

DEVELOPMENT AGREEMENT REQUIREMENTS FOR SUBMITTAL PASCO COUNTY, FLORIDA

It shall be the responsibility of the petitioner, or her/his legal agent of record, to provide all information required below or any other information which is reasonable and relevant to the formulation of a recommendation to the zoning amendment being considered. **No application for review shall be deemed complete until all required information is provided.**

1. Name of Project: _____
2. If part of DRI list DRI name: _____
3. If a Master Planned Unit Development, list MPUD name: _____
4. Name of Applicant _____
5. Applicant's Mailing Address: _____
6. Applicant's Telephone Number: _____
7. Name of Current Owner(s): _____
8. Owner's Mailing Address: _____
City _____ State _____ Zip Code _____
9. Owner's Telephone Number: _____
10. If more than one owner, please attach additional sheets with all owners and owner's information listed in items 4-6.
11. List all Parcel Ids (attach an additional sheet if necessary)

12. Notarized Agent of Record _____
13. If DA amendment, please attach a table summarizing the proposed changes (list section number, description of change, etc).
14. Proposed Development Agreement or Development Agreement Amendment with all related exhibits shall be included in the submittal packet
15. If a Development Agreement Amendment, proposed DA and related exhibits with changes identified using "tracked changes", strikethrough & underline, clouds on exhibits, as applicable.
16. All documents and exhibits shall be included with the submittal. All Exhibits shall be saved individually (as opposed to one pdf). For submittal purposes Exhibits shall include:
 - a. All DA attachments
 - b. Project location map
 - c. Latest approved master plan for the project (Map H if DRI and/or MPUD master plan)
 All electronic copies shall be saved such that all documents are right-sized up and legible, (i.e. without having to rotate the document to view).
17. **Fees:** Please make checks payable to Pasco County Board of County Commissioners.

Development Agreement	
Development Agreement (DA)	\$10,000.00 plus 1-\$25, 2b-\$750 per Fee Schedule
DA Amendment	\$4000.00 plus 1 -\$25
Item selected _____	Amount \$ _____
	Total \$ _____

Date: _____

Owner's/Representative's Signature

Owner's/Representative's Name (Print)

Representative's Address

Representative's City, State, Zip Code

Representative's Telephone Number

AGENT OF RECORD LETTER

TO THE PASCO COUNTY PLANNING AND ECONOMIC GROWTH DEPARTMENT AND THE PASCO COUNTY BOARD OF COUNTY COMMISSIONERS:

I (We), _____, hereby designate and appoint _____ as my (our) Agent of Record for the purposes of representing me (us) during the rezoning, special exception, conditional use, variance, or appeal application and public hearing processes.

My (Our) Agent of Record is hereby vested with authority to make any representations, agreements, or promises which are necessary or desirable in conjunction with the rezoning, special exception, conditional use, variance, or appeal public hearing process. My (Our) Agent of Record is also authorized to accept or reject any conditions imposed by any reviewing board or entity.

Dated this _____ day of _____, _____.

Applicant(s)/Owner(s)

Applicant(s)/Owner(s)

Printed Name(s) of Applicant(s)/Owner(s)

Printed Name(s) of Applicant(s)/Owner(s)

** _____
Applicant's(s') Representative

** _____
Printed Name of Representative

Representative's Address

City, State, Zip Code

Telephone Number

STATE OF FLORIDA)
COUNTY OF PASCO)

I hereby certify that on this day, personally appeared before me, an officer duly qualified to administer oaths and take acknowledgments, to me known to be the person(s) described in and who executed the above and foregoing Agent of Record Letter and who acknowledged before me that (s)he (they) executed the same for the purposes therein expressed.

WITNESS my hand an official seal in the County and State last aforesaid this _____ day of _____, _____.

NOTARY PUBLIC
State of Florida at Large

My Commission Expires:

NOTE: If an Agent of Record is to be designated, all property owners of the subject property must sign this form.