

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

CDBG funds are used for a variety of activities, such as: Economic Development, Affordable Housing, General Public Services, Homeless Services, Public Facilities and Infrastructure and program administration. The County has consistently surpassed the CDBG statutory and regulatory requirement that at least 70 percent of all CDBG funds be spent on LMI persons.

HOME and State Housing Initiatives Program (SHIP) funds were the primary sources of funding for affordable housing programs and projects during this ConPlan period (2018-2022). CDBG funds may be utilized for owner-occupied rehabilitation (OOR) to keep owner occupied properties affordable. The County, in partnership with affordable housing not-for-profit agencies, used HOME funds to support/implement rental, homeowner and homebuyer strategies. HOME, CDBG and SHIP funds provided assistance to households for OOR, assisted families with homeownership funds through the Down Payment Assistance Program, provided foreclosure prevention funds, and property tax funds to prevent tax deed auctions. ESG funds were used to fund agencies providing eligible services to ensure that homelessness is rare, brief, and not recurrent. CDBG-CV funds were used to augment services and activities to prevent, prepare and respond to COVID-19, including assisting partners in creating COVID free environments through touchless entries, furnishings that can withstand rigorous disinfecting and health care navigators to help our most vulnerable neighbors.

Highlights from the past program year include:

- The completion of the Amskills Workforce Innovation Center
- 8 households supported through tenant based rental assistance
- 15 units of affordable housing units were created through the acquisition of Berlin units
- 114 households supported through rehab of existing rental units
- 32 owner-occupied housing rehabilitated
- Demolition of a blighted structure in an area that is primarily low/moderate (LMA)
- Almost 270,000 persons benefitted from CDBG funding this year
- 100% of CDBG funds benefitted LMI households

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Acquisition/Rehabilitation of Existing Units	Affordable Housing	CDBG: \$50000 / HOME: \$3000000 / SHIP: \$2375000	Rental units constructed	Household Housing Unit	189	0	0.00%	189	15	7.94%
Acquisition/Rehabilitation of Existing Units	Affordable Housing	CDBG: \$50000 / HOME: \$3000000 / SHIP: \$2375000	Rental units rehabilitated	Household Housing Unit	159	146	91.82%	114	114	100.00%
Acquisition/Rehabilitation of Existing Units	Affordable Housing	CDBG: \$50000 / HOME: \$3000000 / SHIP: \$2375000	Homeowner Housing Rehabilitated	Household Housing Unit	45	32	71.11%	45	32	71.11%

Anti-Crime Programs	Non-Housing Community Development	CDBG: \$ / General Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12000	0	0.00%			
Buildings Demolished/Buildings Boarded and Secured	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	350	1	0.29%			
Construction of New Housing Units	Affordable Housing	HOME: \$ / SHIP Match: \$ / SHIP: \$	Homeowner Housing Added	Household Housing Unit	24	0	0.00%			
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	10	5	50.00%			
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	5	2	40.00%			
Employment Resources	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4500	0	0.00%			
General Public Services	Non-Housing Community Development	CDBG: \$ / HOME: \$0 / ESG: \$0 / SHIP: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8760	280853	3,206.08%	23644	280853	1,18
Health Care	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15875	0	0.00%			

Homeless Management Information System (HMIS)	Homeless	ESG: \$ / ESG Match: \$	Other	Other	1	0	0.00%			
Homeless Prevention	Affordable Housing Homeless	ESG: \$ / ESG Match: \$ / SHIP: \$	Homelessness Prevention	Persons Assisted	205	0	0.00%			
Homeownership Activities	Affordable Housing	SHIP: \$	Direct Financial Assistance to Homebuyers	Households Assisted	450	16	3.56%			
Owner-Occupied Rehabilitation	Affordable Housing	CDBG: \$ / HOME: \$ / SHIP Match: \$ / SHIP: \$	Homeowner Housing Rehabilitated	Household Housing Unit	1250	32	2.56%			
Planning & Capacity Building	Non-Housing Community Development	CDBG: \$	Other	Other	1	1	100.00%			
Program Administration	Program Administration	CDBG: \$ / HOME: \$ / ESG: \$ / ESG Match: \$ / SHIP: \$0	Other	Other	1	1	100.00%	1	1	100.
Public Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$ / HOME: \$0 / ESG: \$0 / SHIP: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	56	28.00%	45381	56	0.12

Public Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$ / HOME: \$0 / ESG: \$0 / SHIP: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		128	114	89.0
Public Transportation	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	0	0.00%			
Rapid Re-Housing / Tenant Based Rental Assistance	Affordable Housing Homeless	CDBG: \$886123 / HOME: \$ / ESG: \$ / ESG Match: \$ / SHIP: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	130	8	6.15%	30	17	56.6
Rapid Re-Housing / Tenant Based Rental Assistance	Affordable Housing Homeless	CDBG: \$886123 / HOME: \$ / ESG: \$ / ESG Match: \$ / SHIP: \$	Homeless Person Overnight Shelter	Persons Assisted	0	554		554	554	100.
Rapid Re-Housing / Tenant Based Rental Assistance	Affordable Housing Homeless	CDBG: \$886123 / HOME: \$ / ESG: \$ / ESG Match: \$ / SHIP: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	20		24	0	0.00

Rapid Re-Housing / Tenant Based Rental Assistance	Affordable Housing Homeless	CDBG: \$886123 / HOME: \$ / ESG: \$ / ESG Match: \$ / SHIP: \$	Homelessness Prevention	Persons Assisted	0	14		24	14	58.3
Rental Development	Affordable Housing Public Housing	HOME: \$ / NSP Program Income: \$ / SHIP Match: \$ / SHIP: \$	Rental units constructed	Household Housing Unit	189	0	0.00%			
Rental Development	Affordable Housing Public Housing	HOME: \$ / NSP Program Income: \$ / SHIP Match: \$ / SHIP: \$	Rental units rehabilitated	Household Housing Unit	114	14	12.28%			
Repayment of Section 108		CDBG: \$	Other	Other	0	0				
Shelter Services	Homeless	ESG: \$ / ESG Match: \$	Homeless Person Overnight Shelter	Persons Assisted	1056	1056	100.00%			

Street Outreach to the Chronically Homeless	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Street Outreach to the Chronically Homeless	Homeless		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Street Outreach to the Chronically Homeless	Homeless		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Street Outreach to the Chronically Homeless	Homeless		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Street Outreach to the Chronically Homeless	Homeless		Facade treatment/business building rehabilitation	Business	0	0				
Street Outreach to the Chronically Homeless	Homeless		Brownfield acres remediated	Acre	0	0				
Street Outreach to the Chronically Homeless	Homeless		Rental units constructed	Household Housing Unit	0	0				
Street Outreach to the Chronically Homeless	Homeless		Rental units rehabilitated	Household Housing Unit	0	0				

