

**AGENDA**  
**CITY OF MORRISTOWN, TENNESSEE**  
**CITY COUNCIL MEETING**  
**APRIL 21, 2015 – 5:00 P.M.**

1. **CALL TO ORDER**

Mayor Danny Thomas

2. **INVOCATION**

Jonathan Bewley, Chaplain Morristown Police Department

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **APPROVAL OF MINUTES**

1. April 7, 2015

6. **PROCLAMATIONS/PRESENTATIONS**

7. **CITIZEN COMMENTS ABOUT AGENDA ITEMS ONLY**  
**(Other than items scheduled for public hearing.)**

8. **OLD BUSINESS**

8-a. **Public Hearings & Adoption of Ordinances/Resolutions**

1. Ordinance No. 3504.08

An Ordinance to Amend Ordinance Number 3504, The City of Morristown, Tennessee Annual Budget for the Fiscal Year 2014-2015 and Appropriate the Sum of \$300,000 for a Transfer from General Fund to Solid Waste Fund, the Sum of \$300,000 for Solid Waste Fund Landfill Fees and Other Contracted Services, and the Sum of \$26,000 for the Donation from the Rotary Club for the Purchase of Parks and Recreation Playground Equipment.

9. **NEW BUSINESS**

9-a. **Resolutions**

9-b. **Introduction and First Reading of Ordinances**

9-c. **Awarding of Bids/Contracts**

1. Approve TDOT Aeronautics Division Grant Amendment Number 2 for Apron Improvements in the amount of \$43,303 with a local match of \$2,165.
2. Approve agreement with LDA Engineering for the Vantage View/Havley Springs Stormwater Project: Engineering Services during Construction for the lump sum fee of \$50,000 and Resident Project Representative Services with a budget amount of \$100,000.
3. Approve purchase from Municipal Emergency Services for Police Department Equipment in the amount of \$13,673.27.

9-d. **Board/Commission Appointments**

1. City Council appointment or re-appointment to the Construction Board of Adjustments, Appeals, and Examiners for a three (3) year term to expire on May 1, 2018. Term's expiring:
  - a. Michael Price
  - b. J. Eddie Fuller
  - c. Max Cook

9-e. **New Issues**

10. **CITY ADMINISTRATOR'S REPORT**

11. **COMMUNICATIONS/PETITIONS**

**This is the portion of the meeting where members of the audience may speak subject to the guidelines provided.**

12. **COMMENTS FROM MAYOR/COUNCILMEMBERS/COMMITTEES**

13. **ADJOURN**

**City Council Meeting/Holiday Schedule:**

Regular City Council Meeting with Work Session

May 5, 2015	(Tues) 5:00 p.m.
May 11, 2015	(Mon) 5:00 p.m.
May 19, 2015	(Tues) 4:00 p.m.
May 19, 2015	(Tues) 5:00 p.m.
May 25, 2015	(Monday)
June 2, 2015	(Tues) 5:00 p.m.
June 16, 2015	(Tues) 4:00 p.m.
June 16, 2015	(Tues) 5:00 p.m.
July 3, 2015	(Friday)
July 7, 2015	(Tues) 5:00 p.m.
July 21, 2015	(Tues) 4:00 p.m.
July 21, 2015	(Tues) 5:00 p.m.

Regular City Council Meeting with Work Session
"Sine Die" Council Meeting
Finance Committee Meeting
Regular City Council Meeting with Work Session
City Employee's Holiday (Memorial Day)
Regular City Council Meeting with Work Session
Finance Committee Meeting
Regular City Council Meeting with Work Session
City Employee's Holiday (Independence Day)
Regular City Council Meeting with Work Session
Finance Committee Meeting
Regular City Council Meeting with Work Session

**WORK SESSION AGENDA**  
**APRIL 21, 2015**  
**5:00 p.m.**

**1. No Work Session Scheduled.**

**STATE OF TENNESSEE  
COUNTY OF HAMBLLEN  
CORPORATION OF MORRISTOWN  
APRIL 7, 2015**

The City Council for the City of Morristown, Hamblen County, Tennessee, met in regular session at the regular meeting place of the Council in the Morristown City Center at 5:00 p.m., Tuesday, April 7, 2015, with the Honorable Mayor Danny Thomas, presiding and the following Councilmembers present; Bob Garrett, Chris Bivens, Kay Senter, Dennis Alvis and Paul LeBel.

John Freitag, Senior Chaplain Morristown Police Department led in the invocation and Councilmember Alvis led in the "Pledge of Allegiance".

Councilmember Senter made a motion to approve the March 17, 2015 minutes as circulated. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Mayor Thomas welcomed the Young Men and Young Women of Distinction, a local group from the Boys & Girls Club.

A Public Hearing was held regarding Ordinance No. 3518.

Councilmember Senter made a motion to approve Ordinance No. 3518 on second and final reading. Councilmember Bivens seconded the motion and upon roll call; all voted "aye".

**Ordinance No. 3518**

**An Ordinance to Amend the Municipal Code of the City of Morristown, Tennessee, Appendix B. [The Official Zoning Map of Morristown, TN of approximately 26 acres being part of Hamblen County Tax Parcels 025 03500, located along the eastern rights-of-way of Brights Pike from A-1 (Agriculture-Forestry) to R-2 (Medium Density Residential).]**

A Public Hearing was held regarding Ordinance No. 3504.06.

Councilmember Senter made a motion to approve Ordinance No. 3504.06 on second and final reading. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

**Ordinance No. 3504.06**

**An Ordinance to Amend Ordinance Number 3504, The City of Morristown, Tennessee Annual Budget for the Fiscal Year 2014-2015 and Appropriate the Sum of \$10,000 for Playground Equipment. (The Rotary Club is donating \$26,000 toward the purchase of the equipment.)**

A Public Hearing was held regarding Ordinance No. 3504.07.

Councilmember Alvis made a motion to approve Ordinance No. 3504.07 on second and final reading. Councilmember LeBel seconded the motion and upon roll call; all voted "aye".

**Ordinance No. 3504.07**

**An Ordinance to Amend Ordinance Number 3504, The City of Morristown, Tennessee Annual Budget for the Fiscal Year 2014-2015 and Appropriate the Sum of \$1,000 for Project Graduation.**

Councilmember Alvis made a motion to approve Resolution No. 06-15. Councilmember LeBel seconded the motion and upon roll call; all voted "aye".

**RESOLUTION NO. 06-15**

**A RESOLUTION AUTHORIZING THE ALLOCATION AND DISBURSEMENT TO PROJECT GRADUATION, A NON-PROFIT ORGANIZATION, OF FUNDS IN THE CITY OF MORRISTOWN'S 2014/2015 FISCAL YEAR BUDGET.**

WHEREAS, as part of its annual budget process the City of Morristown allocates to be disbursed to deserving non-profit charitable and civic organizations; and,

WHEREAS, as a part of the city of Morristown's 2014/2015 fiscal year budget One Thousand Dollars (\$1,000) has been allocated to be disbursed to Project Graduation; and

WHEREAS, the City of Morristown in accordance with Tennessee Code Annotated 6-54-111 does hereby pass this Resolution authorizing this disbursement to this non-profit organization of the funds appropriated for their use and benefit; and,

WHEREAS, it is in the best interest and welfare of the citizens and residents of the City of Morristown that this Resolution shall be passed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morristown, Tennessee, meeting in regular session on this the 7<sup>th</sup> day of April, 2014, with a lawful quorum of said Council being present and with a majority of said Council voting in the affirmative as follows:

- That One Thousand Dollars (\$1,000) be added and appropriated by the City of Morristown Council in its amended 2014/2015 fiscal year budget be used by the non-profit organization Project Graduation.

This Resolution shall be effective from and after its adoption.

Passed this the 7<sup>th</sup> day of April, 2015.

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MAYOR

ATTEST:

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CITY ADMINISTRATOR

Councilmember Senter made a motion to approve Ordinance No. 3504.08 on first reading and schedule a public hearing relative to final passage of said Ordinance for April 21, 2015. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

**Ordinance No. 3504.08**

**An Ordinance to Amend Ordinance Number 3504, The City of Morristown, Tennessee Annual Budget for the Fiscal Year 2014-2015 and Appropriate the Sum of \$300,000 for a Transfer from General Fund to Solid Waste Fund, The Sum of \$300,000 for Solid Waste Fund Landfill Fees and Other Contracted Services, and the Sum of \$26,000 for the Donation from the Rotary Club for the Purchase of Parks and Recreation Playground Equipment.**

Councilmember LeBel made a motion to approve the TDOT Aeronautics Division Grant Amendment Number 3 for Installation of Fueling system at the Airport in the amount of \$3,261 with a local match of \$163. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember Alvis made a motion to approve the Bid/Contract for Vantage View Drive Stormwater Improvements, Phase I and II to HS Construction and Excavating in the amount of \$499,096.10. Councilmember LeBel seconded the motion and upon roll call; all voted "aye".

