

Foreclosure prevention/Tax Payments & Assessments Program Outline

Program Outline

State Housing Initiative Partnership Funding is used to stabilize homesteaded homeowners with delinquent property taxes, special assessments, association fees, or homeowners who are at least three months, but no more than **six months** in arrears on their first mortgage and are not under an active foreclosure action.

This program is designed to serve very low and low-income individuals and families per the income limits below.

Income Category	1	2	3	4	5
Low – 0-80% AMI	\$58,450	\$66,800	\$75,150	\$83,450	\$90,150

Maximum Awards

• Foreclosure Prevention: \$20,000 per unit

Tax Payment & Assessments Program: \$15,000 per unit

Loan Terms

Loan Amount	Term
Up to \$5,000	10 Years
Up to \$10,000	15 Years
Over \$10,000	20 Years

^{*}The loan will be deferred for five years. At the end of the deferral period payback will begin.

Eligibility Criteria

- **1.** Applicants must provide evidence of the hardship that caused the nonpayment of their mortgage or property tax & assessments. Eligible reasons are:
 - Income at or below 80% AMI
 - Loss of employment:
 - Sudden medical expenses;
 - Divorce or separation;
 - Death in the immediate family;
 - Unforeseen home repair bills;
 - Large increase in amount of mortgage payment because of terms of adjustable loan.
- **2.** Properties must be homesteaded; rental lots are not eligible.
- 3. Liquid assets of less than \$25,000
- **4.** Foreclosure Prevention:
 - Applicants must receive counseling from a HUD-Certified approved agency trained in foreclosure counseling as assigned by the County.
 - Applicants must provide written evidence of the ability to resume making monthly payments after the assistance is provided, which includes an explanation of how the hardship has been overcome and a budget plan approved by the counseling agency.
 - Property taxes **must** be current

5. <u>Tax Payment & Assessment Program:</u>

- Property must have been homesteaded; rental lots are not eligible.
- Delinquent property taxes **must** show homestead.
- Property with a reverse mortgage and/or PACE are not eligible.
- Homeowners insurance is not a requirement.
- Only tax on the property is eligible for mobile and manufactured homes, and the mobile home must be built after 1994.
- Just value on property cannot exceed \$330,000 according to the Pasco County Property Appraiser and no more than 75% of its value in debt.
- No outstanding judgments or liens placed on the property by the County, excluding paving assessment liens and utility assessments.
- Property Tax Certificates and delinquent taxes are eligible to be paid. Past payments are not eligible for reimbursement.

Additional Information:

- Foreclosure prevention assistance is limited to a life-time award not to exceed \$20,000.
- Tax payment & assessment assistance is limited to a life-time award not to exceed \$15,000.

Foreclosure Prevention/Tax Payments & Assessments Document Checklist and Application

Completed and signed application
 Authorization to Release Information for all household members over the age of 18 (or will turn 18 within 3 months of application)
 The Privacy Policy for all household members over the age of 18 (or will turn 18 within 3 months of application)
Identification for applicant and co-applicant
If applicable, proof of military service (active or inactive)
Proof of income from ALL sources for ALL household members for the last thirty (30) days (i.e., Paystubs, Social Security Income, Food Stamps/Cash Assistance, Child Support, Alimony, etc.) (see attached for additional requirements)
If applicable, Self Employed year to date profit and loss statement (see attached for additional requirements)
Most recent Tax returns, within the last two years, pages, with all schedules and W-2s/1099(s)
If applicable, Verification of Disability Form, if disability code is not identified on Social Security statement
Most recent bank statements within the last two months, no redactions (With bank name and account number) (ALL PAGES , even if blank) for all household members with accounts
Current Mortgage Statement, if applicable
If applicable, bankruptcy, judgment or lien release/satisfaction/discharge/dismissal
If applicable, legal guardianship documents regarding for any household member, if applicable.
Property Just value cannot exceed \$330,000, as determined by the property appraiser's office Assessed Value.

Please contact the Community Development Department at (727) 834-3447.



