

A RESOLUTION BY THE PASCO COUNTY BOARD OF COUNTY COMMISSIONERS ESTABLISHING THE PASCO COUNTY FOOD POLICY ADVISORY COUNCIL; PROVIDING FOR PURPOSE AND DUTIES; PROVIDING FOR COUNCIL ORGANIZATION AND MEMBERSHIP; PROVIDING FOR QUORUM, RULES AND PROCEDURES.

WHEREAS, the Food Policy Advisory Councils (FPAC) established in other communities have provided government officials and stakeholders with a forum to encourage the establishment of small businesses; the offering of safe, nutritious, affordable, and locally grown food; the efficient use of land, and preservation and conservation of agriculture; the reduction in food transportation distances; and to promote agricultural educational resources for the local population; and

WHEREAS, a food system is defined as a network that integrates food production, processing, distribution, consumption and waste management, and

WHEREAS, within Pasco County there is not an existing agency, organization or body dedicated to addressing the implications of County policies, programs, and operations related to the food system and its corresponding impacts on citizens health, environment and economy within Pasco County; and

WHEREAS, based on the Center for Disease Control and Prevention's Behavioral Risk Factor Surveillance Survey performed in 2013, 66% of adults that reside in Pasco County are overweight or obese; and

WHEREAS, all residents of Pasco County should have access to safe, nutritious, affordable, and locally grown food; and

WHEREAS, the proposed Pasco County FPAC will provide credible, well-conceived community food policy advice that can dramatically reduce instances of chronic disease and obesity, preserve agricultural lands, promote agricultural uses throughout the County and assist in the development of new business innovation in the food system sector; and

WHEREAS, the FPAC's initial act will be to perform a comprehensive Food System Analysis providing a snapshot of how food is produced, processed, distributed and disposed of within the County which can become a tool guiding future food system initiatives; and

WHEREAS, the food and agricultural sectors are central to the heritage and economy of Pasco County.

NOW, THEREFORE, BE IT RESOLVED by the Pasco County Board of County Commissioners (BCC), in regular session duly assembled, that the Pasco County Food Policy Advisory Council is hereby established.

Section 1. Purpose of the Food Policy Advisory Council.

The BCC desires to establish the FPAC to support an equitable, resilient, local food system in Pasco County. The FPAC will serve at the discretion of the BCC and will provide advisement to the BCC by adhering to its mission of facilitating the review of responsible policies that improve the access to culturally appropriate, nutritionally sound and affordable food produced in Pasco County.

Section 2. Duties of the Food Policy Advisory Council.

The duties of the FPAC are to:

- a) Provide collaborative, educated insight on food system elements that touch on economic development, food security efforts, preservation and enhancement of agricultural lands, and environmental concerns through community workshops;
- b) support the development and expansion of locally produced foods through venues such as farmers markets and corner stores;
- c) reviewing proposed and existing County ordinances that affect the food system and advise the BCC on a better course of action relative to supporting the County's food system as appropriate;
- d) making recommendations to the BCC concerning County food system elements;
- e) gather, synthesize, and share information regarding community food systems within the County and the municipalities; and
- f) provide an annual status report on the activities that the FPAC has undertaken in support of its Purpose.

Section 3. Composition of the Food Policy Advisory Council and Membership.

- a) Composition: The Pasco County FPAC shall be comprised of up to nine (9) members appointed by the Pasco County Board of County Commissioners. The FPAC shall be comprised of:
 - 1. a farmer that resides and farms in Pasco County;
 - 2. a health care professional employed by the Florida Department of Health located in Pasco County;
 - 3. a food and nutrition professional employed by the Pasco County District School Board;
 - 4. an academic professional specializing in Cultural Studies and Ecology employed by a local university/higher education institution;
 - 5. a local representative from an established farmer's market;
 - 6. an attorney practicing in Pasco County with experience in food systems;
 - 7. a representative from a not-for-profit organization within the food system sector operating within Pasco County;
 - 8. a professional employed by the University of Florida's Institute of Food and Agricultural Science (IFAS) working in the Pasco County Cooperative Extension Office; and
 - 9. a representative from a grocer/distributor industry.