Councilmember LeBel made a motion to declare the following firearms as surplus property and authorizing the disposal thereof: Eight (8) Remington (7615) Pump Action 223.cal Rifles Serial #'s B8534107, B8536158, B8537557, B8534052, B8536951, B8535641, B8536340 and B8537548. Councilmember Alvis seconded the motion and upon roll call; all voted "aye".

Councilmember LeBel made a motion to approve the condemnation of certain properties for the Vantage View/Walters Drive Stormwater Project. Councilmember Senter seconded the motion and upon roll call; all voted "aye".

Mayor Thomas adjourned the March 17, 2015 City Council meeting at 5:45 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY ADMINISTRATOR

DRAFT

# APPROPRIATION ORDINANCE

Ordinance Number: 3504.08

AN ORDINANCE TO AMEND ORDINANCE NUMBER 3504, THE CITY OF MORRISTOWN, TENNESSEE ANNUAL BUDGET FOR THE FISCAL YEAR 2014-2015 AND APPROPRIATE THE SUM OF \$300,000 FOR A TRANSFER FROM GENERAL FUND TO SOLID WASTE FUND, THE SUM OF \$300,000 FOR SOLID WASTE FUND LANDFILL FEES AND OTHER CONTRACTED SERVICES, AND THE SUM OF \$26,000 FOR THE DONATION FROM THE ROTARY CLUB FOR THE PURCHASE OF PARKS AND RECREATION PLAYGROUND EQUIPMENT.

Be it ordained by the Council of the City of Morristown Tennessee that Ordinance Number 3504 identifying the revenue and expenditure accounts of the City of Morristown contained in the annual budget for the fiscal year 2014-2015 is hereby amended and funds are herewith appropriated or adjusted as presented.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
General	Revenue	110-33840	Non-Revenue Fund Balance Appropriated	\$ 300,000			
General	Transfers	110-92000-635	Transfers to Other Funds - Solid Waste Fund			\$ 300,000	
Solid Waste	Revenue	435-37810	Interfund Transfers	\$ 300,000			
Solid Waste	Expense	435-43210-562	Landfill Fees/Disposition Charges			\$ 150,000	
Solid Waste	Expense	435-43210-399	Other Contracted Services			\$ 150,000	
General	Revenue	110-34710	Donations to Parks and Recreation Department	\$ 26,000			
General	Parks & Recreation	110-44420-960	Machinery and Equipment			\$ 26,000	
			Totals	\$ 626,000	\$ -	\$ 626,000	\$ -

In Balance

PASSED ON FIRST READING THIS 7th DAY of APRIL 2015

ATTEST: \_\_\_\_\_

Mayor  
City Administrator

PASSED ON SECOND READING THIS 21st DAY OF APRIL 2015

ATTEST: \_\_\_\_\_

Mayor  
City Administrator





**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

SUITE 700, JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TN 37243-0349  
(615) 741-2848

**JOHN C. SCHROER**  
COMMISSIONER

**BILL HASLAM**  
GOVERNOR

February 23, 2015

Doe Jarvis, Chairman  
City of Morristown  
100 West First Street  
Morristown, TN 37814

Dear Doe Jarvis:

I am pleased to inform you that your recent funding request amendment for Morristown Municipal Airport has been approved by the Tennessee Department of Transportation, Aeronautics Division.

The additional amount of \$43,303 has been approved for Apron Expansion, as itemized in your request.

With this approval, the Aeronautics Division has prepared the enclosed contract. Please obtain required signatures and return it to our office within 15 days from the date the contract is transmitted from this office. If the signed contract is not received within that timeframe, the contract is subject to cancelation.

We are pleased to provide funding for this airport improvement project. Our aviation facilities are critical to the economic development of communities across the state. We look forward to continuing our joint efforts to ensure their successful operations.

