

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: April 26, 2016
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Closed Session

6:00 p.m.

Business Meeting

7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

CLOSED SESSION

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

At this time, members of the audience may address the Board on any item on tonight's agenda which is not scheduled for a Public Hearing or any non-agenda item related to County operations. The Board does not generally respond to questions or statements made during public comment. Speakers will not be allowed to engage in personal attacks, use of profanity, campaign for office, or promote a business.

ADOPTION OF AGENDA

ORDER OF CONSENSUS

Items listed under this category are considered routine and are acted upon by the Board with a single vote. The Consent Agenda provides a method for the expeditious handling of items that do not require discussion. If a Board Member desires they may extract an item and it is added to the regular agenda.

C-1. Draft Minutes – April 12, 2016.

C-2. Resolution; Proclamation; Drinking Water Week, May 1-7, 2016.

C-3. Resolution; Request of the Prince George Rotary Foundation for Waiver of Certain Permit Fees Associated with the Application for a Three Year Special Event Permit.

C-4. Resolution; Appropriation; (\$101,904 Fire Program Funds).

C-5. Resolution; Proclamation; National Police Week; May 15-21, 2016.

C-6. Resolution; Commendation; Scott Firestine; Service to the Appomattox Regional Library and Prince George County.

PRESENTATIONS

S-1. Resolution; Commendation; Preston Aaron Ramsey; Attainment of Eagle Scout Award.

SUPERVISORS' COMMENTS

COUNTY ADMINISTRATOR'S COMMENTS

REPORTS

Rowanty Technical Center – Cheryl Simmers

Quarterly Financial Report – Betsy Drewry

TABLED ITEMS

ORDER OF BUSINESS

A-1. Resolution; Authority to Advertise a Public Hearing for Change of Voting Precinct for Bland District.

A-2. Discussion and Possible Action of Employee Health Insurance.

PUBLIC HEARINGS

P-1. Public Hearing; FY17 Budget.

ADJOURNMENT

Board meeting format: Closed Meeting at 6:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgecountyva.gov.**

AMENDMENT(S)

Addition(s)

Item A-3 as a discussion on plans for Pole Run Road and Prince George Drive

Deletion(s)

None.

Changes

None.

MINUTES
Board of Supervisors
County of Prince George, Virginia

April 26, 2016
5:00 p.m.

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 7:00 p.m. on Tuesday, April 26, 2016 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

ATTENDANCE. The following members responded to Roll Call:
William A. Robertson, Jr., Chairman Present
Jerry J. Skalsky, Vice-Chairman Present
Alan R. Carmichael Present
Donald R. Hunter Present
T. J. Webb Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

Invocation. Mr. Skalsky gave an invocation.

Pledge of Allegiance to U.S. Flag. Eagle Scout Preston Ramsey led the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENTS. Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:06 p.m. There was no one to speak and the public comments period was closed.

APPROVAL OF AGENDA. Chairman Robertson added Item A-3 as a discussion on plans for Pole Run Road and Prince George Drive. Mr. Webb made a motion, seconded by Mr. Carmichael, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:
In favor: (5) Robertson, Carmichael, Skalsky, Webb, Hunter
Opposed: (0)

ORDER OF CONSENSUS: Mr. Skalsky made a motion, seconded by Mr. Hunter, that the consensus agenda be approved as amended. Roll was called on the motion.

C-1. Draft Minutes – April 12, 2016 were approved as presented.

R-16-038

C-2.

RESOLUTION; PROCLAMATION: DRINKING WATER WEEK,
MAY 1-7, 2016

WHEREAS, water is our most valuable natural resource; and

WHEREAS, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and

WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and

WHEREAS, each citizen of our county is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water;

NOW, THEREFORE, be it resolved that by virtue of the authority vested in us as the Prince George County Board of Supervisors, we do hereby proclaim May 1-7, 2016 as Drinking Water Week.

R-16-038A

C-3.

RESOLUTION; REQUEST OF THE PRINCE GEORGE ROTARY FOUNDATION FOR WAIVER OF CERTAIN PERMIT FEES ASSOCIATED WITH THE APPLICATION FOR A THREE YEAR SPECIAL EVENT PERMIT.