Street Outreach to the Chronically Homeless	Homeless		Homeowner Housing Added	Household Housing Unit	0	0				
Street Outreach to the Chronically Homeless	Homeless		Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
Street Outreach to the Chronically Homeless	Homeless		Direct Financial Assistance to Homebuyers	Households Assisted	0	0				
Street Outreach to the Chronically Homeless	Homeless		Tenant-based rental assistance / Rapid Rehousing	Households Assisted	30	8	26.67%			
Street Outreach to the Chronically Homeless	Homeless		Homeless Person Overnight Shelter	Persons Assisted	554	554	100.00%			
Street Outreach to the Chronically Homeless	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	20	20	100.00%			
Street Outreach to the Chronically Homeless	Homeless		Homelessness Prevention	Persons Assisted	24	14	58.33%			
Street Outreach to the Chronically Homeless	Homeless		Jobs created/retained	Jobs	10	5	50.00%			
Street Outreach to the Chronically Homeless	Homeless		Businesses assisted	Businesses Assisted	1	2	200.00%			
Street Outreach to the Chronically Homeless	Homeless		Housing for Homeless added	Household Housing Unit	0	0				
Street Outreach to the Chronically Homeless	Homeless		Housing for People with HIV/AIDS added	Household Housing Unit	0	0				



Street Outreach to the Chronically Homeless	Homeless		HIV/AIDS Housing Operations	Household Housing Unit	0	0				
Street Outreach to the Chronically Homeless	Homeless		Buildings Demolished	Buildings	1	1	100.00%			
Street Outreach to the Chronically Homeless	Homeless		Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0				
Street Outreach to the Chronically Homeless	Homeless		Other	Other	0	0				
Substandard Housing Replacement	Affordable Housing	HOME: \$ / SHIP Match: \$ / SHIP: \$	Homeowner Housing Added	Household Housing Unit	10	0	0.00%			
Un-programmed Funds	Un-programmed funds		Other	Other	1	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Pasco County allocates funds using the recommendations of a Review Committee. Community Outreach helps to identify the community’s priority needs and results of outreach activities are shared with the Review Committee. Other planning efforts including the Continuum of Care's Strategic Plan, Pasco County’s Strategic Plan, Pasco County’s Local Housing Assistance Plan, and the Pasco County Housing Authority’s 5-year plan and others are considered when identifying priorities and objectives. Recommendations included Public Service and Development and Homeless Services. Affordable housing and homeless services remained the highest priorities within Pasco County and projects and activities were funded to support these needs. An Independent Review Committee made recommendations to support affordable housing projects such

as infrastructure for Vincent Academy to create permanent supported housing for seriously and persistently mentally ill adults, infrastructure to support a grant per diem veteran's project through STEPS to Recovery which will be a partnership between PCCD, VA and funding from the Opioid dollars that have been awarded to the County, and infrastructure for Habitat for Humanity to enable them to develop 30 single family residences for income eligible households. CDBG funds also enabled Catholic Charities to acquire Felicity House and increase their women shelter beds from 20-40. The STEPS to Recovery project will relocate 30 veterans to the newly constructed GPD program and the 30 beds vacated will be strategically used to continue to support priority activities identified in the community. The previous shelter operated by Catholic Charities prior to the acquisition of Felicity House is being converted into 5 units of affordable housing using HOME funds. The Review Committee opted to recommend supportive services to those individuals with special needs to help them maintain housing stability. Examples of this are the funds allocated to One Community Now for Homeless Prevention and Tenant Based Rental Assistance, Fresh Start to Recovery for Case Management and the Volunteer Way to decrease food insecurity.

Pasco County has met the CDBG statutory requirement that at least 70 percent of all CDBG funds be spent on low- to moderate income persons. HOME, CDBG and State Housing Initiatives Partnership (SHIP) funds are the primary source of funding for affordable housing programs which includes Owner Occupied Rehabilitation (OOR), creation of new units, rehabilitation of existing units and Down Payment Assistance (DPA). ESG funds were used to fund agencies for emergency shelter and homeless prevention. Provider agencies do not have to pay for HMIS licenses. Emergency Solutions Grant – Coronavirus Funds were allocated to partner agencies to augment ESG components funded during this reporting period for rapid rehousing, outreach and rehabilitation of emergency shelters to prevent, prepare and respond to COVID 19.

Not all projects were completed during this program year. Many of the projects in the 2022-2023 annual action plan are infrastructure projects requiring lengthy Environmental Review and lengthy bid process in addition to permitting. These projects remain at the beginning stages and continue to move forward.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	240,498	5	224
Black or African American	18,418	3	98
Asian	7,626	0	3
American Indian or American Native	1,159	0	0
Native Hawaiian or Other Pacific Islander	274	0	0
<b>Total</b>	<b>267,975</b>	<b>8</b>	<b>325</b>
Hispanic	44,488	2	0
Not Hispanic	223,213	6	325

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The 2022 ACS 1-Year Estimates serve as the basis for determining racial and ethnic mix disparity. Pasco County compared the information in these estimates with the beneficiaries served. Pasco County, through its allocation of CDBG funds, provided 281,008 public services to individuals who are Low-Moderate Income during the 2022-2023 program year. 267,975 of these beneficiaries provided voluntary demographic information. A single beneficiary may receive multiple services. The majority (89.75%) of services were provided to households that were white - the overall Pasco County white population has decreased from 85.72% to 72%. Other ethnic populations (Black, Asian, Islander) represented 10.25% of services received – an increase from 6.05 in the previous year. CDBG Development Projects and Public Services are offered county-wide and are geared to providing services to all LMI members of the community. These changes indicate the continued need to focus outreach efforts and services for minority populations and to offer services in areas with high minority populations, but they also indicate that current efforts have had a positive impact in decreasing racial disparity in the public services funded by Pasco County.

Outreach efforts have been focused to serve minority populations and to offer services in areas with high minority populations. This has resulted in services being provided to individuals that is more consistent with the overall make up of Pasco County. During program year 2021-2022, 94.5% of services provided to individuals who were white. This year, the number of services provided to LMI who were white decreased to 89.75%, and the number of services provided to other ethnic populations increased

to over 10% - which is representative of their total population in Pasco County. The demographics for ESG are more representative of the population within Pasco County. 69% of households receiving ESG assistance were white and 30% were black. Similarly, 16.60% of services were provided to individuals who were Hispanic and the overall Hispanic population in Pasco County is 19%. All households and individuals receiving ESG assistance were Extremely Low Income or literally homeless at the time of the ESG intake. It is important to note that these percentages are based on clients for whom demographic data was entered.

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## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	6,710,020	2,000,344
HOME	public - federal	4,946,209	153,869
ESG	public - federal	255,892	198,465
Other	public - state	5,591,034	4,522,073

Table 3 - Resources Made Available

### Narrative

In addition to the Federal resources made available, ESG subrecipients are required to provide 100% Match. Matching funds must be verifiable and documented. They may be in the form of cash contributions or non-cash contributions, including donations and volunteer hours. Community Development verifies that match requirements have been met prior to approval of final invoice.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City-wide Activities			
County-wide Activities	100	100	
Lacoochee Neighborhood			
Shamrock Heights and Uni-Ville Subdivision			
Tommytown			
West Market Area			

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The need for affordable housing, suitable living environments and expansion of economic opportunities exists throughout the County, but there are some areas that are more in need than others. These areas are identified by symptoms of distress and are generally lower income, have an older and poorer housing stock, depressed property values, and lower homeownership rates than many areas of the County and it is these areas that have priority for funding which is based on need. One project is the Anderson Family Park. CDBG funds were awarded to demolish a dilapidated building that was subject to frequent vandalism and unsolicited activities. This project will benefit the Low-Moderate Area that it is in and will create a suitable living environment for local residents. Another project is the AmSkills Workforce Innovation Center. This too, is located the West Market area, one of the areas that the

County has designated for reinvestment. The AmSkills Workforce Innovation Center opened on October 4, 2023 - just after this reporting period - and will provide training and job placement opportunities in the manufacturing industry for LMI and individuals recovering from COVID-19 job reductions. \$256,400 in CDBG funds were utilized for infrastructure for the East side of the County for the CARES One Stop Senior Center – a project partially funded with CDBG dollars that will be a hub for senior services in the community. CDBG funds continue to address the infrastructure needs of the targeted neighborhoods, including, but not limited to, street repaving, installation of sidewalks, stormwater management facilities, and street lighting.

The Owner-Occupied Rehabilitation Program and Tax Payment program are available to all eligible applicants countywide as a strategy to keep affordable housing affordable. Loans for both of these programs are deferred until sale of the property.

Public services are located in areas of the county that are both accessible to residents and convenient to where they live. Accessibility of services is a consideration when making funding decisions.

The County continues to partner directly with several Entitlement Cities to address their geographic needs as identified by their individual communities. These Cities are Port Richey, San Antonio, and St. Leo. The City of New Port Richey has opted out of the City Fair Share Allocation beginning with Program Year 2019. The annual allocation to these Small Cities is small and the cities usually opt to use several years of CDBG funds for a larger project. Pasco County continues to work with these Small Cities to identify CDBG eligible activities to benefit the residents of these Small Cities.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

State Housing Initiatives Partnership Program (SHIP) funds were used in conjunction with Federal funds to further the jurisdiction's efforts to assist low to moderate income citizens with affordable housing opportunities which included Down Payment Assistance, Owner Occupied Rehabilitation, a Tax Payment Program to prevent foreclosure, public service activities, and assisting with HOME rental units.

Publicly owned land/property located within Pasco County are sent by the Real Property Division to all county departments to ensure they are not needed to address needs identified by the Five Year Consolidated Plan or the County's Strategic Plan. PCCD forwards properties to affordable housing providers such as Habitat for Humanity.

The waiver of match requirements for HOME has been extended by HUD through FY2023.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	289,382
2. Match contributed during current Federal fiscal year	250,000
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	539,382
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	539,382

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
1616	08/24/2023	0	44,605	0	53,076	152,319	0	250,000

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
1,828,369	740,484	0	70,754	740,484

Table 7 – Program Income



<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	1,000,000	0	0	0	0	1,000,000
Number	1	0	0	0	0	1
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

Approved by [Signature]

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	30	17
Number of Non-Homeless households to be provided affordable housing units	329	114
Number of Special-Needs households to be provided affordable housing units	58	61
<b>Total</b>	<b>417</b>	<b>192</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	54	31
Number of households supported through The Production of New Units	189	0
Number of households supported through Rehab of Existing Units	159	146
Number of households supported through Acquisition of Existing Units	15	15
<b>Total</b>	<b>417</b>	<b>192</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Pasco County exceeded its goal of assisting 50 special needs households with its affordable housing activities. 61 households - 32% - of the households benefiting from the affordable housing activities undertaken by PCCD are considered Special Needs.

Pasco County did not meet its goal in the area of production of new units. One of the anticipated projects in the 2022-2023 annual action plan, Tanager Square, should receive its Certificate of

Occupancy in the next week or so, but this falls outside of the 10.01.2022-9.30.2023 reporting period. Another project, Magnolia Oaks, has stalled due to increased costs, permitting delays and supply chain issues beyond the control of Pasco County Community Development. PCCD continues to work with this agency to identify additional funding streams and liaise between Building and Construction services, another Pasco County department.

Another project identified in the 2022-2023 Annual Action Plan to provide affordable housing that has begun construction is Metropolitan Ministries. Pasco County, through its use of HOME funds, is assisting Metropolitan Ministries with construction of a multiunit property, and like Tanager Square, will be completed outside of this reporting period. 8 units of Affordable Housing through Metropolitan Ministries is well into construction and anticipated to be completed in March 2024.

Increased costs for affordable rental units have also decreased the number of households anticipated to be assisted through Tenant Based Rental Assistance (TBRA) and Rapid Rehousing. Competition in the renter's market has, in some instances, required landlord incentives to rehouse a household such as paying double security deposit. All TBRA and Rapid Rehousing client referrals are initiated by the Continuum of Care and are based on vulnerability scores. Households with the highest needs receive housing services before others.

**Discuss how these outcomes will impact future annual action plans.**

Affordable housing programs include both rental and owner-occupied programs. Through a continuum of housing options, the County supports housing those who are homeless or at risk of becoming homeless, seeks to create and maintain rental housing for extremely low-income housing, provides down payment assistance for those seeking to become first time homeowners in the County, and assists current homeowners with rehabilitation or access modifications so our citizens can remain housed. Pasco County can also assist very low homeowners with past due taxes and paving assessments to ensure continued affordability of their homes.

Future annual action plans will continue to fill gaps within the community and have a focus on affordable housing and assisting households remain stably housed.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	234,558	7
Low-income	45,631	1
Moderate-income	664	0
<b>Total</b>	<b>280,853</b>	<b>8</b>

**Table 13 – Number of Households Served**

## **Narrative Information**

Pasco County, through its annual Review Committee, and approved by the BCC, provides our service provider partners CDBG, HOME and ESG funds to provide services to our most vulnerable citizens, many of whom fall into the "presumed eligible" category such as the elderly through services provided by CARES, the severely disabled such as the services provided by ARC Nature Coast, Van Gogh's Palette and STEPS to Recovery. Pasco County has consistently surpassed the goal of at least 70% of CDBG funds benefiting our Low- and Moderate-Income citizens and are proud to report that 100% of our CDBG funds have benefitted Low and Moderate persons.

Approved by HUD

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Pasco County Continuum of Care (CoC) delivers housing and services to our Pasco County homeless residents through a myriad of nonprofit providers, government agencies, faith-based organizations, housing developers, and the Pasco County Housing Authority. This includes outreach.

The jurisdiction has two outreach programs to connect with homeless persons, especially unsheltered persons, which is especially critical in Pasco County as the number of unsheltered persons represents approximately 62% of our homeless population. Outreach programs include visiting encampments, soup kitchens/meal provision, diversion, case management for services, and essential services through agencies.