Sincerely,

  
William B. Orellana  
Aeronautics Director

WBO:bf

Enclosure

PSR: 2/23/2015

cc: Buddy Fielder, Airport Manager



STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION

AERONAUTICS DIVISION  
607 HANGAR LANE  
P. O. BOX 17326  
NASHVILLE, TENNESSEE 37217  
(615) 741-3208

JOHN C. SCHROER  
COMMISSIONER

BILL HASLAM  
GOVERNOR

April 15, 2015

The Honorable Danny Thomas  
City of Morristown  
PO Box 1499  
Morristown, TN 37816-1499

Re: Apron Improvements  
TAD Project No: 32-555-0743-04  
TAD Grant No: AERO-13-160-02

Dear Mayor Thomas:

Attached is the amended grant for the above referenced approved project. Please sign, obtain the appropriate legal counsel's signature and return the grant to:

TDOT-Aeronautics Division  
Budgets & Grants Program  
P.O. Box 17326  
Nashville, TN 37217

In accordance with Section E. Grantee Match. of the original grant plus amendments, deposits were required totaling \$70,257.00. However this project amendment makes it necessary for **an additional local deposit in the amount of \$2,165.00**. Please make your check payable to the Tennessee Department of Transportation and mail the check to:

TDOT Finance Division  
C/o Lacey Bryant  
505 Deadrick Street  
Suite 800, James K. Polk Building  
Nashville, TN 37243-0329

Please return this grant and make your deposit (*note your TAD project number on deposit*) within the 15 day requested timeframe so that we may provide you with the required documentation necessary to proceed with this project.

If you have any questions, please give me a call at 615-741-3208.

Sincerely,

Belinda Hampton, GA III  
Finance/Grants

Enclosure (1)



## GRANT AMENDMENT

<b>Agency Tracking #</b> 40100-04913	<b>Edison ID</b> 30940	<b>Contract #</b> AERO-13-160-01	<b>Amendment #</b> 2		
<b>Contractor Legal Entity Name</b> City of Morristown			<b>Edison Vendor ID</b> 4108		
<b>Amendment Purpose &amp; Effect(s)</b> Apron Improvements (amended for removal of poor soils and installation of trench drain)					
<b>Amendment Changes Contract End Date:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		<b>End Date:</b> 08/30/2017			
<b>TOTAL Contract Amount INCREASE per this Amendment</b> (zero if N/A):			<b>\$43,303.00</b>		
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Contract Amount</b>
2013	\$585,000.00			\$65,000.00	\$650,000.00
2014	\$58,748.00			\$3,092.00	\$61,840.00
2015	\$41,138.00			\$2,165.00	\$43,303.00
<b>TOTAL:</b>	<b>\$684,886.00</b>			<b>\$70,257.00</b>	<b>\$755,143.00</b>
<b>American Recovery and Reinvestment Act (ARRA) Funding:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			<b>OCR USE</b>		
<b>Speed Chart (optional)</b> TX00117145 State 90/10 TX00206306 State 95/05					
<b>Account Code (optional)</b> 71302					

Address ID: 1

LOCATION CODE: MAIN

**AMENDMENT TWO  
OF GRANT CONTRACT  
AERO-13-160-02**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Transportation, hereinafter referred to as the "State" and City of Morristown, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section C.1. Maximum Liability is deleted in its entirety and replaced with the following:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed **Seven Hundred Fifty-Five Thousand One Hundred Forty-Three Dollars and No Cents (755,143.00)** ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment Two is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

2. The following is added as Grant Contract section D.27.

D.27. Tennessee Department of Revenue Registration. The grantee shall be registered with the Tennessee Department of Revenue for the collection of Tennessee sales and use tax. This registration requirement is a material provision of this Grant Contract.

3. Grant Contract Attachment One is deleted in its entirety and replaced with the new attachment Attachment One attached hereto.
4. Grant Contract Attachment Two is deleted in its entirety and replaced with the new attachment Attachment Two attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective **May 15, 2015**. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**CITY OF MORRISTOWN:**

**32-0743**

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**GRANTEE SIGNATURE**

**DATE**

**DANNY THOMAS, CITY MAYOR**

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**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

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**GRANTEE'S LEGAL COUNSEL**

**DATE**

**DEPARTMENT OF TRANSPORTATION:**

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**JOHN C. SCHROER, COMMISSIONER**

**DATE**

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**JOHN REINBOLD, GENERAL COUNSEL  
APPROVED AS TO FORM AND LEGALITY**

**DATE**

# City of Morristown

*Incorporated 1855*



## Morristown Municipal Airport Commission

January 16, 2015

William B. Orellana, Director  
Tennessee Department of Transportation  
Aeronautics Division  
P. O. Box 17326  
Nashville, Tennessee 37217

Dear Mr. Orellana,

The Morristown Municipal Airport Commission hereby requests an amendment to Grant # 32-555-0743-04 for additional financial assistance from the Tennessee Department of Transportation in the amount of \$43,302.70 for Apron improvements at the Morristown Regional Airport. The bulk of the additional work is related to removal of poor soils and the installation of a trench drain. There are smaller adjustments related to the resolution of estimated vs actual line item quantities over the course of construction. The trench drain installation is needed to eliminate erosion of soils and pavement downstream of the proposed drain. A copy of change order 3 and a summary of these costs are attached as further explanation.

Attached is a completed application form for state financial assistance for this additional work. We have available the necessary funds for the local share of the proposed improvements. I am authorized to provide additional information or assurances associated with this request. Please let me know if you have any questions or need additional information.

Sincerely,

Doe Jarvis  
Chairman,  
Morristown Municipal Airport Commission  
Morristown, Tennessee

**REQUEST FOR STATE FUNDING  
FOR AIRPORT IMPROVEMENT**

Airport: Moore-Murrell Field  
 Project Title: Apron Expansion  
 Project Description: Construct New Apron on West Side of Terminal

UPIN: BCG0000244  
 Submitted By: Buddy Fielder  
 Date Submitted: 1/16/2015 7:42:05PM  
 Project Manager: Chuck Hoskins

Applicant: City of Morristown  
 Phone: 423-586-2483

Project in CIP?: Not Proposed                      Date Entered in CIP:

Explanation of Need: The Morristown Municipal Airport Commission hereby requests an amendment to Grant # 32-555-0743-04 for additional financial assistance from the Tennessee Department of Transportation in the amount of \$43,302.70 for Apron improvements at the Morristown Regional Airport. The bulk of the additional work is related to removal of poor soils and the installation of a trench drain. There are smaller adjustments related to the resolution of estimated vs actual line item quantities over the course of construction. The trench drain installation is requested to eliminate erosion of soils and pavement downstream of the proposed drain.

**Estimated Cost:**

Fiscal Year:	2015	
Federal:	\$0	0.0%
State:	\$41,138	95.0%
Local:	\$2,165	5.0%
Other:	\$0	0.0%
	<hr/>	
Total:	\$43,303	100%

Matching Funds Available?: Yes

**Comments:**

**TDOT USE ONLY**

**Staff Recommended:**

Approved: ☒

Rejected:

Moved:

PSR Signature: 

Date: 2/23/2015

TAC Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# City of Morristown

*Incorporated 1855*

Assistant City Administrator

August 30, 2013



William B. Orellana, Director  
Tennessee Department of Transportation  
Aeronautics Division  
P. O. Box 17326  
Nashville, Tennessee 37217

*WBO 9/3  
let 9/4*

Dear Mr. Orellana,

The Morristown Municipal Airport Commission hereby requests an amendment to Contract No. AERO - 13-160-00: for additional financial assistance from the Tennessee Department of Transportation in the amount of \$61,840.25 for apron improvements at the Morristown Regional Airport. The low bid on the apron improvements exceeded the engineer's estimate. Please see the explanation on our application.

Attached is a completed application form for state financial assistance for each of the improvements. We have available the necessary funds for the local share of the proposed improvements. I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Doe Jarvis".

Doe Jarvis  
Chairman,  
Morristown Municipal Airport Commission  
Morristown, Tennessee



REQUEST FOR STATE FUNDING  
FOR AIRPORT IMPROVEMENT

ATTACHMENT ONE

Airport: Moore-Murrell Field  
Project Title: Apron Expansion  
Project Description: Construct New Apron on West Side of Terminal

UPIN: BCG0000244  
Submitted By: Tom Burgess  
Date Submitted: 9/25/2013 3:20:41PM  
Project Manager: Tom Burgess

Applicant: City of Morristown  
Phone: 423-586-2483

Project in CIP?: Not Proposed Date Entered in CIP:

Explanation of Need: Requesting an additional \$61,840.25 in funding. The low bid has exceeded the engineer's estimate. Negotiations with the low bidder were conducted using value engineering techniques reducing the cost by approximately 23%. The total negotiated amount is \$595,981.25.

