CONCEPT PLAN CHECKLIST

The subdivider shall visit the planning offices and discuss the effects of the official planning literature as well as general design standards, zoning and other related matters that might affect the proposed subdivision. In addition, the subdivider shall submit pre-application plans and data for review, advice and assistance by the Regional Planning Commission, City staff, County Road Superintendent, Health Department or appropriate utility agency.

Multi-phase projects shall submit a Master Plan of all proposed project phases. The Master Plan must obtain approval from the Morristown Regional Planning Commission.

The Concept Plan shall be drawn on Arch C(18" x 24") size paper at a scale of not less than one inch equals one hundred feet (1" = 100'). The Concept Plan should show the entire tract being developed and contain the following information:

SUBMITTED	APPROVED	NOT APPLICABLE	
			The name of the proposed subdivision.
			The name and address of the property owner.
			The name and address of the developer (if different).
			The name, address and telephone number of the professional preparing the plan.
			A location map showing the area of the proposed subdivision.
			The general layout of proposed lots and their square footage
			The layout of existing lots adjacent to the subdivision (as relevant).
			Proposed streets and right of way widths.
			Existing streets in the general vicinity (as relevant).
			Major drainage ways and Water Quality Buffer Zone areas (if applicable).
			Existing buildings or other structures on the site.
			Proposed community facilities, common areas or greenways.
			Existing utilities and easements.
			Existing and proposed sidewalks.
			Current zoning of property being subdivided and adjacent parcels
			Topographic contours where necessary.

City staff may require standards above the minimum contained herein whenever it feels the public health, safety, and welfare justifies such increases.