

PERMIT SUBMITTAL REQUIREMENTS

Residential Foundation Stabilization

General Scope:

Foundation stabilization permits are required when the foundation of a property is compromised.

Examples of Types of Work:

Repairs due to settling, sinkholes, or other undermining of a residential foundation.

Documents Required

- Project Address or Legal Description
- Contractor Information to include Name, Address, and License number
- If the Homeowner is submitting the request:
 - [Owner- Builder Disclosure Statement](#) (requires notarization)
 - [Subcontractor Verification Form](#):
- If the project is more than \$2,500
 - [Notice Of Commencement](#) (must be notarized and recorded with [Clerk of Courts](#))
- Foundation Stabilization Plan (signed & sealed by a Florida Licensed Architect or Engineer)
- Analysis Engineering Report (signed & sealed by a Florida Licensed Architect or Engineer)
- Completed Engineering Report (signed & sealed by a Florida Licensed Architect or Engineer)
- Structural detail design criteria
- Trees
 - Location, species, and sizes of all trees in the work area
 - Tree barricade locations and details.
 - Tree mitigation table

Special Conditions:

- If in a Special Flood Hazard Area: Substantial Improvement Calculations are required OR fill out the Flood Zone Checklist.
- [Substantial Improvement Package](#)
- [Flood Zone Checklist](#)

Applicable Codes

2020 Florida Building Codes, 7th Edition
Building
Residential
Existing
Energy Conservation

Mechanical
Plumbing
Accessibility
Fuel Gas

Test Protocols for High-Velocity Hurricane Zones

NEC 2017 – National Electrical Code

2020 Florida Fire Prevention Code, 7th Edition – comprised of NFPA 101, 2018 Edition and NFPA 1, 2018 Edition

Average Review Time for the month for this work type:

8 Days

Tutorials, Helpful Videos & Reference Links:

PascoGateway Training page:

<https://www.pascocountyfl.net/938/PascoGateway-Training>

Documents/Forms/Fees page:

<https://www.pascocountyfl.net/867/Documents-Forms-Fees-Codes>

Florida Building Code:

<https://floridabuilding.org/c/default.aspx>

Pasco Land Development Code:

https://library.municode.com/fl/pasco_county/codes/land_development_code

Apply for a permit in PascoGateway:

<https://aca-prod.accela.com/PASCO/Default.aspx>

If you need assistance with a Foundation Stabilization Permit, please contact [BCS Customer Service](#) or via phone at (727) 847-8126, and our staff will be happy to assist you.