Estimated Cost:

Fiscal Year:	2014	
Federal:	\$0	0.0%
State:	\$58,748	95.0%
Local:	\$3,092	5.0%
Other:	\$0	0.0%
Total:	\$61,840	100%

Matching Funds Available?: Yes

Comments:

TDOT USE ONLY:

TDOT USE ONLY

Staff Recommended: Date: 9/27/2013  
Approved: WSP Disapprove: \_\_\_\_\_  
Deferred: \_\_\_\_\_ Date: \_\_\_\_\_  
Refer to T.A.C.: \_\_\_\_\_

## ATTACHMENT ONE

### City of Morristown *Incorporated 1855*

BARBARA C. "SAMI" BARILE  
Mayor



January 22, 2009

Mr. Robert V. Woods, Director  
Tennessee Department of Transportation  
Aeronautics Division  
P. O. Box 17326  
Nashville, Tennessee 37217

Dear Mr. Woods:

The City of Morristown hereby requests financial assistance from the Tennessee Department of Transportation in the amounts of \$650,000 for Apron Improvements, \$55,000 for security improvements, and \$250,000 for a new fueling system at Morristown Municipal Airport.

Attached are completed applications for state financial assistance for the improvements.

We have available the necessary funds for the local share of the proposed improvements. I am authorized to provide additional information or assurances associated with this request.

Please let me know if you have any questions or need additional information.

Sincerely,

Barbara C. "Sami" Barile  
Mayor

# ATTACHMENT ONE

[Return to Agenda](#)

GRANT BUDGET				
City of Morristown – Apron Expansion			AERO-13-160-02	
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: September 1, 2012			END: August 30, 2017	
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	0.00	0.00	0.00
4, 15	Professional Fee, Grant & Award <sup>2</sup>	\$684,886.00	\$70,257.00	\$755,143.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest <sup>2</sup>	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation <sup>2</sup>	0.00	0.00	0.00
18	Other Non-Personnel <sup>2</sup>	0.00	0.00	0.00
20	Capital Purchase <sup>2</sup>	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	GRAND TOTAL	\$684,886.00	\$70,257.00	\$755,143.00

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

<sup>3</sup> A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Apron Improvements (amended for removal of poor soils and installation of trench drain)	\$755,143.00
<b>TOTAL</b>	<b>\$755,143.00</b>

32-073/A3  
 Project Breakdown: \$650,000.00 90% State 10% Local  
 Amendment 1: \$ 61,840.00 95% State 05% Local  
                               \$711,840.00  
  
 Amendment 2: \$ 41,138.00 95% State  
                               \$ 2,165.00 05% Local  
                               \$ 43,303.00 100%  
  
 Grant Amount: \$755,143.00



WATER  
WASTEWATER  
STORMWATER

April 13, 2015

Mr. Anthony Cox  
City Administrator  
City of Morristown  
P.O. Box 1499  
Morristown, TN 37816-1499

Reference: City of Morristown  
Vantage View/Havley Springs Stormwater Project

Mr. Cox:

We appreciate the opportunity to provide you with a proposal for Services During Construction (SDC) and Resident Project Representative (RPR) services for the referenced project. The project is for the construction of a new box bridge at Vantage View Drive with 400-feet of new roadway, the construction of an improved stormwater ditch from the outfall of the newly installed culvert under Walters Drive to Havley Springs Branch, and the stream bank stabilization of Havley Springs Branch on Mr. Nichols property. The executed contract construction time for the project is 210 days.

LDA Engineering will provide engineering services during construction such as shop drawing review, attendance at progress meetings, answering contractor questions, site visits and pay estimate reviews for a lump sum fee of \$50,000.00.

RPR services will be provided on an hourly basis, with a budget amount of \$100,000.00. We will be judicious with our hours due to the fact we have capable local senior technicians performing the same services within the City of Morristown. The time for RPR will only be charged relating to the actual construction time.

We are prepared to begin this work immediately upon your written authorization. If you have questions or comments, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Greg Jones', written over a horizontal line.

Greg Jones, P.E.  
Vice President  
LDA Engineering

The City Council has approved the proposal  
and LDA Engineering is authorized to proceed.

\_\_\_\_\_  
Anthony Cox, City Administrator

\_\_\_\_\_  
DATE



**CITY OF MORRISTOWN**  
PURCHASING DIRECTOR

400 Dice Street

P.O. Box 1499

Morristown, TN 37815-0647

Phone: (423) 585-4622 Fax: (423) 585-4687

# Purchase Order

Fiscal Year 2015

Page 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS

Purchase Order # **15002058-00**

*Retain this purchase order for proof of tax exemption.*

**Tax Exempt #62-6000369**

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MUNICIPAL EMERGENCY SERVICES, INC.  
6601-P NORTHPARK BLVD

CHARLOTTE, NC 28216

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City of Morristown  
400 Dice Street  
ccummings@mymorristown.com  
Morristown, TN 37813

