

# Morristown Police Department

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ROGER OVERHOLT  
Chief of Police



Dear Motorist:

You have been cited by the Morristown Police Department with Violation of Financial Responsibility (having no proof of insurance in your vehicle at the time of your traffic stop). Tennessee State law provides that an individual who has *never* been cited for this charge is eligible to apply to have the citation dismissed with no costs incurred. *You may only do this one time.*

The Morristown Municipal Court (traffic court) has made it possible for you to have this charge dismissed without you having to appear in court if you meet the following requirements: You must complete the attached affidavit stating you have never been cited for not having proof of insurance, and by providing proof of insurance to the Clerk of the Court prior to your court date. *If you received more than one charge on your citation and you wish to have the Violation of Financial Responsibility charge dismissed, you must appear in City Court unless you do not contest the remaining charges and pay the relevant fines.*

**You have indicated that you have never been cited for failing to have proof of insurance and wish to apply for a dismissal of said charge. To do so, please complete the following steps:**

1. Read the attached affidavit in its entirety and print your name on the first two lines indicated by "defendant." (*Do not* write on the "defendant" line at the bottom; reserved for notary).
2. Complete item #1, using the date you were cited for Violation of Financial Responsibility.
3. Sign the line at the bottom indicated by DEFENDANT (under "Further the Affiant saith not").
4. Have the form notarized by a notary public.
5. Attach a copy of your citation.
6. Attach a copy of your insurance document showing that you had insurance in effect on the date and time during which you received the citation. Your insurance paperwork must indicate the type of vehicle you were driving during the traffic stop. Please note: If you fail to send the correct documentation (i.e. outdated insurance documentation), this will result in your citation being processed through the normal channels.

Return the packet to the Court Clerk for review, preferably in person, prior to your court date/time to ensure it is presented to the Judge for dismissal on your scheduled court date. If you are from out of town, you may mail said paperwork to the attention of the City Court Clerk at the Morristown Police Department, P.O. Box 1283, Morristown, TN 37816-1283. *If your paperwork fails to arrive in time for presentment to the Judge on your scheduled court date, this will result in the citation being processed through normal channels.*

Kindly contact us here at the Morristown Police Department, Records Division, at 423-585-2710 should you have any questions concerning this matter.

Thank you.

IN THE MUNICIPAL COURT FOR MORRISTOWN, TENNESSEE

CITY OF MORRISTOWN,  
Plaintiff,

v.

Case No.

\_\_\_\_\_,  
Defendant.

AFFIDAVIT

COMES Now Defendant \_\_\_\_\_ and hereby swears or affirms under oath the truthfulness of the following:

1. I was charged with Violation of Financial Responsibility on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

2. The only charge I received on this citation was for Violation of Financial Responsibility.

3. I HAVE NEVER BEEN CHARGED FOR VIOLATION OF FINANCIAL RESPONSIBILITY IN THE PAST BY ANY LAW ENFORCEMENT AGENCY IN THE UNITED STATES. I UNDERSTAND THAT A CHARGE INCLUDES ANY INSTANCE WHERE I RECEIVED A CITATION FOR VIOLATION OF FINANCIAL RESPONSIBILITY, REGARDLESS OF WHETHER THE CHARGE AND/OR CITATION WAS DISMISSED.

4. I and/or the owner had insurance coverage on the vehicle I was driving when I received this citation. I have shown the Clerk adequate proof of such.

Further the Affiant saith not.

\_\_\_\_\_  
DEFENDANT

STATE OF TENNESSEE  
COUNTY OF \_\_\_\_\_

Appeared before me the undersigned, a Notary Public in and for the State and County aforesaid, Defendant \_\_\_\_\_, who acknowledged that the statements made in this instrument are true.

Sworn to and subscribed before me this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires: