

**A RESOLUTION BY THE PASCO COUNTY BOARD OF COUNTY COMMISSIONERS CONSOLIDATING RESOLUTION NOS. 15-165, 17-231, AND 20-154 AND RE-CONSTITUTING THE PASCO COUNTY FOOD POLICY ADVISORY COUNCIL**

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**WHEREAS**, the Pasco County Food Policy Advisory Council (FPAC), established by Resolution No. 15-165 and restructured by Resolution Nos. 17-231 and 20-154, has provided the Pasco County Board of County Commissioners and stakeholders with a forum to encourage the establishment of small businesses; the offering of safe, nutritious, affordable, and locally grown food; the efficient use of land, the preservation and conservation of agriculture; the reduction in food transportation distances; and the promotion of agricultural educational resources for the local population; and

**WHEREAS**, on March 10, 2021, at the regularly scheduled FPAC meeting, the FPAC voted unanimously to recommend to the Pasco County Board of County Commissioners to restructure the attorney member criteria to expand the pool of valuable skilled legal professionals for potential application to the FPAC attorney member position of the FPAC; and

**WHEREAS**, on March 10, 2021, at the regularly scheduled FPAC meeting, FPAC voted unanimously to recommend to the Pasco County Board of County Commissioners to extend the term of the FPAC for another six (6) year period to May 19, 2027; and

**WHEREAS**, the proposed restructuring of the FPAC member attorney criteria and extension of the FPAC term for another six (6) years will provide credible, well-conceived community food policy advice that can dramatically reduce instances of chronic disease and obesity, preserve agricultural lands, promote agricultural uses throughout the County and assist in the development of new business innovation in the food system sector; and

**WHEREAS**, the Board of County Commissioners desires to consolidate Resolutions Nos. 15-165, 17-231 and 20-154 and to re-constitute the FPAC as described herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Pasco County Board of County Commissioners, in regular session duly assembled, that Resolution No. 15-165, as amended by Resolution No. 17-231, and as amended by Resolution No. 20-154 be consolidated and amended as follows:

**Section 1. Recitals.** The above recitals are true and correct and incorporated herein by reference.

**Section 2. Purpose of the Food Policy Advisory Council.**

The Pasco County Board of County Commissioner (BCC) has established the Food Policy Advisory Committee (FPAC) to support an equitable, resilient, local food system in Pasco County. The FPAC serves at the discretion of the BCC and provides advisement to the BCC by adhering to its mission of facilitating the review of responsible policies that improve the access to culturally appropriate, nutritionally sound and affordable food produced in Pasco County. Since its establishment in 2015, the FPAC has performed consistent with its mission and shall continue to be a resource to the BCC and the residents of Pasco County.

**Section 3. Duties of the Food Policy Advisory Council.**

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The duties of the FPAC are as follows:

Provide collaborative, educated insight on food system elements that touch on economic development, food security efforts, preservation and enhancement of agricultural lands, and environmental concerns through community workshops that:

- a) support the development and expansion of locally produced foods through venues such as farmers markets and corner stores;
- b) review proposed and existing County ordinances that affect the food system and advise the BCC on a better course of action relative to supporting the County's food system as appropriate;
- c) making recommendations to the BCC concerning County food system elements;
- d) gather, synthesize, and share information regarding community food systems throughout the County and within the municipalities; and
- e) provide an annual status report on the activities that the FPAC has undertaken in support of its Purpose.

**Section 4. Composition of the Food Policy Advisory Council and Membership**

- a) Composition: The FPAC shall be comprised of eleven (11) voting members and one (1) non-voting member appointed by the BCC. The FPAC shall be comprised of:

*i. Voting Members:*

1. A farmer that resides and farms in Pasco County;
2. A health care professional employed by the Florida Department of Health located in Pasco County;
3. A food/nutrition/agricultural professional that is employed by the District School Board of Pasco County;
4. An academic professional specializing in cultural studies and ecology employed by a local university /higher education institution;
5. A local representative from an established farmers' market;
6. An attorney experienced in food systems, preferably residing and/or practicing in Pasco County or the Tampa Bay region.
7. A representative from a not-for-profit organization within the food system sector operating in Pasco County;
8. A representative from a grocer/distributor industry.
9. A food/nutrition professional that resides in Pasco County and possesses certified nutritionist credentials.
10. At-Large Position #1.
11. At-Large Position #2.

*ii. Non-Voting Member:*

1. A professional employed by the University of Florida's Institute of Food/Agriculture Science ("IFAS") program working in Pasco County's Cooperative Extension Program.