Vendor Phone Number		Vendor Fax Number	Requisition Number	Delivery Reference/Contact	
800-868-8584		704-599-4605	15002193	GARY RYAN	
Date Ordered	Vendor Number	Date Required	Interoffice Delivery		Department/Location
04/06/15	003573				42240
Item#	Description/Part No.		Qty/Unit	Cost Each	Extended Price
001	ORIGINAL		1.00 Each	368.30000	368.30
	2 way ball valve 5" Storz inlet x (2) 2.5" NH male outlets (LDH Wye)				
	42240-971		368.30		
002			1.00 Each	250.25000	250.25
	H201-25NH-15NH WITH SWIVEL ROCKER LUG; 2.5 INLET X (2) 1.5" OUTLETS				
	42240-971		250.25		
003			1.00 Each	123.98000	123.98
	ADAPTER 5" STORZ X 4.5" SWL THR: MODEL S54L545				
	42240-971		123.98		
004			1.00 Each	93.90000	93.90
	12120 ABC EXTINGUISHER				
	42240-971		93.90		
005			2.00 Each	40.93000	81.86
	811 HEAVY DUTY BRACKET				
	42240-971		81.86		
006			1.00 Each	266.34000	266.34
	332 MODEL 20 LB CO2 EXTINGUISHER				
	42240-971		266.34		
007			3.00 Each	115.92000	347.76

The City of Morristown is an equal  
employment / affirmative action  
employer EOE / AA

Authorized Signature

4/6/15  
Return to Agenda  
Date



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Date Ordered	Vendor Number	Date Required	Interoffice Delivery		Department/Location
04/06/15	003573				42240
Item#	Description/Part No.		Qty/Unit	Cost Each	Extended Price
008	YEB-60 GUT BELT; 60 INCH YELLOW TRIM 42240-971		347.76	1.00 Each	396.35000 396.35
009	BS PP; PLAYPIPE 42240-971		396.35	4.00 Each	31.18000 124.72
010	QL48Z15C; TRILOCK 1.5 42240-971		124.72	20.00 Each	31.38000 627.60
011	QL48Z25C; TRILOCK 2.5 42240-971		627.60	2.00 Each	31.25000 62.50
012	AS-510 AXE BLADE BRACKET; SIDE MOUNT; ZINC/CHROME 42240-971		62.50	2.00 Each	80.78000 161.56
013	3080-110-000; QUICK BAR MOUNTING BRACKET; CHROME PLATED; SOLD IN SETS OF TWO 42240-971		161.56	1.00 Each	44.43000 44.43
014	PHAF6LB; PICK HEAD AXE WITH FIBERGLASS HANDLE 42240-971		44.43	1.00 Each	44.43000 44.43
	FHAF6LB; FLAT HEAD AXE WITH FIBERGLASS HANDLE; 36				

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**4/6/15**  
Return to Agenda Date





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800-868-8584		704-599-4605	15002193	GARY RYAN	
Date Ordered	Vendor Number	Date Required	Interoffice Delivery		Department/Location
04/06/15	003573				42240
Item#	Description/Part No.		Qty/Unit	Cost Each	Extended Price
015	" HANDLE 42240-971		44.43 1.00 Each	51.67000	51.67
016	BC 36 " BOLT CUTTER 42240-971		51.67 1.00 Each	45.18000	45.18
017	FS-15; FIRE SWATTER 42240-971		45.18 1.00 Each	235.00000	235.00
018	PB-36; PROBAR 36" WITH CELETEX GRIPS. 42240-971		235.00 1.00 Each	40.00000	40.00
019	CBWP-51 CROW BAR WEDGE POINT 42240-971		40.00 1.00 Each	77.00000	77.00
020	HS 101; MAGNUM HOSE STRAPS 42240-971		77.00 1.00 Each	43.40000	43.40
021	35031; 3 FOOT PIKE POLE; I BEAM WITH D GRIP 42240-971		43.40 1.00 Each	58.91000	58.91
	35061; 6 FOOT PIKE POLE; I BEAM WITH D GRIP				

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4/6/15  
Return to Agenda Date

