)	97,473
73	110-41800-433	Engineering - Vehicle Parts/Oil/Fluid/Tires	1,500	250	1,750
74	110-41800-499	Engineering - Other Supplies & Materials	250	(250)	-
75	110-41810-399	GIS - Other Contracted Services	9,800	13,000	22,800
76	110-41810-111	GIS - Wages & Salaries	118,514	(13,000)	105,514
77	110-42110-383	Police Administration - Travel Business Expense	8,035	4,000	12,035
78	110-42110-413	Police Administration - Office Equipment	845	500	1,345
79	110-42110-345	Police Administration - Telephone Services	50,679	(4,500)	46,179
80	110-42115-112	Police Support - Overtime	79,618	5,000	84,618
81	110-42115-226	Police Support - Clothing/Uniforms/Shoes	8,000	1,000	9,000
82	110-42115-351	Police Support - Medical Services	100	200	300
83	110-42115-419	Police Support - Small Tools & Equipment	7,352	10	7,362
84	110-42115-960	Police Support - Machinery & Equipment	18,600	2,000	20,600
85	110-42115-214	Police Support - Employee Health Insurance	202,370	(8,210)	194,160
86	110-42117-971	Police Litter Crew - Motor Equipment	0	25	25
87	110-42117-361	Police Litter Crew - Repair & Maintenance Vehicles	700	(25)	675

LINE ITEM	ACCOUNT NO. ###-####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
88	110-42120-111	Police Patrol - Wages & Salaries	2,329,518	150,000	2,479,518
89	110-42120-112	Police Patrol - Overtime	292,125	30,000	322,125
90	110-42120-119	Police Patrol - Holiday Pay	112,778	5,000	117,778
91	110-42120-413	Police Patrol - TCRS	433,281	4,000	437,281
92	110-42120-378	Police Patrol - Education, Seminars & Training	72,560	30,000	102,560
93	110-42120-399	Police Patrol - Other Contracted Services	70,281	4,000	74,281
94	110-42120-413	Police Patrol - Office Equipment	1,685	1,000	2,685
95	110-42120-416	Police Patrol - Munitions	30,000	100	30,100
96	110-42120-419	Police Patrol - Small Tools & Equipment	61,650	500	62,150
97	110-42120-429	Police Patrol - General Operating Supplies	7,500	15,000	22,500
98	110-42120-433	Police Patrol - Vehicle Parts/Oil/Fluid/Tires	81,685	20,000	101,685
99	110-42120-695	Police Patrol - K-9 Dogs	4,892	100	4,992
100	110-42120-214	Police Patrol - Employee Health Insurance	808,013	(90,000)	718,013
101	110-42115-111	Police Support - Wages & Salaries	809,620	(80,000)	729,620
102	110-42171-111	Police Narcotics - Wages & Salaries	475,693	(89,700)	385,993