WHEREAS, Prince George Rotary Foundaiton, a 501(C)(3) non-profit organization, has applied for a three year Special Event permit for their Annual Scholarship Picnic events at the Scott Park; and

WHEREAS, organization representatives has requested that the County waive the associated permit fees for the events, and the Board of Supervisors has given due consideration to the nature of the proposed event and the impacts of fee waiver;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26th day of April, 2016, does hereby authorize the Department of Community Development and Code Compliance to grant the Prince George Rotary Foundation a fee waiver for a three year Special Event permit; and

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be given to the Department of Community Development and Code Compliance.

R-16-038B

C-4.

RESOLUTION; APPROPRIATION (\$101,904 FIRE PROGRAM FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26th day of April, 2016, does hereby authorize the following increase of funds within the Fiscal Year 2015-2016 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-03-200-0604-48248 Prince George Vol Fire Department	\$20,380.80
0100-03-200-0605-48248 Disputanta Vol Fire Department	\$20,380.80
0100-03-200-0606-48248 Carson Vol Fire Department	\$20,380.80
0100-03-200-0607-48248 Burrowsville Vol Fire Department	\$20,380.80
0100-03-200-0608-48248 Jefferson Park Vol Fire Department	\$20,380.80
 <u>Revenue:</u>	
0100-20-601-8201-324201 General Fund: Fire Program Funds	\$101,904.00

R-16-038C

C-5.

RESOLUTION; PROCLAMATION; NATIONAL POLICE WEEK – MAY 15-21, 2016

WHEREAS, in 1962, President John F. Kennedy signed the first proclamation recognizing May 15th as Peace Officers Memorial Day and the week in which it falls as National Police Week, “to pay tribute to the law enforcement officers who have made the ultimate sacrifice for our country and to voice our appreciation for all those who currently serve on the front lines of the battle against crime”; and

WHEREAS, the safety and well-being of Virginians is of the utmost importance to the prosperity and livelihood of Virginia’s families and communities; and

WHEREAS, police officers throughout our Commonwealth are dedicated to protecting and serving Virginia’s communities – our neighborhoods, schools, and families; and

WHEREAS, police officers risk their lives each and every day in order to ensure public safety and enforce the laws of the land; and

WHEREAS, Virginians value the courage and devotion of our Commonwealth’s state and local police, as our collective prosperity depends on the integrity with which our law enforcement officers maintain peace and security; and

WHEREAS, Virginia Police Week and Peace Officers Memorial Day are opportunities to honor officers who have fallen in the line of duty, and recognize the sacrifices made by the families of those officers and the families of those who continue to protect and serve our communities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 26th day of April, 2016, hereby formally designates May 15-21, 2016, as Police Week in Prince George County, and publicly salutes the service of law enforcement officers in our community and in communities across the nation; and

BE IT FURTHER RESOLVED that the Board calls upon all citizens of Prince George County to observe May 15, 2016 as Peace Officers’ Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

R-16-038D

C-6.

RESOLUTION; COMMENDATION; SCOTT FIRESTINE; SERVICE TO THE APPOMATTOX REGIONAL LIBRARY SYSTEM AND PRINCE GEORGE COUNTY

WHEREAS, Scott Firestine began his tenure with the Appomattox Regional Library System as the Assistant Director in October of 1999; and

WHEREAS, in 2007 Mr. Firestine was named Director of the Appomattox Regional Library System, which serves the City of Hopewell, County of Dinwiddie and County of Prince George; and

WHEREAS, Mr. Firestine is responsible for providing resources and programs to support the life-long learning, general information, and exchange of ideas through the use of traditional and emerging technology in the library; and

WHEREAS, Mr. Firestine received his Master’s Degree In Library Science at the Indiana University School of Library and Information Services; and

WHEREAS, Mr. Firestine has volunteered with the City of Hopewell Economic Development Authority, the Beacon Theatre LLC Historic Renovation Group, the Rotary Club of Prince George Virginia, the Petersburg National Battlefield Foundation, the Prince George County Monument Ave 10K Training Team 2011-2016, the 2014 Virginia Public Library Association Conference Planning Committee, the Hopewell Community Industrial Panel, the Vantage Point Credit Union Board, the John Randolph Foundation Scholarship Committee, a READ center board member 2010-2013, and the Hopewell Downtown Partnership; and

WHEREAS, Mr. Firestine is the recipient of many honors, awards and grants, including the University of Richmond Certificate in Fund Raising Development, the Virginia Public Elizabeth Lewis Award, "For the Library Director who most embodies the qualities of enthusiasm, nurturing spirit, and love of libraries.", President of the Virginia Public Library Director's Association 2012, President of Rotary of Prince George 2006, Smart Beginnings Leadership Advisory Board 2008-2014, a Cameron grant investment of \$250,000 over three years, and the Southside Community Partners a nonprofit capacity building \$750,000 Cameron grant funded program 2007-2014.

WHEREAS, throughout his remarkable tenure as Director of the Appomattox Regional Library System, Mr. Firestine has served the citizens of Prince George County, demonstrating devotion to the library system of this County; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26th day of April, 2016, does hereby commend Mr. Scott Firestine for completion of 17 years of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED That this Board wishes to extend to Mr. Firestine much happiness and continued success as he enters the next phase of his life.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Webb, Skalsky, Hunter

Opposed: (0)

PRESENTATIONS

S-1. Resolution; Commendation; Preston Aaron Ramsey; Attainment of Eagle Scout Award. Mr. Hunter presented the commendation to Eagle Scout Preston Ramsey in the presence of his family.

ORDER OF BUSINESS

A-3. Discussion of Plans for Pole Run Road and Prince George Drive. Ms. Crystal Smith of the Virginia Department of Transportation. Ms. Smith stated that there are currently five options for the Route 616 Pole Run Road and Route 156 Prince George Drive project. VDOT is recommending Option #5 which provides for a left turn lane along Route 156. It also includes the HSIP project. It allows for improvements along Route 616 which would include shoulder improvements, trench widening, widening the radiuses and it would also allow for lengthening the existing right turn lane. That existing turn lane right now is only 106 feet so it is really substandard. After a few brief questions amongst the Board, Mr. Hunter made a motion, seconded by Mr. Webb, to choose Option #5 for the project at Pole Run Road and Prince George Drive. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Webb, Skalsky, Hunter

Opposed: (0)

SUPERVISORS' COMMENTS

Mr. Skalsky stated that the TRIAD Resource Meeting was very beneficial with a lot of vendors. He also stated that the Rowanty job fair was very successful with a great deal of vendors.

Mr. Webb stated that he is really looking forward to the Farmer's Market.

Chairman Robertson congratulated the Special Olympics of Hanover and Prince George High Schools which were hosted by Prince George.

COUNTY ADMINISTRATOR COMMENTS

Mr. Ashcraft stated that Drug Take Back Day will be on April 30, from 10 a.m. to 2 p.m. at the Police Department Parking Lot. The Crater Training Academy Inaugural Benefit will also be on April 30 from 12:00 Noon to 3 p.m. at the Crater Training Academy. There will be a Farewell Reception for Scott Firestine on May 4 from 4 to 6 p.m. at the Hopewell Library. National Day of Prayer Observance will be on May 5 from 12:00 Noon to 1 p.m. at the Courthouse Complex. There will be a Joint Meeting with the School Board on May 5 at 6 p.m. in the Board Room. The new Carson Volunteer Fire Station is awaiting completion of a punch list to be given an occupancy permit; dedication is May 15 at 3 p.m. Water Main Flushing continues in April throughout County neighborhoods, this week in the ARWA service area. The Baxter Road Sewer Rehabilitation Project began April 22. Public notice has been issued to the residents along the effected route. 'Art from the Garden' exhibit began April 22 at the Prince George Heritage Center. The Prince George Rotary Club spruced up the grounds April 18 at Scott Memorial Park.

REPORTS

Rowanty Technical Center – Ms. Cheryl Simmers, Principal of Rowanty Technical School, gave a report on the status of the school. She stated that they are putting a new face on Rowanty while maintaining the strong foundation already in place. They are attempting to use the school as a learning laboratory while providing differentiated instruction and support for all levels of its students. Current programs offered at Rowanty are Automotive Body – Collision and Repair, Automotive Technology, Carpentry, Electricity (Dual Enrollment), Masonry, Welding, Cosmetology, EMT, Firefighting, Criminal Justice (Dual Enrollment), and Nurse's Aide. Available Certifications and Additional Training at Rowanty include Forklift Certification and OSHA 10, NOCTI and NCEER, American Society of Welding – Plate Welding, Virginia Nursing State Board for CAN, Emergency Medical Technician, Firefighting I, HAZMAT Training, Virginia State Board for Cosmetology, and Workplace Readiness Skills. Ms. Simmers talked about future projects at Rowanty including Working with Dinwiddie, Prince George, and Sussex Counties to help provide a skilled workforce, creating a partnership with those involved with economic development and workforce development, identifying those skills needed to provide interested businesses to locate in any of the three counties, and encouraging young graduates to remain in the counties and become gainfully employed. Current school projects going on at Rowanty include Masonry (hard-scraping portions of Rowanty property to provide raised bed gardens), Building benches and other structures to enhance the Rowanty property, Electricity (replacing and/or repairing all wall sockets in the building, installing power supplies, as needed, and replacing, repairing, and/or installing lighting fixtures in the building and external buildings; Carpentry (completing painting projects and building storage sheds and shelves); Welding (creating a sculpture of the Rowanty logo, fixing any items needing welding); Automotive Technology & Automotive Body (continuing to maintain all school vehicles and servicing outside customers' vehicles); Firefighting (conducting controlled burns, as needed); and Nurse's Aide & EMT (attending and assisting in community health screenings). Some of the community opportunities for Rowanty have been career Fairs at local schools, career Fairs at community events, transition Fairs at local schools, back to School events, Dinwiddie Teen Expo, beautification projects at local schools, guest speakers, and tours and One-on-One visits of Rowanty for local schools. Some of Rowanty's current goals are to increase the visibility of the CTE opportunities at Rowanty, partner with the three counties regarding the workforce needs to improve the Economic Development opportunities, work with the three schools to increase enrollment, improve communication between Rowanty and all stakeholders, continue to provide support to community events, increase media support for all of the activities at Rowanty to celebrate the successes we have, and reintroduce Rowanty to the community to prove that we are a major player in all three counties. Rowanty's needs include continued support from all localities, including the schools, School Boards, community, and Boards of Supervisors and continued and increased financial support from the counties to provide new programs for the high school students.

PUBLIC HEARINGS

P-1. Public Hearing; FY17 Budget. Mr. Percy Ashcraft, County Administrator outlined the current status of the Budget before the public hearing. The overall Budget is estimated at \$112,043,230, with the General Fund being \$52,574,967. When the Budget was originally proposed, there were two adjustments in revenue that were proposed. The first was a four-cent increase on the real estate tax that adjusted the rate to \$0.86 per \$100 of assessed value. A public hearing was held on April 12 and the Board unanimously approved this increase. This amounts to approximately \$1 million. The second was eliminating the current exemption on timber property that would have generated approximately \$585,840. The Board agreed at its first Budget worksession not to pursue this and the current exemption remains. Through a Memorandum of Understanding with the School Board, the Public School Division will receive a General Fund transfer of \$15,512,206 in this proposal. Also proposed was \$800,000 in new school bus purchases. That amount has been reduced to \$574,000 for six new buses. Three positions are recommended to be added to the Position Control Chart: (1) an Economic Development specialist; (2) a second part-time attorney; and (3) an additional patrol officer and elimination of a Captain's position. Also included in the Budget is \$7,529,889 in debt retirement, with \$4,154,789 going for Public School Division projects. This budget maintains funding for volunteer companies, including special programs such as the Line of Duty Act and Length of Service Awards Program. This budget includes almost \$1 million for capital projects and equipment to be paid out of the General Fund. This Budget now includes a one percent salary increase for all employees, and also includes a 10 percent increase for employee health insurance costs. By state law, the Budget must be adopted by the Board of Supervisors by June 30. Chairman Robertson opened the public hearing at 7:49 p.m. There was no one to speak and the public hearing was closed.