*iii. Alternate Members:*

1. Each of the above FPAC voting and non-voting members may have a designated alternate, with voting rights (except the non-voting member) if the seated FPAC member cannot attend an FPAC meeting. Designated alternates are expected to attend all FPAC quarterly meetings and workshops, as scheduled.
- b) Terms. FPAC members shall be appointed to a three (3) year term with no person serving more than three consecutive terms as a member, except that if an appointment to the FPAC expires before the BCC has appointed a replacement member, then the member whose term has expired shall serve until a successor has been appointed.
- c) Meetings. The FPAC shall meet at a minimum quarterly or more frequently as agreed upon by the majority vote of the members. A Pasco County staff member from the Planning and Development Department shall provide support based on availability.
- d) Vacancy. If an FPAC member misses more than two meetings in a given year their membership shall be reviewed and replaced if agreed by a majority vote of the FPAC members. Member vacancies shall be filled in the same manner as the original appointment.
- f) Compensation. Members shall be able to devote the time necessary to participate in the activities of the FPAC. Members shall receive no compensation for the performance of their duties as members of the FPAC; however each member may be paid necessary expenses, as authorized in Section 112.061, Florida Statutes, incurred while engaged in the performance of duties to the extent funds are available and such expenses are approved in advance by the County.

**Section 5. Officers, Quorum, and Rules of Procedure.**

- a) Chairperson. The FPAC shall elect a Chairperson among the appointed FPAC members to preside at all meetings. The Chairperson shall be elected in June of each year and shall serve until the first meeting in June of the following year. The Chairperson will be responsible for creating meeting agendas with County staff designee. Additionally, the Chairperson will make all presentations, findings and determinations to the Pasco County BCC unless designated to another member and agreed upon by majority vote of the members. The Chairperson shall be subject to the term limits set forth for all members.
- b) Vice-Chairperson. The FPAC shall elect a Vice-Chairperson to preside and act on behalf of the Chairperson during his or her absence. The term of office and method of election for the Vice-Chairperson shall be the same as the Chairperson.
- c) Quorum & Voting. The presence of a majority of the members of the FPAC shall constitute a quorum of the FPAC necessary to take action and transact business. No vacancy in the

membership of the FPAC shall impair the right of a quorum to exercise all the rights and perform all the duties of the FPAC. In addition, once quorum requirements have been met, an affirmative vote of the majority of the FPAC members present at a meeting shall be necessary for the FPAC to take any action. A tie vote shall not be considered an affirmative vote.

- d) Conduct. The FPAC shall conduct its meetings in accordance with the current edition of Roberts Rules of Order. All FPAC activities shall be governed by the applicable federal, state, and local ordinances and are deemed to be included in this Resolution the same as though herein written out in full. All FPAC meetings shall be open to the public and subject to the applicable provisions of the Florida open meetings ("Sunshine") laws, Chapter 286, Florida Statutes. The records of the FPAC shall be subject to the applicable provisions of the Florida Public Records Law, Chapter 119, and Florida Statutes. The members of the FPAC shall be subject to the applicable provisions of the Code of Ethics for Public Officers and Employees, Chapter 112, Part III, Florida Statutes, including but not limited to sections 112.313 and 112.3143, Florida Statute.

**Section 6. Meetings.**

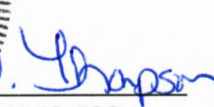
- a) Meeting Notice. Notice of regular or special meetings of the FPAC and the time and location of each meeting shall be published to the public. FPAC meetings shall be held in a public facility of sufficient size to accommodate those present and at such locations as the FPAC may determine from time to time.
- b) Regular Meetings. The FPAC shall establish a schedule of regular meetings, which shall be held at least quarterly. A schedule of each year's regular meetings shall be distributed to all FPAC members in June of the preceding calendar year.
- c) Special Meetings. The Chairperson may call a special meeting of the FPAC on his/her initiative, at the request of any four (4) members or at the request of the BCC.

**Section 7. Term.** Six (6) years after the date of adoption of this Resolution, the Board shall review the activities of the FPAC to determine whether the FPAC still serves a necessary function and should continue in existence.

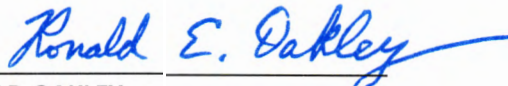
**Section 8. Adoption.**

This resolution shall become effective upon adoption.

DONE AND RESOLVED this 18<sup>th</sup> day of May 2021.

ATTEST  
COUNTY CLERK  
JUNE 2nd  
1887  
PASCO COUNTY, FLORIDA  
  
NIKKI ALVAREZ-SOWLES, ESQ.  
CLERK & COMPTRROLLER

BOARD OF COUNTY COMMISSIONERS  
OF PASCO COUNTY, FLORIDA

  
RONALD OAKLEY

APPROVED  
IN SESSION

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MAY 18 2021

PASCO COUNTY  
BCC