103	110-42130-112	Police Investigation - Overtime	35,000	5,000	40,000
104	110-42130-226	Police Investigation - Clothing/Uniforms/Shoes	10,450	4,000	14,450
105	110-42130-310	Police Investigation - Postal Service	1,199	500	1,699
106	110-42130-321	Police Investigation - Printing Services	200	200	400
107	110-42130-359	Police Investigation - Other Professional Services	300	2,400	2,700
108	110-42130-375	Police Investigation - Memberships & Dues	620	1,000	1,620
109	110-42130-383	Police Investigation - Travel Business Expense	7,200	500	7,700
110	110-42130-433	Police Investigation -Vehicle/Parts/Oil/Fluid/Tires	6,977	500	7,477
111	110-42130-971	Police Investigation -Motor Equipment	45,000	4,000	49,000
112	110-42130-214	Police Investigation -Employee Health Insurance	187,184	(14,000)	173,184
113	110-42130-219	Police Investigation -Workers Compensation Insurance	2,000	(4,100)	(2,100)
114	110-42210-351	Fire Administration - Medical Services	28	40	68
115	110-42210-375	Fire Administration - Membership & Dues	575	100	675
116	110-42210-378	Fire Administration - Education, Seminars & Training	1,000	200	1,200
117	110-42210-431	Fire Administration - Gasoline & Diesel Fuel	10,000	500	10,500
118	110-42210-971	Fire Administration - Motor Equipment	78,482	10	78,492
119	110-42220-343	Fire Administration - Natural Gas & Propane	6,038	(850)	5,188
120	110-42220-413	Fire Inspections - Office Equipment	1,299	10	1,309
121	110-42220-214	Fire Inspections - Employee Health Insurance	31,323	(10)	31,313
122	110-42230-362	Fire Stations - Repair/Maintenance Operations Equipment	4,500	3,000	7,500
123	110-42230-411	Fire Stations - Office Supplies & Materials	500	500	1,000
124	110-42230-921	Fire Stations - Building Improvements	84,428	(3,500)	80,928
125	110-42240-111	Firefighting - Wages & Salaries	90,000	6,500	96,500
126	110-42240-117	Firefighting - Overtime Labor Agreement	212,069	4,000	216,069
127	110-42240-213	Firefighting - TCRS	696,026	6,000	702,026
128	110-42240-310	Firefighting - Postage	541	200	741
129	110-42240-330	Firefighting - Legal Notices	286	100	386
130	110-42240-340	Firefighting - Medical Services Brady Act	0	5,900	5,900
131	110-42240-361	Firefighting - Repair & Maintenance Vehicles	25,000	1,200	26,200