**CITY OF MORRISTOWN****PURCHASING DIRECTOR**

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**Purchase Order**

Fiscal Year 2015

Page 4

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Order #**15002058-00***Retain this purchase order for proof of tax exemption.***Tax Exempt #62-6000369****V  
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Date Ordered	Vendor Number	Date Required	Interoffice Delivery		Department/Location
04/06/15	003573				42240
Item#	Description/Part No.		Qty/Unit	Cost Each	Extended Price
022	42240-971		58.91		
			1.00	50.62000	50.62
			Each		
	DWH03D; DRY WALL HOOK				
023	42240-971		50.62		
			1.00	40.59000	40.59
			Each		
	PRI200FG; SLEDGE HAMMER; 12 LB WITH FIBERGLASS HANDLE				
024	42240-971		40.59		
			1.00	1800.00000	1,800.00
			Each		
	700-024; BLOWER 18 DIRECT DRIVE HONDA 5.5 HP; DD18-H-5.5				
025	42240-971		1,800.00		
			1.00	96.76000	96.76
			Each		
	S54R525; STORZ ADAPTER				
026	42240-971		96.76		
			1.00	88.40000	88.40
			Each		
	S36S525; STORZ ADAPTER				
027	42240-971		88.40		
			4.00	69.00000	276.00
			Each		
	K-48-3; HOLDER SET, TRIPLE WITH (1) K07 AND (2) K01				
028	42240-971		276.00		
			1.00	60.92000	60.92
			Each		

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4/6/15  
Return to Agenda  
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**CITY OF MORRISTOWN**  
**PURCHASING DIRECTOR**

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# Purchase Order

Fiscal Year 2015

Page 5

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Purchase Order # **15002058-00**

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**Tax Exempt #62-6000369**

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800-868-8584		704-599-4605	15002193	GARY RYAN	
Date Ordered	Vendor Number	Date Required	Interoffice Delivery		Department/Location
04/06/15	003573				42240
Item#	Description/Part No.		Qty/Unit	Cost Each	Extended Price
029	KS-34; WRENCH SET 2.5 SPANNER X 5 STORZ; SOLD 4 WRENCHES PER SET 42240-971		60.92 1.00 Each	144.37000	144.37
030	GMM-2; GLASSMASTER TOOL 42240-971		144.37 1.00 Each	131.25000	131.25
031	K-TOOL COMPLETE UNIT WITH KEY TOOLS; POUCH AND MANUAL 42240-971		131.25 2.00 Each	149.97000	299.94
032	E-SPOT FIRE BOX VEHICLE MOUNT SYSTEM; ORANGE IN COLOR 42240-971		299.94 1.00 Each	66.18000	66.18
033	BOLT CUTTER BRACKET; 3095-155-000 42240-971		66.18 12.00 Each	34.75000	417.00
034	1004 MODEL HANDILOK; RANGE 1/8-1 3/4 42240-971		417.00 1.00 Each	256.59000	256.59
035	H220-50-25NH 2 WAY SIAMESE 2.5 X 5 STORZ 42240-971		256.59 1.00	199.51000	199.51

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**4/6/15**  
Return to Agenda  
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Morristown, TN 37813

Vendor Phone Number 800-868-8584		Vendor Fax Number 704-599-4605		Requisition Number 15002193		Delivery Reference/Contact GARY RYAN	
Date Ordered 04/06/15		Vendor Number 003573		Date Required		Interoffice Delivery	
						Department/Location 42240	
Item#	Description/Part No.	Qty/Unit	Cost Each	Extended Price			
036	H220-25-NHM-25NHFS; 42240-971	199.51					
		1.00	6200.00000	6,200.00			
	TIP2BBKYL203B1; THERMAL IMAGER WITH MOUNTING KIT AND SPARE BATTERY 42240-971			6,200.00			
			PO Total	13,673.27			

The City of Morristown is an equal  
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employer EOE / AA

Authorized Signature

4/6/15  
Return to Agency Date

---

**From the Desk of**

**Debbie Stamey**

City Clerk/Executive Secretary  
(423) 585-4603 Fax (423) 585-2792  
e-mail [dstamey@mymorristown.com](mailto:dstamey@mymorristown.com)

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**TO:** Mayor and City Council

**RE: APPOINTMENT OF BOARD/COMMISSION MEMBER**

**DATE:** April 17, 2015

The following Board/Commission Member's term will expire on May 1, 2015. This is a City Council appointment, or re-appointment, scheduled for the April 21, 2015 City Council meeting.

**Construction Board of Adjustments, Appeals, and Examiners**

Term(s) expiring: Michael Price  
J. Eddie Fuller  
Max Book

All members listed above have been contacted by City Staff and are willing to serve another term.