Outreach occurs in all areas of the county. Outreach is carefully mapped, documenting where encampments are and revisiting these areas to continue to offer services and engage clients. This past year, agencies served over 2,000 people with emergency shelter and street outreach using funds made available through Pasco County Community Development and the CoC. The services under outreach included funds for transportation, showers, camping gear, food, and motel vouchers for families. This year in response to excessive heat, cooling kits were distributed during outreach activities. All individuals go through a standard intake. The CoC has created standard operating procedures on how street outreach and engagement should be conducted throughout the county efficiently. When outreach teams find an encampment, the same steps are taken as if the client had walked into an agency's office. This systematic approach to ending homelessness begins with a robust outreach program and includes a housing crisis response system to more effectively address crises intervention, housing and support, with an emphasis on stabilization through successful exits.

The County utilizes a Coordinated Entry System (CES) approach for those interested in housing and for those at risk of homelessness. The Lead Agency for our Continuum of Care, the Coalition for the Homeless of Pasco County, Inc., is responsible for the oversight of the CES and utilizes the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) as the primary triage tool. The assessment includes the acuity score derived through the VI-SPDAT plus other priorities that the CoC has established. By utilizing a consistent assessment tool and providing training to the assessors, a vulnerability score is determined for each person/household being assessed. Coordinated Entry seeks to rehouse the individuals/households with the highest vulnerability score first (thereby housing those with the highest needs). Case management, along with housing services, are offered to the individual/household. The assessment of individual needs beyond housing is done by case management, after housing is first provided.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

Pasco County continues to address shelter needs of homeless persons through CDBG, ESG funds, and working in collaboration with the Continuum of Care to prevent a duplication of efforts and prevent gaps in the continuum of services. Coordination between the CoC and the County ensures that funded services meet the needs of the community and prevent duplication of efforts. All programs funded through the county work in conjunction with the Coordinated Entry System (CES) and all subrecipients of funds for homeless services are required to enter data and services provided into the Homeless Management Information System (HMIS).

The 2023 PIT Count identified 680 homeless individuals. 38% were sheltered in emergency shelters or transitional housing. 62% were unsheltered. 63% (75) of the total 119 shelter beds were occupied on the day of the PIT count. This is a higher utilization from last year (50%) and is likely attributable to an ease of social distancing requirements resulting from COVID-19 and a decrease in funding for non-congregate sheltering in hotels. 82% (184) of 224 transitional housing beds in Pasco County were being utilized at the time of the PIT count.

49% of the total bed inventory is dedicated to families; families represent 19.9% of the County's unsheltered homeless population. There is a need for low barrier emergency shelters that serve single men and Pasco County continues to seek opportunities for low barrier shelters.

Needs that have been identified in the community are highlighted at grant workshops and agencies providing that service are encouraged to apply for grant funds. Identified needs and grant applications supporting the identified need are ranked during the annual funding recommendation meetings by the review committee to bridge an identified gap in services.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Pasco County promotes community wide commitment to the goal of ending homelessness and promotes access to and effects utilization of mainstream programs by homeless individuals and families and optimizes self-sufficiency among individuals and families experiencing homelessness. The CoC coordinates networking to prevent homelessness and includes representatives from all areas of the community, recognizing that homelessness affects us all especially when someone is discharged into homelessness. One of the activities funded during this reporting period was STEPS to Recovery Peer Support – a program geared towards preventing homelessness upon release from a prison or jail setting by providing wrap around peer support services to ensure housing stability and prevent relapse. Another activity, Volunteer Way, provides food resources which increase household

stability. The Coordinated Entry System (CES) ensures that the people with the greatest needs receive housing services first – all recipients of housing services receive the same assessment. Individuals in emergency shelters may not receive the assessment if they are able to resolve their situation and quickly exit the shelter.

Pasco County works closely with the CoC to prevent duplication of efforts when allocating ESG funds. Many of our partner agencies have SOAR certified case managers to help guide a person through a Social Security Disability application in a shorter period. Long term solutions, such as referrals to the Emergency Housing Vouchers available through the Pasco County Housing Authority, are completed in coordination with the Coalition for the Homeless.

Emphasis for CDBG Public Services funding for this reporting period was on housing stability through homeless prevention programs such as STEPs to Recovery Peer Support, and Lighthouse for the Blind and Visually Impaired providing vision loss specialist support for individuals experiencing sight loss, and the operating expenses at the Hope Resource Center which is located in an area of need. Amskills Workforce Innovation Center renovations are completed and the agency is actively providing training opportunities for individuals to earn a livable wage

The primary service-provider for youth experiencing homelessness within the Pasco County CoC is Youth and Family Alternatives (YFA). YFA aids unaccompanied youth and youth parenting households. YFA is a collaborative partner with the CoC. The CoC and Pasco County support the Speer Village project by YFA which will provide affordable housing for the developmentally disabled and children aging out of foster care populations. CDBG Development funds are supporting the construction of an on-site laundry facility at Speer Village.

Homeless veterans receive priority in our Continuum of Care. Veterans can be directed towards more programs from the agencies that can assist with HUD-VASH, SSVF, or GPD. 77 units of affordable units for veterans and those coming out of homelessness is planned to be constructed in New Port Richey once gap funding is identified. With these additional resources, Pasco should be able to commit to ending Veteran's homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Continuum of Care (CoC) has implemented policies to assist homeless families who qualify for Rapid Rehousing, be rehoused within 30 days. Once a family is assessed for RRH assistance, the CoC finds ways through funding streams to immediately house the family at hotels or motels. Families can be placed into a home within 24-hours if the family is document-ready and has located a habitable site. It may take



several weeks for the family to move forward with the above on their own, so a strategy was implemented of targeted case management for families when they begin the application process. Their documentation is compiled, and they get assistance in searching for a rental that meets the family's needs in their current community, when possible, to keep the children in the same schools. Students unable to remain in the schools of origin are linked with the Families in Transition team through the Pasco County School Board and transportation to the school of origin is often arranged. Individuals and households are assisted with obtaining mainstream benefits and employments to increase the family's income so they can pay remain stably housed. Assistance in locating and acquiring necessary documentation is also provided.

Many of our providers have certified by SSA in SOAR on staff to facilitate application for social security and there is coordination in the community to access the Emergency Housing Vouchers that became available because of COVID-19. Pasco County has experienced an affordable housing crisis and many of the people we serve will need ongoing assistance with rent to maintain independent living. Pasco County has also granted funds for a Permanent Supported Housing Coordinator to help support chronically homeless individuals as they learn how to be good neighbors. Pasco County, through the use of CDBG funds, will hire a housing navigator who will work with LMI households to locate affordable housing and connect them to resources as appropriate.