GENERAL INFORMA	TION:					
F. II M.			APPLICAN	Г	CO-APP	LICANT
Full Name						
Social Security Num	ber					
Date of Birth / Age						
Demographics		() Black Other	() White	() American	Indian () Asian () Hispanic ()
Marital Status		() Marrie	ed ()U	nmarried	() Married () Unmarried
		() Separ		Student	_ ` _ ` _ `	FT Student
Status		□ Disabled □ Elderly (62 or older) □ Veteran		☐ Disabled ☐ Elderly (62 or older) ☐ Veteran		
Phone (incl. Area Co	ode)					
Alternate Phone (incl	I. Area Code)					
Email address						
Present Address (Str	reet)					
City, State, Zip Code						
Year home purchase	d	Monthly	Mortgage P	ayment \$		
Mortgage Company N	Name:			Ph	ione:	
Number of Bedroom	ıs	Number	of Bathroo	ms		
	·					
Homeowner's Insurar	nce Company:					
Policy No			E	xpiration Date	:	
			Other H	ousehold Me	mhare	
N ()	22::	-1	Date of	Relationsl		F 1 10
Name(s)	SS Nun	nber	Birth/Age	Applica		Employed?
						()Y ()N
					 	()Y ()N
			-		+	()Y ()N
					- 	()Y ()N
					+	()Y ()N
FORECLOSURE ASS	_	_	hat apply):		l	
☐ Delinquent Propert☐ Special Assessmen☐ Association Fees☐ Foreclosure Assistan	ts				SC TY FLORIE	

SPECIAL NEEDS: Special needs households include persons that are elderly, physically disabled, at risk of being or are homeless, and/or have extremely low incomes.

(For reporting purposes only, please check all definitions that apply to any household member (must provide documentation that can be verified by a third party and identify person who meets criteria below.)

	"Disabling condition" means	a diagnosable subs	stance abuse disord	er, serious mental illness,
	developmental disability, or	chronic physical illn	ess or disability, or t	he co-occurrence of two or more of
	these conditions, and a dete	ermination that the c	ondition is:	
	□ Expected to be of lo	ong-continued and ir	ndefinite duration; an	d
	•	•	person with special	needs to live independently with
	appropriate support			
	"Person with special needs" maintain housing or develop	•		endent living services in order to a disabling condition;
	A young adult formerly in fo	ster care who is eligi	ble for services unde	er s. <u>409.1451(</u> 5);
	A survivor of domestic viole	nce as defined in s.	741.28;	
	A person receiving benefits	under the Social Se	curity Disability Insu	rance (SSDI) program or the
	Supplemental Security Inco	me (SSI) program o	r from veterans' disa	ability benefits.
	Name(s)	SS Number	Documentation	supporting (include with application)
EMPL	OYMENT INFORMATION:	_		
		APPL	ICANT	CO-APPLICANT
Fmnlo	oyer Name			

	APPLICANT	CO-APPLICANT
Employer Name		
Employer Address		
City/State/Zip Code		
Employer Phone#	()	()
Position/Title		
Time/Dates Employed		
Pay Rate & Frequency/# Hours		

NOTE: Attach additional sheets for ALL EMPLOYED household members 18 years and older.

OTHER SOURCES OF INCOME: (For ALL Household Members 18 and older)

List Business or Rental Net Income, Child Support, Alimony, Social Security, Pensions, Unemployment or Workers Compensation, etc.

Name of Recipient	Type of Income	Frequency of pay	Amount received (Income)
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
	Total		\$

ASSETS AND ASSET INCOME: (For ALL Household Members) List Checking and

	Type of Asset:	Bank/Ins. Co. Name	Account#	Asset Value
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
lave you owned the prop	perty for the two (2) years? ance under any Pasco Cou	ce? rinty Community Developmen	it program in the las	
s your property mortgage				er (O)?
s your property mortgage How did you hold title to ho	ome – solely by yourself (S	s), jointly with your spouse (SF	P), or jointly with other	` '

I/We certify that the application information provided is true and complete to the best of my/our knowledge. I/We consent to the disclosure of information for the purpose of income verification related to making a determination of my/our eligibility for program assistance. I/We agree to provide any documentation needed to assist in determining eligibility and are aware that all information and documents provided are a matter of public record.

I/We understand that Title 18, Section 1001 of the U.S. Code makes it a criminal offense to knowingly and willingly make fraudulent statements or misrepresentations of any material fact in the use of or obtaining the use of federal funds. If you knowingly and willingly make fraudulent statements or misrepresentations of any material fact in the use of or obtaining the use of federal funds you may be fined under this title or imprisoned not more than 5 years, or both.

I/We understand that all documents are subject to Florida's public records laws.

I certify that (i) neither I, the applicant, or the co-applicant is employed by Pasco County or by any agency/ developer which built the "Subject Property" in this application utilizing funds provided by Pasco County, and that (ii) neither I, the applicant, or the co-applicant is related to any employee of Pasco County or of the agency/developer which built the "Subject Property" in this application utilizing funds provided by the Pasco County.

Applicant Signature	Date	Co-applicant Signature	Date	
Household Member Signature	Date	Household Member Signature	Date	
Household Member Signature	Date	Household Member Signature	Date	

AUTHORIZATION FOR RELEASE OF INFORMATION

Must be signed by All Household members over the age of 18

I/We consent to allow <u>Pasco County Community Development</u>, to request and obtain employment, income, credit history, and/or assets to for the purpose of verifying information provided, as part of determining eligibility for assistance under the <u>Foreclosure prevention/Tax Payments & Assessments Program</u>. I/We understand that only information necessary for determining eligibility can be requested.

Types of information to be verified:

I/We understand that previous or current information regarding me/us may be required. Verifications that may be requested are, but not limited to: personal identity; employment history, hours worked, salary and payment frequency, commissions, raises, bonuses, and tips; cash held in checking/savings accounts, stocks, bonds, certificates of deposit (CD), payment from Social Security, annuities, insurance policies, retirement funds, pension, disability or death benefits; unemployment, disability and/or worker's compensation; welfare assistance; net income from the operation of a business; and, alimony or child support payments, etc.

Organization/Individuals that may be asked to provide written/oral verification are but not limited to:

Past/Present Employers
Banks or Financial Institutions
State Unemployment Agency
Welfare Agency

Alimony/Child/Other Support Providers Social Security Administration Veteran's Administration Other (if applicable)

Agreement to Conditions:

I/We agree that a photocopy of this authorization may be used for the purpose stated above. I/We understand that my authorization will remain effective from the date of signature until project completion, and that the information will be handled confidentially in compliance with all applicable federal laws.

Signature of Applicant	Print Name	Date
Social Security number	DOB (mm/dd/yyyy)	
Signature of Co-Applicant	Print Name	Date
Social Security number	DOB (mm/dd/yyyy)	
Signature of Other Household (Adult)	Print Name	Date
Social Security number	DOB (mm/dd/yyyy)	

Privacy Policy

Pasco County is committed to assuring the privacy of individuals and/or families who have contacted us for assistance. We realize that the concerns you bring to us are highly personal in nature. We as s u re y o u that all personal information shared orally and/or in writing will be managed within ethical and legal considerations.

Additionally, we want you to understand how we use the personal information we collect about you. The type of information that we collect about you is:

- Information we receive from you orally, on applications, or other forms, such as your name, address, social security number, assets, and income.
- Information about your transactions with us, your creditors, or others, such as your account balances, payment history, parties to transactions and credit card usage, tax statements, bank statements, etc.
- Information we receive from a credit reporting agency, such as your credit history.

What categories of information do we disclose and to whom?

We may disclose the following personal information to financial service providers, Federal, State, and nonprofit partners for program review, monitoring, auditing, research, and/or oversight purposes and/or any other pre-authorized individuals and/or organization. The types of information we disclose is as follows:

- Information you provide on application/forms or other forms of communication. This may include your name, address, social security number, employer, occupation, account numbers, assets, expensed, and income.
- Information about your transactions with us, our affiliates, or others: such as your account balance, monthly payment, payment history, and method of payment.
- Information we receive from a consumer credit reporting agency: such as your credit bureau reports, your credit and payment history, your credit scores, and/or your creditworthiness.
- We do not sell or rent your personal information to any outside entity.
- We may share anonymous, aggregated case file information; but this information may not be disclosed in a manner that would personally identify you in any way. This is done in order to evaluate our program, gather valuable research information, and/ordesign future programs.

 We may also disclose personal information about you to third parties as permitted by law.

Florida's Public Records Law

Florida's Public Records Law provides a right to access the records of the state and local governments as well as private entities acting on their behalf. The information you provide to Pasco County and its contracted third parties, through writing and email, is considered public record. This information may be disclosed in response to a public records request. **FI. Stat. 119.07(1).** Although this information is public record, Chapter 119 of the Florida Statues provides several disclosure exemptions. The information provided below will not become public record and will remain confidential.

- Social Security numbers Fl. Stat 119.071(5)(a)(5)
- Medical history records Fl. Stat. 119.071(5)(f)
- Bank account numbers Fl. Stat. 119.071(5)(b)
- Debit/Credit card numbers Fl. Stat. 119.071(5)(b)
- Information related to health and property insurances - FI. Stat. 119.071(5)(f)

You must notify Pasco County if you qualify for additional public record exemptions provided in the Florida Statutes.

How is your personal information secured?

We restrict access to your nonpublic personal information provided to Pasco County employees who need to know that information to provide services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

Opting-Out of Certain Disclosures

You may direct Pasco County to not disclose your nonpublic personal information to third parties (such as your creditors). However, if you choose to "opt-out" we will not be able to answer any questions from your creditors, which may limit Pasco County's ability to provide services. If you choose to "opt-out" please check the box next to the "Opt-Out" clause. If you choose to release your information as stipulated in this Privacy Policy, please check the box next to the "Release" clause. You may change your decision any time by contacting our office in writing at Pasco County Community Development Department, 8610 Galen Wilson Blvd., Port Richey, FL 34668. The "Opt-Out" clause does not include information that is public record under Fl. Stat. 119.011.

ounty will NOT be able to answer any questions from my cocision any time by contacting Pasco County.	reditors. I understand that I may ch	ange my
Applicant:	 Date	_
pplicant/Household Member:	Date	_
lousehold Member (Over 18 years of age)	Date	
lousehold Member (Over 18 years of age)	Date	
RELEASE: I hereby authorize the Pasco County to releditors and any third parties necessary to provide me with understand the above privacy practices and disclosu	n the services I requested. I acknow	
pplicant:	Date	_
pplicant/Household Member:	Date	_
ousehold Member (Over 18 years of age)	Date	
lousehold Member (Over 18 years of age)	Date	

Privacy Act Notice. Authority: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Title IV of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C.3543) requires applicants and participants to submit the Social Security Number of each household member who is s ix years old or older. Purpose: Your income and other information are being collected by HUD to determine your eligibility, the appropriate bedroom size, and the amount your family will pay toward rent and utilities. Other Uses: HUD uses your family income and other information to assist in managing and monitoring HUD-assisted housing programs, to protect the Government's financial interest, and to verify the accuracy of the information you provide. This information may be released to appropriate Federal, State, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Penalty: You must provide all of the information requested by the HA, including all Social Security Numbers you, and all other household members age six years and older, have and use. Giving the Social Security Numbers will affect your eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

IDENTITY VERIFICATION

	STATE:	ZIP CODE:
I HEREBY REPRES	SENT THAT ALL ABO	VE INFORMATION IS TRUE AND ACCURAT
APPLICANT SIGN	ATURE	DATE
The applicant(s) lis his/her identity:	ted above presented t	the following form(s) of identification as proof
□ Driver's Lic □ U.S. Passp □ U.S. Milital □ State Ident □ Social Sec	ry ID Card cification Card	Identification Card
□ Other:		(description
I HEREBY REPRES	SENT THAT ALL ABO	VE INFORMATION IS TRUE AND ACCURAT
CO-APPLICANT S	IGNATURE	DATE
The applicant(s) lis his/her identity:	ted above presented t	the following form(s) of identification as proof
☐ U.S. Passp☐ U.S. Militar☐ State Ident	ry ID Card iification Card	Identification Card
☐ Social Sec ☐ Other:	urity Card	(description

LIEN ACKNOWLEDGMENT

I/We acknowledge a *mortgage/loan* will be placed on the property to insure the affordability period.

I/We acknowledge that the funds received will be in the form of a *mortgage/loan*, which will be a 0% interest Deferred Loan. The *mortgage/loan* will be deferred for five (5) years. At the end of the deferral period payback will begin as follows:

Loan Terms

Loan Amount	Term
Up to \$5,000	10 Years
Up to \$10,000	15 Years
Over \$10,000	20 Years

I/We understand that the home must be owner-occupant(s) for the term of the **mortgage/loan**, to remain due upon death.

I/We, understand if the home is sold or is no longer owner-occupied, the mortgage/loan, will be payable in 30 days

Because this is a program to assist homeownership, there are penalties that accrue if you lose your homestead exemption on your property. Your loan rate will be increased to six (6%) percent, or three (3%) percent below the prime rate, whichever is higher. You must notify this office immediately if you convert the house to rental, vacate your house, or lose your homestead exemption.

homestead exemption.	,	, , , , , , , , , , , , , , , , , , , ,	•
APPLICANT SIGNATURE	DATE	_	
CO-APPLICANT SIGNATURE	DATE	_	
STATE OF FLORIDA COUNTY OF PASCO			
The foregoing instrument wa	as acknowledged before me t	oy means of □ physic	cal presence or
☐ online notarization, this _	day of	, 20	_, by
	who is □ perso	nally known to me or	who □ has produced
	as identification.		
(Stamp and Seal)			
	Signature of Notary Public		
Ē	Print Name		

Commission No:

Commission Expiration Date:

