

PASCO COUNTY PLANNING & ECONOMIC GROWTH DEPARTMENT CHECKLIST FOR LICENSE AND MAINTENANCE AGREEMENT

Project Name: _____

Date Received: _____

If a Right-of Way Use Permit in accordance with Land Development Code Section 406.5 requires a License and Maintenance Agreement Application, the requirements listed below shall be submitted. Additional information may be required at the time of technical review.

- _____ 1. An initial \$1,000.00 Administrative Review Fee and \$25.00 Technology fee, (\$1025.00 total).
- _____ 2. Three site plans, (use ROW permit approved plans) no larger than 8.5" X 14", signed and sealed by a professional engineer, licensed in the State of Florida, to include the following:
 - a. Location map.
 - b. Proposed installation, structure or facility to be located in the right-of-way (to scale or accurately dimensioned) **clearly shown**.
 - c. Show and dimension all clear-sight areas in accordance with Florida Department of Transportation's *Manual of Uniform Minimum Standards for Design, Construction, and Maintenance for Streets and Highways* (green book).
 - d. Show and dimension all roadside clear zones in accordance with Section 901.6 of the Land Development Code, including indicating type of curb (mountable or barrier).
- _____ 3. Three License and Maintenance Agreements with original signatures.
- _____ 4. Right of Way Use Permit Application, completed and approved.
- _____ 5. Copy of document which gives signer authorization to sign (Div of Corp print out, CDD Resolution appointing member, etc.)

Prior to scheduling for Board of County Commission meeting:

- _____ 6. Recording fees must be submitted to the Zoning Division per Pasco County Clerks Office fee schedule to record BCC Approved License & Maintenance Agreement. (determined by number of pages of Agreement and Exhibit A)

THE SUBMITTAL OF PLANS WILL BE REJECTED FOR COMPLETENESS UNLESS ALL APPLICABLE INFORMATION IS PROVIDED AS INDICATED ABOVE.

Reviewed By: _____

Date Accepted: _____

- None Referenced - Applicant did not provide information.
- ✓ Information provided is adequate for completeness.
- x Information must be provided for plan to be determined complete.