Approved by PASCO

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Pasco County Housing Authority (PCHA) administers USDA, Public Housing, Affordable Housing, Section 8 New Construction Multifamily, and HCVP Housing Choice Vouchers. The PCHA is a nonprofit organization with a Board appointed by the Governor of Florida, consisting of five members. One of the members must be a tenant residing in one of the housing communities or a Housing Choice Voucher tenant. The Board appoints the Executive Director to administer the day-to-day management of the PCHA. The mission of the PCHA is to provide low-income families, elderly, and disabled people with safe, decent, and affordable housing as they strive to achieve self-sufficiency and improve the quality of their lives. The PCHA has over 2000 units under its management in various housing programs. They operate 6 public housing sites, 3 USDA sites, scattered sites affordable housing with approximately 1600+ vouchers. Included in these vouchers is HUD-VASH (Veterans Affairs Supportive Housing Program (200 vouchers), Homeless Housing Assistance Program (25 vouchers), and the Youth & Family Alternatives Housing Program (YFA 15 vouchers), Family Unification Program, (FUP-76 vouchers) PCHA has recently been awarded more Mainstream Non-Elderly Disabled Voucher Program, VASH Vouchers and EHV (Emergency Housing Vouchers) with Pasco Homeless Coalition. The Coalition can take applications, PCHA was awarded 104 EHV to issue to Pasco family(s).

Pasco County continues to work very closely with PCHA creating affordable rental housing for households with very low and low income. In addition, PCHA has pledged support, to include setting aside housing vouchers for individuals leaving the Family Services Center. Twenty-five vouchers have been set aside for homeless families. Pasco County Housing Authority administers a Family Self-Sufficiency (FSS) Program which enables families to obtain education, employments, or purchase a home. FSS Client goals vary depending on the client's needs. PCHA is also considered a Pilot Community for HUD's Connect Home USA program, which will allow us to bridge the digital divide within our housing communities and allow digital inclusion programming to be introduced to families receiving housing assistance from Pasco County Housing Authority.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Pasco County Housing Authority administers a Family Self-Sufficiency (FSS) Program which enables families to obtain education and or employment which may help them phase out the need for public assistance. PCHA is not a Moving to Work (MTW) agency and therefore PCHA does not have exemptions from many traditional PHA and voucher rules that would be associated with a MTW agency. Families receiving housing assistance are eligible to participate in the FSS Program and can successfully graduate with earned escrow dollars to help them purchase their own home, repair credit if necessary. Currently there are 37 families in Pasco County enrolled in the FSS Program. PCHA is actively working to increase the number of participants in the FSS program to 50-60 families. Participating in workshops ranging from budgeting, understanding your credit, personal development, financial literacy, and

homeownership.

**Actions taken to provide assistance to troubled PHAs**

N/A. This is not a troubled PHA.

Approved by HUD

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

State Housing Initiative Partnership Funds (SHIP) from the State of Florida require a Local Housing Assistance Plan (LHAP) be adopted every three years and must contain incentive strategies that, at a minimum, include incentive strategies to remove regulatory barriers, policies, or fees in order to provide builders and contractors an incentive to focus on affordable housing development. Two incentive strategies required to be implemented are Expedited Permitting and Ongoing Review Process. Pasco County has also implemented a Modification of Impact Fees strategy, Reservation of Infrastructure Capacity strategy and a strategy to reduce Parking and Setback Requirements.

The State of Florida requires that an Affordable Housing Advisory Committee (AHAC) be convened to address actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. The BCC has appointed a County Commissioner to participate on the AHAC to review the established policies and procedures, ordinances, land development regulations, and the adopted local government comprehensive plan, and make recommendations of possible strategies for affordable housing. Pasco County utilizes this committee to assist with vetting potential projects for awarding both Federal and State funding.

The County has established a Mobility Fee Schedule that waived all fees for projects that qualify as Affordable Housing. The AHAC continues to recommend that the permitting process and land development regulations, including density bonuses be examined to reduce regulatory barriers, including a mandatory provision of expedited review of affordable housing projects.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

PCCD continues to network with the municipalities, citizens, faith-based organizations, and not-for-profit agencies to discuss unmet needs and how to build upon existing resources to better provide the needed services. Gaps in services and community surveys are shared with outside agencies during the grant application process and applications responding to identified community gaps are ranked for priority during Review Committee Meetings. Underserved population needs are being addressed with CDBG, ESG, HOME, SHIP, CV, and outside agency funds that are provided to the United Way for agency projects. ESG-CV dollars have been expended and are no longer available to support and augment ESG programs in upcoming years. The CoC coordinates federal and state funding for agencies serving our homeless neighbors, including the coordination of referrals to the Pasco County Housing Authority for Emergency Housing Vouchers to help ensure housing stability. Evaluation and coordination of

community resources are made to bridge gaps in services. Many agencies providing case management services have SOAR certified case managers who can assist a person with a SSA application for disability income.

PCCD has continued to offer a survey to the residents of Pasco County annually. This survey helps identify what the residents feel are the biggest needs or service gaps within their community. Questions relevant to Community Development are included in the Countywide survey to increase the number of respondents. PCCD also completed outreach throughout the county as part of its Citizen Participation for the upcoming Five-Year Consolidated Plan. These survey results were shared with the Board of County Commissioners and with the review committee as grant funding recommendations were made for Program Year 2023. The survey helps ensure that the funds are allocated to the needs of the community.

The COVID-19 Pandemic has created a new population of people in need. Pasco County, through a multitude of funding sources received as a response to COVID-19, has been able to ensure that the underserved needs of people are met through housing assistance (rental, mortgage, and utility assistance as appropriate) using ERAP funds. Many of the people experiencing job loss or reduction during the COVID-19 Pandemic were working in the service industry and these jobs have not rebounded. For many returning to work post-pandemic have found that they are not able to obtain affordable housing. The AmSkills Workforce Innovation Center is a partnership between the BCC (through General Revenue and approval to use CDBG funds for the acquisition of the building and CDBG-CV funds for the rehabilitation of the building) and the Florida Department of Labor and through its skilled labor training, will help to increase the weekly wage to \$1184. (source: Quarterly Census of Employment and Wages – Bureau of Labor Statistics, 2022 1st Qtr). This building received its Certificate of Occupancy just after the close of this reporting period, however through their innovative Mobile Discovery Boot Camps, they are able to report that over 200 individuals since 2020 have launched new careers in manufacturing. This investment of CDBG funds is intended to help move individuals out of poverty into careers with livable wages. AmSkills will provide training to residents and assist with job placement to further reduce the number of poverty-stricken households in Pasco County.

In addition to availability of funding, eligible not for profit partners in the community must submit applications for programs and activities to meet the needs and local objectives. In the absence of an eligible, qualified applicant to carry out an activity identified in the planning process, the County is not able to fund these activities in the current program year, even if the need has been identified.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

All the housing rehabilitation programs offered by the County and subrecipient agencies adhere to lead based paint regulations. This includes programs for homeownership as well as owner occupied rehabilitation programs for households that already own their homes. In both programs, federal or state funding is utilized to remediate or abate lead hazards as appropriate according to regulations. Lead safe work practices are always used when lead is present. County funded construction of new housing units,

both owner-occupied and rental will be lead free because lead-based paint is no longer available

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Pasco County allocates CDBG, ESG and HOME funds to activities that assist in reducing the number of poverty level families in the county. A detailed breakdown of CDBG and HOME funds awarded, and accomplishments reported for each of these programs is available in the PR03 Activity Summary Reports that are available as Attachment 1 to this document. These programs included:

- Economic development activities to create or retain jobs for low to moderate income workers and/or business owners,
- Completion of the AmSkills Workforce Innovation Center for training in the manufacturing industry
- Shelter, transitional housing, and supportive services for homeless individuals and those at risk of homelessness,
- Rental unit rehabilitation/unit creation, homeowner rehabilitation and homebuyer opportunities for low to moderate income households,
- Public service activities
- Emergency shelter and housing with supportive services for survivors of domestic violence and other populations presumed eligible for services.

