

HOW DO I OBTAIN A PERMIT?

- An “AFTER THE FACT” Air Conditioning Replacement Permit: ***double fees apply***
 1. Must have a Completed [Pasco county Building Permit Application](#)
 2. Homeowner ([Owner-Builder](#) Disclosure Statement). **If applicable, the legal owner must appear and sign at time of application.**
 3. If you hire a Contractor – make sure they are licensed in Pasco county
 4. A recorded [Notice of Commencement](#) is required.- **if valuation is over 7,500.00**
 5. Is the property located in a FEMA "A" or "V" Zone? ([Substantial Improvement Calculations are required OR fill out the Flood Zone Checklist.](#))

- An “AFTER THE FACT” Addition Permit: (STRUCTURAL, PLUMBING, MECHANICAL AND/OR ELECTRICAL) ***double fees apply***
 1. Must have a Completed [Pasco county Building Permit Application](#)
 2. 2 sets- Engineering will be required for the Structural addition.
(originally signed and sealed)
 3. 2 site plans of all structures on the property with the proper setbacks of the addition
 4. 2 sets- Florida Product Approval will be required for the new windows/ doors.
 5. 2 sets- of energy and load calculations
 6. A Licensed contractor from each trade to be listed on the permit Plumbing, Electrical, or Mechanical systems. *OWNER/BUILDER EXEMPTION MAY APPLY*
 7. A recorded [Notice of Commencement](#) is required.- **if valuation is over 2,500**
**If all work is complete you must provide a letter from the engineer to pass all inspections. **

- An “AFTER THE FACT” Addition to Mobile home Permit : (STRUCTURAL, PLUMBING, MECHANICAL AND/OR ELECTRICAL) ***double fees apply***
 1. Must have a Completed [Pasco county Building Permit Application](#)
 2. 2 sets- Engineering will be required for the Structural addition.
(originally signed and sealed)
(Fourth Wall Construction required. No structural attachment. Flashing Only.)
 3. 2 site plans of all structures on the property with the proper setbacks of the addition
 4. 2 sets- Florida Product Approval will be required for the new windows/ doors.
 5. 2 sets- of energy and load calculations
 6. A Licensed contractor from each trade to be listed on the permit Plumbing, Electrical, or Mechanical systems. *OWNER/BUILDER EXEMPTION MAY APPLY*
 7. A recorded [Notice of Commencement](#) is required.- **if valuation is over 2,500**
**If all work is complete you must provide a letter from the engineer to pass all inspections. **

- **An “AFTER THE FACT” Converting room to Habitable space Permit :** (STRUCTURAL, PLUMBING, MECHANICAL AND/OR ELECTRICAL) ***double fees apply***
 1. Must have a Completed [Pasco county Building Permit Application](#)
 2. 2 sets- Engineering will be required for the Structural addition.
(originally signed and sealed)
 3. 2 site plans of all structures on the property with the proper setbacks
 4. 2 sets- Florida Product Approval will be required for the new windows/ doors.
 5. 2 sets- of energy and load calculations
 6. A Licensed contractor from each trade to be listed on the permit Plumbing, Electrical, or Mechanical systems. *OWNER/BUILDER EXEMPTION MAY APPLY*
 7. A recorded [Notice of Commencement](#) is required.- **if valuation is over 2,500**
If all work is complete you must provide a letter from the engineer to pass all inspections

- **An “AFTER THE FACT” Demolition permit *double fees apply***
 1. Must have a Completed Pasco county Building Permit Application
 2. A Licensed contractor is Recommended *OWNER/BUILDER EXEMPTION MAY APPLY*
 3. 2-site plans (showing all structures on the property and place an “X” over the structures being removed from the property)
If main dwelling is being removed all accessory structures must be removed to

- **An “AFTER THE FACT” Shed Permit *double fees apply***
 1. Must have a Completed [Pasco county Building Permit Application](#)
 2. 2 sets- drawings from a design professional
(originally signed and sealed) or manufactured drawings
 3. 2 site plans of all structures on the property with the proper setbacks of where the shed is being placed
 4. A Licensed contractor from each trade to be listed on the permit Plumbing, Electrical, or Mechanical systems. *OWNER/BUILDER EXEMPTION MAY APPLY*

You can also visit our website for additional [permitting information](#).

Please note that all Violation Permits will require Double Fees

If you have any questions regarding a permit, please email our Building Violations team at: Buildingviolations@pascocountyfl.net