LINE ITEM	ACCOUNT NO. NEW-#####-###	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
132	110-42240-371	Firefighting - Subscriptions & Books	3,627	500	4,127
	110-42240-378	Firefighting - Education Seminars & Training	30,000	5,000	35,000
133	110-42240-429	Firefighting - General Operating Supplies	18,853	4,000	22,853
134	110-42240-489	Firefighting - Fire & Medical Response	22,000	3,000	25,000
135	110-42240-971	Firefighting - Motor Equipment	39,299	20,000	59,299
136	110-42240-112	Firefighting - Overtime	153,931	(38,400)	115,531
	110-42240-383	Firefighting - Travel Business Expense	30,000	(5,000)	25,000
137	110-42240-960	Firefighting - Machinery & Equipment	80,000	(13,000)	67,000
138	110-42400-411	Inspections - Office Supplies & Materials	1,022	500	1,522
139	110-42400-431	Inspections - Gasoline & Diesel Fuel	5,792	1,000	6,792
140	110-42400-533	Inspections - Equipment Rental/Lease	1,200	1,000	2,200
141	110-42400-214	Inspections - Employee Health Insurance	77,836	(2,500)	75,336
142	110-43120-217	Facilities Maintenance - Employee Life Insurance	951	10	961
143	110-43120-226	Facilities Maintenance - Clothing/Uniforms/Shoes	2,000	1,200	3,200
144	110-43120-431	Facilities Maintenance - Gasoline & Diesel Fuel	5,000	500	5,500
145	110-43120-219	Facilities Maintenance - Workers Compensation Insurance	5,292	(1,710)	3,582
146	110-43130-345	Fleet Maintenance - Telephone Services	750	25	775
147	110-43130-362	Fleet Maintenance - Repair & Maintenance Operations Equip	7,948	2,000	9,948
148	110-43130-433	Fleet Maintenance - Vehicle Parts/Oil/Fluid/Tires	6,000	15,000	21,000
149	110-43130-533	Fleet Maintenance - Equipment Rental/Lease	1,922	100	2,022
150	110-43130-378	Fleet Maintenance - Education, Seminars & Training	4,000	(1,125)	2,875
151	110-43130-999	Fleet Maintenance - Other Capital Outlay	16,000	(16,000)	-
152	110-43140-111	PW Street Repairs & Maintenance - Wages & Salaries	730,301	5,500	735,801
153	110-43140-217	PW Street Repairs & Maintenance - Employee Life Insurance	4,037	20	4,057
154	110-43140-361	PW Street Repairs & Maintenance - Repair & Maintenance Vehicles	6,525	1,500	8,025
155	110-43140-378	PW Street Repairs & Maintenance - Education, Seminars & Training	2,800	1,000	3,800
156	110-43140-411	PW Street Repairs & Maintenance - Office Supplies & Materials	329	100	429
157	110-43140-433	PW Street Repairs & Maintenance - Vehicle Parts/Oil/Fluid/Tires	129,100	16,000	145,100
158	110-43140-362	PW Street Repairs & Maintenance - Repair/Maint Operations Equipment	50,000	(14,120)	35,880
159	110-43140-533	PW Street Repairs & Maintenance - Equipment Rental/Lease	10,000	(10,000)	-
160	110-43150-112	Public Works Street Lights & Signs - Overtime	2,000	1,000	3,000
161	110-43150-210	Public Works Street Lights & Signs - FICA	3,350	200	3,550
162	110-43150-212	Public Works Street Lights & Signs - Medicare	796	25	821
163	110-43150-213	Public Works Street Lights & Signs - TCRS	7,684	500	8,184
164	110-43150-214	Public Works Street Lights & Signs - Employee Health Insurance	15,558	100	15,658
165	110-43150-217	Public Works Street Lights & Signs - Employee Life Insurance	272	10	282
166	110-43150-330	Public Works Street Lights & Signs - Legal Notices	0	100	100
167	110-43150-371	Public Works Street Lights & Signs - Subscriptions & Books	350	850	1,200
168	110-43150-429	Public Works Street Lights & Signs - General Operating Supplies	45,000	2,000	47,000
169	110-43150-361	Public Works Street Lights & Signs - Repair & Maintenance Vehicles	2,500	(2,500)	-
170	110-43150-365	Public Works Street Lights & Signs - R&M Street Lights/Traffic Signals	6,000	(2,285)	3,715
171	110-43160-214	Public Works Brush & Bulk - Employee Health Insurance	140,000	12,000	152,000
172	110-43160-375	Public Works Brush & Bulk - Membership & Dues	205	10	215
173	110-43160-399	Public Works Brush & Bulk - Other Contracted Services	6,575	500	7,075

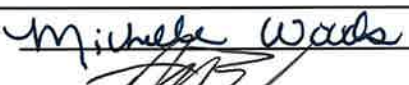
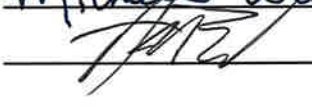
LINE ITEM	ACCOUNT NO. 110-44430-999	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
174	110-43160-411	Public Works Brush & Bulk - Office Supplies & Materials	424	50	474
175	110-43160-433	Public Works Brush & Bulk - Vehicle Parts/Oil/Fluid/Tires	105,000	25,000	130,000
176	110-43160-971	Public Works Brush & Bulk - Motor Equipment	573,041	(37,560)	535,481
177	110-43175-419	Public Works Communication Shop - Small Tools & Equipment	1,000	1,000	2,000
178	110-43175-433	Public Works Communication Shop -Vehicle Parts/Oil/Fluid/Tires	2,500	1,000	3,500
179	110-43175-399	Public Works Communication Shop -Other Contracted Services	9,120	(2,000)	7,120
180	110-43190-345	Public Works - Traffic Devices - Telephone Services	13,422	1,850	15,272
181	110-43190-419	Public Works - Small Tools & Equipment	4,000	100	4,100
182	110-43190-429	Public Works - General Operating Supplies	0	200	200
183	110-43190-360	Public Works - Repairs & Maintenance Communications	4,000	(2,150)	1,850
184	110-44410-111	Parks & Rec Administration - Wages & Salaries	282,163	2,000	284,163
185	110-44410-342	Parks & Rec Administration - Water & Sewer	2,339	200	2,539
186	110-44410-345	Parks & Rec Administration - Telephone Services	6,760	1,500	8,260
187	110-44410-413	Parks & Rec Administration - Office Equipment	2,069	10	2,079
188	110-44410-533	Parks & Rec Administration - Equipment Rental/Lease	5,694	1,500	7,194
189	110-44410-210	Parks & Rec Administration - FICA	20,553	(3,400)	17,153
190	110-44410-999	Parks & Rec Administration - Other Capital Outlay	8,000	(1,810)	6,190
191	110-44420-214	Parks & Rec Programs - Employee Health Insurance	200	265	465
192	110-44420-330	Parks & Rec Programs - Legal Notices	200	500	700
193	110-44420-343	Parks & Rec Programs - Natural Gas & Propane	4,000	225	4,225
194	110-44420-364	Parks & Rec Programs - Repair & Maintenance Buildings/Grounds	4,000	1,000	5,000
195	110-44420-378	Parks & Rec Programs - Education, Seminars & Training	250	100	350
196	110-44420-429	Parks & Rec Programs - General Operating Supplies	70,000	1,000	71,000
197	110-44420-399	Parks & Rec Programs - Other Contracted Services	120,000	(3,090)	116,910
198	110-44430-114	Parks & Rec Maintenance - Wages & Salaries Temp Emp	224,664	2,000	226,664
199	110-44430-210	Parks & Rec Maintenance - FICA	28,582	12,000	40,582
200	110-44430-330	Parks & Rec Maintenance - Legal Notices	500	100	600
201	110-44430-341	Parks & Rec Maintenance - Electricity	82,677	2,000	84,677
202	110-44430-364	Parks & Rec Maintenance - Repair & Maintenance Buildings/Grounds	29,955	8,000	37,955
203	110-44430-399	Parks & Rec Maintenance - Other Contracted Services	153,304	5,000	158,304
204	110-44430-424	Parks & Rec Maintenance - Janitorial Supplies	13,703	3,500	17,203
205	110-44430-429	Parks & Rec Maintenance - General Operating Supplies	34,963	15,000	49,963
206	110-44430-971	Parks & Rec Maintenance - Motor Equipment	0	500	500
207	110-44430-342	Parks & Rec Maintenance - Water & Sewer	75,000	(9,000)	66,000
208	110-44430-451	Parks & Rec Maintenance - Concrete Products	6,000	(6,000)	-
209	110-44430-960	Parks & Rec Maintenance - Machinery & Equipment	74,500	(27,100)	47,400
	110-44430-999	Parks & Rec Maintenance - Other Capital Outlay	112,000	(6,000)	106,000
210	110-45160-111	Natrual Resource Maintenance - Wages & Salaries	127,800	1,500	129,300
211	110-45160-226	Natrual Resource Maintenance - Clothing/Uniforms/Shoes	1,000	1,500	2,500
212	110-45160-361	Natrual Resource Maintenance - Repair & Maintenance Vehicles	0	1,500	1,500
213	110-45160-429	Natrual Resource Maintenance - General Operating Supplies	9,524	2,000	11,524
214	110-45160-971	Natrual Resource Maintenance - Motor Equipment	72,395	25	72,420
215	110-45160-112	Natrual Resource Maintenance - Overtime	3,000	(2,000)	1,000
216	110-45160-399	Natrual Resource Maintenance - Other Contracted Services	84,552	(4,525)	80,027

LINE ITEM	ACCOUNT NO. <small>110-48100-341</small>	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
217	110-48100-341	Airport - Electricity	28,982	2,000	30,982
218	110-48100-345	Airport - Telephone Services	3,255	800	4,055
219	110-48100-364	Airport - Repair & Maintenance Buildings/Grounds	15,000	3,000	18,000
220	110-48100-399	Airport - Other Contracted Services	316,314	120,000	436,314
221	110-48100-359	Airport - Other Professional Services	1,000	(8,000)	(7,000)
222	110-48100-999	Airport - Other Capital Outlay	2,321	(117,800)	(115,479)
223	110-81000-619	Other Agencies - Emergency Management Agency	35,000	10,000	45,000
224	110-81000-620	Other Agencies - TIFS	361,000	(10,000)	351,000
COLUMN TOTALS			\$ 14,219,362	\$ -	\$ 14,219,362

JUSTIFICATION / EXPLANATION FOR REQUEST:		
<u>Line Item transfers for Q4 Fiscal Year ending June 30, 2023. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.</u>		
SIGN / DATE	 <u>6.15.2023</u>	Finance Director
APPROVED / DATE	 <u>6-15-2023</u>	ASSISTANT CITY ADMINISTRATOR
APPROVED / DATE	_____	CITY ADMINISTRATOR

City of Morristown Line Item Transfer					
DOCUMENT NO.		2311			
FUND NO.		ARPA Fund #122		LINE ITEM TRANSFER(S)	X
FY		2023			
Date		5/31/23			

LINE ITEM	ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	122-58831-939	ARPA - Other Improvements	0	557,000	557,000
2	122-58831-937	ARPA - Social, Cultural & Recreation Projects	600,000	(432,420)	167,580
3	122-58831-940	ARPA - Othr General Government Projects	272,585	(124,580)	148,005
COLUMN TOTALS			\$ 872,585	\$ -	\$ 872,585

JUSTIFICATION / EXPLANATION FOR REQUEST:		
<p><u>Line Item transfers for Q4 Fiscal Year ending June 30, 2023. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.</u></p>		
SIGN / DATE		6.1.23
APPROVED / DATE		6-6-23
APPROVED / DATE		

City of Morristown Line Item Transfer					
DOCUMENT NO.		2308			
FUND NO.		Drug Fund #126		LINE ITEM TRANSFER(S)	X
FY		2023			
Date		5/31/23			
LINE ITEM	ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	126-42170-378	Narcotics - Education, Seminars & Training	0	8,500	8,500
2	126-42170-399	Narcotics - Other Contracted Services	18,380	5,500	23,880
3	126-42170-695	Narcotics - K-9 Dogs & Supplies	14,575	200	14,775
4	126-42170-971	Narcotics - Motor Equipment	55,000	4,000	59,000
5	126-42170-694	Narcotics - Undercover Expenses	35,000	(18,200)	16,800
COLUMN TOTALS			\$ 122,955	\$ -	\$ 122,955

JUSTIFICATION / EXPLANATION FOR REQUEST:		
<p><u>Line item transfers for Q4 Fiscal Year ending June 30, 2023. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.</u></p>		
SIGN / DATE		6.1.23
		FINANCE DIRECTOR
APPROVED / DATE		6.6.23
		ASSISTANT CITY ADMINISTRATOR
APPROVED / DATE	<hr style="border: 0; border-top: 1px solid black; height: 1px;"/>	
		CITY ADMINISTRATOR

City of Morristown Line Item Transfer					
DOCUMENT NO.		2310			
FUND NO.		LAMTPO Fund #172		LINE ITEM TRANSFER(S)	X
FY		2023			
Date		5/31/23			

LINE ITEM	ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	172-41761-214	LAMTPO - Employee Health Insurance	15,631	17	15,648
2	172-41761-217	LAMTPO - Employee Life Insurance	405	5	410
3	172-41761-219	LAMTPO - Workers Compensation Insurance	1,323	(22)	1,301
COLUMN TOTALS			\$ 17,359	\$ -	\$ 17,359

JUSTIFICATION / EXPLANATION FOR REQUEST:		
<u>Line Item transfers for Q4 Fiscal Year ending June 30, 2023. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.</u>		
SIGN / DATE	 <u>6.1.23</u>	FINANCE DIRECTOR
APPROVED / DATE	 <u>6-6-23</u>	ASSISTANT CITY ADMINISTRATOR
APPROVED / DATE		CITY ADMINISTRATOR