All the activities funded through CDBG, HOME and ESG are available to poverty level families throughout Pasco County. Additionally, Community Development participates in the process of making funding recommendations for HOPWA (through the City of Tampa), serves on the Allocations Review Committee for the United Way, serves on the Review and Allocation Committee for CoC funding, and sits on the Technical Advisory Board of the Pasco Hernando State College. Community Development attends a myriad of community meetings designed to identify and marry resources with needs.

The Continuum of Care (CoC) has developed a Strategic Plan with actionable tasks towards ending homelessness. Key items include a formal diversion process, creating a day services center and master leasing. In revising its government structure, the CoC created several standing committees to increase its structure and to improve efforts of coordination and collaboration among community partners. The most active subcommittees include Coordinated Entry and Outreach. Both groups are contributing to a systematic approach to ending homelessness. The acquisition of Felicity House using CDBG funds in this past program year, has enabled Catholic Charities to increase their women's shelter beds from 20 – 40 beds.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

PCCD continues to meet and to communicate with all the municipalities, citizens, not-for-profit organizations, and government offices on residents needs and how to meet these needs by holding public meetings to discuss funding and housing programs. PCCD serves as the liaison of information on

housing issues, social services, other resources, and other services which the public and private sector need. Coordination between the community, not-for-profit and for-profit organizations is enhanced because of the activities undertaken by PCCD:

- PCCD staff serve on the allocation review committees for the United Way
- PCCD staff serve on the application review committees for the CoC
- PCCD staff serve on the application committees for the City of Tampa (HOPWA)
- PCCD staff serve on the Technical Advisory Committee for Pasco-Hernando State College
- PCCD staff serve on the committee for Long Term Recovery
- There is an enhanced connection with the Area Agency on Aging
- PCCD Director is the past Chair of the CoC and sits on the Executive Committee

The CoC revised governance and committee structure increases its institutional structure and improve efforts of coordination and collaboration among community partners.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Coordination and cooperation between public and private housing and social service agencies is evident during the entire planning process for entitlement funds. Community Development attends a variety of meetings to ensure that coordination between agencies is enhanced and service gaps are bridged. The Community Development Team provides technical assistance on the eligible uses of CDBG, HOME and ESG funds and the application process for these funds on a continuous basis. Community Partners are in constant communication. The AmSkills Workforce Innovation Center is a great example of inter-agency coordination for the benefit of our low-moderate income residents. The Mobile Discovery Boot Camps are often held at CDBG partner agencies such as Lighthouse for the Blind and Visually Impaired, and AmSkills has done extensive outreach to provider agencies such as Metropolitan Ministries and Timothy House to encourage referrals from agency partners serving our low-moderate income residents.

Community Development is adept at identifying a community need and trying to fill the gap. There are a variety of agency meetings held throughout the county geared towards enhancing coordination between all agencies and to help prevent a duplication of efforts.

### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Many of the impediments identified in the Analysis for Impediments focus on the effects that an aging housing stock may have on seniors and households with low and very low incomes. The population in Pasco County is growing rapidly and the percentage of owner-occupied units is decreasing. It is estimated that 34% of all housing units in Pasco County were built prior to 1980 and the age of these units contributes to a housing stock that is deteriorating, dilapidated or substandard. The US Census Bureau has estimated that approximately 24% of housing units within Pasco County are mobile homes.

Mobile homes have a higher incidence of sub-standard housing because they tend to deteriorate at a faster rate than traditional housing. Pasco County has seen a recent boom in rental unit construction. New units within the county are not affordable to households with incomes that are less than 50% of the area median income and are barely affordable for households with an income that is less than 80% of the area median income. Additionally, Pasco County has limited East-West Corridors, increasing the amount of rent a unit close in proximity to a transportation corridor can fetch.

Pasco County Transportation had recently increased its routes. With additional bus routes comes increased ability for resident to make housing choices based on needs and preferences. Pasco County Transportation has been rebranded as GoPasco and has an increased presence in the community, speaking with low- moderate- income groups and educating them on the various services provided which includes paratransit and door to door service for qualified individuals.

The County continues to operate its Owner-Occupied Rehabilitation program and offers accessibility modifications for residents who are income eligible and need appropriate modifications to remain safely in their homes. Applicants are prioritized based on income, needs and location in a targeted area. In 2022-2023, 66% of the homeowners assisted with Owner-Occupied Rehabilitation had special needs. There is a lack of affordable housing options in all areas of the country, and Pasco County is not an exception. It remains a goal of Pasco County Community Development to help households remain in the homes they chose when purchasing. PCCD will be exploring opportunities to create a CDBG Owner-Occupied Rehabilitation program for the upcoming year that will allow rehabilitation on mobile homes older than 1995 or mobile homes that are subject to lot rental – current funding for this program excludes both of these homeowner groups, creating a gap in services.

SHIP funds require that the County Commissioners consider the impact of regulations, policies, and proposed procedures on the cost of affordable housing projects. The current Local Housing Assistance Plan (LHAP) includes the recommendation that the County consider increasing density levels, modifications to parking, and setback and street requirements to create more affordable housing units. The mobility fee waiver has been passed. Other waivers are being considered for 2024.

As of January 2022, an expanding locally owned qualified small business is permitted to apply for reduced mobility fees. Locally owned small business owners are less likely to be able to financially absorb the general commercial mobility fee. This is related to fair housing choice – one of the goals of Pasco County is to have the people who work in Pasco County live in Pasco County.

Pasco County will continue to maintain a non-discriminatory environment of acceptance and respect for cultural differences in order that all households can make their housing choices based upon their personal needs and preferences.



## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

County staff evaluate awarded projects to determine the level of risk. For example, if a community partner has never worked with the County, they will receive technical assistance in the form of an onsite monitoring during the first quarter of the contract term. Partners who are familiar with the County's expectations will be monitored using desk reviews and onsite monitoring as required. All partners are required to attend a mandatory Subrecipient training prior to final award of grant funds and receive technical assistance prior to executing their agreement and as needed during the agreement term. The County continues to educate all community partners to ensure that minority outreach is conducted and that all federal cross-cutting requirements are met. Pasco County Community Development requires review of all development bid documents to ensure cross cutting federal requirements are in the bid documents.