- b) Terms. FPAC members shall be appointed to a two (2) year term with no person serving more than two consecutive terms as a member, except that: a) members appointed for an initial one year term may be reappointed and complete two full two-year terms; b) if an appointment to the FPAC expires before the BCC has appointed a replacement member, then the member whose term has expired shall serve until a successor has been appointed. Terms shall be staggered yearly between odd and even numbered members provided above. Even numbered members will start the first full two year term in June of 2016.
- c) Meetings. The FPAC shall meet at a minimum quarterly or more frequently as agreed upon by the majority vote of the members. A Pasco County staff member from the Planning and Development Department shall provide support based on his/her availability.
- d) Vacancy. If an FPAC member misses more than two meetings in a given year their seat will be reviewed and replaced if agreed by a majority vote of the members. Member vacancies shall be filled in the same manner as the original appointment.
- e) Compensation. Members shall be able to devote the time necessary to participate in the activities of the FPAC. Members shall receive no compensation for the performance of their duties as members of the FPAC; however each member may be paid necessary expenses, as authorized in Section 112.061, Florida Statutes, incurred while engaged in the performance of duties to the extent funds are available and such expenses are approved in advance by the County.

Section 4. Officers, Quorum, and Rules of Procedure.

- a) Chairperson. The FPAC shall elect a Chairperson among the appointed FPAC members to preside at all meetings. The Chairperson shall be elected at the first meeting at which the FPAC is convened and thereafter in June of each year and shall serve until the first meeting in June of the following year. The Chairperson will be responsible for creating meeting agendas with County staff designee. Additionally, the Chairperson will make all presentations, findings and determinations to the Pasco County BCC unless designated to another member and agreed upon by majority vote of the members. The Chairperson shall be subject to the term limits set forth for all members.
- b) Vice-Chairperson. The FPAC shall elect a Vice-Chairperson to preside and act on behalf of the Chairperson during his or her absence. The term of office and method of election for the Vice-Chairperson shall be the same as the Chairperson.
- c) Quorum & Voting. The presence of a majority of the members of the FPAC shall constitute a quorum of the FPAC necessary to take action and transact business. In addition, once quorum requirements have been met, an affirmative vote of the majority of the FPAC members present at a meeting shall be necessary for the FPAC to take any action. A tie vote shall not be considered an affirmative vote. No vacancy in the membership of the FPAC shall impair the right of a quorum to exercise all the rights and perform all the duties of the FPAC.

- d) Conduct. The FPAC shall conduct its meetings in accordance with the current edition of Roberts Rules of Order. All FPAC activities shall be governed by the applicable federal, state, and local ordinances and are deemed to be included in this Resolution the same as though herein written out in full. All FPAC meetings shall be open to the public and subject to the applicable provisions of the Florida open meetings ("Sunshine") laws, Chapter 286, Florida Statutes. The records of the FPAC shall be subject to the applicable provisions of the Florida Public Records Law, Chapter 119, and Florida Statutes. The members of the FPAC shall be subject to the applicable provisions of the Code of Ethics for Public Officers and Employees, Chapter 112, Part III, Florida Statutes, including but not limited to sections 112.313 and 112.3143, Florida Statutes.

Section 5. Meetings.

- a) Meeting Notice. Notice of regular or special meetings of the FPAC and the time and location of each meeting shall be published to the public. FPAC meetings shall be held in a public facility of sufficient size to accommodate those present and at such locations as the FPAC may determine from time to time.
- b) Regular Meetings. The FPAC shall establish a schedule of regular meetings, which shall be held at least quarterly. A schedule of each year's regular meetings shall be distributed to all FPAC members in June of the preceding calendar year.
- c) Special Meetings. The Chairperson may call a special meeting of the FPAC on his/her initiative, at the request of any four (4) members or at the request of the BCC.


Section 6. Term.

Six (6) years after the date of adoption of this Resolution, the Board shall review the activities of the FPAC to determine whether the FPAC still serves a necessary function and should continue in existence.

Section 7. Adoption

This Resolution shall become effective upon its adoption.

BOARD OF COUNTY COMMISSIONERS
OF PASCO COUNTY, FLORIDA




THEODORE J. SCHRADER,
CHAIRMAN

APPROVED
IN SESSION

MAY 19 2015

PASCO COUNTY
BCC

Attest:



PAULA S. O'NEIL, Ph.D.,
CLERK & COMPTROLLER