PHOTO RELEASE FORM

I, (printed name), hereby consent to
and authorize the use and reproduction by you, or anyone authorized by you, of any and all photographs, digital images, videotapes, or recordings made of for use by
Pasco County, its employees, officers and agents, and the right to copyright and/or
use, reuse and/or publish, republish photographic pictures, digital images, videotapes or recordings in conjunction with my name.
I also give permission for the photographs, digital images, videotapes, or recordings to be used in their entirely and/or edited versions as deemed necessary by Pasco
County Community Development Department, including the use of images on the
County's website.
I understand that these photographs, digital images, videotapes, or recordings
may be used for marketing purpose, flyers (including websites) by Pasco County Community Development Department at any time in the future without further
clearance from me.
I have read the foregoing release, authorization and agreement, before signing
below, and warrant that I fully understand the contents thereof.
SIGNATURE
DATE
Witness

Please note that this authorization can be rescinded at any time by contacting Pasco County Community Development at (727) 834-3447.

Verification of Disability

DATE:			
TO:		FROM: Pasco County	
Healthcare		Community Development Department 8610 Galen Wilson Blvd.	
Provider: Ad	ddress:	Port Richey FL 34668 Main #: (727) 834-3447	
Phone:		Fax #: (727) 834-3450 https://mypas.co/CommDev	
Fax:		Attn.:	
	RETURN THIS VERIFICATION TO	OTHE PERSONLISTED ABOVE	
Verification of Disabilit	y for:		
NAME			
Date of birth:	Social Security Nur	mber:	
		program of the U.S. Department of Housing and Urban	
eligibility or level of be We ask your coopera Your prompt return of The applicant/tenant	enefits. tion in providing the following information this information will help to ensure time has consented to this release of inform	orify all information that is used in determining this person's on and returning it to the person listed at the top of the page. Hely processing of the application for assistance. The mation as shown above.	
INFORMATION BEIN For each numbered it		e box that accurately describes the person listed above.	
1YESNO 2YESNO	and indefinite duration, substantiall a nature that such ability could be Is a person with a developmental d	nal impairment that is expected to be of long-continued ly impedes his or her ability to live independently, and is of improved by more suitable housing conditions. disability, as defined in Section 102(7) of the Developmental	
	Disabilities Assistance and Bill of R chronic disability that:	tights Act (42 U.S.C. 6001(8)), i.e., a person with a severe	
	 a. Is attributable to a mental or physical impairments; 	sical impairment or combination of mental and	
	b. Is manifested before the person a	attains age 22;	
	c. Is likely to continue indefinitely;		
		limitation in three or more of the following areas of major	
	life activity; (1) Self-care, (2) Receptive and express (3) Learning, (4) Mobility, (5) Self-direction, (6) Capacity for independe (7) Economic self-sufficien	ent living, and acy; and	
		combination and sequence of special, reatment, or other services that are of lifelong or ually planned and coordinated.	

3YESNO	Is a person with a chronic mental illness, i.e., he or she has a severe and persistent mental or emotional impairment that seriously limits his or her ability to live independently, and whose impairment could be improved by more suitable housing conditions.			
4YESNO	Is a person whose sole impairment is alcoholism or drug addiction.			
NAME AND TITLE OF I SUPPLYING THE INFO				
SIGNATURE	DATE			
including the time for remaintaining the data ne information is required you are not required to Owners/management as definition for persons wapplying to live. The de States Housing Act of Housing for the Elderly of confidentiality is pro				
by the U.S. Housing Ac Recovery Act of 1983 (Amendments of 1984 ((42 U.S.C. 3543).	exing and Urban Development (HUD) is authorized to collect this information ext of 1937, as amended (42 U.S.C. 1437 et. seq.); the Housing and Urban-Rural (P.L.98-181); the Housing and Community Development Technical (P.L. 98-479); and by the Housing and Community Development Act of 1987			
RELEASE: I hereby authorize the release of the requested information. Information obtained under this consent is limited to information that is no older than 12 months. There are circumstances that would require the owner to verify information that is up to 5 years old, which would be authorized by me on a separate consent attached to a copy of this consent.				
Signature	Date			
Note to Applicant: You	u do not have to sign this form if either the requesting organization or the			

Note to Applicant: You do not have to sign this form if either the requesting organization or the organization supplying the information is left blank.

PENALTIES FOR MISUSING THIS CONSENT:

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains, or discloses any information under false pretenses concerning an

applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6), (7) and

(8). Violations of these provisions are cited as violations of 42 USC 408 (a) (6), (7) and (8).