City of Morristown Line Item Transfer				
Document No.	2306	LINE ITEM TRANSFER(S)		X
Fund No.	Sanitation Fund #435			
FY	2023			
Date	5/31/23			
ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
435-43210-111	Sanitation Department - Wages & Salaries	213,533	15,000	228,533
435-43210-210	Sanitation Department - FICA	13,666	300	13,966
435-43210-212	Sanitation Department - Medicare	3,197	60	3,257
435-43210-213	Sanitation Department - TCRS	33,437	1,400	34,837
435-43210-214	Sanitation Department - Employee Health Insurance	77,518	8,060	85,578
435-43210-217	Sanitation Department - Employee Life Insurance	1,171	100	1,271
435-43210-226	Sanitation Department - Clothing/Uniforms/Shoes	4,000	1,000	5,000
435-43210-399	Sanitation Department - Other Contracted Services	123,700	13,000	136,700
435-43210-411	Sanitation Department - Office Supplies	300	20	320
435-43210-431	Sanitation Department - Gasoline & Diesel Fuel	128,000	(38,940)	89,060
435-44500-210	Curbside Recycle - FICA	4,486	230	4,716
435-44500-212	Curbside Recycle - Medicare	1,049	60	1,109
435-44500-213	Curbside Recycle - TCRS	10,974	1,050	12,024
435-44500-214	Curbside Recycle - Employee Health Insurance	30,949	2,400	33,349
435-44500-217	Curbside Recycle - Employee Life Insurance	391	115	506
435-44500-351	Curbside Recycle -Medical Services	200	200	400
435-44500-433	Curbside Recycle - Vehicle Parts/Oil/Fluid/Tires	15,000	4,000	19,000
435-44500-399	Curbside Recycle - Other Contracted Services	77,000	(6,000)	71,000
435-44500-431	Curbside Recycle - Gasoline	19,000	(2,055)	16,945
COLUMN TOTALS		\$ 757,571	\$ -	\$ 757,571

Line Item transfers for Q4 Fiscal Year ending June 30, 2023. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.

SIGN / DATE	<u>Michelle Woods</u>	<u>6-1-23</u>	FINANCE DIRECTOR
APPROVED / DATE	<u>[Signature]</u>	<u>6-6-23</u>	ASSISTANT CITY ADMINISTRATOR
APPROVED / DATE	_____	_____	CITY ADMINISTRATOR

City of Morristown Line Item Transfer

DOCUMENT NO. 2307
 FUND NO. Storm Water Fund #440
 FY 2023
 Date 5/31/23

LINE ITEM TRANSFER(S) X

LINE ITEM	ACCOUNT NO. ####-####-####	ACCOUNT TITLE	CURRENT BUDGET AMOUNT	INCREASE (DECREASE) AMOUNT	REVISED BUDGET AMOUNT
1	440-43292-345	Storm Water Administration - Telephone Services	600	300	900
2	440-43292-378	Storm Water Administration - Education Seminars & Training	550	200	750
3	440-43292-399	Storm Water Administration - Other Contracted Services	176,500	1,500	178,000
4	440-43292-111	Storm Water Administration - Wages & Salaries	101,261	(2,000)	99,261
5	440-43293-219	Storm Water Drainway Maintenance - Workers Compensation Insurance	9,261	1,000	10,261
6	440-43293-351	Storm Water Drainway Maintenance - Medical Services	200	150	350
7	440-43293-399	Storm Water Drainway Maintenance - Other Contracted Services	40,000	80,000	120,000
8	440-43293-999	Storm Water Drainway Maintenance - Other Capital Outlay	1,518,000	(81,150)	1,436,850
9	440-49190-731	Storm Water Debt - Interest	59,870	70	59,940
10	440-49190-798	Storm Water Debt - Paying Agent Fees	120	(70)	50
COLUMN TOTALS			\$ 1,906,362	\$ -	\$ 1,906,362

JUSTIFICATION / EXPLANATION FOR REQUEST:

Line Item transfers for Q4 Fiscal Year ending June 30, 2023. These transfers are necessary due to reclassification of expenditures in accordance within the chart of accounts.

SIGN / DATE

Michelle Woods

6-1-23

FINANCE DIRECTOR

APPROVED / DATE

[Signature]

6-6-23

ASSISTANT CITY ADMINISTRATOR

APPROVED / DATE

CITY ADMINISTRATOR