

City of Morristown

Site Plan Application

The following items must be completed to apply for site plan review. Developments shall be built in accordance to the plans submitted and approved in accordance with the major or minor site plan requirements checklist and in conformance with the Morristown Municipal Code, Zoning Ordinance, and/or Subdivision Regulations. Deviations in the on-site development of an approved site plan or subdivision plat must receive prior approval from staff or other authority as required. It is important to note that the Zoning Ordinance (14-207) states that zoning affects every structure and use: "Except otherwise provided, no structure or land shall be hereafter used and no structure or part thereof shall be erected, altered, or moved unless in conformity with the regulations herein specified for the district in which such structure or land is located."

Date: _____

Property Owner: _____ Phone: _____

Mailing Address: _____

Email: _____ Fax: _____

Applicant (if different): _____ Phone: _____

Mailing Address: _____

Email: _____ Fax: _____

Name of Agent: _____

Street Address: _____

Tax Map: _____ Group: _____ Parcel: _____

Current Zoning: _____ Parcel Size: _____ City/U.G.B. _____

Design Professional Contact Information

(Name, Telephone Number, Email Address)

Engineer: _____ Architect: _____

Contractor: _____

Site Plan Address: _____

Project Name: _____

All commercial, industrial, or high-density residential development applications must include a site plan which shows the following:

Existing Site Plan, Proposed Site Layout, Grading & Drainage Plan, Utility Plan, Landscaping Plan, Lighting Plan, and Pedestrian Plan

All residential site plan applications must include a site plan which shows the following:

Location of existing and proposed structures, location of all existing and proposed utilities, and location of sidewalk if required by Sidewalk Master Plan

FOR STAFF USE

Please do not mark in this area

Case No. assigned:

Fee Paid: Yes No Date:

Submittals:

Property Inspection/Photos: Date:

Special notifications/correspondence:

Comments from staff review:

Notice posted on property: Date:

Regional Planning Commission action: Tabled Denied Approved Approved with conditions:

Date of action:

City Council action (if applicable): Tabled Approved Denied Approved with conditions:

Date of action:

Final Plat recorded:

Notes:

1/2015