Desk monitoring for subrecipients is accomplished on an ongoing basis during review of reimbursement requests, rate of expenditure review and quarterly reporting information. Reimbursement requests are reviewed to ensure all required information is complete and that the agency is serving eligible clients. Further review is done with quarterly reports and Community Development routinely evaluates the rate of expenditures to help the agency meet its goals. The rate of expenditures is expected to be proportionate to the length of time the contract has been in place. On-Site monitoring of subrecipients resumed during the 2022-2023 program year, post pandemic.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Pasco County has approved a revised the Citizen Participation Plan (CPP). The prior CPP had been approved by the Board of County Commissioners in 2009 and the CPP was amended to include disaster language late in 2020. Notification of the Public Hearing for the CPP was published on January 20, 2021 and the CPP was available for public comment from January 18 - February 18, 2021. A Notify Me was sent out advising the public of the opportunity to comment on the Citizen Participation Plan. The Public Hearing was held on February 11, 2021 and the CPP was adopted by the BCC on March 9, 2021.

The public notice for this CAPER was advertised in the newspaper on December 6, 2023 and was made available on the County website from December 13, 2023 - December 27, 2022. No comments were received from the public during this comment period.

Approved by HUD

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The jurisdiction has not changed its program objectives of creating a suitable living environment, safe and decent housing and creating economic opportunities. The projects and activities that benefit our low- moderate- income neighbors are still needed. PCCD is entering into more joint projects with other county departments to meet targeted needs. One such project, Lake Lisa had its ribbon cutting in November. This project with the Parks, Recreation and Natural Resources department was funded to create the first universally inclusive park on the west side of Pasco County and in a low- moderate- income area. An Economic Development Revolving Fund Loan has been funded to help people recover from the pandemic and create or retain jobs. PCCD is working with Utilities to help install sidewalks in a low- moderate- income residential neighborhood that has many children walking to school after courtesy bussing was suspended by the school board based on financial considerations.

Experience gained from the pandemic includes the need for flexibility. Our Citizen Participation Plan allows Pasco County to make changes to its action plan by identifying parameters for these changes. An increase or decrease to a project or activity that exceeds 30% of an approved allocation or the addition of an activity not previously described in the ConPlan or Annual Action Plan trigger substantial amendments to the AAP or ConPlan. Our subrecipient agreements allow for an increase in the budget up to 20% that can be approved by the Director of Pasco County Community Development. This helped us adapt to the changing environment and needs of the community at the onset of the pandemic – PCCD was immediately able to direct additional funds towards food distribution. Our Citizen Participation Plan allows for an expedited process in the event of an emergency.

Community Engagement helps to identify gaps in services and, as previously stated, PCCD will be exploring the possibility of creating an Owner-Occupied Rehabilitation program for homeowners with a mobile home built prior to 1995 or for those mobile homeowners who are subject to lot rent - both of these groups of homeowners are excluded from state funding but would benefit from owner-occupied rehabilitation to keep their homes affordable. PCCD currently has a HOME funded Tenant Based Rental Assistance (TBRA) program to assist individuals and families regain housing stability from homelessness and PCCD is exploring the need for creating TBRA programs for other populations such as elderly and disabled.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Approved by HUD

## **CR-50 - HOME 24 CFR 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Per the regulation located at §92.504(d), Pasco County makes every effort to ensure that projects are monitored during their affordability period. Onsite inspections occur within 12 months of completion and once every 3 years thereafter during the period of affordability to verify that the units meet Minimum Housing Quality Standards. A file review is also conducted to ensure that the property owner or management entity is recertifying all tenants on an annual basis. On-site monitoring has resumed post-pandemic and those projects that were due to be monitored during the pandemic have become the priority for on-site monitoring. Projects that were due for monitoring in 2022 included: Speer Village, Hilltop Landings, and Dade Oaks Elderly and monitoring of these projects were completed with no findings. Findings from monitoring of Hilltop Landing included income calculations completed in an inconsistent manner, however a follow up to the monitoring reflected that the process of income calculations was being consistently applied after the inconsistent process was brought to the attention of management. Pasco County continues to review client or developer files to ensure that all regulations are followed, and all projects remain in compliance. Tenant files are reviewed and recertified on an annual basis to ensure tenants meet eligibility requirements. Monitoring and inspections have resumed in 2022.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)**

The Pasco County Community Development puts forth great effort to conduct outreach to minority and special needs groups. This is done through advertising available programs and homes on the Department's website, sending emails and asking that flyers be posted by internal departments and community partners who may serve minorities and special needs citizens. All ads and flyers clearly outline the programs offered and may also be translated into various languages based on minority groups in Pasco County.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Program Income was not utilized to ensure funds from prior year were expended prior to expenditure deadline. Program Income is otherwise drawn down prior to Entitlement Funds.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

Pasco County fosters the development of affordable housing through several means. With HOME funds, the County seeks proposals from CHDO's and non-profit developers to build affordable housing for rent and for purchase. The County also has used SHIP funding to assist with the development of rental housing in coordination with Florida Housing Finance Authority's SAIL and Low-Income Housing Tax Credit Program. This past year, the Pasco County Housing Finance Authority announced the availability of State or Federal funds to provide local government support for qualified multifamily affordable housing developments. The Authority considered projects with in-perpetuity affordability periods, projects in specific areas targeted for revitalization and the highest number of residents provided services. The Authority supported one LIHTC project and the Board of County Commissioners supported this recommendation. Applications were reviewed and competed at the state level. Currently one LIHTC project is being completed and will result in 88 units of affordable housing. Our second LIHTC project was approved this year and will result in 114 units of affordable, senior housing. Additionally, the HFA recommended bonding for 2 multi-family projects. In Holiday, 228 units of family affordable housing will be built. In New Port Richey, 388 units of senior affordable housing will be built. Pasco County Community Development also maintains and fosters affordable housing through its Owner-Occupied Rehab, Down Payment Assistance Program, and Tax Assistance Programs to either help income qualified households remain in their affordable housing or to help a qualified household purchase a home. Pasco County continues to seek new and innovative approaches to affordable housing. This includes partnering with new non-profits to develop affordable housing.

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	2	1	0	0	0
Total Labor Hours	0	0	0		
Total Section 3 Worker Hours	0	0	0		
Total Targeted Section 3 Worker Hours	0	0	0		

**Table 14 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0			
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0	0			
Direct, on-the job training (including apprenticeships).	2	0			
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0	0			
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	4	0			
Outreach efforts to identify and secure bids from Section 3 business concerns.	0	0			
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0	0			
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0	0			
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	4	0			
Held one or more job fairs.	0	0			
Provided or connected residents with supportive services that can provide direct services or referrals.	8	0			
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0	0			
Assisted residents with finding child care.	0	0			
Assisted residents to apply for, or attend community college or a four year educational institution.	6	0			
Assisted residents to apply for, or attend vocational/technical training.	6	0			
Assisted residents to obtain financial literacy training and/or coaching.	2	0			
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0	0			
Provided or connected residents with training on computer use or online technologies.	7	0			
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	1	0			
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0	0			

Other.					
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Table 15 – Qualitative Efforts - Number of Activities by Program

