

# Minor Site Plan Requirements

## Requirements for new single family or duplex residential development, residential additions, and accessory structures

New development shall be built in accordance to the plans submitted and approved in accordance with this checklist and in conformance with the City of Morristown Municipal Code, Zoning Ordinance and/or Subdivision Regulations. Deviations in the on-site development of an approved site plan must receive prior approval from the staff or other authority as required.

Please submit two (2) copies of the Site Plan to the Building Inspections Department. Minimum drawing size is 8 ½" X 11" with a minimum scale of 1" = 40'-0". **Plans should indicate if the new structure is site-built, modular or a multi-sectional house.** Modular homes must have building plans and state license numbers of the Manufacturer, the Distributor and the Installer. Multi-sectional housing must have the state license number of the Home Dealer and of the Stabilizer.

Approved	Required	Not Applicable	
			<b>1. <u>Location and General Information:</u></b>
			a. Property address
			b. Subdivision name
			c. Lot number
			d. Map and parcel number
			e. Location map
			f. North Arrow
			<b>2. <u>Contact:</u></b>
			a. Owner name, address, telephone number, and email address
			b. Contact name, address, telephone number, and email address
			<b>3. <u>Land Use Data/Zoning:</u></b>
			a. Zoning classification
			b. Lot dimensions and total area
			c. Building setback lines (setbacks are from roof overhang)
			d. Building footprint with dimensions
			1. Existing building(s)
			2. Proposed building(s)
			e. Finished floor elevation of lowest floor (recommended)
			f. Driveway(s) and distance from property line (min. 5'-0")
			g. Street right-of-way and edge of pavement
			<b>5. <u>Other:</u></b>
			a. unique features of the site such as:
			1. Elevation changes
			2. Retaining walls
			3. Fencing
		Not	

Approved	Required	Applicable	
			4. Water courses/drainage ways
			5. Flood hazard area
			6. etc.
			b. private covenants or restrictions on the property imposed by the owner that affects future development
			<b>8. Comments:</b>
			<b>Utility Providers:</b>
			Electric Service:
			Water:
			Sanitary Sewer:
			Cable: