



**Project Completion Checklist  
For**

**The Release of the Performance Bond and the acceptance of the Maintenance Bond**

PROJECT NAME \_\_\_\_\_

PROJECT NUMBER \_\_\_\_\_

•All of the Items listed below must be received by the Engineer of Record and approved by Pasco County Engineering Inspections before the Agenda process of releasing the Performance Bond can begin.

- |   | Submission Date |
|---|-----------------|
| • Signed, sealed Engineer's Certificate of Completion.  | _____           |
| • Engineer's signed, sealed subgrade certification form.  | _____           |
| • Signed, sealed, or notarized landscaping/Irrigation Certificate of Completion form.                                 | _____           |
| • Engineer's signed, sealed Underdrain Certification Form   | _____           |
| • Engineer's Final Grading Geological Certificate.  | _____           |
| • Geotechnical Engineer Certificate.  | _____           |
| • Signed, sealed, and bound lab test reports for review and approval ( two [2] sets of paper and one [1] electronic). | _____           |
| • Record Drawing with MUMS statement (two [2] sets paper and one [1] electronic).                                     | _____           |
| • Review fee for the Cost Estimate/Maintenance Guarantee (\$1,000.00)   | _____           |
| • Cost Estimate for the Maintenance Guarantee.  | _____           |
| • Surety, auto renewing Letter of Credit, or cash bond for the Maintenance Guarantee.                                 | _____           |
| • Inspection fee. \$ _____  | _____           |
| • Approved Traffic Inspection report  | _____           |
| • Approved Utility Inspection report.   | _____           |
| • Clean Punch List (No deficiencies)  | _____           |

•My signature serves as my certification that the required items listed above have been reviewed and to the best of my knowledge and belief, are in accordance with Pasco County regulations.

Submitted by \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Information

<b>OWNERS NOTIFICATION</b>	
This completed form was submitted to	
Owners Name _____	telephone _____
on _____	Date _____

**ENGINEERING INSPECTIONS**