**Narrative**

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

**1. Recipient Information—All Recipients Complete**

Basic Grant Information

<b>Recipient Name</b>	PASCO COUNTY
<b>Organizational DUNS Number</b>	069677953
<b>UEI</b>	LNBJT4UX78P8
<b>EIN/TIN Number</b>	596000793
<b>Identify the Field Office</b>	JACKSONVILLE
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	Pasco County CoC

ESG Contact Name

<b>Prefix</b>	Ms
<b>First Name</b>	Marcy
<b>Middle Name</b>	
<b>Last Name</b>	Esbjerg
<b>Suffix</b>	
<b>Title</b>	Director

ESG Contact Address

<b>Street Address 1</b>	8610 Galen Wilson Blvd
<b>Street Address 2</b>	
<b>City</b>	Port Richey
<b>State</b>	FL
<b>ZIP Code</b>	-
<b>Phone Number</b>	7278343447
<b>Extension</b>	2305
<b>Fax Number</b>	
<b>Email Address</b>	mesbjerg@pascocountyfl.net



**ESG Secondary Contact**

**Prefix** Mrs  
**First Name** Hilary  
**Last Name** Bruno  
**Suffix**  
**Title** Manager Community Development  
**Phone Number** 7278343447  
**Extension** 2304  
**Email Address** hbruno@pascocountyfl.net

**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 10/01/2022  
**Program Year End Date** 09/30/2023

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** Sunrise of Pasco County, Inc.

**City:** Dade City

**State:** FL

**Zip Code:** 33526, 0928

**DUNS Number:** 883362212

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 30000

**Subrecipient or Contractor Name:** Catholic Charities

**City:** St Petersburg

**State:** FL

**Zip Code:** 33705, 1032

**DUNS Number:** 198227915

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 60000

**Subrecipient or Contractor Name:** The Salvation Army

**City:** Port Richey

**State:** FL

**Zip Code:** 34668, 7033

**DUNS Number:** 189865749

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 20000

**Subrecipient or Contractor Name:** Ace Opportunities, Inc.

**City:** Largo

**State:** FL

**Zip Code:** 33777, 4911

**DUNS Number:** 078316538

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 15000

**Subrecipient or Contractor Name:** One Community Now

**City:** New Port Richey

**State:** FL

**Zip Code:** 34652, 2713

**DUNS Number:** 057932418

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 73465

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	131
Children	103
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>234</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	164
Children	56
Don't Know/Refused/Other	0
Missing Information	1
<b>Total</b>	<b>221</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	110
Children	143
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>253</b>

Table 18 – Shelter Information

Approved by HUD

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	764
Children	12
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>776</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	1,169
Children	314
Don't Know/Refused/Other	1
Missing Information	0
<b>Total</b>	<b>1,484</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	768
Female	715
Transgender	0
Don't Know/Refused/Other	1
Missing Information	0
<b>Total</b>	<b>1,484</b>

Table 21 – Gender Information

## 6. Age—Complete for All Activities

	<b>Total</b>
Under 18	317
18-24	78
25 and over	1,088
Don't Know/Refused/Other	0
Missing Information	1
<b>Total</b>	<b>1,484</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

### Number of Persons in Households

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	15	8	5	2
Victims of Domestic Violence	0	0	0	0
Elderly	52	18	28	6
HIV/AIDS	6	1	3	2
Chronically Homeless	4	0	4	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	112	26	66	20
Chronic Substance Abuse	17	4	13	0
Other Disability	268	87	136	45
Total (Unduplicated if possible)	665	198	255	75

Table 23 – Special Population Served

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	20
Total Number of bed-nights available	55,290
Total Number of bed-nights provided	39,866
Capacity Utilization	72.10%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

- Length of time a person/household remains homeless
- Returns to homelessness
- Number of people experiencing homelessness
- Jobs and increased income for people experiencing homelessness
- Number of people who become homes for the first time
- Successful housing placements

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance	0	45,515	50,000
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	2,333	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	12,444	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>60,292</b>	<b>50,000</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance	30,230	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>30,230</b>	<b>0</b>	<b>0</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Essential Services	30,230	21,920	0
Operations	159,643	88,078	14,587,240
Renovation	95,979	0	0



Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>285,852</b>	<b>109,998</b>	<b>14,587,240</b>

Table 27 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Street Outreach	0	0	0
HMIS	65,000	65,000	0
Administration	0	0	0

Table 28 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2020	2021	2022
	381,082	235,290	14,637,240

Table 29 - Total ESG Funds Expended

**11f. Match Source**

	2020	2021	2022
Other Non-ESG HUD Funds	336,209	247,442	195,872
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0

Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>336,209</b>	<b>247,442</b>	<b>195,872</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	717,291	482,732	14,833,112

**Table 31 - Total Amount of Funds Expended on ESG Activities**

**Attachment**

Approved by HUD

# Public Notice

000019591-01

## Tampa Bay Times Published Daily

STATE OF FLORIDA  
COUNTY OF PASCO

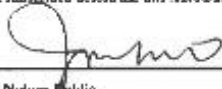
Before the undersigned authority, personally appeared **Deirdre Bonner** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida, that the attached copy of notice herein, being a Legal Notice in the matter RE: **CAMPER NOTICE**, was published in said newspaper by print in the issue of 12/6/23 or by publication on the newspaper's website, if authorized, on

As I am further says the said **Tampa Bay Times** is a newspaper published in Pasco County, Florida and that the said newspaper has heretofore been continuously published in said Pasco County, Florida each day and has been entered as a second class mail matter in the post office in said Pasco County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or reward for the purpose of securing this advertisement for publication in the said newspaper.



Signature Affiant

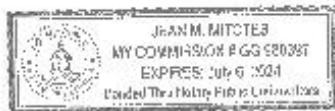
Sworn to and subscribed before me this 12/06/2023



Signature of Notary Public

Personally known  or produced identification

Type of identification produced \_\_\_\_\_



**PROGRAM YEAR 2022-2023  
CONSOLIDATED ANNUAL PERFORMANCE AND  
EVALUATION REPORT  
(CAPER)  
PUBLIC NOTICE**

During the 2022-2023 program year, funding from the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and the Emergency Solutions Grant (ESG) Programs have funded a variety of projects throughout Pasco County. As part of our efforts to keep citizens informed of the status of these projects, the 2022 Consolidated Annual Performance and Evaluation Report, Summary of Accomplishments Report, Financial Summary Report, and the Summary of Activities Report covering the period of October 1, 2022, through September 30, 2023, is available for review for a 15-day comment period from December 8, 2023, through December 22, 2023, at the office of the Pasco County Community Development Department, 8630 Salem Wilson Blvd., Port Richey, FL 34688 during regular business hours. Pasco County will consider any comments or views of citizens received during the public comment period. A summary of comments or views will be attached to the performance report and submitted to the U.S. Department of Housing and Urban Development on December 28, 2023. Contact Hilary Brimo, Community Development Manager at hbrimo@pascocountyfl.net or 727-833-2497 if you have any questions or would like to discuss the report.  
December 6, 2023 000019591

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