REPORTS (cont'd)

Quarterly Financial Report – Ms. Betsy Drewry, Finance Director, presented the Board with the Quarterly Financial Report for the quarter ending March 31, 2016. The General Fund Revenues are at 48.7% collected. The General Fund Expenditures are at 73.9%. Ms. Drewry went over the status of Capital Projects. The Utilities Fund reflects a favorable financial position. The non-operating expenses are also at a favorable position. The Health Insurance balance is \$1.2 million. This is a vast improvement over this time last year (\$150,000 deficit 3/31/2015). Contributing factors include an unusually low claims year, to date and lower than predicted “run out period” claims to Cigna. Looking ahead, monthly “Budget to Actual” monitoring will continue, year-end projections are underway, purchase Order cut-off of May 15 will be communicated to department heads & staff, preliminary FY2016 audit is scheduled to begin week of June 6, 2016, and the final audit work is tentatively scheduled for week of October 24, 2016.

ORDER OF BUSINESS (cont'd)

A-2. Discussion and Possible Action of Employee Health Insurance. Ms. Drewry stated that the County and School Division have completed the evaluation of health insurance plans for County and School employees underway since the fall of 2015. The County and School Division considered the following: (1) moving to The Local Choice (and changing to a fully-insured coverage type); and (2) renewing current coverage with Anthem and remaining self-insured. The FY2017 budget was prepared based on changing to The Local Choice using a 10% premium increase to cover product migration to richer benefit offerings and claims “run off.” Renewal information from the County's benefits consultant was received on April 6, 2016. The renewal with Anthem suggested a potential reduction in funding (premium contributions).

Potential reduction:

County (20.4%)

Schools (10.7%)

Combined (13.5%)

This means the county could potentially reduce premiums below their current FY16 levels and pay claims at their predicted levels in FY17. If rates are not reduced (but rather maintained at the current FY16 levels), the County and Schools can potentially build reserves in the health insurance fund to offset upcoming years where claims may be not be as favorable. The School

Board voted on Wednesday, April 13, 2016 to renew with the current insurance, remain self-funded, and to remain combined with the County for health insurance purposes. Additionally, they voted to increase their employer HSA contribution by \$500 annually for all tiers. The School Board currently contributes more to their employee's HSA than the County; however the County employees pay lower premiums for the High Deductible Health Plan with HSA. Staff is recommending that the County renew with Anthem, remain self-insured and keep the rates the same as in FY16. This will continue to build a healthy reserve. They are also recommending that they increase the County HAS contribution by \$250 per tier. They are recommending a one-year renewal on Delta Dental with an enrichment to the high tier plan by adding orthodontics services. For vision, staff is recommending they renew with Unicare. After brief discussion, Mr. Carmichael made a motion, seconded by Mr. Hunter, to except the Staff recommendations as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

A-1. Resolution; Authority to Advertise a Public Hearing for Change of Voting Precinct for Bland District. The Registrar, Katherine Tyler, has indicated that there will be primary elections for the 4th Congressional District on June 14, 2016. For several years residents of the Blackwater Precinct have voted at the Prince George Parks and Recreation Community Center. The proposed amendment to § 30-62 of the County Code will conform the ordinance to existing practice and eliminate any possible voter confusion. Mr. Skalsky made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-16-039

A-1.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING § 30-62, CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED TO PROVIDE THAT THE POLLING PLACE FOR BLACKWATER PRECINCT SHALL BE THE PRINCE GEORGE PARKS AND RECREATION COMMUNITY CENTER

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26th day of April, 2016, does hereby authorize the advertisement of a public hearing to consider adoption of an ordinance amending § 30-62, Code of the County of Prince George, Virginia, 2005, as amended to provide that the polling place for Blackwater Precinct shall be the Prince George Parks And Recreation Community Center.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Hunter, Carmichael

Opposed: (0)

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Hunter, that the meeting be adjourned to 6:00 p.m. on May 5, 2016 for a joint work session with the School Board. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Carmichael, Hunter

Opposed: (0)

The meeting adjourned at 8:12 p.m.

[Draft Minutes prepared May 4, 2016 for consideration on May 10, 2016; adopted by unanimous vote.]

William A. Robertson, Jr.
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator